

Contact Social Services and request visit from Occupational Therapist (OT)- details passed over the RVBC to arrange OT visit.

Occupational Therapist undertakes home visit and makes recommendations to RVBC Housing team.

Housing Team establish whether applicant is on passported benefit, or child?

No

Yes

Undertake means test.

Pass

Eligible for mandatory DFG

Fail

Offer Ribble Valley Adaptions Grant

Housing Staff undertake home visit- complete application and necessary paperwork/ permissions.

Healthy Home assessment required?  
Yes- see Home Safety Grant Scheme

Site Survey

Liaise with customer, landlord and OT if necessary, prepare design drawing and schedule of works.



