



RIBBLE VALLEY BOROUGH COUNCIL

FORM OF APPLICATION FOR A HOUSE TO HOUSE COLLECTION LICENCE

To Ribble Valley Borough Council, Council Offices, Church Walk, Clitheroe, Lancashire, BB7 2RA

APPLICANTS STATEMENT

In pursuance of Section 2 of House to House Collections Act 1939, I hereby apply for a licence authorising me to promote the collection of which particulars are given below:-

Date: Signed:

PLEASE NOTE: The Council will carryout a percentage check with charities/organisation to confirm that authority has been given for a collection to be carried out on their behalf.

PARTICULARS OF COLLECTION

1. Surname of Applicant (Mr/Dr/Mrs/Ms/Miss)

2. Forenames (All):

3. Daytime Telephone No:

4. Date of Birth: ___/___/___ Place of Birth

5. Name and address of charity or fund for which the collection is being made and Charity Commission Registration No.

6. Over what parts of the Council's area should the collection extend?

7. Date of collection: ___/___/___

8. Is it proposed to collect money? YES/NO

9. Is it proposed to collect other property? If so, of what nature? And is it proposed to sell such property or to give it away?

10. How many persons it is proposed to authorise to act as collectors?

11. Is it proposed that remuneration should be paid out of the proceeds of the collection-

(a) to collectors? YES/NO (b) to other persons? YES/NO

If so, at what rate and to what classes of person?

12. Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a permit or under the Act, or any had a permit or order revoked? If so give details.

13. If the collection is for a War Charity, state if such charity has been registered or exempted from registration under the war Charities Act, 1940, and give name and registration authority and date of registration or exemption

14. I hereby confirm that:- a) The information given above is true and accurate and I wish to apply for a permit authorising me to carry out a House to House Collection , and b) a statement of return showing the amount received and any expenses incurred will be forwarded to the Council within ONE MONTH after the date of collection.

Signed:

Dated:

Please complete this form in full and return it to Jane Horsfield, Electoral and Taxi Licensing Officer, Ribble Valley Borough Council, Council Offices, Church Walk, Clitheroe, Lancashire, BB7 2RA. If you have any queries with regard to the above please do not hesitate to contact Mrs Jane Horsfield on (01200) 414411 or email at Jane.Horsfield@ribblevalley.gov.uk