

E X A M P L E - [to be printed on blue A4 paper]

LICENSING ACT 2003

APPLICATION TO VARY A PREMISES LICENCE

I/We, [*Name of applicant*] hereby give notice that I/we have applied to vary the premises licence in respect of [*Name & Address of Premises*].

The application is to... [*Give details of variation*]

A copy of the variation application is available to view at:

https://www.ribblevalley.gov.uk/info/200293/licensing_and_law

and a record has been placed on the licensing authority's public

register: <https://licensing.ribblevalley.gov.uk>

Any Responsible Authority or Other Person who wishes to make representations regarding this application must give notice in writing to the Administration & Licensing Officer, Ribble Valley Borough Council, Council Offices, Church Walk, Clitheroe BB7 2RA or by email to licensing@ribblevalley.gov.uk no later than [*insert date - this date is 28 days after the application is submitted to the Council*].

It is an offence to knowingly or recklessly make a false statement in connection with an application. A person guilty of such an offence is liable on summary conviction to a fine of any amount.