

**E X A M P L E - [to be printed on blue A4 paper]**

**LICENSING ACT 2003**

**APPLICATION FOR A PREMISES LICENCE**

I/We, [*insert name of applicant*] hereby give notice that I/we have applied for a premises licence in respect of [*insert name and full address of licensed premises*]. The licence is to allow [*give details of licensable activities*].

A copy of the premises licence application is available to view at: [https://www.ribblevalley.gov.uk/info/200293/licensing\\_and\\_law](https://www.ribblevalley.gov.uk/info/200293/licensing_and_law) and a record has been placed on the licensing authority's public register: <https://licensing.ribblevalley.gov.uk>

Any Responsible Authority or Other Person who wishes to make representations regarding this application must give notice in writing to the Licensing Officer (Alcohol & Entertainment), Ribble Valley Borough Council, Council Offices, Church Walk, Clitheroe BB7 2RA or by email to [licensing@ribblevalley.gov.uk](mailto:licensing@ribblevalley.gov.uk) no later than [*insert date - this date is 28 days after the application is submitted to the Council*].

It is an offence to knowingly or recklessly make a false statement in connection with an application. A person guilty of such an offence is liable on summary conviction to a fine of any amount.