

**COUNCIL TAX DISCOUNT
MEMBERS OF RELIGIOUS COMMUNITIES
APPLICATION TO BE DISREGARDED**

RIBBLE VALLEY BOROUGH COUNCIL
Council Offices, Church Walk, Clitheroe,
Lancashire, BB7 2RA
(01200 414450)

Date of Issue

Please read the information overleaf before completing this form

You should complete this application in respect of all persons who you consider should be disregarded, in the assessment of council tax discounts, because they are members of a religious community.

THE RELIGIOUS COMMUNITY Property Reference																			
Name																			
Property address																			
Principal occupations																			
Total number of adults resident in the property																		<input style="width: 40px; height: 30px;" type="text"/>	

PERSONS TO BE DISREGARDED		
FULL NAMES	INCOME (earnings, allowances, income support, interest on deposits and investments)	CAPITAL/PROPERTY INTEREST (show the amount of money held as capital and the value of any interest in property)
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If there is insufficient space to list all relevant persons here, please use a separate sheet of paper giving all the information required.

Declaration

I declare that the above named persons are members of the above religious community and that the information given is, to the best of my knowledge, true and accurate.

Signed _____ Date _____

MEMBERS OF RELIGIOUS COMMUNITIES

The full council tax bill assumes that there are 2 adults residing in a dwelling. However for council tax purposes certain people will not be counted when looking at the number of adults.

The effect of disregarding certain adults may be to reduce the council tax bill by 25% or 50%.

EXAMPLE 4 adults residing in a property

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|-------|---------------------------------------|--|
| (i) | one person in disregarded category | 100% charge as there are still more than 2 adults to be counted. |
| (ii) | two persons in disregarded category | 100% charge as there are still 2 adults to be counted. |
| (iii) | three persons in disregarded category | 75% charge as only one adult is to be counted. |
| (iv) | four persons in disregarded category | 50% charge as there are no adults to be counted. |

Below are answers to some questions about who should be disregarded, under this category, for the purpose of assessing council tax discount.

Q What does the term 'religious community' cover?

A Any community whose principal occupation is prayer, relief of suffering, contemplation, education, or any combination of the above.

Q What defines a person as being a member of a religious community?

A That person must depend on the community concerned for his/her material needs.

Q Can a member of a religious community have any private income?

A Generally, no. However, if any pension from a former employer is received then the person may still be disregarded.

Q Why do savings have to be declared?

A If a person has any capital, or interest in any property, then that person cannot be disregarded for discount purposes.

Q How is application made?

A Complete all parts of the form overleaf and return it, without delay, to the address shown. Once it has been assessed you will be notified of the Council's decision.

Q For how long will the discount be allowed?

A For as long as there are less than two adults in the property who are not disregarded. *If there is any change in the circumstances then you must notify the address shown overleaf.* Failure to do so may result in a penalty being imposed.

Data Protection Act 1984

The information you provide on this form will be used to determine if you are eligible for a discount from your Council Tax, and may be recorded on a computer. Although you are not obliged to give this information, the Council will be unable to assess your eligibility for a discount unless you do so.

If you have any other queries about discount or would like any more information about Council Tax, please contact the office at the address/telephone number shown overleaf.