

SCHOOL LEAVERS

The full council tax bill assumes that there are 2 adults residing in a dwelling. However for council tax purposes certain people will not be counted when looking at the number of adults.

The effect of disregarding certain adults may be to reduce the council tax bill by 25% or 50%.

EXAMPLE 4 adults residing in a property

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|-------|---------------------------------------|--|
| (i) | one person in disregarded category | 100% charge as there are still more than 2 adults to be counted. |
| (ii) | two persons in disregarded category | 100% charge as there are still 2 adults to be counted. |
| (iii) | three persons in disregarded category | 75% charge as only one adult is to be counted. |
| (iv) | four persons in disregarded category | 50% charge as there are no adults to be counted. |

Below are answers to some questions about who should be disregarded, under this category, for the purpose of assessing council tax discount.

Q What are the conditions under which a person leaving a course of education can be disregarded?

A The person must be under 20 years of age, and have ceased to undertake a **qualifying course of education or a full time course of education** after the 30 April and before 1 November.

Q What is a **qualifying course of education**?

A It is a course which lasts more than 3 calendar months and involves at least 12 hours attendance per week between 8.00am and 5.30pm. The course must not be undertaken by correspondence, or in consequence of the person's job, nor must it be a course of higher education.

Q What is a **full time course of education**?

A It is a course of at least one year's duration which involves at least 21 hours attendance per week for at least 24 weeks in the year.

Q How do I apply?

A Complete the form overleaf and return it, to the address shown. Once it has been assessed you will be notified of the council's decision.

Q For how long will the discount be allowed?

A From 1 May to 31 October providing that during this period there are less than two adults in the property who are not disregarded. From 1 November a discount may still apply if the person has become a student. You should contact my office for advice on this matter. In the meantime *if there is any change in circumstances then you must notify the address shown overleaf*. Failure to do so may result in a penalty being imposed.

Data Protection Act 1984

The information you provide on this form will be used to determine if you are eligible for a discount from your Council Tax, and may be recorded on a computer. Although you are not obliged to give this information, the Council will be unable to assess your eligibility for a discount unless you do so.

If you have any other queries about discount or would like any more information about Council Tax, please contact the office at the address/telephone number shown overleaf.