

# APPLICATION FOR A HACKNEY CARRIAGE VEHICLE LICENCE

DATE: £  
FEE: £  
PLATE FEE: £  
- DISCOUNT £  
TOTAL PAID £                      REC No:

## **PLEASE ENSURE THAT YOU READ THESE NOTES**

It is an offence, punishable on summary conviction by a fine not exceeding level 3 on the standard scale knowingly or recklessly to make a false statement or omit any material particular in the completion of this form. The making of such false statements or omission may also result in the immediate suspension or revocation of the licence.

Any change of address or employer, must be notified to the Licensing Section, Legal Services Department, Ribble Valley Borough Council, Church Walk, Clitheroe, Lancashire. BB7 2RA.

No licence can be issued to any person under the age of 21 years. The applicant must have held a **FULL British Driving Licence for 12 months.**

All applicants are reminded that Hackney Carriage Vehicle Licences are issued only for the period specified thereon and are not automatically renewed.

### **NEW APPLICATIONS**

For new applications the following must be completed and returned to us:

Correct Licence Fee

Current vehicle insurance certificate for Public Hire

Vehicle Registration Documents **in the applicants name**

Current MOT certificate

(1 August 1998 legislation from Vehicle Inspectorate stipulates that any vehicle over one year old used for hire and reward must have a current MOT.)

### **RENEWAL APPLICATIONS**

For renewal applications the following must be completed and returned to us:

Correct licence fee

Current vehicle insurance certificate for Public Hire

Current MOT certificate

(1 August 1998 legislation from Vehicle Inspectorate stipulates that any vehicle over one year old used for hire and reward must have a current MOT)

**Please bring your vehicle with you to the Council Offices.** A member of our own staff must check all vehicles at the time of licensing (or renewal).

**Fill in ALL parts of your application form and return old plates and badges.**

**Please ring: 01200 414411/414426 to make an appointment before re-licensing, to check the availability of staff.**