

# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

Agenda Item No 5

meeting date: 7 JANUARY 2020  
title: REVISED CAPITAL PROGRAMME 2019/20  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

### 1 PURPOSE

1.1 To approve the 2019/20 revised estimate for this Committee's capital programme.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer needs.
- Other Considerations – none identified.

### 2 2019/20 CAPITAL PROGRAMME BACKGROUND

2.1 Ten new capital schemes for this Committee's original estimate budget, totalling £1,912,440, were approved by the Special Policy and Finance Committee and Full Council at their meetings in February 2019 and March 2019 respectively.

2.2 In addition to the original estimate budget, the following budget changes have been made so far in 2019/20:

- £2,290 of the 2019/20 budget for the Edisford Sports Complex scheme was moved into 2018/19 to fund early work on that scheme in 2018/19. Thus, £2,290 has been reduced from the 2019/20 budget for the scheme.
- Three capital schemes were not completed by 31 March 2019 and had unspent budget available at that date. The total unspent balance on these schemes, £57,870, is known as slippage. This slippage was transferred into the 2019/20 capital programme budget, after approval by this Committee in May 2019.
- One new scheme, totalling £11,500, was approved by Policy and Finance Committee in April 2019. This is known as an additional approval.

2.3 As a result of the above, the total approved budget for this Committee's capital programme of fourteen schemes is £1,979,520. This is shown at Annex 1.

2.4 Regular reports have been presented to this Committee on progress with the capital programme.

### 3 REVISING THE 2019/20 CAPITAL PROGRAMME

3.1 We have now discussed each of the schemes in the capital programme with budget holders and revised the programme to reflect their progress and estimated full year expenditure. Following this review, the revised estimate is £1,800,520, a reduction of £179,000 from the total approved budget. The reasons for this are:

- **Edisford Sports Complex (-£138,310):** There are two elements to this reduction in the 2019/20 budget level. Firstly, as reported to this Committee in September 2019, the main element of the works had been tendered and the contract awarded at a lower price than was included in the original estimate. After allowing for contingencies the scheme budget was reduced by £107,430 from £1,430,440 to £1,323,010 to reflect the successful tender and the other associated costs of the scheme. The 2019/20 element of this reduced overall scheme budget was £1,320,720, after allowing for the £2,290 budget used on early work in 2018/19.

Secondly, the main contract is now at practical completion stage and purchase of equipment for the new building will be completed before financial year-end. Despite this, the scheme will not be fully financially complete by 2019/20 financial year-end because the 2.5% retention payment on the main contract, estimated at £30,880, only becomes payable twelve months after the practical completion of the contract work. Therefore, £30,880 of the scheme budget will be moved into 2020/21 to cover this retention payment.

Given the two changes above, it is recommended that the 2019/20 revised estimate for the scheme is set at £1,289,840, which reflects a £138,310 reduction from the total approved budget set, and that £30,880 budget is moved to the 2020/21 financial year.

- **Play Area Improvements 2019/20 (-£28,000):** Plans are being developed to significantly upgrade Kestor Lane play area. The actual budget for the upgrade will be confirmed after detailed plans are developed, but the budget required would be unaffordable from within the 2019/20 scheme budget alone. After taking into account the spend to date and the need to set aside some budget to cover any further in-year refurbishment works, the remaining balance will be earmarked for the Kestor Lane scheme.

Given the above, it is recommended that the Play Area Improvements 2019/20 revised estimate budget is reduced to £12,000 to fund priority work in-year and that £28,000 budget is moved to the 2020/21 financial year, to be used alongside some of the Play Area Improvements 2020/21 budget to fund the Kestor Lane play area upgrade costs.

- **Completed schemes (-£12,690):** The combined actual spend on the nine capital schemes already completed in-year was £12,690 lower than the combined total approved budgets for those schemes.

3.2 Annex 1 shows the full capital programme by scheme, including the budget and expenditure to date. The summary position is shown below.

Original Estimate 2019/20 £	Budget Moved from 2018/19 £	Slippage from 2018/19 £	Additional Approvals 2019/20 £	Total Approved Budget 2019/20 £	Revised Estimate 2019/20 £	Budget Moved to 2020/21 £	Actual Expenditure including commitments for 2019/20 as at end of November 2019 £
1,912,440	-2,290	57,870	11,500	1,979,520	1,800,520	58,880	1,725,049

3.3 At the end of November 2019 £1,725,049 had been spent or committed. This is 95.8% of the revised capital programme for this Committee.

3.4 Of the fourteen schemes in the capital programme, nine schemes were completed by the end of November 2019.

### 3.5 Of the other five schemes:

- the Automatic Access Barrier – Edisford River Bank scheme is on-track to be completed in-year;
- the Replacement of CCTV System and Off-Street Car Parks – Upgrade of Payment Systems schemes are currently on-track to be completed in-year, subject to tendering and supplier delivery planned dates being met;
- the work on the Edisford Sports Complex scheme is on-track to be fully completed in-year, but financial completion can only happen in 2020/21, when the contract retention payment is made; and
- the Play Area Improvements 2019/20 scheme will be partly completed in-year, because £28,000 of budget is being moved to 2020/21 to fund Kestor Lane play area upgrade works.

### 3.6 Progress on the schemes with the largest remaining budgets is as follows:

- **Replacement of CCTV System (-£60,000):** Following specification of the CCTV requirements, the tender documentation is being finalised and tenders are to be requested in early January 2020. The aim is for the scheme to be completed by March 2020, subject to the tender requests being issued as planned and the availability of cameras and equipment at the preferred supplier.

Note - After meeting with the Police and discussion with Corporate Management Team, two additional cameras have been added to the scheme as provisional items. These may be included in the scheme if there is budget available after tenders are returned.

- **Play Area Improvements 2019/20 (-£6,583):** Work to date has been on playgrounds checking and various refurbishment work by Works Administration and Grounds Maintenance teams plus time input from the Amenity Cleansing Manager. This includes refurbishment work identified by the playground assessments after the school summer holidays. Any further work in-year will be focussed on priority refurbishment and improvement works spend required as a result of regular playground assessment checks.

## 4 RISK ASSESSMENT

### 4.1 The approval of this report may have the following implications:

- Resources – Approval of the revised capital programme will see a decrease of £179,000 in the level of financing resources needed within the 2019/20 financial year.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

## 5 CONCLUSION

### 5.1 The proposed revised estimate for this Committee's 2019/20 capital programme is £1,800,520, which is a £179,000 reduction from the previously approved capital budget.

- 5.2 It is recommended that part of the budgets on two schemes, totalling £58,880, are moved to the 2020/21 financial year.
- 5.3 At the end of November 2019 £1,725,049 had been spent or committed. This is 95.8% of the revised capital programme for this Committee.
- 5.4 Of the fourteen schemes in the capital programme:
- nine schemes were completed by the end of November 2019;
  - three schemes are on-track to be completed in-year;
  - work on one scheme is on-track to be completed in-year but full financial completion will take place in 2020/21; and
  - one scheme will be partly completed in-year.

## 6 RECOMMENDED THAT COMMITTEE

- 6.1 Approve the 2019/20 revised estimate of £1,800,520 for this Committee's capital programme, as set out in Annex 1.
- 6.2 Approve the move of the following capital budgets from 2019/20 to 2020/21:
- Play Area Improvements 2019/20, £28,000.
  - Edisford Sports Complex, £30,880.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM1-20/AC/AC  
13 December 2019

For further background information please ask for Andrew Cook.  
BACKGROUND PAPERS – None

## COMMUNITY SERVICES COMMITTEE – REVISED CAPITAL PROGRAMME 2019/20

Cost Centre	Scheme	Original Estimate 2019/20 £	Budget Moved from 2018/19 £	Slippage from 2018/19 £	Additional Approvals 2019/20 £	Total Approved Budget 2019/20 £	Revised Estimate 2019/20 £	Budget Moved to 2020/21 £	Actual Expenditure including commitments for 2019/20 as at end of November 2019 £
PLAYT	Play Area Improvements 2019/20	40,000	0	0	0	40,000	12,000	28,000	5,417
REPWB	Replacement of Refuse Wheelie Bins	10,000	0	0	0	10,000	10,000	0	10,000
RCCTV	Replacement of CCTV System	60,000	0	0	0	60,000	60,000	0	0
RVHNX	Replacement of Refuse Collection Vehicle VU60 HNX	227,000	0	0	0	227,000	224,600	0	224,602
RVTKN	Replacement of Paper Collection Vehicle VU06 TKN	50,000	0	0	0	50,000	51,320	0	51,322
GVGMW	Replacement Gang Mower (rvbc009)	30,000	0	0	0	30,000	24,400	0	24,400
GVBYS	Replacement Mini Tractor with Bucket PN05 BYS	22,000	0	0	0	22,000	18,580	0	18,575
GVJCB	Replacement of JCB Gravemaster Digger (rvbc005)	29,000	0	0	0	29,000	29,400	0	29,400
AABED	Automatic Access Barrier – Edisford River Bank	14,000	0	0	0	14,000	14,000	0	9,589
ESCPX	Edisford Sports Complex	1,430,440	-2,290	0	0	1,428,150	1,289,840	30,880	1,286,873
PLAYS	Play Area Improvements 2018/19	0	0	18,870	0	18,870	18,320	0	18,315
GVKJJ	Replacement Truck (Ford) c/w tail lift PE60 KJJ	0	0	37,500	0	37,500	35,740	0	35,740
CPPAY	Off-Street Car Parks – Update of Payment Systems	0	0	1,500	0	1,500	1,500	0	0
CPHFT	Replacement of Leased Car Parking Van KR16 HFT	0	0	0	11,500	11,500	10,820	0	10,816
<b>Total Community Services Committee</b>		<b>1,912,440</b>	<b>-2,290</b>	<b>57,870</b>	<b>11,500</b>	<b>1,979,520</b>	<b>1,800,520</b>	<b>58,880</b>	<b>1,725,049</b>

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

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Agenda Item No 6

meeting date: 7 JANUARY 2020  
title: REVISED REVENUE BUDGET 2019/20  
submitted by: DIRECTOR OF RESOURCES  
principal author: HELEN SEEDALL

### 1 PURPOSE

- 1.1 To agree a revised revenue budget for 2019/20 for this committee.

### 2 BACKGROUND

- 2.1 The original estimate for this current financial year was set in March 2019.
- 2.2 As members will be aware, there can be numerous variations to the budget that come to our attention as the year progresses, particularly through the budget monitoring process.
- 2.3 At this time of year we revise the estimates for the current financial year in order to predict the likely outturn. In essence the Revised Estimate is the council's latest forecast for the outturn on the current financial year's budget. This also assists us in preparing the original estimate for the coming financial year.

### 3 REVISING THE ORIGINAL ESTIMATE

- 3.1 Since the budget was originally set we now have the benefit of information from the outturn position for 2018/19 and the variances that were experienced in that financial year. Furthermore, as we have been monitoring our budgets during the year we can also use this information to inform the revised budget process.
- 3.2 The original budget for 2019/20 included provision for pay increases at 3% and price increases at 2%.
- 3.3 Whilst our committee income and expenditure may increase or decrease at the revised estimate, items such as our budgeted core government funding and our council tax precept remain fixed. As a result, any compensating movement is within our earmarked reserves and general fund balances.
- 3.4 In addition to the use of data on past performance there have been detailed discussions with budget holders and heads of service on past service provision and future plans, playing an integral part in the budget setting process.
- 3.5 Furthermore, decisions and actions required as a result of committee meetings are incorporated in to the budget setting process, whilst financial implications would likely have already been identified as part of any committee decision.

- 3.6 As part of the setting of the revised estimate, this report is now presented to committee to seek comment and approval. Once approved by this committee, the revised estimate will be reported to Special Policy and Finance Committee.
- 3.7 The proposed revised estimate for this committee is now presented in the following section, with details of the movements that affect this revision being detailed at Annex 1. There are also details of the current actual position as at the end of November against the profiled Original Estimate and alongside the proposed Revised Estimate at Annex 2.
- 4 PROPOSED REVISED REVENUE BUDGET 2019/20
- 4.1 A comparison between the original and revised budgets for each cost centre is shown below, together with the associated movements in earmarked reserves.

Cost Centre and Description	Original Estimate 2019/20	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2019/20
ARTDV: Art Development	34,990	-2,230		130		32,890
BUSSH: Bus Shelters	19,450	-2,000		-1,830		15,620
CARVN: Caravan Site	-8,470					-8,470
CCTEL: Closed Circuit Television	134,530	3,950		-1,630		136,850
CLRFF: Clitheroe Food Festival	14,120	-450	-5,300			8,370
COMMD: Community Services Department	0	90,220	2,300	-92,520		0
CPADM: Car Parks	-150,780	-38,180	-80	71,520	-2,480	-120,000
CPVEH: Car Park Vehicles	0	-1,040	1,660	30	-650	0
CRIME: Crime and Disorder	58,960	-5,000		980		54,940
CULTG: Culture Grants	5,810	120		-690		5,240
CULVT: Culverts & Water Courses	17,050	-800		1,390		17,640
DRAIN: Private Drains	2,050			-100		1,950

<b>Cost Centre and Description</b>	<b>Original Estimate 2019/20</b>	<b>Movement in Expenditure</b>	<b>Movement in Income</b>	<b>Movement in Support Services</b>	<b>Movement in Capital Charges</b>	<b>Revised Estimate 2019/20</b>
EALLW: Edisford All Weather Pitch	23,500	-8,480	6,540	-1,580	5,000	24,980
EDPIC: Edisford Picnic Area	-6,730	500	-800			-7,030
EVEHA: Works Administration Vehicles	0	2,770	7,420	280	-10,470	0
EXREF: Exercise Referral Scheme	31,500	-47,430		58,300		42,370
GMVEH: Grounds Maintenance Vehicles	0	3,670	3,420	390	-24,480	-17,000
GRSRC: Grants & Subscriptions - Community	1,770			-700		1,070
HWREP: Highway Repairs	22,000			-6,900		15,100
LDEPO: Longridge Depot	0	30		-1,450	1,420	0
LITTR: Litter Bins	21,880	-500		-3,930		17,450
MCAFE: Museum Cafe	19,970	2,800		1,600	990	25,360
MUSEM: Castle Museum	304,590	-22,380		-3,410	-28,240	250,560
PAPER: Waste Paper and Card Collection	192,380	-3,160	-7,650	3,700		185,270
PCADM: Public Conveniences	198,090	15,120		-2,800	5,860	216,270
PKADM: Grounds Maintenance	0	-11,360		11,360		0
PLANT: Plant	0	7,510	-40	-7,510		-40
PLATG: Platform Gallery and Visitor Information	136,770	17,220	4,490	-1,270	450	157,660
RCOLL: Refuse Collection	1,443,630	4,490	-3,680	13,010		1,457,450
RCVEH: Refuse Collection Vehicles	0	-2,870	4,110	4,360	-13,070	-7,470
RECUL: Recreation Grants	34,880	8,550		-220		43,210



<b>Cost Centre and Description</b>	<b>Original Estimate 2019/20</b>	<b>Movement in Expenditure</b>	<b>Movement in Income</b>	<b>Movement in Support Services</b>	<b>Movement in Capital Charges</b>	<b>Revised Estimate 2019/20</b>
RIVBK: Riverbank Protection	4,150					4,150
ROEBN: Roefield Barn	-410					-410
RPBIN: Chargeable Replacement Waste Bins	0	14,050	-41,740			-27,690
RPOOL: Ribblesdale Pool	319,390	13,650	61,520	220	11,190	405,970
RVPRK: Ribble Valley Parks	566,010	12,400	3,190	-15,580	4,310	570,330
SDEPO: Salthill Depot	0	10,960		-10,190	-770	0
SEATS: Roadside Seats	9,910	-1,500		-1,720		6,690
SIGNS: Street Nameplates & Signs	50,260	3,850		-19,750		34,360
SPODV: Sports Development	84,040	130	-1,540	500		83,130
SPOGR: Sports Grants	6,270	1,730		-230		7,770
STCLE: Street Cleansing	372,470	8,800	11,660	-1,940		390,990
TAFUT: Together an Active Future	0	5,870	-14,000			-8,130
TFRST: Waste Transfer Station	88,980	11,970		10,340	-2,350	108,940
TRREF: Trade Refuse	-31,180	14,020	-54,310	3,470		-68,000
TWOWR: Two Way Radio	-1,500	-1,000	3,000	-500		0
UPACT: Up and Active Service	0	-6,880	-1,420	8,300		0
VEHCL: Vehicle Workshop	0	5,020		-5,020		0
WKSAD: Works Administration	0	13,810	-17,960	4,150		0
XMASL: Xmas Lights & RV in Bloom	3,700	350		-80		3,970
<b>Grand Total</b>	<b>4,024,030</b>	<b>118,300</b>	<b>-39,210</b>	<b>12,480</b>	<b>-53,290</b>	<b>4,062,310</b>

Cost Centre and Description	Original Estimate 2019/20	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2019/20
<b>Associated Movements in Earmarked Reserves</b>						
CPBAL/H330 Capital Reserve			24,510			24,510
COBAL/H285 Vehicle & Plant Renewals Fund	0					0
COBAL/H329 Crime Reduction Partnership Reserve	-14,060		5,000			-9,060
COBAL/H210 Local Recreation Grants	0		-20,590			-20,590
COBAL/H282 Exercise Referral	0	8,130	-420			7,710
COBAL/H283 Clitheroe Food Festival	-14,120	450	5,300			-8,370
COBAL/H333 Refuse Collection	2,080	-28,950	47,830			20,960
COBAL/H337 Equipment Reserve	0	0	-6,170			-6,170
COBAL/H222 Grant Funded Sports Development	0	0				0
COBAL/H368 Amenity Cleansing Reserve	0		-18,800			-18,800
COBAL/H377 Two Way Radio	1,500		-1,500			0
<b>Net after Movements in Earmarked Reserves</b>	<b>3,999,430</b>	<b>97,930</b>	<b>-4,050</b>	<b>12,480</b>	<b>-53,290</b>	<b>4,052,500</b>

- 4.2 The difference between the revised and original estimate is an increase in net expenditure of £38,280 or an increase in net expenditure of £53,070 after allowing for movements in earmarked reserves.

5 KEY MOVEMENTS FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE

5.1 Within the proposed Revised Estimate there are a number of substantial movements, and these are summarised in the table below. A more detailed analysis of the movements is provided at Annex 1.

Description	Variance Original Estimate 2019/20 to DRAFT Revised Estimate 2019/20
<p><b><u>COMMD: Community Services, VARIOUS: Car Parks and EXREF: Exercise Referral</u></b>            There have been a number of movements around the above cost centres with regard to where staffing costs are accounted for.</p> <p>This particularly impacts on the Car Parks and Exercise Referral services, where the staffing is now included under the Community Services Department and then recharged with departmental oncosts to the relevant services.</p> <p>There have also been some vacancy savings primarily relating to the post of Refuse Manager.</p> <p>The main variances that occur as a result of the above result in a net impact across all cost centres of £25,240.</p>	25,240
<p><b><u>MUSEM: Clitheroe Castle Museum</u></b>            Reduction in business rates payable following a rating revaluation.</p>	-15,920
<p><b><u>MUSEM: Clitheroe Castle Museum</u></b>            Reduction in depreciation following a revaluation.</p>	-28,240
<p><b><u>VARIOUS: Public Conveniences</u></b>            Increased estimate of repairs &amp; maintenance expenditure at various public conveniences locations. The reasons for this include vandalism at Whalley, Church Walk &amp; Edisford, timber related problems at Bolton-by-Bowland, Chipping, Hurst Green &amp; Ribchester and plumbing repairs at Dunsop Bridge.</p>	18,550
<p><b><u>PKADM: Grounds Maintenance</u></b>            Grounds maintenance vehicle costs are recharged to this cost centre. A decrease in vehicle costs has resulted in a lower recharge.</p>	-20,420
<p><b><u>VARIOUS: Grounds Maintenance Vehicles</u></b>            Reduction in depreciation charges due to various vehicles being fully depreciated and changes regarding replacement vehicles.</p>	-24,480

Description	Variance Original Estimate 2019/20 to DRAFT Revised Estimate 2019/20
<p><b><u>VARIOUS: Grounds Maintenance Vehicles</u></b>  Sale of vehicles and machinery replaced through the 2019/20 capital programme. Monies to be set aside in an earmarked reserve to fund future years capital programme.</p>	-17,000
<p><b><u>VARIOUS: Grounds Maintenance Vehicles</u></b>  Grounds maintenance vehicle expenditure is recharged to Grounds Maintenance (PKADM). Decrease in the amount to be recharged based upon reduced expenditure, in particular depreciation.</p>	20,420
<p><b><u>RCOLL: Refuse Collection</u></b>  Decrease to support service costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.</p>	-15,510
<p><b><u>RCOLL: Refuse Collection</u></b>  Part of the cost of the refuse collection service is recharged to other services including trade refuse. Decrease in the recharge is based in part on the reduced expenditure within refuse collection and also a lesser proportion of the total waste tonnage.</p>	23,950
<p><b><u>RPBIN: Replacement Bins</u></b>  Estimated expenditure on the purchase of householder bins.</p>	14,050
<p><b><u>RPBIN: Replacement Bins</u></b>  Estimated income from the sale of householder bins. Income received is offset against expenditure incurred in the purchase of the bins (see above) and the balance transferred to an earmarked reserve to fund future purchases.</p>	-41,740
<p><b><u>RPOOL: Ribblesdale Pool</u></b>  Reduced instructors salaries due to vacancy savings, external provider being used to deliver swimming lessons.</p>	-37,680
<p><b><u>RPOOL: Ribblesdale Pool</u></b>  Swimming teachers are being employed from an external agency due to difficulties in filling vacancies for 1.5 x FTE Instructors. In addition an external agency is delivering the Parent &amp; Child lessons on our behalf</p>	26,620
<p><b><u>RPOOL: Ribblesdale Pool</u></b>  Lower than estimated income from swimming lessons as lessons are not currently booked to full capacity due to lack of stability in obtaining instructors.</p>	30,000
<p><b><u>RPOOL: Ribblesdale Pool</u></b>  Reduced estimated income from admissions both adult (£15,000) and junior (£12,000).</p>	27,000

Description	Variance Original Estimate 2017/18 to DRAFT Revised Estimate 2017/18
<p><b><u>SIGNS: Street Nameplates &amp; Signs</u></b>  Decrease to support services costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.</p>	-19,750
<p><b><u>TAFUT: Together an Active Future</u></b>  Grant received to enable the preparation of bids to apply for the funding of activity projects. It is expected not all bids will be prepared this financial year therefore any remaining monies will be put aside to an earmarked reserve to be used in 20/21.</p>	-14,000
<p><b><u>TRREF: Trade Refuse Collection</u></b>  Increased estimated tipping charges payable to Lancashire County Council based upon the estimated commercial waste tonnages to be collected.</p>	14,020
<p><b><u>TRREF: Trade Refuse Collection</u></b>  Increase to support service costs mainly due to an expected increase in staff time being spent in this area by Community Services staff.</p>	23,580
<p><b><u>TRREF: Trade Refuse Collection</u></b>  Decreased recharge from refuse collection is due in part to reduced expenditure within refuse collection and also lesser proportion of the total waste tonnage.</p>	-20,110
<p><b><u>TRREF: Trade Refuse Collection</u></b>  Increased estimated income from trade customers: Commercial (-£41,230) and charitable (-£8,830) based upon the current customer base.</p>	-50,060

## 6 CONCLUSION

- 6.1 The difference between the revised and original estimate is an increase in net expenditure of £53,070 after allowing for transfers to and from earmarked reserves.

## 7 RISK ASSESSMENT

- 7.1 The approval of this report may have the following implications

- Resources: approval of the revised estimate would see an increase in net expenditure of £38,280 or an increase in net expenditure of £53,070 after allowing for movements in earmarked reserves.
- Technical, Environmental and Legal: none identified

- Political: none identified
- Reputation: sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

8 RECOMMENDED THAT COMMITTEE

8.1 Agree the revenue revised estimate for 2019/20.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM2-20/HS/AC

For further background information please ask for Helen Seedall

BACKGROUND PAPERS - None

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>ARTDV: Arts Development</b>					
Decrease in expenditure on promotional activities due to a reduction in the number of projects to be delivered.	-2,230				
<b>Total Arts Development</b>					-2,230
<b>BUSSH: Bus Shelters</b>					
Lower requirement for repairs to bus shelters.	-2,000				
Decrease to support service costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.				-1,830	
<b>Total Bus Shelters</b>					-3,830
<b>CCTEL: Closed Circuit Television</b>					
Increased estimated contract costs for the monitoring of the CCTV control room.	3,950				
Decrease to support services costs mainly due to a modification of the allocation of the Resources Department costs.				-1,630	
<b>Total Closed Circuit Television</b>					2,320

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>COMMD: Community Services Department</b>					
Increased salary costs mainly due to the transfer of staff from other departments namely Car Parks and Exercise Referral.  Off-setting this are vacancy savings primarily relating to the post of Refuse Manager.	89,800				
Increase in employee insurances due to the transfer of staff from other departments as mentioned above.	2,200				
Increase to estimated mileage payments payable to staff mainly due to the transfer of staff from other departments.	1,110				
Reduced estimated expenditure on conference expenses based upon expenditure to date.	-2,000				
Increase to support services costs mainly due to increases in expenditure within Council Offices and Computer Services.				10,240	
Increase in staff time being charged to capital projects due to the development of the Edisford Sports Complex.				-5400	



**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Recharges to other departments have increased mainly due to the addition of staff transferred to this service department as mentioned above.				-97,360	
Estimated decrease in respect of staff time spent on union duties being recharged to Unison North West.		2,300			
<b>Total Community Services Department</b>					<b>890</b>
<b>VARIOUS: Car Parks</b>					
Salary costs reduced due to the transfer of staff to the Community Services Department.	-51,690				
Reduction in ground rents mainly due to a price increase not being implemented at Church Walk car park.	-1,670				
Lower than estimated use of transport costs due to a replacement vehicle being purchased rather than leased.	-1,660				
Additional expenditure incurred in order to install electric charging points for vehicles at Chester Avenue and Church Walk car parks.	7,500				
Higher than estimated telephone costs due to additional fees to accept telephone payments for the new parking machines.	2,100				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

**ANNEX 1**

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increase in credit/ debit cards charges as a result of increase in method of payment by card for car parking fees.	5,750				
Increase to support service costs mainly due to the recharge of staff time from the Community Services department following the transfer of car park staff.				70,670	
Decrease in depreciation charges due to a revaluation of assets.			-2,480		
Expenditure on Car Parks Administration (CPADM) is recharged out to the individual car parks. Increased expenditure on this cost centre (details of which can be seen above) has resulted in an increase in the total value recharged.				15,270	
Higher than estimated income from car parking charges across the various sites, partly due to an increase in activity at Edisford car park following the opening of the new sports complex and increases at Ribchester and Mitchell Street car parks. Off-setting this is income no longer being received from Peel Street car park due to it being sold.		-4,350			

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Estimated income from parking fines lower than estimated when the original budget was prepared.		3,770			
Reduction in income from land rents at Edisford Car Park due to the fair no longer being able to use this car park because of increased activity following the opening of the new sports complex.		1,160			
Recharges to individual car parks from Car Parks Administration (as mentioned above).				-15,270	
<b>Total Car Parks</b>					<b>29,100</b>
<b>VARIOUS: Car Park Vehicles</b>					
Reduction in leased costs as a replacement vehicle has been purchased rather than leased.	-1,520				
Lower than estimated recharge of use of transport costs due to a replacement vehicle being purchased rather than leased.		1,660			
<b>Total Various Car Park Vehicles</b>					<b>140</b>
<b>CLRFF: Clitheroe Food Festival</b>					

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Additional income received in respect of stall hire, car parking, tasting sessions and a contribution from Economic Development (INDDV) in respect of the 2019 Clitheroe Food Festival.		-1,300			
Sponsorship income received for the 2019 Clitheroe Food Festival that was not originally budgeted, therefore reducing the amount of funding required from the Clitheroe Food Festival Reserve.		-4,000			
<b>Total Clitheroe Food Festival 2019</b>					<b>-5,300</b>
<b>CRIME: Crime and Disorder</b>					
Reduction in the number of projects to be delivered, this will also reduce the amount required to be used from the earmarked reserve to support this budget.	-5,000				
Increase to support services costs mainly due to an expected increase in staff time being spent in this area by Economic Development & Planning Services staff.				980	
<b>Total Crime and Disorder</b>					<b>-4,020</b>
<b>CULVT: Culverts &amp; Watercourses</b>					
Increase to support services costs mainly due to an expected increase in staff time being spent in this area by Community Services staff.				1,390	

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>Total Culverts &amp; Watercourses</b>					1,390
<b>EALLW: Edisford All Weather Pitch</b>					
Reduction in salaries due to uncertainties regarding the operations of the development of the new Edisford sports complex.	-6,990				
Electricity savings have resulted from the closure of operations of the old facility.	-1,610				
Decrease to support service costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.				-1,580	
Increased depreciation charges due to a revaluation of assets.			5,000		
Estimated reduction in income from the use of the 3G pitch due to the closure of the old facility and uncertainties regarding timing of the availability of the new pitches.		5,040			
<b>Total Edisford All Weather Pitch</b>					-140
<b>EXREF: Exercise Referral</b>					
Salary costs reduced due to the transfer of staff to the Community Services Department.	-44,840				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Transfer of employee insurance budget to Community Services due to the transfer of staff there.	-1,190				
Transfer of mileage allowance budget to Community Services due to the transfer of staff there.	-1,290				
Increase to support service costs mainly due to the recharge of staff time from the Community Services department following the transfer of Exercise Referral staff.				58,300	
<b>Total Exercise Referral</b>					<b>10,980</b>
<b>HWREP: Highway Repairs</b>					
Decrease to support service costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.				-6,900	
<b>Total Highway Repairs</b>					<b>-6,900</b>
<b>LDEPO: Longridge Depot</b>					
Increase in depreciation due to a revaluation exercise of the premises.			1,420		
Costs incurred on this cost centre are recharged to Grounds Maintenance (PKADM). Increased estimated recharge based upon the additional expenditure as mentioned above.		-1,360			
<b>Total Longridge Depot</b>					<b>60</b>

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>LITTR: Litter Bins</b>					
Decrease to support service costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.				-3,930	
<b>Total Litter Bins</b>					<b>-3,930</b>
<b>MCAFE: Museum Cafe</b>					
Necessary repairs to equipment including the fan. Monies moved from other cost centres where repair demands to date are minimal to fund this.	1,890				
Increased utilities recharge due to higher gas charges.	2,100				
<b>Total Museum Cafe</b>					<b>3,990</b>
<b>MUSEM: Clitheroe Castle Museum</b>					
Decreased estimated repairs & maintenance expenditure due to various repairs being delayed to the next financial year. Monies moved to fund other repairs and maintenance budgets.	-9,600				
Budget for electricity & gas increased based upon estimated usage.	3,790				
Reduction in business rates payable following a rating revaluation.	-15,920				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reduction in depreciation following a revaluation.			-28,240		
Increased income from the utilities recharge due to higher gas charges.		-2,100			
<b>Total Clitheroe Castle Museum</b>					<b>-52,070</b>
<b>PAPER: Paper Collection</b>					
Increase to staffing costs, mainly as a result of the allowance for staff turnover built into the original estimate not materialising.	2,840				
The cost of running the paper collection vehicles is recharged to this cost centre. There has been a reduction in the estimated recharge mainly due to a reduction in the estimated depreciation for a replacement paper collection vehicle.	-3,920				
Increased estimated expenditure on the purchase of white sacks. This is based upon purchases and issues of sacks to date.	2,150				
The budget for penalty charges relating to paper recycling is no longer needed under the new arrangements for the paper recycling scheme.	-4,250				



**COMMUNITY SERVICES COMMITTEE**  
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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increase to support service costs mainly due to an expected increase in staff time being spent in this area by Community Services staff.				3,700	
The market price for the sale of paper has increased resulting in an increase to the estimated income to be received.		-7,650			
<b>Total Paper Collection</b>					<b>-7,130</b>
<b>VARIOUS: Public Conveniences</b>					
Increased estimate of repairs & maintenance expenditure at various public conveniences locations. The reasons for this include vandalism at Whalley, Church Walk & Edisford, timber related problems at Bolton-by-Bowland, Chipping, Hurst Green & Ribchester and plumbing repairs at Dunsop Bridge.	18,550				
Reduction in the estimated overtime spent by the toilet cleaners at the public conveniences.	-1,780				
Increase in depreciation at various locations due to a revaluation exercise of the premises, particularly notable at Bolton-by-Bowland, Berry Lane & Castle Field.			5,860		

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

**ANNEX 1**

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Decrease to support service costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.				-2,940	
<b>Total Public Conveniences</b>					<b>19,690</b>
<b>PKADM: Grounds Maintenance</b>					
Increase to staffing costs, mainly as a result of the allowance for staff turnover built into the original estimate not materialising.	2,800				
Reduced temporary staffing costs due to period where temporary staff were not utilised.	-4,770				
Payment to a previous employee following an insurance claim.	8,380				
Higher recharge from Salthill Depot due to increased expenditure within that service area (see SDEPO).	4,950				
Grounds maintenance vehicle costs are recharged to this cost centre. A decrease in vehicle costs has resulted in a lower recharge.	-20,420				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Expenditure on grounds maintenance is recharged out to the departments where the service is utilised. A reduction to the estimated recharge based upon the decreased expenditure as mentioned above.				6,690	
<b>Total Grounds Maintenance</b>					<b>-2,370</b>
<b>VARIOUS: Grounds Maintenance Vehicles</b>					
Reduction in depreciation charges due to various vehicles being fully depreciated and changes regarding replacement vehicles.			-24,480		
Sale of vehicles and machinery replaced through the 2019/20 capital programme. Monies to be set aside in an earmarked reserve to fund future years capital programme.		-17,000			
Grounds maintenance vehicle expenditure is recharged to Grounds Maintenance (PKADM). Decrease in the amount to be recharged based upon reduced expenditure as mentioned above.		20,420			
<b>Total Grounds Maintenance Vehicles</b>					<b>-21,060</b>
<b>PLATG: Platform Gallery and Visitor Information Centre</b>					

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

**ANNEX 1**

	<b>MOVEMENT IN EXPENDITURE £</b>	<b>MOVEMENT IN INCOME £</b>	<b>MOVEMENT IN CAPITAL £</b>	<b>MOVEMENT IN SUPPORT SERVICES £</b>	<b>TOTAL MOVEMENT £</b>
Increased estimated expenditure on salaries as the allowance for staff turnover built into the original estimate has not fully materialised.	3,830				
Increase to the estimated spend on temporary staff due to maternity leave.	3,580				
Higher estimated repairs & maintenance spend due to repointing of the fire escape which is necessary health & safety work. Monies moved from other cost centres where repair demands to date are minimal.	1,900				
Increased expenditure on equipment regarding a replacement till, this will be funded from monies set aside in the Community Services Equipment Reserve.	4,000				
Increased communication expenditure due to installation of a communication line to the Council Offices from the Platform Gallery.	3,950				
Increased income from cabin rentals due to an increase in stall hire.		-1,070			
Decreased estimated income from the sale of books.		1,540			
Reduction in estimated commission income from the sale of artists goods based on sales figures.		4,020			

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>Total Platform Gallery and Visitor Information Centre</b>					21,750
<b>RCOLL: Refuse Collection</b>					
Increase in the estimated expenditure on loaders wages as the allowance for staff turnover built into the original estimate has not fully materialised. This has been partially offset by 2 x loaders not qualifying to pay National Insurance contributions and 1 employee not being a member of the pension scheme.	1,480				
Increased estimated expenditure on drivers wages as the allowance for staff turnover built into the original estimate has not fully materialised.	1,330				
Higher recharge from Salthill Depot due to increased expenditure within that service area (see SDEPO).				4,460	
Decreased use of transport charge relating to the estimated reduction in depreciation of a replacement refuse collection vehicle.	-7,660				
Reduction in estimated expenditure on the purchase of sacks based upon reduced demand.	-1,610				

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increase in the purchase of replacement bins to fulfil demand, this will be funded from the Refuse Collection reserve.	4,770				
Decrease to support service costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.				-15,510	
Part of the cost of the refuse collection service is recharged to other services including trade refuse. Decrease in the recharge is based in part on the reduced expenditure within refuse collection and also a lesser proportion of the total waste tonnage.				23,950	
Reduction in estimated income from householder special collections due to decreased demand.		4,190			
<b>Total Refuse Collection</b>					<b>15,400</b>
<b>VARIOUS: Refuse Collection Vehicles</b>					
Reduction in vehicle insurance cost due to a reduced number of claims.	-2,870				
Reduction in depreciation charge due to depreciation of replacement vehicles being lower.			-13,070		

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Sale of refuse vehicles replaced through the 2019 capital programme. Monies to be set aside in an earmarked reserve to fund future years capital programmes.		-7,470			
Increase in recharge of vehicle workshop due to an increase in costs incurred, as mentioned under VEHCL.	5,030				
Expenditure on refuse collection vehicles is recharged to refuse collection and paper collection. The recharge is lower than estimated due to the reduced costs mentioned above refuse collection (RCOLL: £7,660) and paper collection (PAPER: £3,920).		11,580			
<b>Total Refuse Collection Vehicles</b>					<b>-6,800</b>
<b>RECU: Recreation Grants</b>					
Increased value of grants awarded. To be offset by monies set aside in an earmarked reserve.	8,550				
<b>Total Recreation Grants</b>					<b>8,550</b>
<b>RPBIN: Replacement Bins</b>					
Estimated expenditure on the purchase of householder bins.	14,050				

**COMMUNITY SERVICES COMMITTEE**  
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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Estimated income from the sale of householder bins. Income received is offset against expenditure incurred in the purchase of the bins (see above) and the balance transferred to an earmarked reserve to fund future purchases.		-41,740			
<b>Total Replacement Bins</b>					-27,690
<b>RPOOL: Ribblesdale Pool</b>					
Reduced duty officer salaries due to vacancy savings.	-5,360				
Increased estimated temporary staffing costs based upon expenditure to date.	14,030				
Reduced estimated expenditure on pool attendants overtime.	-3,930				
Reduced instructors salaries due to vacancy savings, external provider being used to deliver swimming lessons.	-37,680				
Increased receptionist staffing costs as staff turnover has not materialised.	3,500				
Part of the repairs and maintenance budget has been moved to fund more pressing repair demands in other areas.	-5,200				
Increase in estimated spend on electricity based upon expenditure to date.	5,550				
Increase in estimated spend on gas based upon expenditure to date.	3,880				



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**ANNEX 1**

	<b>MOVEMENT IN EXPENDITURE £</b>	<b>MOVEMENT IN INCOME £</b>	<b>MOVEMENT IN CAPITAL £</b>	<b>MOVEMENT IN SUPPORT SERVICES £</b>	<b>TOTAL MOVEMENT £</b>
Increase in the purchase of equipment is mainly the necessary replacement due to failure of the pool heat exchanger.	4,630				
Increase in repairs to equipment is for essential repairs to the pool water pump and water heater.	9,730				
Reduced estimated spend on filtration and chlorination supplies due to a change in formulation of product which is resulting in savings.	-2,190				
Increase in communication equipment is for the installation of a new computer connection to the pool.	4,100				
Swimming teachers are being employed from an external agency due to difficulties in filling vacancies for 1.5 x FTE Instructors. In addition an external agency is delivering the Parent & Child lessons on our behalf.	26,620				
Increased depreciation charge due to revaluation of assets.			11,190		
Reduction in the estimated income from school swimming lessons based upon the bookings to date and anticipated future bookings.		4,000			
Reduced estimated income from club hire of baths due to a reduction in sessions hired from the main swimming club user.		6,000			

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reduced estimated income from other hire of baths based on bookings to date and estimated future bookings.		3,000			
Lower than estimated income from swimming lessons as lessons are currently not booked to full capacity due to lack of stability in obtaining instructors.		30,000			
Reduced estimated income from adult admissions.		15,000			
Reduced estimated income from junior admissions.		12,000			
Income received from the introduction of Parent and Child swimming lessons.		-12,520			
<b>Total Ribblesdale Pool</b>					<b>86,350</b>
<b>RVPRK: Ribble Valley Parks</b>					
Transfer of budget allocation in respect of grass cutting at closed churchyards to new cost centre for closed churchyards (CLDCY).				-8,120	
Reduction in recharge from Grounds Maintenance due to savings within that department as mainly relating to vehicles .				-6,690	
Repairs to Bowling Green Café in order to reinstate it to a usable condition; funding from a grant for parks improvements within earmarked reserves.	10,000				

**COMMUNITY SERVICES COMMITTEE**  
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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increase in depreciation charges due to a revaluation of assets.			4,310		
Reduced estimated income from the hire of grass football pitches due to drainage issues of the pitches and increased usage at the new 3G facility.		1,900			
No rental income expected as the Bowling Green Café is currently unusable.		1,400			
<b>Total Ribble Valley Parks</b>					<b>2,800</b>
<b>SDEPO: Salthill Depot</b>					
Increased metered water charges mainly due to a fault with the power washer resulting in the water supply failing to be turned off automatically; this has now been rectified.	6,560				
Increase in communication equipment caused by the installation of a new computer connection to the depot.	1,710				
Increase in estimated premises insurance costs.	870				
Increase to support service costs mainly due to an increase in the computer services costs.				1,030	
Expenditure at Salthill Depot is recharged out to other departments based at the depot. Increased recharges due to higher estimated expenditure at Salthill Depot.				-11,220	

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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>Total Salthill Depot</b>					-1,050
<b>SEATS: Roadside Seats</b>					
Reduced estimated spend on repairs, based upon repair demands to date.	-1,500				
Decrease to support services costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.				-1,720	
<b>Total Roadside Seats</b>					-3,220
<b>SIGNS: Street Nameplates and Signs</b>					
The budget for Ordnance Survey Licence and Maps has been transferred from Planning Control as the work this relates to is now being carried out in this department.	3,100				
Decrease to support services costs mainly due to an expected reduction in staff time being spent in this area by Community Services staff.				-19,750	
<b>Total Street Nameplates and Signs</b>					-16,650
<b>SPODV: Sports Development</b>					
A budget has been introduced for the publication of a Summer Activities programme. Partly offset by income received from advertisers (see below).	1,660				

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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Purchase of a set of goals for Longridge, to be funded from an earmarked reserve.	2,170				
Reduction to the subscriptions estimate based on current usage.	-3,700				
Income received from advertisers in the Summer Activities programme (see above).		-1,040			
<b>Total Sports Development</b>					<b>-910</b>
<b>SPOGR: Sports Grants</b>					
Increased value of grants awarded. To be offset by monies set aside in an earmarked reserve.	1,730				
<b>Total Sports Grants</b>					<b>1,730</b>
<b>STCLE: Amenity Cleansing</b>					
Increase to wages costs due to the allowance for staff turnover factored into the budget not materialising.	2,590				
It has been necessary to employ Temporary Staff from September to cover for long term sickness resulting in an increase in costs. This is being funded from the Amenity Cleansing Reserve.	7,140				
Extra sweeper hire to carryout additional sweeping of villages to be funded by a High Street Grant held in reserves.	11,660				
Reduction of vehicle insurance costs based upon previous claims history.	-1,370				

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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>Total Amenity Cleansing</b>					20,020
<b>TAFUT: Together an Active Future</b>					
Salaries incurred to work on the preparation of bids for the funding of activity projects.	1,860				
Consultants fees incurred to work on the preparation of bids for the funding of activity projects.	4,010				
Grant received to enable the preparation of bids to apply for the funding of activity projects. It is expected not all bids will be prepared this financial year therefore any remaining monies will be put aside to an earmarked reserve to be used in 20/21.		-14,000			
<b>Total Together an Active Future</b>					<b>-8,130</b>
<b>TFRST: Transfer Station</b>					
Expenditure incurred in the use of the Shovel (SHOVL) is charged to the Transfer Station. Increases in repairs and maintenance and tyres of the Shovel has increased the recharge.				6,240	

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	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
For the Transfer Station to operate the council requires a representative to be WAMITAB qualified. At present an employee is undergoing training to gain the qualification. In the interim a consultant is being employed to be the Council's WAMITAB representative.	11,230				
Increase to support service costs mainly due to an expected increase in staff time being spent in this area by Community Services staff.				4,100	
Reduction in depreciation following a revaluation of the building.			-2,350		
<b>Total Transfer Station</b>					<b>19,220</b>
<b>TRREF: Trade Refuse</b>					
Higher estimated tipping charges payable to Lancashire County Council based upon the tonnages of trade waste collected. The estimated increase in charges is offset by an increase in estimated income from trade waste customers.	14,020				
Increase to support service costs mainly due to an expected increase in staff time being spent in this area by Community Services staff.				23,580	

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	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Decreased recharge from refuse collection is due in part to reduced expenditure within refuse collection and also lesser proportion of the total waste tonnage.	-20,110				
Increased estimated income from commercial trade waste customers due to an increase in the customer base.		-41,230			
Increased estimated income from charitable trade waste customers due to an increase in the customer base.		-8,830			
Increased income from the bin hire scheme due to a higher than anticipated take up of the scheme.		-6,090			
Reduced income from the sale of charitable sacks and stickers due to lower demand.		2,400			
<b>Total Trade Refuse</b>					<b>-36,260</b>
<b>TWOWR: Two Way Radio</b>					



**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
The licence budget has been transferred to the Emergency Radio Network cost centre.	-1,000				
The income budget for contributions received from other Lancashire councils to fund the Lancashire Area Network has been transferred to the Emergency Radio Network cost centre.		3,000			
<b>Total Two Way Radio</b>					<b>2,000</b>
<b>UPACT: Up and Active</b>					
Reduction in salaries	-6,700				
Increase to support service costs mainly due to an expected increase in staff time being spent in this area by Community Services staff.				8,300	
Higher than estimated contract fee received from Pendle Leisure in respect of running the Up and Active Service.		-1,220			
<b>Total Up and Active</b>					<b>380</b>
<b>VEHCL: Vehicle Workshop</b>					
Reduction in salaries due to vacancy savings	-3,360				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increase in the purchase of equipment due to the upgrading of the Crypton brake tester.	5,900				
Increase in estimated expenditure on protective clothing to reflect actual usage.	2,340				
Increase in the recharge of the vehicle workshop costs to vehicles due to increased expenditure as mentioned above.				-5030	
<b>Total Vehicle Workshop</b>					<b>-150</b>
<b>PLANT: Plant</b>					
Increase in the estimated repairs and maintenance expenditure for the JCB Waste Master Loadall.	2,060				
Increase in the estimated expenditure on tyres for the JCB Waste Master Loadall.	4,090				
Costs relating to the JCB Waste Master Loadall are recharged to the Waste Transfer Station. Increased recharge to offset the increased expenditure as mentioned above.				-6,240	
<b>Total Plant</b>					<b>-90</b>
<b>WKSAD: Works Administration</b>					
Increased estimated wages costs, in part due to the budgeted staff turnover allowance not materialising.	6,500				

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Works administration vehicle expenditure is recharge to this cost centre through a use of vehicle charge. An increase in vehicle costs has resulted in a higher recharge.	7,310				
Increase to support service costs mainly due to an expected increase in staff time being spent in this area by Community Services staff.				1,540	
Expenditure incurred within this cost centre is recharged out to the departments who use the service. An increase in expenditure within this service area has resulted in an increase in recharges.		-12,210			
Time spent by the works administration team on capital projects is recovered through a charge to the capital schemes. An increase in time spent on the development of the Edisford sports complex has resulted an increased charge recovered.		-5,750			
<b>Total Works Administration</b>					<b>-2,610</b>
<b>VARIOUS: Works Administration Vehicles</b>					
Increase of vehicle insurance costs based upon previous claims history.	2,020				

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Expenditure on works administration vehicles is recharged to works administration. The recharge is higher than estimated due to the increased costs mentioned above.		-2,300			
<b>Total Works Administration Vehicles</b>					-280
<b>Other</b>					4,340
<b>Sub-Total</b>					38,280
<b>MOVEMENT IN EARMARKED RESERVES</b>					
<b>CPBAL/H330: Capital</b> Sale of refuse collection vehicles (£7,470) plus various grounds maintenance vehicles (£17,040).		24,510			
<b>COBAL/H333: Refuse Collection</b> Purchase of trade bins for the bin hire scheme (£3,300) and householder bins (£25,650) to be funded from reserve. Offset by income received from the sale of householder bins (£41,740) and income from the bin hire scheme (£6,090).	-28,950	47,830			
<b>COBAL/H329: Community Safety</b> Lower amount required to be funded from reserves due to fewer projects being delivered.		5,000			

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<p><b>COBAL/H210: Local Recreation Grants</b>                      Grants awarded under Recreation (£8,550), Sports (£1,730), Christmas Lights (£190) and Culture (£120) Grant Schemes higher than budgeted.                      Parks improvement grant used to fund repairs at the Bowling Green Café in order to restore it for intended usage (£10,000).</p>		-20,590			
<p><b>COBAL/H282: Exercise Referral</b>                      To fund schemes under the Active East initiative (£420) and the setting aside of grant income received to prepare bids to apply for funding from the Together an Active Future scheme (£8,130).</p>	8,130	-420			
<p><b>COBAL/H337: Equipment Reserve</b>                      To fund the purchase of a set of replacement goals at Longridge (£2,170) and a replacement till at the Platform Gallery (£4,000).</p>		-6,170			
<p><b>COBAL/H328: Amenity Cleansing</b>                      To fund road sweeping that could not be completed in the 2018/19 financial year due to staffing constraints (£7,140) and hire of sweeper to carryout additional cleaning of villages by the High Street Community Clean-up Grant (£11,660) .</p>		-18,800			

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>COBAL/H377: Two Way Radio Reserve</b> To fund planned maintenance of the feeder and antenna. Monies to be set aside in this reserve are now being transacted from the Emergency Radio Network cost centre within Policy and Finance Service.		-1,500			
<b>COBAL/H283: Clitheroe Food Festival</b> Deficit generated by the 2019 Clitheroe Food Festival not as high as estimated therefore less funding from the earmarked reserve required.	450	5,300			
<b>Total Movement in transfers to/from Earmarked Reserves</b>	-20,370	35,160	0	0	14,790
<b>Total Movement</b>					53,070

## ACTUAL TO DATE WITH ORIGINAL ESTIMATE AND PROPOSED REVISED ESTIMATE

Cost Centre	Description	Original Estimate to End November	Actual and Commitments to End November	Full Year Original Estimate	Proposed Revised Estimate
ARTDV	Art Development	15,312	9,883	34,990	32,890
BUSSH	Bus Shelters	7,209	1,157	19,450	15,620
CARVN	Caravan Site	0	0	-8,470	-8,470
CCTEL	Closed Circuit Television	77,561	72,580	134,530	136,850
COMMD	Community Services	521,750	514,826	0	0
CPADM	Car Parks	-150,065	-150,561	-150,780	-120,000
CPVEH	Car Park Vehicles	5,532	4,510	0	0
CLRFF	Clitheroe Food Festival	10,550	8,014	14,120	8,370
CRIME	Crime & Disorder	25,828	20,402	58,960	54,940
CULTG	Culture Grants	4,280	4,400	5,810	5,240
CULVT	Culverts & Watercourses	2,462	1,809	17,050	17,640
DRAIN	Private Drains	0	587	2,050	1,950
EALLW	All Weather Pitch	-9,429	-2,685	23,500	24,980
EDPIC	Edisford Picnic Area	-9,650	-10,788	-6,730	-7,030
EVEHA	Works Administration Vehicles	19,517	16,918	0	0
EXREF	Exercise Referral	32,724	33,319	31,500	42,370
GMVEH	Grounds Maintenance Vehicles	57,663	22,421	0	-17,000
GRSRC	Grants & Subscriptions	320	0	1,770	1,070
HWREP	Highway Repairs	382	0	22,000	15,100
LDEPO	Longridge Depot	5,821	5,291	0	0
LITTR	Litter Bins	5,204	4,757	21,880	17,450
MCAFE	Museum Café	-13,348	-10,172	19,970	25,360
MUSEM	Castle Museum	54,728	35,043	304,590	250,560
PAPER	Paper Collection Service	64,268	60,922	192,380	185,270
PCADM	Public Conveniences	102,049	108,193	198,090	216,270
PKADM	Grounds Maintenance	-185,705	-170,086	0	0
PLANT	Plant	13,942	19,601	0	-40
PLATG	Platform Gallery	59,668	67,213	136,770	157,660
RCOLL	Refuse Collection	497,819	512,423	1,443,630	1,457,450
RCVEH	Refuse Collection Vehicles	299,029	383,989	0	-7,470
RECUL	Recreation & Culture Grants	22,536	22,200	34,880	43,210
RIVBK	Riverbank Protection	888	1,262	4,150	4,150
ROEBN	Roefield Barn	-266	-381	-410	-410
RPBIN	Replacement Bins	0	-33,792	0	-27,690

## ACTUAL TO DATE WITH ORIGINAL ESTIMATE AND PROPOSED REVISED ESTIMATE

Cost Centre	Description	Original Estimate to End November	Actual and Commitments to end November	Full Year Original Estimate	Proposed Revised Estimate
RPOOL	Ribblesdale Pool	98,651	145,191	319,390	405,970
RVPRK	Ribble Valley Parks	280,728	268,997	566,010	570,330
SDEPO	Salthill Depot	33,830	43,833	0	0
SEATS	Roadside Seats	1,748	668	9,910	6,690
SIGNS	Street Nameplates & Signs	-1,810	-17,528	50,260	34,360
SPODV	Sports Development	10,332	12,459	84,040	83,130
SPOGR	Sports Grants	3,856	5,725	6,270	7,770
STCLE	Street Cleansing	170,457	168,936	372,470	390,990
TAFUT	Together an Active Future	0	-8,741	0	-8,130
TFRST	Waste Transfer Station	42,561	42,895	88,980	108,940
TRREF	Trade Refuse	-345,071	-398,211	-31,180	-68,000
TWOWR	Two Way Radio	-3,299	106	-1,500	0
UPACT	Up and Active	-6,400	17,394	0	0
VEHCL	Vehicle Workshop	-24,261	-2,172	0	0
WBHEQ	Wellbeing & Health Equality	0	-1,562	0	0
WKSAD	Works Administration	-69,975	-75,846	0	0
XMASL	Xmas Lights & RV in Bloom	1,376	1,360	3,700	3,970
<b>Committee Subtotal</b>		<b>1,731,302</b>	<b>1,756,759</b>	<b>4,024,030</b>	<b>4,062,310</b>
<b>Earmarked Reserves</b>					
CPBAL/ H330	Capital Reserve				24,510
COBAL/ H239	Crime Reduction Partnership Reserve			-14,060	-9,060
COBAL/ H210	Local Recreation Grants				-20,590
COBAL/ H282	Exercise Referral Reserve				7,710
COBAL/ H283	Clitheroe Food Festival	-10,550	-8,010	-14,120	-8,370
COBAL/ H333	Refuse Collection			2,080	20,960
COBAL/ H337	Equipment Reserve				-6,170
COBAL/ H368	Amenity Cleansing				-18,800
COBAL/ H377	Two Way Radio			1,500	0
<b>Subtotal Earmarked Reserves</b>		<b>-10,550</b>	<b>-8,010</b>	<b>-24,600</b>	<b>-9,810</b>
<b>Total</b>		<b>1,720,752</b>	<b>1,748,749</b>	<b>3,999,430</b>	<b>4,052,500</b>



# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No: 7

meeting date: 7 JANUARY 2020  
title: ORIGINAL REVENUE BUDGET 2020/21  
submitted by: DIRECTOR OF RESOURCES  
principal author: HELEN SEEDALL

### 1 PURPOSE

- 1.1 To agree the draft revenue budget for 2020/21, for consideration at Special Policy and Finance Committee.

### 2 BACKGROUND

#### **3 Year Budget Forecast**

- 2.1 The Council's three year budget forecast was presented to Policy & Finance Committee in September. Whilst every year it is extremely challenging to predict funding, nearly all of our major income streams are currently very difficult to forecast in the present climate. Our forecast in September predicted the following budget gaps; £0k in 2020/21, £372k in 2021/22, £410k in 2022/23, after allowing for the use of general fund balances.
- 2.2 2019/20 is the last year of the Government's 4 year multi settlement. From 2020/21 we were expecting substantial local government finance reforms. However in September the Government wrote to all councils announcing that a decision has been taken to delay the implementation of 75% business rates retention and the Fair Funding Review until April 2021. They also announced that 75% business rates pilots will come to an end at the end of March 2020 with no new pilots planned for 2020/21.
- 2.3 Policy and Finance Committee recommend that service committees;
- budget based on the current levels of service provision
  - increase their fees and charges by inflation (2%) where possible
  - only consider growth items which can be funded by identified savings

#### **Spending Round 2019**

- 2.4 The Spending Round 2019 was announced on 4 September 2019 and whilst it is for one year only it does provide Councils with some certainty as to next year's funding.
- The Chancellor announced some extra funding for adult and children's social care. He also announced that key grants to local government will continue next year.
  - The future of the New Homes Bonus scheme remains uncertain. Legacy payments will be honoured but the scheme for 2020/21 is still for discussion with ministers. We currently rely on £1.105m to fund our revenue budget each year and also use some of our allocation to fund the capital programme
  - Funding to remove negative RSG will continue for 2020/21.

- A 2% maximum council tax increase and a further 2% increase for Adult Social Care Precept for illustrative purposes. As is customary however, the government will consult on Council Tax Referendum Principles as part of the Local Government Finance Settlement.

### **General Election**

- 2.5 The General Election has resulted in the announcement of the Provisional Local Government Finance Settlement being put back until after the election.
- 2.6 There is also considerable uncertainty with further Local Government Funding as all the major parties set out quite different spending priorities. Hopefully by the time of your meeting the position will be clearer.
- 2.7 Given all of these uncertainties the service committee budgets have been prepared based on the current level of service plus inflation. Where unavoidable service costs have arisen, these are highlighted.

### **3 BUDGET PROCESS**

- 3.1 Presented to committee for decision in October were the proposed fees and charges for 2020/21. The consequential impact of these approved fees and charges have been incorporated in to the service budgets shown within this report.
- 3.2 Following a great deal of in-depth service analysis and meetings with regard to this committees budgets by the council's accountants, budget holders, heads of service and management team, a proposed draft budget is now presented to members. This budget is agreed as that which best reflects the services of this committee for the next financial year.
- 3.3 When all committees have approved their detailed estimates the overall position will be considered by Budget Working Group.
- 3.4 The Budget Working Group will then make recommendations in order to produce a balanced budget for consideration at the Special meeting of Policy and Finance Committee. The final budget report will then be presented to Full Council, at which point the Council Tax for 2020/21 will also be approved.

### **4 2020/21 DRAFT REVENUE BUDGET**

- 4.1 As far as your budget is concerned, the estimates have been prepared on the current levels of service, and they allow for pay increases at 3% and price increases at 2%.
- 4.2 Within this report the budget is shown in the same manner in which they are reviewed. Each costs centre within the report is shown individually. Behind each costs centre is a great deal more subjective level detailed budgets, but for the purposes of this report they are summarised in to the standard local government CIPFA Service Reporting Code of Practice basis.

- **Employee Related:** this group includes the cost of employees, both direct and indirect to the council.

- **Premises Related:** this group includes expenses directly related to the running of premises and land.
- **Transport Related:** this group includes all costs associated with the provision, hire or use of transport, including travelling allowances.
- **Supplies and Services:** this group includes all direct supplies and service expenses to the council.
- **Third Party Payments:** a third party payment is a payment to an external provider which is operating independently, in return for the provision of a service.
- **Transfer Payments:** this includes the cost of payments to individuals for which no goods or services are received in return by the local authority. A key item here would be the payment of housing benefits.
- **Support Services:** charges for services that support the provision of services to the public. At this council the main support service cost is the support from staff based at the council offices building and the building's associated cost.
- **Depreciation and Impairment:** this is the revenue impact of capital items shown in the service revenue accounts of the council.
- **Income:** this includes income from fees and charges, grants, donations and contributions. Also shown here is the associated 'income' to a support service from the redistribution of its costs to those providing services to the public.

4.3 As you will see, the draft proposed budget for 2020/21 for each service area is also built up looking at a number of stages. The starting point is the base budget, being the Original Estimate for the current financial year. A summary of the various elements is given below.

- **Original Estimate 2019/20:** This represents the base budget for the council and assumes no change in service level from that set for the previous year's original estimate.
- **Savings:** Here any savings or additional income that is identified from past service experience or trends would be brought in to the budget to adjust the base budget.
- **Inflation at 3% Pay and 2% Other:** The budget forecast allows for inflation on pay at 3% and prices at 2% (with some exceptions such as grants). This is where that general allowance for inflation is brought in to the individual budget areas.
- **Variation to Standard Budgeted Inflation %:** Inevitably, as we undertake detailed work on the budget it becomes evident that there are some items of income or spend that experience a greater or lower level of inflation. This is where we adjusted for those differing levels of inflation. An example is energy costs.
- **Unavoidable Changes to Service Costs:** This relates to changes to a service, for example where costs are demand driven.
- **Support Services:** Any changes that relate to the recharging of support service costs are included in this column.
- **Capital:** Any changes relating to depreciation and impairment are included in this column

- **DRAFT Original Estimate 2020/21:** The final column is the total of all preceding columns and is constructed from the base budget and any necessary changes to the base that are needed. If approved this will then form the base budget in next year's budget process.

4.4 Detailed in the following section of the report are the individual budget areas under this committee. Shown are the movements from the 2019/20 Original Estimate, to the DRAFT Original Estimate for 2020/21. Comments are also provided on the main variances.

5 COMMITTEE SERVICE ESTIMATES

5.1 **Cost Centre and Description** ARTDV: Art Development

The arts development budget is used to develop cultural activity across the borough and is used to match fund larger projects in partnerships. This budget enables Ribbles Valley to participate in county and regional schemes.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Employee Related Expenditure</b>	14,760		430	-310	-150			14,730
<b>Transport Related Expenditure</b>	160		0		140			300
<b>Supplies &amp; Services</b>	7,230		140					7,370
<b>Transfer Payments</b>	3,000		0					3,000
<b>Support Services</b>	9,840		0			-20		9,820
<b>Total Expenditure</b>	<b>34,990</b>	<b>0</b>	<b>570</b>	<b>-310</b>	<b>-10</b>	<b>-20</b>	<b>0</b>	<b>35,220</b>
<b>Net Expenditure</b>	<b>34,990</b>	<b>0</b>	<b>570</b>	<b>-310</b>	<b>-10</b>	<b>-20</b>	<b>0</b>	<b>35,220</b>

5.2 **Cost Centre and Description**      BUSSH: Bus Shelters

The Council maintains 85 bus shelters throughout the borough with a view to encouraging the use of the public transport system. The budget does not allow for new or replacement shelters, only basic maintenance of the existing stock.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	7,910		160					8,070
Supplies & Services	3,170		60					3,230
Support Services	8,370		0			-1,880		6,490
<b>Total Expenditure</b>	<b>19,450</b>	<b>0</b>	<b>220</b>	<b>0</b>	<b>0</b>	<b>-1,880</b>	<b>0</b>	<b>17,790</b>
<b>Net Expenditure</b>	<b>19,450</b>	<b>0</b>	<b>220</b>	<b>0</b>	<b>0</b>	<b>-1,880</b>	<b>0</b>	<b>17,790</b>

**BUSSH: Bus Shelters**

**Commentary on Substantial Budget Changes**

**Support Services**

Decrease to support service costs mainly due to a reduction in estimated time to be spent on Bus Shelters by members of the Community Services department.

5.3 **Cost Centre and Description** CARVN: Caravan Site

The Caravan and Camping Club manage the caravan site on a 25-year fully repairing lease (fixed term ends 31 March 2028, however the lease will continue unless either party brings it to an end). The Council receives a guaranteed minimum income from the operator annually and has a consultative role to play in its overall running.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Customer &amp; Client Receipts</b>	-8,470		-170					-8,640
<b>Total Income</b>	<b>-8,470</b>	<b>0</b>	<b>-170</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-8,640</b>

5.4 **Cost Centre and Description** CCTEL: Closed Circuit Television

The Council manages and maintains 32 cameras within the Clitheroe, Longridge and Whalley Town Centre CCTV system.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	8,010		30			170		8,210
Supplies & Services	15,600		320					15,920
Third Party Payments	101,340		2,030	4,030				107,400
Support Services	31,650		0			-1,160		30,490
Depreciation and Impairment	4,310		0				1,690	6,000
<b>Total Expenditure</b>	<b>160,910</b>	<b>0</b>	<b>2,380</b>	<b>4,030</b>	<b>0</b>	<b>-990</b>	<b>1,690</b>	<b>168,020</b>
Departmental Recharges	-26,380		0			-1,160		-27,540
<b>Total Income</b>	<b>-26,380</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1,160</b>	<b>0</b>	<b>-27,540</b>
<b>Net Expenditure</b>	<b>134,530</b>	<b>0</b>	<b>2,380</b>	<b>4,030</b>	<b>0</b>	<b>-2,150</b>	<b>1,690</b>	<b>140,480</b>

**CCTEL: Closed Circuit Television**

**Commentary on Substantial Budget Changes**

**Third Party Payments**

Estimated increase in the contract for the provision of CCTV monitoring cost.

**Depreciation and Impairment**

Increased estimated charge in depreciation relating to the planned replacement of the CCTV system.



5.5 **Cost Centre and Description**                      CLRFF: Clitheroe Food Festival

The Council had sole responsibility for the 2019 Food Festival event, which will continue in 2020. The event is organised by Council officers with help from staff who work on the day, undertaking various roles and volunteers. The budget below reflects the net cost of the event.

The Clitheroe Food Festival contributes to our promotion of the area as a tourist destination and our economic development role.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Employee Related Expenditure</b>	6,220		190		480			6,890
<b>Premises Related Expenditure</b>	1,320		30		1,350			2,700
<b>Transport Related Expenditure</b>	13,380		270		10			13,660
<b>Supplies &amp; Services</b>	18,060		350		4,990			23,400
<b>Total Expenditure</b>	<b>38,980</b>	<b>0</b>	<b>840</b>	<b>0</b>	<b>6,830</b>	<b>0</b>	<b>0</b>	<b>46,650</b>
<b>Other Grants and Contributions</b>	-5,000		0					-5,000
<b>Customer &amp; Client Receipts</b>	-19,860		-400					-20,260
<b>Total Income</b>	<b>-24,860</b>	<b>0</b>	<b>-400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-25,260</b>
<b>Net Expenditure</b>	<b>14,120</b>	<b>0</b>	<b>440</b>	<b>0</b>	<b>6,830</b>	<b>0</b>	<b>0</b>	<b>21,390</b>
<b>Associated Movement in Earmarked Reserves</b>	-14,120		-280		8,940			-5,460
<b>Net After Earmarked Reserves</b>	<b>0</b>	<b>0</b>	<b>160</b>	<b>0</b>	<b>15,770</b>	<b>0</b>	<b>0</b>	<b>15,930</b>

## **CLRFF: Clitheroe Food Festival**

### **Commentary on Substantial Budget Changes**

#### **Supplies & Services**

As the success of the Food Festival event continues to grow it has been necessary to increase costs to support this including additional expenditure for traffic management and signage (£1,000) and promotional activities (£4,000).

#### **Associated Movement in Earmarked Reserves**

It has been necessary to reduce the amount to support this event from the reserve this being the remaining balance from the amount originally set aside.

5.6 **Cost Centre and Description**                      COMMD: Community Services Department

All costs are recharged to services based upon records of time spent on those services by individual members of staff. The following is an analysis of the department's budget.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Employee Related Expenditure</b>	766,080		22,800	-14,080	92,330			867,130
<b>Premises Related Expenditure</b>	200		0		-20			180
<b>Transport Related Expenditure</b>	24,550		490		-140			24,900
<b>Supplies &amp; Services</b>	24,610		490		2,630			27,730
<b>Support Services</b>	170,960		0			5,180		176,140
<b>Total Expenditure</b>	<b>986,400</b>	<b>0</b>	<b>23,780</b>	<b>-14,080</b>	<b>94,800</b>	<b>5,180</b>	<b>0</b>	<b>1,096,080</b>
<b>Other Grants and Contributions</b>	-3,830		0					-3,830
<b>Customer &amp; Client Receipts</b>	-150		0					-150
<b>Departmental Recharges</b>	-982,420		0			-109,680		-1,092,100
<b>Total Income</b>	<b>-986,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-109,680</b>	<b>0</b>	<b>-1,096,080</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>23,780</b>	<b>-14,080</b>	<b>94,800</b>	<b>-104,500</b>	<b>0</b>	<b>0</b>

## **COMMD: Community Services Department**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Increased salary costs due to the transfer of staff from other cost centres namely Car Parks and Exercise Referral . Salaries have been estimated based upon the Establishment List for Community Services.

#### **Supplies & Services**

Increase in printing costs is forecast due to a change in method of allocating paper usage in addition two photocopiers have been replaced resulting in higher leasing charges.

#### **Support Services**

Increase to the support service recharge includes the Computer Services cost, mainly due to the revenue impact of the new corporate firewall, along with increases in costs of the Resources Department.

#### **Departmental Recharges**

Recharges to other departments have increased mainly due to the recharging of the additional staff who have been transferred to the Community Services Department, as detailed above.

5.7 **Cost Centre and Description** CPADM: Car Parks

The Council maintains numerous public car parks throughout the borough of which 18 are chargeable. Car parking charges are operated in Longridge, Clitheroe, Slaidburn, Ribchester, Sabden and Chipping.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	52,250		1,560	-2,190	-51,620			0
Premises Related Expenditure	116,010		2,300	350	3,920	600		123,180
Transport Related Expenditure	10,650		210		-3,070			7,790
Supplies & Services	25,940		530		8,170	30		34,670
Third Party Payments	5,390		110					5,500
Support Services	276,510		0			74,640		351,150
Depreciation and Impairment	12,400		0				-6,630	5,770
<b>Total Expenditure</b>	<b>499,150</b>	<b>0</b>	<b>4,710</b>	<b>-1,840</b>	<b>-42,600</b>	<b>75,270</b>	<b>-6,630</b>	<b>528,060</b>
Customer & Client Receipts	-456,510		-9,160	80	4,870			-460,720
Miscellaneous Recharges	-193,420		0			-7,200		-200,620
<b>Total Income</b>	<b>-649,930</b>	<b>0</b>	<b>-9,160</b>	<b>80</b>	<b>4,870</b>	<b>-7,200</b>	<b>0</b>	<b>-661,340</b>
<b>Net Expenditure</b>	<b>-150,780</b>	<b>0</b>	<b>-4,450</b>	<b>-1,760</b>	<b>-37,730</b>	<b>68,070</b>	<b>-6,630</b>	<b>-133,280</b>

## **CPADM: Car Parks**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Salary costs have been transferred to the Community Service department.

#### **Premises Related Expenditure**

Increases to NNDR payable across various car park sites in particular Edisford, Market and Chester Avenue Car Parks. A repairs and maintenance budget has also been introduced at the Market Car Park.

#### **Transport Related Expenditure**

Reduced expenditure mainly due to a leased vehicle being replaced by a purchased vehicle, therefore saving on leasing charges.

#### **Support Services**

Support services consists of two elements - recharges from other departments dependant upon staff time and also recharges of expenditure coded to Car Parks Administration being charged out to each individual car parks.

There has been an increase in the recharge from Community Services Department mainly due to the transfer of staff to this cost centre along with an increase to the estimated time to be spent by the department on the Car Parks.

Recharges to individual car parks has also increased due to an increase in costs within this service area. The opposite entry showing the recharges being charged out of Car Parks Administration is reported within Miscellaneous Recharges.

#### **Depreciation and Impairment**

Reduction in the depreciation charge as the pay and display equipment is now fully depreciated.

#### **Customer & Client Receipts**

Peel Street Car Park has been sold therefore no longer receiving income at this site. The income relating to car parks is estimated based on usage and appropriate adjustments made producing minor variations across the sites, the main one of these is a reduction in income for Church Walk Car Park .

#### **Miscellaneous Recharges**

Increase in recharge of Car Parking Administration to the individual car parking sites as a result of an increase in costs within this service area.

5.8 **Cost Centre and Description** CPVEH: Car Park Vehicles

We have two vehicles used for monitoring the council's car parks. The cost of these vehicles is recharged to Car Parks Budget in section 6.7

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Transport Related Expenditure	8,050		170	-20	-2,370	10		5,840
Depreciation and Impairment	2,600		0				-650	1,950
<b>Total Expenditure</b>	<b>10,650</b>	<b>0</b>	<b>170</b>	<b>-20</b>	<b>-2,370</b>	<b>10</b>	<b>-650</b>	<b>7,790</b>
Miscellaneous Recharges	-10,650		0		2,860			-7,790
<b>Total Income</b>	<b>-10,650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,860</b>	<b>0</b>	<b>0</b>	<b>-7,790</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>170</b>	<b>-20</b>	<b>490</b>	<b>10</b>	<b>-650</b>	<b>0</b>

**CPVEH: Car Park Vehicles**

**Commentary on Substantial Budget Changes**

**Transport Related Expenditure**

Reduced expenditure mainly due to a leased vehicle being replaced by a purchased vehicle, therefore saving on leasing charges.

**Miscellaneous Recharges**

Lower recharge to Car Parks Administration based upon the reduced costs as mentioned above.

5.9 **Cost Centre and Description** CRIME: Crime and Disorder

This covers the Borough Council's contribution to the work of the Ribble Valley Community Safety Partnership, includes officer support, promotional activities and financial support of police community support officers.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Supplies & Services	20,080		410					20,490
Transfer Payments	22,000		0					22,000
Support Services	16,880		0			530		17,410
<b>Total Expenditure</b>	<b>58,960</b>	<b>0</b>	<b>410</b>	<b>0</b>	<b>0</b>	<b>530</b>	<b>0</b>	<b>59,900</b>
<b>Net Expenditure</b>	<b>58,960</b>	<b>0</b>	<b>410</b>	<b>0</b>	<b>0</b>	<b>530</b>	<b>0</b>	<b>59,900</b>
Associated Movement in Earmarked Reserves	-14,060		-280					-14,340
<b>Net After Earmarked Reserves</b>	<b>44,900</b>	<b>0</b>	<b>130</b>	<b>0</b>	<b>0</b>	<b>530</b>	<b>0</b>	<b>45,560</b>

5.10 **Cost Centre and Description** CULTG: Culture Grants

Grant aid is given to assist talented young persons with the costs associated with their particular cultural activity.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Transfer Payments	4,280		0					4,280
Support Services	1,530		0			-700		830
<b>Total Expenditure</b>	<b>5,810</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-700</b>	<b>0</b>	<b>5,110</b>
<b>Net Expenditure</b>	<b>5,810</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-700</b>	<b>0</b>	<b>5,110</b>



5.11 **Cost Centre and Description** CULVT: Culverts & Water Courses

Responsibility arising out of the Floods and Water Management Act 2010 to 'liaise and cooperate' with the lead Local Flood Authority (Lancashire County Council) for the area.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	3,120		60					3,180
Supplies & Services	5,800		110					5,910
Support Services	8,130		0			1,330		9,460
<b>Total Expenditure</b>	<b>17,050</b>	<b>0</b>	<b>170</b>	<b>0</b>	<b>0</b>	<b>1,330</b>	<b>0</b>	<b>18,550</b>
<b>Net Expenditure</b>	<b>17,050</b>	<b>0</b>	<b>170</b>	<b>0</b>	<b>0</b>	<b>1,330</b>	<b>0</b>	<b>18,550</b>

**CULVT: Culverts & Water Courses**

**Commentary on Substantial Budget Changes**

**Support Services**

There has been an increase in the recharge from Community Services Department mainly due to an increase in costs.

5.12 **Cost Centre and Description**      DRAIN: Private Drains

The Council provides a service to clear private blocked drains and a charge is made for this service. The charges contribute towards the direct costs of staff carrying out the clearance and the management and administration of the process.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Premises Related Expenditure</b>	1,160		20					1,180
<b>Supplies &amp; Services</b>	170		0					170
<b>Support Services</b>	2,490		0			-70		2,420
<b>Total Expenditure</b>	<b>3,820</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>-70</b>	<b>0</b>	<b>3,770</b>
<b>Customer &amp; Client Receipts</b>	-1,770		-40					-1,810
<b>Total Income</b>	<b>-1,770</b>	<b>0</b>	<b>-40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1,810</b>
<b>Net Expenditure</b>	<b>2,050</b>	<b>0</b>	<b>-20</b>	<b>0</b>	<b>0</b>	<b>-70</b>	<b>0</b>	<b>1,960</b>

5.13 **Cost Centre and Description** EALLW: Edisford All Weather Pitch

A new 3G Artificial Pitch was installed in autumn 2019 as part of the development of the Edisford Sports Complex. This is a high quality facility for which there is great demand in terms of football usage.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	18,710		560		210			19,480
Premises Related Expenditure	18,010		350		570			18,930
Supplies & Services	7,990		150		0			8,140
Support Services	20,650		0			-1,620		19,030
Depreciation and Impairment	35,700		0				36,470	72,170
<b>Total Expenditure</b>	<b>101,060</b>	<b>0</b>	<b>1,060</b>	<b>0</b>	<b>780</b>	<b>-1,620</b>	<b>36,470</b>	<b>137,750</b>
Customer & Client Receipts	-77,560		-1,550		-10,120			-89,230
<b>Total Income</b>	<b>-77,560</b>	<b>0</b>	<b>-1,550</b>	<b>0</b>	<b>-10,120</b>	<b>0</b>	<b>0</b>	<b>-89,230</b>
<b>Net Expenditure</b>	<b>23,500</b>	<b>0</b>	<b>-490</b>	<b>0</b>	<b>-9,340</b>	<b>-1,620</b>	<b>36,470</b>	<b>48,520</b>

**EALLW: Edisford All Weather Pitch**

**Commentary on Substantial Budget Changes**

**Support Services**

Reduction to support service costs mainly due to a decrease in estimated time to be spent on the All Weather Pitch by members of the Community Services department.

**Depreciation and Impairment**

Increased depreciation charges due to the capital scheme for the development of the Edisford Sports Complex in 2019/20.

**Customer & Client Receipts**

Increased estimated income from the hire of the 3G pitches due to an increase in anticipated demand for the newly developed Edisford Sports Complex.

5.14 **Cost Centre and Description** EDPIC: Edisford Picnic Area

This budget head relates to the maintenance of the Edisford picnic area, income from the mobile catering units and also fees received from our share of the model railway income.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Premises Related Expenditure</b>	4,510		90	210				4,810
<b>Supplies &amp; Services</b>					150			150
<b>Support Services</b>	1,710		0			-50		1,660
<b>Total Expenditure</b>	<b>6,220</b>	<b>0</b>	<b>90</b>	<b>210</b>	<b>150</b>	<b>-50</b>	<b>0</b>	<b>6,620</b>
<b>Customer &amp; Client Receipts</b>	-12,950		-260		-400			-13,610
<b>Total Income</b>	<b>-12,950</b>	<b>0</b>	<b>-260</b>	<b>0</b>	<b>-400</b>	<b>0</b>	<b>0</b>	<b>-13,610</b>
<b>Net Expenditure</b>	<b>-6,730</b>	<b>0</b>	<b>-170</b>	<b>210</b>	<b>-250</b>	<b>-50</b>	<b>0</b>	<b>-6,990</b>

5.15 **Cost Centre and Description** EVEHA: Works Administration Vehicles

We have a range of vehicles in order to help staff carry out a range of maintenance and repair works for the council. The cost of these vehicles is mainly recharged to Works Administration at section 6.47.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Transport Related Expenditure	27,370		530	-30	2,250	90		30,210
Depreciation and Impairment	15,990		0				-740	15,250
<b>Total Expenditure</b>	<b>43,360</b>	<b>0</b>	<b>530</b>	<b>-30</b>	<b>2,250</b>	<b>90</b>	<b>-740</b>	<b>45,460</b>
Miscellaneous Recharges	-43,360		0		-2,100			-45,460
<b>Total Income</b>	<b>-43,360</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-2,100</b>	<b>0</b>	<b>0</b>	<b>-45,460</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>530</b>	<b>-30</b>	<b>150</b>	<b>90</b>	<b>-740</b>	<b>0</b>

**EVEHA: Works Administration Vehicles**

**Commentary on Substantial Budget Changes**

**Transport Related Expenditure**

Insurance costs have increased due an increase in the number of claims on one of the vehicles.

**Miscellaneous Recharges**

The cost of vehicles to be recharged to works administration has increased due to the increase in costs as mentioned above.

5.16 **Cost Centre and Description** EXREF: Exercise Referral Scheme

Exercise referral was previously funded by LCC. However, this has now been replaced by the Up and Active contract. Exercise referral now covers activities such as tai chi and working in community facilities around the borough as either stand alone classes or with local groups to help provide opportunities for people who may not be eligible for help under the new Up and Active contract.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Employee Related Expenditure</b>	46,490		1,370	-2,000	-46,800			-940
<b>Premises Related Expenditure</b>	5,840		120					5,960
<b>Transport Related Expenditure</b>	1,290		30		-1,320			0
<b>Supplies &amp; Services</b>	1,860		30		-70			1,820
<b>Support Services</b>	13,000		0			69,380		82,380
<b>Total Expenditure</b>	<b>68,480</b>	<b>0</b>	<b>1,550</b>	<b>-2,000</b>	<b>-48,190</b>	<b>69,380</b>	<b>0</b>	<b>89,220</b>
<b>Customer &amp; Client Receipts</b>	-6,260		-130					-6,390
<b>Miscellaneous Recharges</b>	-30,720		0			30,720		0
<b>Total Income</b>	<b>-36,980</b>	<b>0</b>	<b>-130</b>	<b>0</b>	<b>0</b>	<b>30,720</b>	<b>0</b>	<b>-6,390</b>
<b>Net Expenditure</b>	<b>31,500</b>	<b>0</b>	<b>1,420</b>	<b>-2,000</b>	<b>-48,190</b>	<b>100,100</b>	<b>0</b>	<b>82,830</b>

**EXREF: Exercise Referral Scheme**

**Commentary on Substantial Budget Changes**

**Employee Related Expenditure**

Salary costs reduced due to the transfer of Exercise Referral staff to the Community Services Department.

**Transport Related Expenditure**

Transfer of mileage allowance budget to Community Services Department following the transfer of Exercise Referral staff there.

**Support Services**

Increase to support service costs mainly due to the recharge of staff time following the transfer of Exercise Referral staff to the Community Services Department. The Resources department recharge also increased due to an increase in costs of the department.

**Miscellaneous Recharges**

No recharge to Up and Active (UPACT) due to the ending of the Up and Active scheme.

5.17 **Cost Centre and Description** GMVEH: Grounds Maintenance Vehicles

We have a range of vehicles, mowers and plant in order to help staff maintain the council's parks, play areas, sports pitches and other public open spaces. The cost of these vehicles is recharged to the Grounds Maintenance Budget 6.27.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Transport Related Expenditure	84,770		1,640	-40	1,240	120		87,730
Depreciation and Impairment	80,170		0				-2,850	77,320
<b>Total Expenditure</b>	<b>164,940</b>	<b>0</b>	<b>1,640</b>	<b>-40</b>	<b>1,240</b>	<b>120</b>	<b>-2,850</b>	<b>165,050</b>
Miscellaneous Recharges	-164,940		0		-110			-165,050
<b>Total Income</b>	<b>-164,940</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-110</b>	<b>0</b>	<b>0</b>	<b>-165,050</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>1,640</b>	<b>-40</b>	<b>1,130</b>	<b>120</b>	<b>-2,850</b>	<b>0</b>

**GMVEH: Grounds Maintenance Vehicles**

**Commentary on Substantial Budget Changes**

**Transport Related Expenditure**

Increase mainly due to the increase in the diesel budget for a recently acquired vehicle.

**Depreciation and Impairment**

Decrease in capital charges due to replacement vehicles incurring a lower depreciation charge.



5.18 **Cost Centre and Description**                      GRSRC: Grants & Subscriptions - Community

This committee supports a number of organisations that demonstrate the furtherance of committee’s objectives by way of direct grant aid or by subscribing to such organisations.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Supplies &amp; Services</b>	320		10					330
<b>Support Services</b>	1,450		0			-720		730
<b>Total Expenditure</b>	<b>1,770</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>-720</b>	<b>0</b>	<b>1,060</b>
<b>Net Expenditure</b>	<b>1,770</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>-720</b>	<b>0</b>	<b>1,060</b>

5.19 **Cost Centre and Description** HWREP: Highway Repairs

From time to time, depending on circumstances and where it is in the public interest, minor emergency repair works are carried out on unadopted streets and footpaths.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	570		10					580
Support Services	20,500		0			-6,950		13,550
Depreciation and Impairment	930		0					930
<b>Total Expenditure</b>	<b>22,000</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>-6,950</b>	<b>0</b>	<b>15,060</b>
<b>Net Expenditure</b>	<b>22,000</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>-6,950</b>	<b>0</b>	<b>15,060</b>

**HWREP: Highway Repairs**

**Commentary on Substantial Budget Changes**

**Support Services**

Decrease to support service costs mainly due to a decrease in estimated time to be spent on the Highway Repairs by members of Community Services Department.

5.20 **Cost Centre and Description** LDEPO: Longridge Depot

The council retains a small operational base at a depot in Longridge, primarily in relation to our grounds maintenance services carried out in the western fringe of the borough.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
<b>Premises Related Expenditure</b>	7,980		150	30	2,500			10,660
<b>Supplies &amp; Services</b>	130		0					130
<b>Support Services</b>	1,120		0			-50		1,070
<b>Depreciation and Impairment</b>	2,670		0				1,420	4,090
<b>Total Expenditure</b>	<b>11,900</b>	<b>0</b>	<b>150</b>	<b>30</b>	<b>2,500</b>	<b>-50</b>	<b>1,420</b>	<b>15,950</b>
<b>Miscellaneous Recharges</b>	-11,900		0			-4,050		-15,950
<b>Total Income</b>	<b>-11,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-4,050</b>	<b>0</b>	<b>-15,950</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>30</b>	<b>2,500</b>	<b>-4,100</b>	<b>1,420</b>	<b>0</b>

**LDEPO: Longridge Depot**

**Commentary on Substantial Budget Changes**

**Premises Related Expenditure**

Increase necessary in order to install replacement toilets and carry out repairs and maintenance work to the washing facilities and flooring.

**Depreciation and Impairment**

Increase in the depreciation charge due to the revaluation of the depot.

**Miscellaneous Recharges**

Increase in the recharge of the depot to Grounds Maintenance due to an increase in costs as mentioned above.

5.21 **Cost Centre and Description** LITTR: Litter Bins

Litter bins are provided throughout the area and are emptied by the refuse collection service and the street cleansing operatives. The Council has a duty to keep the streets and land open to the public free of litter and refuse, and the provision of litter bins aids that process. The budget allows the existing stock to be maintained but with little scope for expansion.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	3,580		70					3,650
Supplies & Services	4,220		80					4,300
Support Services	14,080		0			-3,120		10,960
<b>Total Expenditure</b>	<b>21,880</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>-3,120</b>	<b>0</b>	<b>18,910</b>
<b>Net Expenditure</b>	<b>21,880</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>-3,120</b>	<b>0</b>	<b>18,910</b>

**LITTR: Litter Bins**

**Commentary on Substantial Budget Changes**

**Support Services**

Decrease to support service costs mainly due to an decrease in estimated time to be spent on the Litter Bins by members of Community Services Department.

5.22 **Cost Centre and Description** MCAFE: Museum Cafe

The Museum Café is operated by a contractor, who pays the Council an annual fee and a share of the turnover. The café forms part of the overall heritage offer at Clitheroe Castle Museum. The current contract commenced 1 April 2016 .

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	7,040		140	-120		2,030		9,090
Supplies & Services	210		0		3,150			3,360
Support Services	6,970		0			-320		6,650
Depreciation and Impairment	20,260		0				990	21,250
<b>Total Expenditure</b>	<b>34,480</b>	<b>0</b>	<b>140</b>	<b>-120</b>	<b>3,150</b>	<b>1,710</b>	<b>990</b>	<b>40,350</b>
Customer & Client Receipts	-14,510		-290					-14,800
<b>Total Income</b>	<b>-14,510</b>	<b>0</b>	<b>-290</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-14,800</b>
<b>Net Expenditure</b>	<b>19,970</b>	<b>0</b>	<b>-150</b>	<b>-120</b>	<b>3,150</b>	<b>1,710</b>	<b>990</b>	<b>25,550</b>

**MCAFE: Museum Cafe**

**Commentary on Substantial Budget Changes**

**Premises Related Expenditure**

Increase in the recharge of utilities from the Museum due to an expected price increase in gas.

**Supplies & Services**

Increase required in order to introduce a budget for repairs and maintenance to fulfil our obligations to the catering concession.

5.23 **Cost Centre and Description** MUSEM: Castle Museum

The Castle Museum is operated on behalf of the Council by Lancashire Museums Service, and is the Borough's prime heritage attraction.

Row Labels	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	86,630		1,740	3,600	3,400			95,370
Supplies & Services	1,490		30					1,520
Third Party Payments	142,320		2,850					145,170
Support Services	22,810		0			-1,060		21,750
Depreciation and Impairment	105,520		0				-28,240	77,280
<b>Total Expenditure</b>	<b>358,770</b>	<b>0</b>	<b>4,620</b>	<b>3,600</b>	<b>3,400</b>	<b>-1,060</b>	<b>-28,240</b>	<b>341,090</b>
Customer & Client Receipts	-48,160		-960					-49,120
Miscellaneous Recharges	-6,020		0			-2,030		-8,050
<b>Total Income</b>	<b>-54,180</b>	<b>0</b>	<b>-960</b>	<b>0</b>	<b>0</b>	<b>-2,030</b>	<b>0</b>	<b>-57,170</b>
<b>Net Expenditure</b>	<b>304,590</b>	<b>0</b>	<b>3,660</b>	<b>3,600</b>	<b>3,400</b>	<b>-3,090</b>	<b>-28,240</b>	<b>283,920</b>

**MUSEM: Castle Museum**

**Commentary on Substantial Budget Changes**

**Premises Related Expenditure**

Increase in business rates following a revaluation of the premises for rating purposes. In addition an increase in utility costs including increased electricity usage and an anticipated increase in gas prices.

**Depreciation and Impairment**

A reduction in the depreciation charge due to revaluation of the premises.

**Miscellaneous Recharges**

Increased income from the utilities recharge to the Museum Cafe due to the expected price increase in gas.

5.24 **Cost Centre and Description** PAPER: Waste Paper and Card Collection

The Council's waste paper collection service provides households with the collection of all clean paper and cardboard.

<b>Row Labels</b>	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Employee Related Expenditure</b>	99,150		2,960	-2,890	1,220			100,440
<b>Transport Related Expenditure</b>	71,550		1,430		1,400			74,380
<b>Supplies &amp; Services</b>	6,900		140		-2,140			4,900
<b>Support Services</b>	23,280		0			5,260		28,540
<b>Total Expenditure</b>	<b>200,880</b>	<b>0</b>	<b>4,530</b>	<b>-2,890</b>	<b>480</b>	<b>5,260</b>	<b>0</b>	<b>208,260</b>
<b>Customer &amp; Client Receipts</b>	-8,500		-170		-7,810			-16,480
<b>Total Income</b>	<b>-8,500</b>	<b>0</b>	<b>-170</b>	<b>0</b>	<b>-7,810</b>	<b>0</b>	<b>0</b>	<b>-16,480</b>
<b>Net Expenditure</b>	<b>192,380</b>	<b>0</b>	<b>4,360</b>	<b>-2,890</b>	<b>-7,330</b>	<b>5,260</b>	<b>0</b>	<b>191,780</b>

## **PAPER: Waste Paper and Card Collection**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Increase in estimated expenditure around National Insurance. Partly off-setting this is a reduced employer's pension contribution as the pension scheme has changed from being in a deficit position to a surplus.

#### **Transport Related Expenditure**

An increase in the paper vehicle costs mainly due to an increased depreciation charge relating to a replacement vehicle.

#### **Supplies and Services**

Increased demand for paper sacks has resulted in an increase in budget requirement, however off-setting this is a saving that has resulted from a budget no longer being required for penalty charges due to the new arrangements for paper recycling.

#### **Support Services**

Increase to support service costs mainly due to an increase in estimated time to be spent on Paper Collection by members of Community Services Department.

#### **Customer & Client Receipts**

Increase due to an increase in the market price for the sale of paper.



5.25 **Cost Centre and Description**      PCADM: Public Conveniences

Provision and support of 16 Public Toilets within the borough. The Ribble Valley community toilet scheme operates alongside the council's direct provision of public toilets, to which approximately 40 venues partake.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Employee Related Expenditure</b>	5,650		170	-10	-250			5,560
<b>Premises Related Expenditure</b>	117,870		2,330	-1,110	7,830			126,920
<b>Supplies &amp; Services</b>	5,820		110					5,930
<b>Support Services</b>	117,490		0			-3,320		114,170
<b>Depreciation and Impairment</b>	50,260		0				5,860	56,120
<b>Total Expenditure</b>	<b>297,090</b>	<b>0</b>	<b>2,610</b>	<b>-1,120</b>	<b>7,580</b>	<b>-3,320</b>	<b>5,860</b>	<b>308,700</b>
<b>Other Grants and Contributions</b>	-30		0					-30
<b>Customer &amp; Client Receipts</b>	-210		0					-210
<b>Oncosts Recovered</b>	-8,180		0					-8,180
<b>Miscellaneous Recharges</b>	-90,580		0			850		-89,730
<b>Total Income</b>	<b>-99,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>850</b>	<b>0</b>	<b>-98,150</b>
<b>Net Expenditure</b>	<b>198,090</b>	<b>0</b>	<b>2,610</b>	<b>-1,120</b>	<b>7,580</b>	<b>-2,470</b>	<b>5,860</b>	<b>210,550</b>

**PCADM: Public Conveniences**

**Commentary on Substantial Budget Changes**

**Premises Related Expenditure**

Various repairs and maintenance jobs are required including external redecoration of Whalley and Slaidburn public conveniences and replacement flooring at Dunsop Bridge and Ribchester.

**Support Services**

Decrease to support service costs mainly due to an a reduction in the estimated time to be spent on Public Conveniences by the Community Services Department staff.

**Depreciation and Impairment**

Increased depreciation charges across various toilet sites due to a revaluation of assets.

**Cost Centre and Description** PKADM: Grounds Maintenance

5.26 The grounds maintenance service encompasses a wide range of operations on parks and open spaces, including trees and woodlands, play areas, sports pitches, cemeteries, hard and soft landscaping and the provision of floral decorations in public council buildings.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	238,830		7,130	-3,600	7,560			249,920
Premises Related Expenditure	54,210		10		-140	7,850		61,930
Transport Related Expenditure	164,770		3,300	-3,020				165,050
Supplies & Services	19,350		390		-50	150		19,840
Support Services	69,900		0			-320		69,580
<b>Total Expenditure</b>	<b>547,060</b>	<b>0</b>	<b>10,830</b>	<b>-6,620</b>	<b>7,370</b>	<b>7,680</b>	<b>0</b>	<b>566,320</b>
Other Grants and Contributions	-13,060		0					-13,060
Oncosts Recovered	-534,000		0			-19,260		-553,260
<b>Total Income</b>	<b>-547,060</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-19,260</b>	<b>0</b>	<b>-566,320</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>10,830</b>	<b>-6,620</b>	<b>7,370</b>	<b>-11,580</b>	<b>0</b>	<b>0</b>

**PKADM: Grounds Maintenance****Commentary on Substantial Budget Changes****Employee Related Expenditure**

Increase in superannuation costs, however partially off-setting this is a reduced employer's pension contribution due to the pension scheme changing from being in a deficit position to a surplus.

**Premises Related Expenditure**

Increase in the recharge of the use of Longridge and Salthill Depots due to an increase in their costs as mentioned in their respective summaries .

**Transport Related Expenditure**

Reduced recharge from Grounds Maintenance Vehicles (GMVEH) mainly due to a decrease in the depreciation cost.

**Oncosts Recovered**

Increased estimated expenditure within this service area has resulted in an increase in oncosts to be recovered.

**5.27 Cost Centre and Description PLANT: Plant**

We have a number of items of plant and equipment to help staff provide essential council services. These costs are all recharged out to the services using the plant and equipment

Row Labels	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Transport Related Expenditure	17,820		360			30		18,210
Depreciation and Impairment	12,580		0					12,580
<b>Total Expenditure</b>	<b>30,400</b>	<b>0</b>	<b>360</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>30,790</b>
Miscellaneous Recharges	-30,400		0			-390		-30,790
<b>Total Income</b>	<b>-30,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-390</b>	<b>0</b>	<b>-30,790</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>360</b>	<b>0</b>	<b>0</b>	<b>-360</b>	<b>0</b>	<b>0</b>

**Cost Centre and Description**                      PLATG: Platform Gallery and Visitor Information

5.28 The Platform Gallery specialises in contemporary craft exhibitions and has gained a reputation within the region for its excellence in this field. There is a retail space that provides an outlet for a range of local artists and makers. There is also an education space that is used for workshops and arts activities, and the visitor information centre offers all the latest information about local events. Visitors can also book tickets and accommodation, and buy maps, books and souvenirs.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	82,610		2,450	-3,120	1,320			83,260
Premises Related Expenditure	15,820		300	400	150	-10		16,660
Transport Related Expenditure	40		0					40
Supplies & Services	26,420		530					26,950
Support Services	53,340		0			-1,220		52,120
Depreciation and Impairment	2,600		0				450	3,050
<b>Total Expenditure</b>	<b>180,830</b>	<b>0</b>	<b>3,280</b>	<b>-2,720</b>	<b>1,470</b>	<b>-1,230</b>	<b>450</b>	<b>182,080</b>
Customer & Client Receipts	-44,060		-880					-44,940
<b>Total Income</b>	<b>-44,060</b>	<b>0</b>	<b>-880</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-44,940</b>
<b>Net Expenditure</b>	<b>136,770</b>	<b>0</b>	<b>2,400</b>	<b>-2,720</b>	<b>1,470</b>	<b>-1,230</b>	<b>450</b>	<b>137,140</b>

**PLATG: Platform Gallery and Visitor Information**

**Commentary on Substantial Budget Changes**

**Employee Related Expenditure**

Decrease to employee related expenditure due to a reduced employer's pension contribution as the pension scheme has changed from being in a deficit position to a surplus. Partially off-setting this is an increase in temporary staff pension cost due to a temporary staff member enrolling in the pension scheme.

**Support Services**

Decrease to support service costs mainly due to a decrease in estimated time to be spent on Platform Gallery by members of Community Services Department.

**Cost Centre and Description** RCOLL: Refuse Collection

5.29 The collection of household waste is a statutory requirement placed on the Council. The overall service provided includes the collection of green waste for recycling into compost, a commercial waste collection service for shops, offices and other businesses in the borough and the emptying of litter bins, as well as the collection of domestic refuse from all properties in the borough and also the collection of dry mixed recyclables.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Employee Related Expenditure</b>	755,760		22,510	-20,410	-4,430			753,430
<b>Premises Related Expenditure</b>	54,540		1,090	-30		3,740		59,340
<b>Transport Related Expenditure</b>	574,710		11,490		13,750			599,950
<b>Supplies &amp; Services</b>	41,010		830		40	120		42,000
<b>Third Party Payments</b>	390		10					400
<b>Support Services</b>	161,510		0			-14,530		146,980
<b>Depreciation and Impairment</b>	36,910		0				1,000	37,910
<b>Total Expenditure</b>	<b>1,624,830</b>	<b>0</b>	<b>35,930</b>	<b>-20,440</b>	<b>9,360</b>	<b>-10,670</b>	<b>1,000</b>	<b>1,640,010</b>
<b>Customer &amp; Client Receipts</b>	-32,780		-660					-33,440
<b>Miscellaneous Recharges</b>	-148,420		0			21,720		-126,700
<b>Total Income</b>	<b>-181,200</b>	<b>0</b>	<b>-660</b>	<b>0</b>	<b>0</b>	<b>21,720</b>	<b>0</b>	<b>-160,140</b>
<b>Net Expenditure</b>	<b>1,443,630</b>	<b>0</b>	<b>35,270</b>	<b>-20,440</b>	<b>9,360</b>	<b>11,050</b>	<b>1,000</b>	<b>1,479,870</b>
<b>Associated Movement in Earmarked Reserves</b>					-7,660			-7,660
<b>Net After Earmarked Reserves</b>	<b>1,443,630</b>	<b>0</b>	<b>35,270</b>	<b>-20,440</b>	<b>1,700</b>	<b>11,050</b>	<b>1,000</b>	<b>1,472,210</b>

## **RCOLL: Refuse Collection**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Decrease to employee related expenditure due to a reduced employer's pension contribution as the pension scheme has changed from being in a deficit position to a surplus. Partially off-setting this is an increase to pension costs due to replacement staff joining the pension scheme.

#### **Premises Related Expenditure**

Increase in the recharge of the use of Salthill Depot by Refuse Collection due to an increase in their costs as detailed in their summary.

#### **Transport Related Expenditure**

Increase in the use of refuse collection vehicles mainly due to an increase in depreciation costs as mentioned in the refuse collection vehicle summary. A contingency has been allowed for of £50k in the council's overall budget, which does not show directly under this service or committee. The contingency is to be created due to the high spend levels on vehicle maintenance over the last few years.

#### **Support Services**

Decreased recharge from Community Services Department due to a reduction in estimated time to be spent by staff on the Refuse Collection service.

#### **Miscellaneous Recharges**

Lower recharge to trade refuse due to a lesser proportion of the overall waste tonnages collected.

#### **Associated Movement in Earmarked Reserves**

Use of monies set aside in the Refuse Collection Reserve to fund the purchase of replacement bins.



**Cost Centre and Description** RCVEH: Refuse and Paper Collection Vehicles

5.30 We have a fleet of split bodied refuse collection and recycling vehicles in order to carry out the statutory service. The cost of these vehicles is recharged to Refuse Collection Budget 6.29 and Waste Paper and Collection Budget 6.24.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Transport Related Expenditure	442,450		8,780	-50	-4,730	1,840		448,290
Depreciation and Impairment	202,710		0				21,430	224,140
<b>Total Expenditure</b>	<b>645,160</b>	<b>0</b>	<b>8,780</b>	<b>-50</b>	<b>-4,730</b>	<b>1,840</b>	<b>21,430</b>	<b>672,430</b>
Miscellaneous Recharges	-645,160		0		-27,270	0		-672,430
<b>Total Income</b>	<b>-645,160</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-27,270</b>	<b>0</b>	<b>0</b>	<b>-672,430</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>8,780</b>	<b>-50</b>	<b>-32,000</b>	<b>1,840</b>	<b>21,430</b>	<b>0</b>

**RCVEH: Refuse and Paper Collection Vehicles**

**Commentary on Substantial Budget Changes**

**Transport Related Expenditure**

Decrease to estimated insurance costs based upon a recent history of a reduction in claims, partially offset by an increase in the recovery of the vehicle workshop cost.

**Depreciation and Impairment**

Replacement refuse vehicle purchased as part of the 2019/20 Capital Programme has resulted in an increase in depreciation charged.

**Miscellaneous Recharges**

Expenditure on refuse collection vehicles is recharged to Refuse Collection and Paper vehicles to Waste Paper and Card Collection. An increase in expenditure on the vehicles has resulted in a higher recharge.

**Cost Centre and Description**      RECUL: Recreation Grants

5.31 The Recreation Grants Scheme provides valuable support for the voluntary sports and arts sectors with an aim to increase participation in voluntary community activities. Grants are normally awarded on an annual basis. However, applications can be considered outside the annual timetable.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Transfer Payments	31,140		0					31,140
Support Services	3,740		0			-300		3,440
<b>Total Expenditure</b>	<b>34,880</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-300</b>	<b>0</b>	<b>34,580</b>
<b>Net Expenditure</b>	<b>34,880</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-300</b>	<b>0</b>	<b>34,580</b>

**Cost Centre and Description**      RIVBK: Riverbank Protection

5.32 The Council has land adjacent to main rivers where there is a riparian owner responsibility to safely maintain the banking.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	1,330		30					1,360
Depreciation and Impairment	2,820		0					2,820
<b>Total Expenditure</b>	<b>4,150</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,180</b>
<b>Net Expenditure</b>	<b>4,150</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,180</b>

**Cost Centre and Description** ROEBN: Roefield Barn

5.33 The building is occupied by Roefield Leisure Centre who pay a quarterly rent to the Council. The Council are not responsible for running costs or repairs and consequently there are few costs here.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
<b>Customer &amp; Client Receipts</b>	-410		-10					-420
<b>Total Income</b>	<b>-410</b>	<b>0</b>	<b>-10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-420</b>

**Cost Centre and Description**

RPOOL: Ribblesdale Pool

5.34

Ribblesdale Pool provides a varied programme of use for casual public swimming, swimming instruction and hire by clubs and groups. The facility is well attended in comparison to other pools of its size.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	369,670		10,990	-5,810	-1,620			373,230
Premises Related Expenditure	113,720		2,290	4,740	-2,920	-100		117,730
Transport Related Expenditure	350		10					360
Supplies & Services	63,450		1,290		6,300			71,040
Support Services	74,240		0			-1,080		73,160
Depreciation and Impairment	106,210		0				11,190	117,400
<b>Total Expenditure</b>	<b>727,640</b>	<b>0</b>	<b>14,580</b>	<b>-1,070</b>	<b>1,760</b>	<b>-1,180</b>	<b>11,190</b>	<b>752,920</b>
Customer & Client Receipts	-399,340		-7,980		-12,770			-420,090
Miscellaneous Recharges	-8,910		0			-350		-9,260
<b>Total Income</b>	<b>-408,250</b>	<b>0</b>	<b>-7,980</b>	<b>0</b>	<b>-12,770</b>	<b>-350</b>	<b>0</b>	<b>-429,350</b>
<b>Net Expenditure</b>	<b>319,390</b>	<b>0</b>	<b>6,600</b>	<b>-1,070</b>	<b>-11,010</b>	<b>-1,530</b>	<b>11,190</b>	<b>323,570</b>

## **RPOOL: Ribblesdale Pool**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Decrease to salary costs mainly due to a reduced employer's pension contribution as a result of the pension scheme changing from a deficit position to a surplus. Partially off-setting this is an increase in pension costs where it is assumed vacant posts will be filled by employees electing to join the pension scheme.

#### **Premises Related Expenditure**

Increased estimated expenditure on utilities including an increase in electricity usage and an increase to gas prices. Partially off-setting this is a reduction in repairs and maintenance with the postponement of the replacement to the entrance hand rail.

#### **Supplies & Services**

A budget is required as an arrangement has been entered into for an external agency to deliver Parent and Child lessons.

#### **Depreciation and Impairment**

Increased depreciation charges due to a revaluation of assets.

#### **Customer & Client Receipts**

A budget is required for estimated income from the delivery of Parent and Child lessons.

**Cost Centre and Description** RVPRK: Ribble Valley Parks

5.35 Maintenance of the Council's parks and recreation grounds to a high standard in support of the council's commitment to ensuring the protection and enhancement of the environmental quality of the area

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	468,640		9,390	170	1,860	10,040		490,100
Supplies & Services	5,310		100		130			5,540
Support Services	34,860		0			-860		34,000
Depreciation and Impairment	77,040		0				17,350	94,390
<b>Total Expenditure</b>	<b>585,850</b>	<b>0</b>	<b>9,490</b>	<b>170</b>	<b>1,990</b>	<b>9,180</b>	<b>17,350</b>	<b>624,030</b>
Customer & Client Receipts	-19,840		-400		1,680			-18,560
<b>Total Income</b>	<b>-19,840</b>	<b>0</b>	<b>-400</b>	<b>0</b>	<b>1,680</b>	<b>0</b>	<b>0</b>	<b>-18,560</b>
<b>Net Expenditure</b>	<b>566,010</b>	<b>0</b>	<b>9,090</b>	<b>170</b>	<b>3,670</b>	<b>9,180</b>	<b>17,350</b>	<b>605,470</b>

**RVPRK: Ribble Valley Parks**

**Commentary on Substantial Budget Changes**

**Premises Related Expenditure**

Increased grounds maintenance recharge largely due to the increased costs of the grounds maintenance service as detailed in the Grounds Maintenance summary.

**Depreciation and Impairment**

Increased depreciation charge due to a revaluation of premises.

**Customer & Client Receipts**

Income is expected to be reduced due to a reduction in demand for grass pitches, however this has been replaced with increased usage of the new 3G facility at the Edisford Sports Complex.

**Cost Centre and Description** SDEPO: Salthill Depot

5.36 This is the council's main operational base for the staff who carry out directly delivered services in the borough, such as refuse collection and recycling, street cleansing, grounds maintenance, vehicle repair and maintenance and general works. In addition the Councils main stores are located here.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	24,380		720	-630	10			24,480
Premises Related Expenditure	61,550		1,240	3,800	880			67,470
Transport Related Expenditure	3,670		70			10		3,750
Supplies & Services	8,590		160		270			9,020
Support Services	69,100		0			7,270		76,370
Depreciation and Impairment	18,160		0				-770	17,390
<b>Total Expenditure</b>	<b>185,450</b>	<b>0</b>	<b>2,190</b>	<b>3,170</b>	<b>1,160</b>	<b>7,280</b>	<b>-770</b>	<b>198,480</b>
Customer & Client Receipts	-810		-20					-830
Oncosts Recovered	-55,770		0	-1,120				-56,890
Miscellaneous Recharges	-128,870		0			-11,890		-140,760
<b>Total Income</b>	<b>-185,450</b>	<b>0</b>	<b>-20</b>	<b>-1,120</b>	<b>0</b>	<b>-11,890</b>	<b>0</b>	<b>-198,480</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>2,170</b>	<b>2,050</b>	<b>1,160</b>	<b>-4,610</b>	<b>-770</b>	<b>0</b>

**SDEPO: Salthill Depot****Commentary on Substantial Budget Changes****Premises Related Expenditure**

Increase in utility costs including estimated metered water costs due to a reassessment of usage.

**Support Services**

Increased support service costs mainly due to an estimated increase in time spent on the Salthill Depot operations by Community Services staff.

**Miscellaneous Recharges**

As this cost centre is in essence a holding account, increased expenditure within this service area results in increases in recharges to other service areas.

**Cost Centre and Description**

SEATS: Roadside Seats

5.37 This budget pays for the maintenance of 150 seats situated in areas of public open spaces (except parks and recreation grounds) throughout the borough. There is no provision in this budget for new or replacement seats.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	2,040		40					2,080
Supplies & Services	580		10					590
Support Services	7,290		0			-1,820		5,470
<b>Total Expenditure</b>	<b>9,910</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>-1,820</b>	<b>0</b>	<b>8,140</b>
<b>Net Expenditure</b>	<b>9,910</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>-1,820</b>	<b>0</b>	<b>8,140</b>

**SEATS: Roadside Seats****Commentary on Substantial Budget Changes****Support Services**

Decrease to support service costs due to an decrease in estimated time to be spent on Roadside Seats by members of Community Services department.



**Cost Centre and Description**                      SIGNS: Street Nameplates & Signs

5.38 The Council has a duty to allocate names to streets and to provide appropriate street nameplates. Also included here are the costs associated with the Gazetteer which is a software system containing all property addresses within the borough. Ribble Valley maintains the local property Gazetteer which then feeds through to the national property Gazetteer.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	3,130		60		870			4,060
Supplies & Services	4,700		100					4,800
Third Party Payments			60		3,100			3,160
Support Services	51,850		0			-16,860		34,990
<b>Total Expenditure</b>	<b>59,680</b>	<b>0</b>	<b>220</b>	<b>0</b>	<b>3,970</b>	<b>-16,860</b>	<b>0</b>	<b>47,010</b>
Customer & Client Receipts	-9,420		-190					-9,610
<b>Total Income</b>	<b>-9,420</b>	<b>0</b>	<b>-190</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-9,610</b>
<b>Net Expenditure</b>	<b>50,260</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>3,970</b>	<b>-16,860</b>	<b>0</b>	<b>37,400</b>

<b>SIGNS: Street Nameplates &amp; Signs</b>	
<b>Commentary on Substantial Budget Changes</b>	
<b><u>Third Party Payments</u></b>	
Transfer of the budget for Ordnance Survey mapping from the Planning Department due to the transfer of related work.	
<b><u>Support Services</u></b>	
Decrease to support service costs due to a decrease in estimated time to be spent on Street Nameplates & Signs by members of Community Services Department.	

**Cost Centre and Description** SPODV: Sports Development

5.39 Contributing to the Council's ambition to create safer and healthier lifestyles. The role of the sports development unit is to create and extend sporting opportunities throughout the Ribble Valley, particularly within identified low participation groups. This is done through the provision of specific activity programmes, supporting voluntary sector providers and working in partnership with others to achieve cross cutting outcomes.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Supplies & Services	9,890		190					10,080
Transfer Payments	6,040		0					6,040
Support Services	68,290		0			-1,140		67,150
<b>Total Expenditure</b>	<b>84,220</b>	<b>0</b>	<b>190</b>	<b>0</b>	<b>0</b>	<b>-1,140</b>	<b>0</b>	<b>83,270</b>
Customer & Client Receipts	-180		0					-180
<b>Total Income</b>	<b>-180</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-180</b>
<b>Net Expenditure</b>	<b>84,040</b>	<b>0</b>	<b>190</b>	<b>0</b>	<b>0</b>	<b>-1,140</b>	<b>0</b>	<b>83,090</b>

**SPODV: Sports Development**

**Commentary on Substantial Budget Changes**

**Support Services**

Decrease to support service costs due to a decrease in estimated time to be spent on Sports Development by members of Community Services Department.

**Cost Centre and Description**                      SPOGR: Sports Grants

5.40 Grant aid is given to assist talented young sports persons with the costs associated with their sport.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Supplies &amp; Services</b>	200		0					200
<b>Transfer Payments</b>	3,720		0					3,720
<b>Support Services</b>	2,350		0			-280		2,070
<b>Total Expenditure</b>	<b>6,270</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-280</b>	<b>0</b>	<b>5,990</b>
<b>Net Expenditure</b>	<b>6,270</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-280</b>	<b>0</b>	<b>5,990</b>

**Cost Centre and Description**                      STCLE: Street Cleansing

5.41 The street cleansing service undertakes a borough wide operation for the cleansing of public adopted highways within the borough. A fly tipping service is also provided for the removal of dumped waste items on adopted areas within the borough. The service undertakes the clearance of leaves in autumn and winter and is also available for emergency call outs via Lancashire County Council with 24 hour/7 day cover.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	165,490		4,930	-6,920	4,940			168,440
Premises Related Expenditure	24,500		490	-270	640	-1,570		23,790
Transport Related Expenditure	144,300		2,880		-1,130			146,050
Supplies & Services	12,730		250					12,980
Support Services	55,070		0			-1,210		53,860
<b>Total Expenditure</b>	<b>402,090</b>	<b>0</b>	<b>8,550</b>	<b>-7,190</b>	<b>4,450</b>	<b>-2,780</b>	<b>0</b>	<b>405,120</b>
Other Grants and Contributions	-28,200		0					-28,200
Miscellaneous Recharges	-1,420		0			-30		-1,450
<b>Total Income</b>	<b>-29,620</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-30</b>	<b>0</b>	<b>-29,650</b>
<b>Net Expenditure</b>	<b>372,470</b>	<b>0</b>	<b>8,550</b>	<b>-7,190</b>	<b>4,450</b>	<b>-2,810</b>	<b>0</b>	<b>375,470</b>
Associated Movement in Earmarked Reserves					-4,920			-4,920
<b>Net After Earmarked Reserves</b>	<b>372,470</b>	<b>0</b>	<b>8,550</b>	<b>-7,190</b>	<b>-470</b>	<b>-2,810</b>	<b>0</b>	<b>370,550</b>

## **STCLE: Street Cleansing**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Decrease to salary costs due to reduced employer's pension contribution as the pension scheme has changed from being in a deficit position to a surplus. This has been partially offset by an increase in the use of temporary staff: funding from the Amenity Cleansing earmarked reserve will be drawn on for this.

#### **Premises Related Expenditure**

Decrease in expenditure mainly due to a reduced recharge from Refuse Collection due to a reduction in waste from litter bins as a proportion of total waste tonnage.

#### **Support Services**

Decrease to support service costs is mainly due to a decrease in estimated time to be spent on Street Cleansing by members of Community Services Department.

#### **Associated Movement in Earmarked Reserves**

Monies being used from the Amenity Cleansing Reserve to fund the use of temporary staff.

5.42 **Cost Centre and Description** TFRST: Waste Transfer Station

The operation of the waste transfer station in the depot at Salthill Industrial Estate is part of both the Council's commitment to supporting the Lancashire Municipal Waste Management Strategy and providing an efficient and effective refuse collection and recycling service to our residents.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	26,530		780	-680	10			26,640
Premises Related Expenditure	21,730		430	-30				22,130
Transport Related Expenditure	23,140		460	-460		310		23,450
Supplies & Services	3,030		60		2,890			5,980
Support Services	11,290		0			14,040		25,330
Depreciation and Impairment	3,260		0				-2,350	910
<b>Total Expenditure</b>	<b>88,980</b>	<b>0</b>	<b>1,730</b>	<b>-1,170</b>	<b>2,900</b>	<b>14,350</b>	<b>-2,350</b>	<b>104,440</b>
<b>Net Expenditure</b>	<b>88,980</b>	<b>0</b>	<b>1,730</b>	<b>-1,170</b>	<b>2,900</b>	<b>14,350</b>	<b>-2,350</b>	<b>104,440</b>

**TFRST: Waste Transfer Station**

**Commentary on Substantial Budget Changes**

**Supplies & Services**

It is necessary to use a consultant with the appropriate qualification to carry out inspections in order the authority can continue its operations.

**Support Services**

Increase in support services is mainly due to an increase in time spent on the Waste Transfer Station by staff from the Community Services Department.

**Depreciation and Impairment**

Reduction in depreciation as a result of a revaluation of assets.

**Cost Centre and Description**

TRREF: Trade Refuse

5.43 The Council provides a commercial waste collection service to business premises in the borough at competitive charges.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Premises Related Expenditure</b>	126,400		2,530	-2,530		-18,180		108,220
<b>Supplies &amp; Services</b>	189,160		3,780	3,880	4,380			201,200
<b>Support Services</b>	61,380		0			24,100		85,480
<b>Total Expenditure</b>	<b>376,940</b>	<b>0</b>	<b>6,310</b>	<b>1,350</b>	<b>4,380</b>	<b>5,920</b>	<b>0</b>	<b>394,900</b>
<b>Customer &amp; Client Receipts</b>	-408,120		-8,150					-416,270
<b>Total Income</b>	<b>-408,120</b>	<b>0</b>	<b>-8,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-416,270</b>
<b>Net Expenditure</b>	<b>-31,180</b>	<b>0</b>	<b>-1,840</b>	<b>1,350</b>	<b>4,380</b>	<b>5,920</b>	<b>0</b>	<b>-21,370</b>
<b>Associated Movement in Earmarked Reserves</b>	2,080		40		-3,370			-1,250
<b>Net After Earmarked Reserves</b>	<b>-29,100</b>	<b>0</b>	<b>-1,800</b>	<b>1,350</b>	<b>1,010</b>	<b>5,920</b>	<b>0</b>	<b>-22,620</b>

## **TRREF: Trade Refuse**

### **Commentary on Substantial Budget Changes**

#### **Premises Related Expenditure**

Decreased recharge from refuse collection due to a lower proportion of the total waste tonnages collected.

#### **Supplies & Services**

Increased tipping charges for the disposal of waste due to an increase in charges.

#### **Support Services**

Increase to support service costs in part due to an increase in estimated time to be spent on Trade Refuse by members of Community Services Department.

#### **Associated Movement in Earmarked Reserves**

The movement in reserve as shown above is the estimated net cost from the bin hire scheme to be funded by a transfer from the earmarked reserve to fund the purchase of future bins issued through the scheme.



**Cost Centre and Description** TWOWR: Two Way Radio

5.44 We have a radio system linking staff based at Salthill depot and vehicles and staff working out in the borough.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Premises Related Expenditure	2,320		50					2,370
Supplies & Services	1,390		30		-1,000			420
<b>Total Expenditure</b>	<b>3,710</b>	<b>0</b>	<b>80</b>	<b>0</b>	<b>-1,000</b>	<b>0</b>	<b>0</b>	<b>2,790</b>
Customer & Client Receipts	-3,000		-60		3,060			0
Miscellaneous Recharges	-2,210		0			-580		-2,790
<b>Total Income</b>	<b>-5,210</b>	<b>0</b>	<b>-60</b>	<b>0</b>	<b>3,060</b>	<b>-580</b>	<b>0</b>	<b>-2,790</b>
<b>Net Expenditure</b>	<b>-1,500</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>2,060</b>	<b>-580</b>	<b>0</b>	<b>0</b>
Associated Movement in Earmarked Reserves	1,500		30		-1,530			0
<b>Net After Earmarked Reserves</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>530</b>	<b>-580</b>	<b>0</b>	<b>0</b>

**TWOWR: Two Way Radio**

**Commentary on Substantial Budget Changes**

**Customer & Client Receipts**

The income budget for contributions from other Lancashire authorities to fund the Lancashire Area Network has been transferred to the Emergency Radio Network cost centre.

**Associated Movement in Earmarked Reserves**

The movements associated with this reserve have now been transferred to the Emergency Radio Network cost centre under Policy and Finance Committee.

**Cost Centre and Description**                      UPACT: Up and Active Service

5.45

RVBC delivers services in the Ribble Valley, on behalf of Pendle Leisure Trust in respect of the Up and Active Contract, for which Pendle Leisure Trust are the lead body. The contract was awarded by LCC and covers 5 areas within East Lancashire (Hyndburn, Rossendale, Burnley, Pendle and Ribble Valley). This scheme will be ending on 31st March 2020.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	69,990		2,110	-3,030	-69,070			0
Transport Related Expenditure	2,770		60		-2,830			0
Support Services	37,140		0			-37,140		0
<b>Total Expenditure</b>	<b>109,900</b>	<b>0</b>	<b>2,170</b>	<b>-3,030</b>	<b>-71,900</b>	<b>-37,140</b>	<b>0</b>	<b>0</b>
Other Grants and Contributions	-2,770		0		2,770			0
Customer & Client Receipts	-107,130		-2,140		109,270			0
<b>Total Income</b>	<b>-109,900</b>	<b>0</b>	<b>-2,140</b>	<b>0</b>	<b>112,040</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>-3,030</b>	<b>40,140</b>	<b>-37,140</b>	<b>0</b>	<b>0</b>

**UPACT: Up and Active Service**

**Commentary on Substantial Budget Changes**

Due to the cessation of the Up and Active Scheme there is no longer a requirement for this budget.

**Cost Centre and Description**                      VEHCL: Vehicle Workshop

5.46 The garage at the depot maintains the Council's fleet of commercial vehicles and charges all of these costs to the relevant service area. The main services charged by the garage are the refuse collection service, works administration and grounds maintenance.

	Original Estimate 2019/20	Savings	Inflation at 3% Pay and 2% Other	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2020/21
Employee Related Expenditure	62,410		1,850	-1,900	-3,100			59,260
Premises Related Expenditure	7,910		150			270		8,330
Transport Related Expenditure	6,950		140	-100		80		7,070
Supplies & Services	3,840		70		2,450	10		6,370
Support Services	29,290		0			1,710		31,000
<b>Total Expenditure</b>	<b>110,400</b>	<b>0</b>	<b>2,210</b>	<b>-2,000</b>	<b>-650</b>	<b>2,070</b>	<b>0</b>	<b>112,030</b>
Oncosts Recovered	-110,400		0			-1,630		-112,030
<b>Total Income</b>	<b>-110,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1,630</b>	<b>0</b>	<b>-112,030</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>2,210</b>	<b>-2,000</b>	<b>-650</b>	<b>440</b>	<b>0</b>	<b>0</b>

**VEHCL: Vehicle Workshop**

**Commentary on Substantial Budget Changes**

**Employee Related Expenditure**

Decrease in employee costs and a reduced employer's pension contribution as the pension scheme has changed from being in a deficit position to a surplus.

**Supplies & Services**

Increase in protective clothing required to reflect the usage.

**Oncosts Recovered**

Increase in oncosts to be recovered due to a higher rate of budgeted expenditure within this service area.

**Cost Centre and Description**                      WKSAD: Works Administration

5.47 The works administration service carries out a wide range of maintenance services across most of the council services, notably engineering services. The cost of all work carried out by works administration is charged out to the relevant service area.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Employee Related Expenditure</b>	132,420		3,960	-3,100	1,480			134,760
<b>Premises Related Expenditure</b>	13,450		270		-180	970		14,510
<b>Transport Related Expenditure</b>	41,990		840	-70	6,340	70		49,170
<b>Supplies &amp; Services</b>	7,840		150		150	100		8,240
<b>Support Services</b>	34,510		0			-190		34,320
<b>Total Expenditure</b>	<b>230,210</b>	<b>0</b>	<b>5,220</b>	<b>-3,170</b>	<b>7,790</b>	<b>950</b>	<b>0</b>	<b>241,000</b>
<b>Oncosts Recovered</b>	-230,210		0		-10,790			-241,000
<b>Total Income</b>	<b>-230,210</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-10,790</b>	<b>0</b>	<b>0</b>	<b>-241,000</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>5,220</b>	<b>-3,170</b>	<b>-3,000</b>	<b>950</b>	<b>0</b>	<b>0</b>

## **WKSAD: Works Administration**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Decrease to salary costs due to a reduced employer's pension contribution as the pension scheme has changed from being in a deficit position to a surplus.

#### **Transport Related Expenditure**

Expenditure relating to work administration vehicles is charged to this cost centre. An increase in this expenditure has led to higher use of transport costs in particular an increase in the cost of vehicle insurance (see EVEHA - section 6.15).

#### **Oncosts Recovered**

Additional expenditure within this service area has resulted in an increase in oncosts to be recovered.

**Cost Centre and Description** XMASL: Xmas Lights & RV in Bloom

5.48 Grants are available to organised groups looking to provide Christmas light displays within the borough's parishes and towns, provided that match funding by the organisation is available. Also incorporated here is the Ribble Valley in Bloom budget, which is a small budget, used by local groups and parishes to enhance the borough as a place to visit. This creates one combined budget specifically for lights and flowers.

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Transfer Payments</b>	2,060		0					2,060
<b>Support Services</b>	1,640		0			-40		1,600
<b>Total Expenditure</b>	<b>3,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-40</b>	<b>0</b>	<b>3,660</b>
<b>Net Expenditure</b>	<b>3,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-40</b>	<b>0</b>	<b>3,660</b>

6 SUMMARIES

6.1 The draft budget is summarised in two ways. One over the cost of the service provided by the committee (objective). The other is over the type of expenditure and income (subjective)

<b>Cost Centre and Description</b>	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
ARTDV: Art Development	34,990		570	-310	-10	-20		35,220
BUSSH: Bus Shelters	19,450		220			-1,880		17,790
CARVN: Caravan Site	-8,470		-170					-8,640
CCTEL: Closed Circuit Television	134,530		2,380	4,030		-2,150	1,690	140,480
CLRFF: Clitheroe Food Festival	14,120		440		6,830			21,390
COMMD: Community Services Department	0		23,780	-14,080	94,800	-104,500		0
CPADM: Car Parks	-150,780		-4,450	-1,760	-37,730	68,070	-6,630	-133,280
CPVEH: Car Park Vehicles	0		170	-20	490	10	-650	0
CRIME: Crime and Disorder	58,960		410			530		59,900
CULTG: Culture Grants	5,810		0			-700		5,110
CULVT: Culverts & Water Courses	17,050		170			1,330		18,550

<b>Cost Centre and Description</b>	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
DRAIN: Private Drains	2,050		-20			-70		1,960
EALLW: Edisford All Weather Pitch	23,500		-490		-9,340	-1,620	36,470	48,520
EDPIC: Edisford Picnic Area	-6,730		-170	210	-250	-50		-6,990
EVEHA: Works Administration Vehicles	0		530	-30	150	90	-740	0
EXREF: Exercise Referral Scheme	31,500		1,420	-2,000	-48,190	100,100		82,830
GMVEH: Grounds Maintenance Vehicles	0		1,640	-40	1,130	120	-2,850	0
GRSRC: Grants & Subscriptions - Community	1,770		10			-720		1,060
HWREP: Highway Repairs	22,000		10			-6,950		15,060
LDEPO: Longridge Depot	0		150	30	2,500	-4,100	1,420	0
LITTR: Litter Bins	21,880		150			-3,120		18,910
MCAFE: Museum Cafe	19,970		-150	-120	3,150	1,710	990	25,550
MUSEM: Castle Museum	304,590		3,660	3,600	3,400	-3,090	-28,240	283,920



<b>Cost Centre and Description</b>	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
PAPER: Waste Paper and Card Collection	192,380		4,360	-2,890	-7,330	5,260		191,780
PCADM: Public Conveniences	198,090		2,610	-1,120	7,580	-2,470	5,860	210,550
PKADM: Grounds Maintenance	0		10,830	-6,620	7,370	-11,580		0
PLANT: Plant	0		360			-360		0
PLATG: Platform Gallery and Visitor Information	136,770		2,400	-2,720	1,470	-1,230	450	137,140
RCOLL: Refuse Collection	1,443,630		35,270	-20,440	9,360	11,050	1,000	1,479,870
RCVEH: Refuse and Paper Collection Vehicles	0		8,780	-50	-32,000	1,840	21,430	0
RECUL: Recreation Grants	34,880		0			-300		34,580
RIVBK: Riverbank Protection	4,150		30					4,180
ROEBN: Roefield Barn	-410		-10					-420
RPOOL: Ribblesdale Pool	319,390		6,600	-1,070	-11,010	-1,530	11,190	323,570
RVPRK: Ribble Valley Parks	566,010		9,090	170	3,670	9,180	17,350	605,470

<b>Cost Centre and Description</b>	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
SDEPO: Salthill Depot	0		2,170	2,050	1,160	-4,610	-770	0
SEATS: Roadside Seats	9,910		50			-1,820		8,140
SIGNS: Street Nameplates & Signs	50,260		30		3,970	-16,860		37,400
SPODV: Sports Development	84,040		190			-1,140		83,090
SPOGR: Sports Grants	6,270		0			-280		5,990
STCLE: Street Cleansing	372,470		8,550	-7,190	4,450	-2,810		375,470
TFRST: Waste Transfer Station	88,980		1,730	-1,170	2,900	14,350	-2,350	104,440
TRREF: Trade Refuse	-31,180		-1,840	1,350	4,380	5,920		-21,370
TWOWR: Two Way Radio	-1,500		20		2,060	-580		0
UPACT: Up and Active Service	0		30	-3,030	40,140	-37,140		0
VEHCL: Vehicle Workshop	0		2,210	-2,000	-650	440		0
WKSAD: Works Administration	0		5,220	-3,170	-3,000	950		0

<b>Cost Centre and Description</b>	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
XMASL: Xmas Lights & RV in Bloom	3,700		0			-40		3,660
<b>Grand Total</b>	<b>4,024,030</b>		<b>128,940</b>	<b>-58,390</b>	<b>51,450</b>	<b>9,230</b>	<b>55,620</b>	<b>4,210,880</b>
<b>Associated Movement in Earmarked Reserves</b>	-24,600	0	-490	0	-8,540	0	0	-33,630
<b>Net After Earmarked Reserves</b>	<b>3,999,430</b>	<b>0</b>	<b>128,450</b>	<b>-58,390</b>	<b>42,910</b>	<b>9,230</b>	<b>55,620</b>	<b>4,177,250</b>

**b) Type of Expenditure/Income (Subjective)**

	<b>Original Estimate 2019/20</b>	<b>Savings</b>	<b>Inflation at 3% Pay and 2% Other</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2020/21</b>
<b>Employee Related Expenditure</b>	2,937,400		87,470	-70,680	-67,480			2,886,710
<b>Premises Related Expenditure</b>	1,361,050		25,970	9,210	20,710	5,810		1,422,750
<b>Transport Related Expenditure</b>	1,664,730		33,160	-3,790	9,540	2,560		1,706,200
<b>Supplies &amp; Services</b>	547,090		10,900	3,880	32,440	410		594,720
<b>Third Party Payments</b>	249,440		5,060	4,030	3,100			261,630
<b>Transfer Payments</b>	72,240		0					72,240
<b>Support Services</b>	1,596,210		0			105,410		1,701,620
<b>Depreciation and Impairment</b>	793,100		0				55,620	848,720
<b>Total Expenditure</b>	<b>9,221,260</b>	<b>0</b>	<b>162,560</b>	<b>-57,350</b>	<b>-1,690</b>	<b>114,190</b>	<b>55,620</b>	<b>9,494,590</b>
<b>Other Grants and Contributions</b>	-52,890		0		2,770			-50,120
<b>Customer &amp; Client Receipts</b>	-1,680,000		-33,620	80	87,780			-1,625,760
<b>Departmental Recharges</b>	-1,008,800		0			-110,840		-1,119,640
<b>Oncosts Recovered</b>	-938,560		0	-1,120	-10,790	-20,890		-971,360
<b>Miscellaneous Recharges</b>	-1,516,980		0		-26,620	26,770		-1,516,830
<b>Total Income</b>	<b>-5,197,230</b>	<b>0</b>	<b>-33,620</b>	<b>-1,040</b>	<b>53,140</b>	<b>-104,960</b>	<b>0</b>	<b>-5,283,710</b>
<b>Net Expenditure</b>	<b>4,024,030</b>	<b>0</b>	<b>128,940</b>	<b>-58,390</b>	<b>51,450</b>	<b>9,230</b>	<b>55,620</b>	<b>4,210,880</b>
<b>Associated Movement in Earmarked Reserves</b>	-24,600		-490		-8,540			-33,630
<b>Net After Earmarked Reserves</b>	<b>3,999,430</b>	<b>0</b>	<b>128,450</b>	<b>-58,390</b>	<b>42,910</b>	<b>9,230</b>	<b>55,620</b>	<b>4,177,250</b>

## 7 EARMARKED RESERVES

7.1 In the Original Estimate for 2019/20 this committee planned to take £24,600 from earmarked reserves to support its expenditure in future years. Looking forward to 2020/21, the proposal included in the estimates is that this committee take £33,630 from earmarked reserves.

7.2 The table below provides a summary of the DRAFT Original Estimate for 2020/21 together with the budgeted impact on the relevant earmarked reserves. Also detailed is a summary of the reasons for the movements on the earmarked reserves.

	<b>DRAFT Original Estimate 2020/21</b>	<b>Reason for Movement on Earmarked Reserve</b>
<b>Committee Net Cost of Services</b>	<b>4,210,880</b>	
COBAL/H283: Clitheroe Food Festival Reserve	-5,460	To fund planned expenditure on the 2020 Clitheroe Food Festival. Monies have been set aside from previous food festivals to cover such eventualities.
COBAL/H239: Crime & Disorder Reserve	-14,340	Monies set aside from previous years underspends, to be used to fund future years expenditure.
COBAL/H333: Refuse Collection Reserve	-8,910	Income generated from the bin hire scheme. To be set aside in an earmarked reserve to fund future purchase of bins issued through the scheme.
COBAL/H368: Amenity Cleansing Reserve	-4,920	Monies set aside from previous years underspends being used to fund the employment of temporary staff.
<b>Committee Net Cost of Services after Movements on Earmarked Reserves</b>	<b>4,177,250</b>	

## 8 KEY VARIATIONS

- 8.1 The net expenditure for this committee has increased by £177,820 after allowing for associated movements on earmarked reserves. The main reasons for this net increase are summarised in the table below.

Description	Variance Original Estimate 2019/20 to DRAFT Original Estimate 2020/21
<p><b><u>VARIOUS: Capital</u></b> Increases to depreciation charges relating to various assets in particular the development of the new facilities at the Edisford Sports Complex and the revaluation of the Castle Museum.</p>	55,620
<p><b><u>PCADM: Public Conveniences</u></b> Various repairs and maintenance jobs are required to public conveniences including the external redecoration of Whalley and Slaidburn premises and replacement flooring at both Dunsop Bridge and Ribchester toilets.</p>	8,000
<p><b><u>VARIOUS: NNDR</u></b> Increases to NNDR payable across various council sites. This includes the revaluation of the Castle Museum and a decrease or ending in transitional relief currently received.</p>	7,120
<p><b><u>RPOOL: Ribblesdale Pool</u></b> An increase in the estimate is required as an arrangement has been entered into for an external agency to deliver Parent and Child lessons.</p>	6,030
<p><b><u>RPOOL: Ribblesdale Pool</u></b> A budget is required for estimated income from the delivery of Parent and Child lessons.</p>	-12,770

## 9 RISK ASSESSMENT

- 9.1 The approval of this report may have the following implications

- Resources: approval of the original budget for 2020/21 would see an increase in net expenditure of £186,850 compared with the original budget for 2019/20 or £177,820 after allowing for movements on earmarked reserves.
- Technical, Environmental and Legal: none identified
- Political: none identified
- Reputation: sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

10 RECOMMENDED THAT COMMITTEE

- 10.1 Approve the revenue original estimate for 2020/21 and submit this to the Special Policy and Finance Committee.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM3-20/HS/AC

20 December 2019

For further background information please ask for Helen Seedall

BACKGROUND PAPERS - None

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

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Agenda Item No. 8

meeting date: TUESDAY, 7 JANUARY 2020  
title: RECYCLING REPORT  
submitted by: JOHN HEAP – DIRECTOR OF COMMUNITY SERVICES  
principal author: ADRIAN HARPER – HEAD OF ENGINEERING SERVICES

## 1 PURPOSE

1.1 To provide Members with an update on recycling and to give Members an opportunity to approve the District Grant Fund Application.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – To sustain a strong and prosperous Ribble Valley.
- Corporate Priorities – To protect and enhance the existing environmental quality of our area.

## 2 BACKGROUND

2.1 Following several new measures including the collection of pots, tubs and trays, staff training and enforcement, the collection of co-mingled materials (glass, cans and plastic) has increased by 34% from September to the end of October, an increase of 66 tonnes. This welcomed increase has meant a 7.6% increase in our recycling rate for Household Waste sent for Reuse, Recycling or Composting. Quarter 1 recycling rate was 30.1% which previously left Ribble Valley at the bottom of the Lancashire Authorities, however the Quarter 2 percentage is 37.6.

2.2 A knock-on effect from this increase in recycling is that the amount of general waste produced per household (ie the waste sent to landfill) has reduced from 156.44kg per household to 145.66kg, 6.9% less waste going to landfill.

2.3 As reported at last Committee our intention is to submit a bid to Lancashire County Council for a District Grant Fund of up to £20,000.

## 3 ISSUES

3.1 Guidance has now been provided by Lancashire County Council for the District Grant Fund Applications.

3.2 Our bid is based on the following proposals:

- Provision of a free 240litre bin to Educational Establishments to encourage the separation of the waste generated.
- Provision of recycling bins at Care Homes and sheltered accommodation sites to encourage the separation of their waste. This waste is classified as domestic waste and it is the opinion of officers that it should be included in the bid.



- Provision of bigger bins to households of more than 4 people
- Measures to provide opportunities for recycling to our “lilac sack households”
- Publicity regarding waste reduction and recycling
- Extension of our “bring sites” network for additional recyclate materials

3.3 Please note that the officer dealing with the bid at LCC does not believe the first 2 proposals above are within the scope of increasing domestic recycling rates, and for this reason they may be rejected.

3.4 To support the provision of a bigger blue recycling bin for households of more than 4 persons, we have some information already for the number of households who have obtained a larger residual bin (more than 5 persons). Work will need to be carried out to highlight the over 4 person households.

3.5 Research is currently being carried out to identify which of the 880 lilac sack customers are now able to receive bins at their property for the disposal of their waste and recyclate. These residents currently are unable to recycle at home and therefore have to take any recycling to the local Household Waste Recycling Centres or the remaining Council bring sites. These bins will be provided free of charge.

3.6 LCC are keen for districts to produce new leaflets for residents regarding recycling, collection rates, contamination, and ‘What Happens to my Waste’. These will be produced at appropriate times throughout the year, along with Campaigns from the disposal authority, WRAP, and local district initiatives perhaps in targeted areas.

3.7 The Council currently has several bring sites throughout the borough for residents to use ‘banks’ to dispose of textiles, books, shoes, CD’s and batteries. It is proposed to work with the provider of these banks to install more where capacity is requested. The Council will identify potential new locations. The tonnage collected from these sites also increases recycling rates.

#### 4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – None identified.
- Technical, Environmental and Legal – The update on the increased recycling and the associated reduction of waste going to landfill can only be considered as positive.
- Political – This will be welcomed by the public who genuinely want to recycle more.
- Reputation – This rise in the rate of recycling can only be good for the authority.

#### 5 **RECOMMENDED THAT COMMITTEE**

5.1 Approve the contents covered in the proposed District Grant Fund Application.

ADRIAN HARPER  
HEAD OF ENGINEERING SERVICES

JOHN HEAP  
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for Adrian Harper on 01200 414523.

REF: Adrian Harper Community Services 07 01 2020

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY COMMITTEE

DECISION

Agenda Item No. 9

meeting date: TUESDAY, 7 JANUARY 2020  
title: CAR PARKING REPORT  
submitted by: JOHN HEAP – DIRECTOR OF COMMUNITY SERVICES  
principal author: ADRIAN HARPER – HEAD OF ENGINEERING SERVICES

## 1 PURPOSE

- 1.1 To consider proposals encouraging residents to use New Market Street Car Park and to consider how to charge for parking on electric charging spaces and resolve an issue involving commercial parking permits.
- 1.2 Relevance to the Council's ambitions and priorities:
  - Council Ambitions – To protect and enhance the existing environmental quality of our area and to protect the natural and built environment.
  - Community Objectives – To encourage and develop more sustainable forms of transport by charging for off-street car parking.
  - Corporate Priorities - Maintaining and improving the environmental quality of the Ribble Valley in line with our priority of environmental excellence.

## 2 BACKGROUND

### 2.1 MARKET CAR PARK

- 2.1.1 The capacity of short stay car parks in Clitheroe was discussed at the Car Park Working Group on 25 November 2019. Occupancy surveys of the Clitheroe car parks concluded that both Railway View and Lowergate car parks were nearing capacity; however, New Market Street car park is underutilised.

### 2.2 PARKING SPACE CHARGES FOR ELECTRIC CHARGING BAYS

- 2.2.1 Members have already been made aware of the imminent introduction of Electric Vehicle Infrastructure being installed at Chester Avenue and Railway View car parks. There will be 10 car spaces at Chester Avenue and 4 car spaces taken up at Railway View.

### 2.3 COMMERCIAL PARKING PERMITS

- 2.3.1 An agreement was made with Greenacre Honda around 2006, or possibly before that, for them to have a number of long stay commercial parking permits. These were permits that allowed the holder of the vehicle to park without the vehicle registration number on it. The arrangement has continued until now with Greenacre having 4 parking permits.

## 3 ISSUES

### 3.1 MARKET CAR PARK

- 3.1.1 It appears that there are 2 reasons for the lower occupancy of the New Market Street car park:
  - a. the car park is not well sign posted; and

- b. on-street parking at both the entrance to the car park from King Street and the exit to Parson Lane, which are both 2-way streets, may be discouraging drivers using the New Market Street car park.
- 3.1.2 The remedy for the sign posting is straight forward but will need approval from Lancashire County Council (LCC).
  - 3.1.3 Officers have approached LCC about a possible solution to the problem of limited access. LCC have suggested using double yellow lines on one side of the road at both ends of New Market Street.
  - 3.1.4 In order for this to be approved LCC have requested that support from Members and the Chamber of Trade is sought. Should this be successful, affected residents will then be consulted. Depending upon the outcome of consultation the decision would then be considered by the members of the Traffic Liaison meeting before being possibly approved.
- ### 3.2 ELECTRIC CHARGING POINTS
- 3.2.1 Whilst the electricity used by the vehicle will be paid directly to the energy company by the driver the parking bay remains as part of the limited resource provided by the Council. That resource needs to be managed.
  - 3.2.2 Presently on both car parks there are hourly tariffs for using car spaces but in the present climate where car spaces are at a premium, decisions will have to be made to decide how best to use and charge for the spaces.
  - 3.2.3 In many areas, parking spaces that are equipped with charging facilities are reserved exclusively for use by electric or hybrid electric vehicles. However, we know from our occupancy survey that – unless there is already at least 14 electric/hybrid vehicles using the two car parks – applying that restriction in Clitheroe would result in a problem when the town is busy.
  - 3.2.4 It may be prudent (and pragmatic) for the introduction of a transitional period to allow drivers to become familiar with the presence of the new charging points.
  - 3.2.5 Therefore, one proposal would be to use 2 colours to distinguish the electric bays. One for electric/hybrid cars only and the other being a temporary colour, allowing normal cars as well as electric/ hybrid cars to park.
  - 3.2.6 This would mitigate the impact of this provision as the overall availability of spaces, whilst still providing charging facilities beyond the reduced number of ‘reserved’ spaces. Presumably, in time, it will emerge that local demand for electric vehicle charging is sufficient to justify all the serviced spaces being reserved for electric/hybrid vehicles only.
  - 3.2.7 The length of time for vehicles for which the transitional arrangement was retained would be determined by demand/use of the facilities.
- ### 3.3 COMMERCIAL PARKING PERMITS
- 3.3.1 A number of other commercial companies in the Clitheroe area are now asking for a similar arrangement to the one granted, historically, to Greenacre Honda.
  - 3.3.2 Although we have no record of the justification for that arrangement, we do know that it was first entered into in 2006 or earlier, when demand on car park spaces was much more modest than we now face.

3.3.3 In times where parking is at a premium and the Council is preparing to increase parking for residents and visitors, Committee is being asked to support the proposal to end the permanent commercial arrangement.

#### 4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – Costs from LCC for changes to signage and the introduction of parking restrictions in New market Street are unknown at this stage.
- Political – These changes could show the Council to be progressive and innovative. There may be some negative publicity from local traders but the benefit to the public should outweigh this. Depending on take-up by electric/hybrid vehicles, there is likely to be a reduction in use of any parking spaces that are dedicated for that use only (as witnessed with the on-street provision on York Street). At this stage this is unquantified.
- Reputation – The elements should only enhance the reputation of the Council.
- Equality & Diversity – Both elements of work will provide people with more reasonable choice of car parks and a viable means of charging their electric vehicles. It will also encourage people who are considering purchasing an electric vehicle rather than more traditional vehicles.

#### 5 **RECOMMENDED THAT COMMITTEE**

5.1 Support the proposal to improve signage to the New Market Street car park

5.2 Approve the proposal to change the parking regulations on New Market Street to encourage increased use of New Market Street car park.

5.3 Approve the proposal to have an interim arrangement whereby a proportion of the bays be signed as being for both electric and non-electric vehicles.

5.4 Approve the proposal to stop issuing commercial parking permits and write to Greencare explaining that their current permits will not be renewed beyond the current term.

5.5 Appended minutes of Car Parking Working Group.

ADRIAN HARPER  
HEAD OF ENGINEERING SERVICES

JOHN HEAP  
DIRECTOR OF COMMUNITY SERVICES

#### BACKGROUND PAPERS

None.

For further information please ask for Adrian Harper, extension 4523.

**NOTES OF THE CAR PARKING WORKING GROUP  
HELD ON FRIDAY 23 FEBRUARY 2018 at 10.00am**

PRESENT:	Cllr S Carefoot (Chairman)	John Heap
	Cllr S Hore	Adrian Harper
		Neil Yates
		Olwen Heap

APOLOGIES - None received.

MINUTES OF MEETING HELD ON 16 OCTOBER 2017

These were approved as a correct record.

#### ELECTRICAL CHARGING POINTS

Neil had done some investigations into providing electrical charging points on our car parks. Local contacts had not come forward with any proper information. However we have had an approach from EON who have identified a need in the market and are currently the biggest provider in Scandanavia and are looking to make inroads into GB. They would like to use us as a pilot site with the works undertaken at their own cost for charging points on both Chester Avenue and Railway View, Clitheroe. A survey has been carried out and information provided to them about capacity and length of stay etc and we are now waiting for a firm proposal from them. Works would include for 3 spaces on Railway View and 4 on Chester Avenue initially but would also include future proofing for all one side of the car park. Wattage of charging points also needs to be considered as different cars take different wattage and times to re-charge.

LCC are also looking to do an on-street scheme throughout Lancashire.

**AGREED: That officers continue to talk to EON and a report be presented to Community Services committee**

#### UPGRADE OF PAY & DISPLAY MACHINES

Our current provider cannot do the upgrade of the machines to take credit card payments without supplying completely new machines. Talks are now taking place with an alternative provider who already have an agreement with Barclays. Although they are in a position to be able to upgrade 7 machines we will have to wait for the works to be done as there is an anomaly with our machines that needs to be overcome. John suggested that Finance department be consulted on the merchant banker agreement.

**AGREED: That we wait the time required for them to be able to upgrade 7 machines.**

#### TEMPORARY RENTAL OF CAR PARK SPACES

Neil informed the group that Ribble Valley Homes are currently renting 4 spaces on Edisford car park for storage whilst they upgrade some properties and Farm Fare are paying to use part of the car park on Mardale car park whilst they work on premises on Shay Lane Industrial Estate.

#### ANY OTHER BUSINESS

Items discussed

- Takeover of Homebase
- Chester Ave
- Booths

NEXT MEETING

The next meeting will be arranged in the new municipal year.

Meeting closed at 10.35am

**NOTES OF THE CAR PARKING WORKING GROUP  
HELD ON MONDAY 25 NOVEMBER 2019 at 2.00pm**

PRESENT: Cllr S Atkinson (Chairman)                      John Heap  
              Cllr R Newmark                                     Adrian Harper  
              Cllr A Knox                                           Lawson Oddie  
                                                                          Luke Edwards  
                                                                          Daniel Sutcliffe  
                                                                          Olwen Heap

APOLOGIES – received from Cllr Ged Mirfin

MINUTES OF MEETING HELD ON 23 FEBRUARY 2018

These were approved as a correct record.

**CLITHEROE TOWN CENTRE CAR PARK CAPACITY REPORT**

A report was submitted for information outlining the position with capacity on car parks in Clitheroe Town Centre. The report indicated that usage is close to capacity at peak times on most car parks around the town centre with the exception of the Market car park.

Numbers of car parks, spaces, short stay/long stay and details of levels of occupancy taken by survey were highlighted. An analysis of car park ticket sales had been carried out as well as a financial analysis.

Reasons for lower usage on the Market car park was suggested as being poor directional on-street signage and the access/egress difficulties on New Market Street where cars park on both sides.

Potential solutions included speaking to LCC about signage and double yellow lines for the entrance and exit to the Market car park; extending Chester Ave car park to include an additional unused strip of land; taking the Park & Ride area into our enforcement; and construction of a deck on Chester Avenue car park.

Discussions around other land ensued including St Michael & St John's playing field, the Castle grounds, and small areas on Queensway in Clitheroe.

The ideal solution would be a deck on Booths car park but there was no interest in this from Booths.

**AGREED** that LCC be approached regarding signage and double yellow lines to alleviate the problems around the Market car park.

**AGREED** that support from both Clitheroe Town Council and the Chamber of Trade be sought for double yellow lines on New Market Street

**AGREED** that St Michael & St John's RC Church be approached about their playing field land being made available for a car park and that information be sought from LCC regarding what road works would be required for this project.

**CHESTER AVENUE CAR PARK**

There is a capital bid in the 2020/21 budget for a deck on Chester Ave car park however other solutions had also been examined including an extension to the current footprint and taking on enforcement of the rail park and ride area.



Councillors considered the options.

Concern was expressed about a deck forming a covered area that may attract crime and disorder problems and there being a backlash from residents of the new housing estate immediately behind the car park. A 'marketing strategy' would also be required. However, a deck would get ahead of the curve in solving the near capacity problems in the Town Centre. It was noted that this was the only site under the Council's control where substantial provision of extra parking was possible.

**AGREED** that this be held in abeyance until St Michael & St John's had been approached; and that a further meeting of the Car park working group be arranged when the alternative scheme has been agreed and costed.

#### EDISFORD CAR PARK EXTENSION

Since the 3G pitches had opened this car park had been operating close to capacity at times and usage is expected to increase. There still appeared to be problems with people parking on Edisford Road and Low Moor. The extension to this car park was in the capital programme for 2023/24. The extension would be made on land at the other side of the access road to the caravan park where the pitch and putt used to be. This would create 84 spaces. It could be an option to put a deck on the original car park but it would be very expensive. It was also noted that Roefield may be expanding which would mean more demand.

**AGREED** that Lawson would calculate the figures for cost/income.

#### RESIDENT PARKING IN WHALLEY & BILLINGTON

A suggestion had been made that resident parking may be considered in Whalley & Billington. This had brought objections from the businesses who rely on the turnover of spaces. AH had spoken to LCC about this issue and ascertained that there was no intention of any new resident parking schemes.

The extant planning permission for the housing development on Accrington Road still provided for approximately 18 public car park spaces.

Discussions around the 'great wall of Whalley' flood defence scheme were still ongoing and there may be some room for space along the river bank – in the knowledge that they may flood.

An area to consider in the future may be the QE2 playing fields.

**AGREED** that John Heap would find out the latest position on the Accrington Road development.

#### HALF HOUR CHARGE ON TOWN CENTRE CAR PARKS

A request had been made at Community Services committee to consider a half hour charge on one of the town centre car parks to accommodate people nipping to pick up a prescription etc

The councillors considered the request and felt that it was not practical to be policed and there was no real need.

**AGREED** that there be no further action on this issue

## FREE PARKING IN DECEMBER

It had been reported to Community Services committee that the Council would again be operating the free parking on short stay town centre car parks in Clitheroe and Longridge for the 3 Saturdays before Christmas in December.

To make this better for shoppers rather than town centre workers who tend to take advantage, it was proposed to make the free parking available after 9.30am.

**AGREED** that this approach should be taken

## ANY OTHER BUSINESS

### Items discussed

- Ribble Valley being a responsive local organisation – **AGREED** that an approach be made to LCC for RVBC to take on on-street parking enforcement
- Crime & Disorder and a 'marketing plan' be part of any considerations for building a car parking deck
- Electric charging points in car parks – where a person is using the electric charging point they also pay the normal parking charge.
- A plan of the car parks in Longridge be made available for the working groups information

## NEXT MEETING

To be arranged in due course

Meeting closed at 3.30pm

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 10

meeting date: TUESDAY, 7 JANUARY 2020  
title: CLITHEROE FOOD FESTIVAL  
submitted by: JOHN HEAP – DIRECTOR OF COMMUNITY SERVICES  
principal author: MARK BEVERIDGE – HEAD OF CULTURAL AND LEISURE SERVICES

### 1 PURPOSE

1.1 To provide an update on the 2020 event.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – To sustain a strong and prosperous Ribble Valley, encompassing our objective to encourage economic development throughout the borough, with a specific emphasis on tourism.

### 2 BACKGROUND

2.1 The Council approved the 2020 Food Festival at the last Community Meeting in October. following receipt of a report to this committee at your meeting in October, 2019.

### 3 THE 2020 FOOD FESTIVAL

3.1 This will be the 10<sup>th</sup> year of the food festival and since it first began the event landscape has changed considerably. With many similar food events being staged around Lancashire now compared to then.

3.2 The 2020 Food Festival will take place on the 8<sup>th</sup> August, 2020, based on a similar format to previous editions. The event will be planned and organised by Council officers, with help from; Council staff who work on the day, undertaking various roles; volunteers; plus, external specialist assistance, e.g. first aid.

### 4 ISSUES

4.1 The amount of sponsorship attracted by the festival has steadily fallen over the past 4 years. In 2019 the sum was £4k. It is arguable that for the small amount of sponsorship achieved in comparison to the overall cost of the event for the Council, the dilution of the Council's role in staging the event makes sponsorship income a debatable issue. In the past when sponsorship was more available it helped to defer the costs of the event very well, now that argument is not nearly as strong. The return for sponsors has always been tenuous at best, with links by association through advertising and the web site, plus tickets to tastings or demonstrations. Managing sponsorship has been made difficult in recent years with some sponsors also being producers. Where they have had space at the event to sell their products, there is of course an opportunity cost to this space, which otherwise could be sold to other stall holders. This diminishes the value of the sponsorship received by the Council.

4.2 The issue of crowd safety will continue to be of paramount importance, though because it is a free to attend event, estimating in advance the numbers for the day are impossible. This translates into issues of safety on the day and the overall enjoyment

of attendees, which diminishes as the crowd density rises. Alterations to the layout have helped to mitigate this issue, but cannot remove the fact that the town has narrow streets and 1000s attend the event.

- 4.3 Attracting enough suitable people to work on the event has been an issue in recent years and will need to be closely monitored. The event requires a lot of people; staff, volunteers and paid for external help to run the event. As the numbers of the two former categories reduce the cost of the latter one rises.
- 4.4 The amendments to Clitheroe Market, with the removal of the fixed bullring stands will necessitate changes to the format of the Festival in 2020. It is proposed that the area will become the entertainment and demonstration area, which will remove the large stage area at the bottom of King Street.
- 4.5 The Bull Ring accommodates 24 stalls for the Food Festival, of which 21 were food/drink stalls last year. To help ensure we can accommodate as many as possible of these 21 stalls which will be disbursed from the Bull Ring area. It is proposed that the number of non-food stalls at the festival in 2020 is reduced from the 16 stalls in total hosted last year. The Food Festival has become increasingly popular with non-food stalls every year due to the high foot fall that is attracted to the event. We turn down more than we accept in any given year. Last year some of those accommodated included Rotary & Lions, dog treats, St Catherine's Hospice and Clitheroe Fair Trade Town. It is proposed that no more than 3 will be accepted in 2020.

## 5. RISK ASSESSMENT

5.1 The approval of this report may have the following implications:

- Resources – At the time of setting the 2019/20 budget this committee agreed to the inclusion of the net cost of holding the Clitheroe Food Festival within the council's base budget. This budget assumed that no sponsorship income would be received toward the festival. For 2019 the net budget was a cost of £14,120 and this level of budget will be carried forward with inflation and adjustments for known movements in costs and income for the 2020 event. The council hold an earmarked reserve for the purpose of supporting the net cost of the event, although funds have diminished in recent years (the balance following the 2019 event is £5,812).
- Technical, Environmental and Legal - The success of the event in attracting people to Clitheroe makes safety a constant challenge given the limited street space available within the town.
- Political – none
- Reputation - The 2019 Festival was a well-run event which enhances the Council's reputation. The general feedback from attendees was very positive, despite the weather.
- Equality and Diversity – The festival is located on the streets of the town and all areas are accessible. Demonstrations are located in accessible buildings.

**8. RECOMMENDED THAT COMMITTEE**

- 8.1 Note the report and agree to the number of non-food stalls being limited to no more than three.

MARK BEVERIDGE  
HEAD OF CULTURAL & LEISURE SERVICES

JOHN HEAP  
DIRECTOR OF COMMUNITY SERVICES

# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 11

meeting date: TUESDAY, 7 JANUARY 2020  
title: RIBBLE VALLEY 3G  
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES  
principal author: MARK BEVERIDGE

### 1 PURPOSE

- 1.1 To provide an update on the operation of the Ribble Valley 3G (RV3G), which opened in September 2019.
- 1.2 Relevance to the Council's ambitions and priorities:
  - Council Ambitions – To help make people's lives safer and healthier.
  - Community Objectives – To improve the health and well-being of people living and working in our area. To improve the opportunity for young people to participate in recreational and sporting activity
  - Other Considerations – None.

### 2 BACKGROUND

- 2.1 The Contractor, Cleveland Land Services were appointed following a tender process for the project and they handed the 3G pitch over to the Council on 23<sup>rd</sup> September. The sand dressed tennis courts were handed over in November and the toilet block and community room were handed over at the beginning of December.
- 2.2 The new facility provides a full size 3G pitch, two 3G 5 aside pitches and a three-tennis court size multi-surface area, plus toilets and a community/classroom. The full-size pitch is bookable in 1/3s, half and full pitch configurations.
- 2.2 Feedback from users has been very favourable, with many comments about how good the surfaces are for football. The shock pad, although installed to allow full contact rugby, has the added benefit of reducing muscle soreness for all players.
- 2.3 The income target for the year commencing 1 April 2020 is £95k, with a pro-rata sum for the current year. Currently it is expected the income target will be achieved.

### 3 ISSUES

- 3.1 The day time use will need to be developed, even though a number of bookings have already occurred from local schools and groups. These have tended to be ad hoc mainly due to the weather. A marketing pack will be designed to seek more consistent day time bookings. In addition, a summer activity programme will need to be established to provide opportunities for people during holiday periods.
- 3.2 The Edisford car park is at times almost full to capacity, which shows the success of the leisure sites in that part of the Borough. However, it also presents a challenge, when spring arrives, the car park will then have demand from people using the river bank area too, which is likely to lead to greater congestion along Edisford Road itself. A parking assessment of the car park is going to be carried out to help inform future decisions.

#### 4 RISK ASSESSMENT

The approval of this report may have the following implications:

- Resources – The funding for this scheme was referred to and approved by Policy and Finance Committee in January 2019. The anticipated revenue budget for 2019/20 and 2020/21 informed the Councils' decision-making process. The target income figure for 2019/20 (part year) is £75,000 and for 2020/21 is £95,000. At projected user rates, the proposed pricing structure will achieve those levels to offset the revenue costs associated with the facilities.
- Technical, Environmental and Legal – None
- Political – None at this stage.
- Reputation – This facility provides first class facilities for users addressing a need that had been demonstrated to the Council over many years.
- Equality and Diversity – The Council is committed to work with all sections of the community and the new facility will enable both the Council and other organisations to specifically target and work with groups of people to benefit from the opportunities such a facility offers.

#### 5 **RECOMMENDED THAT COMMITTEE**

5.1 Committee notes the report.

JOHN C HEAP  
DIRECTOR OF COMMUNITY SERVICES

MARK BEVERIDGE  
HEAD OF CULTURAL AND LEISURE

For further information, please contact Mark Beveridge.

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

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Agenda Item No. 12

meeting date: 7 January 2020  
 title: GENERAL REPORT  
 submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES  
 principal author: MARK BEVERIDGE, HEAD OF CULTURAL AND LEISURE SERVICES

### 1 PURPOSE

To update on developments in Community Services.

### 2 GRANTS FOR CHRISTMAS LIGHTS

The Grants Working Group met on 7 November 2019 to give consideration to the applications received under the Christmas Lights Grant scheme. All parishes were reminded by email that these grants were available from the Council. The budget allocation was £1,100. The grants are paid out following proof of expenditure and are given to parishes purchasing lights to enhance their community. The working group made the following recommendations :-

PARISH/TOWN	GRANT £
Barrow	240
Gisburn	55
Slaidburn	50
Grindleton	189
Longridge	170
Clitheroe	396
	<b>1100</b>

### 3 REFUSE AND TRANSPORT MANAGER

A candidate has accepted the above post with an expected start date of 1<sup>st</sup> March 2020. He already has achieved the WAMITAB qualification and he will be able to expedite the Council's Waste Management Officer achieving the same qualification. Training for the Transport Manager qualification will continue with a view to the associated exam being taken as soon as possible. In the meantime the Council is still covered by the part time transport manager.



#### **4 KESTOR LANE PLAY AREA**

This play area will be significantly enhanced in 2020, as a result of planned investment from the Borough Council. Although all play areas are inspected regularly and maintenance work is carried out based on these and insurance inspections, capital investment on new equipment is based on the amount of budget available once this essential work has been carried out.

To try and improve some of the largest and busiest play areas it is proposed to retain budget from one year to add to some from the following year, thus allowing a scheme to be drawn up which add much better play value for children, than would be the case by simply trying to occasionally adding s new piece of equipment.

As a result, Longridge will be the first to benefit from this strategic approach to investment, play equipment suppliers will be asked to draw up some schemes which fit with the existing equipment and the one which offers the best combination of quality, price and play value will be given the order.

Play equipment is notoriously expensive, due to the stringent test that it has to pass and the nature of the environment in which it has to survive. Therefore, even a small-scale scheme can cost tens of £1000s. nonetheless it is anticipated the new equipment will provide an enhanced play experience for the local children.

#### **5 CASTLE GROUNDS WINTER WORK**

The winter period provides an opportunity for the Grounds Maintenance staff to carry work to improve our open spaces which is not possible during the growing season when keeping on top of the vegetation growth and planting takes precedence.

Last year a lot of work was done to open up areas of the Castle grounds which had become overgrown and remove some of the dead trees and bushes. A new hedge was also planted along from the bandstand.

This year that work has continued, with an extensive thinning of the banking above the field area, to allow better views from the paths above and below the field and also from the labyrinth. A number of self-seeded and dead shrubs have been removed. The response from people passing as the work has been undertaken has been very favourable. Some selective replanting of shrubs will be undertaken to give some all year round vegetation colour to the area.

#### **6 CONCLUSION**

Further developments will be reported to future committees.

MARK BEVERIDGE  
HEAD OF CULTURAL AND LEISURE SERVICES

ADRIAN HARPER  
HEAD OF ENGINEERING

JOHN C HEAP  
DIRECTOR OF COMMUNITY SERVICES

For further information on Grants for Christmas Lights,  
please contact: Mark Beveridge 01200 414479

Community Services / 7.1.20 / MB / KR