

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

Agenda Item No

meeting date: 9 JANUARY 2020
title: REVISED CAPITAL PROGRAMME 2019/20
submitted by: DIRECTOR OF RESOURCES
principal author: ANDREW COOK

1 PURPOSE

1.1 To approve the 2019/20 revised estimate for this Committee's capital programme.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer needs.
- Other Considerations – none identified.

2 2019/20 CAPITAL PROGRAMME BACKGROUND

2.1 One new capital scheme for this Committee, totalling £14,500, was approved by the Special Policy and Finance Committee and Full Council at their meetings in February 2019 and March 2019 respectively.

2.2 There was one 2018/19 capital scheme that was not completed by 31 March 2019 and had unspent budget of £26,420 available at that date. The unspent budget is known as slippage. This slippage was transferred into the 2019/20 capital programme budget, after approval by this Committee in May 2019.

2.3 The Primrose Lodge Blue and Greenway Project, totalling £324,920, was initially approved by this Committee in November 2018, subject to the two key trigger points for payments being met. The scheme was added to this Committee's capital programme in 2019/20, as the first key trigger point for payment had been met.

2.4 As a result of the above, the total approved budget for this Committee's capital programme of three schemes was £365,840. This is shown at Annex 1.

3 REVISING THE 2019/20 CAPITAL PROGRAMME

3.1 We have now discussed each of the schemes in the capital programme with budget holders and revised the programme to reflect their progress and estimated full year expenditure. Following this review, the revised estimate is set at £324,920, a reduction of £40,920 from the total approved budget. The reasons for this are:

- **Replacement of Plotter/Copier in the Planning Section (-£14,500):** This scheme is on hold awaiting the outcome of the wider process review in the Planning section. The changed plotting/copying requirements in the Planning section will be considered alongside the wider review. As a result, this scheme will not be completed in-year. It is recommended that the £14,500 budget for this scheme is moved to the 2020/21 financial year and the 2019/20 revised estimate is nil.

- **Introduction of Planning Portal Link to the Planning Application System and Planning System Update (-£26,420):** This scheme is on hold awaiting the outcome of the wider process review in the Planning section. The current elements included in this capital scheme need to be compatible with the functionality of the Planning system going forwards and may change as a result of the wider process review. As a result, this scheme will not be completed in-year. It is recommended that the £26,420 budget for this scheme is moved to the 2020/21 financial year and the 2019/20 revised estimate is nil.

3.2 Annex 1 shows the full capital programme by scheme, including the budget and expenditure to date. The summary position is shown below.

Original Estimate 2019/20 £	Slippage from 2018/19 £	Additional Approvals 2019/20 £	Total Approved Budget 2019/20 £	Revised Estimate 2019/20 £	Budget Moved to 2020/21 £	Actual Expenditure including commitments as at end of November 2019 £
14,500	26,420	324,920	365,840	324,920	40,920	182,210

3.3 At the end of November 2019 £182,210 had been spent or committed. This is 56.1% of the revised capital programme budget for this Committee.

3.4 There is one scheme left in the 2019/20 capital programme, the Primrose Lodge Blue and Greenway Project. The unspent budget on that scheme relates to the remaining contribution that the Council is due to pay to Ribble Rivers Trust when the majority of spend has been undertaken on the next element of the project.

3.5 The Trust have confirmed that the project works are ongoing, despite some initial delays, and they are aiming to complete the project by Summer 2020. As a result, there is a strong possibility that the Council may pay the second and final contribution of £142,705 on the Primrose Lodge Blue and Greenway Project before financial year-end, subject to works not being delayed further.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – Approval of the revised capital programme will see a decrease of £40,920 in the level of financing resources needed within the 2019/20 financial year.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

5 CONCLUSION

- 5.1 The revised estimate for this Committee's 2019/20 capital programme is £324,920, which is a £40,920 reduction from the previously approved capital budget. This is due to two schemes being on hold, awaiting the result of a wider Planning system process review before any progress can be made. It is recommended that the budgets for these schemes, totalling £40,920, are moved to the 2020/21 financial year.
- 5.2 At the end of November 2019 £182,210 had been spent or committed. This is 56.1% of the revised capital programme budget for this Committee.
- 5.3 The one scheme left in the capital programme is currently on track to be completed in-year.

6 RECOMMENDED THAT COMMITTEE

- 6.1 Approve the 2019/20 revised estimate of £324,920 for this Committee's capital programme, as set out in Annex 1.
- 6.2 Approve the move of the following capital budgets from 2019/20 to 2020/21:
- Replacement of Plotter/Copier in the Planning Section, £14,500.
 - Introduction of Planning Portal Link to the Planning Application System and Planning System Update, £26,420.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PD1-20/AC/AC
13 December 2019

PLANNING AND DEVELOPMENT COMMITTEE – REVISED CAPITAL PROGRAMME 2019/20

Cost Centre	Scheme	Original Estimate 2019/20 £	Budget Moved from 2018/19 £	Slippage from 2018/19 £	Additional Approvals 2019/20 £	Total Approved Budget 2019/20 £	Revised Estimate 2019/20 £	Budget Moved to 2020/21 £	Actual Expenditure including commitments as at end of November 2019 £
PLOTT	Replacement of Plotter/Copier in the Planning Section	14,500	0	0	0	14,500	0	14,500	0
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	0	0	26,420	0	26,420	0	26,420	0
PRMLG	Primrose Lodge Blue and Greenway Project	0	0	0	324,920	324,920	324,920	0	182,210
Total Planning and Development Committee		14,500	0	26,420	324,920	365,840	324,920	40,920	182,210