

Minutes of Parish Councils' Liaison Committee

Meeting Date: Thursday, 21 November 2019 starting at 6.30pm
Present: M Highton (Chairman)

Councillors:

A Brown	D Peat
B Buller	J Schumann
L Edge	G Scott
B Holden	N Walsh

Parish Representatives:

R Wilkinson	Aighton Bailey & Chaigley
K Barker	Balderstone
T Austin	Billington & Langho
E Twist	Bolton-by-Bowland Gisburn Forest & Sawley
C Davies	Bowland with Leagram
R Porter	Chatburn
B Green	Chipping
D Walmsley	Chipping
E Pickup	Clayton-le-Dale
R Assheton	Downham
J Hargreaves	Dutton
K Hutton	Grindleton
M Gee	Hothersall
P Rigby	LCC Parish Champion
H Gee	Longridge Town Minutes
T Taylor	Mellor
S Rostro	Newsholme & Paythorne
B Dixon	Newton-in-Bowland
P Ainsworth	Osbaldeston
K Berzins	Ramsgreave
C Pollard	Read
T Perry	Rimington
A Haworth	Sabden
P Boyes	Salesbury
R McKelbey	Simonstone
P Hallett	Thornley with Wheatley
D Parker	Waddington
J Hilton	Waddington
A Bristol	West Bradford
R Chew	West Bradford
J Bremner	Wilpshire
M Robinson	Wiswell
S Stanley	Wiswell

In attendance: Chief Executive.

411

APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Borough Councillors B Hilton, S Hore, G Mirfin, R Sherras, R Thompson, from the Head of

Regeneration and Housing and from the following Parish Representatives:

R Carr	Bowland Forrest Higher
A Schofield	Clayton-le-Dale
B Murtagh	Mellor
N Marsden	Mellor
R Biggerstaff	Sabden
J Brown	Whalley

412 MINUTES

The minutes of the meeting held on 26 September 2019 were approved as a correct record and signed by the Chairman with an addition to include M Highton into the attendance list.

413 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

414 MATTERS ARISING FROM THE MINUTES

Minute 284 – The Chief Executive reported that the deadline for applications for luncheon clubs to receive funding for Christmas parties was still open.

415 PRESENTATION BY C SINCLAIR, MANAGER - HOMEWISE

The Chairman welcomed C Sinclair, manager for Homewise who presented on the work of Homewise in the Ribble Valley. Committee discussed various aspects of the presentation and raised several queries. The Chairman thanked Mrs Sinclair for attending the meeting.

416 UPDATE ON THE LOCAL PLAN

The Chief Executive informed Committee that this report from the Head of Regeneration and Housing would be brought to a future meeting.

417 UPDATE ON THE ECONOMIC PLAN

The Chief Executive informed Committee that this report from the Head of Regeneration and Housing would be brought to a future meeting.

418 ELECTION UPDATE

The Chief Executive gave a verbal report on the forthcoming general election. He noted that all polling stations are in place and updated Members on current arrangements for voter registration, polling station hours and arrangements for the Count. Committee discussed various aspects of the report and raised several queries.

419 PUBLIC HEALTH CONCERNS REGARDING SUBSTANCE MISUSE IN THE RIBBLE VALLEY

The Chief Executive gave a verbal report updating Committee on measures to tackle drug misuse in the Ribble Valley including a forthcoming meeting between

the Leader of the Council, healthcare professionals, the Police and other relevant bodies. He invited Committee to send any concerns, comments or other relevant information for this meeting to the Committee Clerk or Head of Regeneration and Housing.

Committee discussed the report giving examples of issues within their Parishes. The importance of reporting incidents to Police in relation to the collation of accurate statistics was noted.

420

MATTERS BROUGHT FORWARD BY PARISH COUNCILS

a) Simonstone Parish Council – Website Accessibility

R Hirst, Parish Clerk for Simonstone gave a verbal presentation on government requirements for website accessibility. It appeared that not all Parish websites meet accessibility requirements and must do so by September 2020. Discussion followed on the costs of meeting the requirements, including estimates of costs given in government guidance, existing maintenance costs paid by Parishes and the possibility of exemptions due to disproportion of burdens. The Chief Executive noted the Council could explore the option of a single website for all Parishes to assist with costs. Committee noted that this was an opportunity for the sharing of best practice between Parishes to reduce the overall workload. The Committee Clerk agreed to circulate a link to the government guidance to all Parishes.

Committee resolved to gather further information including from the Council's IT department and raise the issue again at a future meeting.

421

REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

Cllr D Peat updated committee on the activity of the Pendle Hill Heritage Lottery Fund. Grants with matched funding of approximately £30,000 have been awarded in the last year including refurbishment of sign and fingerposts, an oral history project in Rimington, Martholme Greenway, land maintenance training for Clitheroe Young Farmers and work at Spring Wood.

Committee was informed that applications for future grants would be reopening soon.

422

DATE AND TIME OF NEXT MEETING

The Chairman reported that the next meeting would be 30 January 2020.

The meeting closed at 7.15pm.

If you have any queries on these minutes please contact Marshal Scott (414400).