

Minutes of Community Services Committee

Meeting Date: Tuesday, 28 May 2019 starting at 6pm
Present: Councillor R Newmark (Chairman)

Councillors:

J E Alcock	G Mirfin
S Atkinson	S O'Rourke
T Austin	S Rainford
D Birtwhistle	M Robinson
L Edge	J Schuman
S Knox	G Scott

In attendance: Director of Community Services, Head of Cultural and Leisure Services, Head of Financial Services and Principal Accountant.

Also in attendance: Councillors B Buller, J Clark, S Fletcher, S Hore and A Knox.

7 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Carefoot and A Humphreys.

8 MINUTES

The minutes of the meeting held on 12 March 2019 were approved as a correct record and signed by the Chairman.

9 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

10 PUBLIC PARTICIPATION

The Chairman welcomed Mr Steve Burke, Chairman of the Clitheroe Civic Society.

Mr Burke spoke in relation to agenda item 10, Clitheroe Town Wells. He referred to the report and thanked the Council for the recognition of the wells being important cultural assets. He also urged Committee to continue taking the necessary steps to take ownership of all 3 wells to obtain the registered title.

11 BRIEFING ON THE WORK OF COMMUNITY SERVICES COMMITTEE

The Director of Community Services informed Committee and in particular new Councillors of several details relating to the way Committee meetings work. This included the Lead Officer and Committee Clerk for this Committee, which officers would usually attend, some rules about how the Committee is conducted and information about declarations of interest.

The Head of Cultural and Leisure Services gave a resume of the service areas covered under his remit and the Director of Community Services gave the same thing on behalf of the Head of Engineering.

12 APPOINTMENT OF WORKING GROUPS

The Chief Executive submitted a report asking Committee to appoint Members to any working groups under the remit of the Community Services Committee and their membership. Committee were reminded that working groups are set up by the parent Committee to aid them in reaching decisions on specific aspects of their remit. The working groups under the remit of this Committee were highlighted and the officers recommended which ones they felt should be re-established.

RESOLVED: That Committee approve the continuance of the grants, car parking and open space working groups with their membership as follows:

- Grants – Councillors R Newmark, S Atkinson, J Alcock, M Robinson.
- Car Park – Councillors R Newmark, S Atkinson, G Mirfin, A Knox.
- Open Space – Councillor S Rainford, G Scott, S Carefoot, S Knox.

13 CAPITAL OUTTURN 2018/2019

The Director of Resources submitted a report reviewing the final outturn of the 2018/2019 Capital Programme for this Committee and seeking Member approval for the slippage of some capital scheme budgets from the 2018/2019 financial year to the 2019/2020 financial year.

Committee were reminded that a total approved budget for this capital programme of 20 schemes was £855,520 which was revised to £812,930 in January 2019. During the financial year, Committee had received reports monitoring the progress of schemes within the programme. 16 of the 20 capital programme schemes had been completed in year totalling £723,041 which equated to 88.9% of the revised estimate budget. The report went on to highlight the 4 schemes that had not been completed and a request was made for £57,870 of slippage be transferred into the 2019/2020 financial year.

RESOLVED: That Committee approve the slippage of the following budgets into the 2019/2020 Capital Programme:

- Play area improvements 2018/2019 - £18,870
- Replacement truck (Ford) C/W Tail lift – PE60 KJJ - £37,500
- Off-street car parks – update of payment systems - £1,500

14 PROPOSED CAR PARKING ORDER: CONSIDERATION OF OBJECTIONS

The Director of Community Services submitted a report asking Committee to consider the responses received to the consultation on the proposed Car Parking Order in respect of the changes to update the Order to take account of the Traffic Management Act 2004 which came into force on 31 March 2008.

He reminded Committee that this issue had previously been considered by them including a report in January 2019 outlining the procedure to include recent

changes to the Off-Street Parking Places Order. A notice giving details of the proposed Order had been published and written objections had been invited by not later than 8 March 2019. No responses had been received to the consultation and therefore the Council could proceed to make the Order.

RESOLVED: That Committee note the response to the consultation process and agree to proceed with the making of the Car Parking Order.

15 RIBBLE VALLEY 3G – PROPOSED CHARGES

The Director of Community Services submitted a report outlining the proposed charges for the Ribble Valley 3G which was scheduled to open at the beginning of September. A contractor had been appointed to the work following the tender process for the project and work had now commenced on site and was due for completion at the beginning of September. The fees and charges which were set in the 2019/2020 budget were for the old facility and now needed to be amended to reflect the new facility being built. A charging scheme had been devised which sought to maximise income whilst acknowledging the competition with other pitches within a short drive time and the Council's own community-orientated objectives. The intention was to get clubs and other users to book for as long as possible and to pay via Direct Debit. There would be various discounts incorporated into the rates for the different types of users and length of bookings. The new facility was expected to open in September and former users of the old provision, as well as new users, would be offered the chance to book once the charging schedule was agreed.

Councillor Simon Hore was given permission to speak on this item and referred to the fact that there were no comparative charges available whilst considering the new proposed structure.

Committee discussed the various aspects of the charging structure and raised several queries.

RESOLVED: That Committee approve the proposed charges as set out below to apply from the opening of the new RV 3G.

16 PROPOSED PRICING STRUCTURE

Tennis Adult per court per hour	£12.00
Tennis Adult Space card per hour	£6.00
Junior per court per hour	£4.50
Junior Space Card per hour	£3.50
Tennis Coach fee per court per hour	£6.00

(SPACE card is the Councils' Concessionary scheme)

RV3G

5 aside (per hour) £38

Main Pitch Per Hour

1/3 peak £38

Half pitch £60

Full pitch £100

Block booking discount for casual users (not applicable to clubs):

3 months payable monthly by direct debit 5% (Sept- Dec or Jan -April)

8 months payable monthly by direct debit 10% (Sept - April)

Match fee (2 hrs, for league and cup games played under the auspices of a league with a qualified referee) £80

1 May - 31 August Summer Fee (to reflect the expected lower demand outside of the primary football season)

Full pitch £50 per hour

Half pitch £35 per hour

Community Rate (to facilitate use by groups the Council wish to encourage to use the facility to help with health issue or anti-social behaviour for example)

Full Pitch £30 per hour

Half Pitch £15 per hour

Five aside £10 per hour

Education Rate

Full Pitch £50 per hour

Half Pitch £35 per hour

Five aside £15 per hour

Community/Class room

£17.50 per hour

£15.00 per half day

£30.00 per day

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CLITHEROE TOWN WELLS

The Director of Community Services submitted a report providing Committee with an update on the issue of the town wells in Clitheroe. Following the last Committee the Civic Society had sought legal advice from a private practice about how ownership of the Heild and St Mary's wells could be established. This had been provided to the Council for review by the legal section, who in turn had discussed the advice given with the solicitor who provided it. The advice given was consistent with advice given by the Council's legal team, namely that there are two routes to registration where no title deeds exist. In order to apply for registration based on adverse possession, the Council would need to show evidence that the Council had taken factual possession of the land, had an intention to possess the land, had done so without the owner's consent, and these conditions had existed for at least 12 years. The Council would not be able to establish this. However it was recognised that the wells were an important cultural asset that deserve attention to maximise their value.

It was proposed that for the Council to investigate the scope of work needed to address the maintenance issue for all three wells in addition to establishing ownership of Heild and St Mar's wells, an application be made to the Heritage Lottery Fund for a small grant to carry out this work.

Committee discussed the issues surrounding the ownership of the wells and acknowledged that further investigation needed to take place to be able to take ownership of the wells and move the issue forward.

RESOLVED: That:

1. Committee authorise the Director of Community Services to make an application to the Heritage Lottery Fund for a small grant to establish ownership of St Mary's and Heild wells and determine the scope of works necessary for the future maintenance of all three town wells; and
2. the Council continues to cooperate with the Clitheroe Civic Society and the Council's legal department to establish a way forward with this issue.

18 CLITHEROE FOOD FESTIVAL 2019

The Director of Community Services submitted a report updating Committee on the progress to date on this event.

RESOLVED: That the report be noted.

19 LONGRIDGE BOWLING GREEN

The Director of Community Services submitted a report outlining the current situation with regard to the bowling green area in Towneley Gardens, Longridge.

RESOLVED: That the report be noted.

20 REPRESENTATIVES ON OUTSIDE BODIES 2019/2020

The Chief Executive submitted a report informing Committee of the Outside Bodies that were under the remit of the Community Services Committee and their membership.

RESOLVED: That the report be noted.

21 THE FUTURE OF BRING SITES

The Director of Community Services submitted a report updating Committee on the various Bring sites throughout the Ribble Valley.

RESOLVED: That the report be noted.

22 GENERAL REPORT OF THE DIRECTOR OF COMMUNITY SERVICES

The Director of Community Services submitted a report updating Committee on activities within the Directorate since the last Committee meeting. This included three late applications under the Recreation and Cultural grant scheme and two applications under the Ribble Valley in Bloom grant scheme that had been considered by the Working Group and parking information.

RESOLVED: That the report be noted.

The meeting closed at 7.48pm

If you have any queries on these minutes please contact John Heap (414461).