

Minutes of Meeting of the Annual Council

Meeting Date: Tuesday, 14 May 2019 starting at 6pm
Present: S Carefoot (Chairman)

Councillors:

| | |
|---------------|--------------|
| J E Alcock | S A Hirst |
| S Atkinson | S Hore |
| A Austin | A M Knox |
| R Baxter | S Knox |
| S Bibby | G Mirfin |
| D Birtwhistle | R Newmark |
| A Brown | D O'Rourke |
| I Brown | S O'Rourke |
| S Brunskill | D Peat |
| R Buller | S Rainford |
| J Clark | M Robinson |
| L Edge | J Rogerson |
| R J Elms | J Schumann |
| S Fletcher | G Scott |
| M French | R E Sherras |
| J Hill | R J Thompson |
| B Hilton | N C Walsh |
| M Hindle | |

In attendance: Chief Executive, Head of HR and Head of Legal and Democratic Services.

1 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors D Berryman, R Bennett, B Holden and A Humphreys.

2 ELECTION OF MAYOR

The Mayor invited nominations for the Office of Mayor for the municipal year 2019/2020. Councillor Noel Walsh proposed and Councillor David Peat seconded the motion that Councillor Stella Brunskill be elected to the Office of Mayor for the municipal year 2019/2020.

RESOLVED: That Councillor Stella Brunskill be elected to the Office of Mayor for the municipal year 2019/2020.

Councillor Stuart Carefoot invested Councillor Stella Brunskill as Mayor with the ceremonial chain of office. Councillor Stuart Carefoot then invested Michael Brunskill as Consort.

The Mayor (Councillor Stella Brunskill) then took the chair and signed the Declaration of Acceptance of Office. The Mayor (Councillor Stella Brunskill) presented Councillor Stuart Carefoot and Sarah Rainford with badges to commemorate their successful term of office as Mayor and Mayoress. She spoke in appreciation of their excellent service during their year of office to the

local community. The Mayor (Councillor S Brunskill) then made a speech accepting the Office of Mayor

3 ELECTION OF DEPUTY MAYOR

The Mayor invited nominations for the Office of Deputy Mayor for the municipal year 2019/2020. Councillor Stuart Carefoot proposed and Councillor Richard Sherras seconded the motion that Councillor Jim Rogerson be elected to the Office of Deputy Mayor for the municipal year 2019/2020.

RESOLVED: That Councillor Jim Rogerson be elected to the Office of Deputy Mayor for the municipal year 2019/2020.

Councillor Jim Rogerson was invested as Deputy Mayor by the Mayor with the ceremonial chain of office. Mandy Rogerson was invested as Deputy Mayoress by the Mayor. The Deputy Mayor then made a short acceptance speech.

4 COMMITTEE ARRANGEMENTS 2019/2020

The Leader, Councillor Stephen Atkinson, proposed the recommendations outlined in the report regarding Committee arrangements for the municipal year 2019/2020 and related to the:

- number of Committees and their terms of reference;
- call in procedure;
- timetable of meetings;
- number of seats of each Committee;
- allocation of seats to all Councillors;
- representation on Parish Councils' Liaison Committee;
- appointment of an Emergency Committee;
- approval of the updated documents in the Council's Constitution; and
- Members of Committees as shown on Appendix 1 attached.

The proposal was seconded by Councillor Simon Hore.

RESOLVED: That the Committee arrangements for 2019/2020 as set out in section 4 of the report of the Chief Executive be approved.

5 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN 2019/2020

Councillor Stephen Atkinson proposed and Councillor Simon Hore seconded that the appointment of Chairman and Vice Chairman of the Committees of the Council for the municipal year 2019/2020 be as follows:

| Committee | Chairman | Vice Chairman |
|------------------------|-----------------|----------------------|
| Community Services | S Carefoot | R Newmark |
| Planning & Development | A Brown | R Sherras |
| Health & Housing | B Hilton | J Alcock |
| Personnel | R Elms | S Bibby |
| Policy & Finance | S Atkinson | S Hore |
| Licensing | G Mirfin | N Walsh |
| Accounts & Audit | R Bennett | I Brown |
| Economic Development | S Hirst | J Rogerson |

RESOLVED: That the Chairman and Vice Chairman be as set out in the list circulated at the meeting.

6 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2019/2020

Councillor Stephen Atkinson proposed and Councillor Simon Hore seconded that the Representatives on Outside Bodies be as set out in the list circulated at the meeting.

RESOLVED: That the Representatives on Outside Bodies be as set out in the list circulated at the meeting – see Appendix 2 to these minutes.

The meeting closed at 6.25pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

**Ribble Valley Borough Council
ANNUAL COUNCIL MEETING
TUESDAY 14 MAY 2019**

APPENDIX 1

**NOMINATIONS
FOR CHAIRMEN AND VICE CHAIRMEN TO COMMITTEES 2019/2020**

| <u>COMMITTEE</u> | <u>CHAIRMAN</u> | <u>VICE CHAIRMAN</u> |
|------------------------|-----------------------------|----------------------------|
| COMMUNITY SERVICES | Councillor Stuart Carefoot | Councillor Ricky Newmark |
| PLANNING & DEVELOPMENT | Councillor Alison Brown | Councillor Richard Sherras |
| LICENSING | Councillor Ged Mirfin | Councillor Noel Walsh |
| HEALTH & HOUSING | Councillor Bridget Hilton | Councillor Jan Alcock |
| PERSONNEL | Councillor Rosie Elms | Councillor Sue Bibby |
| POLICY & FINANCE | Councillor Stephen Atkinson | Councillor Simon Hore |
| ACCOUNTS & AUDIT | Councillor Richard Bennett | Councillor Ian Brown |
| ECONOMIC DEVELOPMENT | Councillor Stuart Hirst | Councillor Jim Rogerson |

MEMBERSHIP ON COMMITTEES 2019/2020

| CONSERVATIVE | LIBERAL DEMOCRAT | INDEPENDENT | |
|--|-----------------------------|--------------------|-------------------|
| COMMUNITY SERVICES (15) | | | |
| | (10 seats) | (4 seats) | (1 seat) |
| Chairman: | Stuart Carefoot | Mary Robinson | David Birtwhistle |
| Vice Chairman: | Ricky Newmark | Sue Knox | |
| | Jan Alcock | Simon O'Rourke | |
| | Stephen Atkinson | Jenni Schumann | |
| | Tony Austin | | |
| | Louise Edge | | |
| | Angeline Humphreys | | |
| | Ged Mirfin | | |
| | Sarah Rainford | | |
| | Gary Scott | | |
| PLANNING & DEVELOPMENT (15) | | | |
| | (10 seats) | (4 seats) | (1 seat) |
| Chairman: | Alison Brown | Sue Knox | Robert Thompson |
| Vice Chairman: | Richard Sherras | Bob Buller | |
| | Tony Austin | Mark French | |
| | Ian Brown | Simon O'Rourke | |
| | Stuart Carefoot | | |
| | Judith Clark | | |
| | Brian Holden | | |
| | Angeline Humphreys | | |
| | Jim Rogerson | | |
| | Noel Walsh | | |
| HEALTH & HOUSING (15) | | | |
| | (10 seats) | (4 seats) | (1 seat) |
| Chairman: | Bridget Hilton | Mary Robinson | David Birtwhistle |
| Vice Chairman: | Jan Alcock | Jonathan Hill | |
| | Stephen Atkinson | Allan Knox | |
| | Tony Austin | Donna O'Rourke | |
| | Rosie Elms | | |
| | Mark Hindle | | |
| | Brian Holden | | |
| | Ricky Newmark | | |
| | David Peat | | |
| | Richard Sherras | | |

| CONSERVATIVE | | LIBERAL DEMOCRAT | INDEPENDENT | |
|----------------------------------|------------------|-----------------------------|--------------------|--|
| PERSONNEL (9) | | | | |
| | (7 seats) | (2 seats) | (0 seats) | |
| Chairman: | Rosie Elms | Jenni Schumann | | |
| Vice Chairman: | Sue Bibby | Donna O'Rourke | | |
| | Ruth Baxter | | | |
| | Richard Bennett | | | |
| | David Berryman | | | |
| | Mark Hindle | | | |
| | Sarah Rainford | | | |
| | | | | |
| LICENSING (15) | | | | |
| | (11 seats) | (4 seats) | (0 seats) | |
| Chairman: | Ged Mirfin | Simon O'Rourke | | |
| Vice Chairman: | Noel Walsh | Donna O'Rourke | | |
| | Jan Alcock | Mary Robinson | | |
| | Ruth Baxter | Allan Knox | | |
| | Richard Bennett | | | |
| | David Berryman | | | |
| | Bridget Hilton | | | |
| | Stuart Hirst | | | |
| | Simon Hore | | | |
| | Sarah Rainford | | | |
| | Gary Scott | | | |
| | | | | |
| POLICY & FINANCE (15) | | | | |
| | (10 seats) | (4 seats) | (1 seat) | |
| Chairman: | Stephen Atkinson | Allan Knox | Robert Thompson | |
| Vice Chairman: | Simon Hore | Mark French | | |
| | Sue Bibby | Stewart Fletcher | | |
| | Alison Brown | Jonathan Hill | | |
| | Stuart Carefoot | | | |
| | Judith Clark | | | |
| | Mark Hindle | | | |
| | Stuart Hirst | | | |
| | David Peat | | | |
| | Jim Rogerson | | | |
| | | | | |

| CONSERVATIVE | | LIBERAL DEMOCRAT | INDEPENDENT | |
|------------------------------------|--------------------|-----------------------------|--------------------|--|
| ACCOUNTS & AUDIT (11) | | | | |
| | (8 seats) | (3 seats) | (0 seats) | |
| Chairman: | Richard Bennett | Bob Buller | | |
| Vice Chairman: | Ian Brown | Jonathan Hill | | |
| | Stephen Atkinson | Stewart Fletcher | | |
| | Louise Edge | | | |
| | Simon Hore | | | |
| | Ricky Newmark | | | |
| | David Peat | | | |
| | Richard Sherras | | | |
| | | | | |
| ECONOMIC DEVELOPMENT (15) | | | | |
| | (11 seats) | (3 seats) | (1 seat) | |
| Chairman: | Stuart Hirst | Mark French | David Birtwhistle | |
| Vice Chairman: | Jim Rogerson | Stewart Fletcher | | |
| | Ruth Baxter | Bob Buller | | |
| | Sue Bibby | | | |
| | Ian Brown | | | |
| | Judith Clark | | | |
| | Louise Edge | | | |
| | Rosie Elms | | | |
| | Mark Hindle | | | |
| | Simon Hore | | | |
| | Ged Mirfin | | | |
| | | | | |
| PARISH COUNCIL LIAISON (13) | | | | |
| | (10 seats) | (2 seats) | (1 seat) | |
| Vice Chairman: | David Peat | Jenni Schumann | Robert Thompson | |
| | David Berryman | Bob Buller | | |
| | Alison Brown | | | |
| | Bridget Hilton | | | |
| | Brian Holden | | | |
| | Angeline Humphreys | | | |
| | Ged Mirfin | | | |
| | Gary Scott | | | |
| | Richard Sherras | | | |
| | Noel Walsh | | | |
| | | | | |

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COUNCIL

meeting date: TUESDAY 14 MAY 2019
 title: REPRESENTATIVES ON OUTSIDE BODIES 2019/2020
 submitted by:
 principal author: CONSERVATIVE GROUP NOMINATIONS

| ORGANISATION | NUMBER OF VACANCIES | NOMINATIONS | PARENT COMMITTEE | NO. OF REPORTS |
|---|----------------------------|--|-------------------------|-----------------------|
| Children's Trust | 1 | Stella Brunskill | Community Services | 1 |
| Lancashire Waste Partnership | 1 | Tony Austin | Community Services | 1 |
| Langho Football Club | 1 | Ruth Baxter | Community Services | 1 |
| Longridge Social Enterprise Company Limited | 1 | Sarah Rainford | Community Services | 1 |
| Ribble Valley Sports & Recreation (Roefield Leisure Centre) | 2 | Ian Brown Mark French | Community Services | 1 |
| Salesbury & Copster Green Commons Management Committee | 3 | Susan Bibby Stuart Hirst Louise Edge | Community Services | 1 |
| Carer's Link | 1 | Susan Bibby | Health & Housing | 1 |
| Calderstones NHS Partnership | 1 | Mark Hindle | Health & Housing | 1 |
| Environment Agency Liaison Committee | 2 | Allan Knox Bob Buller | Health & Housing | 1 |
| Hanson Cement Liaison Committee | 5 | Richard Sherras Ian Brown Allan Knox Simon O'Rourke | Health & Housing | 2 |
| Health & Wellbeing Board (LCC) | 1 | Bridget Hilton | Health & Housing | 6 |

| ORGANISATION | NUMBER OF VACANCIES | NOMINATIONS | PARENT COMMITTEE | NO. OF REPORTS |
|---|----------------------------|--|-------------------------|-----------------------|
| LCC Health Scrutiny Committee | 1 | Bridget Hilton | Health & Housing | 1 |
| East Lancs Health & Wellbeing Partnership | 1 | Bridget Hilton | Health & Housing | 1 |
| NW Regional Older People's Champion Network | 1 | Susan Bibby | Health & Housing | 1 |
| Pendle Club, Clitheroe | 2 | Ian Brown Jenni Schumann | Health & Housing | 1 |
| Tarmac Liaison Committee | 4 | Ian Brown Allan Knox Jonathan Hill Simon O'Rourke | Health & Housing | 2 |
| NW Employer's Organisation | 1 + 1 substitute | Rosemary Elms Stephen Atkinson | Personnel | 2 |
| Forest of Bowland (Area of Outstanding Natural Beauty) Advisory Committee | 1 | Rosemary Elms | Planning & Development | 1 |
| Rural Services Network | 1 | Richard Sherras | Planning & Development | 1 |
| Armed Forces Champion | 1 | Richard Sherras | Policy & Finance | 1 |
| Clitheroe Royal Grammar School Foundation Trust | 1 | Stephen Atkinson | Policy & Finance | 1 |
| Citizen's Advice Bureau | 3 | Judith Clark Alison Brown Mary Robinson | Policy & Finance | 1 |
| Hyndburn & Ribble Valley Council for Voluntary Services | 1 | Richard Newmark | Policy & Finance | 1 |
| LGA General Assembly | 2 | Stephen Atkinson Allan Knox | Policy & Finance | 1 |
| Police & Crime Panel | 2 | Simon Hore Susan Bibby | Policy & Finance | 2 |

| ORGANISATION | NUMBER OF VACANCIES | NOMINATIONS | PARENT COMMITTEE | NO. OF REPORTS |
|--|----------------------------|-------------------------------|-------------------------|-----------------------|
| Ribble Valley Community Safety Partnership | 1 | Robert Thompson Ged Mirfin | Policy & Finance | 1 |
| Ribble Valley Community Transport | 1 | Tony Austin | Policy & Finance | 1 |
| Whalley Educational Foundation Trust | 1 | Mark Hindle | Policy & Finance | 1 |