

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

Agenda Item No 8

meeting date: 30 MAY 2019
 title: CAPITAL OUTTURN 2018/19
 submitted by: DIRECTOR OF RESOURCES
 principal author: ANDREW COOK

1 PURPOSE

1.1 The purpose of this report is to review the final outturn of the 2018/19 capital programme for this Committee and to seek member approval for the slippage of the capital scheme budget from the 2018/19 financial year to the 2019/20 financial year.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities - to continue to be a well-managed council providing efficient services based on identified customer need.
- Other Considerations – none identified.

2 BACKGROUND

2.1 No new capital schemes were planned for this Committee in the 2018/19 capital programme. However, the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme in the 2017/18 capital programme was not completed by 31 March 2018 and budget of £30,200 was requested to be moved into 2018/19. The £30,200 budget was transferred into the 2018/19 capital programme budget, after approval by this Committee in May 2018. This is known as slippage.

2.2 Following on from the above, the revised estimate budget was approved as £30,200 by this Committee in January 2019.

2.3 During the financial year this Committee has received reports monitoring the progress of this scheme.

3 CAPITAL OUTTURN 2018/19

3.1 The table below summarises the final outturn position on the capital scheme for this Committee. It shows budget approvals, expenditure and requested slippage into 2019/20.

Cost Centre	Scheme	Original Estimate 2018/19 £	Slippage from 2017/18 £	Revised Estimate 2018/19 £	Actual Expenditure 2018/19 £	Slippage requested into 2019/20 £
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	0	30,200	30,200	3,775	26,420

3.2 Actual expenditure on this Committee's capital scheme was £3,775, which is 12.5% of the revised estimate budget.

3.3 There has been 2018/19 spend on IT consultant input to complete the Planning Portal Update, prior to installing the Planning Portal Link, and to begin the M3 to Engage migration. Protracted communication with the service provider has led to delay in implementation of an update in the current system which has resulted in a lack of progress.

3.4 Slippage of £26,420 into 2019/20 is required to complete the full scheme implementation.

4 SLIPPAGE

4.1 Where capital schemes are not complete at year-end and budget is requested to be moved into the next financial year, this is known as slippage. For this Committee slippage of £26,420 is requested into 2019/20 for the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme.

4.2 Attached at Annex 1 is the request for slippage form. This Committee is asked to consider and approve the request.

5 RISK ASSESSMENT

5.1 The risks associated with this report are set down below:

- Resources – There are no additional financing requirements needed. A sum of £26,420 has been set aside in the Council's capital resources to fund the scheme slippage requested.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and diversity issues are examined as part of the capital bid appraisal process.

6 CONCLUSION

6.1 Actual expenditure on this Committee's capital scheme in 2018/19 was £3,775, which is 12.5% of the revised estimate budget. Slippage of £26,420 into 2019/20 is requested to complete the scheme.

7 RECOMMENDED THAT COMMITTEE

7.1 Consider the request for slippage shown at Annex 1 and approve the slippage of £26,420 into the 2019/20 financial year for the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PD6-19/AC/AC
17 May 2019

For further information please ask for Andrew Cook.
BACKGROUND PAPERS – None

PLANNING AND DEVELOPMENT COMMITTEE

Annex 1

Request for slippage into 2019/20

Cost Centre and Scheme Title	PLANN: Introduction of Planning Portal link to the Planning Application system and planning system update.
Scheme Description	<p>Planning Portal Link - Introduction of a link between the external facing Planning Portal and the back office Planning system for processing and inputting of planning applications.</p> <p>Planning System Update – Additional upgrades/modules added to the Planning System to allow:</p> <ul style="list-style-type: none"> • Planning documents to be scanned onto the in-house Planning System and then stored and viewed electronically on the Planning system. • Planning documents available in real time for public access via the internet.
Head of Service	John Macholc
Year Originally Approved	2016/17
Revised Estimate 2018/19 for the Scheme	£30,200
Actual Expenditure in the Year 2018/19	£3,775
Variance - (Underspend) or Overspend	(£26,425)
Please provide full reasons for the (under) or over spend variance shown above?	There has been 2018/19 spend on IT consultant input to complete the Planning Portal Update, prior to installing the Planning Portal Link, and to begin the M3 to Engage migration. Protracted communication with the service provider has led to delay in implementation of an update in the current system which has resulted in a lack of progress.

Slippage Request

Please grant the amount of Budget Slippage from 2018/19 to 2019/20 requested.	£26,420
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.	<p>Slippage is required to complete the full scheme implementation.</p> <p>Note - We have an installation date from Northgate for the Planning Portal Link of 5 June 2019.</p>
By what date would the work or services related to any requested slippage be completed, if it were to be approved.	2019/20 financial year.