

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **COMMUNITY SERVICES COMMITTEE** is at **6.30pm** on **TUESDAY, 12 MARCH 2019** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (Copy for information to all other Members of the Council)
Directors
Press

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meeting held on 8 January 2019 – copy enclosed.
3. Declarations of Pecuniary and Non-Pecuniary Interests (if any).
4. Public participation (if any).

DECISION ITEMS

- ✓ 5. Recreational, Cultural, Arts Development, Sporting and Arts Excellence Grants – report of Director of Community Services – copy enclosed.
- ✓ 6. Up and Active Programme – report of Director of Community Services – copy enclosed.
- ✓ 7. Henthorn Road Youth Shelter – report of Director of Community Services – copy enclosed.

- ✓ 8. Waste and Resources Strategy 2019 Consultation – report of Director of Community Services – copy enclosed.
- ✓ 9. Artificial Pitches – report of Director of Community Services – copy enclosed.
- ✓ 10. Capital Programme 2019/20 – report of Director of Resources – copy enclosed.

INFORMATION ITEMS

- ✓ 11. Revenue Monitoring 2018/19 – report of Director of Resources – copy enclosed.
- ✓ 12. Current Practices in Refuse Collection – report of Director of Community Services – copy enclosed.
- ✓ 13. Purchase of Second Hand Vehicle – Exemption to Contract Procedure Rules – report of Director of Community Services – copy enclosed.
- ✓ 14. General Report – report of Director of Community Services – copy enclosed.
- 15. Reports of Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

None.

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 5

meeting date: 12 MARCH 2019
title: RECREATION/CULTURE, SPORTS AND ARTS GRANTS
submitted by: DIRECTOR OF COMMUNITY SERVICES
principal author: MARK BEVERIDGE

1 PURPOSE

1.1 To present the recommendations of the working group in relation to the allocation of grants under Recreation/Culture, Individual Sporting Excellence, Individual Arts Excellence and Arts Development Grants.

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives – To be well-managed Council providing efficient and responsive services based on identified customer need.
- Corporate Priorities - To make people's lives safer and healthier and more specifically to increase peoples' opportunities to access cultural activities and improve outcomes for children and young people.
- Other Considerations – None

2 BACKGROUND

2.1 The purpose of Recreation and Culture Grants is to provide organisations with support for projects which enhance recreational and cultural provision.

2.2 The Council's Sporting Excellence grants seek to assist talented young sports people in their chosen sport, helping towards the expenses associated with competition, training and equipment.

2.3 Arts Excellence grants are similar to Sporting Excellence and are awarded to people in the performing arts.

2.4 Arts Development grants are aimed at helping arts organisations with activities which have a specific arts focus.

3 ISSUES

3.1 The number of grants awarded across all categories is healthy, with the level of achievement of the young people who applied for sport and art excellence grants being especially high.

3.2 It is encouraging to see the range of grants for different projects in the recreational and arts sectors with a good spread across the whole of the Borough.

3.3 Although the scale of grants is relatively low in monetary value, compared to say the lottery, they are none the less very well received by the individuals and organisations in receipt of them.

- 3.4 The ease of application and relative speed with which organisations receive an answer often helps where the Council funding is a part of a larger basket of funding being put together. This pump prime effect and the added boost they provide cannot be overestimated. These grants often provide the additionality required by organisations which help them to get funds from national schemes.
- 3.5 Committee set up a member working group to consider the applications and to make recommendations for awards.
- 3.6 That group was made up of Councillors Newmark, Hirst S Hind and Robinson and it met on 28 February 2019 to measure the applications received against the qualification criteria set by this committee under each heading.
- 3.7 The group was advised by your Sports Development Officer, Art Development Officer, Democratic Services Administration Officer and the Director of Community Services with much of the preparatory work having been completed by one of your Accounting Technicians and Head of Financial Services.
- 3.8 The group was impressed with the quality of many of the applications but recognised – as in previous years – the difficulty of allocating limited resources by assessing comparative values of (for the most part) applications that deserve more support than the Council can give.
- 3.9 Every application was discussed/debated (some more vigorously than others) and the conclusions reached at the end of the group’s deliberations form the recommended awards included in the appendices 1 – 4. It is worth noting that, although there was debate about the relative merits of some applications, the group was satisfied at the conclusion of the process with the overall balance of its recommendations.

4 FINANCE

- 4.1 Listed below are the sums available for distribution, categorised by grant:

Grant	OE Budget 2019/20 £	Reserves Balance £	TOTAL AVAILABLE BUDGET £
Recreation & Culture	31,140	3,650	34,790
Sporting Excellence	3,720	1,950	5,670
Arts Excellence	4,280	3,440	7,720
Arts Development	3,000	1200	4,200

- 4.2 Summarised below are the number of applications received for each grant category along with total value of the applications.

Grant	Number of Applications Received	Total Value of Applications £
Recreation & Culture	25	27,890
Sporting Excellence	18	5350
Arts Excellence	16	4850
Arts Development	6	4200

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications

- Resources – the following sums are available for distribution:
Recreation and Culture Grants £34,790
Sporting Excellence £5,670
Arts Excellence £7,720
Arts Development £4,200
The distribution recommended by the working group is within budget.
- Technical, Environmental and Legal – A grant condition is that awards must be to residents and organisations which primarily benefit residents of the Ribble Valley.
- Political – none identified
- Reputation – the grant programme is well received in the communities of the Ribble Valley and gives the Council an opportunity to support a range of organisations and individuals who otherwise might not be able to access public funds.

5 **RECOMMENDED THAT COMMITTEE**

Endorse the recommendation of the working group outlined in appendices 1 - 4 as attached to this report.

MARK BEVERIDGE
HEAD OF CULTURAL AND LEISURE SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

BACKGROUND PAPERS

None

For further information please ask for Mark Beveridge, extension 4479.

RECREATION / CULTURE GRANT PROPOSALS 2019/20

Appendix 1

ORGANISATION	PROJECT	COST	GRANT REQUEST	PREVIOUS GRANTS	PROPOSAL
Ribble Valley Vipers	To support the progress of growth in numbers of females over the age of 13 playing cricket	£3790	£1590	None	£1590
Clitheroe Cricket, Bowling and Tennis Club	Community outdoor seating	£23,288	£5000	2015 - £500 2016 - £2000 2017 - £1000 2018 – nil	Nil
Clitheroe Cricket Club	Purchase of outfield mower	£9000	£3500	2015 - £500 2016 - £2000 2017 - £1000 2018 - £840	Nil
Ribble Valley Gateway Trust (The Grand)	Love Clitheroe Events – 2 annual community events – Summer BBQ and Carols at the Castle	£11,790	£3000	Nil	£1500
Chatburn Parish Council	Double swing for playground	£2805	£1400	2013 - £4000 2015 - £1500	£700
RV Sport and Recreation Leisure Centre (Roefield)	Multi sports programme – transport element	£4900	£1400		Nil
Salesbury Cricket Club	Provision of female facilities and suitable entrance for those with mobility issues	£100,000	£7000	2012	£7000

RECREATION / CULTURE GRANT PROPOSALS 2019/20

Appendix 1

Rimington Recreation Association	Re-site and upgrade children's playground to a single site adjacent to the new pavilion	£38,200	£10,000	Many years ago	£2500
Longridge Cricket Club	Clubhouse refurbishment and revitalisation	£21,680	£6900		£2200
Ribchester Rovers Football Club	Set up of 3 youth pitches – nets, corner flags, benches etc	£12,144	£8500		£6500
Bolton-by-Bowland Cricket Club	Upgrading of pavilion (3 phases) Phase 1 – upgrading of toilets and refreshment preparation area	£13,000	£5000		£2500
RV Community Sports Trust	Pavilion and car park improvements at Highmoor Park, Clitheroe	£100,000	£5000		£2500
Queen Elizabeth 11 Playing Fields Charitable Trust	Reinstatement of public footpath – access to facility		£10,000		Nil
Clitheroe Football Club	Replacement stand	£40,000	£10,000		Nil
Clitheroe Town Council	Promotion of 1 summer band concert and Last Night of the Proms concert	£1500	£750	2017 - £400 And for many years before for a larger number of concerts 2018 - £400	£400

RECREATION / CULTURE GRANT PROPOSALS 2019/20

Appendix 1

Clitheroe Concerts Society	Provision of chamber concerts	£13,950	£500	Not for a while but in years past 2018 - £500	£500
St James' Church	Installation of purpose built toddler safe barrier and play equipment	£1536	£750		Nil
				TOTAL	£27,890

ARTS DEVELOPMENT PROJECTS 2019/20

Appendix 2

ORGANISATION	PROJECT	COST	GRANT REQUEST	PROPOSAL
Spot On Lancashire in the Ribble Valley	Supporting five core volunteer venues of Tosside, Simonstone, Mellor Brook, Hurst Green, and Dunsop Bridge and libraries in Clitheroe and Longridge to host professional performing arts performances.	£17,670	£900	£700
Atlantic Contemporary Art	Providing access to a mobile art school to groups, individuals and businesses in the local area, an alternative for those without the time or transport to commit to full or part time courses.	£5,500	£2,500	£600
Ribble Valley Jazz and Blues	High profile event taking place 2 – 6 May 2019 in Clitheroe, and in Ribble Valley Villages including Mitton, Sawley, Downham, Worston, and Longridge town, presenting live music at indoor & outdoor, ticketed and free events featuring 400+ local regional and international musicians.	£69,110	£3,000	£1,000
Be My Band	Bringing together young people who have mutual interest in playing an instrument	£6,270	£3,000	Nil

ARTS DEVELOPMENT PROJECTS 2019/20

Appendix 2

Muck or Nettles	A festival of light taking place on Saturday February 8 th 2020. Free community event including a day of activity for families within Clitheroe, lantern making workshops concluding with a spectacular lantern parade.	£10,403	£2,000	£800
Forestry Commission England	Creating a new outdoor performance stage / studio at the Gisburn Forest Hub. Commissioning experienced outdoor architect Lee Ivett (UCLAN). The structure will be used for future artistic and educational purposes.	£8,787	£2,000	£1100
			TOTAL	£4,200

NAME	AGE	SPORT	STANDARD	SCORE	Suggested AWARD (£)
Thea Cameron	18	Climbing	GB	30	600
Hattie Varley	13	Swimming	National (England)	25	500
Lucy Naylor	17	Cycling	GB	24	500
Oliver Murray	19	Modern Pentathlon	GB	24	500
Martha Smith	17	Swimming	National (Wales)	23	400
Olivia Kate Cordeau	12	Rhythmic Gymnastics	National/Regional	22	400
Finlay Royle	9	Slalom Skiing	National	21	300
Cara Milne-Redhead	17	Football	National (Scotland)	21	300
Lilly Ella-Mae Smith	11	Rhythmic Gymnastics	National	21	300
Alasdair Moir	17	Modern Pentathlon	National	21	300

NAME	AGE	SPORT	STANDARD	SCORE	Suggested AWARD (£)
Charlotte Williams	17	Athletics - Hammer	National	20	200
Olivia Maudsley	11	Netball	Regional +	20	200
Caitlin Wilson	11	Swimming	Regional	20	200
Charles Paige	17	Road Cycling	National	18	200
Lucy Taylor	9	Rhythmic Gymnastics	National/Regional	18	200
Eleanor Jorgenesen	16	Netball	Regional +	16	100
Louisa Rishton	10	Skiing	Regional/ National	15	100
Christopher Brand	16	Athletics - Sprinting	County/Regional	10	50
				TOTAL	£5350

ARTS EXCELLENCE AWARDS 2019

NAME	AGE	ART	GRANT
Suzanne Garth – Jones	19	Dance	£550
Robyn Fallon	17	Dance (Ballet)	£550
Oliver Fulwell	18	Trombone, Piano, Singing	£500
Emma West	16	Contemporary Dance	£450
Matthew Hurst	12	Baritone	£350
Olivia Hurst	14	Cornet	£350
Noah Garley	10	Freestyle Dance	£300
Millie Marsh	13	Harp	£300
Lottie Guifoyle	9	Dance	£300

Appendix 4

Leo Peat	13	Piano, Trombone	£250
Rebecca Taylor	14	Dance	£250
Olivia Dalzel Job	11	Singing	£200
Elijah Critchley	16	Drama	£200
Jacob Marsh	10	Drums	£150
Meeka Bradley	13	Guitar, Singing	£100
Mia Louise Martin	10	Gymnastics	£50
		TOTAL	£4850

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 6

meeting date: 12 MARCH 2019
 title: UP AND ACTIVE PROGRAMME
 submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
 principal author: TRACY BALKO, HEALTH AND FITNESS DEVELOPMENT OFFICER

1 PURPOSE

- 1.1 To update members about the East Lancashire Up and Active programme and notify committee of a Lancashire County Council budget consultation.
- 1.2 Relevance to the Council's ambitions and priorities
- Council Ambitions – To help make people lives safer and healthier
 - Community Objectives – To improve the health and well being of people living and working in our area. To improve the opportunity for young people to participate in recreational and sporting activity
 - Other Considerations - None

2 BACKGROUND

- 2.1 The Council was commissioned to manage the Fitness for Life exercise referral programme from 1998 until 2016. Fitness for Life was commissioned by Lancashire County Council, who decommissioned all lifestyle services across Lancashire in 2016 and issued a tender for a new service called Active Lives and Healthy Weight (HLHW). The service contract is divided into 5 lots, one of these being East Lancashire. To win this contract, RVBC worked in partnership with the leisure trusts in East Lancashire. The tender for the contract was successful and RVBC now work together with the leisure trusts to deliver the Up and Active Programme. The contract value is £832,825 fixed for the life of the contract. RVBC receive £111,000 to deliver the Up and Active programme in Ribble Valley. The emphasis on this programme is prevention and we operate a population approach to delivery.
- 2.2 The programme is very successful, we deliver a wide range of activities to all age groups. This includes:
- A healthy schools programme across all primary schools
 - Weight management programmes and drop in sessions
 - Physical activity programmes
 - Cardiac Rehabilitation (funded by CCG but included in the contract – additional £11,000)
 - Continuation sessions
 - Workplace health programmes including MOTs and advice
 - Events and community activities
 - Up and Active is also web-based so individuals can sign up, get advice on classes and activities and also track their own progress. The website is also used for our own monitoring purposes
- 2.3 The Up and Active end of year report has just been published, which highlights our successes. Sessions and programmes continue to get more popular and we continue to engage with more people. In Ribble Valley, this includes community walks, exercise classes and school holiday programmes. We also have over 70% retention at our targeted weight management and physical activity programmes.

3 ISSUES

- 3.1 This contract was fixed term until the end of March 2019. RVBC employ 2 FT and 3 PT officers on fixed term contracts to deliver the programme. There is also one FT officer managing the programme and 1 PT community instructor on permanent contracts. The contract was extended by LCC until the end of March 2020.
- 3.2 We recently had written confirmation from Lancashire County Council that the ALHW contract is subject to a consultation process, though their proposal is to terminate the funding after the extension year. This would see the benefits of this scheme lost to the many people of the Borough which benefit from it, especially those who are unable to or unwilling to join already established activity classes at facilities in the Borough.
- 3.3 The County Council have commenced a consultation process and it is vital that the voice of the many people of Ribble Valley currently benefitting from the programme is heard. This can be achieved through both a formal response from the Council and also prompting the current participants to respond individually. Without these voices being heard it will be assumed that the service is not regarded as important or worthwhile, which is not the case at all.

4 RISK ASSESSMENT

The approval of this report may have the following implications

- Resources – The work is primarily funded externally via the County Council, if they withdraw the funding or change the way in which it is allocated across the County, the Borough Council will not be able to replace this service directly.
- Technical, Environmental and Legal – The Council is regarded as a sub-contractor for the purposes of the agreement. This enables us to work with the leisure trusts which form the rest of the East Lancashire partnership.
- Political – None at this stage.
- Reputation – Although an extension was welcome news for the residents and staff alike, the future beyond 2020 now looks very bleak. The consequences for the Borough are that it will leave a number of dissatisfied people who have had their opportunities to be both active and socially engaged, diminished or removed.
- Equality and Diversity – The programme is open to all, however given the geography of the Borough there can be issues in terms of people accessing some of the sessions. This is mitigated by taking the sessions to village halls where possible.

5 RECOMMENDED THAT COMMITTEE

- 5.1 Committee approve the Director of Community Services to provide a response to the LCC consultation which recommends a continuation of the scheme.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

TRACY BALKO
HEALTH AND FITNESS DEVELOPMENT
OFFICER

For further information, please contact T BALKO 01200 425111

Community Services/ date/author

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 7

meeting date: 12 MARCH 2019
title: HENTHORN ROAD YOUTH SHELTER
submitted by: DIRECTOR OF COMMUNITY SERVICES
principal author: MARK BEVERIDGE

1 PURPOSE

1.1 This report follows up two which members of this Committee previously considered in 2018 at the January and May meetings.

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives – To sustain a strong and prosperous Ribble Valley, encompassing our objective to encourage economic development throughout the borough, with a specific emphasis on tourism.

2 BACKGROUND

2.1 The previous reports were brought to Committee because of problems associated with the youth shelter on Henthorn Road. At the Community Meeting on 22nd May, 2018 the officer recommendation was for removal of the shelter, Committee agreed to retain it (minute 13, 22/05/18).

2.2 Since that time the issues with the shelter have not gone away and despite a regular cleaning regime to remove litter, complaints have still been received about the shelter being retained and the activities that occur there.

2.3 The original purpose of the shelter, was to act as a gathering place where youth workers could interact with young people as a group and provide alternative or diversionary activities for them to be engaged in. However there is no outreach work at this site by LCC.

3 THE CURRENT POSITION

3.1 There is some youth work at the Zone in Clitheroe, however this does not include outreach work at the shelter. (Which is why it was constructed originally).

3.2 Discussions have taken place with LCC, however no additional youth resources will be deployed at the site.

4. ISSUES

4.1 The Youth Shelter was recommended for removal in September 2015 by the Ribble Valley Children Young Peoples sub group, where the County stated they had no budget to run provision from it. Clitheroe Youth Forum, run by Mel Diack had no concerns about removal at that time and the local community were in favour also. However LCC, who own the shelter failed to remove it then and have not indicated it will happen now.

4.2 Removal will still most likely lead to the range of age groups that use the shelter, finding an alternative location in the area. The play area on Henthorn Park is an area where damage has already occurred following misuse. Plus there are benches in the park which are popular with all ages during throughout the year. The issue of anti-social behaviour and litter will not simply stop after the removal of the shelter, the former is a police matter to attend to, and the latter will be a Borough Council responsibility as it is now. However the area is outside of the town centre area, a

zone 1, so would not normally receive the same litter inspections as it has done in the recent past due to the issues with the shelter. This has seen it receive visits on a zone 1 frequency to address the litter issues.

5. RISK ASSESSMENT

The approval of this report may have the following implications:

- Resources –Technical, Environmental and Legal – The cost of removal will, unless we can get LCC to contribute, have to be borne by this Council. There is no specific budget for such work and so it would need to be found from within existing resources. The level of cleaning which the area receives will be reduced if removal is approved, though that small amount of time will be used elsewhere in the town.
- Political – No implications identified.
- Reputation – It may be felt that in taking away the shelter, Ribble Valley BC, even though not the owner, have responded to the wishes of local people. Users of it may take an alternative view in that a facility they enjoyed has been removed and now they have to find another place to gather, be that for positive or negative activity.
- Equality & Diversity – No implications identified.

6 RECOMMENDED THAT COMMITTEE

Committee considers the report decides what is to happen to the shelter.

MARK BEVERIDGE
HEAD OF CULTURAL AND LEISURE SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

BACKGROUND PAPERS – Community Reports 9th, January 2018 and 22nd May 2018.

For further information please ask for Mark Beveridge, extension 4479.

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 8

meeting date: TUESDAY, 12 MARCH 2019
 title: WASTE AND RESOURCE STRATEGY 2019 CONSULTATION
 submitted by: JOHN HEAP – DIRECTOR OF COMMUNITY SERVICES
 principal author: ADRIAN HARPER – HEAD OF ENGINEERING SERVICES

1 PURPOSE

1.1 To consider the consultation on the government waste and Resource Strategy 2019.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – To sustain a strong and prosperous Ribble Valley.
- Corporate Priorities – To ensure best use of Council resources in the provision of parking.

2 BACKGROUND

2.1 The waste Industry has been awaiting the publication of a DEFRA policy document Waste and Resources. The document has now been released for the first consultation that started on Monday, 18 February for 12 weeks.

3 **Summary of Contents within the Eight Chapters of the Waste and Resource Strategy 2019 (the Summary is written as “we” ie the Government)**

3.1 **Chapter 1 – Sustainable Production**

During the first stage of the resources lifecycle, we turn valuable natural resources and materials into the goods and services upon which modern life and a healthy, vibrant economy depend. Evidence suggests that 80% of the damage inflicted upon the environment when products become waste can be avoided if more thoughtful decisions are made at the production stage

This chapter sets out how we will:

- invoke the ‘polluter pays’ principle and extend producer responsibility for packaging, ensuring that producers pay the full costs of disposal for packaging they place on the market;
- stimulate demand for recycled plastic by introducing a tax on plastic packaging with less than 30% recycled plastic;
- harness the potential of extended producer responsibility for other product types;
- set minimum requirements through eco-design to encourage resource efficient product design;
- manage chemicals sustainably and address barriers to reuse and recycling posed by their use, through a Chemicals Strategy;
- develop a model for realising resource efficiency savings, working with businesses through ‘resource efficiency clusters’.

3.2 **Chapter 2 – Helping Consumers take more Considered Actions**

Helping consumers choose and use more sustainable products is both good for them and the environment. Despite advances in technology in recent decades, the average life span of many products we buy and use in daily life is actually lower than it was 20 years ago. We want to extend the lives of products through repair, reuse and remanufacture. We want to help consumers to be able to recycle the materials they contain and dispose of them in the most environmentally sensitive ways.

This chapter sets out how we will:

- incentivise consumers to purchase sustainably;
- provide consumers with better information on the sustainability of their purchases;
- ban plastic products where there is a clear case for it and alternatives exist;
- address barriers to reuse;
- support the market for remanufactured goods;
- encourage appropriate disposal of used products;
- lead by example through procurement and the Greening Government Commitments.

3.3 **Chapter 3 – Resource Recovery and Waste Management**

Household waste recycling rates in England have risen from around 11% in 2000/1 to about 45%. Recycling rates in construction have also improved over the same period. But since 2013 rates for both have plateaued. We need to drive better quantity and quality in recycling and more investment in domestic recycled materials markets. This government supports comprehensive and frequent waste collections and is determined to help local authorities and waste management companies act in the most sustainable and resource-efficient way possible. We want to promote UK-based recycling and export less waste to be processed abroad.

This chapter sets out how we will:

- improve recycling rates by ensuring a consistent set of dry recyclable materials is collected from all households and businesses;
- reduce greenhouse gas emissions from landfill by ensuring that every householder and appropriate businesses have a weekly separate food waste collection, subject to consultation;
- improve urban recycling rates, working with business and local authorities;
- improve working arrangements and performance between local authorities;
- drive greater efficiency of Energy from Waste (EfW) plants;
- address information barriers to the use of secondary materials;
- encourage waste producers and managers to implement the waste hierarchy in respect to hazardous waste.

3.4 **Chapter 4 – Tackling Waste Crime**

Waste-related criminal activity costs the economy hundreds of millions of pounds per year. Rogue operators illegally dump or export waste, undermining legitimate businesses by disposing of waste cheaply and recklessly. This deprives the economy of tax income and harms the environment and local communities. By tackling this crime we will ensure that resources are properly recycled or recovered and fed back into the economy.

This chapter sets out how we will:

- improve the transport, management and description of waste by reforming existing regulations;
- strengthen intelligence sharing and engagement to tackle illegal activity;
- prevent illegal activity being hidden through waste exemptions by reforming the existing regime;
- mandate the digital recording of waste movements, subject to consultation;
- create a Joint Unit for Waste Crime;
- toughen penalties for waste criminals;
- increase awareness of waste regulations and publicise positive work of enforcement bodies as they tackle waste crime.

3.5 **Chapter 5 – Enough is Enough: Cutting Down on Food Waste**

We have long recognised the need to tackle food waste. In the UK alone, an estimated 10 million tonnes of food and drink are wasted post-farm gate annually, worth around £20 billion. Excess food waste costs us money and is environmentally damaging. Growing excess food that no one eats damages the Earth's ecosystems when we dispose of it. Moreover, a fifth of UK greenhouse gas (GHG) emissions are associated with food and drink, mostly created during production (agriculture and manufacturing) – and needlessly if the food and drink are wasted⁷. We are fully committed to reducing food waste, reducing our carbon footprint, and also meeting the UN Sustainable Development Goal to halve global food waste at consumer and retail levels by 2030.

This chapter sets out how we will:

- more effectively redistribute food to those who need it most before it can go to waste
- consult on annual reporting of food surplus and waste by food businesses;
- consult on legal powers to introduce food waste targets and surplus food redistribution obligations;
- publish a new food surplus and waste hierarchy;
- promote awareness of the issue by appointing a new food waste champion;
- support cross sector collaboration through the Courtauld 2025 agreement.

3.6 **Chapter 6 – Global Britain: International Leadership**

Concerns over resources and waste management cut across continents and oceans. Pollution and environmental damage do not respect national borders and tackling them requires a broad coalition. Plastic which pollutes the ocean can be carried by currents and cause damage far from where it originated: there is little to be gained by making improvements in isolation. International leadership is needed.

This chapter sets out how we will:

- promote the goals of our Resources and Waste Strategy internationally;
- drive international political commitments through the ground-breaking Commonwealth Clean Oceans Alliance;
- support developing nations to tackle pollution and reduce plastic waste, including through UK aid;
- improve the quality of plastics exported for recycling through the Basel and Stockholm Conventions;

- establish cross-government oversight of the UK's natural resource security.

3.7 **Chapter 7: Research and Innovation**

In some areas where we are seeking transformative change, our knowledge, data or technology has yet to match the breadth of our ambitions. Innovation here is vital – both to developing novel solutions and improving the efficiency, cost and/or effectiveness of existing technologies. As government, we can support industry and academia to stimulate innovation.

This chapter sets out how we will:

- support further investment and innovation in resource efficiency, working with UK Research and Innovation (UKRI) on our Areas of Research Interest;
- launch a call for evidence on the development of standards for bio-based and biodegradable plastics;
- support further investment in resource efficient technologies, including through the Industrial Strategy Challenge Fund;
- support the Waste and Resources Action Programme;
- encourage innovative waste treatment technologies that create transport fuels through the Renewable Transport Fuels Obligation (RTFO).

3.8 **Chapter 8 – Measuring Progress: Data, Monitoring and Evaluation**

High quality data, information and insights are essential for effective policy making.

This chapter sets out how we will:

- work with our partners and stakeholders to develop a shared vision and bold new approach to data on resources and waste;
- move away from weight-based towards impact-based targets and reporting, focusing initially on carbon and natural capital accounting;
- maintain the coverage and quality of local authority-collected waste and improve data collection to meet future needs;
- work with tech firms to develop innovative digital solutions for tracking waste, and consult on options to mandate the digital recording and sharing of waste movement data.

4. **CONCLUSION**

Consultation

There will be three major consultations DEFRA intend to launch:

- DRS (Deposit Return Schemes) which, depending on the scope and reach of the DRS, may affect quantities and material types available for doorstep comingled collections.
- Collection Systems (what core materials in what format should all Councils collect). Lancashire runs a consistent collection set of co-mingled glass, cans and plastic, mixed paper and card, residual and garden waste. This may change. Garden waste may not be chargeable but weekly food waste collection seems inevitable.

- EPR (Extended Producer Responsibility) which will generate significant new revenue. This it is expected will be used to help waste infrastructure improvements, though this is not actually stated in the strategy.

5. RISK ASSESSMENTS

The approval of this report may have the following implications:

- Resources – None at this time
- Technical, Environmental and Legal – None at this time
- Political – None at this time
- Reputation – None at this time

6. **RECOMMENDED THAT COMMITTEE**

- 6.1 Delegate authority to the Director of Community Services to respond to the consultations on behalf of the Council.

ADRIAN HARPER
HEAD OF ENGINEERING SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for Adrian Harper on 01200 414523.

REF: Adrian Harper Community Services 11.10.16

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 9

meeting date: 12 MARCH 2019
title: ARTIFICIAL PITCHES
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: MARK BEVERIDGE

1 PURPOSE

1.1 To outline a proposal to hold the existing charge for the artificial pitches on Edisford Road during April 2019, until the closure of the site for re-development.

1.2 Relevance to the Council's ambitions and priorities

- Council Ambitions – To help make people lives safer and healthier
- Community Objectives – To improve the health and well-being of people living and working in our area. To improve the opportunity for young people to participate in recreational and sporting activity
- Other Considerations - None

2 BACKGROUND

2.1 The Council is in the process of investing up to £1.4m to enhance and improve the artificial surfaces on Edisford Road. Members are aware of this scheme and the progress to date. Once complete it will provide some of the best facilities in Lancashire for our residents and visitors to use.

2.2 The current surfaces have been deteriorating for some time and it was hoped that they could last until work commenced on the new facility.

2.3 This has not happened and for several weeks one of the 3G pitches has been out of use because of failures to the surface, which could not be repaired in any cost effective way, leaving the pitch unsuitable for use.

3 ISSUES

3.1 This closure of one pitch has been very inconvenient to many of our customers and disrupted their training.

3.2 The new facility will mean that the existing provision will close around the end of April and all use will cease until the beginning of September when we open the new site.

3.3 In recognition of the problems we have had with the existing surface, it is proposed to retain the 18/19 pitch charges from 1st April until the site closes for redevelopment. This gesture of good will, from the Council, will be welcomed by our users and only see the Council forgoing the additional sum it would have received by implementing the inflationary rise agreed as part of the fees and charges report previously agreed.

4 RISK ASSESSMENT

The approval of this report may have the following implications

- Resources – The sum which potentially the Council will forgo by not implementing the new charging is no more than £130 for April.
- Technical, Environmental and Legal – None
- Political – None at this stage.
- Reputation – This is a small gesture but one which shows the users that although the pitch issues were beyond the control of the Council, it has been possible to recognise the issue this has caused for our customers of the pitches.
- Equality and Diversity – None

5 **RECOMMENDED THAT COMMITTEE**

- 5.1 Approves not to apply the inflation increase to the current facility charges from 1st April 2019 to the date of closure.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

MARK BEVERIDGE
HEAD OF CULTURAL AND LEISURE

For further information, please contact Mark Beveridge 01200 414479

Community Services/ 12.3.19/Mark Beveridge

RIBBLE VALLEY BOROUGH COUNCIL
REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

Agenda Item No 10

meeting date: 12 MARCH 2019
title: CAPITAL PROGRAMME 2019/20
submitted by: DIRECTOR OF RESOURCES
principal author: ANDREW COOK

1 PURPOSE

- 1.1 To inform members of the schemes approved for inclusion in this Committee's 2019/20 capital programme. Also the report requests approval for the inclusion of a further capital scheme within the 2019/20 capital programme.

2 BACKGROUND

- 2.1 As members will be aware, this Committee proposed a five year capital programme for 2019/20 to 2023/24 at its meeting on 30 October 2018. As it stood at that time the draft capital programme across all the committees was unaffordable.
- 2.2 In addition to the above process, two further bids have subsequently been put forward by this Committee to be considered alongside the other capital bids for inclusion in the 2019/20 to 2023/24 capital programme:
- At its January meeting this Committee resolved to request that Policy and Finance Committee approve a capital budget of £1,430,440 for the Edisford Sports Complex scheme as part of the 2019/20 capital programme.
 - An additional scheme bid was requested by members at this Committee's October meeting for CCTV at Edisford Road, Clitheroe and Berry Lane, Longridge. This scheme bid was submitted to Budget Working Group and Corporate Management Team for consideration.
- 2.3 All capital bids, including the Edisford Sports Complex scheme and CCTV scheme proposals, have since been reviewed by Budget Working Group and Corporate Management Team in order to arrive at an affordable programme for 2019/20 to 2023/24.
- 2.4 Following recommendation by Special Policy and Finance Committee on 5 February 2019, it is anticipated that Full Council will have approved the five year capital programme for 2019/20 to 2023/24 on 5 March 2019. Officers will provide confirmation of Full Council's decision at this Committee's meeting on 12 March 2019.
- 2.5 The Council's overall capital programme for the five year period 2019/20 to 2023/24 totals £8,123,530 for all committees. The total for this Committee is £5,251,480 over the five year life of the programme and of this £1,912,440 relates to the 2019/20 financial year.

3 CAPITAL PROGRAMME 2019/20 – APPROVED SCHEMES

3.1 For this Committee there are ten approved schemes in the 2019/20 capital programme, totalling £1,912,440. These are shown in the table below.

Scheme	Budget for 2019/20 £
Play Area Improvements 2019/20	40,000
Replacement of Refuse Wheelie Bins	10,000
Replacement of CCTV System	60,000
Replacement of Refuse Collection Vehicle VU60 HNX	227,000
Replacement of Paper Collection Vehicle VU06 TKN	50,000
Replacement Gang Mower (rvbc009)	30,000
Replacement Mini Tractor with Bucket PN05 BYS	22,000
Replacement of JCB Gravemaster Digger (rvbc005)	29,000
Automatic Access Barrier – Edisford River Bank	14,000
Edisford Sports Complex scheme	1,430,440
Total – Community Services Committee	1,912,440

3.2 The detailed information for each scheme is shown in **Annex 1**.

3.3 The 2019/20 approved capital programme includes the following changes to the proposals seen by this Committee at its meeting in October 2018 and the two further bids subsequently put forward by this Committee:

- Replacement of JCB Gravemaster Digger (rvbc005) has been brought forward from 2020/21 to 2019/20 because the vehicle is currently requiring a high level of repairs. Bringing forward the scheme has reduced the cost of the replacement from £32,000 to £29,000.
- Automatic Access Barrier – Edisford River Bank has been brought forward from 2023/24 to 2019/20 to ensure the access and security risks on the site are mitigated. Bringing forward the scheme has reduced the cost from £15,100 to £14,000.
- CCTV at Edisford Road, Clitheroe and Berry Lane, Longridge is to be considered as part of the existing ‘Replacement of CCTV System’ scheme scheduled for 2019/20. As part of that scheme the police will be asked for details of any areas where further cameras may be beneficial. Any increased camera coverage suggested by them will be considered and may see an increase in budget for the existing CCTV capital scheme in 2019/20, if needed.

- Castle Keep Lime Repointing Works and Repairs (Subject to External Funding) scheme has been moved from 2019/20 to 2020/21, because there have been difficulties in identifying funding sources for the work that is needed at the Castle Keep. The scheme was provisionally included in the capital programme on the basis that external funding of £222,240 was identified, as indicated in the initial capital bid. Moving the scheme to 2020/21 will allow more time to source funding.
- Installation of a Second Parking Deck on Chester Avenue Car Park has been moved from 2019/20 to 2020/21, pending the outcome of future discussions for this scheme alongside other town centre initiatives. The scheme was initially approved subject to a survey establishing both the need and siting of this car park extension. A survey of car parking in Clitheroe has been done by external consultants, but is yet to be reported to the Car Parking Working Group, and Community Services Committee. In addition, Policy and Finance Committee has agreed to terminate the original procurement on the market scheme and submit expressions of interest to the Future High Street Fund.

3.4 During the closure of our capital accounts there may be some slippage on schemes in the current year, 2018/19. One of the tasks of the Budget Working Group will be to review any requests for slippage on capital schemes within the 2018/19 capital programme. A report will be brought to this Committee at a future meeting, giving details of any slippage.

3.5 Responsible officers will complete and update capital monitoring sheets for each scheme, which will be reported regularly to members to give an indication of progress.

4 REPLACEMENT OF LEASED CAR PARKING VAN – APPROVAL REQUESTED FOR INCLUSION IN THE 2019/20 CAPITAL PROGRAMME

4.1 There are two car parking vans. Currently, one is leased and one is purchased. The leased vehicle is programmed to be replaced in May 2019. The cost for the lease is £2,414 per year. A purchased replacement would be approximately £11,500. Bearing in mind the purchased van was replaced after 9 years it has been decided that the most economic solution would be to purchase, rather than lease, the replacement for the currently leased van.

4.2 The detailed capital bid request, Replacement of Leased Car Parking Van KR16 HFT, is shown in **Annex 2**.

4.3 This capital bid request proposes that the currently leased car parking van is replaced with a like for like vehicle at an estimated cost of £11,500 in 2019/20. It is proposed to finance the cost by contributions to capital resources from the Car Park Administration revenue budget.

5 RISK ASSESSMENT

5.1 The approval of this report may have the following implications:

- Resources – Inclusion of the additional request for the replacement car parking van in the 2019/20 capital programme will increase the funding required for the 2019/20 capital programme by £11,500. This increase will be financed by contributions from the Car Park Administration revenue budget.
- Technical, Environmental and Legal – None.
- Political – None.

- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

6 CONCLUSION

- 6.1 This Committee has an approved capital programme for 2019/20 of ten schemes, totalling £1,912,440.
- 6.2 Any slippage on schemes in the 2018/19 capital programme will be added onto the 2019/20 capital programme.
- 6.3 An additional capital bid has been requested for inclusion in the 2019/20 capital programme, costing £11,500. This can be financed by contributions to capital resources from the Car Park Administration revenue budget.

7 RECOMMENDED THAT COMMITTEE

- 7.1 Recommend approval of the following additional capital budget for 2019/20 to Policy and Finance Committee - £11,500 for the Replacement of Leased Car Parking Van KR16 HFT scheme, to be funded by contributions to capital resources from the Car Park Administration revenue budget.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM4-19AC/AC
27 February 2019

For further background information please ask for Andrew Cook.
BACKGROUND PAPERS – None

Play Area Improvements 2019/20

Service Area: Ribble Valley Parks

Submitted by: Mark Beveridge

Brief Description of the Scheme:

The Council operates 18 play areas. This budget provides for incremental improvements to these areas each year. In addition the capital is used to deal with ad hoc equipment replacement which arises annually.

The play areas are well used, any injury arising from their use can result in potential insurance claims. The Council inspects on a monthly basis and the insurers annually. The Council as owner and operator has a duty of care to ensure the play areas are safe and replace, repair or remove worn out or broken equipment.

Without this annual budget the play areas would quickly fall into disrepair and reach a point where equipment would need to be removed and eventually the area would be closed.

Revenue Implications:

None – Existing service.

Timescale for Completion:

2019/20.

Any Risks to Completion:

N/A

Capital Cost:

2019/20 £
40,000

Replacement of Refuse Wheelie Bins

Service Area: Refuse Collection

Submitted by: Adrian Harper

Brief Description of the Scheme:

Although there is an annual revenue budget for replacing bins it is recognised that there will be a need for a more substantial annual capital scheme for replacement of bins due to age and fatigue.

This scheme will cover a selection of bin sizes and colours. There are approx 25,000 properties receiving a 3 stream waste collection comprising 3 bins.

Revenue Implications:

None.

Timescale for Completion:

YPO tender September. Delivery after 12 weeks lead in.

Any Risks to Completion:

None.

Capital Cost:

2019/20 £
10,000

Replacement of CCTV System

Service Area: Crime Prevention

Submitted by: Adrian Harper

Brief Description of the Scheme:

The CCTV system provides a sense of security to the people of Ribble Valley covering Clitheroe, Whalley and Longridge town centres. It was installed in 2002 and comprises 23 cameras, switchgear and monitoring equipment. The cameras are analogue and are no longer maintainable.

The proposal is to replace all analogue cameras and the switchgear.

As part of the scheme the police will be asked for details of any areas where further cameras may be beneficial. Any increased camera coverage suggested by them will be considered and may see an increase in budget, if needed.

Revenue Implications:

Some of the cameras are starting to fail/experience problems and due to the obsolete nature of many of the cameras, the Council now has to fully replace them rather than undertake repairs.

Timescale for Completion:

Tender 6 weeks, lead in time 6 weeks, contract 2 months.

Any Risks to Completion:

Equipment being made available.

Capital Cost:

2019/20 £
60,000

Replacement of Refuse Collection Vehicle VU60 HNX

Service Area: Refuse Collection

Submitted by: Adrian Harper

Brief Description of the Scheme:

This scheme is for the replacement of Refuse Collection Vehicle VU60 HNX. This scheme follows the vehicle and plant replacement programme that supports the 7 front-line RCVs and the 1 cover RCV that are necessary for the current collection regime.

Revenue Implications:

The new vehicle will be more fuel efficient and have lower carbon emissions than the existing vehicle it replaces. Fuel saving estimated to be 5% = 1,000 litres/per year/per vehicle.

Timescale for Completion:

Minimum 30 week procurement period (including post tender stand-still period and vehicle commissioning).

Any Risks to Completion:

N/A

Capital Cost:

2019/20 £
227,000

Replacement of Paper Collection Vehicle VU06 TKN

Service Area: Refuse Collection

Submitted by: Adrian Harper

Brief Description of the Scheme:

There are two vehicles dedicated to the daily waste paper and cardboard collection rounds. The two dedicated vehicles were purchased in 2013 for £12,000 each on the second-hand market and have a shorter life expectancy because of this. One vehicle, VU06 TKN, is programmed for replacement in 2019/20.

Revenue Implications:

Annual maintenance savings, -£300.

Timescale for Completion:

1 month tender - delivery period not known.

Any Risks to Completion:

A risk for completion would be the availability of second hand paper wagons at the time of the procurement. This would also affect the price.

Capital Cost:

2019/20 £
50,000

Please Note – This vehicle is now on order, at an estimated cost of £51,322. The purchase and increase in capital budget required has been discussed by Corporate Management Team and the capital budget will be adjusted accordingly at Revised Estimate stage.

In addition, an exemption to contract procedure rules under CPR5 has been requested to allow the Council to purchase this vehicle – please see the associated report elsewhere on this agenda.

Replacement Gang Mower (rvbc009)

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

This machine is in the programme for replacement in 2019/20. This is the main grass cutting mower for the large open spaces across the Borough. It is intensively used through the growing period and there is no cost effective alternative for dealing with these large spaces. Small ride on machines used for more compact areas of grass on estates would not be suitable for spaces such as Edisford. This item is towed behind the large tractor and transported across the Borough.

Revenue Implications:

None identified.

Timescale for Completion:

This is a standard item and delivery from order is expected within 8 weeks.

Any Risks to Completion:

This is a standard item of plant available from suppliers. Providing the budget is agreed then the order will be placed and delivery is around 8 weeks. This can vary depending upon the time of the year.

Capital Cost:

2019/20 £
30,000

Replacement Mini Tractor with Bucket PN05 BYS

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

This tractor is in the programme for replacement in 2019/20. This is used for cemetery work and general work across the Borough, such as soft landscaping work in the Castle and other open spaces.

This machine removes the expense of employing contractors to provide this type of equipment on a hire basis. Such an approach would not be a cost effective approach to carrying out the work.

Revenue Implications:

None.

Timescale for Completion:

This is a standard item and delivery from order is expected within 8 weeks.

Any Risks to Completion:

This is a standard item of plant available from suppliers. Providing the budget is agreed then the order will be placed and delivery is around 8 weeks. This can vary depending upon the time of the year.

Capital Cost:

2019/20 £
22,000

Replacement of JCB Gravemaster Digger (rvbc005)

Service Area: Works Administration

Submitted by: Adrian Harper

Brief Description of the Scheme:

It is proposed to replace the JCB Gravemaster with a new grave digging machine to deal with more difficult ground conditions at the cemetery.

Revenue Implications:

Annual maintenance savings, -£300.

Timescale for Completion:

1 month tender - delivery period not known.

Any Risks to Completion:

Availability of new plant.

Capital Cost:

2019/20 £
29,000

Automatic Access Barrier – Edisford River Bank

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

The access to the river bank car park is currently via a gate which is unlocked using a RADAR key or one of the Council master keys. This presents an ongoing problem of the gate being left unlocked, allowing vehicles onto the river bank area which should not be there and vehicles getting locked in after a key holder goes out through an open gate and locks it behind them. During the recent summer, there were over 40 cars parked on the grass on busy Sundays and Bank Holidays, creating a serious safety hazard for the families using the grass for picnics etc.

It is proposed to replace the gate locked with a padlock, with an automatic barrier linked to the CCTV room. This would be operated via a fob which would be issued by the Council to Blue Badge holders who applied for one, with a deposit payable for the fob. For disabled people who did not have a fob but wanted access, the link to CCTV would enable the staff to provide access for vehicles. This arrangement would ensure that access to the river bank area was controlled and reduce the risk of a potentially fatal collision between a vehicle and a pedestrian.

Revenue Implications:

Annual Maintenance, £1,000 per annum.

Timescale for Completion:

Within 6 months of placing an order.

Any Risks to Completion:

None, apart from weather.

Capital Cost:

2019/20 £
14,000

Edisford Sports Complex scheme

Service Area: Edisford

Submitted by: Mark Beveridge

Brief Description of the Scheme:

There is demand for more and better artificial surfaces to allow and sustain the development of sport and community activity in the Borough. This scheme meets that demand through the following development at the Edisford site:

- New full size 3G artificial pitch and refurbishment of the existing surfaces on-site.
- New toilet block, storeroom and classroom for schools, parties and coaching courses use.

Revenue Implications:

2019/20 additional net expenditure (part year) = £8,120.

Additional net expenditure per annum from 2020/21 onwards (full year) = £12,630.

Timescale for Completion:

Tenders sought - early 2019.

Start on site - May 2019.

Completion - September 2019.

Any Risks to Completion:

Availability of contractors to complete the work over summer 2019.

Capital Cost:

2019/20 £
1,430,440

Replacement of Leased Car Parking Van KR16 HFT

Service Area: Car Park Administration

Submitted by: Adrian Harper

Brief Description of the Scheme:

There are two car parking vans. Currently, one is leased and one is purchased. The leased vehicle is programmed to be replaced in May 2019. The cost for the lease is £2,414 per year. A purchased replacement would be approx £11,500.

Bearing in mind the purchased van was replaced after 9 years it has been decided that the most economic solution would be to purchase, rather than lease, the replacement for the currently leased van, KR16 HFT.

Revenue Implications:

Reduced lease costs, -£2,414 per year.

Increased annual maintenance costs (broad estimate), £750 per year.

Timescale for Completion:

2019/20 financial year.

Any Risks to Completion:

If the capital bid is successful the van will be ordered immediately. The lease for the existing vehicle would be extended on a monthly basis until we take delivery of the purchased van.

Capital Cost:

2019/20 £
11,500

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 11

meeting date: 12 MARCH 2019
 title: REVENUE MONITORING 2018/19
 submitted by: DIRECTOR OF RESOURCES
 principal author: LAWSON ODDIE

1 PURPOSE

1.1 To let you know the position for the period April to January 2019 of this year's revised revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

Community Objectives – none identified

Corporate Priorities - to continue to be a well-managed Council providing efficient services based on identified customer need. To meet the objective within this priority, of maintaining critical financial management controls, ensuring the authority provides council tax payers with value for money.

Other Considerations – none identified.

2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the revised estimate for the period to the end of January. You will see an overall underspend of £42,160 on the net cost of services. Please note that underspends are denoted by figures with a minus symbol. After allowing for transfers to/from earmarked reserves there is an underspend of £41,622.

Cost Centre	Cost Centre Name	Net Budget for the full year	Net Budget to the end of the period	Actual including commitments to the end of the period	Variance	
ARTDV	Art Development	37,790	18,746	16,157	-2,589	A
BUSSH	Bus Shelters	18,770	10,684	8,286	-2,398	A
CARVN	Caravan Site	-8,930	0	-746	-746	G
CCTEL	Closed Circuit Television	128,950	99,004	95,856	-3,148	A
CFCGA	CX68 FCG Fiat Doblo Cargo	0	1,328	996	-332	G
CLRFF	Clitheroe Food Festival 2018	3,210	3,210	3,144	-66	G
COMMD	Community Services Department	0	796,463	796,343	-120	G
CRIME	Crime and Disorder	49,190	30,786	26,321	-4,466	A
CULTG	Culture Grants	4,350	3,060	3,060	0	G

Cost Centre	Cost Centre Name	Net Budget for the full year	Net Budget to the end of the period	Actual including commitments to the end of the period	Variance	
CULVT	Culverts & Water Courses	16,060	3,018	1,458	-1,560	G
DRAIN	Private Drains	1,840	-214	1,009	1,223	G
EALLW	Edisford All Weather Pitch	12,280	-37,755	-23,609	14,146	R
EDPIC	Edisford Picnic Area	-6,340	-9,531	-9,648	-117	G
EXREF	Exercise Referral Scheme	26,000	42,058	42,398	340	G
FDFST	Clitheroe Food Festival 2019	0	0	1,660	1,660	G
GBBKA	PO68 BBK Kubota Mowing Machine	0	768	33	-735	G
GRSRC	Grants & Subscriptions - Community	2,260	310	0	-310	G
HWREP	Highway Repairs	20,150	468	0	-468	G
LDEPO	Longridge Depot	0	14,206	15,736	1,530	G
LITTR	Litter Bins	19,960	6,376	5,749	-627	G
MCAFE	Museum Cafe	21,810	-9,192	-7,378	1,814	G
MUSEM	Castle Museum	304,950	165,919	162,629	-3,290	A
PAPER	Waste Paper and Card Collection	181,450	73,540	74,254	714	G
PKADM	Grounds Maintenance	0	-196,601	-171,257	25,344	R
PLATG	Platform Gallery and Visitor Information	137,840	67,426	68,656	1,230	G
RCOLL	Refuse Collection	1,446,630	605,912	603,345	-2,567	A
RECUK	Recreation Grants	40,390	18,018	17,373	-645	G
RIVBK	Riverbank Protection	4,120	1,084	0	-1,084	G
ROEBN	Roefield Barn	-400	-334	-385	-51	G
RPBIN	Chargeable Replacement Waste Bins	-8,960	-7,466	-12,362	-4,896	A
RPOOL	Ribblesdale Pool	366,590	148,313	167,447	19,134	R
RVPRK	Ribble Valley Parks	461,150	349,453	303,645	-45,808	R
SDEPO	Salthill Depot	0	41,615	38,819	-2,796	A
SEATS	Roadside Seats	8,240	1,310	969	-341	G

Cost Centre	Cost Centre Name	Net Budget for the full year	Net Budget to the end of the period	Actual including commitments to the end of the period	Variance	
SIGNS	Street Nameplates & Signs	45,050	-466	-2,615	-2,149	A
SPODV	Sports Development	81,850	14,528	12,388	-2,140	A
SPOGR	Sports Grants	5,700	3,470	3,465	-5	G
STCLE	Street Cleansing	373,350	259,023	253,593	-5,430	R
TFRST	Waste Transfer Station	98,310	56,857	54,888	-1,969	G
TRREF	Trade Refuse	-56,720	-323,525	-321,790	1,735	G
TWOWR	Two Way Radio	-1,500	-288	605	893	G
UPACT	Up and Active Service	0	1,976	1,881	-95	G
VARIOUS	Car Parks Vehicles	0	6,094	6,064	-30	G
VARIOUS	Grounds Maintenance Vehicles	0	63,165	48,577	-14,588	R
VARIOUS	Other Car Parks	25,920	72,691	74,390	1,699	G
VARIOUS	Pay and Display Car Parks	-179,220	-285,844	-300,701	-14,857	R
VARIOUS	Plant	0	14,899	15,897	998	G
VARIOUS	Public Conveniences	201,850	112,894	111,786	-1,108	G
VARIOUS	Refuse Collection Vehicles	0	369,470	400,585	31,115	R
VARIOUS	Works Administration Vehicles	0	22,255	19,707	-2,548	A
VEHCL	Vehicle Workshop	0	-31,009	-40,856	-9,847	R
WBHEQ	Wellbeing & Health Equality	0	0	-1,562	-1,562	G
WKSAD	Works Administration	0	-57,834	-68,016	-10,182	R
XMASL	Xmas Lights & RV in Bloom	3,630	1,718	1,652	-66	G
Net Cost of Services		3,887,570	2,542,056	2,499,896	-42,160	
Transfers to/from Earmarked Reserves						
Community Safety Reserve		-4,790	0	0	0	
Recreation and Culture Grants Reserve		-8,240	-8,240	-8,240	0	
Refuse Collection Reserve		9,950	9,950	10,488	538	

Cost Centre	Cost Centre Name	Net Budget for the full year	Net Budget to the end of the period	Actual including commitments to the end of the period	Variance
	Food Festival Reserve	-3,210	-3,210	-3,210	0
	Exercise Referral Reserve	-1,160	0	0	0
	Capital Reserve Fund	14,650	14,650	14,650	0
	Two Way Radio Reserve	1,500	1,500	1,500	0
	Repairs and Maintenance Reserve	-8,180	0	0	0
	Grant funded Sports Development Reserve	-400	-400	-400	0
	Amenity Cleansing Reserve	-5,750	0	0	0
	Total after Transfers to/from Earmarked Reserves	3,881,940	2,556,306	2,514,684	-41,622

2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of high concern and green variances are areas, which currently do not present any significant concern.

Key to Variance shading	
Variance of more than £5,000 (Red)	R
Variance between £2,000 and £4,999 (Amber)	A
Variance less than £2,000 (Green)	G

2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.

2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.

2.5 The **main** variances that are **unlikely** to clear by the end of the financial year are:

Description	Variance to end January 2019 £
Edisford Car Park (EDFCP) – There has been continued increased usage at the Edisford Car Park above that allowed for in the Revised Estimate.	-7,042
Refuse Collection (RCOLL) – The overspend shown here is due to staff cover that has needed to be bought in from agencies due to staff shortages, particularly on Refuse Collection Loaders.	6,376
Refuse collection Vehicles (VARIOUS) - A substantial level of overspend has continued to be seen on the refuse collection vehicles. There have not been any sizeable individual repairs that have needed to be separately reported to management as at the end of January.	62,589
Refuse collection Vehicles (VARIOUS) – Viewed overall across the refuse collection fleet this variance is largely due to lower fuel prices.	-27,446
Grounds Maintenance Vehicles (VARIOUS) - Grounds maintenance vehicles require some maintenance and servicing to be carried out by specialist outside firms. Expenditure on this type of maintenance and servicing was lower than estimated to the end of January.	-11,884
Castle Museum (MUSEM) – The invoice recently paid for curatorial services was the same level as that charged in 2017/18. The budget allowed for an inflationary increase. This has resulted in the variance shown.	-4,061

3 CONCLUSION

- 3.1 The comparison between actual and budgeted expenditure shows an underspend of £42,160 to the end of January 2019. After allowing for transfers to/from earmarked reserves there is an underspend of £41,622.
- 3.2 The continued high levels of spend on the refuse collection fleet continues to be an area of concern, whilst currently substantially lower than last year.

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES

CM5-19/LO/AC
4 March 2019

Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
EALLW/8889I	Edisford All Weather Pit/Junior 3G All Weather pitch	-14,090	-11,744	-4,295	7,449	Some of this variance is due to delayed invoicing for the use of the facility. Further charges to be made to the end of the financial year should substantially clear this variance, based on the assumptions used in setting the budget.	We will continue to monitor the invoicing for the use of the facility and ensure timely charging for use
EDFCP/8420n	Edisford Car Park/Car Park Charges	-78,060	-65,015	-72,057	-7,042	There has been continued increased usage at the Edisford Car Park above that allowed for in the Revised Estimate.	A close watch will be kept on the remainder of the year and any continuing trends in to next year.

Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
PKADM/8903z	Grounds Maintenance/Oncost	-480,290	-394,846	-364,117	30,729	<p>Whilst a large variance is shown here for the recharges from the Grounds Maintenance Service, the remaining productive hours for the team indicate that the service will recover all its costs by the end of the financial year.</p> <p>Most of this time is charged to Ribble Valley Parks, which shows corresponding saving.</p>	The oncost charge rate will be reviewed and monitored closely as year-end approaches in order to ensure that the service recovers all of its costs through recharges to other service areas – notably Ribble Valley Parks
RCOLL/0350	Refuse Collection/Agency Staff	10,670	8,892	15,268	6,376	<p>The overspend shown here is due to staff cover that has needed to be bought in from agencies due to staff shortages, particularly on Refuse Collection Loaders.</p> <p>An underspend of £3,193 can be seen on the Refuse Collection Loaders code under the Amber variances.</p>	The level of usage of agency staff will continue to be monitored, as will the staffing levels.

Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RPBIN/2896	Chargeable Replacement W/Light Tools & Equipment	10,990	9,160	16,363	7,203	This is the cost of the bins that are provided to householders. A charge is made for the provision of these bins and this income is shown below.	Income received will be offset against expenditure incurred in the purchase of the bins and the surplus/deficit transferred to/from earmarked reserve. The earmarked reserve supports the replacement of bins through the capital programme
RPBIN/8297n	Chargeable Replacement W/Sale of Equipment/Materials	-19,950	-16,626	-28,724	-12,098	This is the income from the provision of bins to householders.	Income received will be offset against expenditure incurred in the purchase of the bins and the surplus/deficit transferred to/from earmarked reserve. The earmarked reserve supports the replacement of bins through the capital programme

Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RVPRK/5056	Ribble Valley Parks/Grounds Maintenance	374,410	317,050	275,526	-41,524	<p>Whilst a large variance is shown here for the recharges from the Grounds Maintenance Service, the remaining productive hours for that service indicate that the service will recover all its costs by the end of the financial year.</p> <p>Most of this time is charged to Ribble Valley Parks</p>	The oncost charge rate will be reviewed and monitored closely as year-end approaches in order to ensure that the service recovers all of its costs through recharges to other service areas – notably here on Ribble Valley Parks
VARIOUS/2602	Refuse Collection Vehicles/Vehicle Repairs and Maintenance	162,260	137,062	199,651	62,589	A substantial level of overspend has continued to be seen on the refuse collection vehicles. There have not been any sizeable individual repairs that have needed to be separately reported to management as at the end of January.	There will be a continued close watch on vehicle expenditure to the end of the financial year. To date the overspend is not as extensive as that seen last financial year
VARIOUS/2612	Refuse Collection Vehicles/Diesel	210,230	178,338	150,892	-27,446	Viewed overall across the refuse collection fleet this variance is largely due to lower fuel prices.	Bulk market price of diesel is presently low but not sure of how long this will last. We will continue to keep this under review.

Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
VARIOUS/2602	Grounds Maintenance Vehicles/Repairs & Maintenance by Outside Firms	26,000	21,905	10,021	-11,884	Grounds maintenance vehicles require some maintenance and servicing to be carried out by specialist outside firms. Expenditure on this type of maintenance and servicing was lower than estimated to the end of January.	There will be a continued close watch on spend to the end of the financial year.
VEHCL/8900z	Vehicle Workshop/Oncost 100%	-107,490	-89,582	-97,072	-7,490	The budget allows for periods of ad hoc sick leave for which oncosts are not recovered. As there have been periods of long term sick, this time has been recovered through recharges to other departments, resulting in an over recovery of vehicle oncosts to date against that estimated.	An assessment of oncosts recovered to date will be carried out and any adjustments needed to the recharges to date made. The service as a whole will be fully recharged out by the end of the financial year.

Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
WKSAD/8910z	Works Administration/Oncost Capital	-15,750	-13,792	-27,101	-13,309	A substantial amount of time has been charged to capital by the works administration team during January. This has largely been in respect of the Castle Museum - Refurbishment of Windows scheme.	The level of work undertaken on the Castle Museum - Refurbishment of Windows capital scheme will be kept under review for the remainder of the year.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance
AUMCP/8420n	Auction Mart (Market) Car Park/Car Park Charges	-46,200	-38,619	-35,145	3,474	Usage to date has been lower than that anticipated. There was a small increase to the budget at the Revised Estimate based on forecast/past usage, but this was only of £1,330. Usage will continue to be monitored
CRIME/3277	Crime and Disorder/Promotional Activities	19,440	16,202	13,010	-3,192	Under the plans for this service, expenditure has been committed which will clear the variance shown. However, there is uncertainty on the timing of this expenditure. Spend plans are with regard to Shop Watch and also Anti-Social Behaviour Powers training
EALLW/8505l	Edisford All Weather Pitch/All Weather Pitch (exempt)	-5,630	-6,011	-2,663	3,348	Some of this variance is due to delayed invoicing for the use of the facility. Further charges to be made to the end of the financial year should substantially clear this variance, based on the assumptions used in setting the budget.
MUSEM/4359	Castle Museum/Curatorial Services	139,530	139,530	135,469	-4,061	The invoice recently paid for curatorial services was the same level as that charged in 2017/18. The budget allowed for an inflationary increase. This has resulted in the variance shown.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance
PAPER/2881	Waste Paper and Card Col/Purchase of Equipment & Materials	2,630	2,192	4,260	2,068	The overspend is due to the purchase of white paper sacks. To date there have been 21,000 bags purchased. Ways in which to control the issue of the sacks have been examined, but no effective alternative has been identified as yet.
PCADM/2475	Public Conveniences Administration/ General Cleaning	63,960	53,304	55,578	2,274	Additional cleaning has resulted in a higher level of charges. However, it is anticipated that this variance should largely correct itself by the end of the financial year.
PKADM/8910z	Grounds Maintenance/Oncost Capital	-1,910	-1,592	-4,348	-2,756	There has been an increased level of grounds maintenance staff time spent on the capital programme scheme, as opposed to using external supplies. This has resulted in an increased level of oncost recovery.
RCOLL/0150	Refuse Collection/Loaders Wages	304,360	253,654	250,461	-3,193	The underspend is reflected in staff shortages, but the savings shown here are more than offset by additional costs shown under the Agency staff code due to the requirement for staffing cover.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance
RCOLL/1013	Refuse Collection/Tuition Fees	5,500	4,400	1,500	-2,900	The Loadall training will take longer than first thought to complete, which will eventually result in extra costs. Driver Certificate of Professional Competence training is required for a member of staff. Also, Terberg training will hopefully be carried out before the end of March for three members of staff.
RCOLL/2896	Refuse Collection/Light Tools & Equipment	7,360	6,134	3,542	-2,592	Whilst a variance is shown to the end of January an order will soon be placed for tachograph downloading equipment.
RCOLL/2961	Refuse Collection/Protective Clothing	10,140	7,643	4,754	-2,889	Staff shortages have meant the use of more agency staff. With this there is less equipment issued than with our own staff. Also, whilst better quality PPE has initially cost more there has been a lower level of replacement needed.
RPOOL/1013	Ribblesdale Pool/Tuition Fees	3,960	3,302	957	-2,346	There has been less first aid training as only the Duty Officers are now required to take the First Aid at Work course. There is a Trainor Assessor Course and 2 x Level 2 Swimming Teacher courses to commit before end of year at an estimated cost of £1,960

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance
RPOOL/2809	Ribblesdale Pool/Non Recurring Purchases	5,000	5,000	8,362	3,362	The committed expenditure relates to improved ICT connectivity to support the needs of the site. Additional one off installation costs have been identified by the installers following a site visit. Virements will be sought to fund this overspend where possible.
RPOOL/2882	Ribblesdale Pool/Repairs to Equipment	3,510	2,744	4,974	2,230	Essential unavoidable repairs to the main pool circulation pump, ongoing leak detection on the learner pool, flocculation pump repairs and maintenance, and emergency call out repairs to circulation pump and repairs to cleaning equipment have led to the overspend shown.
RPOOL/85311	Ribblesdale Pool/School Swimming Lessons	-29,350	-24,460	-21,725	2,735	There has been a slight reduction in school swimming lessons. Also, some invoices are still to be raised to cover the period up to the end of the financial year.
RPOOL/85321	Ribblesdale Pool/Hire of Baths - Clubs	-37,340	-37,340	-34,611	2,729	Lower level of club hire from a local swimming club due to reduced membership.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance
RPOOL/8571n	Ribblesdale Pool/Adult Admissions	-62,850	-52,052	-49,460	2,592	Year on year trend of less adults attending to swim. However, there has been an increase seen in adults being admitted using contracts.
RPOOL/8572n	Ribblesdale Pool/Junior Admissions	-44,450	-36,529	-34,458	2,071	There is a continuous reduction in junior casual admission swims.
RPOOL/8904l	Ribblesdale Pool/Parent and Child Swimming	0	0	-4,907	-4,907	These sessions represent new income. However, this is being as a result of using an external provider on an income share basis (the cost of the external provider is not shown here).
SIGNS/8738z	Street Nameplates & Sign/Naming of New Property	-7,130	-5,942	-9,130	-3,188	Income received from the naming of new properties - in particular a significant sum from a new development in Longridge. Since setting the revised estimate income has continued to be received.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance
STCLE/0130	Street Cleansing/Temporary Staff	3,130	2,260	73	-2,187	To date there has been a very low level of temporary staffing needed. This is much lower than that seen in past years
TRREF/3102	Trade Refuse/Tipping Charges	180,010	94,240	89,887	-4,353	Tonnages for the first two quarters of the year have been slightly less than those that were allowed for in the estimates. Charges have yet to be received for the period for the period up to the end of December.
VARIOUS/2613	Refuse Collection Vehicles/Lubricants	3,960	3,154	1,134	-2,020	With the new vehicles there is more engine oil used per vehicle, but they need to be changed less regularly. However, more hydraulic oil is being lost due to the increasing trend of high pressure hoses on RCVs bursting. Since April 2018 replacement oil has likely been charged to the repairs and maintenance code as part of undertaking the repairs for the burst hoses – resulting in less charged here.
VARIOUS/2614	Refuse Collection Vehicles/Tyres	35,140	30,424	28,364	-2,060	In the period to the end of January there had been a relatively low need for replacement tyres. However, in more recent weeks there has been an increase in replacements seen. It is anticipated that this variance may clear by the end of the financial year.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including commitments to the end of the period	Variance	Reason for Variance
VARIOUS/2614	Grounds Maintenance Vehicles/Tyres	3,960	3,364	1,052	-2,312	There has been a low level of tyre replacements needed up to the end of the period being reported on for Grounds Maintenance vehicles.
WKSAD/8900z	Works Administration/ Oncost 100%	-194,790	-153,963	-150,610	3,353	A substantial amount of time has been charged to capital by the works administration team during January. This has largely been in respect of the Castle Museum - Refurbishment of Windows scheme.

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 12

meeting date: TUESDAY, 12 MARCH 2019
title: CURRENT PRACTICES IN REFUSE COLLECTION
submitted by: JOHN HEAP – DIRECTOR OF COMMUNITY SERVICES
principal author: ADRIAN HARPER – HEAD OF ENGINEERING SERVICES

1 PURPOSE

- 1.1 To inform members about the Refuse and Recycling Service offered by the Council.
- 1.2 Relevance to the Council's ambitions and priorities:
 - Community Objectives – To sustain a strong and prosperous Ribble Valley.
 - Corporate Priorities – To ensure best use of council resources in the provision of refuse vehicles.

2 BACKGROUND

- 2.1 The waste and recycling collection teams cover an area of 225 square miles and provide a weekly residual waste collection service to 27,000 properties. Ribble Valley operates the only weekly residual waste collection in the county.
- 2.2 Most properties have their waste collected via a bin collection service. However some older properties and flats, where there is no storage area for bins, use a lilac sacks instead of bins.
- 2.3 Properties that use lilac sacks for waste collection are unable to recycle their waste. Fortunately there are still recycling collection points in some villages where they can take their recycle, or if not, they can take it to the Household Waste Recycling Centers at Clitheroe or Longridge.
- 2.4 A 140 litre burgundy bin is provided for the weekly collection of residual waste. Households, where there are 6 or more residents, may request a larger 240 litre bin if they can prove they are recycling and do everything possible to reduce the amount of waste which goes to landfill.
- 2.5 A 140 litre blue bin is provided for the recovery of mixed glass, cans and plastic bottles, and either a 140 or 240 litre green bin provided for garden waste. These bins are emptied on alternate weeks alongside the burgundy bin. Again Ribble Valley is the only borough council in the county not to charge for green waste collection.
- 2.6 White reusable sacks are provided for the fortnightly collection of mixed waste paper and cardboard which is collected by a dedicated paper collection team either on a blue or green week dependent on postcode.
- 2.7 The Council also offers a special collection service for household bulky waste items to be removed from properties, up to 4 items can be collected for £14.

- 2.8 The Council operates a trade waste service from over 600 businesses throughout the borough. The charge for this service is dependent on the size of bins required, the frequency of our visits and whether or not the business operates as a charity.
- 2.9 The special collection and the trade waste services are not run as a bespoke service and are designed around when resources are available.
- 2.10 The refuse and recycling materials are collected in a split bodied vehicle with a split of 2/3 and 1/3. For the majority of the time the 2/3 section is used for the bulkier residual waste and the 1/3 used for recycle. However, in the height of the summer when we collect more garden waste the crews change over and use the larger side for the garden waste.

What Happens to the Waste Once it has been Collected?

- 2.11 Once the refuse vehicle is full the collected waste is taken to the Council's Waste Transfer Station based at Salthill, Clitheroe, where it is kept in distinct silos, avoiding contamination. The waste is loaded daily into bulk haulage trailers and transported to facilities as directed by Lancashire County Council.
- General waste is currently disposed of at Whinney Hill Landfill Site in Hyndburn.
 - The co-mingled recyclable material sent to a Lancashire County Council owned and operated Material Recycling Facility (MRF). Here the materials are sorted into the separate waste types and sold direct to material markets established and operated by LCC.
 - Green waste is treated through an 'open window in vessel' composting facility within Lancashire to produce saleable compost.
 - Following collection, paper and cardboard is delivered and sold directly to a waste paper recycling merchant.

3 RISK ASSESSMENTS

- 3.1 The approval of this report may have the following implications:
- Resources – None.
 - Political – None
 - Reputation – The service is highly regarded so can only enhance.
 - Equality & Diversity – None.

4 CONCLUSION

- 4.1 The Council's waste management services were designed specifically to suit the geographic and demographic characteristics of the borough.
- 4.2 The biennial satisfaction survey has shown consistently high levels of satisfaction amongst residents for these services.

- 4.3 The excellence of our services was even recognised by the then Secretary of State, Eric Pickles MP, as an example to be followed by the rest of the country in his published “bin bible”.
- 4.4 There is clear evidence how, over time, the Council has modified and adapted the services to meet better the changing demands of legislation and our own residents, despite the challenging context of reducing grant support from Central Government.
- 4.5 Depending on the outcome of the consultation on the Government’s proposal Waste and Resources Strategy 2019, there may be significant changes to be introduced in the coming years. The Council appears to be better placed than most of our neighbours to be able to adapt.

ADRIAN HARPER
HEAD OF ENGINEERING SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for Adrian Harper, extension 4523

REF: Adrian Harper Community Services 25.04.17

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 13

meeting date: TUESDAY, 12 MARCH 2019
title: PURCHASE OF SECOND HAND VEHICLE - EXEMPTION TO CONTRACT
PROCEDURE RULES
submitted by: JOHN HEAP – DIRECTOR OF COMMUNITY SERVICES
principal author: ADRIAN HARPER – HEAD OF ENGINEERING SERVICES

1 PURPOSE

1.1 To report of an approval to make an exemption to contract procedure rules.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – To sustain a strong and prosperous Ribble Valley.
- Corporate Priorities – To ensure best use of council resources in the provision of refuse vehicles.

2 BACKGROUND

2.1 The approved Capital Programme for 2019/2020 included for the purchase of a second hand refuse collection vehicle to replace the paper collection vehicle VU06 TKN. This is a second hand vehicle which has been used for the last 5years and has proven to be good value for money.

3 ISSUES

3.1 The market for second hand vehicles is very small and as such they do not show up very often and when they do they are purchased quickly. Normally when a new vehicle is being purchased Contract Procedure Rules dictate that a procurement exercise is entered into resulting in a number of tenders being submitted. When purchasing second hand there would only normally one supplier that would have a suitable vehicle so the normal procedure could not be followed.

3.2 A suitable vehicle was found and therefore an application was made for an exemption to normal contract procedure rules under CPR5 to allow the Council to purchase the vehicle. The application was approved by The Director of Finance and the Head of Legal as per standing orders.

4 RISK ASSESSMENTS

4.1 The content of this report may have the following implications:

- Resources – Second hand paper collection vehicles have been used previously and have been found to be a good use of resources.
- Political – The report shows the Council to be making the best use of its finances

- Reputation – The procedure should only enhance the reputation of the Council.
- Equality & Diversity – The scheme implemented throughout the boroughs' car parks.

5 **CONCLUSION**

- 5.1 An order has been placed for a 2013 Dennis Elite 2, 6x2 rear steer Narrow Chassis with OL19N Body open back from Dennis Eagle, Manchester. A new CCTV system is being provided as per the Council's requirements.

ADRIAN HARPER
HEAD OF ENGINEERING SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for Adrian Harper, extension 4523

REF: Adrian Harper Community Services 25.04.17

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No. 14

meeting date: 12 MARCH 2019
title: GENERAL REPORT
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: MARK BEVERIDGE, HEAD OF CULTURAL AND LEISURE SERVICES

1 PURPOSE

To inform on the leisure contribution for Longridge.

2 LONGRIDGE OFF-SITE CONTRIBUTION

The Council has been successful in obtaining an off-site leisure contribution from the developer at Dillworth Lane. A portion of this sum will be given to the Longridge Cricket Club to enable them to improve their cricket wicket provision. The Club has been successful at developing cricket for local residents, and this additional money will help to improve the facilities that are in great demand during the season.

Other contributions to be allocated as per the agreement with the developer are; improving play facilities at Kestor Lane, and improving the grass pitches at Mardale. The exact timing of these two items will be dependent on the success for the site and the sale of properties.

3 CONCLUSION

Developments of this, and other aspects within Community Services, will be reported to future meetings.

MARK BEVERIDGE
HEAD OF CULTURAL AND LEISURE SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information, please contact Mark Beveridge 01200 414479

Ref: Community Services 12.3.19 / Mark Beveridge / IW