

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 9

meeting date: 30 OCTOBER 2018
 title: CAPITAL PROGRAMME REVIEW AND NEW BIDS
 submitted by: DIRECTOR OF RESOURCES
 principal author: ANDREW COOK

1 PURPOSE

1.1 To recommend the proposed future five-year capital programme (2019/20 to 2023/24) for this Committee.

2 BACKGROUND

2.1 This report will review the schemes that were approved in to the capital programme in March 2018, for the financial years 2019/20 to 2022/23. Also, new bids received from Heads of Service for 2023/24 are presented for consideration. No bids have previously been requested for 2023/24.

2.2 In the same manner as previous years, all Heads of Service were asked to submit new capital bids.

3 REVIEW OF THE CAPITAL PROGRAMME 2019/20 TO 2022/23

3.1 For this Committee there were originally twenty five schemes approved for the financial years 2019/20 to 2022/23, totalling £3,301,240. These schemes are shown in Annex 1.

3.2 One bid has been submitted to increase the value of one scheme in 2019/20, based on an updated estimate. This is "BID 1: Replacement Gang Mower (rvbc 009)", which will increase the cost of the scheme by £1,000 in 2019/20 from £29,000 to £30,000. The detailed bid is shown in Annex 3.

3.3 The 2019/20 to 2022/23 approved capital programme for this Committee in the table below shows the proposed amendment, to reflect the updated bid for 2019/20 identified from this review. The proposed amendment is also included at Annex 1.

	2019/20 £	2020/21 £	2021/22 £	2022/23 £	TOTAL £
Previously Approved Capital Programme for Community Services Committee (Annex 1)	1,979,320	354,120	282,000	685,800	3,301,240
Replacement Gang Mower (rvbc 009) – 2019/20 updated bid (Annex 3)	1,000				1,000
Amended Capital Programme for Community Services Committee (Annex 1)	1,980,320	354,120	282,000	685,800	3,302,240

3.4 Please note, as a result of this review two schemes remain in the 2019/20 capital programme on a provisional basis at this stage.

3.5 Firstly, the Castle Keep Lime Repointing Works and Repairs scheme for £311,320 was included in the 2019/20 capital programme on the condition that external funding of £222,240 was secured to help fund the scheme. No external funding has been confirmed as available so far for this scheme. It is requested that the scheme still be considered as the works are required urgently on the Castle Keep to ensure it remains structurally sound and does not become a safety risk.

3.6 Secondly, the Installation of a Second Parking Deck on Chester Avenue Car Park scheme for £1,230,000 was included in the 2019/20 capital programme with a suggestion that external consultants were engaged to undertake a piece of work on car parking in Clitheroe to ensure the underlying need to invest in this infrastructure. The car parking study is being undertaken internally and the study is not yet complete.

3.7 If there is a requirement for additional parking, a detailed output specification and updated budget will be developed, with input from potential suppliers of car parking decks, to allow a final decision to be taken on whether to proceed with the scheme.

4 NEW CAPITAL BIDS FOR 2023/24

4.1 Heads of Service were also asked to put forward new bids for 2023/24. For this Committee, eleven new bids have been submitted for 2023/24, totalling £942,200. Please note, Heads of Service have requested that the following new scheme bids are approved in the capital programme for 2019/20, rather than 2023/24. For the purposes of this report these two bids are listed under 2023/24:

- BID 8: Edisford Car Park Extension Advanced Works – 2023/24 bid is £20,800 and this would reduce to £19,200 if included in the 2019/20 capital programme, the difference being anticipated price increases.
- BID 11: Automatic Access Barrier – Edisford River Bank – 2023/24 bid is £15,100 and this would reduce to £14,000 if included in the 2019/20 capital programme, again the difference being anticipated price increases.

4.2 A summary listing of the 2023/24 new scheme bids is shown in Annex 2 (including the two bids shown above) and detailed information for each new scheme bid is shown in Annex 3.

4.3 Members will be aware that a separate report is included elsewhere on the agenda regarding the Roefield Artificial Grass Pitch Proposal. That scheme is not included within the proposals on this report, but if the scheme is supported by members and further defined and developed, it will then be brought in line with the capital programme setting process.

4.4 Committee should therefore consider the new scheme bids. Members are also asked to put forward any capital bid suggestions and amendments that they may wish to make at this stage.

4.5 Please note that other committees will be receiving similar reports for the new scheme bids. Bids from all committees will finally be considered alongside each other by the Budget Working Group and Policy and Finance Committee.

5 APPROVED SCHEMES AND CAPITAL PROGRAMME BIDS FOR 2019/20 TO 2023/24

5.1 The table below provides a summary of the financial impact of the currently approved capital programme schemes and also those bids that have been received from Heads of Service for 2019/20 to 2023/24 (subject to approval).

2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £	TOTAL £
1,980,320	354,120	282,000	685,800	942,200	4,244,440

6 RISK ASSESSMENT

6.1 The approval of this report may have the following implications:

- Resources – The **updated bids** and **new bids** that have been submitted for this Committee would require funding of £943,200.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

7 CONCLUSION

7.1 There are currently twenty five schemes in the capital programme for this Committee for the period 2019/20 to 2022/23, totalling £3,302,240, including one updated bid of £1,000.

7.2 There have been eleven new capital scheme bids for 2023/24, totalling £942,200.

8 RECOMMENDED THAT COMMITTEE

8.1 Consider the proposed five-year capital programme for 2019/20 to 2023/24 above and agree any amendments they wish to make.

8.2 Recommend to Policy and Finance Committee a future five-year capital programme for this Committee's services.

SENIOR ACCOUNTANT
CM11-18/AC/AC
18 October 2018

DIRECTOR OF RESOURCES

For further background information please ask for Andrew Cook.

BACKGROUND PAPERS – None

Community Services Committee
Previously Approved Capital Programme and Updated Bids
Summary – 2019/20 to 2022/23

ANNEX 1

COMMUNITY SERVICES COMMITTEE	2019/20 £	2020/21 £	2021/22 £	2022/23 £	TOTAL £
Play Area Improvements	40,000	40,000	40,000	45,000	165,000
Replacement of Refuse Wheelie Bins	10,000	10,000	10,000	10,000	40,000
Castle Keep Lime Repointing Works and Repairs (Subject to External Funding)	311,320				311,320
Replacement of Clitheroe CCTV System	60,000				60,000
Replacement of Refuse Collection Vehicle VU60 HNX	227,000				227,000
Replacement of Paper Collection Vehicle VU06 TKN	50,000				50,000
Installation of a Second Parking Deck on Chester Avenue Car Park	1,230,000				1,230,000
Replacement Gang Mower (rvbc009)	29,000				29,000
Replacement Mini Tractor with Bucket for PN05 BYS	22,000				22,000
Replacement of Refuse Collection Vehicle VN12 KYK		232,000			232,000
Replacement of JCB Gravemaster Digger (rvbc005)		32,000			32,000
Replacement of Pickup Ford Ranger PK60 HKN		20,120			20,120
Replacement High Top Transit Van for PJ63 WUC		20,000			20,000
Replacement of Refuse Collection Vehicle VU62 HXK			232,000		232,000
Replacement of Refuse Iveco Tipper PO60 AYK				40,600	40,600
Replacement of Hustler Trimstar Mower x 2 (rvbc017 and rvbc018)				14,000	14,000
Replacement John Deere Mower 4x4 PE15 YVK				21,500	21,500
Replacement of John Deere Mower PN07 OWU				20,000	20,000
Ribblesdale Pool Filter and Pipework Replacement				44,000	44,000
Replacement Football Goals				15,000	15,000

Community Services Committee
Previously Approved Capital Programme and Updated Bids
Summary – 2019/20 to 2022/23

ANNEX 1

COMMUNITY SERVICES COMMITTEE	2019/20 £	2020/21 £	2021/22 £	2022/23 £	TOTAL £
Replacement of Refuse Collection Vehicle PK63 JZO				245,000	245,000
Replacement of High Top Transit Van PK06 HKA				20,000	20,000
Salthill Depot Garage – Supply and Install New Vehicle Brake Tester				61,900	61,900
Salthill Depot Garage – Replace roller shutter doors and rewire garage				25,000	25,000
Replacement of Pay and Display Machines				123,800	123,800
Previously Approved Capital Programme for Community Services Committee	1,979,320	354,120	282,000	685,800	3,301,240
BID 1: Replacement Gang Mower (rvbc 009) – 2019/20 updated bid (Annex 3)	1,000				1,000
Amended Capital Programme for Community Services Committee	1,980,320	354,120	282,000	685,800	3,302,240

Community Services Committee
Summary of New Capital Bids for 2023/24

Schemes	2023/24 £
BID 2: Roof Renewal and Upgrade to Parks Store Building in Castle Grounds	65,300
BID 3: Refurbishment of Bowling Green Café in Castle Grounds	48,000
BID 4: Longridge Depot "Ambulance" Shed Refurbishment	42,900
BID 5: Replacement of Refuse Collection Vehicle PK63 JZP	249,000
BID 6: Replacement of Refuse Wheelie Bins	11,000
BID 7: Replacement of Concrete Bays to Rear of Depot	25,600
BID 8: Edisford Car Park Extension Advanced Works <i>Requested that this be considered for 2019/20 at £19,200</i>	20,800
BID 9: Edisford Car Park Extension	398,500
BID 10: Play Area Improvements 2023/24	45,000
BID 11: Automatic Access Barrier – Edisford River Bank <i>Requested that this be considered for 2019/20 at £14,000</i>	15,100
BID 12: Replacement Kubota Mower PO15 HYJ	21,000
Total of 2023/24 New Bids for Community Services Committee	942,200

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 1: Replacement Gang Mower (rvbc 009) – **2019/20 UPDATED BID**
Service Area: Grounds Maintenance
Submitted by: Mark Beveridge

Brief Description of the Scheme:

This machine is already in the capital programme for replacement in 2019/20. However, a revised quote indicates that the current price allowed for in the capital budget is insufficient. **This bid allows for an increase of £1,000 on the capital sum (from £29,000 to £30,000) to cover the extra expected sum.**

This is the main grass cutting mower for the large open spaces across the Borough. It is intensively used through the growing period and there is no cost effective alternative for dealing with these large spaces. Small ride on machines used for more compact areas of grass on estates would not be suitable for spaces such as Edisford. This item is towed behind the large tractor and transported across the Borough.

Revenue Implications:

None identified.

Timescale for Completion:

This is a standard item and delivery from order is expected within 8 weeks.

Any Risks to Completion:

This is a standard item of plant available from suppliers, providing the budget is agreed then the order will be placed and delivery is around 8 weeks, this can vary depending upon the time of the year.

Capital Cost:

Cost Element	2019/20 £
Equipment / Materials	30,000
Total Capital Cost of Scheme	30,000

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 2:	Roof Renewal and Upgrade to Parks Store Building in Castle Grounds
Service Area:	Grounds Maintenance
Submitted by:	Adrian Harper

Brief Description of the Scheme:

The parks store building is located on castle hill at the rear of the stewards gallery and education suite. The building is mentioned in one of the Historic England listings for the site. Currently the roof covering is very dilapidated and has reached the end of its serviceable lifespan. The current roof covering is of modern concrete plain tiles which should not have been used on a period building such as this. Therefore in renewing the roof the new materials must be selected to bring the building back in line with its surroundings and what would have been used originally. The building is used for storage of high value machinery and equipment and needs to be water tight to protect the wider building fabric and ensure that the machinery/equipment is protected from degradation from water ingress and potential theft which would impact the service provided by the Parks Department and be costly to the tax payer. Further upgrades would be advisable, such as renewal of the electrical installation within the building as this does not meet current regulations. In addition to this there is no existing security or fire alarm in the building and provision of these would be a proactive step to bring it in-line with all other facilities.

Revenue Implications:

None identified.

Timescale for Completion:

It is anticipated that following mobilisation of the contractor that the project would be expected to take approximately 6-8 weeks to complete, during the summer months.

Any Risks to Completion:

Inclement weather conditions, advised for programming in summer months.

Capital Cost:

Cost Element	2023/24 £
Contractors	62,000
Equipment / Materials	2,600
Internal Staff Time	700
Total Capital Cost of Scheme	65,300

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 3:	Refurbishment of Bowling Green Café in Castle Grounds
Service Area:	Culture and Leisure
Submitted by:	Adrian Harper

Brief Description of the Scheme:

Following a period of non-use, the bowling green café building has sustained numerous acts of vandalism and been brought into a state of disrepair. All glazing has been damaged, a large portion of leadwork from the roof has been stolen and further damage incurred to the rainwater goods and other elements. It is proposed to carry out the necessary external works to bring the building back to its former glory and to rejuvenate the inside to enable the building to be brought back in to use, with the hope that this will discourage further acts of theft and vandalism. The lower ground floor of the building is currently occupied by a third party, and it is believed to be used on a very limited basis. If the ground floor and lower ground floor were to be combined back in to one unit, the scope for letting the property would be greatly increased and the potential revenue would be significant.

Revenue Implications:

Possibility of lost income, only if the café has been re-let before any works are undertaken.

Timescale for Completion:

12 weeks, during summer months.

Any Risks to Completion:

Extreme weather could have an adverse effect on any possible building works.

Capital Cost:

Cost Element	2023/24 £
Contractors	46,900
Internal Staff Time	700
Planning Fees / Building Regulations	400
Total Capital Cost of Scheme	48,000

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 4:	Longridge Depot “Ambulance” Shed Refurbishment
Service Area:	Longridge Depot
Submitted by:	Adrian Harper

Brief Description of the Scheme:

The "Ambulance" shed to the rear of the Longridge Depot Yard has fallen into a state of disrepair. The shed also has an asbestos roof and side panels. The shed is a good sized structure and has the potential to be used for storage of parks equipment and vehicles. In its current state the structure is unsuitable for this purpose and requires a substantial upgrade to carry out a number of identified works to bring the structure into a good state of repair. In order to upgrade the structure we intend to do the following works:

Chip off the existing render (this is dated and worn) then provide a new render finish in the same colour as the existing. Remove the entire asbestos roof and side panels and the existing downpipes. Upgrade the electrics and provide 2No Fused spurs for the roller-shutter doors and new LED lighting. Provide a new profiled roofing system with gable sections and new downpipes. New roller shutter doors 2No. Replace existing damaged gates with new gates to the yard area. The scheme will include a new linked alarm system to the Longridge Depot building and this system will also provide connection to a response provider for both buildings.

Revenue Implications:

Alarm Servicing - £420 per annum.

Timescale for Completion:

8 weeks, in the summer months.

Any Risks to Completion:

Extreme weather conditions, roofing work is best undertaken in the summer months.

Capital Cost:

Cost Element	2023/24 £
Contractors	41,100
Internal Staff Time	700
Planning Fees / Building Regulations	1,100
Total Capital Cost of Scheme	42,900

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 5:	Replacement of Refuse Collection Vehicle PK63 JZP
Service Area:	Refuse Collection
Submitted by:	Adrian Harper

Brief Description of the Scheme:

This bid is for the replacement of the existing vehicle PK63 JZP. This vehicle is currently 4 years old and in the year 2023/24 will be at the end of its useful economic life. It will be replaced with the currently preferred mid steer vehicle.

Revenue Implications:

None identified.

Timescale for Completion:

Tender August 2023, Order placed October 2023, Delivery March 2024.

Any Risks to Completion:

None identified.

Capital Cost:

Cost Element	2023/24 £
Equipment / Materials	249,000
Total Capital Cost of Scheme	249,000

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 6:	Replacement of Refuse Wheelie Bins
Service Area:	Refuse Collection
Submitted by:	Adrian Harper

Brief Description of the Scheme:

Although there is an annual revenue budget for replacing bins it is felt that there will be a need for an influx of bins to replace bins damaged due to age and fatigue.

The bid will cover a selection of sizes and colours.

The choice of the size of the bins will depend on any possible changes made due to the end of "cost share".

There are currently 26,300 properties receiving a 3 stream waste collection comprising 3 bins.

Revenue Implications:

None identified.

Timescale for Completion:

YPO tender, June 2023. Delivery after 12 weeks lead in.

Any Risks to Completion:

None identified.

Capital Cost:

Cost Element	2023/24 £
Equipment / Materials	11,000
Total Capital Cost of Scheme	11,000

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 7:	Replacement of Concrete Bays to Rear of Depot
Service Area:	Salthill Depot
Submitted by:	Adrian Harper

Brief Description of the Scheme:

The concrete bays (approx. 1,500sqm) behind the transfer sheds are the original bays constructed some 12 years ago. They form an area upon which all the depot vehicles drive and park. Unfortunately with their age, the weights and the manoeuvring of the vehicles the bays are breaking up and moving. Over time this could turn out to be dangerous to both staff and vehicles.

The scheme is to replace the concrete bays that are beyond repair and repair ones that are suitable to be repaired.

Revenue Implications:

None identified.

Timescale for Completion:

Tender and build 2023.

Any Risks to Completion:

The planning of the scheme will be important to leave enough space for the depot operation to continue whilst works are on-going.

Capital Cost:

Cost Element	2023/24 £
Contractors	24,300
Internal Staff Time	1,300
Total Capital Cost of Scheme	25,600

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 8:	Edisford Car Park Extension Advanced Works
Service Area:	Car Parks
Submitted by:	Adrian Harper

Brief Description of the Scheme:

It is requested that this capital bid be considered for 2019/20.

NOTE - The costings have been shown at 2023/24 levels but will reduce to £19,200 if included in the 2019/20 capital programme.

This bid covers the works necessary for the Edisford Car Park Extension to take place. The works to include further topographical survey, ground investigation works, design of car park, presumably tiered due to the levels, retaining walls for the tiers and contract procurement.

The extent of the works will depend upon knowing whether the development work requested under Bid 9 will take place and then sizing the car park to cater for the future requirements. Thus, the cost used in this bid at this stage is a best guess estimate.

Revenue Implications:

None identified.

Timescale for Completion:

If the works requested under Bid 9 are approved, then the advanced works under this Bid 8 for the car park scheme would need to be completed in 2019/20.

Any Risks to Completion:

None identified.

Capital Cost:

Cost Element	2023/24 £
Contractors	8,600
Internal Staff Time	12,200
Total Capital Cost of Scheme	20,800

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 9:	Edisford Car Park Extension
Service Area:	Car Parks
Submitted by:	Adrian Harper

Brief Description of the Scheme:

Presently there is a scheme being produced for new pitches being constructed at Edisford and a possible visitor centre being constructed by Ribble Rivers Trust, by the side of the river. This will generate more parking requirements to an already busy Edisford Car Park. This is a bid for the extension of the existing car park into the current pitch and putt area along and down to the proposed visitor centre. Access at this stage is expected to be via the existing car park. Whilst it is expected that the pitches will be built the visitor centre remains speculative.

There may also be a need to include electric charging as part of the planning approval. There is presently another bid submitted for the vehicular barrier allowing access to the river bank. If this scheme was approved it is likely that the access to the river bank would be via the car park extension and the barrier would be required here rather than the original location.

Therefore, this bid is included as a requirement but at this stage it is too early to give any detail and the cost used in this bid at this stage is a best guess estimate.

Revenue Implications:

Extra revenue costs to new section of car park – Unknown at this stage.

Extra parking income for new section of car park – Unknown at this stage.

Timescale for Completion:

To be confirmed.

Any Risks to Completion:

Uncertainty about complete development and its future parking requirements. Works will be fairly weather dependent due to the nature of the site.

Capital Cost:

Cost Element	2023/24 £
Contractors	388,700
Internal Staff Time	6,100
Planning Fees / Building Regulations	3,700
Total Capital Cost of Scheme	398,500

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 10: Play Area Improvements 2023/24

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

The Council operates 18 play areas. This budget provides for incremental improvements to these areas each year. It enabled Edisford and Longridge to be improved in the last year. In addition the capital is used to deal with ad hoc equipment replacement which arises annually. The play areas are well used, any injury arising from their use can result in potential insurance claims. The Council inspects on a monthly basis and the insurers annually. The Council as owner and operator has a Duty of Care to ensure the play areas are safe and replace, repair or remove worn out or broken equipment. Without this annual budget the play areas would quickly fall into disrepair and reach a point where equipment would need to be removed and eventually areas would be closed to users.

Revenue Implications:

None identified.

Timescale for Completion:

Completed within the financial year of approval unless work scheduled is affected by adverse weather.

Any Risks to Completion:

Only weather.

Capital Cost:

Cost Element	2023/24 £
Equipment / Materials	31,000
Internal Staff Time	14,000
Total Capital Cost of Scheme	45,000

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 11:	Automatic Access Barrier – Edisford River Bank
Service Area:	Grounds Maintenance
Submitted by:	Mark Beveridge

Brief Description of the Scheme:

It is requested that this capital bid be considered for 2019/20.

NOTE - The costings have been shown at 2023/24 levels but will reduce to £14,000 if included in the 2019/20 capital programme.

The access to the riverbank car park is currently via a gate which is unlocked using a RADAR key or one of the Council master keys. This presents an ongoing problem of the gate being left unlocked, allowing vehicles onto the riverbank area which should not be there and vehicles getting locked in after a key holder goes out through an open gate and locks it behind them. During the recent summer, there were over 40 cars parked on the grass on busy Sundays and Bank Holidays, creating a serious safety hazard for the families using the grass for picnics etc. It is proposed to replace the gate locked with a padlock, with an automatic barrier, linked to the CCTV room. This would be operated via a fob which would be issued by the Council to Blue Badge holders who applied for one, with a deposit payable for the fob. For disabled people who did not have a fob but wanted access, the link to CCTV would enable the staff to provide access for vehicles. This arrangement would ensure that access to the riverbank area was controlled and reduce the risk of a potentially fatal collision between a vehicle and a pedestrian. This barrier could be linked to an extension of the Edisford car park, if that were to be approved as part of a potential visitor centre scheme. However there is a real need to address the risk identified currently.

Revenue Implications:

Annual Maintenance - £1,000 per annum.

Timescale for Completion:

Within 6 months of placing an order.

Any Risks to Completion:

None, apart from weather.

Capital Cost:

Cost Element	2023/24 £
Contractors	3,100
Equipment / Materials	10,700
Internal Staff Time	1,300
Total Capital Cost of Scheme	15,100

Community Services Committee
2019/20 Updated Bids and 2023/24 New Bids

BID 12:	Replacement Kubota Mower PO15 HYJ
Service Area:	Grounds Maintenance
Submitted by:	Mark Beveridge

Brief Description of the Scheme:

This 2023/24 bid is based on the recent purchase of a similar machine in 2018/19 adjusted for inflation. It is a ride on mower for amenity areas and external contracts, purchased in 2015. By the time of renewal it will be over 7 years old. As with all machinery it is used intensively for the growing season which now extends from late March until early November. The industry norm for replacement of this type of machinery is 5 years. If the life of the mower were to be extended, previous experience has shown that the cost of repairs and hiring machines to gain a marginal life span does not represent value for money.

Revenue Implications:

None identified.

Timescale for Completion:

The machine would be sourced via competitive quotes and be purchased within the year the capital fund is applicable for replacement.

Any Risks to Completion:

Only significant variation in the value of sterling or new tariffs arising from leaving the EU, as the machine is an import.

Capital Cost:

Cost Element	2023/24 £
Equipment / Materials	21,000
Total Capital Cost of Scheme	21,000