

# RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **COMMUNITY SERVICES COMMITTEE** is at **6.30pm** on **TUESDAY, 9 JANUARY 2018** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (Copy for information to all other members of the Council)  
Directors  
Press

## AGENDA

### Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meetings held on 17 October 2017 – copy enclosed.
3. Declarations of Pecuniary and Non-Pecuniary Interests (if any).
4. Public participation (if any).

### DECISION ITEMS

- ✓ 5. Revised Revenue Budget 2017/18 – report of Director of Resources – copy enclosed.
- ✓ 6. Revised Capital Programme 2017/18 – report of Director of Resources – copy enclosed.
- ✓ 7. Original Revenue Budget 2018/19 – report of Director of Resources – copy enclosed.
- ✓ 8. Towneley Gardens, Longridge Update – report of Director of Community Services – copy enclosed.

- ✓ 9. Henthorn Road, Clitheroe Youth Shelter – report of Director of Community Services – copy enclosed.

INFORMATION ITEMS

- ✓ 10. General Report – report of Director of Community Services – copy enclosed.
- 11. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

- ✓ 12. Clitheroe Food Festival – report of Director of Community Services – copy enclosed.

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

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Agenda Item No 5

meeting date: 9 JANUARY 2018  
title: REVISED REVENUE BUDGET 2017/18  
submitted by: DIRECTOR OF RESOURCES  
principal author: AMY JOHNSON

### 1 PURPOSE

- 1.1 To agree a revised revenue budget for 2017/18 for this committee.

### 2 BACKGROUND

- 2.1 The original estimate for this current financial year was set in March 2017.
- 2.2 As members will be aware, there can be numerous variations to the budget that come to our attention as the year progresses, particularly through the budget monitoring process.
- 2.3 At this time of year we revise the estimates for the current financial year in order to predict the likely outturn. In essence the Revised Estimate is the council's latest forecast for the outturn on the current financial year's budget. This also assists us in preparing the original estimate for the coming financial year.

### 3 REVISING THE ORIGINAL ESTIMATE

- 3.1 Since the budget was originally set we now have the benefit of information from the outturn position for 2016/17 and the variances that were experienced in that financial year. Furthermore, as we have been monitoring our budgets during the year we can also use this information to inform the revised budget process.
- 3.2 The 2017/18 budget included provision for pay at 1.1% and price increases of 1.5%.
- 3.3 Whilst our committee income and expenditure may increase or decrease at the revised estimate items such as our budgeted core government funding and our council tax precept remain fixed. As a result, any compensating movement is within our earmarked reserves and general fund balances.
- 3.4 In addition to the use of data on past performance there have been detailed discussions with budget holders and heads of service on past service provision and future plans, playing an integral part in the budget setting process.
- 3.5 Furthermore, decisions and actions required as a result of committee meetings are incorporated in to the budget setting process, whilst financial implications would likely have already been identified as part of any committee decision.

- 3.6 As part of the setting of the revised estimate, this report is now presented to committee to seek comment and approval. Once approved by this committee, the revised estimate will be reported to Special Policy and Finance Committee.
- 3.7 The proposed revised estimate for this committee is now presented in the following section, with details of the movements that effect this revision being detailed at Annex 1. There are also details of the current actual position as at the end of November against the profiled Original Estimate and alongside the proposed Revised Estimate at Annex 2.
- 4 PROPOSED REVISED REVENUE BUDGET 2017/18
- 4.1 A comparison between the original and revised budgets for each cost centre is shown below, together with the associated movements in earmarked reserves.

Cost Centre and Description	Original Estimate 2017/18	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2017/18
ARTDV: Art Development	32,910	350		290		33,550
BUSSH: Bus Shelters	18,640	-2,000		200		16,840
CARVN: Caravan Site	-8,130		-170			-8,300
CCTEL: Closed Circuit Television	121,050	6,500	-1,070	40		126,520
CLFFS: Clitheroe Food Festival 2017	0	8,180				8,180
COMMD: Community Services Department	0	12,020		-12,020		0
CPADM: Car Parks	-124,290	3,180	-19,960	-630		-141,700
CPVEH: Car Parks Vehicles	0	100	-100			0
CRIME: Crime and Disorder	52,020	-5,800	-10,000	50		36,270
CULTG: Culture Grants	6,900	-3,400		-680		2,820
CULVT: Culverts & Water Courses	17,260	-550		250		16,960
DRAIN: Private Drains	1,370		-210	20		1,180
EALLW: Edisford All Weather Pitch	19,020	330	500	-830	4,120	23,140
EDPIC: Edisford Picnic Area	-10,380	1,580	300	30		-8,470

Cost Centre and Description	Original Estimate 2017/18	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2017/18
EVEHA: Works Administration Vehicles	0	-1,740	1,740		0	0
EXREF: Exercise Referral Scheme	26,970	670	940	1,450		30,030
GMVEH: Grounds Maintenance Vehicles	0	270	-270		0	0
GRSRC: Grants & Subscriptions - Community	2,690			-150		2,540
HWREP: Highway Repairs	25,660			560		26,220
LDEPO: Longridge Depot	0	-930	1,010	-210	130	0
LITTR: Litter Bins	21,720			-3,590		18,130
MCAFE: Museum Cafe	19,140	-340	-2,970	1,000	2,210	19,040
MUSEM: Castle Museum	262,450	-9,980	14,380	-910	11,520	277,460
PAPER: Waste Paper and Card Collection	130,390	-13,490	0	-1,520	-4,800	110,580
PCADM: Public Conveniences	177,430	4,970	-3,030	-2,210	6,220	183,380
PKADM: Grounds Maintenance	0	4,750	-1,300	-3,450		0
PLANT: Plant	0	1,930	-1,930			0
PLATG: Platform Gallery and Visitor Information	132,140	-1,980	6,120	2,740	80	139,100
RCOLL: Refuse Collection	1,089,990	38,320	-23,590	450	4,790	1,109,960
RECU: Recreation Grants	36,310	19,250		-550		55,010
RIVBK: Riverbank Protection	2,510					2,510
ROEBN: Roefield Barn	-370		-10			-380
RPBIN: Chargeable Replacement Waste Bins	0	6,250	-24,880			-18,630
RPOOL: Ribblesdale Pool	308,390	8,900	52,170	580	7,150	377,190

<b>Cost Centre and Description</b>	<b>Original Estimate 2017/18</b>	<b>Movement in Expenditure</b>	<b>Movement in Income</b>	<b>Movement in Support Services</b>	<b>Movement in Capital Charges</b>	<b>Revised Estimate 2017/18</b>
RVPRK: Ribble Valley Parks	478,140	-3,730	3,620	1,470	1,500	481,000
SDEPO: Salthill Depot	0	6,780	-11,570	4,390	400	0
SEATS: Roadside Seats	5,170			-10		5,160
SIGNS: Street Nameplates & Signs	51,840	70	-20	-1,860		50,030
SPODV: Sports Development	78,950	-470	-1,080	1,130		78,530
SPOGR: Sports Grants	7,510	-350		-640		6,520
STCLE: Street Cleansing	340,310	4,870	3,910	-3,140		345,950
TFRST: Waste Transfer Station	81,370	4,430		-410	10	85,400
TRREF: Trade Refuse	-72,400	75,760	-66,760	-3,410		-66,810
TWOWR: Two Way Radio	0	-130	130			0
VEHCL: Vehicle Workshop	0	1,500	-2,850	1,350		0
WKSAD: Works Administration	0	1,430	500	-1,690	-240	0
XMASL: Xmas Lights & RV in Bloom	3,290	840		400		4,530
<b>Grand Total</b>	<b>3,335,970</b>	<b>168,340</b>	<b>-86,450</b>	<b>-21,510</b>	<b>33,090</b>	<b>3,429,440</b>
<b>Associated Movements in Earmarked Reserves</b>						
CPBAL/H330 Capital Reserve	0	14,540				14,540
COBAL/H285 Vehicle & Plant Renewals Fund	46,000					46,000
COBAL/H329 Community Safety	-13,520	15,020				1,500
COBAL/H210 Local Recreation Grants	0	-20,090				-20,090
COBAL/H282 Exercise Referral	0	-250				-250

<b>Cost Centre and Description</b>	<b>Original Estimate 2017/18</b>	<b>Movement in Expenditure</b>	<b>Movement in Income</b>	<b>Movement in Support Services</b>	<b>Movement in Capital Charges</b>	<b>Revised Estimate 2017/18</b>
COBAL/H283 Clitheroe Food Festival	0	-8,180				-8,180
COBAL/H333 Refuse Collection	0		20,480			20,480
<b>Net after Movements in Earmarked Reserves</b>	<b>3,368,450</b>	<b>169,380</b>	<b>-65,970</b>	<b>-21,510</b>	<b>33,090</b>	<b>3,483,440</b>

- 4.2 The difference between the revised and original estimate is an increase in net expenditure of £93,470 or a increase in net expenditure of £114,990 after allowing for movements on earmarked reserves.

6 KEY MOVEMENTS FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE

6.1 Within the proposed Revised Estimate there are a number of substantial movements, and these are summarised in the table below. A more detailed analysis of the movements is provided at Annex 1.

Description	Variance Original Estimate 2017/18 to DRAFT Revised Estimate 2017/18
<p><b>COMMD: Community Services</b> Increased salary, national insurance and superannuation costs as the allowance for staff turnover budgeted for in the original estimate has not fully materialised.</p>	22,640
<p><b>MUSEM: Museum</b> Reduced estimated income from general admissions (£8,240), sale of goods (£3,790) and event hire (£1,610), which follows a trend over the past few years.</p>	13,640
<p><b>RECU: Recreation and Culture Grants</b> Grants awarded in excess of current year budget. To be funded by monies set aside in an earmarked reserve.</p>	19,250
<p><b>RPBIN: Replacement Bins</b> Income received from the sale of householder bins (£24,880) offset by expenditure incurred in the purchase of the bins (£6,250). The balance to be transferred to an earmarked reserve to fund the future replacement of household bins.</p>	-18,630
<p><b>TRREF: Trade Refuse</b> Increased estimated tipping charges based upon the increased tonnages collected from trade waste customers. This is due to a growth in the customer base.</p>	60,300
<p><b>TRREF: Trade Refuse</b> Additional income generated from trade customers due to a growth in the customer base.</p>	-64,640
<p><b>CRIME: Crime and Disorder</b> Grant to be received from the Police and Crime Commissioner which was not confirmed when the original estimate was prepared.</p>	-10,000



Description	Variance Original Estimate 2017/18 to DRAFT Revised Estimate 2017/18
<b>VARIOUS: Car Parks</b> Increased estimated income due to an increase in usage seen in year.	-10,910
<b>RPOOL: Ribblesdale Pool</b> Increased expenditure on temporary staff to cover for vacancies in pool attendants and swimming instructors.	15,760
<b>RPOOL: Ribblesdale Pool</b> Staff vacancy in the position of a full time swimming instructor.	-25,210
<b>RPOOL: Ribblesdale Pool</b> Difficulties in replacing the vacant swimming teacher as mentioned above has resulted in an external provider being employed to carry out swimming lessons.	15,880
<b>RPOOL: Ribblesdale Pool</b> The full programme of swimming lessons has not been offered for the period April - December 2017 due to vacancies in the position of a swimming teacher and staff sickness. The full programme will be offered from January 2018.	40,390
<b>RPOOL: Ribblesdale Pool</b> Reduction in estimated income for the year from adult (£6,250) and junior (£6,060) admissions.	12,310

## 7 CONCLUSION

7.1 The difference between the revised and original estimate is an increase in net expenditure of £114,990 after allowing for transfers to and from earmarked reserves.

## 8 RISK ASSESSMENT

8.1 The approval of this report may have the following implications

- Resources: approval of the revised estimate would see an increase in net
- Technical, Environmental and Legal: none identified
- Political: none identified
- Reputation: sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the

9 RECOMMENDED THAT COMMITTEE

9.1 Agree the revenue revised estimate for 2017/18.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM1-18/AJ/AC

15 December 2017

For further background information please ask for Amy Johnson

BACKGROUND PAPERS - None

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>BUSSH: Bus Shelters</i></b>					
Reduction in purchase of equipment budget due to bus shelters being repaired rather than replacements purchased. Monies vired to refuse collection vehicles to help fund repair costs on that service instead.	-2,000				
<b>Total Bus Shelters</b>					<b>-2,000</b>
<b><i>CCTEL: Closed Circuit Television</i></b>					
Increased contract costs relating to the monitoring of the CCTV office by an external provider. The new contract commenced December 2016.	6,620				
Increased recharges to car parks for the provision of CCTV monitoring due to an increase in expenditure within this service area.		-1,070			
<b>Total Closed Circuit Television</b>					<b>5,550</b>
<b><i>COMMD: Community Services Department</i></b>					
Increased salary, national insurance and superannuation costs based upon the estimated 4% staff turnover as budgeted for in the original estimate not fully materialising on this service to date	22,640				
Reduced lump sum superannuation payable as payment is now made upfront annually (previously monthly) resulting in a discounted amount payable.	-5,780				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increased estimated expenditure on mileage claims based upon the value of claims to date.	1,310				
Reduction in lease car payments due to the lease on one car being extended, resulting in a lower lease cost.	-1,400				
Increased support service recharges, mainly from Council Offices and IT Services, offset in part by a reduction in recharge from Contact Centre due to a reassessment of time allocations.			2,150		
Increased level of recharges from this service to other service areas due to an increase in expenditure within this service area.			-14,170		
<b>Total Community Services Department</b>					<b>4,750</b>
<b>VARIOUS: Car Parks</b>					
Reduction in repairs and maintenance expenditure due to responsibility for Downham Car park being passed back to the Downham Estate.	-1,340				
Reduced estimated expenditure on ground rent payable at Church Walk car park due to a recalculation of backdated rent due.	-3,930				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increase in business rates payable across the car parks to reflect the actual bills received.	4,540				
Budget brought in for credit/debit card fees payable due to 'pay by phone' functionality. This is offset by income received.	2,870				
Reduced grounds maintenance recharge due to a reassessment of estimated time to be spent by the grounds maintenance team at the car parks.	-2,610				
Increased estimated income due to an increase in usage.		-10,910			
Increased estimated income from the sale of car parking permits due to increased demand.		-4,800			
Increased estimated income from car park fines based upon income received to date.		-4,290			
<b>Total Car Parks</b>					<b>-20,470</b>

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>CLFFS: Clitheroe Food Festival 2017</b>					
A reduction in sponsorship income received along with increasing costs, particularly around security and traffic management. To be funded by monies set aside in an earmarked reserve from surpluses made on previous years festivals to cover such eventualities.	8,180				
<b>Total Clitheroe Food Festival 2017</b>					8,180
<b>CRIME: Crime and Disorder</b>					
Reduced estimated expenditure on promotional activities based upon schemes planned.	-5,020				
Grant to be received from the Police and Crime Commissioner which was not confirmed when the original estimate was prepared.		-10,000			
<b>Total Crime and Disorder</b>					-15,020
<b>CULTG: Culture Grants</b>					
Grants approved are lower than originally budgeted for.	-3,400				
<b>Total Culture Grants</b>					-3,400

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>EALLW: Edisford All Weather Pitch</i></b>					
Increased depreciation charge due to a revaluation of assets.			4,120		
<b>Total Edisford All Weather Pitch</b>					<b>4,120</b>
<b><i>EDPIC: Edisford Picnic Area</i></b>					
Increased grounds maintenance charge based upon estimated time to be spent at the picnic area.	1,580				
<b>Total Edisford Picnic Area</b>					<b>1,580</b>
<b><i>EXREF: Exercise Referral</i></b>					
Increase in support services, mainly Community Services, Financial Services and Organisation & Member Development Services due to a reassessment of time allocations within those service areas.			1,450		
<b>Total Exercise Referral</b>					<b>1,450</b>
<b><i>LDEPO: Longridge Depot</i></b>					
Reduced estimated expenditure on building repairs and maintenance based upon an assessment of repair demands.	-840				
Lower recharges to other service areas following a reduction in expenditure within this service area.		1,010			
<b>Total Longridge Depot</b>					<b>170</b>

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>LITTR: Litter Bins</b>					
Reduced recharge from Community Services due to a reassessment of time allocations within that service area.			-3,590		
<b>Total Litter Bins</b>					<b>-3,590</b>
<b>MCAFE: Museum Cafe</b>					
Increased support service recharges, in particular from Financial Services due to a reassessment of time allocations within that service area.	1,000				
Increased depreciation charge due to a revaluation of assets.			2,210		
Increased estimated income from the catering concession due to the level of turnover being generated. The council receives 5% of the net turnover.		-2,970			
<b>Total Museum Cafe</b>					<b>240</b>
<b>MUSEM: Clitheroe Castle Museum</b>					
Reduced estimated electricity costs as the estimated 15% increase factored into the original estimate did not materialise.	-2,690				



**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

**ANNEX 1**

	<b>MOVEMENT IN EXPENDITURE £</b>	<b>MOVEMENT IN INCOME £</b>	<b>MOVEMENT IN CAPITAL £</b>	<b>MOVEMENT IN SUPPORT SERVICES £</b>	<b>TOTAL MOVEMENT £</b>
Reduction in estimated curatorial charges payable to Lancashire County Council based upon previous years spend.	-5,680				
Reduced estimated income from admissions to the Museum (£8,240), sale of goods (£3,790) and event hire (£1,610) based upon previous years' income.		13,640			
Increased depreciation charge due to a revaluation of assets.				11,520	
<b>Total Clitheroe Castle Museum</b>					<b>16,790</b>
<b>PAPER: Paper Collection</b>					
Reduction in loaders salary costs, in particular NI costs.	-2,740				
Reduced transport costs due to monies being vired to refuse collection vehicles to fund repair demands.	-10,200				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Income received from the sale of paper is paid to LCC under the Cost Sharing Agreement. It is estimated that the income received, and therefore payment made, will be lower than originally budgeted due to falling paper market prices.	-37,920				
Reduced support service recharges, in particular from Community Services due to a reassessment of time allocations within that service area.				-1,520	
Reduced estimated income from the sale of paper due to fluctuating prices within the paper market.		37,920			
<b>Total Paper Collection</b>					<b>-14,460</b>
<b>VARIOUS: Public Conveniences</b>					
Reduction in the wages overtime budget based on the estimated hours to be worked.	-1,490				
Increased business rates payable, mainly as a result of Sabden Toilets being revalued.	1,500				
Reduced support service recharges, in particular from Community Services due to a reassessment of time allocations within that service area.			-2,220		

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reimbursement from the insurance company following a claim made for vandalism at Castle Field Toilets.		-3,140			
Reduction in oncosts to be recovered as a result of a reduction to the overtime budget.		3,280			
<b>Total Public Conveniences</b>					<b>-2,070</b>
<b>PKADM: Grounds Maintenance</b>					
Reduced estimated expenditure on superannuation (salaries) as one employee has opted out of the superannuation scheme.	-2,780				
Increased expenditure on wages, superannuation & national insurance due to the allowance for staff turnover factored into the original estimate not fully materialising.	5,390				
Reduced lump sum superannuation payable as payment is now made upfront annually (previously monthly) resulting in a discounted amount payable.	-2,000				
Higher recharge from Salthill Depot due to increased estimated expenditure within that service area.	5,670				
Reduced support service recharges, in particular from Community Services and Chief Executives due to a reassessment of time allocations within those service areas.				-3,450	

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Income from the sale of a ride on mower replaced through the 2017/18 Capital Programme. The proceeds will be transferred to an earmarked reserve to help fund future years capital programme.		-5,200			
Reduction in oncosts to be recovered due to a reduction in estimated expenditure within this service area.		5,350			
<b>Total Grounds Maintenance</b>					<b>2,980</b>
<b><i>PLATG: Platform Gallery and Visitor Information Centre</i></b>					
Reduction in estimated expenditure on promotional activities. This will partly offset the reduction in estimated commission (see below).	-2,200				
Increased support service recharges, in particular from Community Services, Financial Services, Revenue Services and Organisation & Member Development Services due to a reassessment of time allocations within those service areas.				2,740	
Reduced estimated income from commission generated through the sale of goods. This is based upon income generated to date and estimated future commission to be generated.		6,270			
<b>Total Platform Gallery and Visitor Information Centre</b>					<b>6,810</b>

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>RCOLL: Refuse Collection</i></b>					
Increased estimated expenditure on temporary staff. This is as a result of works administration staff helping to carry out special collections.	6,000				
After the approval of the original estimate, it was agreed to change a loader role to a driver role. The net impact of these movements on this service for the revised estimate is the loader budgets decreasing by £15,400 and the driver budgets on this service increasing by £20,320.	4,920				
Increased estimated expenditure on Agency Staff to cover for staff sickness.	8,360				
Reduced lump sum superannuation payable as payment is now made upfront annually (previously monthly) resulting in a discounted amount payable.	-4,020				
Higher recharge from Salthill Depot due to increased estimated expenditure within that service area.	8,290				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

**ANNEX 1**

	<b>MOVEMENT IN EXPENDITURE £</b>	<b>MOVEMENT IN INCOME £</b>	<b>MOVEMENT IN CAPITAL £</b>	<b>MOVEMENT IN SUPPORT SERVICES £</b>	<b>TOTAL MOVEMENT £</b>
<p>Increased estimated transport costs due to repair demands on the refuse vehicles. Expenditure funded by virements from other cost centres.</p> <p>However, there continues to be increasing levels of expenditure in this area which is separately being addressed.</p>	19,470				
<p>Estimated expenditure on publicity/promotional activities lower than budgeted due to a move from issuing bin collection calendars to instead issuing bin collection stickers. These monies vired to the Waste Transfer Station to cover WAMITAB consultancy costs and also refuse collection vehicles to pay for repair demands.</p>	-4,000				
<p>Income from an insurance claim for salary costs.</p>		-7,630			
<p>Income from the sale of a refuse vehicle replaced through the 2017/18 Capital Programme. Proceeds to be transferred to an earmarked reserve to fund future years capital programme.</p>		-5,000			

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increased estimated income from household and commercial special collections (-£4,980) offset in part by a reduction in estimated income from the sale of mild steel (£1,800) based upon quantities collected.		-3,180			
Income from the bin hire scheme now coded to Trade Refuse. The budget has therefore been moved accordingly.		2,010			
Increased recharges to Trade Refuse, Street Cleansing and Clitheroe Markets based upon additional expenditure incurred within this service area.		-9,740			
<b>Total Refuse Collection</b>					<b>9,480</b>
<b>VARIOUS: Refuse Collection Vehicles</b>					
Increased estimated expenditure on vehicle repairs. Monies vired from Bus Shelters and Refuse Collection.	5,000				
Lower insurance premiums than estimated. Budget based on the actual annual premium.	-1,100				
Increased transfer of vehicle costs based upon the increase in expenditure as mentioned above.		-9,260			
<b>Total Refuse Collection Vehicles</b>					<b>-5,360</b>

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>RECU: Recreation Grants</i></b>					
Grants awarded higher than budgeted. To be funded from monies set aside in an earmarked reserve from underspends on previous years grant allocations .	19,250				
<b>Total Recreation Grants</b>					<b>19,250</b>
<b><i>RPBIN: Replacement Bins</i></b>					
Estimated expenditure on the purchase of household bins. Offset by income received from the sale of these bins (see below) and the surplus transferred to an earmarked reserve to fund the future replacement of household bins.	6,250				
Income received from the sale of household bins. Offset by expenditure incurred in the purchase of bins (see above). The surplus is transferred to an earmarked reserve to fund the future replacement of household bins.		-24,880			
<b>Total Replacement Bins</b>					<b>-18,630</b>
<b><i>RPOOL: Ribblesdale Pool</i></b>					
Increased salary costs as the allowance for staff turnover budgeted for in the original estimate has not materialised.	4,710				



**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

**ANNEX 1**

	<b>MOVEMENT IN EXPENDITURE £</b>	<b>MOVEMENT IN INCOME £</b>	<b>MOVEMENT IN CAPITAL £</b>	<b>MOVEMENT IN SUPPORT SERVICES £</b>	<b>TOTAL MOVEMENT £</b>
Increased estimated expenditure on temporary staff to cover for vacancies in pool attendants and swimming instructors.	15,760				
Reduced estimated expenditure on swimming instructors due to a full time position being vacant since June 2017. Due to difficulties in recruitment external providers are to be used to help provide swimming instruction for lessons.	-25,210				
Reduced lump sum superannuation payable as payment is now made upfront annually (previously monthly) resulting in a discounted amount payable.	-2,410				
Increased repairs and maintenance budget based upon repair demands. Monies moved from a repairs and maintenance budget within another service area.	4,400				
Reduced utility costs, in particular electricity (£2,620) based upon current usage.	-2,870				
Increased consultants expenditure as an external provider is being used to help provide swimming lessons (as detailed above).	15,880				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Line rental currently not being charge for credit/debit card payments. A charge will be introduced April 2018.	-1,410				
Higher depreciation charge due to a revaluation of assest in March 2017.			7,150		
Reduced estimated income from swimming lessons due to a vacancy in the position of a full time swimming teacher. An external provider has been contracted to help with the provision but for the period September - December 2017 lessons were not being held on a Saturday morning and also only one teacher provided lessons on a Friday evening (previously 2 teachers). The full lesson progamme will be in place from January 2018.		40,390			
Reduced estimated income for the year from adult (£6,250) and junior (£6,060) admissions.		12,310			
<b>Total Ribblesdale Pool</b>					<b>68,700</b>

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>RVPRK: Ribble Valley Parks</i></b>					
Budget introduced for works to be carried out on open spaces at Calderstones Park and Primrose Lodge. Offset by commuted sums received for this purpose (see below).	5,000				
Reduced recharge from works administration based upon an estimate of time to be spent by the toilet cleaners cleaning the football changing rooms.	-8,660				
Increased recharges, mainly from Community Services due to a reassessment of time allocations.			1,470		
Increased depreciation charge due to a revaluation of assets in March 2017.				1,500	
Committed sum monies brought into the budget to offset estimated expenditure on Calderstones Park and Primrose Lodge (see above).		-5,000			
Reduced estimated income from land rents based on income received to date. Also Clitheroe Brass Band have significantly reduced the number of concerts to be held.		7,400			
<b>Total Ribble Valley Parks</b>					<b>1,710</b>

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>SDEPO: Salthill Depot</i></b>					
Increased estimated expenditure on metered water due to a leak on the vehicle wash. A claim has been made to reclaim some of the cost however it is uncertain as to the amount to be refunded (if any).	5,250				
Increased recharges, mainly from Community Services and Organisation and Member Development Services due to a reassessment of time allocations.				4,390	
Reduced estimated recovery through stores oncosts based upon the value of issues issued - notably vehicle fuel.		9,290			
Increased estimated recharges to other service areas due to higher estimated expenditure within this service area.		-20,910			
<b>Total Salthill Depot</b>					<b>-1,980</b>
<b><i>SIGNS: Street Nameplates and Signs</i></b>					
Reduction in support service charges, mainly Community Services due to a reassessment of time allocations.			-1,860		
<b>Total Street Nameplates and Signs</b>					<b>-1,860</b>
<b><i>SPODV: Sports Development</i></b>					
Expenditure incurred in the publication of the Summer Activities Booklet. Offset by income received (see below)	1,090				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reimbursement to The Grand for insurance premium at the Skatepark - lower than originally budgeted.	-1,560				
Increase in support service charges, mainly Community Services due to a reassessment of time allocations.				1,130	
Income received from adverts sold in the Summer Activities Booklet. Offset by expenditure incurred in the publication of the booklet (see above).		-1080			
<b>Total Sports Development</b>					<b>-420</b>
<b>STCLE: Amenity Cleansing</b>					
Increased estimated employee costs (salary, overtime, NI & superannuation) as the allowance in the original estimate for staff turnover has not fully materialised.	2,400				
Increased recharges from Salthill Depot (£1,800) and Refuse Collection (£1,280) due to increased expenditure within those service areas.	3,080				
Increased expenditure on road sweeping. Reimbursed by monies received from LCC.	2,030				
Reduced support service recharges, mainly from Financial Services following a reassessment of time allocations within those service areas.			-3,140		
<b>Total Amenity Cleansing</b>					<b>4,370</b>

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>TFRST: Transfer Station</i></b>					
The council does not currently have an employee who is WAMITAB qualified so a consultant is currently being hired to be our WAMITAB qualified representative. Two employees are currently training for the WAMITAB qualification. Monies have been vired from Refuse Collection to help fund this expenditure in the meantime.	3,000				
<b><i>Total Transfer Station</i></b>					<b>3,000</b>
<b><i>TRREF: Trade Refuse</i></b>					
Higher recharge from Refuse Collection due to increased tonnages collected following an increase in the customer base.	7,870				
Expenditure on the purchase of trade bins. Offset by income received from the bin hire scheme and also trade waste customers.	7,090				
Increase in estimated tipping charges due to greater tonnages collected following the growth in the customer base. Offset in full by additional income generated (see below).	60,300				
Reduction in support services recharges, mainly from Chief Executives, following a reassessment of time allocations.			-3,410		

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reduction in the sale of trade refuse stickers to charitable customers. May be in part due to an increase in customers partaking in the 'bin hire' scheme - see below		2,470			
Increased income from commercial trade customers following an increase in the customer base.		-64,640			
Income from bin hire scheme now coded to Trade Refuse (previously coded to Refuse Collection). Income to be transferred to an earmarked reserve to offset expenditure incurred in the purchase of bins for the scheme.		-4,200			
<b>Total Trade Refuse</b>					<b>5,480</b>
<b>UPACT: Up and Active</b>					
Additional salary costs as a post of a part time Healthy Lifestyles Officer has been changed into a full time position. Expenditure fully reimbursed by Pendle Leisure Trust.	8,570				
Reduced estimated expenditure on mileage allowances based upon mileage incurred to date.	-1,170				
Purchase of equipment budget - fully reimbursed by Pendle Leisure Trust.	1,000				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Additional income from Pendle Leisure Trust to offset expenditure detailed above.		-10,430			
<b>Total Up and Active</b>					<b>-2,030</b>
<b>VEHCL: Vehicle Workshop</b>					
Increased wages costs as the allowance for staff turnover as built into the original estimate has not fully materialised.	1,390				
Increased support service recharges, mainly from Community Services following a reassessment of time allocations within service areas.				1,350	
Increased recharge to other service areas due to increased costs within this service area.		-3,000			
<b>Total Vehicle Workshop</b>					<b>-260</b>
<b>WKSAD: Works Administration</b>					
Increased wages costs as the allowance for staff turnover as built into the original estimate has not fully materialised.	1,470				



**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Higher recharge from Salthill Depot due to increased estimated expenditure within that service area.	2,140				
Reduced support service recharges, mainly from Financial Services following a reassessment of time allocations within service areas.				1,690	
Depreciation previously charged to Works Administration now recharged directly to the vehicle. The charge will now instead be included within the 'Use of Transport' charge made to this service.			- 2,400		
Income received from the sale of a vehicle replaced through the 2017/18 Capital Programme. To be set aside in an earmarked reserve to fund future years capital programme.		-1,100			
Lower estimated oncosts to be recovered based upon a reduction in estimated spend within this service area.		2,040			
<b>Total Works Administration</b>					<b>3,840</b>
<b>Other</b>					<b>16,570</b>
<b>Sub-Total</b>					<b>93,470</b>

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>MOVEMENT IN EARMARKED RESERVES</b>					
<b>CPBAL/H330: Capital</b>  Income from the sale of a ride on mower (£5,200), revenue contribution to the capital reserve for the replacement ride on mower (£1,450), sale of works admin vehicle (£1,100), sale of refuse collection vehicle (£5,000) and and a revenue contribution to the capital reserve for upgrade to car park machines (£1,790)		14,540			
<b>COBAL/H333: Refuse Collection</b>  Net income generated from the sale of householder bins (£18,630), income from the bin hire scheme (£4,200) offset in part be expenditure incurred in the purchase of trade bins for use in the bin hire scheme (£2,350).		20,480			
<b>COBAL/H329: Community Safety</b>  To fund Community Safety projects.	15,020				
<b>COBAL/H210: Recreation, Culture and Sports Grants</b>  Grants awarded under recreation and culture (£19,250) and Chirstmas Lights (£840) higher than budgeted.	-20,090				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2017/18**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>COBAL/H282: Exercise Referral</b>					
Grant monies for Active East and Best Foot Forward projects received in previous years.	-250				
<b>COBAL/H283: Clitheroe Food Festival</b>					
To fund the deficit generated by the 2017 Clitheroe Food Festival. Mainly as a result of a reduction in sponsorship income and increased security and traffic management costs.	-8,180				
<b>Total Movement in transfers to/from Earmarked Reserves</b>	<b>-13,500</b>	<b>35,020</b>	<b>0</b>	<b>0</b>	<b>21,520</b>
<b>Total Movement</b>					<b>114,990</b>

## ACTUAL TO DATE WITH ORIGINAL ESTIMATE AND PROPOSED REVISED ESTIMATE

Cost Centre	Description	Original Estimate to End November	Actual and Commitments to End November	Full Year Original Estimate	Proposed Revised Estimate
ARTDV	Art Development	15,970	7,000	32,910	33,550
BUSSE	Bus Shelters	5,257	1,073	18,640	16,840
CARVN	Caravan Site	0	-209	-8,130	-8,300
CCTEL	Closed Circuit Television	60,504	64,704	121,050	126,520
COMMD	Community Services	700,996	698,095	0	0
CPADM	Car Parks	-152,086	-161,548	-124,290	-141,700
CPVEH	Car Park Vehicles	3,998	5,906	0	0
CLFFS	Clitheroe Food Festival 2017	0	8,177	0	8,180
CRIME	Crime & Disorder	22,706	16,090	52,020	36,270
CULTG	Culture Grants	4,200	800	6,900	2,820
CULVT	Culverts & Watercourses	2,368	1,365	17,260	16,960
DRAIN	Private Drains	-140	-308	1,370	1,180
EALLW	All Weather Pitch	-12,155	-20,907	19,020	23,140
EDPIC	Edisford Picnic Area	-11,818	-10,126	-10,380	-8,470
EVEHA	Works Administration Vehicles	17,995	16,440	0	0
EXREF	Exercise Referral	27,911	26,679	26,970	30,030
GMVEH	Grounds Maintenance Vehicles	46,979	44,864	0	0
GRSRC	Grants & Subscriptions	300	-261	2,690	2,540
HWREP	Highway Repairs	368	289	25,660	26,220
LDEPO	Longridge Depot	5,897	5,352	0	0
LITTR	Litter Bins	5,004	4,379	21,720	18,130
MCAFE	Museum Café	-6,670	-6,465	19,140	19,040
MUSEM	Castle Museum	65,379	17,399	262,450	277,460
PAPER	Paper Collection Service	-20,379	-2,454	130,390	110,580
PCADM	Public Conveniences	80,657	81,407	177,430	183,380
PKADM	Grounds Maintenance	-149,066	-164,893	0	0
PLANT	Plant	11,126	15,214	0	0
PLATG	Platform Gallery	49,739	52,102	132,140	139,100
RCOLL	Refuse Collection	247,275	316,909	1,089,990	1,109,960
RCVEH	Refuse Collection Vehicles	299,947	398,558	0	0
RECUL	Recreation & Culture Grants	21,043	15,560	36,310	55,010
RIVBK	Riverbank Protection	848	532	2,510	2,510
ROEBN	Roefield Barn	-242	-361	-370	-380
RPBIN	Replacement Bins	0	-20,052	0	-18,630

## ACTUAL TO DATE WITH ORIGINAL ESTIMATE AND PROPOSED REVISED ESTIMATE

Cost Centre	Description	Original Estimate to End November	Actual and Commitments to end November	Full Year Original Estimate	Proposed Revised Estimate
RPOOL	Ribblesdale Pool	54,029	100,005	308,390	377,190
RVPRK	Ribble Valley Parks	256,253	253,552	478,140	481,000
SDEPO	Salthill Depot	25,821	27,812	0	0
SEATS	Roadside Seats	1,684	481	5,170	5,160
SIGNS	Street Nameplates & Signs	5,810	6,484	51,840	50,030
SPODV	Sports Development	12,913	3,678	78,950	78,530
SPOGR	Sports Grants	4,239	3,400	7,510	6,520
STCLE	Street Cleansing	195,240	195,101	340,310	345,950
TFRST	Waste Transfer Station	46,591	44,758	81,370	85,400
TRREF	Trade Refuse	-208,653	-324,967	-72,400	-66,810
TWOWR	Two Way Radio	-399	1,019	0	0
UPACT	Up and Active	-14,256	-15,220	0	0
VEHCL	Vehicle Workshop	-28,806	-24,832	0	0
WBHEQ	Wellbeing & Health Equality	0	-1,562	0	0
WKSAD	Works Administration	-53,790	-58,999	0	0
XMASL	Xmas Lights & RV in Bloom	1,532	400	3,290	4,530
<b>Committee Subtotal</b>		<b>1,642,119</b>	<b>1,622,420</b>	<b>3,335,970</b>	<b>3,429,440</b>
<b>Earmarked Reserves</b>					
CPBAL/ H330	Capital Reserve				14,540
COBAL/ H285	Vehicle & Plant Repairs and Renewal Fund			46,000	46,000
COBAL/ H239	Crime Reduction Partnership Reserve			-13,520	1,500
COBAL/ H210	Local Recreation Grants				-20,090
COBAL/ H282	Exercise Referral Reserve				-250
COBAL/ H333	Refuse Collection				20,480
COBAL/ H283	Clitheroe Food Festival				-8,180
<b>Subtotal Earmarked Reserves</b>		<b>0</b>	<b>0</b>	<b>32,480</b>	<b>54,000</b>
<b>Total</b>		<b>1,642,119</b>	<b>1,622,420</b>	<b>3,368,450</b>	<b>3,483,440</b>

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

Agenda Item No 6

meeting date: 9 JANUARY 2018  
title: REVISED CAPITAL PROGRAMME 2017/18  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

## 1 PURPOSE

1.1 To approve the 2017/18 revised estimate for this Committee's capital programme.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer needs.
- Other Considerations – none identified.

## 2 BACKGROUND

2.1 Nine new capital schemes for this Committee, totalling £447,610, were approved by the Policy and Finance Committee and Full Council at their meetings in February 2017.

2.2 In addition to the original estimate budget, the following changes have been made so far in 2017/18:

- There were two 2016/17 capital schemes that were not completed by 31 March 2017 and had unspent budget available at that date. The total unspent balance on these schemes, £23,600, is known as slippage. This slippage was transferred into the 2017/18 capital programme budget, after approval by this Committee in May 2017.
- Increases in budget on two schemes, totalling £3,240, were approved by Policy and Finance Committee on 12 September 2017. These are known as additional approvals.

2.3 As a result of the above, the total approved budget for this Committee's capital programme of eleven schemes was £474,450. This is shown at Annex 1.

2.4 Regular reports have been presented to this Committee on progress with the capital programme.

## 3 REVISING THE 2017/18 CAPITAL PROGRAMME

3.1 We have now discussed each of the schemes in the capital programme with budget holders and revised the programme to reflect their progress and estimated full year expenditure. Following this review, the revised estimate is £457,630, a reduction of £16,820 from the total approved budget. The main reasons for this are:

- **Ribblesdale Pool Improvement Work (-£11,880):** The main contract value was finalised in May 2017. The final value was £11,877 less than the slippage transferred into the 2017/18 capital programme for this scheme.
- **Vehicle and Plant Completed schemes (-£4,940):** The actual spend on the completed refuse collection vehicle, works vehicle and Scag mowers schemes was slightly lower than the total approved budgets for these schemes.

3.2 Annex 1 shows the full capital programme by scheme, including the budget and expenditure to date. The summary position is shown below.

Original Estimate 2017/18 £	Slippage from 2016/17 £	Additional Approvals 2017/18 £	Total Approved Budget 2017/18 £	Revised Estimate 2017/18 £	Actual Expenditure including commitments as at end of November 2017 £
447,610	23,600	3,240	474,450	457,630	345,431

3.3 At the end of November 2017 £345,431 had been spent or committed. This is 75.5% of the annual capital programme for this Committee.

3.4 Four vehicle replacement schemes have already been completed. Of the other seven schemes, it is estimated that six schemes may be completed in-year. At this stage, the full completion of the Castle Museum – Refurbishment of Windows scheme within the current financial year cannot be guaranteed.

3.5 The main reasons for the underspend on the full year budget to date are:

- **Play Area Improvements 2017/18 (-£29,697):** Refurbishment work is on-going in-year and specific improvement works are planned for early 2018. Further improvement work will be planned once this early 2018 work is completed, dependent on the budget available at that stage. Further works may also be required later in-year if regular playground assessment checks or insurance condition surveys identify any further improvement work. Some budget will be kept unallocated until March 2018 to ensure any currently unforeseen work can be funded.
- **Off-Street Car Parks – Update of Payments Systems (-£16,340):** The work is due to be ordered and undertaken in the new calendar year and is expected to be completed by the end of the financial year. Following receipt of a further quote for this work, the preferred approach is to now upgrade by refurbishment of the pay and display machines rather than replacing them. The advantage is that six machines in total can be upgraded to accept chip and pin payments by this refurbishment approach, within the scheme budget available, rather than just the three machines identified for upgrade by replacement.
- **Castle Museum – Refurbishment of Windows (-£43,928):** Work is on-going by the works administration team. At this stage, the completion of the scheme within the current financial year cannot be guaranteed because lintel work is now needed that requires listed building consent and less works administration team input is currently available.
- **Renewal of Sections of Floor to Residual Waste Transfer Station (-£19,500):** The work was planned to be undertaken late in the financial year, when there is less green waste transfer, to allow the waste transfer station to continue to operate as effectively as possible whilst the work is undertaken. Specific dates for the work have still to be confirmed, because the contractor has suggested a different approach to the work required, based on the layout of the Waste Transfer Station. It is still expected that this work will be completed before the end of the financial year.

#### 4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – Approval of the revised capital programme will see a decrease of £16,820 in the level of financing resources needed within the 2017/18 financial year.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

#### 5 CONCLUSION

5.1 The revised estimate for this Committee's 2017/18 capital programme is £457,630, which is a £16,820 reduction from the previously approved capital budget.

5.2 At the end of November 2017 £345,431 had been spent or committed. This is 75.5% of the annual capital programme for this Committee.

5.3 Four vehicle replacement schemes have already been completed. Of the other seven schemes, it is estimated that six schemes may be completed in-year. The full completion of one scheme within the current financial year cannot be guaranteed.

#### 6 RECOMMENDED THAT COMMITTEE

6.1 Approve the 2017/18 revised estimate of £457,630 for this Committee's capital programme, as set out in Annex 1.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

AC3-18/AC/AC  
15 December 2017

For further background information please ask for Andrew Cook.  
BACKGROUND PAPERS – None



## COMMUNITY SERVICES COMMITTEE – REVISED CAPITAL PROGRAMME 2017/18

Cost Centre	Scheme	Original Estimate 2017/18 £	Slippage from 2016/17 £	Additional Approvals 2017/18 £	Total Approved Budget 2017/18 £	Revised Estimate 2017/18 £	Actual Expenditure including commitments as at end of November 2017 £
PLAYR	Play Area Improvements 2017/18	40,000	0	0	40,000	40,000	10,303
CPPAY	Off-Street Car Parks – Update of Payment Systems	14,550	0	1,790	16,340	16,340	0
CMWIN	Castle Museum – Refurbishment of Windows	62,560	0	0	62,560	62,560	18,632
TSFLR	Renewal of Sections of Floor to Residual Waste Transfer Station	19,500	0	0	19,500	19,500	0
RVJJK	Replacement of Twin-bodied Refuse Collection Vehicle (VU59 JJK)	218,000	0	0	218,000	216,630	216,626
WCOJV	Replacement of Works Vehicle (PO54 COJ)	23,500	0	0	23,500	20,950	20,953
GVSWO	Replacement of Mower (Kubota) PN09 SWO	15,500	0	1,450	16,950	16,950	16,949
SCGMW	Replacement of Scag Mower 4x4 (rvbc016) and Scag Mower (rvbc014)	13,000	0	0	13,000	11,980	11,976
GVLSY + GVTZG	Replacement Pick-up Vehicles (Ford Ranger S/C 4WD x 2) - PK07 LSY and PK07 TZG	41,000	0	0	41,000	41,000	40,421
RPIMP	Ribblesdale Pool Improvement Work	0	16,820	0	16,820	4,940	4,943
PLAYQ	Play Area Improvements 2016/17	0	6,780	0	6,780	6,780	4,628
	<b>Total Community Committee</b>	<b>447,610</b>	<b>23,600</b>	<b>3,240</b>	<b>474,450</b>	<b>457,630</b>	<b>345,431</b>

# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO COMMUNITY SERVICES COMMITTEE

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Agenda Item No 7

meeting date: 9 JANUARY 2018  
title: ORIGINAL REVENUE BUDGET 2018/19  
submitted by: DIRECTOR OF RESOURCES  
principal author: AMY JOHNSON

### 1 PURPOSE

- 1.1 To agree the draft revenue budget for 2018/19, for consideration at Special Policy and Finance Committee.

### 2 BACKGROUND - COUNCIL'S OVERALL FINANCIAL POSITION

- 2.1 In September we updated the Council's four year Budget Forecast which predicted budget gaps as follows: £774k in 2018/19, £956k in 2019/20, £1,139k in 2020/21.
- 2.2 In October 2016 this Council submitted an Efficiency Plan to the Government in order to secure a multi year finance settlement. We were notified on 16 November 2016 that we are now formally on the multi-year settlement and can expect to receive the allocations published as part of the 2016/17 local government finance settlement in 2017/18, 2018/19 and 2019/20.
- 2.3 We are currently awaiting the announcement of the provisional Local Government Finance Settlement for 2018/19, but we anticipate that the figures provided previously in the multi-year settlement will be honoured. An update on this position will be provided at your meeting.

### 3 BUDGET WORKING GROUP

- 3.1 The Budget Working Group have been undertaking detailed reviews over the past few months of the various funding streams of the council. These have particularly focused on Business Rates, New Homes Bonus and Council Tax. This will be further reviewed now that the full details of the individual committee budgets have been calculated, and once the Local Government Finance Settlement has been announced.

### 4 BUDGET PROCESS

- 4.1 Presented to committee for decision in October were the proposed fees and charges for 2018/19. The consequential impact of these approved fees and charges have been incorporated in to the service budgets shown within this report.
- 4.2 Following a great deal of in-depth service analysis and meetings with regard to this committees budgets by the council's accountants, budget holders, heads of service and management team, a proposed draft budget is now presented to members. This budget is agreed as that which best reflects the services of this committee for the next financial year.

4.3 When all committees have approved their detailed estimates the overall position will be considered by Budget Working Group.

4.4 The Budget Working Group will then make recommendations in order to produce a balanced budget for consideration at the Special meeting of Policy and Finance Committee. The final budget report will then be presented to Full Council, at which point the Council Tax for 2018/19 will also be approved.

## 5 2018/19 DRAFT REVENUE BUDGET

5.1 As far as your budget is concerned, the estimates have been prepared on the current levels of service, and they allow for pay and price increases at 2%.

5.2 Within this report the budget is shown in the same manner in which they are reviewed. Each costs centre within the report is shown individually. Behind each costs centre is a great deal more subjective level detailed budgets, but for the purposes of this report they are summarised in to the standard local government CIPFA Service Reporting Code of Practice basis.

- **Employee Related:** this group includes the cost of employees, both direct and indirect to the council.
- **Premises Related:** this group includes expenses directly related to the running of premises and land.
- **Transport Related:** this group includes all costs associated with the provision, hire or use of transport, including travelling allowances.
- **Supplies and Services:** this group includes all direct supplies and service expenses to the council.
- **Third Party Payments:** a third party payment is a payment to an external provider which is operating independently, in return for the provision of a service.
- **Transfer Payments:** this includes the cost of payments to individuals for which no goods or services are received in return by the local authority. A key item here would be the payment of housing benefits.
- **Support Services:** charges for services that support the provision of services to the public. At this council the main support service cost is the support from staff based at the council offices building and the building's associated cost.
- **Depreciation and Impairment:** this is the revenue impact of capital items shown in the service revenue accounts of the council.
- **Income:** this includes income from fees and charges, grants, donations and contributions. Also shown here is the associated 'income' to a support service from the redistribution of its costs to those providing services to the public

5.3 As you will see, the draft proposed budget for 2018/19 for each service area is also built up looking at a number of stages. The starting point is the base budget, being the Original Estimate for the current financial year. A summary of the various elements is given below.

- **Original Estimate 2017/18:** This represents the base budget for the council and assumes no change in service level from that set for the previous year's original estimate.
- **Savings:** Here any savings or additional income that is identified from past service experience or trends would be brought in to the budget to adjust the base budget.
- **Inflation at 2%:** The budget forecast allows for inflation on pay and prices at 2% (with some exceptions such as grants). This is where that general allowance for inflation is brought in to the individual budget areas.
- **Variation to Standard Budgeted Inflation %:** Inevitably, as we undertake detailed work on the budget it becomes evident that there are some items of income or spend that experience a greater or lower level of inflation. This is where we adjusted for those differing levels of inflation. An example is energy costs.
- **Unavoidable Changes to Service Costs:** This relates to changes to a service, for example where costs are demand driven. In past years items included under the new 'Savings' heading were also included here.
- **Support Services:** Any changes that relate to the recharging of support service costs are included in this column.
- **Capital:** Any changes relating to depreciation and impairment are included in this column
- **DRAFT Original Estimate 2018/19:** The final column is the total of all preceding columns and is constructed from the base budget and any necessary changes to the base that are needed. If approved this will then form the base budget in next year's budget process.

5.4 Detailed in the following section of the report are the individual budget areas under this committee. Shown are the movements from the 2017/18 Original Estimate, to the DRAFT Original Estimate for 2018/19. Comments are also provided on the main variances.

6 COMMITTEE SERVICE ESTIMATES

6.1 **Cost Centre and Description** ARTDV: Art Development

The arts development budget is used to develop cultural activity across the borough and is used to match fund larger projects in partnerships. This budget enables Ribble Valley to participate in county and regional schemes.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Employee Related Expenditure	13,890		280		-140			14,030
Transport Related Expenditure	160		0					160
Supplies & Services	5,060		100		1,930			7,090
Transfer Payments	4,830		100		-1,930			3,000
Support Services	8,970		170			540		9,680
<b>Total Expenditure</b>	<b>32,910</b>	<b>0</b>	<b>650</b>	<b>0</b>	<b>-140</b>	<b>540</b>	<b>0</b>	<b>33,960</b>
<b>Net Expenditure</b>	<b>32,910</b>	<b>0</b>	<b>650</b>	<b>0</b>	<b>-140</b>	<b>540</b>	<b>0</b>	<b>33,960</b>

**ARTDV: Art Development**

**Commentary on Substantial Budget Changes**

**Supplies & Services**

Part of the budget for Promotional Activities (£1,930 shown under Supplies and Services) has been moved to a separate 'Grants' code. Grants are shown under Transfer Payments and hence the movement shown above. The budget that has been moved is to fund the Arts Development Grants which are brought to this committee for approval during the year.

6.2 **Cost Centre and Description**      BUSSH: Bus Shelters

The Council maintains 85 bus shelters throughout the borough with a view to encouraging the use of the public transport system. The budget does not allow for new or replacement shelters, only basic maintenance of the existing stock.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	7,600		150					7,750
Supplies & Services	3,050		60					3,110
Support Services	7,990		160			70		8,220
<b>Total Expenditure</b>	<b>18,640</b>	<b>0</b>	<b>370</b>	<b>0</b>	<b>0</b>	<b>70</b>	<b>0</b>	<b>19,080</b>
<b>Net Expenditure</b>	<b>18,640</b>	<b>0</b>	<b>370</b>	<b>0</b>	<b>0</b>	<b>70</b>	<b>0</b>	<b>19,080</b>

6.3 **Cost Centre and Description**      CARVN: Caravan Site

The Caravan and Camping Club manage the caravan site on a 25-year fully repairing lease (fixed term ends 31 March 2028, however the lease will continue unless either party brings it to an end). The Council receives a guaranteed minimum income from the operator annually and has a consultative role to play in its overall running.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Customer & Client Receipts	-8,130	-10	-160					-8,300
<b>Total Income</b>	<b>-8,130</b>	<b>-10</b>	<b>-160</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-8,300</b>

6.4 **Cost Centre and Description** CCTEL: Closed Circuit Television

The Council manages and maintains 32 cameras within the Clitheroe, Longridge and Whalley Town Centre CCTV system.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	7,800		160		50			8,010
Supplies & Services	14,970		310					15,280
Third Party Payments	87,900		1,760		6,640			96,300
Support Services	29,810		600			1,290		31,700
Depreciation and Impairment	4,310		90	-90				4,310
<b>Total Expenditure</b>	<b>144,790</b>	<b>0</b>	<b>2,920</b>	<b>-90</b>	<b>6,690</b>	<b>1,290</b>	<b>0</b>	<b>155,600</b>
Departmental Recharges	-23,740		-470		-1,300			-25,510
<b>Total Income</b>	<b>-23,740</b>	<b>0</b>	<b>-470</b>	<b>0</b>	<b>-1,300</b>	<b>0</b>	<b>0</b>	<b>-25,510</b>
<b>Net Expenditure</b>	<b>121,050</b>	<b>0</b>	<b>2,450</b>	<b>-90</b>	<b>5,390</b>	<b>1,290</b>	<b>0</b>	<b>130,090</b>

**CCTEL: Closed Circuit Television**

**Commentary on Substantial Budget Changes**

**Third Party Payments**

A new 2 year contract (with the option to extend for a further 2 years) for the provision of CCTV monitoring commenced 1st December 2016 following a tender exercise. This resulted in an increase to the annual cost of the service.

**Support Services**

Increased recharge from Community Services due to a reassessment of time spent on CCTV services.

**Departmental Recharges**

Increased estimated expenditure within the Clitheroe Market service area has resulted in an increased recharge from the market for the use of the CCTV office.

6.5 **Cost Centre and Description**      COMMD: Community Services Department

All costs are recharged to services based upon records of time spent on those services by individual members of staff. The following is an analysis of the department's budget.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Employee Related Expenditure	1,151,780	-150	23,020		-8,390			1,166,260
Premises Related Expenditure	1,050	-170	20		-750			150
Transport Related Expenditure	30,280		600		820			31,700
Supplies & Services	37,270	-480	730	10	180			37,710
Support Services	298,870		5,970			-830		304,010
<b>Total Expenditure</b>	<b>1,519,250</b>	<b>-800</b>	<b>30,340</b>	<b>10</b>	<b>-8,140</b>	<b>-830</b>	<b>0</b>	<b>1,539,830</b>
Customer & Client Receipts	-630		-10					-640
Departmental Recharges	-1,518,620		-30,380	80		9,730		-1,539,190
<b>Total Income</b>	<b>-1,519,250</b>	<b>0</b>	<b>-30,390</b>	<b>80</b>	<b>0</b>	<b>9,730</b>	<b>0</b>	<b>-1,539,830</b>
<b>Net Expenditure</b>	<b>0</b>	<b>-800</b>	<b>-50</b>	<b>90</b>	<b>-8,140</b>	<b>8,900</b>	<b>0</b>	<b>0</b>

**COMMD: Community Services Department**

**Commentary on Substantial Budget Changes**

**Employee Related Expenditure**

Reduced salary costs, mainly due to a reduction in the superannuation lump sum payment. This is because payment is now made up front annually rather than monthly as previously resulting in a reduction in payment due.

**Departmental Recharges**

Reduced recharges to other departments due to a reduction in estimated expenditure within Community Services Department, as detailed above.



6.6 **Cost Centre and Description** CPADM: Car Parks

The Council maintains numerous public car parks throughout the borough of which 17 are chargeable. Car parking charges are operated in Longridge, Clitheroe, Slaidburn, Ribchester, Sabden and Chipping.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Employee Related Expenditure</b>	49,190		990	-820	-190			49,170
<b>Premises Related Expenditure</b>	105,540	-2,910	2,010	-30	520			105,130
<b>Transport Related Expenditure</b>	6,940		140	-140				6,940
<b>Supplies &amp; Services</b>	21,870		430	60	3,160			25,520
<b>Third Party Payments</b>	4,750		100					4,850
<b>Support Services</b>	243,670	-4,230	4,780	-870	1,300	14,000		258,650
<b>Depreciation and Impairment</b>	6,950		140	-140			5,450	12,400
<b>Total Expenditure</b>	<b>438,910</b>	<b>-7,140</b>	<b>8,590</b>	<b>-1,940</b>	<b>4,790</b>	<b>14,000</b>	<b>5,450</b>	<b>462,660</b>
<b>Customer &amp; Client Receipts</b>	-395,060		-7,900		-42,270			-445,230
<b>Miscellaneous Recharges</b>	-168,140		-3,350	80		-9,150		-180,560
<b>Total Income</b>	<b>-563,200</b>	<b>0</b>	<b>-11,250</b>	<b>80</b>	<b>-42,270</b>	<b>-9,150</b>	<b>0</b>	<b>-625,790</b>
<b>Net Expenditure</b>	<b>-124,290</b>	<b>-7,140</b>	<b>-2,660</b>	<b>-1,860</b>	<b>-37,480</b>	<b>4,850</b>	<b>5,450</b>	<b>-163,130</b>

## **CPADM: Car Parks**

### **Commentary on Substantial Budget Changes**

#### **Premises Related Expenditure**

Responsibility for Downham Car Park has been passed back to the Downham Estate which has resulted in a reduction in premises related expenditure.

#### **Supplies and Services**

Credit card fees payable on 'pay by card'. This is offset by income received.

#### **Support Services**

Expenditure coded to Car Parks Administration is recharged to each individual car park. These recharges are shown within Support Services. The opposite entry showing the recharges coming in to Car Parks Administration are shown within Miscellaneous Recharges.

#### **Customer & Client Receipts**

A proposed increase to car park fees and charges has resulted in an increase in estimated income to be generated.

#### **Capital**

An upgrade to the payments system has resulted in an increase in capital charges.

6.7 **Cost Centre and Description** CPVEH: Car Parks Vehicles

We have two vehicles used for monitoring the council's car parks. The cost of these vehicles is recharged to Car Parks Budget in section 6.6

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Transport Related Expenditure</b>	6,940		130	-70	-60			6,940
<b>Total Expenditure</b>	<b>6,940</b>	<b>0</b>	<b>130</b>	<b>-70</b>	<b>-60</b>	<b>0</b>	<b>0</b>	<b>6,940</b>
<b>Miscellaneous Recharges</b>	-6,940		-130		130			-6,940
<b>Total Income</b>	<b>-6,940</b>	<b>0</b>	<b>-130</b>	<b>0</b>	<b>130</b>	<b>0</b>	<b>0</b>	<b>-6,940</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-70</b>	<b>70</b>	<b>0</b>	<b>0</b>	<b>0</b>

6.8 **Cost Centre and Description** CRIME: Crime and Disorder

This covers the Borough Council's contribution to the work of the Ribble Valley Community Safety Partnership, includes officer support, promotional activities and financial support of police community support officers.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Supplies & Services	19,320		390					19,710
Transfer Payments	22,780		460	-460	-780			22,000
Support Services	9,920		190			1,240		11,350
<b>Total Expenditure</b>	<b>52,020</b>	<b>0</b>	<b>1,040</b>	<b>-460</b>	<b>-780</b>	<b>1,240</b>	<b>0</b>	<b>53,060</b>
<b>Net Expenditure</b>	<b>52,020</b>	<b>0</b>	<b>1,040</b>	<b>-460</b>	<b>-780</b>	<b>1,240</b>	<b>0</b>	<b>53,060</b>
Associated Movement in Earmarked Reserves	-13,520		-270		10			-13,780
<b>Net After Earmarked Reserves</b>	<b>38,500</b>	<b>0</b>	<b>770</b>	<b>-460</b>	<b>-770</b>	<b>1,240</b>	<b>0</b>	<b>39,280</b>

**CRIME: Crime and Disorder**

**Commentary on Substantial Budget Changes**

**Support Services**

Increased recharge from Chief Executives Department due to a reassessment of time allocations.

**Associated Movement in Earmarked Reserves**

Expenditure on promotional activities to be funded by monies previously set aside in an earmarked reserve.

6.9 **Cost Centre and Description**      CULTG: Culture Grants

Grant aid is given to assist talented young persons with the costs associated with their particular cultural activity.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Transfer Payments	4,200		80					4,280
Support Services	2,700		60	-30		-1,120		1,610
<b>Total Expenditure</b>	<b>6,900</b>	<b>0</b>	<b>140</b>	<b>-30</b>	<b>0</b>	<b>-1,120</b>	<b>0</b>	<b>5,890</b>
<b>Net Expenditure</b>	<b>6,900</b>	<b>0</b>	<b>140</b>	<b>-30</b>	<b>0</b>	<b>-1,120</b>	<b>0</b>	<b>5,890</b>

6.10 **Cost Centre and Description**      CULVT: Culverts & Water Courses

Responsibility arising out of the Floods and Water Management Act 2010 to 'liaise and cooperate' with the lead Local Flood Authority (Lancashire County Council) for the area.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	3,000		60					3,060
Supplies & Services	5,580		110					5,690
Support Services	8,680		170			150		9,000
<b>Total Expenditure</b>	<b>17,260</b>	<b>0</b>	<b>340</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>17,750</b>
<b>Net Expenditure</b>	<b>17,260</b>	<b>0</b>	<b>340</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>17,750</b>

6.11 **Cost Centre and Description**      DRAIN: Private Drains

The Council provides a service to clear private blocked drains and a charge is made for this service. The charges contribute towards the direct costs of staff carrying out the clearance and the management and administration of the process.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Premises Related Expenditure</b>	1,120		20					1,140
<b>Supplies &amp; Services</b>	170		0					170
<b>Support Services</b>	1,580		30			0		1,610
<b>Total Expenditure</b>	<b>2,870</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,920</b>
<b>Customer &amp; Client Receipts</b>	-1,500		-30		-210			-1,740
<b>Total Income</b>	<b>-1,500</b>	<b>0</b>	<b>-30</b>	<b>0</b>	<b>-210</b>	<b>0</b>	<b>0</b>	<b>-1,740</b>
<b>Net Expenditure</b>	<b>1,370</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>-210</b>	<b>0</b>	<b>0</b>	<b>1,180</b>

6.12 **Cost Centre and Description** EALLW: Edisford All Weather Pitch

This is a high quality facility for which there is great demand in terms of tennis and football training during the evenings. The introduction of netball to the programme is evidence of its multi-use potential. A new 3G Artificial Pitch was installed in 2015.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	7,600		150	60	90			7,900
Supplies & Services	770		10					780
Support Services	15,300		310			630		16,240
Depreciation and Impairment	26,030		520	-520			4,120	30,150
<b>Total Expenditure</b>	<b>49,700</b>	<b>0</b>	<b>990</b>	<b>-460</b>	<b>90</b>	<b>630</b>	<b>4,120</b>	<b>55,070</b>
Customer & Client Receipts	-30,680		-600		510			-30,770
<b>Total Income</b>	<b>-30,680</b>	<b>0</b>	<b>-600</b>	<b>0</b>	<b>510</b>	<b>0</b>	<b>0</b>	<b>-30,770</b>
<b>Net Expenditure</b>	<b>19,020</b>	<b>0</b>	<b>390</b>	<b>-460</b>	<b>600</b>	<b>630</b>	<b>4,120</b>	<b>24,300</b>

**EALLW: Edisford All Weather Pitch**

**Commentary on Substantial Budget Changes**

**Capital**

The value of the capital assets was reviewed in March 2017 resulting in an increased depreciation charge.

6.13 **Cost Centre and Description**      EDPIC: Edisford Picnic Area

This budget head relates to the maintenance of the Edisford picnic area, income from the mobile catering units and also fees received from our share of the model railway income.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	1,890		40		1,670			3,600
Support Services	820		20			10		850
<b>Total Expenditure</b>	<b>2,710</b>	<b>0</b>	<b>60</b>	<b>0</b>	<b>1,670</b>	<b>10</b>	<b>0</b>	<b>4,450</b>
Customer & Client Receipts	-13,090		-260	240	180			-12,930
<b>Total Income</b>	<b>-13,090</b>	<b>0</b>	<b>-260</b>	<b>240</b>	<b>180</b>	<b>0</b>	<b>0</b>	<b>-12,930</b>
<b>Net Expenditure</b>	<b>-10,380</b>	<b>0</b>	<b>-200</b>	<b>240</b>	<b>1,850</b>	<b>10</b>	<b>0</b>	<b>-8,480</b>

**EDPIC: Edisford Picnic Area**

**Commentary on Substantial Budget Changes**

**Premises Related Expenditure**

An increase in the estimated grounds maintenance recharge has resulted in an increase in estimated premises expenditure.



6.14 **Cost Centre and Description** EVEHA: Works Administration Vehicles

We have a range of vehicles in order to help staff carry out a range of maintenance and repair works for the council. The cost of these vehicles is mainly recharged to Works Administration at section 6.46.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Transport Related Expenditure	26,850		490	0	-1,810			25,530
Depreciation and Impairment	0		0				6,350	6,350
<b>Total Expenditure</b>	<b>26,850</b>	<b>0</b>	<b>490</b>	<b>0</b>	<b>-1,810</b>	<b>0</b>	<b>6,350</b>	<b>31,880</b>
Miscellaneous Recharges	-26,850		-530	0	1,850		-6,350	-31,880
<b>Total Income</b>	<b>-26,850</b>	<b>0</b>	<b>-530</b>	<b>0</b>	<b>1,850</b>	<b>0</b>	<b>-6,350</b>	<b>-31,880</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>-40</b>	<b>0</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EVEHA: Works Administration Vehicles**

**Commentary on Substantial Budget Changes**

**Transport Related Expenditure**

A review of diesel usage and prices has resulted in a decrease in transport related expenditure.

**Depreciation and Impairment**

Purchase of a new works vehicle as part of the 2017/18 Capital Programme has resulted in an increase in depreciation charges.

**Miscellaneous Recharges**

The cost of vehicles to be recharged to works administration has increased due to an increase in depreciation charges, offset in part by a decrease in estimated diesel costs.

6.15 **Cost Centre and Description** EXREF: Exercise Referral Scheme

Exercise referral was previously funded by LCC. However, this has now been replaced by the Up and Active contract. Exercise referral now covers activities such as tai chi and working in community facilities around the borough as either stand alone classes or with local groups to help provide opportunities for people who may not be eligible for help under the new Up and Active contract.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Employee Related Expenditure</b>	46,020		920		-860			46,080
<b>Premises Related Expenditure</b>	5,270		110					5,380
<b>Transport Related Expenditure</b>	380		10		320			710
<b>Supplies &amp; Services</b>	1,740		30					1,770
<b>Support Services</b>	7,400		150			3,900		11,450
<b>Total Expenditure</b>	<b>60,810</b>	<b>0</b>	<b>1,220</b>	<b>0</b>	<b>-540</b>	<b>3,900</b>	<b>0</b>	<b>65,390</b>
<b>Customer &amp; Client Receipts</b>	-4,890		-100					-4,990
<b>Miscellaneous Recharges</b>	-28,950		-580					-29,530
<b>Total Income</b>	<b>-33,840</b>	<b>0</b>	<b>-680</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-34,520</b>
<b>Net Expenditure</b>	<b>26,970</b>	<b>0</b>	<b>540</b>	<b>0</b>	<b>-540</b>	<b>3,900</b>	<b>0</b>	<b>30,870</b>

**EXREF: Exercise Referral Scheme**

**Commentary on Substantial Budget Changes**

**Support Services**

Increased support services recharges, in particular from Community Services, Financial Services and Organisation and Member Development Services due to a reassessment of time allocations.

6.16 **Cost Centre and Description** GMVEH: Grounds Maintenance Vehicles

We have a range of vehicles, mowers and plant in order to help staff maintain the council's parks, play areas, sports pitches and other public open spaces. The cost of these vehicles is recharged to the Grounds Maintenance Budget 6.25.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
<b>Transport Related Expenditure</b>	80,980		1,540	-60	560			83,020
<b>Depreciation and Impairment</b>	29,810		600	-600			9,780	39,590
<b>Total Expenditure</b>	<b>110,790</b>	<b>0</b>	<b>2,140</b>	<b>-660</b>	<b>560</b>	<b>0</b>	<b>9,780</b>	<b>122,610</b>
<b>Miscellaneous Recharges</b>	-110,790		-2,220	600	-420		-9,780	-122,610
<b>Total Income</b>	<b>-110,790</b>	<b>0</b>	<b>-2,220</b>	<b>600</b>	<b>-420</b>	<b>0</b>	<b>-9,780</b>	<b>-122,610</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>-80</b>	<b>-60</b>	<b>140</b>	<b>0</b>	<b>0</b>	<b>0</b>

**GMVEH: Grounds Maintenance Vehicles**

**Commentary on Substantial Budget Changes**

**Depreciation and Impairment**

Increase in depreciation charge due to the purchase of a new ride on mower and 2 x scag mowers as approved in the 20117/18 Capital Programme.

**Miscellaneous Recharges**

Increased recharge to Grounds Maintenance (PKADM) to reflect the increased depreciation charge.

6.17 **Cost Centre and Description**      GRSRC: Grants & Subscriptions - Community

This committee supports a number of organisations that demonstrate the furtherance of committee's objectives by way of direct grant aid or by subscribing to such organisations.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Supplies & Services	300		10					310
Support Services	2,390		50	-20		-190		2,230
<b>Total Expenditure</b>	<b>2,690</b>	<b>0</b>	<b>60</b>	<b>-20</b>	<b>0</b>	<b>-190</b>	<b>0</b>	<b>2,540</b>
<b>Net Expenditure</b>	<b>2,690</b>	<b>0</b>	<b>60</b>	<b>-20</b>	<b>0</b>	<b>-190</b>	<b>0</b>	<b>2,540</b>

6.18 **Cost Centre and Description**      HWREP: Highway Repairs

From time to time, depending on circumstances and where it is in the public interest, minor emergency repair works are carried out on unadopted streets and footpaths.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	550		10					560
Support Services	24,180		480			350		25,010
Depreciation and Impairment	930		20	-20				930
<b>Total Expenditure</b>	<b>25,660</b>	<b>0</b>	<b>510</b>	<b>-20</b>	<b>0</b>	<b>350</b>	<b>0</b>	<b>26,500</b>
<b>Net Expenditure</b>	<b>25,660</b>	<b>0</b>	<b>510</b>	<b>-20</b>	<b>0</b>	<b>350</b>	<b>0</b>	<b>26,500</b>

6.19 **Cost Centre and Description** LDEPO: Longridge Depot

The council retains a small operational base at a depot in Longridge, primarily in relation to our grounds maintenance services carried out in the western fringe of the borough.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Premises Related Expenditure</b>	7,740		150		-120			7,770
<b>Supplies &amp; Services</b>	130		0					130
<b>Support Services</b>	1,010		20			-240		790
<b>Depreciation and Impairment</b>	2,400		50	-50			130	2,530
<b>Total Expenditure</b>	<b>11,280</b>	<b>0</b>	<b>220</b>	<b>-50</b>	<b>-120</b>	<b>-240</b>	<b>130</b>	<b>11,220</b>
<b>Miscellaneous Recharges</b>	-11,280		-230		290			-11,220
<b>Total Income</b>	<b>-11,280</b>	<b>0</b>	<b>-230</b>	<b>0</b>	<b>290</b>	<b>0</b>	<b>0</b>	<b>-11,220</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>-10</b>	<b>-50</b>	<b>170</b>	<b>-240</b>	<b>130</b>	<b>0</b>

6.20 **Cost Centre and Description**      LITTR: Litter Bins

Litter bins are provided throughout the area and are emptied by the refuse collection service and the street cleansing operatives. The Council has a duty to keep the streets and land open to the public free of litter and refuse, and the provision of litter bins aids that process. The budget allows the existing stock to be maintained but with little scope for expansion.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	3,440		70					3,510
Supplies & Services	4,060		80					4,140
Support Services	14,220		280			-3,150		11,350
<b>Total Expenditure</b>	<b>21,720</b>	<b>0</b>	<b>430</b>	<b>0</b>	<b>0</b>	<b>-3,150</b>	<b>0</b>	<b>19,000</b>
<b>Net Expenditure</b>	<b>21,720</b>	<b>0</b>	<b>430</b>	<b>0</b>	<b>0</b>	<b>-3,150</b>	<b>0</b>	<b>19,000</b>

**LITTR: Litter Bins**

**Commentary on Substantial Budget Changes**

**Support Services**

Reduced recharge from Community Services due to a reassessment of time allocations.

6.21 **Cost Centre and Description** MCAFE: Museum Cafe

The Museum Café is operated by a contractor, who pays the Council an annual fee and a share of the turnover. The café forms part of the overall heritage offer at Clitheroe Castle Museum. The current contract commenced 1 April 2016.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	6,840		140		-120			6,860
Supplies & Services	210		0					210
Support Services	5,670		120			860		6,650
Depreciation and Impairment	15,140		300	-300			2,220	17,360
<b>Total Expenditure</b>	<b>27,860</b>	<b>0</b>	<b>560</b>	<b>-300</b>	<b>-120</b>	<b>860</b>	<b>2,220</b>	<b>31,080</b>
Customer & Client Receipts	-8,720		-170		-2,750			-11,640
<b>Total Income</b>	<b>-8,720</b>	<b>0</b>	<b>-170</b>	<b>0</b>	<b>-2,750</b>	<b>0</b>	<b>0</b>	<b>-11,640</b>
<b>Net Expenditure</b>	<b>19,140</b>	<b>0</b>	<b>390</b>	<b>-300</b>	<b>-2,870</b>	<b>860</b>	<b>2,220</b>	<b>19,440</b>

**MCAFE: Museum Cafe**

**Commentary on Substantial Budget Changes**

**Depreciation and Impairment**

The value of the asset was reviewed in March 2017 resulting in an increased depreciation charge.

**Customer & Client Receipts**

An increase in estimated income based upon the level of turnover being generated by the current contractor. This in turn results in an increase in the share payable to the council.

6.22 **Cost Centre and Description** MUSEM: Castle Museum

The Castle Museum is operated on behalf of the Council by Lancashire Museums Service, and is the Borough's prime heritage attraction.

<b>Row Labels</b>	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Premises Related Expenditure</b>	77,540		1,560		-6,740			72,360
<b>Supplies &amp; Services</b>	1,430		30					1,460
<b>Third Party Payments</b>	142,770		2,860	-2,860	-2,940			139,830
<b>Support Services</b>	20,620		410			-1,200		19,830
<b>Depreciation and Impairment</b>	72,380		1,450	-1,450			17,780	90,160
<b>Total Expenditure</b>	<b>314,740</b>	<b>0</b>	<b>6,310</b>	<b>-4,310</b>	<b>-9,680</b>	<b>-1,200</b>	<b>17,780</b>	<b>323,640</b>
<b>Customer &amp; Client Receipts</b>	-46,300		-920					-47,220
<b>Miscellaneous Recharges</b>	-5,990		-120		250			-5,860
<b>Total Income</b>	<b>-52,290</b>	<b>0</b>	<b>-1,040</b>	<b>0</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>-53,080</b>
<b>Net Expenditure</b>	<b>262,450</b>	<b>0</b>	<b>5,270</b>	<b>-4,310</b>	<b>-9,430</b>	<b>-1,200</b>	<b>17,780</b>	<b>270,560</b>



## **MUSEM: Castle Museum**

### **Commentary on Substantial Budget Changes**

#### **Premises Related Expenditure**

Decrease in estimated electricity costs along with a reduction in estimated NNDR costs. Although the museum has been revalued resulting in a higher NNDR cost, transitional relief has been applied which phases in the increased cost gradually over a number of years.

#### **Third Party Payments**

The council pays Curatorial Fees to LCC for the operation of the museum. The budget for these fees has been reduced based upon previous years charges.

#### **Support Services**

A reduced recharge from Community Services due to a reassessment of time allocations.

#### **Depreciation and Impairment**

An increased depreciation charge due to the repair/replacement of the windows being carried out as part of the 2017/18 Capital Programme.

6.23 **Cost Centre and Description** PAPER: Waste Paper and Card Collection

The Council's waste paper collection service provides households with the collection of all clean paper and cardboard.

Row Labels	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Employee Related Expenditure	99,200		1,990		-3,750			97,440
Transport Related Expenditure	102,640		2,050		-310			104,380
Supplies & Services	109,870		2,200		-110,940			1,130
Support Services	27,960		550			270		28,780
Depreciation and Impairment	4,800		100	-100			-4,800	0
<b>Total Expenditure</b>	<b>344,470</b>	<b>0</b>	<b>6,890</b>	<b>-100</b>	<b>-115,000</b>	<b>270</b>	<b>-4,800</b>	<b>231,730</b>
Other Grants and Contributions	-105,320		-2,110	2,110	105,320			0
Customer & Client Receipts	-108,760		-2,180	2,180	61,160			-47,600
<b>Total Income</b>	<b>-214,080</b>	<b>0</b>	<b>-4,290</b>	<b>4,290</b>	<b>166,480</b>	<b>0</b>	<b>0</b>	<b>-47,600</b>
<b>Net Expenditure</b>	<b>130,390</b>	<b>0</b>	<b>2,600</b>	<b>4,190</b>	<b>51,480</b>	<b>270</b>	<b>-4,800</b>	<b>184,130</b>

## **PAPER: Waste Paper and Card Collection**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Reduction in estimated expenditure due to one employee falling below the National Insurance Threshold due to their age. Also staff turnover has resulted in one employee starting on a lower increment than their predecessor.

#### **Supplies and Services**

The council currently passes all income received from the sale of paper over to LCC under the cost sharing agreement. However, it is anticipated that following the end of cost sharing (March 2018) the council will retain all income received from the sale of paper. This has resulted in a reduction in estimated expenditure within supplies and services as the current payment to LCC of income received falls under this category.

#### **Depreciation and Impairment**

Depreciation of the waste paper vehicles is now charged directly to the vehicles resulting in no depreciation being charged directly to this cost centre.

#### **Other Grants and Contributions**

Under the cost sharing agreement the council received income from LCC which was apportioned over waste paper and refuse collection. Following the end of cost sharing in March 2018 it is estimated that this income will no longer be received resulting in a decrease in income received.

#### **Customer and Client Receipts**

Fluctuating market prices for the sale of paper has resulted in a reduction in estimated income.

6.24 **Cost Centre and Description**      PCADM: Public Conveniences

Provision and support of 16 Public Toilets within the borough. The Ribble Valley community toilet scheme operates alongside the council's direct provision of public toilets, to which approximately 40 venues partake.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Employee Related Expenditure</b>	260	-20	0					240
<b>Premises Related Expenditure</b>	49,160		930	260	2,180			52,530
<b>Supplies &amp; Services</b>	2,740		50					2,790
<b>Support Services</b>	125,310		2,530			-42,210		85,630
<b>Depreciation and Impairment</b>	0		0				45,680	45,680
<b>Total Expenditure</b>	<b>177,470</b>	<b>-20</b>	<b>3,510</b>	<b>260</b>	<b>2,180</b>	<b>-42,210</b>	<b>45,680</b>	<b>186,870</b>
<b>Other Grants and Contributions</b>	-40		0		10			-30
<b>Total Income</b>	<b>-40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>-30</b>
<b>Net Expenditure</b>	<b>177,430</b>	<b>-20</b>	<b>3,510</b>	<b>260</b>	<b>2,190</b>	<b>-42,210</b>	<b>45,680</b>	<b>186,840</b>

## **PCADM: Public Conveniences**

### **Commentary on Substantial Budget Changes**

#### **Premises Related Expenditure**

A reassessment of repair demands has resulted in an increase in premises related expenditure.

#### **Support Services**

Depreciation for all the toilet sites was previously charged to one central budget - Public Conveniences Administration. Depreciation is now charged direct to each toilet site resulting in a reduction in costs on Public Conveniences Administration - hence the movement of these costs from 'Support Services' to 'Depreciation and Impairment'. All expenditure on Public Conveniences Administration is recharged out to each individual toilet site as a support service charge.

#### **Depreciation and Impairment**

Depreciation now charged directly to each individual toilet site rather than to the central Public Conveniences Administration budget.

6.25 **Cost Centre and Description**      PLANT: Plant

We have a number of items of plant and equipment to help staff provide essential council services. These costs are all recharged out to the services using the plant and equipment

<b>Row Labels</b>	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Transport Related Expenditure</b>	15,270		300		490			16,060
<b>Total Expenditure</b>	<b>15,270</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>490</b>	<b>0</b>	<b>0</b>	<b>16,060</b>
<b>Miscellaneous Recharges</b>	-15,270		-310		-480			-16,060
<b>Total Income</b>	<b>-15,270</b>	<b>0</b>	<b>-310</b>	<b>0</b>	<b>-480</b>	<b>0</b>	<b>0</b>	<b>-16,060</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>-10</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Cost Centre and Description**      PKADM: Grounds Maintenance

6.26 The grounds maintenance service encompasses a wide range of operations on parks and open spaces, including trees and woodlands, play areas, sports pitches, cemeteries, hard and soft landscaping and the provision of floral decorations in public council buildings.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Employee Related Expenditure</b>	233,020		4,650		-6,700			230,970
<b>Premises Related Expenditure</b>	45,820		910		5,530			52,260
<b>Transport Related Expenditure</b>	110,790		2,220		3,110			116,120
<b>Supplies &amp; Services</b>	19,150		380		-110			19,420
<b>Support Services</b>	62,390		1,260	-190		80		63,540
<b>Total Expenditure</b>	<b>471,170</b>	<b>0</b>	<b>9,420</b>	<b>-190</b>	<b>1,830</b>	<b>80</b>	<b>0</b>	<b>482,310</b>
<b>Other Grants and Contributions</b>	-12,800		-260					-13,060
<b>Oncosts Recovered</b>	-458,370		-9,170		-1,710			-469,250
<b>Total Income</b>	<b>-471,170</b>	<b>0</b>	<b>-9,430</b>	<b>0</b>	<b>-1,710</b>	<b>0</b>	<b>0</b>	<b>-482,310</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>-10</b>	<b>-190</b>	<b>120</b>	<b>80</b>	<b>0</b>	<b>0</b>

**PKADM: Grounds Maintenance**

**Commentary on Substantial Budget Changes**

**Employee Related Expenditure**

Reduced employee expenditure due to staff turnover resulting in a new employee starting on a lower increment than their predecessor. Also one staff member has opted out of the superannuation scheme.

**Premises Related Expenditure**

Increased recharge from Salthill Depot due to increased costs within that service area (see section 6.35)

**Transport Related Expenditure**

Increased recharge from Grounds Maintenance Vehicles (GMVEH) due to an increase in costs (see section 6.16)

**Oncosts Recovered**

Increased estimated expenditure within this service area has resulted in an increase in oncosts to be recovered.



**Cost Centre and Description**      PLATG: Platform Gallery and Visitor Information

6.27 The Platform Gallery specialises in contemporary craft exhibitions and has gained a reputation within the region for its excellence in this field. There is a retail space that provides an outlet for a range of local artists and makers. There is also an education space that is used for workshops and arts activities, and the visitor information centre offers all the latest information about local events. Visitors can also book tickets and accommodation, and buy maps, books and souvenirs.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Employee Related Expenditure</b>	75,670		1,520	-40	-2,390			74,760
<b>Premises Related Expenditure</b>	15,310		300		-410			15,200
<b>Transport Related Expenditure</b>	40		0					40
<b>Supplies &amp; Services</b>	25,200		500		-1,530			24,170
<b>Support Services</b>	52,510		1,050			3,150		56,710
<b>Depreciation and Impairment</b>	3,310		70				-860	2,520
<b>Total Expenditure</b>	<b>172,040</b>	<b>0</b>	<b>3,440</b>	<b>-40</b>	<b>-4,330</b>	<b>3,150</b>	<b>-860</b>	<b>173,400</b>
<b>Customer &amp; Client Receipts</b>	-39,900		-800		-1,650			-42,350
<b>Total Income</b>	<b>-39,900</b>	<b>0</b>	<b>-800</b>	<b>0</b>	<b>-1,650</b>	<b>0</b>	<b>0</b>	<b>-42,350</b>
<b>Net Expenditure</b>	<b>132,140</b>	<b>0</b>	<b>2,640</b>	<b>-40</b>	<b>-5,980</b>	<b>3,150</b>	<b>-860</b>	<b>131,050</b>

## **PLATG: Platform Gallery and Visitor Information**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Reduction in employee related expenditure due to an allowance in the budget for staff turnover.

#### **Supplies & Services**

Reduced estimated expenditure on telephone lines and postages based upon previous years' spend.

#### **Support Services**

Increased recharge from Community Services and Organisation & Member Development Services due to a reassessment of time allocations.

#### **Customer & Client Receipts**

Increased estimated income from the sale of items purchased for resale and also from the rental of stalls.

**Cost Centre and Description** RCOLL: Refuse Collection

6.28 The collection of household waste is a statutory requirement placed on the Council. The overall service provided includes the collection of green waste for recycling into compost, a commercial waste collection service for shops, offices and other businesses in the borough and the emptying of litter bins, as well as the collection of domestic refuse from all properties in the borough and also the collection of dry mixed recyclables.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Employee Related Expenditure</b>	714,480		14,280		-6,070			722,690
<b>Premises Related Expenditure</b>	44,640		900		7,170			52,710
<b>Transport Related Expenditure</b>	507,070		10,140		-1,750			515,460
<b>Supplies &amp; Services</b>	39,160		780	10	550			40,500
<b>Third Party Payments</b>	650		10		-280			380
<b>Support Services</b>	125,510		2,500			9,970		137,980
<b>Depreciation and Impairment</b>	108,260		2,170	-2,170			-31,470	76,790
<b>Total Expenditure</b>	<b>1,539,770</b>	<b>0</b>	<b>30,780</b>	<b>-2,160</b>	<b>-380</b>	<b>9,970</b>	<b>-31,470</b>	<b>1,546,510</b>
<b>Other Grants and Contributions</b>	-326,580		-6,530	6,530	326,580			0
<b>Customer &amp; Client Receipts</b>	-29,790		-590		3,880			-26,500
<b>Miscellaneous Recharges</b>	-93,410		-1,870	20	-5,570			-100,830
<b>Total Income</b>	<b>-449,780</b>	<b>0</b>	<b>-8,990</b>	<b>6,550</b>	<b>324,890</b>	<b>0</b>	<b>0</b>	<b>-127,330</b>
<b>Net Expenditure</b>	<b>1,089,990</b>	<b>0</b>	<b>21,790</b>	<b>4,390</b>	<b>324,510</b>	<b>9,970</b>	<b>-31,470</b>	<b>1,419,180</b>

## **RCOLL: Refuse Collection**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Staff turnover has meant that new employees are starting on a lower increment than their predecessors. This has resulted in a reduction in estimated employee related expenditure.

#### **Premises Related Expenditure**

Higher recharge from Salthill Depot due to increased estimated expenditure within that service area.

#### **Transport Related Expenditure**

Higher recharge from refuse collection vehicles (RCVEH) - see section 6.29. This is mainly due to an increase in depreciation charges.

#### **Support Services**

Higher support service costs, mainly from Community Services and Organisation & Member Development Services due to a reassessment of time allocations within those service areas.

#### **Depreciation and Impairment**

Waste containers purchased in 2007/08 are now fully depreciated resulting in a reduction in depreciation charges.

#### **Other Grants and Contributions**

Income no longer to be received from LCC under the Cost Sharing Agreement due to the agreement ending in March 2018.

#### **Customer & Client Receipts**

Income received from the bin hire scheme was previously coded here but has been moved onto the Trade Refuse budget (see section 6.42)

#### **Miscellaneous Recharges**

Higher recharge to trade refuse due to increased tonnages collected.

**Cost Centre and Description** RCVEH: Refuse Collection Vehicles

6.29 We have a fleet of split bodied refuse collection and recycling vehicles in order to carry out the statutory service. The cost of these vehicles is recharged to Refuse Collection Budget 6.28.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Transport Related Expenditure	412,500		8,130	-290	-440			419,900
Depreciation and Impairment	196,150		3,930	-3,930			2,710	198,860
<b>Total Expenditure</b>	<b>608,650</b>	<b>0</b>	<b>12,060</b>	<b>-4,220</b>	<b>-440</b>	<b>0</b>	<b>2,710</b>	<b>618,760</b>
Miscellaneous Recharges	-608,650		-12,170	3,930	-1,870			-618,760
<b>Total Income</b>	<b>-608,650</b>	<b>0</b>	<b>-12,170</b>	<b>3,930</b>	<b>-1,870</b>	<b>0</b>	<b>0</b>	<b>-618,760</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>-110</b>	<b>-290</b>	<b>-2,310</b>	<b>0</b>	<b>2,710</b>	<b>0</b>

**RCVEH: Refuse Collection Vehicles**

**Commentary on Substantial Budget Changes**

**Depreciation and Impairment**

Replacement refuse vehicle purchased as part of the 2017/18 Capital Programme has resulted in an increase in depreciation charged.

**Miscellaneous Recharges**

Expenditure on refuse collection vehicles is recharged to Refuse Collection. An increase in expenditure on the vehicles has resulted in a higher recharge.

**Cost Centre and Description**      RECUL: Recreation Grants

6.30 The Recreation Grants Scheme provides valuable support for the voluntary sports and arts sectors with an aim to increase participation in voluntary community activities. Grants are normally awarded on an annual basis. However, applications can be considered outside the annual timetable.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Transfer Payments	30,530		610					31,140
Support Services	5,780		110	-20		-660		5,210
<b>Total Expenditure</b>	<b>36,310</b>	<b>0</b>	<b>720</b>	<b>-20</b>	<b>0</b>	<b>-660</b>	<b>0</b>	<b>36,350</b>
<b>Net Expenditure</b>	<b>36,310</b>	<b>0</b>	<b>720</b>	<b>-20</b>	<b>0</b>	<b>-660</b>	<b>0</b>	<b>36,350</b>

**Cost Centre and Description**      RIVBK: Riverbank Protection

6.31 The Council has land adjacent to main rivers where there is a riparian owner responsibility to safely maintain the banking.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	1,270		30					1,300
Depreciation and Impairment	1,240		20	-20				1,240
<b>Total Expenditure</b>	<b>2,510</b>	<b>0</b>	<b>50</b>	<b>-20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,540</b>
<b>Net Expenditure</b>	<b>2,510</b>	<b>0</b>	<b>50</b>	<b>-20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,540</b>

**Cost Centre and Description** ROEBN: Roefield Barn

6.32 The building is occupied by Roefield Leisure Centre who pay a quarterly rent to the Council. The Council are not responsible for running costs or repairs and consequently there are few costs here.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Customer &amp; Client Receipts</b>	-370		-10		-10			-390
<b>Total Income</b>	<b>-370</b>	<b>0</b>	<b>-10</b>	<b>0</b>	<b>-10</b>	<b>0</b>	<b>0</b>	<b>-390</b>

**Cost Centre and Description** RPOOL: Ribblesdale Pool

6.33 Ribblesdale Pool provides a varied programme of use for casual public swimming, swimming instruction and hire by clubs and groups. The facility is well attended in comparison to other pools of its size. The budget reflects a full year of usage which will follow the refurbishment towards the end of the 2016/17 financial year.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Employee Related Expenditure	339,200	-160	6,790		-5,750			340,080
Premises Related Expenditure	117,450		2,340		-200			119,590
Transport Related Expenditure	330		10					340
Supplies & Services	59,980		1,200	70	13,620			74,870
Support Services	82,070		1,650	-30		3,330		87,020
Depreciation and Impairment	100,550		2,010	-2,010			-10,910	89,640
<b>Total Expenditure</b>	<b>699,580</b>	<b>-160</b>	<b>14,000</b>	<b>-1,970</b>	<b>7,670</b>	<b>3,330</b>	<b>-10,910</b>	<b>711,540</b>
Customer & Client Receipts	-383,280		-7,660		400			-390,540
Miscellaneous Recharges	-7,910		-160		-180			-8,250
<b>Total Income</b>	<b>-391,190</b>	<b>0</b>	<b>-7,820</b>	<b>0</b>	<b>220</b>	<b>0</b>	<b>0</b>	<b>-398,790</b>
<b>Net Expenditure</b>	<b>308,390</b>	<b>-160</b>	<b>6,180</b>	<b>-1,970</b>	<b>7,890</b>	<b>3,330</b>	<b>-10,910</b>	<b>312,750</b>



## **RPOOL: Ribblesdale Pool**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Reduced expenditure on Instructor's Wages following a recent decision to reduce from 2 full time equivalents to 1 full time equivalent and 2 apprentices. This is due to inability to recruit a fully qualified instructor for the vacant post. Offset in part by an increase in Pool Attendants Wages as the position of an apprentice pool attendant has been changed to a full time equivalent pool attendant.

#### **Supplies & Services**

An external contractor is being contracted to provide swimming instruction following the inability to recruit 1 full time equivalent instructor. This has resulted in an increase in Consultant costs. This is a recent change to the service provision and will be reviewed when the budget is prepared for the 2019/20 financial year.

#### **Support Services**

Increased support service recharges, in particular from Community Services and Organisation & Member Development Services due to a reassessment of time allocations.

#### **Depreciation and Impairment**

Decreased depreciation charge due to the boiler and calorifier now fully depreciated.

**Cost Centre and Description** RVPRK: Ribble Valley Parks

6.34 Maintenance of the Council's parks and recreation grounds to a high standard in support of the council's commitment to ensuring the protection and enhancement of the environmental quality of the area

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	396,590		7,940		3,750			408,280
Supplies & Services	5,420		110		120			5,650
Support Services	32,710		650			930		34,290
Depreciation and Impairment	70,260		1,410	-1,410			4,800	75,060
<b>Total Expenditure</b>	<b>504,980</b>	<b>0</b>	<b>10,110</b>	<b>-1,410</b>	<b>3,870</b>	<b>930</b>	<b>4,800</b>	<b>523,280</b>
Customer & Client Receipts	-26,840		-540	10	8,100			-19,270
<b>Total Income</b>	<b>-26,840</b>	<b>0</b>	<b>-540</b>	<b>10</b>	<b>8,100</b>	<b>0</b>	<b>0</b>	<b>-19,270</b>
<b>Net Expenditure</b>	<b>478,140</b>	<b>0</b>	<b>9,570</b>	<b>-1,400</b>	<b>11,970</b>	<b>930</b>	<b>4,800</b>	<b>504,010</b>

**RVPRK: Ribble Valley Parks**

**Commentary on Substantial Budget Changes**

**Premises Related Expenditure**

Increased grounds maintenance recharge due to estimated time to be spent at the parks.

**Depreciation and Impairment**

Increased depreciation charge for play areas.

**Customer & Client Receipts**

Reduction in estimated income from land rents due to falling income over the past 3 years, in part due to sale of land for which rental income was received and also Clitheroe Brass Band reducing the number of concerts from 8 to 1.

**Cost Centre and Description**      SDEPO: Salthill Depot

6.35 This is the council's main operational base for the staff who carry out directly delivered services in the borough, such as refuse collection and recycling, street cleansing, grounds maintenance, vehicle repair and maintenance and general works. In addition the Councils main stores are located here.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Employee Related Expenditure</b>	22,560		440		-160			22,840
<b>Premises Related Expenditure</b>	57,670		1,150		2,530			61,350
<b>Transport Related Expenditure</b>	440		10					450
<b>Supplies &amp; Services</b>	7,850		140		640			8,630
<b>Support Services</b>	53,510		1,070			5,650		60,230
<b>Depreciation and Impairment</b>	20,540		410	-410			400	20,940
<b>Total Expenditure</b>	<b>162,570</b>	<b>0</b>	<b>3,220</b>	<b>-410</b>	<b>3,010</b>	<b>5,650</b>	<b>400</b>	<b>174,440</b>
<b>Customer &amp; Client Receipts</b>	-780		-20		60			-740
<b>Oncosts Recovered</b>	-57,560		-1,150		9,470			-49,240
<b>Miscellaneous Recharges</b>	-104,230		-2,090		-18,140			-124,460
<b>Total Income</b>	<b>-162,570</b>	<b>0</b>	<b>-3,260</b>	<b>0</b>	<b>-8,610</b>	<b>0</b>	<b>0</b>	<b>-174,440</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>-40</b>	<b>-410</b>	<b>-5,600</b>	<b>5,650</b>	<b>400</b>	<b>0</b>

## **SDEPO: Salthill Depot**

### **Commentary on Substantial Budget Changes**

#### **Premises Related Expenditure**

Increased estimated utility charges, in particular electricity and metered water.

#### **Support Services**

Increased recharges, mainly from Community Services and Organisation & Member Development Services due to a reassessment of time allocations.

#### **Oncost Recovered**

A reduction in the issue of stock from the general store has reduced the value of oncosts to be recovered through those issues.

#### **Miscellaneous Recharges**

As this cost centre is in essence a holding account, increased expenditure within this service area results in increases in recharges to other service areas.

**Cost Centre and Description** SEATS: Roadside Seats

6.36 This budget pays for the maintenance of 150 seats situated in areas of public open spaces (except parks and recreation grounds) throughout the borough. There is no provision in this budget for new or replacement seats.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Premises Related Expenditure</b>	1,960		40					2,000
<b>Supplies &amp; Services</b>	560		10					570
<b>Support Services</b>	2,650		60			-20		2,690
<b>Total Expenditure</b>	<b>5,170</b>	<b>0</b>	<b>110</b>	<b>0</b>	<b>0</b>	<b>-20</b>	<b>0</b>	<b>5,260</b>
<b>Net Expenditure</b>	<b>5,170</b>	<b>0</b>	<b>110</b>	<b>0</b>	<b>0</b>	<b>-20</b>	<b>0</b>	<b>5,260</b>

**Cost Centre and Description**      SIGNS: Street Nameplates & Signs

6.37 The Council has a duty to allocate names to streets and to provide appropriate street nameplates. Also included here are the costs associated with the Gazetteer which is a software system containing all property addresses within the borough. Ribble Valley maintains the local property Gazetteer which then feeds through to the national property Gazetteer.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Premises Related Expenditure	3,010		60					3,070
Supplies & Services	4,450		90	70				4,610
Support Services	44,900		900	-10		-1,720		44,070
<b>Total Expenditure</b>	<b>52,360</b>	<b>0</b>	<b>1,050</b>	<b>60</b>	<b>0</b>	<b>-1,720</b>	<b>0</b>	<b>51,750</b>
Customer & Client Receipts	-520		-10					-530
<b>Total Income</b>	<b>-520</b>	<b>0</b>	<b>-10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-530</b>
<b>Net Expenditure</b>	<b>51,840</b>	<b>0</b>	<b>1,040</b>	<b>60</b>	<b>0</b>	<b>-1,720</b>	<b>0</b>	<b>51,220</b>

**SIGNS: Street Nameplates & Signs**  
**Commentary on Substantial Budget Changes**

**Support Services**

Decreased recharges, mainly from Community Services following a reassessment of time allocations.

**Cost Centre and Description** SPODV: Sports Development

6.38 Contributing to the Council's ambition to create safer and healthier lifestyles. The role of the sports development unit is to create and extend sporting opportunities throughout the Ribble Valley, particularly within identified low participation groups. This is done through the provision of specific activity programmes, supporting voluntary sector providers and working in partnership with others to achieve cross cutting outcomes.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Supplies &amp; Services</b>	9,510		190					9,700
<b>Transfer Payments</b>	4,260		90					4,350
<b>Support Services</b>	65,380		1,300			860		67,540
<b>Total Expenditure</b>	<b>79,150</b>	<b>0</b>	<b>1,580</b>	<b>0</b>	<b>0</b>	<b>860</b>	<b>0</b>	<b>81,590</b>
<b>Customer &amp; Client Receipts</b>	-200		0		20			-180
<b>Total Income</b>	<b>-200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>-180</b>
<b>Net Expenditure</b>	<b>78,950</b>	<b>0</b>	<b>1,580</b>	<b>0</b>	<b>20</b>	<b>860</b>	<b>0</b>	<b>81,410</b>

**Cost Centre and Description**      SPOGR: Sports Grants

6.39 Grant aid is given to assist talented young sports persons with the costs associated with their sport.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Supplies &amp; Services</b>	0		0		200			200
<b>Transfer Payments</b>	3,650		70					3,720
<b>Support Services</b>	3,860		80	-20		-700		3,220
<b>Total Expenditure</b>	<b>7,510</b>	<b>0</b>	<b>150</b>	<b>-20</b>	<b>200</b>	<b>-700</b>	<b>0</b>	<b>7,140</b>
<b>Net Expenditure</b>	<b>7,510</b>	<b>0</b>	<b>150</b>	<b>-20</b>	<b>200</b>	<b>-700</b>	<b>0</b>	<b>7,140</b>



**Cost Centre and Description**      STCLE: Street Cleansing

6.40 The street cleansing service undertakes a borough wide operation for the cleansing of public adopted highways within the borough. A fly tipping service is also provided for the removal of dumped waste items on adopted areas within the borough. The service undertakes the clearance of leaves in autumn and winter and is also available for emergency call outs via Lancashire County Council with 24 hour/7 day cover.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
<b>Employee Related Expenditure</b>	156,220		3,130	-110	-3,230			156,010
<b>Premises Related Expenditure</b>	21,120		420		2,290			23,830
<b>Transport Related Expenditure</b>	130,710		2,620	60	7,350			140,740
<b>Supplies &amp; Services</b>	12,250		230		10			12,490
<b>Support Services</b>	48,540		970	-130		-2,030		47,350
<b>Total Expenditure</b>	<b>368,840</b>	<b>0</b>	<b>7,370</b>	<b>-180</b>	<b>6,420</b>	<b>-2,030</b>	<b>0</b>	<b>380,420</b>
<b>Other Grants and Contributions</b>	-27,170		-540	310	-640			-28,040
<b>Miscellaneous Recharges</b>	-1,360		-30					-1,390
<b>Total Income</b>	<b>-28,530</b>	<b>0</b>	<b>-570</b>	<b>310</b>	<b>-640</b>	<b>0</b>	<b>0</b>	<b>-29,430</b>
<b>Net Expenditure</b>	<b>340,310</b>	<b>0</b>	<b>6,800</b>	<b>130</b>	<b>5,780</b>	<b>-2,030</b>	<b>0</b>	<b>350,990</b>

## **STCLE: Street Cleansing**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

A new employee has started on a lower increment than their predecessor.

#### **Premises Related Expenditure**

Increased recharge from Salthill Depot due to an increase in expenditure within that service area (see section 6.35).

#### **Transport Related Expenditure**

Increased leasing costs for 3 x vans due to a move to Euro 6 Engine. Also increased expenditure on road sweeping reimbursed in full by monies received from Lancashire County Council.

#### **Support Services**

Reduced support service recharges in particular from Financial Services due to a reassessment of time allocations.

6.41 **Cost Centre and Description** TFRST: Waste Transfer Station

The operation of the waste transfer station in the depot at Salthill Industrial Estate is part of both the Council's commitment to supporting the Lancashire Municipal Waste Management Strategy and providing an efficient and effective refuse collection and recycling service to our residents.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Employee Related Expenditure	24,730		510		-150			25,090
Premises Related Expenditure	23,450		470		-430			23,490
Transport Related Expenditure	10,930		220		930			12,080
Supplies & Services	1,550		30					1,580
Support Services	11,340		220			-30		11,530
Depreciation and Impairment	9,370		190	-190			1,960	11,330
<b>Total Expenditure</b>	<b>81,370</b>	<b>0</b>	<b>1,640</b>	<b>-190</b>	<b>350</b>	<b>-30</b>	<b>1,960</b>	<b>85,100</b>
<b>Net Expenditure</b>	<b>81,370</b>	<b>0</b>	<b>1,640</b>	<b>-190</b>	<b>350</b>	<b>-30</b>	<b>1,960</b>	<b>85,100</b>

**TFRST: Waste Transfer Station**

**Commentary on Substantial Budget Changes**

**Depreciation and Impairment**

Increased depreciation charge due to improvements to the waste transfer station floor - a scheme within the capital programme.

**Cost Centre and Description**      TRREF: Trade Refuse

6.42 The Council provides a commercial waste collection service to business premises in the borough at competitive charges.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Premises Related Expenditure</b>	74,260		1,490		4,480			80,230
<b>Supplies &amp; Services</b>	113,980		2,280		58,160			174,420
<b>Support Services</b>	46,130		920	-180		5,330		52,200
<b>Total Expenditure</b>	<b>234,370</b>	<b>0</b>	<b>4,690</b>	<b>-180</b>	<b>62,640</b>	<b>5,330</b>	<b>0</b>	<b>306,850</b>
<b>Customer &amp; Client Receipts</b>	-306,770		-6,130		-65,540			-378,440
<b>Total Income</b>	<b>-306,770</b>	<b>0</b>	<b>-6,130</b>	<b>0</b>	<b>-65,540</b>	<b>0</b>	<b>0</b>	<b>-378,440</b>
<b>Net Expenditure</b>	<b>-72,400</b>	<b>0</b>	<b>-1,440</b>	<b>-180</b>	<b>-2,900</b>	<b>5,330</b>	<b>0</b>	<b>-71,590</b>
<b>Associated Movement in Earmarked Reserves</b>	46,000		920	-920	-43,960			2,040
<b>Net After Earmarked Reserves</b>	<b>-26,400</b>	<b>0</b>	<b>-520</b>	<b>-1,100</b>	<b>-46,860</b>	<b>5,330</b>	<b>0</b>	<b>-69,550</b>

## **TRREF: Trade Refuse**

### **Commentary on Substantial Budget Changes**

#### **Premises Related Expenditure**

Increased recharge from refuse collection due to the higher tonnages collected through trade refuse due to an increase in the customer base.

#### **Supplies & Services**

Increased tipping charges for the disposal of waste due to the increased tonnages collected, offset by additional income generated (see below).

#### **Customer & Client Receipts**

Increased estimated income due to an increase in the number of trade waste customers. Also income generated through the bin hire scheme has been moved on to this cost centre from refuse collection.

#### **Associated Movement in Earmarked Reserves**

In previous years £46,000 has been set aside annually from additional income generated to fund the purchase of a replacement Garwood refuse vehicle. Sufficient monies have been set aside to finance the replacement and a new vehicle is set to be purchased as part of the 2018/19 Capital Programme. The movement in reserve as shown above is estimated income to be generated through the bin hire scheme which will be transferred to an earmarked reserve to fund the purchase of future bins to be issued through the scheme (£2,040).

**Cost Centre and Description** TWOWR: Two Way Radio

6.43 We have a radio system linking staff based at Salthill depot and vehicles and staff working out in the borough.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Premises Related Expenditure</b>	2,350		50		-80			2,320
<b>Supplies &amp; Services</b>	1,170		20		-100			1,090
<b>Total Expenditure</b>	<b>3,520</b>	<b>0</b>	<b>70</b>	<b>0</b>	<b>-180</b>	<b>0</b>	<b>0</b>	<b>3,410</b>
<b>Miscellaneous Recharges</b>	-3,520		-60	60	110			-3,410
<b>Total Income</b>	<b>-3,520</b>	<b>0</b>	<b>-60</b>	<b>60</b>	<b>110</b>	<b>0</b>	<b>0</b>	<b>-3,410</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>60</b>	<b>-70</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Cost Centre and Description**      UPACT: Up and Active Service

6.44 RVBC delivers services in the Ribble Valley, on behalf of Pendle Leisure Trust in respect of the Up and Active Contract, for which Pendle Leisure Trust are the lead body. The contract was awarded by LCC and covers 5 areas within East Lancashire (Hyndburn, Rossendale, Burnley, Pendle and Ribble Valley). The contract includes weight management, healthy eating and working with schools with the intended outcome being a healthier and more informed local population.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
<b>Employee Related Expenditure</b>	53,430		1,070		12,180			66,680
<b>Transport Related Expenditure</b>	3,300		70					3,370
<b>Support Services</b>	41,040		820	-720		-690		40,450
<b>Total Expenditure</b>	<b>97,770</b>	<b>0</b>	<b>1,960</b>	<b>-720</b>	<b>12,180</b>	<b>-690</b>	<b>0</b>	<b>110,500</b>
<b>Other Grants and Contributions</b>	-3,300		-70					-3,370
<b>Customer &amp; Client Receipts</b>	-94,470		-1,890		-10,770			-107,130
<b>Total Income</b>	<b>-97,770</b>	<b>0</b>	<b>-1,960</b>	<b>0</b>	<b>-10,770</b>	<b>0</b>	<b>0</b>	<b>-110,500</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-720</b>	<b>1,410</b>	<b>-690</b>	<b>0</b>	<b>0</b>

**UPACT: Up and Active Service**

**Commentary on Substantial Budget Changes**

**Employee Related Expenditure**

A part time Healthy Lifestyles Officer has been replaced by a full time officer. The costs are fully reimbursed from Pendle Leisure Trust.

**Customer & Client Receipts**

Additional income from Pendle Leisure Trust to cover the post as mentioned above.

**Cost Centre and Description**      VEHCL: Vehicle Workshop

6.45 The garage at the depot maintains the Council's fleet of commercial vehicles and charges all of these costs to the relevant service area. The main services charged by the garage are the refuse collection service, works administration and grounds maintenance.

	Original Estimate 2017/18	Savings	Inflation at 2%	Variation to Standard Budgeted Inflation %	Unavoidable Changes to Service Costs	Support Services	Capital	DRAFT Original Estimate 2018/19
Employee Related Expenditure	57,990		1,160		800			59,950
Premises Related Expenditure	7,050		140		510			7,700
Transport Related Expenditure	6,940		140		-310			6,770
Supplies & Services	3,860		70					3,930
Support Services	25,360		500			2,540		28,400
<b>Total Expenditure</b>	<b>101,200</b>	<b>0</b>	<b>2,010</b>	<b>0</b>	<b>1,000</b>	<b>2,540</b>	<b>0</b>	<b>106,750</b>
Other Grants and Contributions	-150		0		150			0
Oncosts Recovered	-101,050		-2,020		-3,680			-106,750
<b>Total Income</b>	<b>-101,200</b>	<b>0</b>	<b>-2,020</b>	<b>0</b>	<b>-3,530</b>	<b>0</b>	<b>0</b>	<b>-106,750</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>-10</b>	<b>0</b>	<b>-2,530</b>	<b>2,540</b>	<b>0</b>	<b>0</b>

**VEHCL: Vehicle Workshop**

**Commentary on Substantial Budget Changes**

**Support Services**

Increased recharge from Community Services due to a reassessment of time allocations.

**Oncosts Recovered**

Increase in oncosts to be recovered due to a higher rate of budgeted expenditure within this service area.



**Cost Centre and Description**      WKSAD: Works Administration

6.46

The works administration service carries out a wide range of maintenance services across most of the council services, notably engineering services. The cost of all work carried out by works administration is charged out to the relevant service area.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Employee Related Expenditure</b>	121,820		2,440		-1,950			122,310
<b>Premises Related Expenditure</b>	10,970		220		1,710			12,900
<b>Transport Related Expenditure</b>	25,710		520		-2,000		6,350	30,580
<b>Supplies &amp; Services</b>	7,830		150	-10	-20			7,950
<b>Support Services</b>	32,990		660	-200		-10		33,440
<b>Depreciation and Impairment</b>	2,400		50	-50			-2,400	0
<b>Total Expenditure</b>	<b>201,720</b>	<b>0</b>	<b>4,040</b>	<b>-260</b>	<b>-2,260</b>	<b>-10</b>	<b>3,950</b>	<b>207,180</b>
<b>Oncosts Recovered</b>	-201,720		-4,030	90	-1,520			-207,180
<b>Total Income</b>	<b>-201,720</b>	<b>0</b>	<b>-4,030</b>	<b>90</b>	<b>-1,520</b>	<b>0</b>	<b>0</b>	<b>-207,180</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>-170</b>	<b>-3,780</b>	<b>-10</b>	<b>3,950</b>	<b>0</b>

## **WKSAD: Works Administration**

### **Commentary on Substantial Budget Changes**

#### **Employee Related Expenditure**

Reduced estimated expenditure due to a reduction in the budget to allow for potential staff turnover.

#### **Premises Related Expenditure**

Higher recharge from Salthill Depot due to increased estimated expenditure within that service area (see section 6.35)

#### **Transport Related Expenditure**

Reduced estimated expenditure on diesel offset in part by an increase in capital charges. This is in part due to a new vehicle procured through the 2017/18 Capital Programme and also because depreciation for a vehicle previously charged direct to this cost centre is now charged directly to the vehicle itself (see Depreciation and Impairment below).

#### **Depreciation and Impairment**

Depreciation now charged directly to the vehicle. This now impacts on Transport Related Expenditure instead.

#### **Oncosts Recovered**

Additional expenditure within this service area has resulted in an increase in oncosts to be recovered.

**Cost Centre and Description** XMASL: Xmas Lights & RV in Bloom

6.47 Grants are available to organised groups looking to provide Christmas light displays within the borough's parishes and towns, provided that match funding by the organisation is available. Also incorporated here is the Ribble Valley in Bloom budget, which is a small budget, used by local groups and parishes to enhance the borough as a place to visit. This creates one combined budget specifically for lights and flowers.

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Transfer Payments</b>	2,020		40					2,060
<b>Support Services</b>	1,270		30			360		1,660
<b>Total Expenditure</b>	<b>3,290</b>	<b>0</b>	<b>70</b>	<b>0</b>	<b>0</b>	<b>360</b>	<b>0</b>	<b>3,720</b>
<b>Net Expenditure</b>	<b>3,290</b>	<b>0</b>	<b>70</b>	<b>0</b>	<b>0</b>	<b>360</b>	<b>0</b>	<b>3,720</b>

## 7 SUMMARIES

7.1 The draft budget is summarised in two ways. One over the cost of the service provided by the committee (objective). The other is over the type of expenditure and income (subjective)

<b>Cost Centre and Description</b>	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
ARTDV: Art Development	32,910		650		-140	540		33,960
BUSSH: Bus Shelters	18,640		370			70		19,080
CARVN: Caravan Site	-8,130	-10	-160					-8,300
CCTEL: Closed Circuit Television	121,050		2,450	-90	5,390	1,290		130,090
COMMD: Community Services Department	0	-800	-50	90	-8,140	8,900		0
CPADM: Car Parks	-124,290	-7,140	-2,660	-1,860	-37,480	4,850	5,450	-163,130
CPVEH: Car Parks Vehicles	0		0	-70	70			0
CRIME: Crime and Disorder	52,020		1,040	-460	-780	1,240		53,060
CULTG: Culture Grants	6,900		140	-30		-1,120		5,890
CULVT: Culverts & Water Courses	17,260		340			150		17,750

<b>Cost Centre and Description</b>	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
DRAIN: Private Drains	1,370		20		-210	0		1,180
EALLW: Edisford All Weather Pitch	19,020		390	-460	600	630	4,120	24,300
EDPIC: Edisford Picnic Area	-10,380		-200	240	1,850	10		-8,480
EVEHA: Works Administration Vehicles	0		-40	0	40		0	0
EXREF: Exercise Referral Scheme	26,970		540		-540	3,900		30,870
GMVEH: Grounds Maintenance Vehicles	0		-80	-60	140		0	0
GRSRC: Grants & Subscriptions - Community	2,690		60	-20		-190		2,540
HWREP: Highway Repairs	25,660		510	-20		350		26,500
LDEPO: Longridge Depot	0		-10	-50	170	-240	130	0
LITTR: Litter Bins	21,720		430			-3,150		19,000
MCAFE: Museum Cafe	19,140		390	-300	-2,870	860	2,220	19,440
MUSEM: Castle Museum	262,450		5,270	-4,310	-9,430	-1,200	17,780	270,560

<b>Cost Centre and Description</b>	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
PAPER: Waste Paper and Card Collection	130,390		2,600	4,190	51,480	270	-4,800	184,130
PCADM: Public Conveniences	177,430	-20	3,510	260	2,190	-42,210	45,680	186,840
PCADM: Public Conveniences Administration	0		-20	-730	43,100	-2,890	-39,460	0
PKADM: Grounds Maintenance	0		-10	-190	120	80		0
PLANT: Plant	0		-10		10			0
PLATG: Platform Gallery and Visitor Information	132,140		2,640	-40	-5,980	3,150	-860	131,050
RCOLL: Refuse Collection	1,089,990		21,790	4,390	324,510	9,970	-31,470	1,419,180
RCVEH: Refuse Collection Vehicles	0		-110	-290	-2,310		2,710	0
RECUL: Recreation Grants	36,310		720	-20		-660		36,350
RIVBK: Riverbank Protection	2,510		50	-20				2,540
ROEBN: Roefield Barn	-370		-10		-10			-390
RPBIN: Chargeable Replacement Waste Bins	0		0					0

<b>Cost Centre and Description</b>	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
RPOOL: Ribblesdale Pool	308,390	-160	6,180	-1,970	7,890	3,330	-10,910	312,750
RVPRK: Ribble Valley Parks	478,140		9,570	-1,400	11,970	930	4,800	504,010
SDEPO: Salthill Depot	0		-40	-410	-5,600	5,650	400	0
SEATS: Roadside Seats	5,170		110			-20		5,260
SIGNS: Street Nameplates & Signs	51,840		1,040	60		-1,720		51,220
SPODV: Sports Development	78,950		1,580		20	860		81,410
SPOGR: Sports Grants	7,510		150	-20	200	-700		7,140
STCLE: Street Cleansing	340,310		6,800	130	5,780	-2,030		350,990
TFRST: Waste Transfer Station	81,370		1,640	-190	350	-30	1,960	85,100
TRREF: Trade Refuse	-72,400		-1,440	-180	-2,900	5,330		-71,590
TWOWR: Two Way Radio	0		10	60	-70			0
UPACT: Up and Active Service	0		0	-720	1,410	-690		0

<b>Cost Centre and Description</b>	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
VEHCL: Vehicle Workshop	0		-10		-2,530	2,540		0
WKSAD: Works Administration	0		10	-170	-3,780	-10	3,950	0
XMASL: Xmas Lights & RV in Bloom	3,290		70			360		3,720
<b>Grand Total</b>	<b>3,335,970</b>	<b>-8,130</b>	<b>66,220</b>	<b>-4,660</b>	<b>374,520</b>	<b>-1,600</b>	<b>1,700</b>	<b>3,764,020</b>
<b>Associated Movement in Earmarked Reserves</b>	32,480		650	-920	-43,950			-11,740
<b>Net After Earmarked Reserves</b>	<b>3,368,450</b>	<b>-8,130</b>	<b>66,870</b>	<b>-5,580</b>	<b>421,570</b>	<b>-1,600</b>	<b>1,700</b>	<b>3,752,280</b>



**b) Type of Expenditure/Income (Subjective)**

	<b>Original Estimate 2017/18</b>	<b>Savings</b>	<b>Inflation at 2%</b>	<b>Variation to Standard Budgeted Inflation %</b>	<b>Unavoidable Changes to Service Costs</b>	<b>Support Services</b>	<b>Capital</b>	<b>DRAFT Original Estimate 2018/19</b>
<b>Employee Related Expenditure</b>	3,165,190	-330	63,310	-970	-27,360			3,199,840
<b>Premises Related Expenditure</b>	1,170,270	-3,080	23,260	350	23,770			1,214,570
<b>Transport Related Expenditure</b>	1,479,200		29,340	-500	6,900		6,350	1,521,290
<b>Supplies &amp; Services</b>	543,350	-480	10,770	210	-34,130			519,720
<b>Third Party Payments</b>	236,070		4,730	-2,860	3,420			241,360
<b>Transfer Payments</b>	72,270		1,450	-460	-2,710			70,550
<b>Support Services</b>	1,620,590	-4,230	32,320	-2,420	1,300	-2,180		1,645,380
<b>Depreciation and Impairment</b>	714,290		14,320	-14,250			11,480	725,840
<b>Total Expenditure</b>	<b>9,001,230</b>	<b>-8,120</b>	<b>179,500</b>	<b>-20,900</b>	<b>-28,810</b>	<b>-2,180</b>	<b>17,830</b>	<b>9,138,550</b>
<b>Other Grants and Contributions</b>	-475,360		-9,510	8,950	431,420			-44,500
<b>Customer &amp; Client Receipts</b>	-1,500,900	-10	-29,980	2,430	-48,880			-1,577,340
<b>Departmental Recharges</b>	-1,542,360		-30,850	80	-1,300	9,730		-1,564,700
<b>Oncosts Recovered</b>	-828,030		-16,560	90	3,900			-840,600
<b>Miscellaneous Recharges</b>	-1,318,610		-26,380	4,690	18,190	-9,150	-16,130	-1,347,390
<b>Total Income</b>	<b>-5,665,260</b>	<b>-10</b>	<b>-113,280</b>	<b>16,240</b>	<b>403,330</b>	<b>580</b>	<b>-16,130</b>	<b>-5,374,530</b>
<b>Net Expenditure</b>	<b>3,335,970</b>	<b>-8,130</b>	<b>66,220</b>	<b>-4,660</b>	<b>374,520</b>	<b>-1,600</b>	<b>1,700</b>	<b>3,764,020</b>
<b>Associated Movement in Earmarked Reserves</b>	32,480		650	-920	-43,950			-11,740
<b>Net After Earmarked Reserves</b>	<b>3,368,450</b>	<b>-8,130</b>	<b>66,870</b>	<b>-5,580</b>	<b>330,570</b>	<b>-1,600</b>	<b>1,700</b>	<b>3,752,280</b>

## 8 EARMARKED RESERVES

- 8.1 In the Original Estimate for 2017/18 this committee planned to add £32,480 to earmarked reserves to support future net expenditure. Looking forward to 2018/19, the proposal included in the estimates is that this committee take £11,740 from earmarked reserves to support its spending.
- 8.2 The table below provides a summary of the DRAFT Original Estimate for 2018/19 together with the budgeted impact on the relevant earmarked reserves. Also detailed is a summary of the reasons for the movements on the earmarked reserves

	<b>DRAFT Original Estimate 2018/19</b>	<b>Reason for Movement on Earmarked Reserve</b>
<b>Committee Net Cost of Services</b>	<b>3,764,020</b>	
COBAL/H239: Crime and Disorder	-13,780	Monies set aside from previous years underspends, to be used to fund future years expenditure.
COBAL/H333: Refuse Collection	2,040	Income generated from the bin hire scheme. To be set aside in an earmarked reserve to fund the future purchase of bins issued through the scheme.
<b>Committee Net Cost of Services after Movements on Earmarked Reserves</b>	<b>3,752,280</b>	

## 9 KEY VARIATIONS

- 9.1 The net expenditure for this committee has increased by £383,830 after allowing for associated movements on earmarked reserves. The main reasons for this net increase are summarised in the table below.

<b>Description</b>	<b>Variance Original Estimate 2017/18 to DRAFT Original Estimate 2018/19</b>
<b>RCOLL/PAPER: Refuse/Paper Collection</b> The end of the Cost Sharing Agreement with LCC has resulted in a decrease in income of £431,900.	431,900
<b>PAPER: Paper Collection</b> Income received from the sale of paper is no longer to be paid to LCC, and instead retained by this council resulting in a reduction in expenditure of £108,760. This is offset in part by reduced income to be received from the sale of paper due to fluctuating market prices (£61,160).	-47,600

## 10 RISK ASSESSMENT

- 10.1 The approval of this report may have the following implications

- Resources: approval of the original budget for 2018/19 would see an increase in net expenditure of £428,050 compared with the original budget for 2017/18 or £383,830 after allowing for movements on earmarked reserves.
- Technical, Environmental and Legal: none identified
- Political: none identified
- Reputation: sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

## 11 RECOMMENDED THAT COMMITTEE

- 11.1 Approve the revenue original estimate for 2018/19 and submit this to the Special Policy and Finance Committee.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM2-18/AJ/AC  
15 December 2017

For further background information please ask for Amy Johnson

BACKGROUND PAPERS - None

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 9 JANUARY 2018  
title: TOWNELEY GARDENS, LONGRIDGE, UPDATE  
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES  
principal author: MARK BEVERIDGE, HEAD OF CULTURAL AND LEISURE SERVICES

### 1 PURPOSE

1.1 To provide Committee with an update on the progress on the work to improve Towneley Gardens, initiated by the Longridge Community Partnership.

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives - to support the community in enhancing the built environment in Longridge.
- Corporate Priorities - to encourage economic development throughout the borough, with a specific focus on tourism.
- Other Considerations - none

### 2 BACKGROUND

2.1 At Committee in January 2016, approval was granted (min. ref 494, 12.01.16) for the development of Towneley Gardens and Bowling Green in accordance with the proposals submitted by the Longridge Community Partnership.

2.2 The work was scheduled to be in three stages subject to suitable funding being obtained by the partnership:

- replace historic iron work, removed prior to WW2. Provide a measured mile, seating and tables, plus some interpretation panels.
- regenerate the bandstand area.
- general improvements to the biodiversity of the area, including a bee apiary and geocaching.

2.3 The principal funding identified was from the Tesco local community fund.

### 3 ISSUES

- 3.1 The plans for the work were drawn up and appropriate permissions were granted for the work. Following public consultation instead of replacement railings, the original iron work proposal became a metal archway into the gardens from the entrance on Berry Lane.
- 3.2 Work has been carried out to install the arch (see attached picture). The organising group would like permission from the Council to remove a small section of the wall alongside the gardens and bordering the pavement on Berry Lane so it makes the gap symmetrical and avoids the archway overlapping the wall as (it does currently).
- 3.3 Three notice boards have been purchased and the organising group wish to locate these on the external wall of the Council's toilet block.
- 3.4 A number of picnic benches have been purchased to be located on the central paved area.
- 3.5 There will be raised flower beds installed once the wall can be removed and a lectern interpretation panel will be installed on the Berry Lane side of the bench, shown by the dotted line in the picture attached.

### 4 RISK ASSESSMENT

The approval of this report may have the following implications

- Resources – The Council manages the garden area and discussions have taken place with the Longridge Community Partnership to ensure the resources required to maintain the area, post the work will be no greater than those required previously.
- Technical, Environmental and Legal – The Council has given planning permission for the archway, planning consent is not required for the section of wall to be removed.
- Political – None in the context of this report
- Reputation – The Council seeks to maintain an environment which both residents and visitors can enjoy. This work will enhance that reputation.
- Equality & Diversity – None applicable to this report

**5 RECOMMENDED THAT COMMITTEE**

Approves the revised work carried out and gives permission for the proposed work outlined in the report.

MARK BEVERIDGE  
Head of Cultural and Leisure Services

JOHN HEAP  
Director of Community Services

BACKGROUND PAPERS  
None

For further information please contact for Mark Beveridge 01200 4479



## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 9<sup>th</sup> January, 2018  
title: HENTHORN ROAD YOUTH SHELTER  
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES  
principal author: MARK BEVERIDGE, HEAD OF CULTURAL AND LEISURE SERVICES

### 1 PURPOSE

- 1.1 To provide Committee with information about an ongoing issue regarding anti-social behaviour at the youth shelter on Henthorn Road.
- 1.2 To seek a view from Committee about the future of the shelter.
- 1.3 Relevance to the Council's ambitions and priorities
  - Community Objectives – To help make people's lives safer and healthier
  - Corporate Priorities - To protect and enhance the existing environmental quality of our area
  - Other Considerations – To respond to identified issues

### 2 BACKGROUND

- 2.1 The youth shelter was installed some years ago as part of the youth work programme which the County Council provided at that time. Although LCC still provide some youth work in Clitheroe it is limited as a result of budget savings made over the past several years.
- 2.2 At the time of installation there were outreach youth workers who would engage with the young people who gathered at the shelter and they would have worked with them on diversionary activities.
- 2.3 In the absence of youth workers working directly in the community the shelter has now become a source of considerable anti-social behaviour.

### 3 ISSUES

- 3.1 The youth shelter is not popular with local residents who have raised numerous concerns about the behaviour of users of the shelter, both during the day and in the evenings, together with the mess which is left each day in and around the shelter.



- 3.2 In response to these concerns, the Council are currently visiting the shelter area 3 times per week to help ensure the Henthorn Road area is kept as clean and tidy as possible, removing litter, bottles, cans and drug related paraphernalia.
- 3.3 The issue has been flagged with the Ribble Valley Community Safety Partnership, in order to raise the concerns about the behaviour of users with the Police and other bodies to help eradicate it and the detrimental impact it is having on the lives of local residents.
- 3.4 The removal of the youth shelter is an option, though it does run the risk of the ASB simply moving to another part of the area or further afield within the town. It is highly unlikely that the people causing the problems will simply disappear if the youth shelter is removed.
- 3.5 The youth shelter fills a gap in the wall which acts as boundary on one side of the dog walk; the other boundary is the fence around Henthorn Park. Removing the shelter will require the gap created having to be addressed with either a gate or barrier of some type, to prevent dogs from running out of the exercise area on to the road.
- 3.6 If removed, the shelter is not suitable for re-use. The act of taking it out of the concrete will necessitate it being cut at the base and the residual footings being made safe.
- 3.7 Removal of the shelter will be very popular with many residents, though unlikely to be received well by the people who use it. Within the immediate area there is limited diversionary activity for the target group which currently use the shelter as a gathering point.
- 3.8 The parents of the young people, who are causing the issues, appear to be unaware of their behaviour or are uninterested. The police have sought to intervene, though with limited success.
- 3.9 Currently there are no resources to provide the type of youth work needed to address the behaviour which the shelter attracts.

#### 4 RISK ASSESSMENT

The approval of this report may have the following implications

- Resources – Currently the Council's cleansing team are spending time regularly cleaning the area, visiting more often than would be expected for such a residential area. Removal of the shelter will require a couple of days to cut the shelter out of the concrete and make good the concrete base. A gate or barrier would need to be installed where the current access way to the shelter is located.

- Technical, Environmental and Legal – There is nothing to prevent the shelter from being removed, it is on Council owned land and although the funding came originally from LCC, the problem is one which this Council is trying to address.
- Political – None in the context of this report.
- Reputation – The Council has a role in trying to ensure that the quality of life residents have is, given the powers the Council has, the best it can be. The current situation is despite the best efforts of Council staff causing a problem for nearby residents. The primary issues of behaviour being something which the Council has limited powers or resources to address and where the young people will be displaced to is unknown.
- Equality & Diversity – If the shelter is removed, the young people who gather there might feel their voice is not being heard, even though it is their behaviour which is causing the issues at the heart of the problem.

## 5 **RECOMMENDED THAT COMMITTEE**

Considers the report and decides what outcome they would like officers to pursue with the youth shelter.

MARK BEVERIDGE  
Head of Cultural and Leisure Services

JOHN HEAP  
Director of Community Services

BACKGROUND PAPERS  
None

For further information please contact Mark Beveridge 01200 41 4479

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

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Agenda Item No.

meeting date: 9 JANUARY 2018  
title: GENERAL REPORT  
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES  
principal authors: ADRIAN HARPER, HEAD OF ENGINEERING SERVICES  
COLIN WINTERBOTTOM,  
COMMUNITY LEISURE AND SPORTS DEVELOPMENT MANAGER

## 1 PURPOSE

To inform on recent developments of Waste Management, and to update on the provision of swimming instruction for schools and the public.

## 2 WASTE MANAGEMENT UPDATE

- It was agreed at the Lancashire Waste Partnership in October to form a Strategy Sub-Group to consider options for longer term waste strategies and joint working. County Councillor Edwards was nominated by County Councillor Atkinson to Chair the Sub-Group and has, in turn, nominated Members to serve on the Sub-Group.

The members of the group are as follows:

**Chair:** County Councillor Edwards

**Nominated Members:**

Councillor L Pate – Burnley  
Councillor I Wilkie – West Lancashire  
Councillor D Eaves – Fylde  
Councillor B Hughes – Lancaster  
Councillor I Sayers – Ribble Valley

The first meeting of the sub group is on 5 December.

LWP meetings will continue into next year with the next one being on 10 January 2018.

- RVBC has been notified by LCC that the recycling rates throughout the Lancashire collecting districts have flat lined or reduced. It is the council's belief that this is reducing as a result of the increasing levels of contamination contained within the recycling bins. It is proposed that in the New Year, and before the contribution from LCC ceases, RVBC will produce a publicity campaign to reinforce the good message of recycling and also a reminder of the items that constitute contamination.

### **3 RIBBLESDALE POOL**

#### **3.1 School Swimming**

In light of recent efforts by the government to address the national situation that since 2012, only half of children aged between 7-11 year olds have met the required Key Stage 2 standard for Swimming, it is proposed to work with primary schools in developing a school swimming and water safety plan.

Ribblesdale Pool currently delivers a progressive learning scheme which embraces the three elements of the standard expected by the completion of primary school, within a scheme introduced by Swim England and known as 'The Swim Charter'.

The Curriculum Swimming and Water Safety Review Group has been commissioned by the government to ensure that no child leaves school unable to meet a minimum standard of capability and competence in swimming.

There are 18 recommendations which include;-

- A new Top-up swimming programme for those who most require support;
- A new Curriculum Swimming and Water Safety Resource Pack to all primary schools, and Swimming providers;
- Government to find specific training for school teachers and teaching staff who deliver swimming;
- Perhaps the most significant recommendation is the condition imposed on schools; and states that as part of the Primary Premium finding monitoring, schools must publish Swimming and Water Safety attainment levels.

In supporting the continuous improvement of swimming lesson delivery for schools at Ribblesdale Pool, consultation with head teachers is in process, and potential improvements being considered are:

- Increasing the amount of teaching time spent at the pool, and less travelling, which is the main cost for schools. This might involve lessons increasing to 45mins duration.
- Working with Swim England to ensure that the Swim Charter, or whichever scheme is implemented; be fit for purpose.
- Identifying those pupils who are most in need of assistance and identifying how progress can best be achieved.

#### **3.2 The Learn to Swim Programme for the General Public**

From January 2018, it is anticipated that the Council's internally organised Learn to Swim Programme will return to the level of provision that was in place prior to the closure period for improvement work. A combination of Council employed teachers, and teachers recruited through an agency arrangement will provide the necessary consistency to sustain and, hopefully, grow the instruction programme in line with demand.

The introduction of two Swimming Instruction apprenticeships at the pool aims to address the difficulties in recruiting swimming teachers.

#### 4 **CONCLUSION**

This updates on progress within Waste Management, and the provision of swimming instruction.

ADRIAN HARPER  
HEAD OF ENGINEERING SERVICES

COLIN WINTERBOTTOM  
COMMUNITY LEISURE AND SPORTS DEVELOPMENT MANAGER

JOHN C HEAP  
DIRECTOR OF COMMUNITY SERVICES

For further information, please contact:

Waste Management – Adrian Harper 01200 414523

Ribblesdale Pool - Colin Winterbottom 01200 414588

Community Services/9.1.18/AH/CW/iw