

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

Agenda Item No 6

meeting date: 9 JANUARY 2018  
title: REVISED CAPITAL PROGRAMME 2017/18  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

## 1 PURPOSE

1.1 To approve the 2017/18 revised estimate for this Committee's capital programme.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer needs.
- Other Considerations – none identified.

## 2 BACKGROUND

2.1 Nine new capital schemes for this Committee, totalling £447,610, were approved by the Policy and Finance Committee and Full Council at their meetings in February 2017.

2.2 In addition to the original estimate budget, the following changes have been made so far in 2017/18:

- There were two 2016/17 capital schemes that were not completed by 31 March 2017 and had unspent budget available at that date. The total unspent balance on these schemes, £23,600, is known as slippage. This slippage was transferred into the 2017/18 capital programme budget, after approval by this Committee in May 2017.
- Increases in budget on two schemes, totalling £3,240, were approved by Policy and Finance Committee on 12 September 2017. These are known as additional approvals.

2.3 As a result of the above, the total approved budget for this Committee's capital programme of eleven schemes was £474,450. This is shown at Annex 1.

2.4 Regular reports have been presented to this Committee on progress with the capital programme.

## 3 REVISING THE 2017/18 CAPITAL PROGRAMME

3.1 We have now discussed each of the schemes in the capital programme with budget holders and revised the programme to reflect their progress and estimated full year expenditure. Following this review, the revised estimate is £457,630, a reduction of £16,820 from the total approved budget. The main reasons for this are:

- **Ribblesdale Pool Improvement Work (-£11,880):** The main contract value was finalised in May 2017. The final value was £11,877 less than the slippage transferred into the 2017/18 capital programme for this scheme.
- **Vehicle and Plant Completed schemes (-£4,940):** The actual spend on the completed refuse collection vehicle, works vehicle and Scag mowers schemes was slightly lower than the total approved budgets for these schemes.

3.2 Annex 1 shows the full capital programme by scheme, including the budget and expenditure to date. The summary position is shown below.

Original Estimate 2017/18 £	Slippage from 2016/17 £	Additional Approvals 2017/18 £	Total Approved Budget 2017/18 £	Revised Estimate 2017/18 £	Actual Expenditure including commitments as at end of November 2017 £
447,610	23,600	3,240	474,450	457,630	345,431

3.3 At the end of November 2017 £345,431 had been spent or committed. This is 75.5% of the annual capital programme for this Committee.

3.4 Four vehicle replacement schemes have already been completed. Of the other seven schemes, it is estimated that six schemes may be completed in-year. At this stage, the full completion of the Castle Museum – Refurbishment of Windows scheme within the current financial year cannot be guaranteed.

3.5 The main reasons for the underspend on the full year budget to date are:

- **Play Area Improvements 2017/18 (-£29,697):** Refurbishment work is on-going in-year and specific improvement works are planned for early 2018. Further improvement work will be planned once this early 2018 work is completed, dependent on the budget available at that stage. Further works may also be required later in-year if regular playground assessment checks or insurance condition surveys identify any further improvement work. Some budget will be kept unallocated until March 2018 to ensure any currently unforeseen work can be funded.
- **Off-Street Car Parks – Update of Payments Systems (-£16,340):** The work is due to be ordered and undertaken in the new calendar year and is expected to be completed by the end of the financial year. Following receipt of a further quote for this work, the preferred approach is to now upgrade by refurbishment of the pay and display machines rather than replacing them. The advantage is that six machines in total can be upgraded to accept chip and pin payments by this refurbishment approach, within the scheme budget available, rather than just the three machines identified for upgrade by replacement.
- **Castle Museum – Refurbishment of Windows (-£43,928):** Work is on-going by the works administration team. At this stage, the completion of the scheme within the current financial year cannot be guaranteed because lintel work is now needed that requires listed building consent and less works administration team input is currently available.
- **Renewal of Sections of Floor to Residual Waste Transfer Station (-£19,500):** The work was planned to be undertaken late in the financial year, when there is less green waste transfer, to allow the waste transfer station to continue to operate as effectively as possible whilst the work is undertaken. Specific dates for the work have still to be confirmed, because the contractor has suggested a different approach to the work required, based on the layout of the Waste Transfer Station. It is still expected that this work will be completed before the end of the financial year.

#### 4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – Approval of the revised capital programme will see a decrease of £16,820 in the level of financing resources needed within the 2017/18 financial year.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

#### 5 CONCLUSION

5.1 The revised estimate for this Committee's 2017/18 capital programme is £457,630, which is a £16,820 reduction from the previously approved capital budget.

5.2 At the end of November 2017 £345,431 had been spent or committed. This is 75.5% of the annual capital programme for this Committee.

5.3 Four vehicle replacement schemes have already been completed. Of the other seven schemes, it is estimated that six schemes may be completed in-year. The full completion of one scheme within the current financial year cannot be guaranteed.

#### 6 RECOMMENDED THAT COMMITTEE

6.1 Approve the 2017/18 revised estimate of £457,630 for this Committee's capital programme, as set out in Annex 1.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

AC3-18/AC/AC  
15 December 2017

For further background information please ask for Andrew Cook.  
BACKGROUND PAPERS – None

## COMMUNITY SERVICES COMMITTEE – REVISED CAPITAL PROGRAMME 2017/18

Cost Centre	Scheme	Original Estimate 2017/18 £	Slippage from 2016/17 £	Additional Approvals 2017/18 £	Total Approved Budget 2017/18 £	Revised Estimate 2017/18 £	Actual Expenditure including commitments as at end of November 2017 £
PLAYR	Play Area Improvements 2017/18	40,000	0	0	40,000	40,000	10,303
CPPAY	Off-Street Car Parks – Update of Payment Systems	14,550	0	1,790	16,340	16,340	0
CMWIN	Castle Museum – Refurbishment of Windows	62,560	0	0	62,560	62,560	18,632
TSFLR	Renewal of Sections of Floor to Residual Waste Transfer Station	19,500	0	0	19,500	19,500	0
RVJJK	Replacement of Twin-bodied Refuse Collection Vehicle (VU59 JJK)	218,000	0	0	218,000	216,630	216,626
WCOJV	Replacement of Works Vehicle (PO54 COJ)	23,500	0	0	23,500	20,950	20,953
GVSWO	Replacement of Mower (Kubota) PN09 SWO	15,500	0	1,450	16,950	16,950	16,949
SCGMW	Replacement of Scag Mower 4x4 (rvbc016) and Scag Mower (rvbc014)	13,000	0	0	13,000	11,980	11,976
GVLSY + GVTZG	Replacement Pick-up Vehicles (Ford Ranger S/C 4WD x 2) - PK07 LSY and PK07 TZG	41,000	0	0	41,000	41,000	40,421
RPIMP	Ribblesdale Pool Improvement Work	0	16,820	0	16,820	4,940	4,943
PLAYQ	Play Area Improvements 2016/17	0	6,780	0	6,780	6,780	4,628
	<b>Total Community Committee</b>	<b>447,610</b>	<b>23,600</b>	<b>3,240</b>	<b>474,450</b>	<b>457,630</b>	<b>345,431</b>