

Minutes of Policy & Finance Sub-Committee

Meeting Date: Tuesday, 14 November 2017 starting at 3.30pm
Present: Councillor K Hind (Chairman)

Councillors:

S Atkinson
P Elms

In attendance: Chief Executive, Head of HR.

421 APOLOGIES

There were no apologies for absence from the meeting.

422 PUBLIC PARTICIPATION

There was no public participation.

423 MINUTES

The minutes of the meeting held on 10 October 2017 were approved as a correct record and signed by the Chairman.

424 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

425 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the following items of business being exempt information under Category 1 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

426 SHORTLISTING OF APPLICANTS

Committee looked at all the applications received and considered who should be shortlisted to attend for interview.

The Chief Executive reminded them that all applications should be compared against the person specification for the post, as well as other considerations that included how well the application form had been completed, other relevant information and evidence to support claims made.

RESOLVED: That 7 applicants be invited for interview with a possible 8th subject to checks being made with regard to qualifications.

427 PRESENTATION TOPIC

Committee discussed the presentation topic proposed and how it should fit in with the interview process. The interviews would take place over two days on 4 and 5 December 2017.

RESOLVED: Committee agreed on the presentation topic as outlined by the Head of HR.

428 INTERVIEW QUESTIONS

The Head of HR circulated a list of proposed interview questions for Committee to consider.

RESOLVED: That Committee consider the questions and give feedback to the Head of HR by the following day.

The meeting closed at 4.50pm.

If you have any queries on these minutes please contact Marshal Scott (425111).