

please ask for Olwen Heap
direct line 01200 414408
fax: 01200 414488
e-mail olwen.heap@ribblevalley.gov.uk
my ref OMH/
date 15 November 2017

Dear Councillor

SUB COMMITTEE – APPOINTMENT OF DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

You are invited to attend a meeting of the above Sub Committee on **TUESDAY 14 NOVEMBER 2017** at **3.30pm** in Committee Room 1 of the Town Hall, 13 Church Street, Clitheroe.

The agenda is set out below.

Yours sincerely

CHIEF EXECUTIVE

AGENDA

1. Apologies for absence
2. Public participation
3. Declarations of interest
4. Minutes of meeting held on 10 October 2017 – copy enclosed

PART II – Items of business **not** to be discussed in public

5. Shortlisting of applications for interview
6. Interviewee Presentation Topic
7. Interview questions

To : Councillors Ken Hind, Paul Elms, Stephen Atkinson and Susan Knox
Chief Executive, Head of Human Resources