

RIBBLE VALLEY BOROUGH COUNCIL

please ask for: OLWEN HEAP
direct line: 01200 414408
e-mail: olwen.heap@ribblevalley.gov.uk
my ref: OH/CMS
your ref:
date: 30 October 2017

Council Offices
Church Walk
CLITHEROE
Lancashire BB7 2RA

Switchboard: 01200 425111
Fax: 01200 414488
www.ribblevalley.gov.uk

Dear Councillor

The next meeting of the **POLICY AND FINANCE COMMITTEE** is at **6.30pm on TUESDAY, 7 NOVEMBER 2017** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (copy for information to all other members of the Council)
Directors
Press

AGENDA

Part 1 – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meeting held on 12 September 2017 and Sub Committee meeting held on 10 October 2017 – copy enclosed.
3. Declarations of Pecuniary and Non-Pecuniary Interests (if any).
4. Public Participation (if any).

DECISION ITEMS

- ✓ 5. Office of Surveillance Commissions Inspection Report – 14 August 2017– copy enclosed.
- ✓ 6. Local Council Tax Support Scheme – report of Director of Resources – copy enclosed.
- ✓ 7. Review of Fees and Charges – report of Director of Resources – copy enclosed.
- ✓ 8. Local Taxation Write-Offs – report of Director of Resources – copy enclosed.
- ✓ 9. Review of Financial Regulations and Contract Procedure Rules – report of Director of Resources – copy enclosed.

- ✓ 10. Capital Programme and New Bids – report of Director of Resources – copy enclosed.
- ✓ 11. ICT Licences and Software – report of Director of Resources – copy enclosed.
- ✓ 12. Boundary Commission Parliamentary Boundary Review – Revised Proposals – report of Director of Resources – copy enclosed.
- ✓ 13. Changes to Concurrent Function Scheme – report of Director of Resources – copy enclosed.
- ✓ 14. References from Committee:
 - (a) Reference from Health and Housing Committee – Fire Protection Measures at The Joiners Arms, 90 Whalley Road, Clitheroe – report of Director of Resources – copy enclosed.

INFORMATION ITEMS

- ✓ 15. Peer Challenge Update – report of Director of Resources – copy enclosed.
- ✓ 16. Budget 2017: Business Rate Relief Schemes Update – report of Director of Resources – copy enclosed.
- ✓ 17. Calculation of Council Tax Base 2018/2019 – report of Director of Resources – copy enclosed.
- ✓ 18. Treasury Management Monitoring 2017/2018 – report of Director of Resources – copy enclosed.
- ✓ 19. Revenues and Benefits General Report – report of Director of Resources – copy enclosed.
- ✓ 20. Revenue Monitoring 2017/2018 – report of Director of Resources – copy enclosed.
- ✓ 21. Overall Revenue Monitoring 2017/18 – report of Director of Resources – copy enclosed.
- ✓ 22. Capital Monitoring 2017/18 – report of Director of Resources – copy enclosed.
- ✓ 23. Overall Capital Monitoring 2017/18 – report of Director of Resources – copy enclosed.
- ✓ 24. Minutes of Budget Working Group held on 17 August 2017 and 27 September 2017.
- ✓ 25. Minutes of Communications Working Group – 29 August 2017 and 26 September 2017 – copy enclosed.
- 26. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

DECISION

- ✓ 27. Local Taxation Write-Offs – report of Director of Resources – copy enclosed.
- ✓ 28. Sundry Debtor Write Offs – report of Director of Resources – copy enclosed.
- ✓ 29. Land at Longridge – Update – report of Director of Community Services – copy enclosed.