

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **PERSONNEL COMMITTEE** is at **6.30pm** on **WEDNESDAY, 6 SEPTEMBER 2017** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)
Directors

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. To approve the minutes of the last meeting held on 24 May 2017 – copy enclosed.
3. Declarations of Pecuniary and Non-Pecuniary Interests (if any).
4. Public Participation (if any).
5. Reports from Representatives on Outside Bodies (if any).

INFORMATION ITEMS

- ✓ 6. Apprenticeship Levy Update – report of Director of Resources – copy enclosed.
- ✓ 7. Overview of Recruitment Policy – report of Director of Resources – copy enclosed.

- ✓ 8. 2016/2017 Year-end Performance Information – report of Director of Resources – copy enclosed.

Part II – Items of business **not** to be discussed in public

FOR DECISION

- ✓ 9. Appointment of Director of Planning and Economic Development – report of Chief Executive – copy enclosed.
- ✓ 10. Appointments and Resignations – report of the Director of Resources – copy enclosed.

FOR INFORMATION

- ✓ 11. Training Report – report of Director of Resources – copy enclosed.
- ✓ 12. Establishment List Update – report of Director of Resources – copy enclosed.