

**RIBBLE VALLEY BOROUGH COUNCIL  
REPORT TO COUNCIL**

Agenda Item No.

meeting date: TUESDAY, 11 JULY 2017  
title: CASUAL VACANCY – VICE CHAIR OF POLICY AND FINANCE COMMITTEE  
submitted by: MARSHAL SCOTT - CHIEF EXECUTIVE  
principal author: MAIR HILL - SOLICITOR

**1 PURPOSE**

1.1 Advise Council of the casual vacancy and seek the appointment of a Vice Chair of Policy and Finance Committee.

**2 BACKGROUND**

2.1 At the Annual Council meeting on 9 May 2017, Councillor Hill was appointed as the Vice Chair of Policy and Finance Committee.

2.2 On 28 June 2017, the Chief Executive received notice from Councillor Hill of his resignation from that position. A casual vacancy therefore exists.

**3 ISSUES**

3.1 Standing Order 3.1 provides that “The council at its Annual Meeting shall appoint the chairmen and vice-chairmen of all standing committees. If a casual vacancy arises in the office of chairman or vice-chairman of a committee, the council shall appoint a replacement at its next meeting.” [Emphasis added]

3.2 Council should therefore consider the vacancy and appoint a replacement.

**4 RISK ASSESSMENT**

4.1 The approval of this report may have the following implications:

- Resources - }
- Technical, Environmental and Legal - }
- Political - } None arising directly from this report
- Reputation - }
- Equality & Diversity - }

**5 RECOMMENDED THAT COUNCIL**

5.1 Appoint a replacement Vice Chair of Policy and Finance Committee.

MAIR HILL  
SOLICITOR

MARSHAL SCOTT  
CHIEF EXECUTIVE

**BACKGROUND PAPERS**

For further information please ask for Mair Hill, extension 321