

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

Agenda Item No 8

meeting date: 18 MAY 2017
 title: CAPITAL OUTTURN 2016/17
 submitted by: DIRECTOR OF RESOURCES
 principal author: ANDREW COOK

1 PURPOSE

- 1.1 The purpose of this report is to review the final outturn of the 2016/17 capital programme for Planning and Development Committee and to seek member approval for the slippage of the capital scheme budget from the 2016/17 financial year to the 2017/18 financial year.
- 1.2 Relevance to the Council's ambitions and priorities:
- Community Objectives – none identified.
 - Corporate Priorities - to continue to be a well-managed council providing efficient services based on identified customer need.
 - Other Considerations – none identified.

2 BACKGROUND

- 2.1 One new scheme for this Committee, Introduction of Planning Portal Link to the Planning Application System and Planning System Update, totalling £30,200, was approved by the Policy and Finance Committee and Full Council at their meetings in February and March 2016 respectively.
- 2.2 The revised estimate budget was approved as £30,200, by this Committee in January 2017.
- 2.3 During the financial year this Committee has received reports monitoring the progress of this scheme.

3 CAPITAL OUTTURN 2016/17

- 3.1 The table below summarises the final outturn position on the capital scheme for this Committee. It shows budget approvals and requested slippage into 2017/18.

Cost Centre	Scheme	Original Estimate 2016/17 £	Revised Estimate 2016/17 £	Actual Expenditure 2016/17 £	Slippage requested into 2017/18 £
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	30,200	30,200	0	30,200

- 3.2 There was no spend on the scheme in 2016/17.

- 3.3 The planning system software provider has not yet completed writing the scripts for the planning system update from the Engage system to Assure system, so this element of the scheme cannot be completed yet.
- 3.4 In addition, the Council has recently installed new and increased server capacity as part of a corporate ICT Infrastructure Refresh Scheme (Policy and Finance Committee capital scheme) and there is a possibility that this may negate the purchase of additional server space planned for this scheme.
- 3.5 Towards the latter end of the financial year, officers decided not to implement all elements of the planning scheme until the ICT infrastructure refresh scheme was completed and the software provider had written the planning system update scripts.

4 SLIPPAGE

- 4.1 Where capital schemes are not financially complete at year-end and there is an unspent budget to be moved into the next financial year, this is known as slippage. For this Committee slippage of £30,200 is requested into 2017/18 for the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme.
- 4.2 Attached at Annex 1 is the request for slippage form. This Committee is asked to consider and approve the request.

5 RISK ASSESSMENT

- 5.1 The risks associated with this report are set down below:
- Resources – There are no additional financing requirements needed. A sum of £30,200 has been set aside in the Council's capital resources to fund the scheme slippage.
 - Technical, Environmental and Legal – None.
 - Political – None.
 - Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
 - Equality and Diversity – Equality and diversity issues are examined as part of the capital bid appraisal process.

6 CONCLUSION

- 6.1 There was no spend on the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme in 2016/17. Slippage of £30,200 into 2017/18 is required to complete the scheme.

7 RECOMMENDED THAT COMMITTEE

- 7.1 Consider the request for slippage shown at Annex 1 and approve the slippage of £30,200 into the 2017/18 financial year for the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PD5-17/AC/AC
5 May 2017

For further information please ask for Andrew Cook.
BACKGROUND PAPERS – None

PLANNING AND DEVELOPMENT SERVICES COMMITTEE

Annex 1

Request for slippage into 2017/18

Cost Centre and Scheme Title	PLANN: Introduction of Planning Portal Link to the Planning Application System and Planning System Update
Scheme Description	<p>Planning Portal Link - Introduction of a link between the external facing Planning Portal and the back office Planning system for processing and inputting of planning applications. All application documents entered into the Planning Portal will be automatically transferred to the Council's Planning system.</p> <p>Planning System Update – Additional upgrades/modules added to the Planning System to allow:</p> <ul style="list-style-type: none"> • Planning documents to be scanned onto the in-house Planning System and then stored and viewed electronically on the Planning system. • Planning documents available in real time for public access via the internet.
Head of Service	John Macholc
Year Originally Approved	2016/17
Revised Estimate 2016/17 for the Scheme	£30,200
Actual Expenditure in the Year 2016/17	£0
Variance - (Underspend) or Overspend	(£30,200)
Please provide full reasons for the (under) or over spend variance shown above?	<p>The planning system software provider has not yet completed writing the scripts for the planning system update from the Engage system to Assure system, so this element of the scheme cannot be completed yet. In addition, the Council has recently installed new and increased server capacity as part of a corporate ICT infrastructure refresh scheme, and there is a possibility that this may negate the purchase of additional server space planned for this scheme.</p> <p>Towards the latter end of the financial year, officers decided not to implement all elements of the planning scheme until the ICT infrastructure refresh scheme was completed and the software provider had written the planning system update scripts.</p>

Slippage Request

Please grant the amount of Budget Slippage from 2016/17 to 2017/18 requested.	£30,200
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered. Attach any information that you feel may be relevant.	Slippage is required to complete the scheme, once the ICT infrastructure refresh scheme is finalised and the software provider has written the planning system update scripts.
By what date would the work or services related to any requested slippage be completed, if it were to be approved.	Progress on this scheme is dependent on the final elements of the ICT infrastructure refresh scheme being completed (Spring 2017) and the software provider writing the planning system update scripts (to be confirmed).