



Ribble Valley Borough Council

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Members of the Council are hereby summoned to attend a meeting of the Council to be held in the **TOWN HALL, CHURCH STREET, CLITHEROE** on **TUESDAY, 25 APRIL 2016** at **6.30PM**.

CHIEF EXECUTIVE
18 April 2017

BUSINESS

Part I – items of business to be discussed in public

1. Apologies for absence.
2. Declarations of interest.
3. Public participation session.
4. To confirm the minutes of the meeting of **Council** held on **28 February 2017**.
5. Mayoral Communications.
6. Long Service Awards.
7. Leader's Report and Question Time.
8. To receive and consider, where appropriate, the minutes of the following Committee meetings now circulated (items marked *** are referred to Council for decision).

COMMITTEE MEETINGS: 28 FEBRUARY TO 13 APRIL 2017			
COMMITTEES	DATE OF MEETING	PAGE	MINUTE NO'S
COUNCIL	28 FEBRUARY	1 – 14	559 - 570
COMMUNITY	14 MARCH	15 – 18	571 – 581
PLANNING & DEVELOPMENT	16 MARCH	19 – 33	582 – 594
PERSONNEL	22 MARCH	34 – 35	595 – 604
HEALTH & HOUSING	23 MARCH	36 - 41	605 - 623
POLICY & FINANCE	28 MARCH	42 – 51	624 – 646
ACCOUNTS & AUDIT	29 MARCH	52 – 55	647 – 660
PARISH COUNCIL LIAISON	30 MARCH	56 – 59	661 – 671
LICENSING	4 APRIL	60 – 63	672 – 679

COMMITTEE MEETINGS: 28 FEBRUARY TO 13 APRIL 2017			
COMMITTEES	DATE OF MEETING	PAGE	MINUTE NO'S
SPECIAL PLANNING AND DEVELOPMENT	6 APRIL	64 – 67	680 – 684
PLANNING & DEVELOPMENT	13 APRIL	68 – 77	685 – 693

Part II - items of business **not** to be discussed in public

None.

NOTES:

1. Questions (attention is drawn to Standing Orders 9, 10 and 12).
 - (i) A Member may ask the Mayor or the Chairman of any Committee any question on any matter where the Council has powers or duties or which affects the Borough. A question must either be given to the Chief Executive by noon on the Friday before the meeting or relate to urgent business in which case agreement of the Mayor to the question being put shall be required and, where possible, a copy of the question will be given to the Chief Executive before 10.00am on the day of the meeting.
 - (ii) Any Member may ask a question or make a comment on any minute before the Council, provided that he or she does not speak for more than five minutes in total on the minutes of a particular Committee. The Chairman may decline to answer a question unless written notice of the question has been given to the Chief Executive by noon on the Friday before the meeting.
 - (iii) Any Member may ask questions of the Leader of the Council on matters relating to the general work of the Council which do not fall within the remit of any particular Committee. Notice in writing specifying the nature of the question in sufficient detail to enable a reply to be prepared must be given to the Chief Executive by not later than noon on the day before the Council meeting.

Minutes of Meeting of the Council

Meeting Date: Tuesday, 28 February 2017 starting at 6.30pm
Present: Councillor J Holgate (Chairman)

Councillors:

P Ainsworth	K Hind
J E Alcock	S Hind
S Atkinson	S A Hirst
R Bennett	S Hore
S Bibby	A M Knox
A Brown	S Knox
I Brown	G Mirfin
S Brunskill	R Newmark
S Carefoot	M Robinson
P M Dobson	J Rogerson
P Dowson	G Scott
P Elms	R E Sherras
R Elms	D T Smith
M Fenton	D Taylor
M French	R J Thompson
R Hargreaves	N C Walsh
T Hill	J White
B Hilton	

In attendance: Chief Executive, Director of Community Services, Director of Resources, Head of HR, Head of Legal and Democratic Services.

The meeting opened with a minute's silence in respect of former MP of Ribble Valley, David Waddington, who had died recently.

559 PRAYERS

The Mayor's Chaplain, the Reverend Carmyllie, opened the meeting with prayers.

560 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors L Graves, I Sayers and R Swarbrick.

Not in attendance: Councillor G Geldard.

561 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

562 PUBLIC PARTICIPATION

There was no public participation.

563 COUNCIL MINUTES

The minutes of the meeting held on 13 December 2016 were approved as a correct record and signed by the Chairman.

564 MAYORAL COMMUNICATIONS

The Mayor began by thanking Councillors for their support and best wishes during her recent absence. She reported on a number of recent events that she had attended including a fund raising event for the Castle Supported Housing Organisation.

565 LONG SERVICE AWARD

The Mayor made a presentation to David Bradshaw who had recently retired from the Refuse Collection service after 44 years in the role. The Mayor congratulated him on his retirement and gave him her best wishes for the future.

566 REVENUE BUDGET 2017/2018 AND CAPITAL PROGRAMME 2017/2022 AND SETTING THE COUNCIL TAX FOR EACH CATEGORY OF DWELLING IN THE COUNCIL'S AREA FOR 2017/2018

Consideration was given to the written report of the Director of Resources concerning the budget for 2017/2018 and the setting of the different amounts of Council Tax for different parts of the Council's area where special items applied (Parish Precepts).

Enclosed with the report was the budget summary of the financial year 2017/2018 which contained details of revenue and capital requirements. Approval of the budget proposals contained in the report was proposed by Councillor S Hirst and seconded by Councillor T Hill.

In his budget speech, the Leader reflected on the level of cuts from central government funding that had been experienced by local government over the last 8 years. In relation to this Council, he remarked that it had seen a reduction of over 40% in direct grants from government and there was continuing uncertainty in respect of the New Home Bonus and Business Rate scheme, which along with Council Tax, would replace all central grants completely. The Leader was pleased to note that despite the ongoing financial pressures, the Council had been able to maintain its core services to nationally recognised standards and achieve public satisfaction ratings of over 70% - the highest in the region. The Council's balance sheet was strong and reserves healthy.

The Leader moved the Council's budget for 2017/2018 which meant that there would be no increase in the Council's share of the Council Tax levels for the

forthcoming year. This in turn meant that the Council had frozen its Council Tax for 7 out of the last 8 years.

The Leader was also pleased that the Council had been able to propose an ambitious capital programme for the years 2017/2022.

The Leader expressed his thanks for the time and effort Committee, Officers and the Budget Working Group had dedicated to achieving the budget as presented, which had resulted in an excellent outcome for the Council and the residents of the borough.

The Leader of the opposition, Councillor A Knox, added his thanks to Officers for their work in preparing the budget.

Members then debated the budget proposals. At the end of the debate a recorded vote was taken.

The following Members voted for the motion:

P Ainsworth	S Carefoot	K Hind	G Scott
J Alcock	P Dobson	S Hind	R Sherras
S Atkinson	P Dowson	S Hirst	D Smith
R Bennett	P Elms	J Holgate	D Taylor
S Bibby	R Elms	S Hore	R Thompson
A Brown	R Hargreaves	G Mirfin	N Walsh
I Brown	T Hill	R Newmark	J White
S Brunskill	B Hilton	J Rogerson	

The following Members abstained:

M Fenton	A Knox	M Robinson
M French	S Knox	

The motion was carried.

RESOLVED: That the Council:

1. approve the following submitted by the Policy and Finance Committee and included in the budget summary book:
 - a) the revised estimates of 2016/17 and the revenue estimates for 2017/18;
 - b) the revised capital programme for 2016/17 and the forward capital programme for 2017/22.
2. approve the Prudential indicators, borrowing limits and MRP policy statement as set out in Annex 1 of the report;

3. note that under delegated powers in accordance with Section 84 of the Local Government Finance Act 2003, the Council determined the following amounts for 2017/18, in accordance with the Local Authority's (Calculation of Council Tax Base) Regulation 1992 (as amended) as its Council Tax base for the year:

a) 22,481 being the amount of its Council Tax Base for the whole district [item T and the formula in Section 31B of the Local Government Finance Act 1992 as amended (the Act)], and

b)

Parish Area	Tax base
Aighton, Bailey & Chaigley	438
Balderstone	197
Barrow	402
Bashall Eaves, Great Mitton & Little Mitton	202
Billington & Langho	2,072
Bolton by Bowland, Gisburn Forest & Sawley	489
Bowland Forest (High)	75
Bowland Forest (Low)	81
Bowland with Leagram	84
Chatburn	378
Chipping	488
Clayton le Dale	509
Clitheroe	5,097
Dinckley	44
Downham	49
Dutton	107
Gisburn	197
Grindleton	353
Horton	46
Hothersall	75
Longridge	2,719
Mearley	8
Mellor	1,000
Newsholme	20
Newton	144
Osbaldeston	110
Paythorne	44
Pendleton	110
Ramsgreave	281
Read	555
Ribchester	655
Rimington & Middop	236

Sabden	520
Salesbury	193
Simonstone	497
Slaidburn & Easington	152
Thornley with Wheatley	166
Twiston	37
Waddington	455
West Bradford	359
Whalley	1,543
Wilpshire	1,072
Wiswell	177
Worston	45
22,481	

being the amounts calculated by the Council, in accordance with Regulation 6 of the regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

4. Calculate that the Council Tax requirement for the Council's own purposes for 2017/18 (excluding Parish precepts) is £3,275,257.
5. Calculate the following amounts for 2017/18, in accordance with Sections 31 to 36 of the Act:
 - a) £27,170,989 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
 - b) £23,490,454 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
 - c) £3,680,535 Being the amount by which the aggregate at 5(a) above exceeds the aggregate at 5(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
 - d) £163.72 Being the amount at 5(c) above (Item R), all divided by Item T (3(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).

- e) £405,278 Being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
- f) £145.69 Being the amount at 5(d) above less the result given by dividing the amount at 5(e) above by Item T (3(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
- g) Aggregate of the basic amount of council tax for Ribble Valley Borough Council and Parish precept for Band D properties:

Parts of the Council's area		£
Aighton, Bailey & Chaigley		157.11
Balderstone		152.29
Barrow		167.01
Bashall Eaves, Great Mitton & Little Mitton		151.79
Billington & Langho		155.44
Bolton by Bowland, Gisburn Forest & Sawley		150.81
Bowland Forest Higher		174.58
Bowland Forest Lower		160.50
Bowland with Leagram		148.07
Chatburn		175.77
Chipping		161.57
Clayton le Dale		151.58
Clitheroe		166.65
Dinckley		145.69
Downham		145.69
Dutton		150.36
Gisburn		165.99
Grindleton		166.94
Horton		145.69
Hothersall		155.69
Longridge		170.38
Mearley		145.69
Mellor		167.77

Parts of the Council's area		£
Newsholme		145.69
Newton		163.05
Osbaldeston		152.05
Paythorne		145.69
Pendleton		157.51
Ramsgreave		152.81
Read		162.33
Ribchester		157.53
Rimington & Middop		162.64
Sabden		173.91
Salesbury		170.56
Simonstone		162.59
Slaidburn & Easington		159.18
Thornley with Wheatley		154.73
Twiston		145.69
Waddington		175.36
West Bradford		164.14
Whalley		166.99
Wilpshire		161.13
Wiswell		165.63
Worston		145.69

Being the amount given by adding to the amount at 5(f) above to the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount contained in 3(b), calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

- h) Aggregate of the basic amount of council tax for Ribble Valley Borough Council and Parish precept for Band D properties by valuation band:

	VALUATION BANDS							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Aighton, Bailey & Chaigley	104.74	122.19	139.65	157.11	192.03	226.94	261.85	314.22
Balderstone	101.53	118.44	135.37	152.29	186.14	219.97	253.82	304.58

VALUATION BANDS								
	A £	B £	C £	D £	E £	F £	G £	H £
Barrow	111.34	129.89	148.45	167.01	204.13	241.24	278.35	334.02
Bashall Eaves, Great Mitton & Little Mitton	101.20	118.05	134.92	151.79	185.53	219.25	252.99	303.58
Billington & Langho	103.63	120.89	138.17	155.44	189.99	224.52	259.07	310.88
Bolton by Bowland, Gisburn Forest & Sawley	100.54	117.29	134.05	150.81	184.33	217.84	251.35	301.62
Bowland Forest Higher	116.39	135.78	155.18	174.58	213.38	252.17	290.97	349.16
Bowland Forest Lower	107.00	124.83	142.66	160.50	196.17	231.83	267.50	321.00
Bowland with Leagram	98.72	115.16	131.62	148.07	180.98	213.88	246.79	296.14
Chatburn	117.18	136.71	156.24	175.77	214.83	253.89	292.95	351.54
Chipping	107.72	125.66	143.62	161.57	197.48	233.38	269.29	323.14
Clayton le Dale	101.06	117.89	134.74	151.58	185.27	218.95	252.64	303.16
Clitheroe	111.10	129.61	148.13	166.65	203.69	240.72	277.75	333.30
Dinckley	97.13	113.31	129.50	145.69	178.07	210.44	242.82	291.38
Downham	97.13	113.31	129.50	145.69	178.07	210.44	242.82	291.38
Dutton	100.24	116.94	133.65	150.36	183.78	217.19	250.60	300.72
Gisburn	110.66	129.10	147.54	165.99	202.88	239.76	276.65	331.98
Grindleton	111.30	129.84	148.39	166.94	204.04	241.13	278.24	333.88
Horton	97.13	113.31	129.50	145.69	178.07	210.44	242.82	291.38
Hothersall	103.80	121.09	138.39	155.69	190.29	224.88	259.49	311.38
Longridge	113.59	132.51	151.45	170.38	208.25	246.10	283.97	340.76
Mearley	97.13	113.31	129.50	145.69	178.07	210.44	242.82	291.38
Mellor	111.85	130.48	149.13	167.77	205.06	242.33	279.62	335.54
Newsholme	97.13	113.31	129.50	145.69	178.07	210.44	242.82	291.38
Newton	108.70	126.81	144.93	163.05	199.29	235.52	271.75	326.10
Osbaldeston	101.37	118.26	135.15	152.05	185.84	219.63	253.42	304.10
Paythorne	97.13	113.31	129.50	145.69	178.07	210.44	242.82	291.38
Pendleton	105.01	122.50	140.01	157.51	192.52	227.51	262.52	315.02
Ramsgreave	101.88	118.85	135.83	152.81	186.77	220.72	254.69	305.62
Read	108.22	126.25	144.29	162.33	198.41	234.48	270.55	324.66

VALUATION BANDS								
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Ribchester	105.02	122.52	140.02	157.53	192.54	227.54	262.55	315.06
Rimington & Middop	108.43	126.49	144.57	162.64	198.79	234.92	271.07	325.28
Sabden	115.94	135.26	154.58	173.91	212.56	251.20	289.85	347.82
Salesbury	113.71	132.65	151.61	170.56	208.47	246.36	284.27	341.12
Simonstone	108.40	126.45	144.52	162.59	198.73	234.85	270.99	325.18
Slaidburn & Easington	106.12	123.80	141.49	159.18	194.56	229.93	265.30	318.36
Thornley with Wheatley	103.16	120.34	137.54	154.73	189.12	223.50	257.89	309.46
Twiston	97.13	113.31	129.50	145.69	178.07	210.44	242.82	291.38
Waddington	116.91	136.39	155.87	175.36	214.33	253.30	292.27	350.72
West Bradford	109.43	127.66	145.90	164.14	200.62	237.09	273.57	328.28
Whalley	111.33	129.88	148.43	166.99	204.10	241.21	278.32	333.98
Wilpshire	107.42	125.32	143.22	161.13	196.94	232.74	268.55	322.26
Wiswell	110.42	128.82	147.22	165.63	202.44	239.24	276.05	331.26
Worston	97.13	113.31	129.50	145.69	178.07	210.44	242.82	291.38

being the amounts given by multiplying (as appropriate) the amounts at 5(f) or 5(g) by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

6. Note, that for 2017/18 Lancashire County Council has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
814.49	950.24	1,085.99	1,221.74	1,493.24	1,764.74	2,036.23	2,443.48

7. Note, that for 2017/18 the Police and Crime Commissioner for Lancashire has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands							
A £	B £	C £	D £	E £	F £	G £	H £
110.30	128.68	147.07	165.45	202.22	238.98	275.75	330.90

8. Note, that for 2017/18 the Lancashire Combined Fire Authority has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands							
A £	B £	C £	D £	E £	F £	G £	H £
43.67	50.94	58.22	65.50	80.06	94.61	109.17	131.00

9. Having calculated the aggregate in each case of the amounts at 5(h), 6, 7 and 8 above, the Council, in accordance with Section 30(2) of the Act, hereby sets the following amounts as the amounts of Council Tax for 2017/18 for each of the categories of dwellings shown below:

VALUATION BANDS								
	A £	B £	C £	D £	E £	F £	G £	H £
Aighton, Bailey & Chaigney	1,073.20	1,252.05	1,430.93	1,609.80	1,967.55	2,325.27	2,683.00	3,219.60
Balderstone	1,069.99	1,248.30	1,426.65	1,604.98	1,961.66	2,318.30	2,674.97	3,209.96
Barrow	1,079.80	1,259.75	1,439.73	1,619.70	1,979.65	2,339.57	2,699.50	3,239.40
Bashall Eaves, Great Mitton & Little Mitton	1,069.66	1,247.91	1,426.20	1,604.48	1,961.05	2,317.58	2,674.14	3,208.96
Billington & Langho	1,072.09	1,250.75	1,429.45	1,608.13	1,965.51	2,322.85	2,680.22	3,216.26
Bolton by Bowland, Gisburn Forest & Sawley	1,069.00	1,247.15	1,425.33	1,603.50	1,959.85	2,316.17	2,672.50	3,207.00
Bowland Forest (High)	1,084.85	1,265.64	1,446.46	1,627.27	1,988.90	2,350.50	2,712.12	3,254.54
Bowland Forest (Low)	1,075.46	1,254.69	1,433.94	1,613.19	1,971.69	2,330.16	2,688.65	3,226.38
Bowland with Leagram	1,067.18	1,245.02	1,422.90	1,600.76	1,956.50	2,312.21	2,667.94	3,201.52
Chatburn	1,085.64	1,266.57	1,447.52	1,628.46	1,990.35	2,352.22	2,714.10	3,256.92
Chipping	1,076.18	1,255.52	1,434.90	1,614.26	1,973.00	2,331.71	2,690.44	3,228.52
Clayton le Dale	1,069.52	1,247.75	1,426.02	1,604.27	1,960.79	2,317.28	2,673.79	3,208.54
Clitheroe	1,079.56	1,259.47	1,439.41	1,619.34	1,979.21	2,339.05	2,698.90	3,238.68

VALUATION BANDS								
	A £	B £	C £	D £	E £	F £	G £	H £
Dinckley	1,065.59	1,243.17	1,420.78	1,598.38	1,953.59	2,308.77	2,663.97	3,196.76
Downham	1,065.59	1,243.17	1,420.78	1,598.38	1,953.59	2,308.77	2,663.97	3,196.76
Dutton	1,068.70	1,246.80	1,424.93	1,603.05	1,959.30	2,315.52	2,671.75	3,206.10
Gisburn	1,079.12	1,258.96	1,438.82	1,618.68	1,978.40	2,338.09	2,697.80	3,237.36
Grindleton	1,079.76	1,259.70	1,439.67	1,619.63	1,979.56	2,339.46	2,699.39	3,239.26
Horton	1,065.59	1,243.17	1,420.78	1,598.38	1,953.59	2,308.77	2,663.97	3,196.76
Hothersall	1,072.26	1,250.95	1,429.67	1,608.38	1,965.81	2,323.21	2,680.64	3,216.76
Longridge	1,082.05	1,262.37	1,442.73	1,623.07	1,983.77	2,344.43	2,705.12	3,246.14
Mearley	1,065.59	1,243.17	1,420.78	1,598.38	1,953.59	2,308.77	2,663.97	3,196.76
Mellor	1,080.31	1,260.34	1,440.41	1,620.46	1,980.58	2,340.66	2,700.77	3,240.92
Newsholme	1,065.59	1,243.17	1,420.78	1,598.38	1,953.59	2,308.77	2,663.97	3,196.76
Newton	1,077.16	1,256.67	1,436.21	1,615.74	1,974.81	2,333.85	2,692.90	3,231.48
Osbaldeston	1,069.83	1,248.12	1,426.43	1,604.74	1,961.36	2,317.96	2,674.57	3,209.48
Paythorne	1,065.59	1,243.17	1,420.78	1,598.38	1,953.59	2,308.77	2,663.97	3,196.76
Pendleton	1,073.47	1,252.36	1,431.29	1,610.20	1,968.04	2,325.84	2,683.67	3,220.40
Ramsgreave	1,070.34	1,248.71	1,427.11	1,605.50	1,962.29	2,319.05	2,675.84	3,211.00
Read	1,076.68	1,256.11	1,435.57	1,615.02	1,973.93	2,332.81	2,691.70	3,230.04
Ribchester	1,073.48	1,252.38	1,431.30	1,610.22	1,968.06	2,325.87	2,683.70	3,220.44
Rimington & Middop	1,076.89	1,256.35	1,435.85	1,615.33	1,974.31	2,333.25	2,692.22	3,230.66
Sabden	1,084.40	1,265.12	1,445.86	1,626.60	1,988.08	2,349.53	2,711.00	3,253.20
Salesbury	1,082.17	1,262.51	1,442.89	1,623.25	1,983.99	2,344.69	2,705.42	3,246.50
Simonstone	1,076.86	1,256.31	1,435.80	1,615.28	1,974.25	2,333.18	2,692.14	3,230.56
Slaidburn & Easington	1,074.58	1,253.66	1,432.77	1,611.87	1,970.08	2,328.26	2,686.45	3,223.74
Thornley with Wheatley	1,071.62	1,250.20	1,428.82	1,607.42	1,964.64	2,321.83	2,679.04	3,214.84
Twiston	1,065.59	1,243.17	1,420.78	1,598.38	1,953.59	2,308.77	2,663.97	3,196.76
Waddington	1,085.37	1,266.25	1,447.15	1,628.05	1,989.85	2,351.63	2,713.42	3,256.10
West Bradford	1,077.89	1,257.52	1,437.18	1,616.83	1,976.14	2,335.42	2,694.72	3,233.66
Whalley	1,079.79	1,259.74	1,439.71	1,619.68	1,979.62	2,339.54	2,699.47	3,239.36
Wilpshire	1,075.88	1,255.18	1,434.50	1,613.82	1,972.46	2,331.07	2,689.70	3,227.64
Wiswell	1,078.88	1,258.68	1,438.50	1,618.32	1,977.96	2,337.57	2,697.20	3,236.64
Worston	1,065.59	1,243.17	1,420.78	1,598.38	1,953.59	2,308.77	2,663.97	3,196.76

567 STATUTORY BUDGET CONSULTATIONS WITH NON DOMESTIC RATEPAYER REPRESENTATIVES AND VOLUNTARY ORGANISATIONS

Consideration was given to the report of the Director of Resources referring to a meeting which had taken place with representatives and non-domestic ratepayers on the Council's budget proposals. The meeting had been attended by Mr Williams of Clitheroe Chamber of Trade and Mr Atherton of Whalley Chamber of Trade, and Councillors Hirst, Thompson, Hill and P Elms, the Chief Executive, Director of Resources and Head of Revenues and Benefits.

RESOLVED: That Members receive the report.

568 LEADER'S REPORT

The Leader began by noting that the Government's target to end direct central grant funding at local level by 2020 would mean that Council Tax and Business Rates, along with ad hoc performance related grants would then form the sole source of Council funding, apart from self generated income such as fees and charges, deposit interest and other miscellaneous income. The Leader acknowledged that this would mean a significant change to local authority finance and would represent an important and challenging structural change for the Council. That said, he believed it could also herald new opportunities and the possibility of greater financial independence and freedom to benefit from the rewards of the Council's own economic development. In addition, there was a strong likelihood that any such structural financial changes would precipitate equally significant structural constitutional changes, for which the Council must be prepared.

The Leader remarked on the difficulties encountered under the current two tier structure and reported on the stalled progress of steps to form a Shadow Combined Authority. He noted that at a recent meeting of the Shadow Combined Authority, he had considered the creation of a Lancashire Association of Local Authorities as perhaps an alternative model of collaborative working. He was very mindful that whatever changes developed over the coming years, there would be a need for all authorities throughout Lancashire to work constructively together and for the Ribble Valley to continue to be one of the leaders of any emerging agenda.

569 LEADER'S QUESTION TIME

The Leader of the opposition, Councillor A Knox, began by asking how many fines for dog fouling had been issued in each of the past 5 years. The Leader thanked Councillor Knox for his question and reported that fines issued over the last 5 years were as follows:

2012 – 4
2013 – 7
2014 – 2
2015 – 3
2016 - 1

Next the Shadow Leader asked how many recipients of Universal credit were currently in arrears with their Council Tax. The Leader confirmed that of 2,193 current recipients of Local Council Tax Support, 71 were receiving Universal Credit. The Council did not specifically monitor if benefit claimants were in arrears with Council Tax.

Finally, Councillor Knox asked how much money was in the budget for the next financial year to accommodate visiting dignitaries. The Leader confirmed that there was no specific budget for such visits but there was general fund balances which could be used for any unforeseen circumstances.

570 COMMITTEE MINUTES

(i) Planning and Development Committee – 15 December 2016

RESOLVED: That the minutes of the above meeting be received.

(ii) Community Committee – 10 January 2017

RESOLVED: That the minutes of the above meeting be received.

(iii) Planning and Development Committee – 12 January 2017

RESOLVED: That the minutes of the above meeting be received.

(iv) Personnel Committee – 18 January 2017

RESOLVED: That the minutes of the above meeting be received with the exception of minute number 469.

MINUTE 469

PAY POLICY STATEMENTS 2017/2018

RESOLVED: That the Pay Policy Statement for 2017/2018 be approved.

(v) Health and Housing Committee – 19 January 2017

RESOLVED: That the minutes of the above meeting be received.

(vi) Policy and Finance Committee – 24 January 2017

RESOLVED: That the minutes of the above meeting be received.

(vii) Parish Council Liaison Committee – 26 January 2017

RESOLVED: That the minutes of the above meeting be received.

(viii) Licensing Committee – 31 January 2017

RESOLVED: That the minutes of the above meeting be received.

(ix) Special Policy and Finance Committee – 7 February 2017

RESOLVED: That the minutes of the above meeting be received.

(x) Planning and Development Committee – 16 February 2017

RESOLVED: That the minutes of the above meeting be received.

The meeting closed at 7.32pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Community Services Committee

Meeting Date: Tuesday, 14 March 2017 starting at 6.30pm
Present: Councillor S Carefoot (Chairman)

Councillors:

R Bennett	M Robinson
A Brown	G Scott
P Dobson	R Swarbrick
S Hind	N Walsh
S Knox	J White
R Newmark	

In attendance: Director of Community Services, Head of Engineering Services, Head of Cultural and Leisure Services, Waste Management Officer.

Also in attendance: Councillor M Fenton.

571 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors J Alcock, G Mirfin and R Thompson.

572 MINUTES

The minutes of the meeting held on 10 January 2017 were approved as a correct record and signed by the Chairman.

573 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

574 PUBLIC PARTICIPATION

There was no public participation.

575 RECREATIONAL/CULTURAL/ARTS DEVELOPMENT/SPORTS AND ARTS EXCELLENCE GRANTS 2017

The Director of Community Services submitted a report presenting the recommendations of the Working Group in relation to the allocation of grants under recreation/culture, individual sporting excellence, individual arts excellence and arts development grants. The purpose of these grants is to provide organisations with support for projects which enhance recreational and cultural provision, as well as seeking to assist talented young sports people in their chosen sport or in the performing arts. It was encouraging to see the range of grants for different projects in the cultural and arts sector and although the scale of grants is relatively low in monetary value, they are always well received by the individuals and organisations in receipt of them.

RESOLVED: That Committee endorse the recommendation of the Working Group as outlined in the report.

576 BEATS FOR CANCER EVENT IN CLITHEROE CASTLE GROUNDS

The Director of Community Services submitted a report outlining a request that had been submitted to hold a music event in the Castle grounds on Saturday, 19 August this year. The organisers have held similar events since 2014 based in the Castle at the bandstand and the event involves DJs playing dance music with no live acts. This year it was planned to increase the crowd capacity from 2000 to 3000 persons. It is the intention to levy an admission charge which requires the organisers to place a fence around the event area of the bandstand and the grass banking area plus the labyrinth an approximately one third of the field area.

He informed Members that the central location and the impact on local residents was the most significant issue arising from staging this event. There would be some implications for local residents and users of the Castle, including music and people arriving and departing from the site until the music curfew at 10pm. The event organisers would provide the stewarding and deal with litter arising from the event.

In previous years the event organisers had staged the event under the Council's own premises licence and just applied for a temporary licence for the sale of alcohol. This year however because of the increased numbers, it is proposed that the organisers be asked to apply for their own premises licence to stage the event for the period including the setup and breakdown of the area. The emergency services and LCC would have input into the organisers' proposals for staging the event via the Ribble Valley Safety Advisory Group. Although the nature of the music would predominantly attract a young audience, the organisers were also hoping to attract a family based audience during the daytime as in previous years. The event is staged to raise money for Cancer Research UK and Macmillan Cancer Support and is therefore a charitable event.

RESOLVED: That Committee approve

1. in principle the request to hold a music event in the Castle grounds on Saturday, 19 August 2017 subject to the normal licence approvals and confirmation by the Ribble Valley Safety Advisory Group of the event organisers' arrangements; and
2. the charge to be levied for hire of £250 plus the PRS fee plus a refundable deposit of £600.

577 REFUSE COLLECTION STICKERS

The Director of Community Services submitted a report for Members' information on the proposals for notification of the 2017/2018 refuse collections. It had been agreed that a sticker would be placed on the burgundy bins that would incorporate the Christmas collection dates and be backed up with press releases

before Christmas. There would be an additional supply of stickers sent to Parish Councils with a view to distribution to those who had not received them.

RESOLVED: That the report be noted.

578 CAPITAL PROGRAMME 2017/2018

The Director of Resources submitted a report for Committee's information on the schemes that had been approved for inclusion in this Committee's 2017/2018 Capital Programme. The report outlined the 9 schemes that make up the Capital Programme with detailed information.

An issue with regard to the recycling service being suspended in a small section of Low Moor, Clitheroe was raised and several questions asked about a way forward with this particular issue. The Director of Community Services informed Committee that if at any point in future the safety issue could be resolved, then the recycling service would be reinstated.

RESOLVED: That the report be noted.

579 PREPARATION FOR REFUSE AND RECYCLING COLLECTION SERVICES FROM 2018 (REPORT 4)

The Director of Community Services submitted a report for Committee's information on the implications for the current refuse and recycling collection services following the withdrawal by Lancashire County Council of costs sharing payments from April 2018 when over £430,000 would be lost. This was the fourth report of a proposed series of preliminary reports that would be presented to this Committee; each one focusing on a range of options available to this authority that may in part mitigate this loss of income culminating in options to be considered by Members in August.

This particular report outlined options available with regard to mothballing of the waste transfer station or alternatively passing back the responsibility to the County Council to operate the facility as ultimately this is a waste disposal function. Questions had been asked of the County Council seeking information on their future plans for the mothballed waste technology facilities and whether any incentives would be offered to districts in continuing with current arrangements. At this stage, it was difficult to provide Members with sufficient guidance as to whether the mothballing of the waste transfer station would generate sufficient savings. The mothballing of the facility would certainly require the separated material waste streams to be delivered to locations outside the borough boundary. It was anticipated that the proposed meeting with the Director of Community Services for Lancashire County Council would conclude future responsibilities and arrangements for dealing with collected waste streams. Until the position with the County Council was clarified it was difficult to investigate this option as the County Council are ultimately responsible for waste transfer and disposal.

He made reference to the joint expression of interest with other Lancashire districts for funded consultancy support through the WRAP (Waste Resources Action Programme) framework for greater consistency in household recycling in England and informed Committee that whilst the application reached the final funding appraisal stage, it was suggested that the consultancy review would not be completed until March 2018 by which time it was anticipated that decisions would have already been made and measures put in place and therefore officers had withdrawn from the process.

RESOLVED: That the report be noted.

580 GENERAL REPORT OF THE DIRECTOR OF COMMUNITY SERVICES

The Director of Community Services submitted a report updating Committee on the exhibition programme for the coming year at the Platform Gallery and on tourism activities, namely the new published Visitor Guide and website refresh.

581 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.
The meeting closed at 7.05pm.

If you have any queries on these minutes please contact John Heap (414461).

Minutes of Planning and Development Committee

Meeting Date: Thursday, 16 March 2017, starting at 6.30pm
Present: Councillor S Bibby (Chairman)

Councillors:

S Atkinson	S Knox
A Brown	J Rogerson
I Brown	I Sayers
S Carefoot	R Sherras
M French	R Swarbrick
B Hilton	D Taylor

In attendance: Director of Community Services, Head of Legal and Democratic Services, Head of Planning Services.

Also in attendance: Councillors K Hind and G Scott.

582 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors L Graves and R Thompson.

583 MINUTES

The minutes of the meeting held on 16 February 2017 were approved as a correct record and signed by the Chairman.

584 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor J Rogerson declared an interest in planning application 3/2016/1082/P.

585 PUBLIC PARTICIPATION

Mrs Coverdale from Lancashire Wildlife Trust attended the meeting to give Councillors information about the work that the Lancashire Wildlife Trust does at Crosshill and Salthill Nature Reserves. She outlined the facilities at both reserves and the work carried out by the Trust and other volunteers. She informed Members that some grant funding had been withdrawn this year and requested that Committee consider increasing their grant contribution.

586 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2016/0895/P
GRID REF: SD 374305 441792

The Head of Planning Services informed Committee that Lancashire Archaeology had done a revised assessment, the conclusion of which was that there would still be harm.

DEVELOPMENT DESCRIPTION:

INTERNAL ALTERATIONS TO COMPLY WITH CURRENT BUILDING REGULATION REQUIREMENTS AT NORMAN COPE OPTICIANS, 11 CASTLE STREET, CLITHEROE BB7 2BT

APPROVED with the following conditions:

Time Limit

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to Section 18 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

Plans

2. The permission shall relate to the development as shown on Plan Reference 1639/T.01, 1639/T.02 and 1639/T.03.

REASON: For the avoidance of doubt.

Clarification of extent of permission

3. This consent does not include proposed repair works.

REASON: No information has been submitted to indicate the impact of proposed works on the special architectural and historic interest of the listed building.

Building record

4. No development shall take place until the applicant, or their agent or successors in title, has secured the implementation of a programme of recording, analysis and reporting. This must be carried out in accordance with a written scheme of investigation, which shall first have been submitted to and agreed in writing by the Local Planning Authority.

REASON: To ensure and safeguard the recording and inspection of matters of archaeological/historical importance associated with the site and in accordance with National Planning Policy Framework paragraph 141: "Local planning authorities should require developers to record and advance understanding of the significance of any heritage assets to be lost (wholly or in part) in a manner proportionate to their importance and the impact, and to make this evidence (and any archive generated) publicly accessible".

Design and Materials

5. Precise specifications of the proposed stairs shall have been submitted to and approved by the Local Planning Authority before their use in the proposed development.

REASON: In order to limit the impact of proposals on the special architectural and historic interest of the listed building.

Structural works

6. Precise specifications (including a structural engineer's method statement) of proposed fabric removal shall have been submitted to and approved by the Local Planning Authority before the implementation of this element of the proposed works.

REASON: In order to limit the impact of proposals on the special architectural and historic interest of the listed building.

2. APPLICATION REF: 3/2017/0020/P
GRID REF: SD 369058 443824

The Head of Planning Services referred to an amended plan that defined the residential curtilage that would be included in an additional condition.

DEVELOPMENT DESCRIPTION:

APPLICATION FOR OUTLINE PLANNING PERMISSION WITH ALL MATTERS RESERVED FOR A NEW FARM WORKER'S DWELLING AT MASON HOUSE FARM CLITHEREOE ROAD BASHALL EAVES BB7 3DD.

That the application be APPROVED subject to the following conditions:

1. Application for approval of all reserved matters must be made not later than the expiration of three years beginning with the date of this permission and the development must be begun not later than whichever is the later of the following dates.
 - (a) The expiration of three years from the date of this permission; or
 - (b) The expiration of two years from the final approval of the reserved matters or, in the case of approval on different dates, the final approval of the last such matter to be approved.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall relate to the development as shown on the Proposed Location Plan (1:2500) and Proposed Site Plan (1:1250) received 16 March 2017.

REASON: For the avoidance of doubt and to ensure that the development is carried out in accordance with the submitted plans.

3. The approval of the Local Planning Authority shall be sought in respect of the following matters before the development is commenced:- the appearance; layout; landscaping; and scale.

REASON: The application is granted in outline only under the provisions of Article 4 of the Town and Country Planning (Development Management Procedure) Order 2015 and details of the matters referred to in the condition have not been submitted for consideration.

4. The submission of reserved matters shall include details of all proposed refuse storage area, boundary treatments/fencing/walling and existing and proposed land levels, including slab levels. The development shall be carried out in strict accordance with the approved details unless agreed in writing by the Local Planning Authority.

REASON: In order to ensure that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

5. Unless otherwise agreed in writing with the Local Planning Authority, no development shall take place until the details of the tree protection measures, in accordance with BS5837: 2012 - Trees in Relation to Demolition, Design & Construction, for all the existing trees within, or directly adjacent to the site have been submitted to and agreed in writing by the Local Planning Authority. The details submitted shall also include a tree protection monitoring schedule. The approved tree protection measures shall be implemented in full under the supervision of a qualified arboriculturalist and inspected by the Local Planning Authority before any site works are begun.

REASON: In order to ensure that trees of visual amenity/botanical/historical value are protected against adverse effects of the development in accordance with Policies DME1 and DMG1 of the Ribble Valley Core Strategy.

6. No trees on the application site shall be willfully damaged, cut down, uprooted, pruned, felled or destroyed, either prior to or following the submission of a Reserved Matters Application, without the prior written permission of the Local Planning Authority.

REASON: In order to ensure that existing trees are retained in the interests of visual amenity and to comply with Policies DMG1, DME1 and DME2 of the Ribble Valley Core Strategy (Adopted Version).

7. No development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes / artificial bat roosting sites have been submitted to, and approved in writing by the Local Planning Authority.

For the avoidance of doubt the details shall identify the nature and type of the nesting boxes/artificial roosting sites and the locations(s) or wall and roof elevations into which the above provisions shall be incorporated.

The artificial bird/bat boxes shall be incorporated into the dwelling during the construction stage of the development and made available for use before the dwelling hereby approved is first occupied and thereafter retained. The development shall be carried out in strict accordance with the approved details.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and reduce the impact of development in accordance with Policies DMG1 and Key Statement EN4 of the Ribble Valley Core Strategy.

8. The size of the dwelling hereby permitted shall be a maximum of 150 square metres of gross floor space measured externally (the domestic garage associated with the dwelling will be excluded from this floor area calculation) unless agreed otherwise in writing by the Local Planning Authority. Upon its occupation and notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 or any subsequent enactment thereof the dwelling hereby permitted shall not be altered or extended, no new windows shall be inserted, no alterations to the roof shall be undertaken and no buildings or structures shall be erected within the curtilage of the dwelling hereby approved unless planning permission has first been granted by the Local Planning Authority.

REASON: To ensure that the size of the dwelling hereby permitted is reasonably related to the agricultural holding and is commensurate with the established functional requirement and can be sustained in the long term, and in accordance with Core Strategy Policies DMG2 and DMH3.

9. The occupation of the dwelling shall be limited to a person solely or mainly employed or last employed in the locality in agriculture as defined in Section 336(1) of the Town and Country Planning Act 1990 or in forestry, or a dependant of such a person residing with him or her or a widow or widower of such a person.

REASON: For the avoidance of doubt as permission has been granted for the dwelling on the basis of its occupation by an essential rural worker in a location where a dwelling for general occupation would not normally be permitted; and to comply with Policy DMH3 of the Ribble Valley Core Strategy.

10. Prior to the commencement of any development, details of the foul drainage scheme shall be submitted to and approved in writing by the Local Planning Authority. Foul shall be drained on a separate system. The dwelling shall not be occupied until the approved foul drainage scheme has been completed to serve the building, in accordance with the approved details. The development shall be completed maintained and managed in accordance with the approved details

REASON: To ensure satisfactory means of foul drainage in accordance with Policies DMG1 and DME6 of the Ribble Valley Core Strategy.

11. Prior to the commencement of any development, a surface water drainage scheme and means of disposal, based on sustainable drainage principles with evidence of an assessment of the site conditions (inclusive of how the scheme shall be managed after completion) shall be submitted to and approved in writing by the Local Planning Authority. The surface water drainage scheme must be restricted to existing runoff rates and unless otherwise agreed in writing by the Local Planning Authority, no surface water shall discharge to the public sewerage system either directly or indirectly. The development shall be completed, maintained and managed in accordance with the approved details.

REASON: To ensure satisfactory means of surface water drainage in accordance with Policies DMG1 and DME6 of the Ribble Valley Core Strategy.

(Mr Hoerty spoke in favour of the above application.)

3. APPLICATION REF: 3/2017/0105/P
GRID REF: SD 369585 443183

DEVELOPMENT DESCRIPTION:

THE SITING OF FOUR YURTS AND ASSOCIATED STRUCTURES (RESUBMISSION OF APPLICATION 3/2016/0111) AT THE RED PUMP HOTEL, CLITHEROE ROAD, BASHALL EAVES.

That the application be APPROVED subject to the imposition of the following condition(s):

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Gle/762/2131/01

Yurt elevations (Scale 1:50 @ A4)

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

3. Notwithstanding any description of materials in the application and the requirements of condition 2 of this permission, samples or full details of all materials to be used on the external surfaces of the Yurts and the ancillary facilities buildings hereby approved shall have been submitted to and approved in writing by the Local Planning Authority prior to their use on site. Such details shall include the type, colour and texture of the materials. The development shall thereafter be implemented and maintained in accordance with the duly approved materials.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality in accordance with Key Statement EN2, and Policy DMG1 of the Ribble Valley Core Strategy.

4. Notwithstanding the details shown on the approved plans and the requirements of condition 2 of this permission, within three months of the date of this decision a landscaping scheme for the site (including elements of both 'hard' and 'soft' landscaping) shall be submitted to and approved in writing by the Local Planning Authority. Such a scheme shall include details of the proposed surface treatment of all hard surfaced areas and the type, species, siting, planting distances and programme of planting of any trees, hedges and shrubs. The duly approved landscaping scheme shall be carried out within 12 months of it first being approved in writing by the LPA and the areas which are landscaped shall be retained as landscaped areas thereafter. Any trees or shrubs removed, dying, being severely damaged or becoming seriously diseased within three years of planting shall be replaced by trees or shrubs of similar size and species to those originally required to be planted.

REASON: In order to achieve a satisfactory level of landscaping in the interests of visual amenity and to enhance biodiversity in accordance with the requirements of Key Statement EN2, and Policies DMG1 and DME3 of the Ribble Valley Core Strategy.

5. No external lighting shall be installed on any structure hereby approved, or elsewhere within the site, without the prior written approval of the Local Planning Authority. Details of any such lighting shall be submitted to and approved in writing by the Local Planning Authority prior to its installation. Only the duly approved lighting shall be installed on the buildings hereby approved.

REASON: In order to ensure a satisfactory appearance in the interests of visual amenity and to prevent nuisance arising in accordance with Key Statement EN2 and Policy DMG1 of the Ribble Valley Core Strategy.

6. The Yurts hereby approved shall not be let to or occupied by any one person or group of persons for a combined total period exceeding 90 days in any one calendar year and in any event shall not be used as a unit of permanent accommodation or any individual(s) sole place of residence. A register of all occupants of the accommodation hereby approved shall be maintained at all times and shall be made available for inspection by the Local Planning Authority on request. For the avoidance of the register shall contain the name and address of the principal occupier together with dates of occupation.

REASON: To ensure that the development remains compatible with the character of the area and the intensity and frequency of usage remains proportionate to the use hereby approved in accordance with Policies DMG1, EC1, DME2, DMB1 and DMB3 of the Ribble Valley Core Strategy.

7. Notwithstanding the provisions The Town and Country Planning (Use Classes) (Amendment) (England) Order 2015, or any equivalent Order following the revocation and re-enactment thereof (with or without modification), the yurts hereby approved shall only be used as holiday accommodation and for no other purpose, including any other purpose within Use Class C3.

REASON: For the avoidance of doubt, and to avoid an over-intensive use and to ensure that the development remains compatible with the character of the area and the intensity and frequency of usage remains proportionate to the use hereby approved in accordance with Policies DMG1, EC1, DME2, DMB1 and DMB3 of the Ribble Valley Core Strategy.

8. The Yurts hereby approved shall only be used between the dates of 1 April and 31 October and shall be removed in their entirety from the site when not in use between November and March.

REASON: In accordance with Policies EN2, DMG1 and DMB3 of the Ribble Valley Core Strategy, in order to limit occupation of the site and to maintain the scenic beauty of the Forest of Bowland Area of Outstanding Natural Beauty.

9. The Yurts hereby approved shall only operate as a business in association with the Red Pump Hotel (Clitheroe Road, Bashall Eaves BB7 3DA - or any such alternative name that the property is known as in the future), and shall not be sold off as a separate business.

REASON: For the avoidance of doubt and to ensure that the yurts remain part of the existing business at the Red Pump Hotel.

(Mr Hoerty spoke in favour of the above application.)

(Councillor Rogerson left the meeting.)

4. APPLICATION REF: 3/2016/1082/P
GRID REF: SD 361005 437575

The Head of Planning Services referred to late items and reminded Committee that the covenants on the land were not a material planning consideration.

DEVELOPMENT DESCRIPTION:

APPLICATION FOR OUTLINE CONSENT FOR DEMOLITION OF 74 HIGHER ROAD AND CONSTRUCTION OF UP TO 123 HOUSES ON LAND TO THE REAR, INCLUDING ACCESS. 74 HIGHER ROAD LONGRIDGE PR3 3SY AND LAND TO THE REAR

Minded to Refuse and Deferred for precise wording of reasons for refusal which related to overprovision of housing being harmful to the Development Strategy of the Core Strategy and create a precedent for similar developments in the borough. To be brought back to Committee.

(Mr Vernon spoke in favour of the above application.)

(Mr Holden spoken against the above application.)

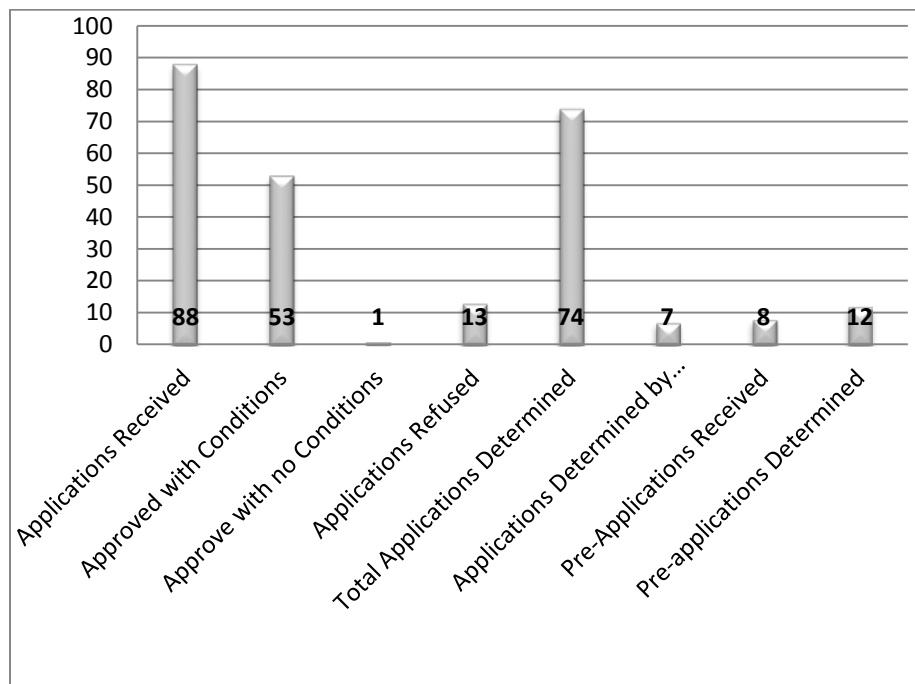
(Councillor K Hind was given permission to speak on the above application.)

(Councillor Rogerson returned to the meeting.)

587

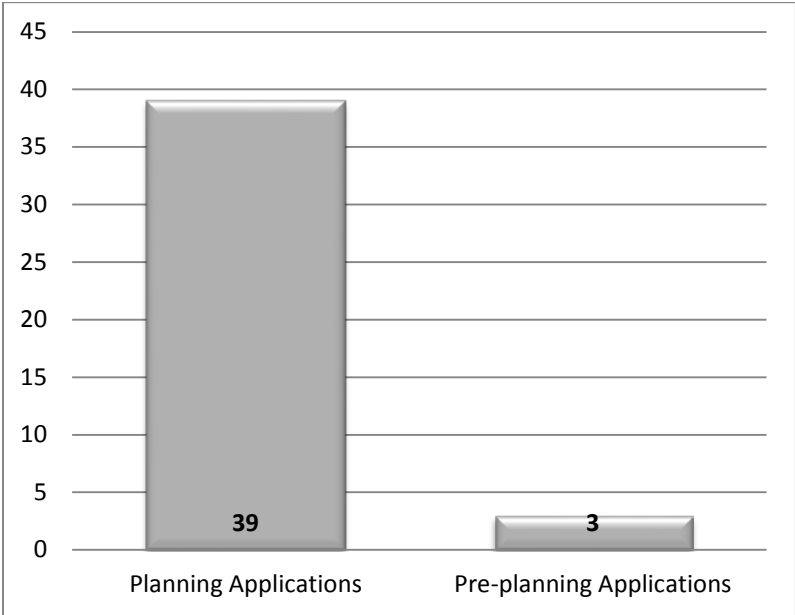
PLANNING APPLICATION STATISTIC REPORT

APPLICATIONS DETERMINED – 1 FEBRUARY – 28 FEBRUARY 2017

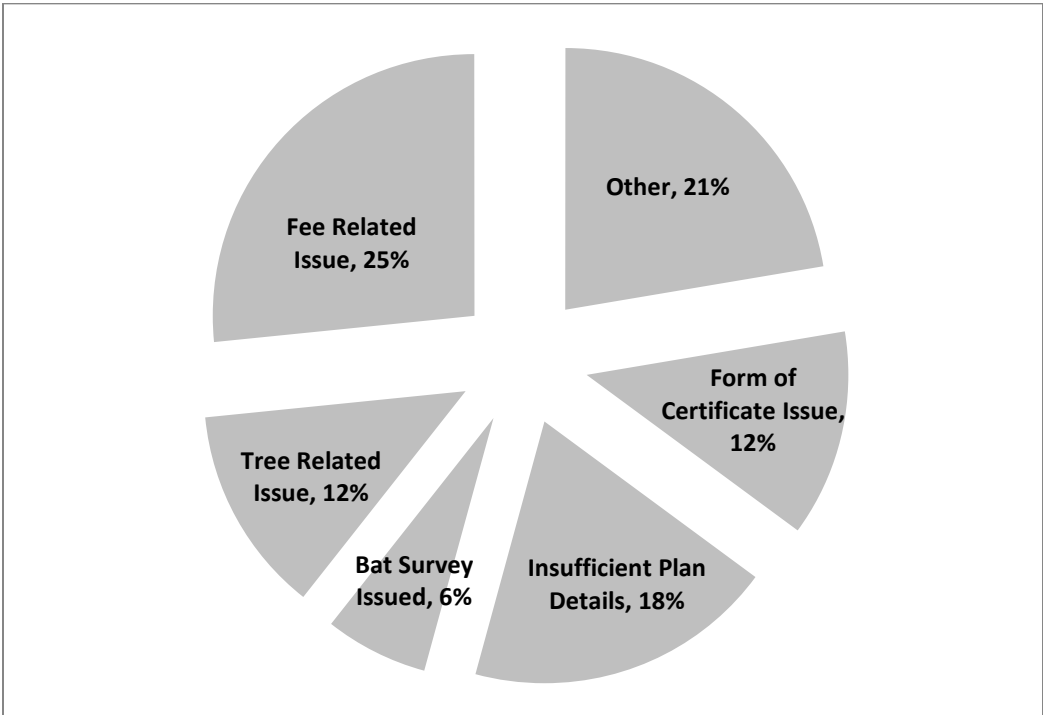


(This list does not include prior determinations, split decisions, observations to other Local Planning Authorities and other less frequent application types).

INVALIDITY REPORT TO 1 MARCH 2017



INVALIDITY REASONS TO 1 MARCH 2017



In relation to submitted applications, between 30-40% of new applications are invalid when submitted. The above pie chart gives a breakdown of the main reasons for applications currently invalid.

Although some applications are quickly made valid (between 2-3 days) in many cases agents/applicants take a considerable time in responding or providing the additional details. In some cases this may be due to the need to commission additional work such as arboricultural reports or bat surveys.

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PLANNING APPLICATIONS DETERMINATION RATE

Members will be aware that the Council has been provisionally included as a Designated Authority in relation to the determination of planning applications. This was specifically due to the failure to meet the criteria of 60% of Minor applications to be determined within 8 weeks. This was during the 2 year monitoring period specified by DCLG. Local Planning Authorities were given an opportunity to comment and assess the figures as well to give an explanation for their performance. Consequently revised figures now show a determination rate of 66.4% rather than 59.9% and it is hoped that it will be confirmed that Ribble Valley Borough Council will not be a Designated Authority.

A copy of the letter is included as an Appendix at the end of this report.

It can be seen from the following figures for the quarterly determination rate show that significant progress has been made in the determination of all planning applications.

1 OCTOBER 2015 – 31 DECEMBER 2015

Major Applications – 6 applications which represents 46% determination within 13 weeks

Minor Applications – 20 applications which represents 30% determination within 8 weeks

Other Applications – 56 applications which represents 56% determination within 8 weeks

1 JANUARY 2016 – 31 MARCH 2016

Major Applications – 3 applications which represents 27% determination within 13 weeks

Minor Applications – 36 applications which represents 54% determination within 8 weeks

Other Applications – 55 applications which represents 60% determination within 8 weeks

1 APRIL 2016 – 30 JUNE 2016

Major Applications – 4 applications which represents 100% determination within 13 weeks

Minor Applications – 39 applications which represents 71% determination within 8 weeks

Other Applications – 65 applications which represents 74% determination within 8 weeks

1 JULY 2016 TO 30 SEPTEMBER 2016

Major Applications – 2 applications which represents 100% determination within 13 weeks

Minor Applications – 51 applications which represents 81% determination within 8 weeks

Other Applications – 94 applications which represents 85% determination within 8 weeks

1 OCTOBER 2016 TO 31 DECEMBER 2016

Major Applications – 4 applications which represents 100% determination within 13 weeks

Minor Applications – 44 applications which represents 86% determination within 8 weeks

Other Applications – 65 applications which represents 90% determination within 8 weeks

589

SECTION 106 APPLICATIONS

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2016/0580	Spout Farm Preston Road Longridge	12/1/17	34	With Applicants Solicitor
3/2016/0974	Land West Preston Road Longridge	16/2/17	275	With Planning

590

APPLICATIONS WITHDRAWN

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2016/1064/P	Replacement garage	Bank House Sawley Road Grindleton
3/2016/1094/P	New outbuilding to contain garden store, potting shed and greenhouse	Wiswell Manor Pendleton Road Wiswell
3/2016/1095/P	Creation of two parking spaces to NW of Broxup House (resubmission of 3/2016/0812)	Broxup House Holden Bolton by Bowland
3/2016/1114/P	Removal of tree on the junction of Dilworth Lane and Lower Lane to be replaced by 2 trees	Dilworth Lane Longridge
3/2016/1123/P	Single storey extension 5m long, 3.2m (max) high and 2.7m to eaves	Middlewood cottage Worston Road Chatburn
3/2017/0067/P	Discharge of conditions 2 (drawing), 3 (hard surface materials), 4 & 5 (foul and surface drainage society), 8 (arboriculture and tree protection), 9 (soft landscape), 11 (non-native species removal), 12 (ecological impact assessment, mitigation and enhancement), 13 (bat method statement, licence application, mitigation and enhancement) from planning permission 3/2015/0024.	Ribble Valley Remembrance Park Mitton Road Whalley

591

APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Date of Inquiry/Hearing if applicable</u>	<u>Progress</u>
3/2015/0605 R	03/05/16	Little Snodworth Fm Snodworth Road Langho	WR		Appeal Dismissed 22/12/2016
3/2015/0393 R	10/08/16	Land west of Preston Road Longridge (Grimbaldeston Fm)	Inquiry	03/05/17 to 05/05/17 (3 days)	Bespoke timetable
3/2016/0516 R	12/10/16	Seven Acre Bungalow Forty Acre Lane Longridge	WR		Awaiting Decision

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Date of Inquiry/Hearing if applicable</u>	<u>Progress</u>
3/2016/0750 R	17/11/16	24 Higher Road Longridge	WR		Awaiting Decision
3/2016/0279 R	Awaiting start date from PINS	Dove Syke Eaves Hall Lane West Bradford	LB		
3/2015/0776 R	26/01/17	Land off Lambing Clough Ln Hurst Green	Hearing	Provisionally 4 th or 5 th April 2017	Statement due 02/03/17
3/2015/0780 R (enf)	26/01/17	Timothy House Farm Whalley Road Hurst Green	Hearing	Provisionally 4 th or 5 th April 2017	Statement due 02/03/17
3/2016/0369R	30/11/16	Greengore Farm Hill Lane Hurst Green	WR		Awaiting Decision
3/2016/0370 R	30/11/16	Greengore Farm Hill Lane Hurst Green	WR		Awaiting Decision
3/2016/0346 R	15/02/17	30 Barker Lane Mellor	WR		Statement Due 22/03/17
3/2016/0858 R	13/12/16	Davis Gate Barn Clitheroe Road Dutton	WR		Appeal Dismissed 02/03/07
3/2016/0833 R	20/01/17	Moorgate Farm Kenyon Lane Dinckley	WR		Statement Due 24/02/17
3/2016/0765 R	14/02/17	68-70 Whalley Road Wilpshire	WR		Statement Due 21/03/17
3/2016/0366 R	Awaiting start date from PINS	Vicarage Fold Wiswell	Appellant asked for hearing		

592 LANCASHIRE WILDLIFE TRUST LOCAL NATURE RESERVES CROSSHILL AND SALTHILL

The Director of Community Services submitted a report for Committee to consider a request from the Wildlife Trust for Lancashire for an additional contribution towards the management of the two local nature reserves at Crosshill and Salthill, Clitheroe and to seek Committee's approval to begin a formal new Lease Agreement process with the Trust.

Salthill and Crosshill local nature reserves are designated Sites of Special Scientific Interest and are recognised internationally, not only for the geology alone but also for the biology and biodiversity. Both sites are leased from the Council by the Wildlife Trust for Lancashire under a 25 year fixed term agreement. The reserves are used for recreational, educational and volunteering health and wellbeing activities as well as informal recreation on a daily basis.

The Trust have invested considerable time and money into the reserves and would like to continue its involvement in these important sites. The working relationship between the Council and the Trust for Lancashire has been a very productive one and the sites are well-managed by the Trust, however the Trust find itself in a similar situation as the rest of the voluntary sector in that resources have declined due to the recession and increased demands on the Trusts limited funds. A request had therefore been received from the Trust seeking an increase in the Council's grant contribution to their work at the two sites from £2,000 per annum to £4,000 per annum.

Committee considered the request and felt it would be better to consider the possibility to grant aid specific projects rather than increase the Council's grant contribution.

RESOLVED: That Committee

1. agree that the annual contribution to the Wildlife Trust for Lancashire for 2016/17 remain at £2,000; and
2. agree to the commencement of discussions with Wildlife Trust for Lancashire for a new long lease.

593 APPEALS

- a) 3/2016/0750 – Removal of paint from store door and window lintels, repainting window frames and door at 24 Higher Road, Longridge – appeal allowed and listed building consent granted.

594 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

The meeting closed at 7.35pm.

If you have any queries on these minutes please contact John Heap (414461).

Minutes of Personnel Committee

Meeting Date: Wednesday, 22 March 2017, starting at 6.30pm
Present: Councillor D Taylor (Chairman)

Councillors:

P Ainsworth	G Geldard
S Brunskill	S Hore
P Dowson	

In attendance: Chief Executive, Head of HR, HR Officer x 2.

595 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors R Elms and D T Smith.

596 MINUTES

The minutes of the meeting held on 18 January 2017 were approved as a correct record and signed by the Chairman.

597 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

598 PUBLIC PARTICIPATION

There was no public participation.

599 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

600 STAFF PROFILE

The HR Officer presented her written report providing Members with a profile of staffing at the Council. She guided Members through the analysis of staff and Member profiles, highlighting the main changes from the previous year. It was noted that the profiles remained largely unchanged.

RESOLVED: That the report be noted.

601 ANNUAL TRAINING REPORT

The HR Officer presented a written report updating Members on annual training activity for the year 1 April 2016 to 31 March 2017. She guided Members through the analysis and explained the cost benefits of recent in-house training initiatives.

RESOLVED: That the report be noted.

602 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business by exempt information under Category 1 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

603 MEMBER AND STAFF TRAINING

The HR Officer reported details of training courses approved since the last meeting. She highlighted a number of training initiatives and provided additional background information.

RESOLVED: That the report be noted.

604 APPOINTMENTS AND RESIGNATIONS

Consideration was given to the written report of the HR Officer informing Members of appointments and resignations that had taken place since the last meeting. Members' attention was drawn to two establishment changes and background information was provided in relation to these changes.

It was also noted that two members of staff had recently retired from the authority.

RESOLVED: That Committee

1. note and approve the decisions taken by CMT as outlined in the report;
2. write letters of thanks to those staff retiring from the authority; and
3. approve the establishment changes as detailed in Section 4 of the report.

The meeting closed at 6.47pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Health & Housing Committee

Meeting Date: Thursday, 23 March 2017 starting at 6.30pm
Present: Councillor S Hore (Chairman)

Councillors:

S Bibby	B Hilton
S Brunskill	K Hind
P Dobson	R Newmark
P Elms	M Robinson
M Fenton	R Sherras
L Graves	J White
R Hargreaves	

In attendance: Chief Executive, Head of Regeneration and Housing, Head of Environmental Health Services, Strategic Housing Officer.

Also in attendance: Phil Mileham – Castle Medical Group and Kirsty Hamer – East Lancashire CCG.

605 APOLOGIES

An apology for absence from the meeting was submitted on behalf of Councillor R Elms.

606 MINUTES

The minutes of the meeting held on 19 January 2017 were approved as a correct record and signed by the Chairman.

Updates were given on Minute 487 to confirm a response had been submitted to the consultation on the closure of Calderstones Hospital, and on Minute 489 to confirm that Farmers Markets will commence on Thursday, 6 April 2017 and be held thereafter on the first Thursday of each month in 2017 with the exception of November.

607 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

608 PUBLIC PARTICIPATION

There was no public participation.

609 RIBBLESDALE COMMUNITY PARTNERSHIP

Phil Mileham and Kirsty Hamer gave a presentation to Committee on the work that they and others were carrying out to develop and commission health and care services over the Ribblesdale area, which is comprised of the GP practice

areas for Clitheroe, Sabden Slaidburn and Whalley. They explained the strategic approach being adopted national, regionally and locally. At the most local level, work was being carried out to develop Multi-Disciplinary Partnerships and Ribblesdale Community Partnership was the pilot for the Pennine Lancashire area.

The partnership was 3 or 4 months old, and had held a number of meetings, including GPs, Ribble Valley Borough Council, the voluntary sector and other bodies with responsibility for health, wellbeing and care. There had been some difficulty in engaging with Lancashire County Council. The partnership had prepared a number of strategies and policies, and had established priority plans to include development of more joined up nursing care and responsibilities, children's and young people services, third sector involvement, affordable warmth and addressing accessibility and transport issues for provision of health and care services locally.

In response to questions it was explained that, at this stage, the participants were working together around the table without pooling their funds or budgets. Consideration could be given to work across the wider borough, as many residents in the west and south west of the Ribble Valley fall within the area of the Preston and Blackburn CCGs.

The Chairman thanked Phil and Kirsty for their very informative presentation, and suggested that it would be helpful to receive an update in 6 months.

610 ANIMAL WELFARE ENFORCEMENT POLICY AND LICENCE CONDITIONS

The Chief Executive submitted a report on the publication of new Model Conditions and Guidance by the Chartered Institute of Environmental Health in respect of various aspects of animal welfare regulation, and submitted a draft Animal Welfare Enforcement Policy together with draft conditions for consideration by Committee. Committee were informed that around 20 establishments in the Ribble Valley are licensed, and that there have been no prosecutions of any licensed premises.

RESOLVED: That Committee approve

1. the Animal Welfare Enforcement Policy; and
2. the revised licence conditions for:
 - Dog breeding establishments
 - Cat boarding establishments
 - Home boarding establishments
 - Pet shops

611 DISABLED FACILITIES GRANTS POLICY AMENDMENTS

The Chief Executive submitted a report proposing revision of the private sector housing policy to improve the Disabled Facilities Grants process, and

consultation on this proposal with a view to introduction of the new process for a 12 month trial from 1 June 2017. There were three proposals within the process.

Firstly, it was intended to optimise the use of the Disabled Facilities Grant allocation by fast-tracking certain applications, without means testing, which would apply where only one item of adaptation was required and by reference to a specific list of works. Secondly, subject to budget availability, it was proposed to introduce provision for a discretion to allow additional funds of up to £10,000 above the maximum mandatory grant figure of £30,000. Thirdly, it was proposed to introduce a 10% professional fee applicable to each Disabled Facilities Grant and non-Disabled Facilities Grant application, which would be an increase from the previous 5% fee but would still leave Ribble Valley at the lowest level in Lancashire.

RESOLVED: That Committee

1. agree with the revised scheme as set out in proposals 1, 2 and 3 contained in the report;
2. approve a consultation period of 4 weeks to receive any views from Lancashire County Council and the Council's delivery partners and subject to a consultation feedback implementation of the new process would begin on 1 June 2017; and
3. the Chief Executive to monitor the new process and report back to Health and Housing Committee after 12 months of operating the new scheme.

612 STRATEGIC HEALTH UPDATE

The Chief Executive submitted a report on current and emerging strategic health work, including a Health Audit assessing Council services impacting on the health and wellbeing of Ribble Valley residents and visitors as at March 2017, and a description of the proposals for the priorities, strategies and role descriptions for Health Champions.

The purpose and value of the Health Audit was explained, together with its place in the hierarchy of strategic plans for provision of health and wellbeing services.

The Health Champions initiative was in the course of development, and discussions were being held with Lancashire County Council to establish whether the Ribble Valley Health Champions initiative could be delivered as a pilot across the county.

RESOLVED: That Committee

1. note the current direction and progress of Ribble Valley Borough Council strategic health projects;
2. note the purpose and content of the Health Audit and agree that work progress towards the delivery of a strategic health delivery plan; and

3. agree to the delivery of the Health Champions pilot initiative in the Ribble Valley.

613 WHITE RIBBON CAMPAIGN

The Chief Executive submitted a report on the progress of the Council's involvement in the White Ribbon Campaign, raising awareness of domestic abuse, and advising Members of the actions required to extend the Council's participation in the campaign for a further 2 years. A detailed draft action plan had been prepared for consideration by Committee, prior to submission to White Ribbon for their approval.

The Committee endorsed the draft plan, with one amendment being recommended in that the Council should record an additional action 'Not to encourage sex establishment venues' in the borough rather than the draft phrasing of 'Set a zero limit on sex establishment venues' which could be open to challenge.

RESOLVED: That Committee agree to support the pan-Lancashire White Ribbon Campaign by agreeing the actions contained in the action plan attached to the report, subject to the amendment stated above.

614 MICROCHIPPING OF DOGS

The Chief Executive submitted a report informing Members of the powers conferred by the Microchipping of Dogs (England) Regulations 2015 and seeking authority to authorise officers to enforce the regulations. In conjunction with the Dogs Trust, a number of events had been organised at venues in the borough to provide free microchipping and advice to dog owners. There was discussion about the possibility of training and authorising the Dog Wardens to carry out microchipping.

RESOLVED: That Committee authorise the Chief Executive and Head of Environmental Health Services to undertake the requirements of the Act.

615 OLDER PEOPLES' SERVICES

Councillor S Bibby gave a report on the work and progress that had taken place with the Older Peoples Champions Network and the Dementia Action Alliance since the last report in March 2015. She had prepared a very helpful written breakdown of the work carried out, and gave details of the organisations and services providing assistance and support to older people and those affected by dementia. She highlighted the valuable contribution provided by Dilys Day in the provision and support of these services.

The Chairman thanked Councillor Bibby for her report.

616 PRESENTATION BY THE DOG WARDENS ON RESPONSIBILITY OF DOG OWNERS IN THE RIBBLE VALLEY

The Dog Wardens had not been able to attend this meeting. In their absence, the Head of Environmental Health Services advised Committee of the work being carried out by the Dog Wardens in the community and at schools educating the public and children with regard to issues such as dog fouling, stray dogs and responsible dog ownership.

617 PET SAFE SCHEME

The Chief Executive submitted a report for Committee's information on an initiative being undertaken by the Dog Wardens to ensure short term care of pets in an emergency. The scheme, originally developed by Pendle Borough Council in conjunction with Lancashire Constabulary, sought to make arrangements for care of pets of vulnerable or single people admitted to hospital in an emergency. The scheme involved completion of a form by the pet owner, recording their own and their pet's details and, crucially, the emergency pet carer's details. The Dog Wardens were distributing forms at their presentations and hoped that this initiative could be linked with the NHS.

RESOLVED: That the report be noted.

618 CAPITAL PROGRAMME 2017/2018

The Director of Resources submitted a report for Committee's information on the schemes which had been approved for inclusion in the capital programme for the Committee for the 2017/2018 financial year. This included three schemes which totalled £386,000 (including £175,000 for Clitheroe Market improvements where the scheme was currently on hold). Responsible officers would complete and update capital monitoring sheets for each scheme, which would be reported quarterly to Members to give an indication of process. This was particularly important for the Disabled Facilities Grants.

RESOLVED: That the report be noted.

619 HEALTH AND WELLBEING PARTNERSHIP

The notes of the meetings of the Ribble Valley Health and Wellbeing Partnership held on 5 December 2016 and 30 January 2017 were noted by Committee.

620 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies

621 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business be an Exempt Information under Categories 1 and 7 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

622

GENERAL REPORT – GRANTS

The Chief Executive submitted a report for Committee's information of approval of four disabled facilities grants, one boiler replacement grant and three affordable warmth grants. No new landlord tenant grants had been approved since the last report to Committee.

181 applications had been made for household property flood resilience grants of which 175 have been approved, and 115 completed. 63 applications were still to be completed of which 10 had been partially completed with interim payments made. Officers had been working with applicants to facilitate grant application and approval where possible in relation to listed buildings, but approval was deferred in three cases pending listed building consent.

35 business applications had been received of which 31 had been approved and 16 completed and paid. 15 were still to be completed. One application had not been approved, pending determination of listed building consent. In respect of three applications, the business owners had decided not to continue with a scheme.

RESOLVED: That the report be noted.

623

AFFORDABLE HOUSING UPDATE

The Chief Executive submitted a report for Committee's information with the minutes of the meeting of the Strategic Housing Working Group held on 23 January 2017 and 6 March 2017.

RESOLVED: That the report be noted.

The meeting closed at 8.40pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Policy & Finance Committee

Meeting Date: Tuesday, 28 March 2017, starting at 6.30pm
Present: Councillor S Hirst (Chairman)

Councillors:

J Alcock	S Hore
S Bibby	A Knox
P Elms	G Mirfin
M French	J Rogerson
R Hargreaves	I Sayers
T Hill	D T Smith
K Hind	R J Thompson

In attendance: Chief Executive, Director of Resources, Director of Community Services, Head of Revenues and Benefits, Head of Regeneration and Housing and Solicitor.

Also in attendance: Councillors A Brown and S Hind.

624 APOLOGIES

There were no apologies for absence from the meeting.

625 MINUTES

The minutes of the meetings held on 24 January 2017 and 7 February 2017 were approved as a correct record and signed by the Chairman.

626 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillors S Hore, A Knox and J Rogerson all declared an interest in item 12, Voluntary Organisation Grants 2017/18.

627 PUBLIC PARTICIPATION

There was no public participation.

628 RESPONSE TO CLITHEROE MARKET AREA CONSULTATION

The Chief Executive submitted a report outlining the findings from the extended consultation work in relation to the market area redevelopment project. Following the decision to appoint Barnfield Construction, work was undertaken to develop the scheme in more detail. Barnfield Construction launched its draft scheme at a public exhibition in July; this exhibition was the first opportunity to test the scheme following the preparation of the bid and the work to develop the scheme.

A publication of the draft proposals generated a lot of interest and public response and following that Members resolved to undertake a wider scheme of public consultation to help inform the Council's decisions on the scheme.

The Council appointed Infusion, its partnership organisation to undertake public consultation and prepare a report for the Council. This was carried out over a 6

week period between 8 November and 23 December 2016 and the consultation report was published on the Council's website on Monday, 6 March 2017 following detailed consideration of its findings by the Member Working group. The report also included an analysis of an additional survey undertaken by local councillors, the responses from which were provided to Infusion to inform the findings. In addition to the Infusion consultation, the Council also held a series of focus group meetings as well as discussions with near neighbours.

Without doubt the consultation on the proposals generated significant interest. There were mixed views on different aspects of the scheme, however there were clearly some aspects of the scheme that were not favoured by many as presented in the draft proposal. There was however overall support for investing in the area on a scheme that must be right for the town. The report included the Infusion document with detailed findings from the consultations carried out.

RESOLVED: That Committee endorse publication of the Infusion report and note the findings of the extended public consultation process.

629 CONCURRENT FUNCTION GRANT APPLICATIONS 2016/2017

The Director of Resources submitted a report asking Committee to approve the allocation of two further concurrent function grants for 2016/2017. This grant scheme had been approved a number of years ago by this Committee and gives grant assistance for those Parishes and Town Councils who provide services in their areas where elsewhere are provided by the Borough Council. Two applications had required further information and related to Clitheroe Town Council and Sabden Parish Council. This information had now been received and so the applications could be considered. The two applications total £1,999.11.

RESOLVED: That Committee approve the allocation of two further concurrent function grants; £750.00 for Clitheroe Town Council and £1,249.11 for Sabden Parish Council.

630 TREASURY MANAGEMENT STRATEGY

The Director of Resources submitted a report seeking Committee's approval of the Council's Treasury Management Strategy for the 2017/2018 financial year.

She reminded Members that local authorities were required to report on specific elements of their treasury management activities. These were included in the Treasury Management Strategy or in the Treasury Management policies and practices. The Treasury Management Strategy covers the following areas:

- the current treasury position;
- a review of the prospects for interest rates;
- the Council's borrowing and debt strategy;
- the Council's investment strategy;
- capital programme financing strategy;
- limits on treasury management activities and prudential indicators;
- current debt portfolio position; and
- annual investment strategy

*** RESOLVED: That Committee recommend to Council the Treasury Management Strategy as set out in Appendix 1 to the report.

631

TREASURY MANAGEMENT POLICIES AND PRACTICES 2017/2018

The Director of Resources submitted a report asking Committee to review, approve and adopt the Treasury Management Policy Statement and Practices for 2017/2018.

The Treasury Management policies and practices document governs the way we manage our investments; it is reviewed on an annual basis to comply with the Chartered Institute of Public Finance and Accountancy (CIPFA) code. The Treasury Management practices are split into key principles and schedules which cover the detail of how the Council will apply the key principles in carrying out its operational treasury activities. Since the Treasury Management policy statement and practices were approved in April 2016, there have been a number of minor updates made to the schedules which have been highlighted within the document.

RESOLVED: That Committee

1. formally adopt the Treasury Management policies and practices document as attached to the report incorporating:

- Treasury Management key principles
- Treasury Management policy statement
- Treasury Management clauses
- Treasury Management practices and schedules; and

2. recommend to Council the Treasury Management policies and practices 2017/2018.

632

BUSINESS RATE CHANGES ANNOUNCED IN THE MARCH 2017 BUDGET

The Director of Resources submitted a report informing Members of the announcement regarding business rate changes made by the Chancellor in his budget on Wednesday, 16 March 2017 and seeking agreement for delegation to the Director of Resources to implement the relief schemes to enable them to be introduced as soon as possible.

Business rates are periodically revalued to take into account changes to business activity across the country. The purpose of the revaluation is to ensure that business contribute their fair share of tax in different parts of the country and sectors of business activity. The draft 2017 list was published by the Valuation Office Agency on 30 September 2016 and a comparison of the changes in Ribble Valley by category of property was included for Committee's information. In total, rateable values had increased by £1.2 million from £38.8 million to £40 million, an increase of 3%. In the run up to the March budget, a number of groups made representations to the government about the impact that the revaluation would have, in particular on those seeing the greatest increases.

In his March budget the Chancellor announced that he had decided to provide additional relief to those businesses who had been most impacted by the 2017 business rate revaluation and additional relief would be made in 3 instances to small business, pubs and also through a new discretionary relief scheme. Detailed guidance however had not yet been released.

A consultation paper was published on 9 March 2017 about how the discretionary relief scheme would be implemented along with the proposed distribution of £300 million nationally. Ribble Valley Borough Council's proposed allocation is £179,000 ie £104,000 in 2017/2018; £51,000 in 2018/2019; £21,000 in 2019/2020 and £3,000 in 2020/2021.

Until greater detail was known regarding each of these reliefs, it was difficult to estimate how many businesses may be eligible in this area and the government had asked local authorities to provide estimates by 20 March 2017. It was estimated that approximately 20 businesses in Ribble Valley will benefit from the additional small business rate relief; approximately 50 businesses will benefit from the pubs relief scheme dependent upon definition; and with regard to the additional discretionary relief, it was unable to estimate at this time without further detail.

These schemes will not have a financial impact on the Council as the government will fully compensate local authorities by way of a Section 31 Grant for the additional relief granted. The additional discretionary relief scheme would have a limited allocation so it was important that the scheme agreed should not cost more than the funding awarded from the Government.

RESOLVED: That Committee

1. note the information contained in the report;
2. delegate the Director of Resources to respond to the various consultation papers that will result from this announcement; and
3. delegate to the Director of Resources to devise and implement the new schemes to prevent delay in their introduction.

633 DRAFT CYCLE OF COMMITTEE MEETINGS 2017/2018

The Chief Executive submitted a report requesting Committee's consideration of the proposed meeting cycle for Committees for the municipal year 2017/2018. Members were informed that consideration had been given to various issues that had resulted in summer cycle being condensed as far as possible. The meeting dates being arranged around the Easter holidays.

RESOLVED: That the draft meeting cycle as submitted be approved for ratification at the annual meeting on 9 May 2017 (Appendix A to these minutes).

634 UK GOVERNMENT CONSULTATION: BUILDING OUR INDUSTRIAL STRATEGY

The Chief Executive submitted a report seeking agreement to the Council's response to the 'UK Government's Building our Industrial Strategy consultation'. On 23 January 2017 the government had released their much anticipated Green Paper entitled 'Building our Industrial Strategy' for public consultation. The strategy sets out how the Government propose to build a modern industrial strategy with the aim of improving living standards and economic growth by increasing productivity and driving growth across the whole country. 10 pillars had been identified that are believed to be important to drive forward the strategy.

The Industrial Strategy Green Paper asks 4 principle over-arching questions in the document along with a number of further questions covering more specific and targeted questions across the 10 pillars. Suggested responses to these were outlined in the report. The principal focus of the Council's response is reiterating what has been outlined in the Growth Strategy citing in particular the infrastructure and skills needs in the context of local growth. In addition, the Council's response stresses the importance that local authorities working together across LEP areas need to be given the tools to unlock economic growth opportunities.

RESOLVED: That Committee approve the Council's response to the Green Paper public consultation on the emerging UK Industrial Strategy as outlined in the report.

(Councillors S Hore, A Knox and J Rogerson declared an interest in the next item of business and left the meeting).

635 VOLUNTARY ORGANISATION GRANT APPLICATIONS 2017/2018

Committee considered the allocation of voluntary organisation 2017/2018 as proposed by a working group of this Committee. Applicants must clearly demonstrate that the purpose of the grant sought is to provide services or facilities that will meet the needs of communities in the Ribble Valley or directly benefit our residents. The Council had received 20 applications requesting support totalling £173,217. The applications as submitted exceeded the funding available which was £106,990. After careful consideration of all the grant applications received, the working group had recommended grant allocations as shown in Annex 2 of the report.

The Chief Executive informed Committee that a further application had been received from the Royal Lancashire Show which was returning to the Ribble Valley in 2017 for help with the refuse collection element connected to the show days. It was agreed the Royal Lancashire Show should be awarded a grant of £500.

Members asked specific questions with regard to several of the applications made and suggested that an examination of the methodology used to consider these applications be carried out before the 2018 distribution.

RESOLVED: That Committee

1. approve the allocation of grants as proposed by the Voluntary Grants Working Group as set out below totalling £108,700;

Organisation Name	Recommended Grant for 2017/18 £
Carers Link Lancashire	£2,000
Chipping Area Internet	£9,700
Chipping Show	£500
Clitheroe Community Bonfire and Fireworks Display	£750

Organisation Name	Recommended Grant for 2017/18 £
Crossroads Care - Ribble Valley	£15,000
Goosnargh & Longridge Agricultural Show	£500
Hodder Valley Agricultural & Horticultural Society	£500
Home Start - Pendle and Ribble Valley	£3,000
Lancashire Best Kept Village Competition	£500
Little Green Bus	£6,000
Longridge Field Day Events	£500
Revitalise Respite Holidays	0
Ribble Valley Breast Friends	£250
Ribble Valley Citizens Advice Bureau	£60,000
Ribble Valley Shop-mobility and Information Centre	£8,000
Ribble Valley Talking Newspaper	£250
Royal Lancashire Show	£500
Spring into Phab	0
The Foundation for Ribble Valley Families	0
The Sanctuary of Healing	0
Whalley Pickwick Festival	£750
Total	£108,700

2. expressed concern regarding the disproportionate level of grant awarded to the Citizens Advice Bureau and agreed to examine future allocations before the 2018/2019 Voluntary Organisation Grants are considered.

(Councillors S Hore, A Knox and J Rogerson returned to the meeting)

636

UPDATE ON FINANCIAL IMPACT OF DECEMBER 2015 FLOODS

The Director of Resources submitted a report for Committee's information with an update on the financial impact for the Council of the December 2015 floods. The different elements of expenditure relating to the floods were detailed for Committee's information. A total of 180 household applications had been received and 35 business applications and to date £484,788 had been made to households and £55,919 made to businesses. The expenditure is funded by the Government through a Section 31 Grant in full via Lancashire County Council as the flood authority. The report also made reference to the business support payments and the Community Foundation for Lancashire – Lancashire Flood Appeal.

RESOLVED: That the report be noted.

637 REVENUES AND BENEFITS GENERAL REPORT

Committee considered a report which covered the following:

- National Non-Domestic Rates (NNDR)
- Council Tax
- Sundry Debtors
- Housing Benefit and Council Tax performance
- Housing Benefit over payments

The Director of Resources informed Committee that the DWP had decided to visit a number of local authorities to identify why there was an increase in number of qualification letters issued to local authorities and to identify where best practice can be identified. This Council had been selected as a local authority demonstrating good practice and had received a visit from the DWP which had been well received.

RESOLVED: That the report be noted.

638 CAPITAL PROGRAMME 2017/2018

The Director of Resources submitted a report informing Members of the schemes which had been approved for inclusion in the capital programme for this Committee for the 2017/2018 financial year. For this Committee there were 9 approved schemes in 2017/2018 totalling £294,700.

RESOLVED: That the report be noted.

639 BUDGET WORKING GROUP MINUTES

Committee received the minutes of the Budget Working Group meeting held on 11 January 2017.

RESOLVED: That the report be noted.

640 COMBINED AUTHORITY WORKING GROUP MINUTES

Committee received the minutes of the Combined Authority Working Group held on 16 November 2016.

RESOLVED: That the report be noted.

641 RURAL DEVELOPMENT PROGRAMME FOR ENGLAND 2014-2020

The Chief Executive submitted a report updating Committee on the Rural Development Programme. This programme provides money for projects to improve rural life, agriculture and the environment with funding principally contributing to schemes that support such things as growing the rural economy, increasing the productivity of farming, forestry and improving the environment in rural areas. The application process is competitive and therefore there are no guarantees that an application for funding will be successful. The report included further details outlined on a fact sheet.

RESOLVED: That the report be noted.

642 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

643 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the next items of business being exempt information under Categories 1 and 3 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

644 DISCUSSION PAPER ON BUSINESS RATES COLLECTION – UPDATE

The Head of Revenues and Benefits gave Members an update on current issues faced by the revenues section regarding business rates avoidance and bad debtors. He informed Committee of a recent court judgement regarding an extensive business rate debt.

Committee were reminded that the in-year collection rate exceeds 98% and continued recovery action raises this to approximately 99% eventually. However, difficulties are encountered when recovering business rates from some debtors. Specific cases were outlined for Committee's information.

RESOLVED: That the report be noted.

645 LOCAL TAXATION AND HOUSING BENEFIT WRITE-OFFS

Committee considered a report asking them to approve the writing-off of Council Tax debts of £1,648.29 and Council Tax benefit/housing benefit write-offs of £1,080.12.

RESOLVED: That Committee approve the writing-off of these debts.

646 REDEVELOPMENT OF CLITHEROE MARKET SITE

The Chief Executive submitted a report asking Committee to consider the implications of the findings from the extended consultation work in relation to the market area redevelopment project and to agree an approach to progress a development scheme.

The consultation on the proposals had clearly generated significant interest and whilst there were a range of views held about the proposals, it was clear that there were aspects that were not popular or supported by the community. The working group had met and focused on developing core advice to this Committee, the conclusion being that there were concerns about the scale of the scheme overall. Members were reminded that the project had been subject to an extensive procurement process under the OJEU project utilising the competitive dialogue approach to selecting a developer. Therefore any changes to the agreed scheme would need to be assessed in terms of their significance and a judgement taken on the risk to the Council or challenged by other parties.

RESOLVED: That Committee welcome the recommendations of the working group and ask them to identify in more detail acceptable options to amend the scheme; these

options to be considered by the next Policy and Finance Committee in June 2017.

The meeting closed at 7.36pm.

If you have any queries on these minutes please contact Jane Pearson (425111).

APPENDIX A

<p style="text-align: center;">Ribble Valley Borough Council Meeting Cycle 2017/18 (9 May 2017 – 8 May 2018)</p>							
MEETINGS	Day	TIME	1 ST CYCLE 2017	2 ND CYCLE 2017	3 RD CYCLE 2017	4 TH CYCLE 2018	5 TH CYCLE 2018
Community Services	Tues	6.30pm	16 May	29 Aug	17 Oct	9 Jan	13 March
Planning and Development	Thurs	6.30pm	18 May	27 July & 31 Aug	26 Oct	11 Jan	8 March
Personnel	Wed	6.30pm	24 May	6 Sept	25 Oct	17 Jan	14 March
Health & Housing	Thurs	6.30pm	25 May	7 Sept	19 Oct	18 Jan	15 March
Policy & Finance	Tues	6.30pm	6 June	12 Sept	7 Nov	23 Jan & 6 Feb	20 March
Parish Liaison	Thurs	6.30pm	8 June	14 Sept	9 Nov	25 Jan	22 March
Licensing	Tues	6.30pm	13 June	19 Sept	14 Nov	30 Jan	10 April
Planning & Development	Thurs	6.30pm	22 June	28 Sept	30 Nov	8 Feb	12 April
Accounts & Audit	Wed	6.30pm		26 July	18 Oct	21 Feb	11 April
Full Council	Tues	6.30pm	11 July	10 Oct	12 Dec	6 March	24 April

2017
Offices Closed
 Spring Bank : 29 May 2017
 August Bank : 28 August 2017
 Christmas : 25 - 29 December 2017

Annual Council : 9 May 2017
 LCC Elections : 4 May 2017

2018
Offices Closed
 New Year : 1 - 2 January 2018
 Good Friday : 30 March 2018
 Easter Monday : 2 April 2018
 May Day : 7 May 2018

Elections : None 2018
 Annual Council : 8 May 2018

Minutes of Accounts & Audit Committee

Meeting Date: Wednesday, 29 March 2017 starting at 6.30pm
Present: Councillor K Hind (Chairman)

Councillors:

P Ainsworth	G Geldard
S Atkinson	S Hind
I Brown	R Newmark
P Dowson	N C Walsh

In attendance: Chief Executive, Director of Resources, Head of Financial Services, Solicitor, Caroline Stead and Amelia Payton (Grant Thornton).

Councillors A Knox and R Sherras were not in attendance.

647 APOLOGIES

There were no apologies for absence from the meeting.

648 MINUTES

The minutes of the meeting held on 16 November 2016 were approved as a correct record and signed by the Chairman.

649 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

650 PUBLIC PARTICIPATION

There was no public participation.

651 CLOSURE OF ACCOUNTS TIMETABLE 2016/2017

The Director of Resources submitted a report reminding Members of the statutory requirement to close down the accounts by 30 June 2017 and publish them, including any certificate, opinion or report issued by the auditor by 30 September 2017. The report also informed Members of the impending changes to the closed down deadlines as detailed from the closure of accounts for 2017/2018 and the intention to close down by these earlier timelines for the 2016/2017 financial year. The Accounts and Audit Regulations 2015 set out detailed requirements in relation to duties and rights and also introduced changes to the key deadlines for approval of the statement of accounts and completion of the audit in future years. The principal matters covered in the Accounts and Audit Regulations were highlighted for Committee's information. The regulations also stipulate various responsibilities for the closure of accounts relating to Members and the responsible financial officer.

The Head of Financial Services informed Members of the transitional provisions under the Accounts and Audit Regulations for the change to the closed down deadlines. He made reference to the issues facing Ribble Valley, which included budget pressures and practical issues including the importance of attending the scheduled meeting for the approval of the audited statement of accounts on Wednesday, 26 July 2017. He outlined a timetable that must be strictly adhered to in order to achieve the deadlines required.

RESOLVED: That Committee endorse the suggested approach for the closure of the 2016/2017 accounts.

652 INTERNAL AUDIT ANNUAL PLAN 2017/2018

The Director of Resources submitted a report informing Committee of the Internal Audit Plan for 2017/2018. This included the various audit areas and planned number of working days for each of these areas. A brief explanation was given as to how the audit plan is arrived at following consultation with Directors, Heads of Service and our external auditors. The risk scoring method was also explained to Members.

RESOLVED: That Committee approve the 2017/2018 Internal Audit Plan as outlined.

653 REAPPOINTMENT OF INDEPENDENT PERSONS

The Chief Executive submitted a report seeking Committee's approval for the continuation in post of the Council's Independent Persons and to put in place arrangements for review. The Solicitor reminded Members that when the Localism Act 2011 was abolished the requirement for each Council to have a Standards Committee with Independent Members and Chair was also abolished. The requirements that replaced this included the provision for the appointment by the authority of at least one Independent Person. Having followed the required recruitment procedure, the Council appointed two Independent Persons in July 2012 – Mr I B Dearing and Mr I S Taylor. Although there is no statutory limit on the length of service of Independent Persons, it was thought prudent to review their position at this stage as it is almost five years since their appointment.

It was agreed that a report regarding the role of the Independent Persons and the standards regime would be brought to a future meeting of this Committee.

RESOLVED: That Committee

1. confirm the continuation in post of the current Independent Persons; and
2. review these appointments in three years' time.

654 GRANT CERTIFICATION REPORT 2015/2016

Caroline Stead presented a report on the certification of claims and returns. She reported upon one case where the rent figure for the individual claim had been incorrectly input into the system leading to a housing benefit underpayment that

had arisen during initial testing. This meant further testing to a further 40 cases where no further errors were found. This however did mean that an additional fee subject to confirmation from PSAA would be charged.

The Director of Resources reported that the DWP had recently visited the Council to examine the Council's success in producing housing subsidy claims to a high standard. They were keen to identify best practice so that this could be shared with other local authorities.

RESOLVED: That the report be noted.

655 GRANT THORNTON PROGRESS REPORT UPDATE 2016/2017

Caroline Stead gave a brief update to Members on the progress made to date with the 2016/2017 audit. Most of this was complete apart from the final accounts audit which was planned to take place in June and July. The report also made reference to changes in the 2016/2017 CIPFA code delivering good governance, the local government finance settlement, pooling of LGPS, the recently published Housing White Paper and other issues.

RESOLVED: That the report be noted.

656 THE AUDIT PLAN FOR RIBBLE VALLEY BOROUGH COUNCIL

Caroline Stead submitted a report for Committee's information highlighting Grant Thornton's overview of the plan scope and timing of the audit. The document was also an aid to understanding the consequence of their work, discussing issues of risk and the concept of materiality and identifies any areas where the Council may choose to request to undertake additional procedures. The contents of the plan had been discussed with management. She highlighted that Grant Thornton's responsibilities are to give an opinion on the Council's financial statements and to satisfy themselves that the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. The plan outlined the challenges and opportunities, developments and other requirements as well as materiality. It went on to identify four significant risks along with others.

She highlighted the value for money conclusion that was supported by three sub-criteria; informed decision making, sustainable resource deployment and working with partners and third parties. The report also highlighted the findings of the interim audit work and the impact of the findings on the accounts audit approach. She reported that at the present time, there was nothing that needed to be brought to the particular attention of the Committee.

RESOLVED: That the report be noted.

657 INTERNAL AUDIT PROGRESS REPORT 2016/2017

The Director of Resources submitted a report outlining progress on the internal audit work for 2016/2017. A table setting out the assurance opinions issued from

the audits carried out since the last meeting was included for Members' information. All these audits had received either a full or substantial assurance opinion.

RESOLVED: That the report be noted.

658 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

659 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the virtue of the next item of business being exempt information under Category 3 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

660 RISK MANAGEMENT UPDATE ON RED RISKS

The Director of Resources submitted a report for Committee's information giving an update on the current red risks facing the Council as identified on the Risk Register. At the present time there was only one red risk which continues to be monitored closely relating to the market redevelopment. The Chief Executive gave a brief update on the current situation and informed Committee that regular monitoring of the risk would continue by the appropriate service Committee and this Committee would be kept informed of any future developments.

RESOLVED: That the report be noted.

The meeting closed at 7.25pm.

If you have any queries on these minutes please contact Jane Pearson (425111).

Minutes of Parish Councils' Liaison Committee

Meeting Date: Thursday, 30 March 2017 starting at 6.30pm
Present: D Peat (Chairman)

Councillors:

P Ainsworth	R Sherras
L Graves	D Smith
T Hill	D Taylor
I Sayers	N C Walsh
G Scott	

Parish Representatives:

M Carrington	Aighton Bailey & Chaigley
E M Kinder	Barrow
T Austen	Billington & Langho
E Miller	Bowland Forest (Lower)
B Green	Chipping
A Schofield	Clayton-le-Dale
M Fenton	Clitheroe Town Council
P Robinson	Clitheroe Town Council
R Bailey	Dinckley
T Hoyle	Dinckley
R Assheton	Downham
J Hargreaves	Dutton
D Waters	Gisburn
P Entwistle	Grindleton
R Beacham	Longridge Town Council
M Everett	Longridge Town Council
R Whittaker	Rimington & Middop
A Haworth	Sabden
J Shorter	Sabden
R Hirst	Simonstone
K Hodson	Slaidburn & Easington
P Hallett	Thornley-with-Wheatley
J Hilton	Waddington
H D Parker	Waddington
A Bristol	West Bradford
M J Highton	Whalley
J Bremner	Wilpshire

In attendance: Head of Regeneration and Housing.

Also in attendance: Borough Councillor J White, Bob Elliott and Peter Webster of Veterans in Communities.

661

APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Borough Councillors A Brown and M Robinson and from Marshal Scott and from the following Parish Representatives:

R Carr	Bowland Forest (Higher)
P Brown	Chipping
I Forrester	Hothersall
J Parry	Hothersall
A Steer	Osbaldeston
S Rosthorn	Paythorne & Newsholme
E Law-Riding	Ribchester
A Ormand	Ribchester
J Brown	Whalley

662 MINUTES

The minutes of the meeting held on 26 January 2017 were approved as a correct record and signed by the Chairman.

663 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

The Chairman declared a non-pecuniary interest as a Governance Trustee of Veterans in Communities, and a number of Borough Councillors and Parish Representatives present indicated that they were Veterans of service in the Armed Forces.

664 MATTERS ARISING FROM THE MINUTES

There were no matters arising

665 PRESENTATION BY VETERANS IN COMMUNITIES

The Chairman gave an introduction to Veterans in Communities, a charity based in Rossendale that received support from East Lancashire CCG, the Borough of Rochdale and the Ministry of Defence.

Bob Elliott, the Operations Manager and founder (in 2012) of Veterans in Communities explained that the charity had been established to help servicemen adjust to civilian life, addressing problems which can include mental health issues, drug and alcohol abuse and isolation. They endeavour to help members themselves, or, where they are unable to provide assistance, they would direct members to the right support agency. Members of Veterans in Communities are not referred to by rank, and can include people who have not served themselves but are related to someone who has served in the Armed Forces.

Members will still engage with mental health services where necessary, but Veterans in Communities will fill the middle ground in support where funding is becoming increasingly difficult. At the outset, they had organised activities such as art groups or walking parties, and they do also provide support to communities such as at the time of the flooding in Cumbria, helping with schools and gardens, and in World War 1 remembrance activities, taking advantage of the skills and training provided to the armed services.

The charity is keen to make its existence known to potential members, so as to endeavour to avoid them being isolated and without support or direction for their difficulties.

Parish Councils and community groups can help by increasing awareness of the existence of Veterans in Communities and the work which they can do. Of the 30,000 plus Veterans in East Lancashire, many have gone to rural areas to enjoy a peaceful life. Veterans in Communities are the only group of their kind in East Lancashire, and now have a minibus to enable outreach visits and events which are proposed to include locations in the Ribble Valley.

In answer to questions, he explained that funding can be available for specific projects, but that there can be difficulty in identifying funds for the core central services for the charity. They would be happy to work with Ribble Valley Borough Council Partnership Officers in helping veterans or pointing them in the right direction for such key services as housing and education.

Councillor J White, the Ribble Valley Borough Council Armed Forces Champion, indicated that he would arrange for the Veterans in Communities newsletter to be made available for distribution to Parishes. He also advised Members of a trip to the National Memorial Arboretum on 6 May 2017, when the Mayor would unveil a plaque to the fallen of the Ribble Valley. Councillor White invited Parish Representatives or others to contact him if they wish to book one of the remaining places on the coach for this occasion.

RESOLVED: That Bob and Peter be thanked for their informative presentation.

666 PAYPHONES UPDATE

The Head of Regeneration and Housing advised Members that all payphones which had been the subject of objection to removal had been successfully retained. Joseph Hildred, the Partnership Officer, was liaising with BT on repair and cleaning of payphones. Adoption was proceeding for certain payphones, but was delayed by a backlog at BT.

It was reported to Committee that BT are responsible for cleaning payphones, but that routine attendance to collect coins and inspect the condition of boxes was no longer applicable and therefore faults needed to be reported. There was a suggestion that Parishes with Lengthsmen could consider requesting them to undertake inspection and cleaning. It was reported that the payphone in Rimington was operative and clean for the first time in 18 months.

667 TRANSPARENCY ACT

The Head of Regeneration and Housing reported that only a few Parishes had contacted his team, but that he was aware that Lancashire Association of Local Councils were circulating Parish Councils to support them with transparency. Ribble Valley Borough Council would be preparing and circulating a guidance sheet to assist Parish Councils. Although the Borough Council cannot make or develop a website, they can help with hosting and signposting. He believed there was still some funding available to help acquire software and equipment.

In response to a question, he indicated that information on a Parish Council website should be proportionate. It should at least identify the Parish Councillors and refer to any roles that individuals may have in the Parish Council.

668 MATTERS RAISED BY PARISH COUNCILS

In response to a question from the Representative of Sabden Parish Council, it was indicated that the Lancashire Combined Authority was highly unlikely to proceed as planned. However, there may well be an Association of Lancashire Authorities, on similar lines and following the model of the current Association of Greater Manchester Authorities.

669 LOCAL PLANNING

The Head of Regeneration and Housing drew attention to the special meeting of Ribble Valley Borough Council Planning and Development Committee to take place on 6 April 2017, to consider the next statutory stage of the Local Plan.

670 MAYOR'S RECEPTION

The Head of Regeneration and Housing reminded Members of the reception to be hosted by the Mayor on 10 April 2017, which would include a presentation on models in health and care in the Ribble Valley.

671 DATE AND TIME OF NEXT MEETING

The Chair advised Members that, subject to confirmation of the programme, the next meeting of the Committee would be on 8 June 2017 at 6.30pm.

The meeting closed at 7.20pm.

If you have any queries on these minutes please contact Colin Hirst (414503).

Minutes of Licensing Committee

Meeting Date: Tuesday, 4 April 2017, starting at 6.30pm
Present: Councillor J Alcock (Chairman)

Councillors:

S Atkinson	S Hind
I Brown	G Mirfin
S Brunskill	G Scott
P Elms	R Swarbrick
M Fenton	

In attendance: Head of Legal and Democratic Services.

Not in attendance: G Geldard and A Knox.

672 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors R Bennett, R Hargreaves and J White.

673 MINUTES

The minutes of the meeting held on 31 January 2017 were approved as a correct record and signed by the Chairman.

Committee received the minutes of the Licensing Sub-Committee held on 25 January 2017.

674 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

675 PUBLIC PARTICIPATION

There was no public participation.

676 TAXI LICENSING POLICY

The Chief Executive submitted a report seeking approval of the introduction of a Taxi Licensing Policy. Whereas previously the Council had not had an overarching Taxi Licensing Policy, it was considered good practice to have such a policy to set out for applicants and the public the Council's position on all aspects of taxi licensing.

A draft policy was produced for Committee's consideration, with changes or updates to current procedures in certain respects. The changes related to DBS Certificates; the disclosure of criminal investigations, arrests or charges; overseas criminal history; prohibition of dual plating of vehicles in the Ribble

Valley and in another borough; updating of production of vehicle documents to the Council; conditions for exempted executive vehicles; and provisions in relation to licensing stretch limousines and vehicles that have been insurance write-offs. Extensive consultation would be required.

There was considerable discussion on the content of the proposed policy, with Members drawing specific attention to a number of concerns.

Committee were advised that, whilst the Council have no experience of overseas criminal record checks, the information is accessible and will hopefully be of value in assessing applicants.

Clarification was given on the timing of the renewal process. It was considered that applications more than 4 weeks prior to renewal (in normal circumstances) would risk information being out of date by the time of renewal, and that the guarantee of renewal if an application were received between 2 and 4 weeks prior to renewal was realistic.

Members were advised that the requirement for a MOT Certificate for applicable vehicles was a general statutory requirement, checked on renewal of road fund vehicle tax, but that a condition for hackney carriages to be "sound and worthy" could be introduced as already appeared in the conditions for private hire vehicles.

There was discussion about setting levels of fares to be displayed in vehicles. It was explained that hackney carriage fares are set, and that these vary according to the time of day when the journey takes place. There would be difficulty in controlling private hire fares where each journey was a separate contract. Consideration could be given to a specific report being brought to Committee on the subject of charging.

A query was raised about whether more than one garage should test vehicles in the Ribble Valley. It was explained that the current system had been considered by Committee and that it ensured consistency of testing standards. Committee were informed that no complaints had been received relating to the set fee, which is £20.

Concern was raised as to whether information should be obtained from drivers about other boroughs in which they were licensed, as each borough has its own standards and sets of rules. Consideration was given as to the alternative methods to address this issue.

Consideration was given to whether Ribble Valley Borough Council should request applicants to register for the online update services for DBS checks. Whilst this would not enable the Council to access the information directly, it would expedite the process to request drivers and operators to access and provide their own data.

The Head of Legal and Democratic Services advised Committee of the extent of links with other authorities to share information, and that the key point to

establish which authority has jurisdiction in respect of a particular journey is the location at which the contract is made with the hackney carriage driver or private hire operator.

RESOLVED: That Committee:

1. approve in principle the introduction of the Taxi Licensing Policy; and
2. authorise the Head of Legal and Democratic Services to consult licence holders upon the proposed introduction of the Taxi Licensing Policy.

677 REQUIREMENT FOR ELAP SEATS IN HACKNEY CARRIAGES

The Chief Executive submitted a report outlining the position in relation to hackney carriages with ELAP rotating seats to assist access to and exit from vehicles for disabled passengers of 52 licensed hackney carriages, 7 are currently required to have such a seat. A request had been received from a licence holder to replace his current ELAP seat with a cheaper swivel seat, which was carried in but not installed in the vehicle, and for the Council to consider a requirement for all hackney carriages to carry such a seat.

Committee's attention was drawn to the need to consult and there was discussion on the extent of such consultation. It was considered an important to receive input not only from licence holders, but also from groups representing disabled passengers, physiotherapists (from the health and safety aspect) and manufacturers on the options available.

RESOLVED: That Committee authorise the Head of Legal and Democratic Services to consult groups representing disabled passengers, on removal of the requirement for ELAP seats in specified hackney carriages and replacement by a requirement for swivel seats and, alternatively, introduction of a requirement for all hackney carriages to carry swivel seats.

678 IMPLEMENTATION OF EQUALITY ACT 2010 (LIST OF ACCESSIBLE VEHICLES)

The Chief Executive submitted a report seeking approval of implementation of Sections 165 – 167 of the Equality Act 2010. This introduced a discretionary regime to compile a list of hackney carriages and private hire vehicles conforming to accessibility requirements and set out the duties imposed on drivers of such vehicles. Central Government guidance was to introduce such a list and scheme. This could be introduced with amendment of the Licensing Delegation Scheme (as appended to the report and with the omitted section being completed – officers in all cases) and the standard conditions of licence for hackney carriage and private hire drivers.

There was discussion about differences in conditions with regard to mobile phone use for hackney carriage and private hire drivers. This was explained by reference to the differing means of engaging hackney carriages for hire as opposed to private hire vehicle arrangements.

RESOLVED: That Committee

1. confirm that the Council should designate and maintain a list of wheelchair accessible hackney carriage and private hire vehicles pursuant to Section 167 of the Equality Act 2010;
2. approve the amendments to the Licensing Delegation Scheme relevant to this issue, as set out in Appendix 1 to the report;
3. approve the amendments to hackney carriage and private hire drivers' standard conditions of licence as set out in Appendix 2 to the report;
4. authorise the Head of Legal and Democratic Services make any consequential amendments to the Council's Infringement Scheme; and
5. authorise the Head of Legal and Democratic Services to produce and implement the procedure to assess applications for and to grant exemptions pursuant to Section 166 of the Equality Act.

679

IMPLEMENTATION OF AMENDMENTS TO THE LICENSING ACT 2003

The Chief Executive submitted a report on the introduction of provisions of the Police and Crime Act 2017 (and its related regulations) which amend various sections of the Licensing Act 2003. These provisions included the definition of alcohol; introduction of interim steps relating to summary review of premises licences; powers in relation to suspension or revocation of personal licences; additional relevant offences in relation to personal licences; and the removal of the requirement for parliamentary approval for the issue of updated guidance on the discharge of functions under the Licensing Act 2003.

RESOLVED: That Committee

1. note the contents of the report;
2. Delegate the power to suspend or revoke personal licences to Officers as set out in the Licensing Delegation Scheme at Appendix 2 of the report.

The meeting closed at 7.25pm.

If you have any queries on these minutes please contact Diane Rice (414418).

Minutes of Special Planning and Development Committee

Meeting Date: Thursday, 6 April 2017, starting at 6.30pm
Present: Councillor S Bibby (Chairman)

Councillors:

S Atkinson	R Sherras
A Brown	R Swarbrick
B Hilton	D Taylor
J Rogerson	R Thompson
I Sayers	

In attendance: Chief Executive, Head of Regeneration and Housing and Senior Planning Officer.

Also in attendance: Councillors P Elms, M Fenton, K Hind, S Hind, G Mirfin, R Newmark, M Robinson, G Scott and N Walsh.

Councillors S Carefoot, M French and S Knox were not in attendance.

680 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors I Brown and L Graves.

681 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor Atkinson declared an interest as the Council's representative on the Clitheroe Royal Grammar School Foundation.

682 PUBLIC PARTICIPATION

Mr Geoff Dawson of Longridge objected to the proposed economic development site at Higher College Farm. He complained that there was already a noise nuisance from lorries using this site and explained that further economic development on this site would cause further problems. He also made the point that this site was immediately adjacent to Hillside School that catered for autistic children.

683 HOUSING AND ECONOMIC DPD – REGULATION 19 CONSULTATION STAGE

The Chief Executive submitted a report asking Members to consider the proposed policies and allocations and agree consultation for the Regulation 19 Publication Stage on the Housing and Economic Development – Development Plan Document and on the draft proposals map.

The Housing and Economic Development – Development Plan Document, sits alongside the Core Strategy and will detail where development will be allocated

and provide the opportunity to put in place an up-to-date proposals map that includes new allocations, commitments and policy designations.

Members were reminded that the consultation on the Regulation 18 Stage document took place between 26 August and 7 October 2016. This consultation represented the Issues and Options stage of the legislative regulations and 114 responses had been submitted into the consultation process. A summary of the representations document had been produced and considered by this Committee at its meeting on 15 December 2016 and had provided an overview of the consultation outcomes and the main issues raised. It also provided feedback on views received on the proposed potential housing and employment land allocations.

The overall aim of the Regulations 18 stage was to identify which, if any, of the potential housing and employment land allocations identified by the Council were seen as the preferred allocation sites to deliver the remaining requirement and had provided an opportunity for alternative sites to be put forward.

The Regulation 19 stage requires the preferred version of the plan to be developed from the information submitted in response to the Issues and Options stage and is subject to sustainability testing as part of the plan-making process. Regulation 19 stage represents the Council's preferred option and is a statement of the form the plan is likely to be when it is submitted for examination to the Secretary of State.

The Regulation 19 publication version of the plan is a key stage in the statutory process and if agreed the draft plan is published for a 6 week period of statutory consultation; the responses from which form the basis of the representations to be considered by an Inspector appointed to examine the plan once formally submitted to the Secretary of State.

The draft DPD attached to the report represents the draft proposals intended to form the publication version and had been subject to a sustainability appraisal process. The Development Plan Document and accompanying proposals map set out the proposed allocations necessary to address the remaining identified housing requirements for Wilpshire and Mellor and identified proposed employment land allocations to meet the proposals of the Core Strategy. The plan also set out areas where new or revised policy designations are required to reflect the planning policies set out in the Core Strategy eg settlement boundaries, open spaces, main centre boundaries and proposals such as the site area of the Clitheroe Market redevelopment area.

The Regulation 19 Plan had been prepared to reflect the identified requirements of the Core Strategy and therefore did not seek to over-provide against the planned development. Reserve sites would be considered as part of a wider whole review of the Local Plan when the wider implications could be comprehensively reviewed.

One issue that was important to address in the context of the representations made was the Council's approach to monitoring housing delivery and supply. A

review of the Council's methodology had been carried out following representations and had identified a need to amend the Council's methodology. The issue revolves around the calculation of the five year requirement and in particular the point at which the backlog of undersupply is added and the subsequent application of the existing NPPF buffer. It was clear therefore that the Council needed to amend its approach to its methodology if it was to be consistent with accepted practice and avoid challenge. Based on the Council's most recent monitoring information which gave the position as at 1 October 2016, the Council could demonstrate a 5.3 year supply. The revised calculation would take the Council just below the 5 year threshold at 4.99 when measured against the October supply information. However since October the Council had approved additional land for housing; the most significant of which was the approval of a site in Longridge of some 275 dwellings that, as a consequence, the Council would be in a position to demonstrate a 5 year supply. Based upon the existing published data, the Council would provide a supply position of at least 5.1 years and in doing so the trigger of the presumption in favour of housing development is not enacted, although the presumption in favour of sustainable development continues to be relevant.

The Head of Regeneration and Housing reminded Members that the 5 year supply position was dynamic and influenced by the ability to demonstrate sites are delivering and that new permissions will add to the supply. The next full monitoring report for housing land availability would update the position to the end of March 2017 and would enable the Council to consider the position again ahead of any submission stage of the plan.

He highlighted the proposed housing allocations in Mellor and Wilpshire and the proposed employment site allocations in Mellor, Simonstone and Longridge.

Following agreement of the draft Regulation 19 publication version it would be necessary to publish the plan for a 6 week period of consultation which would involve a wide range of publicity and promotion of the plan inviting representations; these representations would be reported to Committee and taken into consideration in finalising a submission version of the Plan which would need to be approved by Full Council before being formally submitted to the Secretary of State.

Councillor K Hind was given permission to speak on this item and expressed his concern about landowners who get planning permission without having a partnership with housebuilders and so therefore there is no building activity and this affects the five year calculation figures. He asked for an explanation as to how the five year supply was calculated.

Members asked several questions as to the procedure once the documents were out to consultation and expressed concern about the Ribble Valley becoming a dormitory area where people travel outside the valley to work. Members felt strongly about the need for employment land allocations specifically in Clitheroe and Longridge.

RESOLVED: That Committee

1. agree the publication of the Regulation 19 Housing and Economic DPD for a six week period of consultation and authorise the Chief Executive to prepare the necessary publication material including undertaking any amendments necessary to ensure technical accuracy or to assist interpretation subject to there being no change in the intent of policy proposals; and
2. note the change to the methodology of calculating the five year supply detailed in paragraph 3.6-3.9 of the report and agree to adopt the revised methodology for the purposes of monitoring and that a detailed report reviewing housing land availability be brought back to this Committee following completion of the March survey.

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PROPOSED CONSULTATION RESPONSE TO GOVERNMENT WHITE PAPER 'FIXING OUR BROKEN HOUSING MARKET'

The Chief Executive submitted a report asking Members to agree a formal response to the consultation regarding the White Paper as it relates to planning and other relevant matters and thereby aid in its development.

In February 2017 the Government released the White Paper 'Fixing our Broken Housing Market' which also included a formal consultation on planning related issues. The questions were not just aimed at local planning authorities but also at housebuilders and developers and contained specifically reworded national planning policy detail, as well as other matters including the issues of housing requirement calculations, housing delivery rates, affordable housing definitions, greenbelt boundary assessment and neighbourhood planning. The closing date for the consultation is 2 May 2017 and the Head of Regeneration and Housing asked that if Members had comments or issues to be included, that they inform him well before that date.

Officers had reviewed the Paper and the appended consultation section and had compiled a detailed set of specific comments and recommendations on each of the consultation questions.

Members considered the answers to the questions as outlined and made several comments and suggestions for amendments.

RESOLVED: That Committee endorse the suggested responses as outlined in the report with the inclusion of the comments made and instruct the Chief Executive in consultation with the Chair of Committee to submit the Council's response before the 2 May 2017.

The meeting closed at 8pm.

If you have any queries on these minutes please contact John Heap (414461).

Minutes of Planning and Development Committee

Meeting Date: Thursday, 13 April 2017 starting at 6.30pm
Present: Councillor S Bibby (Chairman)

Councillors:

A Brown	R Sherras
I Brown	R Swarbrick
J Rogerson	D Taylor
I Sayers	R Thompson

In attendance: Director of Community Services, Head of Legal and Democratic Services and Principal Planning Officer.

Also in attendance: Councillors R Bennett, K Hind, S Hind, P Dobson and G Scott.

685 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Atkinson, S Carefoot, M French, L Graves, B Hilton and S Knox.

686 MINUTES

The minutes of the meeting held on 16 March 2017 were approved as a correct record and signed by the Chairman.

687 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor S Bibby declared an interest in planning application 3/2017/0118/P and Councillor J Rogerson declared an interest in planning application 3/2016/1082/P.

688 PUBLIC PARTICIPATION

There was no public participation.

689 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2016/1201/P
GRID REF: SD 361161 437252

DEVELOPMENT DESCRIPTION:

ERECTION OF A SINGLE TWO-STOREY DWELLING. RESUBMISSION OF PLANNING APPLICATION 3/2016/0438. 41 DILWORTH LANE, LONGRIDGE PR3 3ST

APPROVED subject to the following conditions:

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Proposed Site Plan Floor Plans and Elevations: 4892-P01 A
Proposed Site Plan (Including Visibility Splays): 4892-P10

REASON: For the avoidance of doubt since and to clarify which plans are relevant to the consent.

3. Notwithstanding the submitted details, samples of all external surfaces, including surfacing materials and their extents, of the development hereby permitted shall have been submitted to and approved by the Local Planning Authority before their use in the proposed development. The approved materials shall be implemented within the development in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

4. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until an arboricultural impact assessment including a scheme for tree protection and/or mitigation for affected trees within and adjacent to the site, has been submitted to and approved in writing by the Local Planning Authority. The protection measures/methodology shall be implemented in strict accordance with the approved details.

For the avoidance of doubt, any proposed protective fencing shall be in accordance with BS5837 (2012): 'Trees in Relation to Construction'. Such fencing shall be erected in its entirety prior to any other operations taking place on the site. This fencing should not be breached or removed during development. Furthermore within the areas so fenced the existing ground level shall be neither raised nor lowered and there shall be no development or development-related activity of any description including the deposit of spoil or the storage of materials unless expressly agreed by the Local Planning Authority.

REASON: To protect trees and hedging of landscape and visual amenity value on and adjacent to the site or those likely to be affected by the proposed development in accordance with Key Policies DMG1 and DME2 of the Ribble Valley Core Strategy.

5. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until a scheme for the hard and soft landscaping of the site shall be submitted to and approved in writing by the local planning authority.

The hard landscaping shall be implemented in accordance with the approved details prior to the first occupation of the development and retained as such thereafter at all times. The approved soft landscaping scheme shall be implemented in the first planting season following occupation or first use of the development, whether in whole or part and shall be maintained thereafter for a period of not less than 10 years to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted

REASON: To ensure the proposal is satisfactorily landscaped, appropriate to the locality and to ensure that the hard landscaping does not impede upon the root protection area(s) of trees protected by Tree Preservation Orders without sufficient mitigation, in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

6. Notwithstanding the submitted details, elevational details of the height and appearance of all boundary treatments, fencing, walling, retaining wall structures and gates to be erected within the development shall have been submitted to and approved by the Local Planning Authority prior to their installation. The development shall be carried out in strict accordance with the approved details.

REASON: To comply with Key Statement Policy DMG1 of the Ribble Valley Core Strategy, to ensure a satisfactory standard of appearance in the interests of the visual amenities of the area.

7. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until full details of existing and proposed ground levels and proposed building finished floor levels (all relative to ground levels adjoining the site) shall be submitted to and approved in writing by the Local Planning Authority.

For the avoidance of doubt the submitted information shall include existing and proposed sections through the site including details of the height and scale and location of the proposed housing in relation to adjacent existing development/built form (where applicable). The details shall clearly show the eaves and ridge heights of the proposed building/dwelling(s) relative to the eaves and ridge heights of existing neighbouring development/built form. The development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that proposed development responds appropriately to the topography of the site, is appropriate to the locality and to ensure the development does not result in any detrimental impact upon residential amenity in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

8. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 or any Order revoking and re-enacting that Order, there shall not at any time in connection with the development hereby permitted be erected or planted or allowed to remain upon the land hereinafter defined any building, wall, fence, hedge, tree, shrub or other device over 1m above road level within the visibility splays as indicated on the approved drawing 4892-P10.

For the avoidance of doubt the visibility splay to be the subject of this condition shall be that land in front of a line drawn from a point 2m measured along the centre line of the proposed road from the continuation of the nearer edge of the carriageway of Dilworth Lane to points measured 59m in each direction along the nearer edge of the carriageway of Dilworth Lane, from the centre line of the access.

REASON: To ensure adequate visibility at the site access and to ensure the safe operation of the immediate highway in accordance with Policy DMG3 of the Ribble Valley Core Strategy.

9. No development shall take place until a Construction Method Statement for the development has been submitted to and approved in writing by the local planning authority. For the avoidance of doubt the submitted statement shall provide details of:
 - A. The location of parking of vehicles of site operatives and visitors
 - B. The location for the loading and unloading of plant and materials
 - C. The location of storage of plant and materials used in constructing the development
 - D. The locations of security hoarding
 - E. The location and nature of wheel washing facilities to prevent mud and stones/debris being carried onto the Highway (For the avoidance of doubt such facilities shall remain in place for the duration of the construction phase of the development) and the timings/frequencies of mechanical sweeping of the adjacent roads/highway
 - F. Periods when plant and materials trips should not be made to and from the site (mainly peak hours but the developer to identify times when trips of this nature should not be made)
 - G. The highway routes of plant and material deliveries to and from the site.
 - H. Measures to ensure that construction and delivery vehicles do not impede access to adjoining properties.
 - I. Days and hours of operation for all construction works.

The approved statement shall be adhered to throughout the construction period of the development.

REASON: In the interests of protecting residential amenity from noise and disturbance and to ensure the safe operation of the Highway in accordance with Policies DMG1 and DMG3 of the Ribble Valley Core Strategy.

10. The garage(s) hereby approved shall be kept available for the parking of vehicles ancillary to the enjoyment of the household(s) and shall not be used for any use that would preclude the ability for their use for the parking of private motor vehicles, whether or not permitted by the provisions of the

Town and Country Planning (General Permitted Development) Order 2015 or any order amending or revoking and re-enacting that order.

REASON: To ensure to ensure that adequate parking provision is retained on site that limits the visual impact of the parked motor-vehicle upon the street scene/area in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

11. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 or any Order revoking and re-enacting that Order, the dwelling hereby permitted shall not be altered or extended, no new windows shall be inserted, no alterations to the roof shall be undertaken and no buildings or structures shall be erected within the curtilage of the dwellings hereby approved unless planning permission has first been granted by the Local Planning Authority.

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the character and visual amenities of the immediate area in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

12. The first floor windows in the south elevation of the dwelling hereby approved shall be fitted with obscure glazing (which shall have an obscurity rating of not less than 4 on the Pilkington glass obscurity rating or equivalent scale) and shall be non-opening, unless the parts of the window which can be opened are more than 1.7 metres above the floor of the room in which the window is installed. The windows shall remain in that manner in perpetuity at all times unless otherwise agreed in writing by the Local Planning Authority.

REASON: To protect nearby residential amenity in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

(Councillor Bibby declared an interest and left the meeting.)
(Councillor Sayers took the Chair.)

2. APPLICATION REF: 3/2017/0118/P
GRID REF: SD 368891 432063

DEVELOPMENT DESCRIPTION:

THE ERECTION OF THREE NEW DWELLING HOUSES ON THE SITE OF THE FORMER TENNIS COURT AT THE COACH HOUSE, 26 WHALLEY ROAD, WILPSHIRE BB1 9JT

Application to be DEFERRED, with further information sought in respect of the right of way/access to the rear of Beaver Close (outside the development site) and request LCC Highways revisit to look at the suitability/capability of the existing access road/junction to serve the proposed dwellings.

(Mr Barrow spoke against the above application.)
(Councillor Dobson was given permission to speak on the above application.)

(Councillor Bibby returned to the meeting and took the chair.)

3. APPLICATION REF: 3/2016/1192/P
GRID REF: SD 376346 434559

The Principal Planning Officer reported an increase in the number of persons having signed the petition, reported upon the number of surveys returned and reiterated that the development would be for starter homes or over 55's.

DEVELOPMENT DESCRIPTION:

OUTLINE RESIDENTIAL DEVELOPMENT FOR 50 UNITS INCLUDING RESERVED MATTERS FOR ACCESS AT HAMMOND GROUND, WHALLEY ROAD, READ, BB12 7QN

REFUSED for the following reasons:

1. The proposal, by reason of its scale and location, would lead to the creation of new residential development in the open countryside in excess of the identified residual number of dwellings proposed to be accommodated in Read and Simonstone. The proposal would cause harm to the development strategy set out in the Ribble Valley Core Strategy. As such, the proposal does not comprise sustainable development and is therefore considered to be contrary to Key Statements DS1 and DS2 and Policies DMG1, DMG2 and DMH3 of the Ribble Valley Core Strategy.
2. The proposal is considered to be contrary to Key Statement DS1 and DS2 and Policy DMG2 of the Ribble Valley Core Strategy in that the proposal would lead to a level of development that significantly exceeds the anticipated level of development embodied within the Ribble Valley Core Strategy in terms of the planned residual need for the settlement of Read and Simonstone and as a consequence the planned levels of development across the Borough. It is further considered that the level of over-supply as a result of the proposed development would undermine the Development Strategy for the Borough which seeks to critically establish both the pattern and intended scale of development in relation to housing numbers in order to achieve a sustainable pattern of development across the Borough for the duration of the plan period.
3. The proposal, by reason of its scale and location, would be injurious to the setting of the AONB and would result in irreversible harm to the visual amenity of the parkland landscape that contributes significantly to the character of the village of Read and the surrounding area contrary to Policies EN2 and DME2.
4. The proposal would create a harmful precedent for the acceptable of similar unjustified proposals, which would have an adverse impact on the implementation of the planning policies of the Council, contrary to the interests of the proper planning of the area.

(Mr Duckett spoke in favour of the above application.)

(Mr Brown spoke against the above application.)

(Councillor Bennett was given permission to speak on the above application.)

4. APPLICATION REF: 3/2016/0990/P
GRID REF: SD 377155 444336

DEVELOPMENT DESCRIPTION:

OUTLINE APPLICATION FOR THE ERECTION OF 18 DWELLINGS (ALL MATTERS RESERVED EXCEPT FOR ACCESS) AT LAND TO THE NORTH OF RIBBLESDALE VIEW, CHATBURN, BB7 4BB

WITHDRAWN

(Councillor Rogerson declared an interest in the next item and left the meeting.)

5. APPLICATION REF: 3/2016/1082/P
GRID REF: SD 361005 437575

The Principal Planning Officer reported upon correspondence received from the agent who disagrees with the Council's figures regarding five year supply.

DEVELOPMENT DESCRIPTION:

APPLICATION FOR OUTLINE CONSENT FOR DEMOLITION OF 74 HIGHER ROAD AND CONSTRUCTION OF UP TO 123 HOUSES ON LAND TO THE REAR, INCLUDING ACCESS. 74 HIGHER ROAD LONGRIDGE PR3 3SY AND LAND TO THE REAR

REFUSED:

1. The proposal is consider to be contrary to Key Statement DS1 and DS2 and Policy DMG2 of the Ribble Valley Core Strategy in that the proposal would lead to a level of development that exceeds the anticipated level of housing development embodied within the Ribble Valley Core Strategy in terms of the planned residual need for the settlement of Longridge and as a consequence the planned levels of housing development across the Borough. It is further considered that the level of over-supply of housing, as a result of the proposed development would undermine the Development Strategy for the Borough which seeks to critically establish both the pattern and intended scale of development in relation to housing numbers in order to achieve a sustainable pattern of development across the Borough for the duration of the plan period.

(Mr Vernon spoke in favour of the above application.)

(Councillor K Hind was given permission to speak on the above application.)

(Councillor Rogerson returned to the meeting).

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SECTION 106 APPLICATIONS

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2016/0580	Spout Farm Preston Road Longridge	12/1/17	34	With Applicants Solicitor
3/2016/0974	Land West Preston Road Longridge	16/2/17	275	With Planning

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APPLICATIONS WITHDRAWN

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2017/0016/P	Erection of a two storey building to contain an implement store garage, open fronted workshop, tool store, wood store, cutting area and storage room	Beacon Cottage Carr Lane Balderstone
3/2017/0019/P	Proposed 8m single storey flat roof rear extension	36 College Close Longridge
3/2017/0058/P	Proposed side conservatory	38 Kestor Lane Longridge
3/2017/0077/P	Discharge of condition 7 and 10 from permission 3/2016/0290	Land adjacent to 52 Chapel Hill Longridge
3/2017/0096/P	Variation of conditions 3,5,6,7,8,9,12,14,15,16,19,22,24 & 25 from 3/2012/0964 for erection of 30 houses, creation of new access on to Whalley Road, new estate road, landscape servicing, replacement school car park, pick up and drop off provision, public open space, along with demolition of existing agricultural building	Land to the north of Whalley Road Hurst Green
3/2017/0155/P	Felling of 2 trees	23 Pendleton Road Wiswell
3/2016/1110/P	Erection of 5 detached two bed dwellings, access and layout of car parking	Land to the south east of Dale View Billington
3/2016/1182/P	Amendment to house type originally approved under planning permission 3/1999/0834 including en-suite bedroom in roof space, velux roof lights, garages and removal of porch to plots 7 and 8	Land off Dale View Billington
3/2016/1186/P	Erection of two bungalows and associated car parking	Land off Dale View Billington

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Date of Inquiry/ Hearing if applicable</u>	<u>Progress</u>
3/2015/0393 R	10/08/16	Land west of Preston Road Longridge (Grimbaldeston Farm)	Inquiry	In abeyance	Bespoke timetable
3/2016/0516 R	12/10/16	Seven Acre Bungalow Forty Acre Lane Longridge	WR		Appeal Allowed 11/01/17
3/2016/0750 R	17/11/16	24 Higher Road Longridge PR3 3SX	WR		Appeal Allowed 14/02/17
3/2016/0279 R	Awaiting start date from PINS	Dove Syke Eaves Hall Lane West Bradford BB7 3JG	LB		
3/2015/0776 R	26/01/17	Land off Lambing Clough Lane Hurst Green	Hearing	9 May 2017	Awaiting Hearing
3/2015/0780 R (enf)	26/01/17	Timothy House Farm Whalley Road Hurst Green BB7 9QJ	Hearing	9 May 2017	Awaiting Hearing
3/2016/0369R	30/11/16	Greengore Farm Hill Lane Hurst Green BB7 9QT	WR		Awaiting Decision
3/2016/0370 R	30/11/16	Greengore Farm Hill Lane Hurst Green BB7 9QT	WR		Awaiting Decision
3/2016/0346 R	15/02/17	30 Barker Lane Mellor BB2 7ED	WR		Awaiting Decision
3/2016/0833 R	20/01/17	Moorgate Farm, Kenyon Lane, Dinckley BB6 8AN	WR		Withdrawn by Appellant 20/03/17

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Date of Inquiry/ Hearing if applicable</u>	<u>Progress</u>
3/2016/0765 R	14/02/17	68-70 Whalley Road, Wilpshire BB1 4AF	WR		Withdrawn by Appellant 21/03/17
3/2016/0366 R	07/03/17	Freemasons Arms, Vicarage Fold, Wiswell BB7 9DF	WR		Statement Due 11/04/17
3/2016/1152 R	Awaiting start date from PINS	132 Ribchester Road, Clayton le Dale, BB1 9EE	HH		
3/2016/1067 R	Awaiting start date from PINS	Westholme, Longsight Road, Copster Green, BB1 9EU			

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APPEALS

- a) 3/2016/0403/P – Development of land without complying with conditions subject to which a previous planning permission was granted at Davis Gate Cottage, Clitheroe Road, Dutton – appeal dismissed.

The meeting closed at 7.30pm.

If you have any queries on these minutes please contact John Heap (414461).