

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

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Agenda Item no 11

meeting date: 10 JANUARY 2017  
title: REVISED REVENUE BUDGET 2016/17  
submitted by: DIRECTOR OF RESOURCES  
principal author: AMY JOHNSON

### 1 PURPOSE

- 1.1 To agree a revised revenue budget for 2016/17 for this committee.

### 2 BACKGROUND

- 2.1 The original estimate for this current financial year was set in March 2016.
- 2.2 As members will be aware, there can be numerous variations to the budget that come to our attention as the year progresses, particularly through the budget monitoring process.
- 2.3 At this time of year we revise the estimates for the current financial year in order to predict the likely outturn. In essence the Revised Estimate is the council's latest forecast for the outturn on the current financial year's budget. This also assists us in preparing the original estimate for the coming financial year.

### 3 REVISING THE ORIGINAL ESTIMATE

- 3.1 Since the budget was originally set we now have the benefit of information from the outturn position for 2015/16 and the variances that were experienced in that financial year. Furthermore, as we have been monitoring our budgets during the year we can also use this information to inform the revised budget process.
- 3.2 The 2016/17 budget included provision for pay and price increases of 1.5%. Overall general inflation for the year has been slightly less than this and the overall pay award was settled at 1% although some lower pay scales were increased by a higher amount.
- 3.3 Whilst our committee income and expenditure may increase or decrease at the revised estimate items such as our budgeted core government funding and our council tax precept remain fixed. As a result, any compensating movement is within our earmarked reserves and general fund balances.
- 3.4 In addition to the use of data on past performance there have been detailed discussions with budget holders and heads of service on past service provision and future plans, playing an integral part in the budget setting process.
- 3.5 Furthermore, decisions and actions required as a result of committee meetings are incorporated in to the budget setting process, whilst financial implications would likely have already been identified as part of any committee decision.

3.6 As part of the setting of the revised estimate, this report is now presented to committee to seek comment and approval. Once approved by this committee, the revised estimate will be reported to Special Policy and Finance Committee.

3.7 The proposed revised estimate for this committee is now presented in the following section, with details of the movements that effect this revision being detailed at Annex 1. There are also details of the current actual position as at the end of December against the profiled Original Estimate and alongside the proposed Revised Estimate at Annex 2.

#### 4 PROPOSED REVISED REVENUE BUDGET 2016/17

4.1 The revised budget is £120,990 lower than the original estimate. This is reduced to £79,450 after movements on earmarked reserves. A comparison between the original and revised budgets for each cost centre is shown below.

Cost Centre and Description	Original Estimate 2016/17	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2016/17
ARTDV: Art Development	32,670	-590		-270		31,810
BUSSH: Bus Shelters	23,220	-3,000		-2,430		17,790
CARVN: Caravan Site	-8,010					-8,010
CCTEL: Closed Circuit Television	116,160	-2,500		1,730		115,390
COMMD: Community Services Department	0	1,090		-1,090		0
CPADM: Car Parks	-112,260	4,250	-13,330	160		-121,180
CPVEH: Car Parks Vehicles	0	450	-450			0
CRIME: Crime and Disorder	65,800	3,700	-10,000	-16,400		43,100
CULTG: Culture Grants	6,430	-2,300		440		4,570
CULVT: Culverts & Water Courses	17,150			-110		17,040
DRAIN: Private Drains	1,330			20		1,350
EALLW: Edisford All Weather Pitch	21,950	-2,800	-6,050	2,220	1,720	17,040
EDPIC: Edisford Picnic Area	-8,880	-1,380	-160	10		-10,410

<b>Cost Centre and Description</b>	<b>Original Estimate 2016/17</b>	<b>Movement in Expenditure</b>	<b>Movement in Income</b>	<b>Movement in Support Services</b>	<b>Movement in Capital Charges</b>	<b>Revised Estimate 2016/17</b>
EVEHA: Works Administration Vehicles	0	-4,470	2,710			-1,760
EXREF: Exercise Referral Scheme	68,000	3,690	-31,900	-13,640		26,150
GMVEH: Grounds Maintenance Vehicles	0	160	-2,460		-80	-2,380
GRSRC: Grants & Subscriptions - Community	2,680			50		2,730
HWREP: Highway Repairs	29,970	-1,100		-3,540		25,330
LDEPO: Longridge Depot	0	-1,760	4,770	-3,010		0
LITTR: Litter Bins	20,000			3,400		23,400
MCAFE: Museum Cafe	19,190	-30	-910	810	1,710	20,770
MUSEM: Castle Museum	247,280	5,620	12,410	-1,350	5,570	269,530
PAPER: Waste Paper and Card Collection	125,600	-26,200	17,150	-1,200		115,350
PCADM: Public Conveniences	183,350	-20,410	6,550	2,560	3,240	175,290
PKADM: Grounds Maintenance	0	-5,490	12,920	-820	-6,610	0
PLANT: Plant	0	-120	-110		0	-230
PLATG: Platform Gallery and Visitor Information	129,510	240	7,960	1,060	70	138,840
RCOLL: Refuse Collection	1,126,670	-21,130	-18,620	-11,300		1,075,620
RCVEH: Refuse Collection Vehicles	0	-13,930	18,220		-290	4,000
RECU: Recreation Grants	36,870	-8,170		-490		28,210
RIVBK: Riverbank Protection	2,490					2,490
ROEBN: Roefield Barn	-250			-120		-370
RPOOL: Ribblesdale Pool	312,730	-52,180	70,410	-2,530	3,270	331,700

<b>Cost Centre and Description</b>	<b>Original Estimate 2016/17</b>	<b>Movement in Expenditure</b>	<b>Movement in Income</b>	<b>Movement in Support Services</b>	<b>Movement in Capital Charges</b>	<b>Revised Estimate 2016/17</b>
RVPRK: Ribble Valley Parks	464,020	1,990	-10,330	11,980	3,830	471,490
SDEPO: Salthill Depot	0	1,070	-4,020	2,560	390	0
SEATS: Roadside Seats	5,050			20		5,070
SIGNS: Street Nameplates & Signs	47,560	3,550		-5,320		45,790
SPODV: Sports Development	85,470	-2,480		-1,740		81,250
SPOGR: Sports Grants	8,360	-2,150		-850		5,360
STCLE: Street Cleansing	333,620	-4,330	-230	-2,960		326,100
TFRST: Waste Transfer Station	86,460	-13,170		-810	9,370	81,850
TRREF: Trade Refuse	-68,440	50,970	-48,050	-3,450		-68,970
TURSM: Tourism and Events	97,730	4,370	-4,010	10,110		108,200
TWOWR: Two Way Radio	0	5,490		-5,490		0
UPACT: Up and Active	0	54,040	-97,360	43,320		0
VEHCL: Vehicle Workshop	0	2,820	-15,590	12,770		0
WKSAD: Works Administration	0	-8,590	7,320	1,270		0
XMASL: Xmas Lights & RV in Bloom	4,100			-810		3,290
<b>Grand Total</b>	<b>3,523,580</b>	<b>-54,780</b>	<b>-103,160</b>	<b>14,760</b>	<b>22,190</b>	<b>3,402,590</b>

## 5 EARMARKED RESERVES

5.1 Reserves are important to local authorities as, unlike central government, we cannot borrow money over the medium-term, other than for investment in assets, and we are required to balance our budgets on an annual basis.

5.2 Reserves can be held for three main purposes:

- a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing;
- a contingency to cushion the impact of unexpected events or emergencies. This also forms part of general reserves;
- a means of building up funds, this is done through our earmarked reserves to meet known or predicted requirements; our earmarked reserves are accounted for separately but remain legally part of the General Fund.

5.3 The table below provides a summary of the proposed Revised Estimate for 2016/17 together with the budgeted impact on the relevant earmarked reserves. Also detailed is a summary of the reasons for the movements on the earmarked reserves

	Original Estimate 2016/17	Proposed Revised Estimate 2016/17	Reason for Movement on Earmarked Reserve
<b>Committee Net Cost of Services</b>	<b>3,523,580</b>	<b>3,402,590</b>	
CPBAL/H330 Capital Reserve		5,490	<p>The capital reserve is a reserve where resources are set aside to fund future capital programme spend. Income from the sale of assets of a value less than £10,000 is credited to the revenue account, and then transferred to this earmarked reserve.</p> <p>In the current financial year there is income from the sale of a toilet van (£1,760), David Brown tractor (£2,380) and Forklift truck (£1,350) following replacement through the 2016/17 capital programme.</p>
COBAL/H285 Vehicle & Plant Repairs & Renewals Fund		46,000	<p>This reserve is very similar to the Capital Reserve but specifically to fund vehicles in the capital programme.</p> <p>It has previously been agreed that any increases in income from Trade Refuse charges would be set aside in this reserve to fund a replacement trade refuse vehicle</p>

	Original Estimate 2016/17	Proposed Revised Estimate 2016/17	Reason for Movement on Earmarked Reserve
COBAL/H357 New Homes Bonus		-6,000	<p>The New Homes Bonus Reserve is where in-year New Homes Bonus funding is set aside where the full value received is not required in year to fund the revenue budget. Generally this balance is used to fund the capital programme but there are occasional approvals to fund items in the revenue budget.</p> <p>In 2016/17 there was an approval to use this earmarked reserve to fund the purchase of a coin sorter and for the upgrade of car park payment machines to accommodate the new £1 coin, which had previously been part of a larger capital programme scheme.</p>
COBAL/H329 Community Safety	-13,320	-4,540	<p>The Community Safety Partnership Reserve is made up of monies set aside from underspends in previous years promotional activities. To be used to fund future years promotional activities.</p> <p>In 2016/17 a grant has been received from the Police and Crime commissioner which was not expected when the original estimate was produced. This grant will offset some of the expenditure incurred by the partnership, reducing the amount to be used from earmarked reserves.</p>
COBAL/H337 Equipment		-14,480	<p>The Equipment Reserve is made up on monies set aside in previous financial years to fund specific purchases of equipment.</p> <p>In 2015/16 monies were set aside for the purchase of a CCTV system for a new refuse vehicle (£4,000), new CCTV for Longridge (£2,480) and a hot powerwash for the refuse collection service (£8,000). These purchases have been made in the current financial year and monies set aside in the previous financial year released from the earmarked reserve to fund these purchases.</p>

	Original Estimate 2016/17	Proposed Revised Estimate 2016/17	Reason for Movement on Earmarked Reserve
COBAL/H328 Repairs & Maintenance		-8,570	<p>The Repairs &amp; Maintenance Reserve is made up on monies set aside in previous financial years to fund specific repairs and maintenance projects.</p> <p>Monies were set aside in 2015/16 (£8,570) to fund repairs to the walkway at Clitheroe Castle. These repairs have been carried out in the current financial year and the monies released from the reserve to offset the expenditure incurred.</p>
COBAL/H222 Grant Funded Sports Development		-910	<p>The Grant Funded Sport Development Reserve is where resources are set aside to fund future sports development activities.</p> <p>Monies were set aside in 2015/16 for the Working with Families Scheme. Some expenditure has been incurred in the current financial year and the monies released to offset this expenditure. The balance of monies previously set aside will remain in the reserve to fund future expenditure.</p>
COBAL/H210 Recreation, Culture & Sports Grants		13,490	<p>Budgets are allocated for grants relating to Recreation and Culture, Arts Development, Arts Excellence and Sporting Excellence. Where the value of grants awarded is less than the budget allocation the balance is transferred to this reserve and used to fund any future grant allocations which exceed the budget.</p> <p>Grant allocations for the above mentions grants were less than the allocated budget and the monies transferred to reserve as follows: Arts Development £870, Arts Excellence £2,300, Recreation &amp; Culture £8,170 and Sporting Excellence £2,150.</p>

	Original Estimate 2016/17	Proposed Revised Estimate 2016/17	Reason for Movement on Earmarked Reserve
COBAL/H282 Exercise Referral		-2,260	The Exercise Referral Reserve is where resources are set aside to fund future exercise referral initiatives.  Grant monies were received in 2015/16 for Active East and Best Foot Forward schemes for which all the grant monies were not spent. The balance was therefore transferred to the reserve to fund expenditure in future years. In 2016/17 expenditure has been incurred on the Best Foot Forward Scheme and monies released to fund this expenditure.
<b>Committee Net Cost of Services after Movements on Earmarked Reserves</b>	<b>3,510,260</b>	<b>3,430,810</b>	

## 6 KEY MOVEMENTS FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE

6.1 Within the proposed Revised Estimate there are a number of substantial movements, and these are summarised in the table below. A more detailed analysis of the movements is provided at Annex 1.

Description	Variance Original Estimate 2016/17 to DRAFT Revised Estimate 2016/17
<b>PCADM: Public Conveniences</b> Reduced oncosted recharges for cleaning of the toilets based upon the contracted hours to be worked.	-13,200
<b>RCOLL: Drivers and Loaders Wages</b> There have been a number of staff movements between loader and driver roles and also between the main refuse collection service and the paper collection service. The net impact of these movements on this service for the revised estimate is the loader budgets increasing by £8,890 and the driver budget on this service reducing by £33,550	-24,660
<b>RCOLL: Refuse Collection</b> Increased recharge to the trade waste collections cost centre, due to the increased tonnage levels being collected, as the number of contracts increase.	-16,100
<b>TRREF: Trade Refuse</b> Increased estimated tipping charges based upon the increased tonnages collected from trade waste customers. This is due to a growth in the customer base.	34,870
<b>TRREF: Trade Refuse</b> Additional income generated from trade customers due to a growth in the customer base.	-54,920



Description	Variance Original Estimate 2016/17 to DRAFT Revised Estimate 2016/17
<b>VARIOUS: Diesel</b> Reduced estimated expenditure on diesel based upon current market prices and estimated mileage.	-27,470
<b>VARIOUS: Car Parks</b> Increased estimated income due to an increase in usage.	-10,250
<b>RPOOL: Ribblesdale Pool</b> Reduced employees costs for Pool Attendants due to vacancies in the position of Pool Attendant and Modern Apprentice.	-25,090
<b>RPOOL: Ribblesdale Pool</b> Reduced estimated expenditure from swimming lessons and contract swims due to the closure of the pool for refurbishment.	32,230
<b>RPOOL: Ribblesdale Pool</b> Reduced estimated expenditure from general admissions (adults & juniors) due to the closure of the pool for refurbishment.	24,530

## 7 CONCLUSION

7.1 The difference between the revised and original estimate is a decrease in net expenditure of £79,450 after allowing for transfers to and from earmarked reserves.

## 8 RISK ASSESSMENT

8.1 The approval of this report may have the following implications

- Resources: approval of the revised estimate would see a decrease in net expenditure of £120,990 or £79,450 after allowing for movements on earmarked reserves.
- Technical, Environmental and Legal: none identified
- Political: none identified
- Reputation: sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

9 RECOMMENDED THAT COMMITTEE

9.1 Agree the revenue revised estimate for 2016/17.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM2-17/AJ/AC

22 December 2016

For further background information please ask for Amy Johnson

BACKGROUND PAPERS - None

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>BUSSH: Bus Shelters</i></b>					
Reduction in purchase of equipment budget due to bus shelters being repaired rather than replacements purchased.	-3,000				
Lower support service recharge from Community Services due to a reassessment of time allocations within that service area.				-2,430	
<b>Total Bus Shelters</b>					<b>-5,430</b>
<b><i>CCTEL: Closed Circuit Television</i></b>					
Lower recharge from the market for use of the market office building due to lower than estimated spend on metered water due to a fault with the meter.	-2,650				
Increased support services recharge, especially from Community Services following a reassessment of time allocations within that service area.			1,730		
<b>Total Closed Circuit Television</b>					<b>-920</b>
<b><i>COMMD: Community Services Department</i></b>					
Increased salary and national insurance costs based upon the estimated 4% staff turnover as budgeted for in the original estimate not fully materialising on this service to date	14,310				
Reduced estimated expenditure on recruitment advertising based upon expenditure to date.	-2,710				

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reduced estimated expenditure on tuition fees based upon current training plans.	-1,810				
Budget for mileage claims has been reduced based upon claims to date and previous year's trends of reducing claims.	-2,570				
Reduced estimated expenditure on postages based upon expenditure to date.	-2,840				
Reduced support services recharges, mainly from Council Offices, IT Services, Revenue Services and Contact Centre due to a reassessment of time allocations.			-18,490		
Reduced level of recharges to other service areas due to a reduction in expenditure within this service area.			17,400		
<b>Total Community Services Department</b>					<b>3,290</b>
<b>VARIOUS: Car Parks</b>					
Expenditure on the purchase of a new coin sorter and adjustments to car parking machines to accommodate the new £1 coin. To be funded from an earmarked reserve.	6,190				
Increased estimated income due to an increase in usage.		-10,250			
Increased estimated income from car park fines based upon income received to date.		-2,290			
<b>Total Car Parks</b>					<b>-6,350</b>

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>CRIME: Crime and Disorder</i></b>					
Increased expenditure on the purchase of a CCTV camera at Longridge – to be funded from an earmarked reserve.	2,480				
Reduced support services charges, mainly from Chief Executives Department and Organisation and Member Development Services due to a reassessment of time allocations within those service areas.			-16,400		
Grant to be received from the Police and Crime Commissioner which was not confirmed when the original estimate was prepared.		-10,000			
<b>Total Crime and Disorder</b>					<b>-23,920</b>
<b><i>CULTG: Culture Grants</i></b>					
Grants approved lower than budgeted. Underspends to be transferred to an earmarked reserve to fund future years grants.	-2,300				
<b>Total Culture Grants</b>					<b>-2,300</b>
<b><i>EALLW: Edisford All Weather Pitch</i></b>					
Reduced recharge from Grounds Maintenance based upon estimated time spent maintaining the all weather pitch area.	-2,340				
Increased support service recharges, mainly from Community Services due to a reassessment of time allocations within those service areas.			2,220		

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increased depreciation charge due to a revaluation of assets.				1,720	
Estimated additional income to be generated through additional usage of the pitches.		-6,050			
<b>Total Edisford All Weather Pitch</b>					<b>-4,450</b>
<b>EXREF: Exercise Referral</b>					
Expenditure on Best Foot Forward and Active East schemes. Funded from previous years grant monies transferred to a reserve.	2,260				
Reduction in support services, mainly Community Services and Organisation and Member Development Services due to a reassessment of time allocations within those service areas.			-13,640		
Recharge to the Up and Active service for time on the service spent by Exercise Referral staff.		-28,950			
<b>Total Exercise Referral</b>					<b>-40,330</b>
<b>HWREP: Highway Repairs</b>					
Removal of the purchase of equipment budget due to no purchases made within this service area.	-1,100				
Reduction in support services, mainly Community Services due to a reassessment of time allocations.			-3,540		
<b>Total Highway Repairs</b>					<b>-4,640</b>

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>LDEPO: Longridge Depot</i></b>					
Reduced estimated expenditure on building repairs and maintenance based upon an assessment of repair demands.	-1,000				
Reduction in support service recharges, mainly from Organisation and Member Development following a reassessment of time allocations.			-3,010		
Lower recharges to other service areas following a reduction in expenditure within this service area.		4,770			
<b>Total Longridge Depot</b>					<b>760</b>
<b><i>LITTR: Litter Bins</i></b>					
Increased recharge from Community services due to a reassessment of time allocations within that service area.			3,400		
<b>Total Litter Bins</b>					<b>3,400</b>
<b><i>MCAFE: Museum Cafe</i></b>					
Increased depreciation charge due to a revaluation of assets.				1,710	
<b>Total Museum Cafe</b>					<b>1,710</b>
<b><i>MUSEM: Clitheroe Castle Museum</i></b>					
Increased repairs and maintenance budget due to a reassessment of repair demands across the Councils buildings.	4,280				
Budget introduced for repairs to the Castle Walkway, to be funded from monies in an earmarked reserve.	6,780				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reduction in estimated curatorial charges payable to Lancashire County Council based upon previous years spend.	-3,230				
Reduced estimated income from admissions to the Museum (£7,890) plus sale of goods (£3,810) based upon previous years income. There are concerns around the fall in income which will be investigated further.		11,700			
Increased depreciation charge due to a revaluation of assets.				5,570	
<b>Total Clitheroe Castle Museum</b>					<b>25,100</b>
<b>PAPER: Paper Collection</b>					
Reduction in transport related costs, in particular repairs and maintenance of vehicles based upon estimated repair demands.	-11,450				
Cost sharing penalty charge for paper reduced to reflect the estimated income to be received from the sale of paper.	-10,380				
Reduction in the estimated income to be received from the sale of paper. There are concerns around the fall in income which will be investigated further.		17,150			
Lower drivers employee costs due to a new employee commencing on a lower grade than originally budgeted for.	-3,840				
<b>Total Paper Collection</b>					<b>-8,520</b>



**COMMUNITY SERVICES COMMITTEE**  
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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>VARIOUS: Public Conveniences</i></b>					
Reduced estimated expenditure on cleaning oncosts based upon contracted cleaning hours.	-13,200				
Increased support service recharges, mainly from Community Services (£3,830) offset in part by a reduction from Financial Services (-£1,260) following a reassessment of time allocations within those service areas.			2,560		
Increased depreciation charge following a revaluation of the Council's assets.				3,240	
<b>Total Public Conveniences</b>					<b>-7,400</b>
<b><i>PKADM: Grounds Maintenance</i></b>					
Reduced estimated expenditure on grounds maintenance vehicles, particularly regarding diesel has resulted in a lower use of transport charge.	-6,610				
Lower recharge for Two Way Radio due to a reduction in expenditure within that service area.	-1,520				
Additional estimated income from rechargeable works based upon income received to date and work still to be carried out.		-3,090			
Lower oncosts to be recovered from other service areas due to reduced estimated expenditure within this service area.		15,420			
<b>Total Grounds Maintenance</b>					<b>4,200</b>

**COMMUNITY SERVICES COMMITTEE  
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	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>PLANT: Plant</i></b>					
Depreciation for the Waste Loader Shovel now charged directly to the Waste Transfer Station rather than to the Waste Loader Shovel.				-9,380	
Reduced transfer of vehicle costs based upon the reduction in expenditure as mentioned above.		10,620			
<b><i>Total Plant</i></b>					<b>1,240</b>
<b><i>PLATG: Platform Gallery and Visitor Information Centre</i></b>					
Increased support service recharges, mainly from Community Services (£1,610) offset in part by a reduction in Organisation and Member Development Services (-£1,260) following a reassessment of time allocations within those service areas.	1,060				
Reduced estimated income from the sale of books based upon sales to date and an estimate of future years sales.		1,000			
Reduced estimated income from commission generated through the sale of goods. This is based upon income generated to date and estimated future commission to be generated.		7,170			
<b><i>Total Platform Gallery and Visitor Information Centre</i></b>					<b>9,230</b>

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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>RCOLL: Refuse Collection</i></b>					
There have been a number of staff movements between loader and driver roles and also between the main refuse collection service and the paper collection service. The net impact of these movements on this service for the revised estimate is the loader budgets increasing by £8,890 and the driver budget on this service reducing by £33,550	-24,660				
Increased recharge from Salthill Depot due to increased expenditure within that service area.	2,970				
Reduced estimated expenditure on diesel due to falling prices and an assessment of estimated mileage.	-6,940				
Expenditure on the purchase of a hot powerwash – to be funded from an earmarked reserve.	8,000				
Reduced support services recharges, in particular from Community Services and Organisation & Member Development Services due to a reassessment of time allocations.			-11,300		
Estimated expenditure on publicity lower than budgeted due to a move from issuing bin collection calendars to bin collection stickers.	-4,000				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reduction in the estimated income to be generated from the obsolete bins due to a reduction in the number of bins sold for scrap.		5,110			
Increased estimated income from household special collection's based upon income generated to date.		-4,340			
Increased estimated income from the bin hire scheme due to an increase in demand for use of the scheme.		-2,790			
Increased recharge to the trade waste collections cost centre, due to the increased tonnage levels being collected, as the number of contracts increase.		-16,100			
<b>Total Refuse Collection</b>					<b>-54,050</b>
<b>VARIOUS: Refuse Collection Vehicles</b>					
Reduced estimated expenditure on diesel due to a recalculation on current diesel prices.	-19,300				
Purchase of CCTV equipment for a new refuse vehicle. To be funded from an earmarked reserve.	4,000				
Reduced transfer of vehicle costs based upon the reduction in expenditure as mentioned above.		18,390			
<b>Total Refuse Collection Vehicles</b>					<b>3,090</b>

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>RECU: Recreation Grants</i></b>					
Grants awarded lower than budgeted. Underspend to be transferred to an earmarked reserve for future years grant allocations.	-8,170				
<b>Total Recreation Grants</b>					<b>-8,170</b>
<b><i>RPOOL: Ribblesdale Pool</i></b>					
Reduced salary costs due to a staff vacancy in the position of duty officer.	-2,860				
Enhanced rates are estimated to be lower than budgeted due to vacancies in the positions of Pool Attendants and Duty Officer.	-3,160				
Expenditure on temporary staff estimated to be higher than the original budget due to vacancies in the positions of Pool Attendants and Duty Officer.	2,630				
Reduced employee costs (Salary, Overtime, NI and Superannuation) in relation to Pool Attendants due to vacancies in the positions of Part Time Lifeguard and Modern Apprentice.	-25,090				
Reduced employee costs (Salary, Overtime, NI and Superannuation) in relation to Instructors due to a vacancy in the position of Baby and Toddler Instructor.	-3,610				
Reduction in overtime payments to Receptionists in part due to the closure of the pool for refurbishment.	-2,600				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Increased estimated repairs and maintenance cost due to a re-evaluation of repair demands across the Council's buildings.	3,000				
Reduced electricity (-£3,240) and gas (-£2,750) due to closure of the pool for the changing room refurbishment.	-5,990				
Reduction in National Non Domestic Rates payable due to closure of the pool for refurbishment.	-5,870				
Closure of the pool has resulted in an reduction of estimated expenditure on the purchase of drinks and snacks for the vending machine. Offset in turn by reduced estimated income from the sale.	-4,890				
Reduction in support service charges, mainly Community Services (-£3,110) and Financial Services (-£2,110) offset in part by an increase in recharge from Organisation and Member Development Services (£2,630) due to a reassessment of time allocations.			-2,530		
Reduced estimated income from the sale of items purchased for resale and vending drinks due to closure of the pool. Offset in part by reduced estimated income as mentioned above.		7,170			

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reduction in estimated income from swimming lessons (£27,830) and contract swims (£4,400) due to closure of the pool for refurbishment.		32,230			
Admission income (adults and juniors) reduced due to closure of the pool.		24,530			
<b>Total Ribblesdale Pool</b>					<b>12,960</b>
<b><i>RVPRK: Ribble Valley Parks</i></b>					
Budget introduced for works to be carried out on open spaces work at Calderstones Park. Offset by commuted sums received (see below).	10,000				
Reduced recharge from Grounds Maintenance based upon an evaluation of time spent by the Grounds Maintenance team on the park areas.	-10,650				
Increased recharges, mainly from Community Services due to a re-evaluation of time allocations.			11,980		
Increased depreciation charge due to a revaluation of assets at Edisford and Mardale.				3,830	
Committed sum monies brought into the budget to offset estimated expenditure on Calderstones Park (see above).		-10,000			
<b>Total Ribble Valley Parks</b>					<b>5,160</b>

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>SDEPO: Salthill Depot</i></b>					
Increased support service recharges, mainly from Organisation and Member Development Services (£3,490), offset in part by a reduction in recharge from Financial Services (-£1,070) due to a reassessment of time allocations.			2,560		
Reduction in oncosts to be recovered from general stores issues due to lower estimated issues during the year.		3,840			
Increased estimated recharges to other service areas due to higher estimated expenditure within this service area.		-8,100			
<b>Total Salthill Depot</b>					<b>-1,700</b>
<b><i>SIGNS: Street Nameplates and Signs</i></b>					
Budget for software maintenance costs for the GGP system moved to this service area (previously under Computer Services on Policy and Finance Committee).	3,550				
Reduction in support service charges, mainly Community Services due to a reassessment of time allocations.			-5,320		
<b>Total Street Nameplates and Signs</b>					<b>-1,770</b>
<b><i>SPODV: Sports Development</i></b>					
Reimbursement to The Grand for insurance premium at the Skatepark lower than budgeted.	-3,250				
<b>Total Sports Development</b>					<b>-3,250</b>



**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>SPOGR: Sports Grants</b>					
Grants awarded lower than budgeted. Unspent monies to be transferred to an earmarked reserve for future years grant allocations.	-2,150				
<b>Total Sports Grants</b>					-2,150
<b>STCLE: Amenity Cleansing</b>					
Decreased estimated employee costs (salary, overtime, NI & superannuation) based upon expenditure to date.	-5,990				
Reduced support service recharges, mainly from Community Services (-£2,120) and Organisation and Member Development Services (-£680) following a reassessment of time allocations within those service areas.			-2,960		
<b>Total Amenity Cleansing</b>					-8,950
<b>TFRST: Transfer Station</b>					
Reduction in use of transport charge for the Waste Loader Shovel due to reduced estimated expenditure on diesel and tyres as mentioned previously. Additionally depreciation now charged directly to the Transfer Station rather than the Waste Loader Shovel and then recharged through use of transport.	-12,530				
Depreciation of the Waste Loader Shovel now charged directly to the Transfer Station.				9,370	
<b>Total Transfer Station</b>					-3,160

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>TRREF: Trade Refuse</b>					
Higher recharge from Refuse Collection due to increased tonnages collected following an increase in the customer base.	16,100				
Increase in estimated tipping charges due to greater tonnages collected following the growth in the customer base. Offset in full by additional income generated (see below).	34,870				
Reduction in support services recharges, mainly from Community Services, following a reassessment of time allocations.			-3,450		
Reduction in the sale of stickers to commercial and charitable customers. May be in part due to an increase in customers partaking in the 'bin hire' scheme - see refuse collection.		6,870			
Increased income from commercial (-£42,600) and charitable (-£12,320) trade customers following an increase in the customer base.		-54,920			
<b>Total Trade Refuse</b>					<b>-530</b>
<b>TURSM: Tourism</b>					
Increased support service recharges, mainly Chief Executives (£7,420) and Community Services (£3,370) following a reassessment of time allocations.			10,110		
<b>Total Tourism</b>					<b>10,110</b>

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b><i>TWOWR: Two Way Radio</i></b>					
Reduced support service recharge from Community Services following a reassessment of time allocations.			-5,490		
Reduction in recharges to other service areas, mainly as a result of the reduced recharge from Community Services as mentioned above.		5,730			
<b>Total Two Way Radio</b>					<b>240</b>
<b><i>UPACT: Up and Active</i></b>					
Budget introduced for employee costs (salaries, NI, superannuation and first aid) for staff employed directly on the Up and Active contract.	50,100				
Mileage allowance for Up and Active staff. To be reimbursed by Pendle Leisure Trust (see below).	2,940				
Budget introduced for the purchase of equipment and materials, to be reimbursed by Pendle Leisure Trust (see below).	1,000				
Support service recharges from Community Services, Financial Services and Organisation & Member Development Services for time spent on the Up and Active Service.			14,370		
Recharge from Exercise Referral for time spent by Exercise Referral employees on the Up and Active Service.			28,950		

**COMMUNITY SERVICES COMMITTEE**  
**VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Income for Pendle Leisure Trust for the up and Active Service provided by the Council.		-93,420			
Reimbursement from Pendle Leisure Trust for mileage payments paid to Up and Active staff as mentioned above.		-2,940			
Reimbursement from Pendle Leisure Trust for purchases of equipment & materials as mentioned above		-1,000			
<b>Total Up and Active</b>					<b>0</b>
<b>VEHCL: Vehicle Workshop</b>					
Increased support service recharges from Community Services (£12,990) offset in part by a reduction in recharge from Financial Services (-£180) and Organisation and Member Development Services (-£40) following a reassessment of time allocations within those service areas.			12,770		
Increased recharge to other service areas due to increased costs within this service area.		-15,590			
<b>Total Vehicle Workshop</b>					<b>-2,820</b>
<b>WKSAD: Works Administration</b>					
Reduction in staff costs due to a period of staff vacancies.	-3,420				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Reduced estimated expenditure on works administration vehicles, especially regarding diesel has resulted in a lower transfer of vehicle costs to this service area.	-4,660				
Increased estimated expenditure on the Vehicle Wash has resulted in a higher plant recharge to this service area.	1,910				
Reduced recharge from Two Way Radio due to lower estimated expenditure within that service area.	-1,100				
Lower oncosts to be recovered following a reduction in estimated expenditure within this service area.		7,440			
<b>Total Works Administration</b>					170
<b>Other</b>					-10,840
<b>Sub-Total</b>					-120,990
<b>MOVEMENT IN EARMARKED RESERVES</b>					
<b>CPBAL/H330: Capital</b>					
Income from the sale of toilet van (£1,760), David Brown tractor (£2,380) and Forklift Truck (£1,350)		5,490			

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<p><b>COBAL/H285: Vehicle &amp; Plant Repairs &amp; Renewal Fund</b></p> <p>Additional income from trade refuse customers to be set aside in an earmarked reserve to fund the future purchase of vehicles.</p>		46,000			
<p><b>COBAL/H357: New Homes Bonus</b></p> <p>For the purchase of a coin sorter and adjustments to car parking machines to accommodate the new £1 coin.</p>	-6,000				
<p><b>COBAL/H329: Community Safety</b></p> <p>To fund Community Safety projects.</p>	8,780				
<p><b>COBAL/H337: Equipment</b></p> <p>To fund a CCTV for refuse vehicle (£4,000), CCTV for Longridge (£2,480) and a hot powerwash for refuse collection (£8,000)</p>	-14,480				
<p><b>COBAL/H328: Repairs &amp; Maintenance</b></p> <p>For repairs to the walkway at Clitheroe Castle (£7,450) plus repairs to the Vehicle Wash (£1,120).</p>	-8,570				
<p><b>COBAL/H222: Grant Funded Sports Development</b></p> <p>To fund expenditure on the Working with Families Programme.</p>	-910				

**COMMUNITY SERVICES COMMITTEE  
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2016/17**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<b>COBAL/H210: Recreation, Culture and Sports Grants</b>					
Budget provision for grants not fully awarded: Arts Development (£870), Recreation & Culture (£8,170), Sports Grants (£2,150) and Culture (£2,300). Underspend to be added to reserve for future years.	13,490				
<b>COBAL/H282: Exercise Referral</b>					
Grant monies for Active East and Best Foot Forward projects received in previous years.	-2,260				
<b>Total Movement in transfers to/from Earmarked Reserves</b>	<b>-9,950</b>	<b>51,490</b>	<b>0</b>	<b>0</b>	<b>41,540</b>
<b>Total Movement</b>					<b>-79,450</b>

## ACTUAL TO DATE WITH ORIGINAL ESTIMATE AND PROPOSED REVISED ESTIMATE

Cost Centre	Description	Original Estimate to End November	Actual and Commitments to End November	Full Year Original Estimate	Proposed Revised Estimate
ARTDV	Art Development	15,616	11,654	32,670	31,810
BUSSH	Bus Shelters	7,669	2,016	23,220	17,790
CARVN	Caravan Site	0	-1,031	-8,010	-8,010
CCTEL	Closed Circuit Television	65,488	56,199	116,160	115,390
COMMD	Community Services	805,628	798,088	0	0
CPADM	Car Parks	-113,036	-145,770	-112,260	-121,180
CPVEH	Car Park Vehicles	4,184	5,133	0	0
CRIME	Crime & Disorder	22,543	17,090	65,800	43,100
CULTG	Culture Grants	4,200	1,900	6,430	4,570
CULVT	Culverts & Watercourses	2,336	1,468	17,150	17,040
DRAIN	Private Drains	-138	-171	1,330	1,350
EALLW	All Weather Pitch	-8,124	-13,697	21,950	17,040
EDPIC	Edisford Picnic Area	-10,752	-10,738	-8,880	-10,410
EVEHA	Works Administration Vehicles	12,034	15,922	0	-1,760
EXREF	Exercise Referral	31,554	68,811	68,000	26,150
GMVEH	Grounds Maintenance Vehicles	43,572	42,018	0	-2,380
GRSRC	Grants & Subscriptions	300	0	2,680	2,730
HWREP	Highway Repairs	1,096	0	29,970	25,330
LDEPO	Longridge Depot	6,659	5,722	0	0
LITTR	Litter Bins	6,142	4,739	20,000	23,400
MCAFE	Museum Café	-6,775	-3,915	19,190	20,770
MUSEM	Castle Museum	52,004	65,742	247,280	269,530
PAPER	Paper Collection Service	-6,932	18,721	125,600	115,350
PCADM	Public Conveniences	89,651	88,750	183,350	175,290
PKADM	Grounds Maintenance	-145,251	-144,039	0	0
PLANT	Plant	12,315	9,998	0	-230
PLATG	Platform Gallery	53,810	76,010	129,510	138,840
RCOLL	Refuse Collection	331,652	291,085	1,126,670	1,075,620
RCVEH	Refuse Collection Vehicles	279,588	304,852	0	4,000
RECUL	Recreation & Culture Grants	21,041	7,297	36,870	28,210
RIVBK	Riverbank Protection	834	0	2,490	2,490
ROEBN	Roefield Barn	-242	-25	-250	-370
RPBIN	Replacement Bins	0	-13,867	0	0
RPOOL	Ribblesdale Pool	82,933	89,454	312,730	331,700



## ACTUAL TO DATE WITH ORIGINAL ESTIMATE AND PROPOSED REVISED ESTIMATE

Cost Centre	Description	Original Estimate to End November	Actual and Commitments to end November	Full Year Original Estimate	Proposed Revised Estimate
RVPRK	Ribble Valley Parks	255,011	269,366	464,020	471,490
SDEPO	Salthill Depot	22,894	27,058	0	0
SEATS	Roadside Seats	1,656	645	5,050	5,070
SIGNS	Street Nameplates & Signs	2,234	5,834	47,560	45,790
SPODV	Sports Development	17,484	6,274	85,470	81,250
SPOGR	Sports Grants	4,520	1,755	8,360	5,360
STCLE	Street Cleansing	201,580	200,941	333,620	326,100
TFRST	Waste Transfer Station	45,408	42,485	86,460	81,850
TRREF	Trade Refuse	-175,672	-249,461	-68,440	-68,970
TURSM	Tourism & Events	26,480	21,752	97,730	108,200
TWOWR	Two Way Radio	-2,308	1,019	0	0
UPACT	Up and Active	0	295	0	0
VEHCL	Vehicle Workshop	-11,314	-3,325	0	0
WBHEQ	Wellbeing & Health Equality	0	-1,562	0	0
WKSAD	Works Administration	-48,764	-54,401	0	0
XMASL	Xmas Lights & RV in Bloom	1,876	0	4,100	3,290
<b>Committee Subtotal</b>		<b>2,002,684</b>	<b>1,918,091</b>	<b>3,523,580</b>	<b>3,402,590</b>
<b>Earmarked Reserves</b>					
CPBAL/ H330	Capital Reserve				5,490
COBAL/ H285	Vehicle & Plant Repairs and Renewal Fund				46,000
COBAL/ H357	New Homes Bonus Reserve				-6,000
COBAL/ H239	Crime Reduction Partnership Reserve			-13,320	-4,540
COBAL/ H337	Equipment Reserve				-14,480
COBAL/ H328	Repairs & Maintenance Reserve				-8,570
COBAL/ H222	Grant Funded Sports Development Reserve				-910
COBAL/ H210	Recreation, Culture & Sports Grants Reserve				13,490
COBAL/ H282	Exercise Referral Reserve				-2,260
<b>Subtotal Earmarked Reserves</b>		<b>0</b>	<b>0</b>	<b>-13,320</b>	<b>28,220</b>
<b>Total</b>		<b>2,002,684</b>	<b>1,918,091</b>	<b>3,510,260</b>	<b>3,430,810</b>