

# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

Agenda Item No 18

meeting date: 25 OCTOBER 2016  
title: OVERALL CAPITAL MONITORING 2016/17  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

### 1 PURPOSE

1.1 To provide members with information relating to the progress of the approved capital programme for the period to the end of September 2016.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives - none identified.
- Corporate Priorities - to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations - none identified.

### 2 BACKGROUND

2.1 In total, eleven new schemes, totalling £915,700, were approved for inclusion in the overall capital programme budget by the Policy and Finance Committee and Full Council at their respective meetings in February and March 2016.

2.2 Since approval of the budget it was confirmed that the Disabled Facilities Grants (DFGs) funding for 2016/17 was £273,220. The DFGs scheme budget was initially set at £161,000 on the basis that this would be changed to match the exact DFGs funding that was received. Therefore, the overall capital programme was increased by the difference of £112,220 to £1,027,920.

2.3 In addition, there were some 2015/16 capital schemes that were not completed by 31 March 2016 and had unspent budget available at that date. The total unspent balance on these schemes, £194,920, is known as slippage. This slippage has been transferred into the 2016/17 capital programme budget.

2.4 As a result of the above, the total approved budget for the overall capital programme of fifteen schemes is £1,222,840. This is shown at Annex 1.

### 3 CAPITAL MONITORING 2016/17

3.1 The table overleaf summarises the overall capital programme by committee, showing the total approved budget, actual expenditure and variances to the end of September 2016. Annex 1 shows the full programme by scheme, including budget, expenditure and variances to the end of September 2016.

Committee	BUDGET			EXPENDITURE	
	Original Estimate 2016/17 £	Slippage from 2015/16 £	Total Approved Budget 2016/17 £	Actual Expenditure including commitments as at end of September 2016 £	Variance as at end of September 2016 £
Community Services	374,500	0	374,500	132,951	-241,549
Planning and Development	30,200	0	30,200	0	-30,200
Policy and Finance	100,000	172,500	272,500	4,526	-267,974
Health and Housing	523,220	22,420	545,640	126,201	-419,439
<b>OVERALL TOTAL</b>	<b>1,027,920</b>	<b>194,920</b>	<b>1,222,840</b>	<b>263,678</b>	<b>-959,162</b>

3.2 At the end of September 2016, £263,678 had been spent or committed. This is only 21.6% of the overall capital programme budget for 2016/17.

3.3 Two of the vehicle and plant purchase schemes have now been completed within budget. Orders have been placed for the other two vehicle and plant purchase schemes and these schemes are on track to be completed in-year and within budget.

3.4 The main reasons for the underspend on the full year budget to date are:

- **PLAYQ – Play Area Improvements 2016/17 (-£29,603):** Main improvement works will be undertaken from Autumn 2016 onwards, following completion of the post summer holiday playground assessments. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify any improvement work. Some budget will be kept unallocated until March 2017 to ensure any currently unforeseen work can be funded.
- **RPIMP – Ribblesdale Pool Improvement Work (-£209,000):** The tender has been advertised and it is expected that a contractor will be appointed in November 2016. The current plan is for the improvement work to commence on 19 December 2016 for three months. Work is on-going to finalise and agree the Lottery Funding Agreement with Sport England.
- **PLANN - Introduction of Planning Portal Link to the Planning Application System and Planning System Update (-£30,200):** Officers are awaiting confirmation from the software supplier of when the initial on-site assessment for the scheme will be carried out. A scheme implementation timeline will be agreed following this assessment. At this stage, the aim is to complete the scheme by the end of the financial year, but this is dependent on the availability of the software supplier's consultants.
- **ITSAN – ICT Infrastructure Refresh (Storage Area Network (SAN) and Network and Server Replacement) (-£100,000):** Tender documents have been advertised in October 2016 and the preferred contractor will be selected before the end of November 2016. At this stage, the aim is to complete the scheme by the end of the

financial year because the refresh work is expected to take up to three months to complete. However, the actual timeline for scheme implementation is dependent on the project plan timings agreed with the preferred contractor at tender award stage.

- **OROOF - Council Offices Re-roofing (-£11,591) and WINDW – Council Offices Replacement Windows and Rooflights (-£1,383):** Work has now been completed within budget on the combined Council Offices Re-roofing and Council Offices Windows and Rooflights schemes. The remaining budgets on each scheme are for the 5% contract retention payment, due in May 2017, twelve months after the main contract work completion. Thus, financial completion of the scheme can only take place in 2017/18, so the remaining budget will be moved into 2017/18 at Revised Estimate stage.
- **LANGR – Landlord/Tenant Grants (-£51,530):** Committed expenditure at the end of September 2016 was £31,800. There are two further applications working towards approval and further applications may be received in-year. Consequently, at this point in time the budget is on track to be fully committed in-year.
- **DISCP – Disabled Facilities Grants (-£192,909):** Committed expenditure at the end of September 2016 was £94,401, based on three schemes approved prior to this financial year and thirteen schemes approved so far in 2016/17. There are a further thirteen applications either being currently considered for approval or on the waiting list. Increased DFGs funding in 2016/17 means that all these schemes can be funded from the remaining 2016/17 budget. Further applications are expected in-year, but the budget may not be fully committed in-year, based on the level of applications received to date against the increased level of funding received from DCLG this year.
- **CMIMP – Clitheroe Market Improvements (-£175,000):** The Clitheroe Market Improvements scheme is on hold, awaiting the final plans for the Clitheroe Market Development scheme.
- **TNSCP – Clitheroe Townscape Scheme (-£55,000):** There is no further progress on plans to spend the budget at this stage. The scheme is in abeyance awaiting further consideration in relation to the wider Clitheroe Market Development scheme.
- **ECDVI – Economic Development Initiatives (-£100,000):** There are no appropriate economic development opportunities in progress currently which are likely to be funded from this economic development capital pot.

#### 4 AFFORDABLE WARMTH CAPITAL GRANTS 2016/17

- 4.1 Lancashire County Council (LCC) are providing affordable warmth capital funding to district councils across Lancashire from their “Green Energy Fund”. This funding will be provided for a minimum of two years to help district councils support their communities to reduce their energy bills through contributions where there is a shortfall in grant funding for heating and insulation measures.
- 4.2 The Council is likely to receive up to £25,629 in both 2016/17 and 2017/18 from LCC. This is still subject to final confirmation, as LCC must approve the Council's plan for the interventions that can be funded and household eligibility criteria. The Council will also have to comply with LCC's monitoring arrangements for the scheme.
- 4.3 If approved by LCC, the Affordable Warmth Capital Grants scheme will be added to the capital programme for approval by Committee at Revised Estimate stage.

5 CONCLUSION

- 5.1 At the end of September 2016, £263,678 had been spent or committed. This is only 21.6% of the overall capital programme budget for 2016/17.
- 5.2 Based on estimates of progress on each scheme at this stage, eleven of the fifteen schemes are on track to be completed in-year. Please note, the outstanding retention payment that covers two completed schemes (Council Offices Re-roofing and Council Offices Replacement Windows and Rooflights) cannot be paid until May 2017. Therefore, the remaining budget on these schemes will be moved into the 2017/18 capital programme budget.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF64-16/AC/AC  
17 October 2016

For further background information please ask for Andrew Cook.

BACKGROUND PAPERS - None

## Overall Capital Programme 2016/17

Cost Centre	Schemes	Original Estimate 2016/17 £	Slippage from 2015/16 £	Total Approved Budget 2016/17 £	Actual Expenditure including commitments as at end of September 2016 £	Variance as at end of September 2016 £
<b>Community Committee</b>						
WVDHX	Replacement of Works Section Small Van – Ford Transit Toilet Van (PF09 DHX)	12,000	0	12,000	<b>11,082</b>	-918
PLAYQ	Play Area Improvements 2016/17	40,000	0	40,000	<b>10,397</b>	-29,603
FORKL	Replacement of Salthill Depot Multi Use Fork Lift Truck	16,000	0	16,000	<b>15,975</b>	-25
GVUKE	Replacement of John Deere Gang Mower Tractor (PN05 UKE)	46,000	0	46,000	<b>44,051</b>	-1,949
GVFRV	Replacement of MAN 7.7 RO-RO Truck (PN06 FRV) with equivalent spec	51,500	0	51,500	<b>51,446</b>	-54
RPIMP	Ribblesdale Pool Improvement Work	209,000	0	209,000	<b>0</b>	-209,000
	<b>Total Community Committee</b>	<b>374,500</b>	<b>0</b>	<b>374,500</b>	<b>132,951</b>	<b>-241,549</b>
<b>Planning and Development Committee</b>						
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	30,200	0	30,200	<b>0</b>	-30,200
	<b>Total Planning and Development Committee</b>	<b>30,200</b>	<b>0</b>	<b>30,200</b>	<b>0</b>	<b>-30,200</b>

## Overall Capital Programme 2016/17

Cost Centre	Schemes	Original Estimate 2016/17 £	Slippage from 2015/16 £	Total Approved Budget 2016/17 £	Actual Expenditure including commitments as at end of September 2016 £	Variance as at end of September 2016 £
<b>Policy and Finance Committee</b>						
ITSAN	ICT Infrastructure Refresh (Storage Area Network (SAN) and Network and Server Replacement)	100,000	0	100,000	0	-100,000
OROOF	Council Offices – Re-roofing	0	14,760	14,760	3,169	-11,591
WINDW	Council Offices – Replacement Windows and Rooflights	0	2,740	2,740	1,357	-1,383
TNSCP	Clitheroe Townscape Scheme	0	55,000	55,000	0	-55,000
ECDVI	Economic Development Initiatives	0	100,000	100,000	0	-100,000
	<b>Total Policy and Finance Committee</b>	<b>100,000</b>	<b>172,500</b>	<b>272,500</b>	<b>4,526</b>	<b>-267,974</b>
<b>Health and Housing Committee</b>						
DISCP	Disabled Facilities Grants	273,220	14,090	287,310	94,401	-192,909
LANGR	Landlord/Tenant Grants	75,000	8,330	83,330	31,800	-51,530
CMIMP	Clitheroe Market Improvements	175,000	0	175,000	0	-175,000
	<b>Total Health and Housing Committee</b>	<b>523,220</b>	<b>22,420</b>	<b>545,640</b>	<b>126,201</b>	<b>-419,439</b>
	<b>OVERALL TOTAL</b>	<b>1,027,920</b>	<b>194,920</b>	<b>1,222,840</b>	<b>263,678</b>	<b>-959,162</b>