

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

Agenda Item No 9

meeting date: 13 OCTOBER 2016  
 title: REVENUE MONITORING 2016/17  
 submitted by: DIRECTOR OF RESOURCES  
 principal author: TRUDY HOLDERNESS

### 1 PURPOSE

1.1 To let you know the position for the first five months of this year's revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

- ❖ Community Objectives – none identified
- ❖ Corporate Priorities – to continue to be well managed Council providing efficient services based on identified customer need and meets the objective within this priority, of maintaining critical financial management controls, ensuring the authority provides council tax payers with value for money.
- ❖ Other Considerations – none identified

### 2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period. You will see an overall underspend/extra income of £21,224 on the net cost of services. After allowing for estimated transfers to and from earmarked reserves this falls to £16,564. Please note that favourable variances are denoted by figures with a minus symbol.

Cost Centre	Cost Centre Name	Net Budget for the full year £	Net Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £	
PLANG	Planning Control & Enforcement	159,670	-217,563	-238,449	-20,886	R
PLANP	Planning Policy*	161,810	0	0	0	G
LDEVE	Local Development Scheme	40,040	15,128	17,185	2,057	A
BCSAP	Building Control SAP Fees	-2,480	-1,458	-146	1,312	G
BLDGC	Building Control	68,770	-73,389	-79,922	-6,533	R
AONBS	Area of Outstanding Natural Beauty	15,650	0	0	0	G
COMMG	Community Groups	22,830	0	0	0	G
COUNT	Countryside Management	46,190	17,126	20,126	3,000	A
FPATH	Footpaths & Bridleways	6,850	130	0	- 130	G
CONSV	Conservation Areas*	16,000	0	0	0	G
PLSUB	Grants and Subscriptions	10,530	0	0	0	G
CINTR	Clitheroe Integrated Transport Scheme	6,410	5,274	5,230	-44	G
	<b>Total net cost of services</b>	<b>552,270</b>	<b>-254,752</b>	<b>-275,976</b>	<b>-21,224</b>	

\*These budgets wholly consist of staffing costs which are recharged to services from departmental cost centres at year end.

Cost Centre	Cost Centre Name	Net Budget for the full year £	Net Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £
<b>Items added to / (taken from) balances and reserves</b>					
PLBAL H234	<b>Building Control Reserve Fund -</b> Any surplus or deficit on the ring-fenced fee-earning element of the Building Control service must be set aside in an earmarked reserve. Any surplus can then be used in future years/off-set against past deficits – or likewise any deficit must then be recovered in future years/off-set against past surpluses.	-8,060	74,865	81,582	6,717
PLBAL H336	<b>Planning Reserve Fund –</b> Shown here is the intention to take £36K from this reserve in 2016/17 to fund the Local Development Scheme.  At the end of the current period we estimate to take £17K from the earmarked reserve (compared to a forecast to the end of the current period of £15K) based on spend to date. However, this will likely increase as the year progresses	-36,000	-15,128	-17,185	-2,057
<b>Net Balances and Reserves</b>		<b>-44,060</b>	<b>59,737</b>	<b>64,397</b>	<b>4,660</b>
<b>Net Expenditure</b>		<b>586,200</b>	<b>-195,015</b>	<b>-211,579</b>	<b>-16,564</b>

2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of high concern and green variances are areas that currently do not present any significant concern.

<b>Key to Variance shading</b>	
Variance of more than £5,000 (Red)	<b>R</b>
Variance between £2,000 and £4,999 (Amber)	<b>A</b>
Variance less than £2,000 (Green)	<b>G</b>

2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.

- 2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.
- 2.5 In summary the main areas which are likely to over achieve at the end of the financial year compared with the budget are shown below.

Description	Variance to end of August 2016 £
<b>PLANG – Planning Control</b> Two large planning applications received in the period which has resulted in a fluctuation in the income received.	-18,853
<b>BLDGC – Building Control</b> One off retrospective income received following departmental review.	-6,608

### 3 CONCLUSION

- 3.1 The comparison between actual and budgeted expenditure shows an overall underspend/extra income of £21,224 on the net cost of services. After allowing for estimated transfers to and from earmarked reserves this falls to £16,564 for the first five months of the financial year 2016/17
- 3.2 The main reasons are the increase in income of £18,853 from planning applications and £6,608 from building control fees. However this situation can fluctuate greatly depending on whether any applications are received for a major development.

TRUDY HOLDERNESS  
SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PD10-16-TH/AC  
26 September 2016

BACKGROUND WORKING PAPERS  
Planning & Development Committee budget monitoring working papers 2016/17

For further information please ask for Trudy Holderness.

## PLANNING &amp; DEVELOPMENT COMMITTEE

## RED VARIANCES

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
LDEVE/2971	Local Development Scheme / Printing & Stationery	5,000	2,200	14,483	12,286	R	The budget was prepared for phase 2 of the local development scheme, on the assumption that the phase 1 work would be completed in the 2015/16 financial year. Due to delays, the phase 1 work is only now being undertaken, hence the variance shown. All of this work is fully funded from Earmarked Reserves – consequently there is also an associated variance on the Planning Reserve.	The latest position will be reviewed at the time of preparing the revised estimate and adjusted accordingly
LDEVE/3085	Local Development Scheme / Consultants	25,000	10,419	2,702	-7,717	R		
PLANG/8404u	Planning Control / Planning Fees	-540,410	-225,297	-244,260	-18,853	R	2 large applications received in the period – Oakmere Homes - Accrington Rd, Whalley and Taylor Wimpey - Land Pendle Rd, Clitheroe	Income fluctuates from month to month. No Action at present.
BLDGC/8405n	Building Control / Building Control Fees	-173,000	-81,117	-87,725	-6,608	R	One off retrospective income received following departmental review	No Action at present.

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## AMBER VARIANCES

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
PLANG/8495n	Planning Control / Pre Application Advice	-39,010	-16,262	-13,188	3,025	A	Income is dependent on the market and overall economy.
BLDGC/3085	Building Control / Consultants	1,070	268	2,495	2,227	A	A consultant was used to review the service and a purchase order has been raised for Preston City Council to undertake some work on our behalf.