

# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO COMMUNITY SERVICES COMMITTEE

INFORMATION

Agenda Item No 8

meeting date: 23 AUGUST 2016  
 title: CAPITAL MONITORING 2016/17  
 submitted by: DIRECTOR OF RESOURCES  
 principal author: ANDREW COOK

### 1 PURPOSE

1.1 To provide members with information on the progress of the approved Community Committee 2016/17 capital programme for the period to the end of July 2016.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations – none identified.

### 2 BACKGROUND

2.1 In total 6 new schemes for Community Committee, totalling £374,500, were approved by the Policy and Finance Committee and Full Council at their meetings in February and March 2016 respectively.

2.2 One scheme within the programme, £209,000 for Ribblesdale Pool Improvement Work, was approved subject to receiving external funding of £150,000 from Sport England.

2.3 The full capital programme is shown at Annex 1.

### 3 CAPITAL MONITORING 2016/17

3.1 The table below summarises the total Community Committee capital programme budget, expenditure to date and variance, as at the end of July 2016. Annex 1 shows the full capital programme by scheme. Annex 2 shows scheme details, financial information and budget holder comments to date for each scheme.

BUDGET		EXPENDITURE	
Original Estimate 2016/17 £	Total Approved Budget 2016/17 £	Actual Expenditure including commitments as at end of July 2016 £	Variance as at end of July 2016 £
374,500	374,500	<b>132,054</b>	-242,446

3.2 At the end of July 2016, £132,054 had been spent or committed. This is 35.3% of the annual capital programme for this Committee.

3.3 Orders have been placed for the vehicles and plant purchases being made on four of the six approved schemes. These schemes will be completed in-year.

3.4 The main reasons for the underspend on the full year budget to date are:

- **RPIMP – Ribblesdale Pool Improvement Work (-£209,000):** External funding of £150,000 from Sport England was confirmed in June 2016, subject to the signing of the Lottery Funding Agreement between the council and Sport England. The detailed specification for the improvement work is being worked up at present. The current timetable is for the scheme contractor to be chosen via tender and for the work to be carried out between December 2016 and February 2017.
- **PLAYQ – Play Area Improvements 2016/17 (-£30,375):** Main improvements will be planned for September 2016 onwards, based on playground assessments after the summer school holidays. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify such work. Some budget will be kept unallocated until March 2017 to ensure any currently unforeseen work can be funded.

#### 4 2017/18 PROVISIONAL CAPITAL PROGRAMME AMENDMENT

4.1 Members are asked to note the following for information. One scheme approved in the provisional 2017/18 capital programme, Ribble Valley off-street car parks – upgrade of payment systems, was based on upgrading all car park payment machines to be able to accept the new £1 coin and to accept chip and pin payments.

4.2 The introduction of the new £1 coin has been brought forward by the Royal Mint to March 2017. Likewise, that element of the capital scheme has now been brought forward in to the 2016/17 financial year. As the value of that part of the scheme is estimated to be only £6,000 and therefore below the £10,000 de minimis for capital, this work will now be treated as revenue expenditure funded from earmarked reserves.

4.3 In addition, the chip and pin payments part of the scheme will now be deferred for twelve months to assess whether the recently introduced pay by phone system negates the need for this.

#### 5 CONCLUSION

5.1 At the end of July 2016, £132,054 had been spent or committed. This is 35.3% of the annual capital programme for this Committee.

5.2 At this stage, it is expected that all schemes will be completed in-year and within budget.

5.3 The Ribblesdale Pool Improvement Work external funding of £150,000 from Sport England was confirmed in June 2016, subject to the signing of the Lottery Funding Agreement between the council and Sport England.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM6-16/AC/AC  
12 August 2016

For further background information please ask for Andrew Cook.

BACKGROUND PAPERS – Policy and Finance Committee Overall Capital Programme 2016-2019 report, 9 February 2016.

## Community Services Committee - Capital Programme 2016/17

Cost Centre	Scheme	Original Estimate 2016/17 £	Total Approved Budget 2016/17 £	Actual Expenditure including commitments as at end of July 2016 £	Variance as at end of July 2016 £
WVDHX	Replacement of Works Section Small Van – Ford Transit Toilet Van (PF09 DHX)	12,000	12,000	<b>11,082</b>	-918
PLAYQ	Play Area Improvements 2016/17	40,000	40,000	<b>9,625</b>	-30,375
FORKL	Replacement of Salthill Depot Multi Use Fork Lift Truck	16,000	16,000	<b>15,850</b>	-150
GVUKE	Replacement of John Deere Gang Mower Tractor (PN05 UKE)	46,000	46,000	<b>44,051</b>	-1,949
GVFRV	Replacement of MAN 7.7 RO-RO Truck (PN06 FRV) with equivalent spec	51,500	51,500	<b>51,446</b>	-54
RPIMP	Ribblesdale Pool Improvement Work ( <i>subject to securing external funding</i> )	209,000	209,000	<b>0</b>	-209,000
	<b>Total Community Committee</b>	<b>374,500</b>	<b>374,500</b>	<b>132,054</b>	<b>-242,446</b>

## Community Services Committee – Capital Programme 2016/17

### WVDHX – Replacement of Works Section Small Van – Ford Transit Toilet Van (PF09 DHX)

Service Area: Works Administration

Head of Service: Adrian Harper

**Brief Description:**

Replacement of the Works Administration section small Ford Transit, currently used to service the Council toilets, with an equivalent spec vehicle. The annual mileage of the vehicle is now 17,500 as only one vehicle is used on the toilets support. Dedicated and reliable transport is necessary for the service to function efficiently.

**Start date, duration and key milestones:**

Start April 2016.

**Financial Implications – CAPITAL:**

	£	Actual Expenditure and Commitments as at end of July 2016 £	Variance as at end of July 2016 £
Total Approved Budget 2016/17	12,000	11,082	-918
ANTICIPATED TOTAL SCHEME COST	12,000		

**Financial Implications – ANNUAL REVENUE:**

£100 per annum reduced fuel costs expected – new vehicle will be more fuel efficient.

**Useful economic life:**

5 years.

**Progress - Budget Holder Comments**

*July 2016: No change to May 2016 comments.*

*May 2016: Order has been placed for the replacement van for £11,082. Delivery is expected by September 2016. There will be some further costs to make the van fit for purpose after delivery, such as fitting an extractor fan and switching over the two way radio. These costs are expected to be less than £900, so the final costs are expected to be within budget.*

## Community Services Committee – Capital Programme 2016/17

### PLAYQ - Play Area Improvements 2016/17

Service Area: Play Areas  
Head of Service: Mark Beveridge

**Brief Description:**

Provide a fund for improving and maintaining the Council's eighteen play areas.

**Start date, duration and key milestones:**

Start Date – April 2016

Anticipated Completion Date – March 2017

**Financial Implications – CAPITAL**

	£	Actual Expenditure and Commitments as at end of July 2016 £	Variance as at end of July 2016 £
Total Approved Budget 2016/17	40,000	9,625	-30,375
ANTICIPATED TOTAL SCHEME COST	40,000		

**Financial Implications – REVENUE**

None expected.

**Useful Economic Life**

The life expectancy varies, depending upon the type of equipment purchased. Location and intensity of use is also a factor.

**Progress - Budget Holder Comments**

*July 2016: No change to May 2016 comments.*

*May 2016: Spend to date relates to improvement work across several play areas, including gates and fencing work ordered for Kestor Lane. Main improvements will be planned for September 2016 onwards, based on playground assessments after the summer school holidays. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify any improvement work. Some budget will be kept unallocated until March 2017 to ensure any currently unforeseen work can be funded.*

## Community Services Committee – Capital Programme 2016/17

### FORKL – Replacement of Salthill Depot Multi Use Fork Lift Truck

Service Area: Salthill Depot

Head of Service: Adrian Harper

**Brief Description:**

The current forklift truck was purchased as a refurbished unit in 2003. It is not heavily used (meaning not continuous) but it is used for various applications on practically a daily basis and it is absolutely essential that a manoeuvrable and reliable forklift truck is on hand for sections of the depot to use. The numbers of drivers trained and certified to use this piece of equipment has been increased to reflect its importance in the efficient operation of the depot. It would be appropriate to source a replacement machine.

**Start date, duration and key milestones:**

Procurement dependent on equipment available.

**Financial Implications – CAPITAL:**

	£	Actual Expenditure and Commitments as at end of July 2016 £	Variance as at end of July 2016 £
Total Approved Budget 2016/17	16,000	15,850	-150
ANTICIPATED TOTAL SCHEME COST	16,000		

**Financial Implications – ANNUAL REVENUE:**

Existing service – no change.

**Useful economic life:**

Expected to be no less than 13 years.

**Progress - Budget Holder Comments**

*July 2016: An order was placed in June for a new fork lift truck for £15,850, within budget. No other costs expected. The delivery date is to be confirmed but is likely to be approximately 3 months because we require a bespoke configuration of controls.*

*May 2016: Procurement process in progress.*

## Community Services Committee – Capital Programme 2016/17

### GVUKE – Replacement of John Deere Gang Mower Tractor (PN05 UKE)

Service Area: Grounds maintenance

Head of Service: Mark Beveridge

**Brief Description:**

This large tractor is used to power the gang mower that cuts all the large areas of grass that are maintained by the Council, to include pitches at Longridge, Clitheroe, the Castle fields and contract work for, for example, CRGS. The current tractor purchased new in 2005 will be 11 years old at the programmed replacement date and its reliability will be failing. The machine should be replaced if the demand for cutting remains at current levels.

**Start date, duration and key milestones:**

In 2016/17

**Financial Implications – CAPITAL:**

	£	Actual Expenditure and Commitments as at end of July 2016 £	Variance as at end of July 2016 £
Total Approved Budget 2016/17	46,000	44,051	-1,949
ANTICIPATED TOTAL SCHEME COST	46,000		

**Financial Implications – ANNUAL REVENUE:**

Existing service – no change.

**Useful economic life:**

Expected life anticipated to be 10 years.

**Progress - Budget Holder Comments**

*July 2016: Procurement process completed. An order was placed for a Gang Mower Tractor for £44,051 in June 2016, within budget. No other costs expected. The Tractor has been delivered in early August 2016.*

*May 2016: Procurement process to be completed in June 2016 and order to be placed when quotes are received.*

## Community Services Committee – Capital Programme 2016/17

### GVFRV – Replacement of MAN 7.7 RO-RO Truck (PN06 FRV) with equivalent spec

Service Area: Grounds maintenance

Head of Service: Mark Beveridge

**Brief Description:**

This roll-on-roll-off skip loader is a multi-use vehicle that is used for the transportation of equipment and bulk materials for the maintenance of parks and for the seasonal transportation of mowing equipment. It was purchased in 2006. It will be 10 years old at the time of the programmed replacement and its reliability will be failing. The machine should be replaced if the demand for cutting and maintenance remains at current levels.

**Start date, duration and key milestones:**

In 2016/17

**Financial Implications – CAPITAL:**

	£	Actual Expenditure and Commitments as at end of July 2016 £	Variance as at end of July 2016 £
Total Approved Budget 2016/17	51,500	51,446	-54
ANTICIPATED TOTAL SCHEME COST	51,500		

**Financial Implications – ANNUAL REVENUE:**

Existing service – no change.

**Useful economic life:**

Expected life anticipated to be 10 years.

**Progress - Budget Holder Comments**

*July 2016: Procurement process completed. An order has been placed for the RO-RO Truck for £51,446, within budget. No other costs expected. Delivery expected by Autumn 2016.*

*May 2016: This is a specialist vehicle and estimated cost is above £50k so is being purchased via a tender process. Closure date for bids is 22 June 2016 and all bids will be considered then.*



## Community Services Committee – Capital Programme 2016/17

### RPIMP – Ribblesdale Pool Improvement Work (*subject to securing external funding*)

Service Area: Ribblesdale Pool  
Head of Service: Mark Beveridge

**Brief Description:**

An improvement scheme which comprises modernisation work to the reception and changing areas and pool viewing balcony, and the creation of separate disability changing area provision with access from reception and straight to the pool hall.

**Start date, duration and key milestones:**

Works - December 2016

**Financial Implications – CAPITAL**

	£	Actual Expenditure and Commitments as at end of July 2016 £	Variance as at end of July 2016 £
Total Approved Budget 2016/17	209,000	0	-209,000
ANTICIPATED TOTAL SCHEME COST	209,000		

**Financial Implications – REVENUE**

None expected.

**Useful Economic Life**

15 years.

**Progress - Budget Holder Comments**

*July 2016: External funding of £150,000 from Sport England was confirmed in June 2016, subject to the signing of the Lottery Funding Agreement between the council and Sport England. The detailed specification for the improvement work is being worked up at present. The current timetable is for the scheme contractor to be chosen via tender and for the work to be carried out between December 2016 and February 2017.*

*May 2016: Initial bid submitted to Sport England in March 2016 for £150,000 grant funding and further bid information submitted in May 2016. Awaiting the formal funding announcement in June 2016.*