



# Ribble Valley Borough Council

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Members of the Council are hereby summoned to attend a meeting of the Council to be held in the **TOWN HALL, CHURCH STREET, CLITHEROE** on **TUESDAY, 12 JULY 2016** at **6.30PM**

CHIEF EXECUTIVE  
4 July 2016

## **BUSINESS**

### Part I – items of business to be discussed in public

1. Apologies for absence.
2. Declarations of interest.
3. Public participation session.
4. To confirm the minutes of the meeting of **Council** held on **26 April 2016** and the **Annual Council** held on **10 May 2016**.
5. Mayoral Communications.
6. Leader's Report and Question Time.
7. Notice of Motion proposed by Councillor Allan Knox:

"We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. We, Ribble Valley Borough Council condemn racism, xenophobia and hate crimes unequivocally. We will not allow hate to become acceptable.

Ribble Valley Borough Council will work to ensure local bodies and programmes have the support needed to fight and prevent racism and xenophobia.

We reassure all people living in Ribble Valley that they are valued members of our community."

8. To receive and consider, where appropriate, the minutes of the following Committee meetings now circulated (items marked \*\*\* are referred to Council for decision).

<b>COMMITTEE MEETINGS: 26 APRIL TO 30 JUNE 2016</b>			
<b>COMMITTEES</b>	<b>DATE OF MEETING</b>	<b>PAGE</b>	<b>MINUTE NO'S</b>
COUNCIL	26 APRIL	1 – 7	726 – 736
ANNUAL COUNCIL	10 MAY	8 – 13	1 – 7
COMMUNITY	17 MAY	14 – 17	8 – 19
PLANNING & DEVELOPMENT	19 MAY	18 – 32	20 – 30
PERSONNEL	25 MAY	33 – 35	31- 44
HEALTH & HOUSING	26 MAY	36 – 39	45 – 59
POLICY & FINANCE	7 JUNE	40 – 43	60 – 73
PARISH COUNCIL LIAISON	9 JUNE	44 – 47	74 – 80
LICENSING	14 JUNE	48 – 49	81 – 90
ACCOUNTS & AUDIT	29 JUNE	50 – 53	91 – 103
PLANNING & DEVELOPMENT	30 JUNE	54 – 69	104 – 116

Part II - items of business **not** to be discussed in public

None.

**NOTES:**

1. Questions (attention is drawn to Standing Orders 9, 10 and 12).
  - (i) A Member may ask the Mayor or the Chairman of any Committee any question on any matter where the Council has powers or duties or which affects the Borough. A question must either be given to the Chief Executive by noon on the Friday before the meeting or relate to urgent business in which case agreement of the Mayor to the question being put shall be required and, where possible, a copy of the question will be given to the Chief Executive before 10.00am on the day of the meeting.
  - (ii) Any Member may ask a question or make a comment on any minute before the Council, provided that he or she does not speak for more than five minutes in total on the minutes of a particular Committee. The Chairman may decline to answer a question unless written notice of the question has been given to the Chief Executive by noon on the Friday before the meeting.
  - (iii) Any Member may ask questions of the Leader of the Council on matters relating to the general work of the Council which do not fall within the remit of any particular Committee. Notice in writing specifying the nature of the question in sufficient detail to enable a reply to be prepared must be given to the Chief Executive by not later than noon on the day before the Council meeting.

## Minutes of Meeting of the Council

Meeting Date: Tuesday, 26 April 2016, starting at 6.30pm  
Present: Councillor B Hilton (Chairman)

Councillors:

P Ainsworth	K Hind
J E Alcock	S Hind
S Atkinson	S A Hirst
R Bennett	J Holgate
S Bibby	A M Knox
A Brown	S Knox (7.25pm)
I Brown	G Mirfin
S Brunskill	R Newmark
S Carefoot	M Robinson
P M Dobson	J Rogerson
P Dowson	I Sayers
P Elms	G Scott
R J Elms	R E Sherras
M Fenton	R Swarbrick
M French	D Taylor
L Graves	R J Thompson
R Hargreaves	N C Walsh
T Hill	J White

In attendance: Chief Executive, Director of Community Services, Director of Resources, Head of Human Resources, Head of Legal and Democratic Services.

### 726 PRAYERS

The Mayor's Chaplain, Monsignor Chaloner, opened the meeting with prayers.

### 727 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Hore and D T Smith.

### 728 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no pecuniary and non-pecuniary declarations of interest.

### 729 PUBLIC PARTICIPATION

There was one item of public participation from Sarah Rainsford of Longridge Town Council, who asked why the Council had not chosen to introduce a Community Infrastructure Levy (CIL) and if an assurance could be given that future reviews of the Core Strategy would include a CIL.

The Chairman of Planning and Development Committee thanked Mrs Rainsford for her question and confirmed that the Council had, in the Core Strategy, expressed its commitment to put a CIL in place during the plan period.

The extent of development pressure experienced in Ribble Valley, together with the constraints of the statutory process to put the Core Strategy in place had meant that there would not have been a meaningful alignment of the site allocations plans with a CIL. Infrastructure requirements had however been considered against the development proposals brought forward through the planning application process and where appropriate, provision had been secured through legal agreements or providers had accounted for new infrastructure in their investment plans.

The Chairman of Planning and Development Committee confirmed that there was no provision to compensate Parishes as the result of a CIL not being in place.

Finally, she noted that a review of the Core Strategy would commence in the next 3 – 4 years in line with Government guidance and that the current plan-making system would require a single plan to be prepared for the borough that would bring together strategic policy, allocations and delivery. This would enable the Council to put in place the CIL that co-ordinated with the planned delivery of development.

730 COUNCIL MINUTES

The minutes of the meeting held on 1 March 2016 were approved as a correct record and signed by the Chairman.

731 MAYORAL COMMUNICATIONS

As she approached the end of the municipal year the Mayor reflected on her year in office and noted that she had attended some 170 events to date, all of which had been varied and enjoyable. She reminded Members of her charities for the year: The McMillan Service and Dementia Care and highlighted the degree to which dementia affected citizens across Lancashire. She was pleased to report that she had been able to raise awareness of dementia issues during her year and that a memory bench had been installed in front of the Council Offices.

Finally she thanked all who had supported her during her Mayoral year.

732 LONG SERVICE AWARDS

The Mayor made presentations to staff who had achieved 25 years' service with the Council. She presented gifts to:

Mick Ainscow – Principal Auditor  
Linda Boyer – Pollution Control Officer  
Jane Horsfield – Electoral and Licensing Officer  
Gillian Moxham – Building Control Admin Assistant  
Liz Hincks – Office Cleaner and Chris Traynor – Grounds Maintenance Operative  
had also received awards but had been unable to attend the meeting.

The Mayor also made a presentation to James Russell – Head of Environmental Health Services who had recently retired after 40 years' service in Local Government and 30 years combined service at Ribble Valley.

The Mayor thanked all the staff for their loyalty and commitment to the Council and for all their dedicated work over the years.

733

## COMBINED AUTHORITY FOR LANCASHIRE

Consideration was given to the written report of the Chief Executive seeking agreement for the Council to become a constituent member of a Combined Authority for Lancashire. The report outlined the proposals for the authority, its key ambitions and reported the response from a public consultation exercise on the proposals.

The Leader then proposed the following addition to the recommendation as outlined in the report:

### 5 **RECOMMENDED THAT:-**

5.1 Notwithstanding the foregoing provisions, this Council resolves that the Lancashire Combined Authority sets a timetable for introducing a system of inclusive voting for all constituent Councils on transport matters and further reserves the right to withdraw from the Authority if, in the opinion of this Council, continuing membership cannot be clearly demonstrated to be in the best interests of Ribble Valley residents.

The motion was seconded by Councillor T Hill.  
The matter was opened for debate.

Councillor G Mirfin proposed a 6 part amendment to the recommendation:

The amendment was seconded by Councillor N Walsh.

Councillor A Knox requested an adjournment under Standing Order 7.1(n) for Members to consider Councillor Mirfin's amendment. This request for an adjournment was put to the vote and carried.

The meeting duly adjourned at 7.15pm.

Councillor R Sherras left the meeting at the adjournment.

The meeting reconvened at 7.25pm.

Councillor Sue Knox joined the meeting.

Councillor Mirfin's amendment was then debated.  
Following the debate a vote was taken and the amendment was lost.

Members then debated the substantive amended recommendation. At the end of the debate a vote was taken and the amended recommendation was carried unanimously.

RESOLVED: That the Council approve the following recommendation in relation to the development of a Combined Authority for Lancashire:

- 1 The contents of this report be noted
- 2 The appended response to the public consultation on the Combined Authority proposals be noted.
- 3 The council agree to become a constituent member of a Lancashire Combined Authority and submit proposals to do so to the Secretary of State.
- 4 In the interim period, the council agree to form a shadow Lancashire Combined Authority.
- 5 Any future proposals for a devolution deal with the Government be brought back to Council for agreement\*.
- 6 Notwithstanding the foregoing provisions, this Council resolves that the Lancashire Combined Authority sets a timetable for introducing a system of inclusive voting for all constituent Councils on transport matters and further reserves the right to withdraw from the Authority if, in the opinion of this Council, continuing membership cannot be clearly demonstrated to be in the best interests of Ribble Valley residents.

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#### LEADER'S REPORT

The Leader began by adding his congratulations to the worthy recipients of Long Service Awards and thanked them for the dedicated public service that they had given to the Council and residents over the years.

The Leader then reflected on the achievement of the Council and the challenges it had faced over the last 12 months with the Tour of Britain and winter floods being highlighted. He particularly praised the contribution and dedication of Ribble Valley officers and the spirit of civic self-help that had been displayed during the winter floods.

On a less positive note the Leader noted his disappointment that the Council's case for an increase in the number of County Council seats for Ribble Valley representatives had been dismissed by the Boundaries Commission.

The Leader then looked ahead at the challenges to come in the future including the end of Government central grant funding in 2020 and the ongoing work of the Combined Authority. Both of which would continue to present challenge for the Council.

Finally the Leader congratulated newer Members on reaching the end of their first year of office and thanked all Members for their hard work and commitment throughout the course of the municipal year. He also added his personal thanks to the Mayor for her tireless work in carrying out the very demanding duties of First Citizen.

## LEADER'S QUESTION TIME

The Leader of the Opposition, Councillor A Knox, asked how many people had been on the Council's housing waiting list each year from the period 2011 to 2016.

The Leader thanked Councillor Knox for his question and confirmed that the numbers on the housing waiting list had been as follows:

2010	-	739
2011	-	735
2012	-	figures not available
2013	-	918
2014	-	1,107
2015	-	957

Next Councillor Knox asked how much consideration was given to public health issues when deciding alcohol licensing applications.

The Leader confirmed that any representations made by the Director of Public Health are taken into account when assessing whether or not an application meets the licensing objectives as set out in the Licensing Act 2003. He further reported that since 2014 any licence that authorised the supply of alcohol was subject to mandatory conditions aimed at addressing concerns about the effect on public health. These conditions controlled irresponsible promotions, the supply of alcohol at discounted prices and also imposed requirements in relation to an age verification policy and quantities in which alcohol must be supplied or measured.

Finally Councillor Knox asked what specific measures the Council was planning to take to meet the Prime Minister's 2020 dementia challenge.

The Leader reported that the Council had sought to deliver a number of measures to improve support for dementia sufferers in the borough for some time and continued to look to develop its role around dementia support. Activities included:

- working in partnership with the local Dementia Alliance to support a programme of training events for carers, Council staff and professionals on Dementia Awareness and developing a Dementia Friendly Community model involving many of the local businesses who now operated as dementia friendly businesses;
- working in partnership with local agencies and the Ambulance Service to help put in a place a dementia information tag that enabled emergency services to quickly recognise and locate contact details for dementia sufferers in an emergency;
- monitoring dementia issues and providing a route to raise matters on service provision via the Health and Wellbeing Partnership;
- improving the provision of Dementia friendly accommodation through the affordable housing stock and working with the local Clinical

- Commissioning Group (CCG) to develop a concept scheme for dementia care facilities; and
- working with partners to support the implementation of the Mayor's dementia project to enhance awareness and support for a 'Memory Bench' project.

Councillor T Hill then asked if the Leader would support a move to register the Council's serious concern at the decision by the Local Government Boundary Commission (LGBC) to refuse the allocation of 5 elected representatives within the Lancashire District of Ribble Valley following the Council's submission in December 2015. He asked if the Leader could ensure that representation was made to the Chairman and Chief Executive Officer of the LGBC outlining the Council's concerns.

The Leader confirmed that the borough's MP had been informed of the matter and that the Leader and the Chief Executive would raise the matter at a forthcoming meeting with a Senior Officer of the Boundary Commission, however, he did note that there was no right of appeal against the decision.

736 COMMITTEE MINUTES

(i) Community Committee – 15 March 2016

RESOLVED: That the minutes of the above meeting be received.

(ii) Planning and Development Committee – 17 March 2016

RESOLVED: That the minutes of the above meeting be received.

(iii) Personnel Committee – 23 March 2016

RESOLVED: That the minutes of the above meeting be received.

(iv) Accounts and Audit Committee – 30 March 2016

RESOLVED: That the minutes of the above meeting be received.

(v) Health and Housing Committee – 31 March 2016

RESOLVED: That the minutes of the above meeting be received.

(vi) Policy and Finance Committee – 5 April 2016

RESOLVED: That the minutes of the above meeting be received with the exception of Minute numbers 684, 685 and 688.

MINUTE 684

TREASURY MANAGEMENT STRATEGY

RESOLVED: That the Treasury Management Strategy 2016/2017 be approved.



MINUTE 685

TREASURY MANAGEMENT POLICIES AND PRACTICES 2016/2017

RESOLVED: That the Treasury Management Policies and Practices 2016/2017 be approved.

MINUTE 688

AMENDMENTS TO THE COUNCIL'S CONSTITUTION

RESOLVED: That the suggested changes to the Council's constitution be approved.

(vii) Parish Council Liaison Committee – 7 April 2016

RESOLVED: That the minutes of the above meeting be received.

(viii) Licencing Committee – 12 April 2016

RESOLVED: That the minutes of the above meeting be received.

(ix) Planning and Development Committee – 14 April 2016

RESOLVED: That the minutes of the above meeting be received.

The meeting closed at 8.10pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

## Minutes of Meeting of the Annual Council

Meeting Date: Tuesday, 10 May 2016 starting at 6pm  
Present: B Hilton (Chairman)

Councillors:

P Ainsworth	S Hind
J E Alcock	S A Hirst
R Bennett	J Holgate
S Bibby	A M Knox
A Brown	S Knox
I Brown	G Mirfin
S Brunskill	R Newmark
S Carefoot	M Robinson
P Dobson	J Rogerson
P Dowson	I Sayers
P Elms	G Scott
R Elms	R E Sherras
M Fenton	D T Smith
M French	R Swarbrick
L Graves	D Taylor
R Hargreaves	R J Thompson
T Hill	N Walsh
K Hind	J White

In attendance: Chief Executive, Head of HR and Head of Legal and Democratic Services.

### 1 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Atkinson, G Geldard, S Hore and the Director of Resources.

### 2 ELECTION OF MAYOR

The Mayor invited nominations for the Office of Mayor for the municipal year 2016/2017. Councillor R Sherras proposed and Councillor T Hill seconded the motion that Councillor Joyce Holgate be elected to the Office of Mayor for the municipal year 2016/2017.

**RESOLVED:** That Councillor Joyce Holgate be elected to the Office of Mayor for the municipal year 2016/2017.

Councillor B Hilton invested Councillor Joyce Holgate as Mayor with the ceremonial chain of office. Councillor B Hilton invested Miss Debra Holgate as Mayoress.

The Mayor (Councillor J Holgate) then took the chair and signed the Declaration of Acceptance of Office. The Mayor (Councillor J Holgate) presented Councillor B Hilton and R Hilton with badges to commemorate their successful term of office as Mayor and Consort. She spoke in appreciation of the excellent service during their year of office. The Mayor (Councillor J Holgate) made a speech accepting the Office of Mayor.

3 ELECTION OF DEPUTY MAYOR

The Mayor invited nominations for the Office of Deputy Mayor for the municipal year 2016/2017. Councillor S Hirst proposed and Councillor S Bibby seconded the motion that Councillor R Bennett be elected to the Office of Deputy Mayor for the municipal year 2016/2017.

RESOLVED: That Councillor R Bennett be elected to the Office of Deputy Mayor for the municipal year 2016/2017.

Councillor R Bennett was invested as Deputy Mayor by the Mayor with the ceremonial chain of office. Mrs Marilyn Davies was invested as Deputy Mayoress by the Mayor. The Deputy Mayor then made a short acceptance speech.

4 PRAYERS

The Mayor then called upon the Reverend Carmyllie, to ask God's blessing on the Council's deliberations in the coming year.

5 COMMITTEE ARRANGEMENTS 2016/2017

The Leader, Councillor S Hirst, proposed the recommendations outlined in the report regarding Committee arrangements for the municipal year 2016/2017 and related to the:

- number of Committees and their terms of reference;
- call in procedure;
- timetable of meetings;
- number of seats of each Committee;
- allocation of seats to Councillor Fenton;
- representation of Parish Councils' Liaison Committee;
- appointment of an Emergency Committee; and
- approval of the documents in the Council's Constitution.

The proposal was seconded by Councillor T Hill.

RESOLVED: That the Committee arrangements for 2016/2017 as set out in section 4 of the report of the Chief Executive be approved.

6 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN 2016/2017

Councillor S Hirst proposed and Councillor T Hill seconded that the appointment of Chairman and Vice Chairman of the Committees of the Council for the municipal year 2016/2017 be as follows:

<b>Committee</b>	<b>Chairman</b>	<b>Vice Chairman</b>
Community Services	R Thompson	S Carefoot
Planning & Development	S Bibby	I Sayers
Health & Housing	S Hore	B Hilton
Personnel	R Elms	D Taylor
Policy & Finance	S Hirst	T Hill

<b>Committee</b>	<b>Chairman</b>	<b>Vice Chairman</b>
Licensing	J Alcock	S Brunskill
Accounts & Audit	K Hind	I Brown

RESOLVED: That the Chairman and Vice Chairman be as set out in the list circulated at the meeting.

7 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2016/2017

Councillor S Hirst proposed and Councillor T Hill seconded that the Representatives on Outside Bodies be as set out in the list circulated at the meeting.

RESOLVED: That the Representatives on Outside Bodies be as set out in the list circulated at the meeting – see Appendix 1 to these minutes.

The meeting closed at 6.35pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

## RIBBLE VALLEY BOROUGH COUNCIL ANNUAL COUNCIL MEETING

Agenda Item No.

meeting date: TUESDAY 10 MAY 2016  
 title: REPRESENTATIVES ON OUTSIDE BODIES 2016/2017  
 submitted by:  
 principal author: CONSERVATIVE GROUP NOMINATIONS

<b>ORGANISATION</b>	<b>NUMBER OF VACANCIES</b>	<b>NOMINATIONS</b>	<b>PARENT COMMITTEE</b>	<b>NO. OF REPORTS</b>
Children's Trust	1	Stella Brunskill	Community Services	1
Lancashire Tourism Forum	1	Joyce Holgate	Community Services	1
Lancashire Waste Partnership	1	Ian Sayers	Community Services	1
Langho Football Club	1	Alison Brown	Community Services	1
Longridge Social Enterprise Company Limited	1	Ken Hind	Community Services	1
Ribble Valley Sport & Physical Activity Alliance (SPAA)	1	Jim White	Community Services	1
Ribble Valley Sports & Recreation (Roefield Leisure Centre)	2	Noel Walsh Robert Thompson	Community Services	1
Salesbury and Copster Green Commons Management Committee	3	Peter Ainsworth Susan Bibby Stuart Hirst	Community Services	1
Carer's Link	1	Joyce Holgate	Health & Housing	1
Calderstones Partnership	1	Bridget Hilton	Health & Housing	1

<b>ORGANISATION</b>	<b>NUMBER OF VACANCIES</b>	<b>NOMINATIONS</b>	<b>PARENT COMMITTEE</b>	<b>NO. OF REPORTS</b>
Environment Agency Liaison Committee	2	Richard Sherras Ian Sayers	Health & Housing	1
Hanson Cement Liaison Committee	5	Richard Sherras Ruth Hargreaves Ian Sayers Ian Brown Allan Knox	Health & Housing	2
Health & Wellbeing Board (LCC)	1	Bridget Hilton	Health & Housing	6
LCC Adult Social Care and Health Overview & Scrutiny Committee	1	Bridget Hilton	Health & Housing	1
NW Regional Older Peoples Champion Network	1	Susan Bibby	Health & Housing	1
Pendle Club Clitheroe	2	Sue Hind Ian Brown	Health & Housing	1
Ribble Valley Homes	3	Peter Ainsworth Ged Mirfin Ian Brown	Health & Housing	1
Tarmac Liaison Committee	4	Paul Elms Ian Sayers Ian Brown Allan Knox	Health & Housing	2
NW Employer's Organisation	1 + 1 substitute	Rosemary Elms Doreen Taylor	Personnel	2
Forest of Bowland (Area of Outstanding Natural Beauty) Advisory Committee	1	Rosemary Elms	Planning & Development	1
SPARSE	1	Richard Sherras	Planning & Development	1

<b>ORGANISATION</b>	<b>NUMBER OF VACANCIES</b>	<b>NOMINATIONS</b>	<b>PARENT COMMITTEE</b>	<b>NO. OF REPORTS</b>
Armed Forces Champion	1	Jim White	Policy & Finance	1
Clitheroe Royal Grammar School Foundation Trust	1	Stephen Atkinson	Policy & Finance	1
Citizen's Advice Bureau	3	Ged Mirfin Lesley Graves Mary Robinson	Policy & Finance	1
Hyndburn and Ribble Valley Council for Voluntary Services	1	Richard Newmark	Policy & Finance	1
LGA Consultative Committee	2	Stuart Hirst Allan Knox	Policy & Finance	1
Police & Crime Panel	2	Terry Hill Paul Elms	Policy & Finance	2
Ribble Valley Community Safety Partnership	1	Robert Thompson	Policy & Finance	1
Ribble Valley Community Transport	1	Ian Sayers	Policy & Finance	1
Whalley Educational Foundation Trust	1	Joyce Holgate	Policy & Finance	1

## Minutes of Community Services Committee

Meeting Date: Tuesday, 17 May 2016, starting at 6.30pm  
Present: Councillor R J Thompson (Chairman)

Councillors:

J E Alcock	S Knox
R Bennett	M Robinson
A Brown	G Scott
S Carefoot	R Swarbrick
P Dobson	N Walsh
S Hind	J White

In attendance: Director of Community Services, Head of Cultural and Leisure Services, Head of Engineering Services

### 8 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors G Mirfin and R Newmark.

### 9 MINUTES

The minutes of the meeting held on 15 March 2016 were approved as a correct record and signed by the Chairman.

### 10 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no pecuniary and non-pecuniary declarations of interest.

### 11 PUBLIC PARTICIPATION

There was no public participation.

### 12 APPOINTMENT OF WORKING GROUPS

The Director of Community Services asked Committee to confirm arrangements and membership for the Working Groups under the remit of this Committee. These included the Car Park Working Group; Grants Working Group; Open Space Working Group; and Public Convenience Working Group.

RESOLVED: That Committee approve the following Working Groups along with their membership:

- (a) Car Park Working Group – Councillors Thompson, Carefoot, A Brown and A Knox.
- (b) Grants Working Group – Councillors Thompson, Carefoot, A Brown and Robinson.



- (c) Open Space Working Group – Councillors Thompson, Carefoot, Bibby and Sayers.
- (d) Public Convenience Working Group – Councillor Alcock, Swarbrick, Scott and Robinson.

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#### ACTIVE LIVES AND HEALTHY WEIGHT CONTRACT

The Director of Community Services submitted a report for Committee's information advising them of the award of the Active Lives and Healthy Weight Contract by Lancashire County Council to carry out work on their behalf in the borough on a range of health improvement issues for local people. He highlighted that the new service specification was based around active lives and healthy weight and includes both targeted and early intervention strategies. There is less focus on clinical referral based interventions although they will still be included and a much heavier focus on a community development approach, whereas previous contracts have been aimed at adults the new specification covers a wider age range targeting families, schools, workplace and community. This will mean a more holistic way of working and also a standardised service across East Lancashire. LCC was very clear in stating that the service was to be innovative in its approach and wanted to move away from the GP referral and weight management programmes that have been delivered historically. To win this contract there has been a different approach adopted combining creativity of delivery allied to competitiveness in offering value for money. The new service will offer more client choice and a flexible approach with a range of programmes and sessions. As this is a brand new way of working in order to be successful the consortium will need proactive staff, delivering a wide range of interventions.

A legal agreement will need to be drawn up between the members of the consortium to ensure that all are party to the delivery of the contract with LCC. Pendle Leisure, as the lead body, will need to sign this.

RESOLVED: That the report be noted.

14

#### 100<sup>TH</sup> ANNIVERSARY OF THE BATTLE OF THE SOMME

The Director of Community Services submitted a report informing Committee of plans to work with Lancashire County Council on an event to mark the 100<sup>th</sup> anniversary of the Battle of the Somme. The project is entitled "Lost Generations" and the artist is Andy Farr. A plinth is to be erected at a place to be confirmed in the Castle Grounds in the vicinity of the Unknown Soldier, where members of the public can take a turn in standing on it for a period of 2 minutes in the same pose as the soldier. The Ribble Valley Mayor has been invited to be the first participant at 7am and it is envisaged the event will run until twilight dependent on the interest shown in taking part.

Members were supportive of this project but felt that the location of the plinth was paramount so as not to be disrespectful in any way. The plinth will be wood and approximately 600mm high.

Lancashire County Council would also be working with local high schools and youth groups to help them gain an understanding and appreciation of memorialisation.

RESOLVED: That the report be noted.

15 HYNDBURN, RIBBLE VALLEY AND ROSSENDALE CHILDREN'S PARTNERSHIP BOARD

The Director of Community Services submitted a report for Committee's information of the work of the Partnership Board of which Ribble Valley is a partner. The Partnership Board consists of Rossendale and Hyndburn as well as Ribble Valley and membership included Elected Members, officers from the districts and the county, as well as the Police and representatives from other relevant groups and individuals. The stated purpose of the board is to improve outcomes for children, young people and families. There is no intention that the Board assumes the legal responsibility of LCC nor the Lancashire Children and Young People's Trust.

There is an annual action plan for the Board which all members are involved in producing and agreeing and this, together with the others from around the county, feeds into the countrywide board which oversees the work of all groups in Lancashire. The new Prevent agenda which seeks to address the issues around radicalisation of young people is now being incorporated into the action plan for this year. It is also now a legal requirement for schools and Council's to have procedures in place to help mitigation such activity.

RESOLVED: That the report be noted.

16 REPRESENTATIVES ON OUTSIDE BODIES 2016/17

The Chief Executive submitted a report informing Members of the outside bodies that are under the remit of the Community Services Committee and their membership. These are as follows:

Children's Trust – Councillor Stella Brunskill  
Lancashire Tourism Forum – Councillor Joyce Holgate  
Lancashire Waste Partnership – Councillor Ian Sayers  
Langho Football Club – Councillor Alison Brown  
Longridge Social Enterprise Company Ltd – Councillor Ken Hind  
Ribble Valley Sports & Physical Activity Alliance (SPAA) – Councillor Jim White  
Ribble Valley Sports & Recreation Association (Roefield Leisure Centre) – Councillors Robert Thompson and Noel Walsh  
Salesbury & Copster Green Commons Management Committee – Councillors Peter Ainsworth, Sue Bibby and Stuart Hirst

RESOLVED: That the report be noted.

17 CAPITAL OUTTURN 2015/16

The Director of Resources submitted a report for Committee's information reviewing the final outturn of the 2015/16 Capital Programme for Community

Service Committee. Actual expenditure on the Capital Programme was £439,448 which was 99.4% of the revised estimate budget. 11 of the 12 Capital Programme Schemes were completed either on budget or within budget.

The outstanding scheme – all weather pitch lighting, was removed from the Capital Programme because the LED technology required for this scheme was not available at the budgeted cost in 2015/16; this had now been included in the 2018/19 Capital Programme.

RESOLVED: That the report be noted.

18 GENERAL REPORT OF THE DIRECTOR OF COMMUNITY SERVICES

The Director of Community Services submitted a report for Committee's information updating them on waste management issues, the Local Land and Property Gazetteer, car parking, Ribblesdale Pool, sports development, Platform Gallery and tourism initiatives.

RESOLVED: That the report be noted.

19 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

The meeting closed at 7.05pm.

If you have any queries on these minutes please contact John Heap (414461).

## Minutes of Planning and Development Committee

Meeting Date: Thursday, 19 May 2016 starting at 6.30pm  
Present: Councillor S Bibby (Chairman)

Councillors:

A Brown	I Sayers
I Brown	R Sherras
L Graves	R Swarbrick
B Hilton	D Taylor
S Knox (6.36pm)	R Thompson
J Rogerson	

In attendance: Director of Community Services, Head of Legal and Democratic Services and Head of Planning Services.

Also in attendance: Councillor M Fenton.

### 20 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Atkinson, S Carefoot and M French.

### 21 MINUTES

The minutes of the meeting held on 14 April 2016 were approved as a correct record and signed by the Chairman.

### 22 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no pecuniary and non-pecuniary declarations of interest.

### 23 PUBLIC PARTICIPATION

There was no public participation.

PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION NO: 3/2015/0614/P (GRID REF: SD 367954 432873)  
TIMBER CONSERVATORY TO REAR BEER GARDEN; RE-LOCATION OF BEER STORE AND ADAPTATIONS TO EXISTING BEER STORE TO FORM NEW LOUNGE; EXTENSION OF KITCHEN AND BAR SERVICE AT BONNY INN, RIBCHESTER ROAD, CLAYTON LE DALE BB1 9HQ

The Head of Planning Services reported upon a change to condition 12 and an extra condition 15 regarding landscaping.

GRANTED subject to the following condition(s):

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawing 841/PL/02 (Proposed Plans and Elevations) received 3rd May 2016.

REASON: For the avoidance of doubt since the proposal was the subject of agreed design improvements/amendments and to clarify which plans are relevant to the consent.

3. The external facing materials, detailed on the approved plans, shall be used and no others substituted.

REASON: To ensure that the materials to be used are appropriate to the locality in accordance with Policies DMG1 and DMH5 of the Ribble Valley Core Strategy.

4. The external patio and seating area hereby permitted shall not be used for outdoor eating, drinking and smoking between the hours of 2200 and 0900.

REASON: In the interests of the amenities of neighbouring residents and to comply with Policy DMG1 of the Core Strategy.

5. Prior to the first use of the patio area hereby permitted, the 2m high acoustic fence on its eastern boundary shall have been extended north by 1.5m to the satisfaction of the Local Planning Authority. Thereafter, this fence shall be retained in situ permanently to the satisfaction of the Local Planning Authority.

REASON: In the interests of the amenities of neighbouring residents and to comply with Policy G1 of the Ribble Valley Districtwide Local Plan.

6. Prior to commencement of works on the patio hereby approved, a scheme of planting of broad-leaved trees in the area to the north-east of the patio shall be submitted to and approved in writing by the Local Planning Authority. Thereafter the scheme shall be implemented wholly in accordance with the approved details in the first planting season following the first use of the patio, and shall be maintained thereafter for a period of not less than 5 years to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree which is removed, or dies or becomes seriously damaged or diseased, by a species of similar size to those originally planted.

REASON: In the interests of visual amenity and the amenities of nearby residents and to comply with Policy DMG1 of the Core Strategy.

7. The raised planting beds used to enclose the outdoor seating area to the front of the building shall be a fixed height of no more than 650mm and there shall be no variation without the prior consent in writing of the Local Planning Authority.

REASON: To provide acceptable visibility for vehicles emerging onto the highway from the new access.

8. The existing access (to the west of the site) shall be physically and permanently closed and the existing verge/footway and kerbing of the vehicular crossing shall be reinstated in accordance with the Lancashire Council Specification for Construction of Estate Roads concurrent with the formation of the new access.

REASON: To limit the number of access points to the site and maintain the proper construction of the highway.

9. The car park shall be surfaced or paved and the car parking spaces and manoeuvring areas marked out in accordance with the approved plan, before the use of the premises hereby permitted becomes operative.

REASON: To comply with Policy DMG1 of the Ribble Valley Core Strategy and to allow for the effective use of the parking areas.

10. The door to the rear of the conservatory shall not be used between the hours of 2200 and 0900. During these hours the doors shall be permanently closed unless required to be opened in the case of an emergency.

REASON: In the interests of the amenities of neighbouring residents and to comply with Policy DMG1 of the Core Strategy.

11. The full details of the refuse and recycling store shall be submitted to and approved in writing by the Local Planning Authority before the use of the premises hereby permitted becomes operative. The works shall then be carried out in accordance with the approved details and provided on site prior to the occupation of the development and maintained as such thereafter.

REASON: In the interests of the provision of adequate refuse and storage/collection facilities, of general and visual amenities and in accordance with Policy DMG1 of the Core Strategy.

12. Prior to the first use of the development as hereby permitted, a scheme of odour suppression shall have been submitted to and approved in writing by the Local Planning Authority. The scheme shall include a description of all proposed cooking processes, a plan of the proposed ventilation system and odour abatement measures including the location and details of the filters and fans and the manufacturer's recommendations concerning frequency and type of maintenance. The approved equipment shall be installed in accordance with the approved details prior to the use hereby approved commencing and shall thereafter be operated at all times when cooking is

taking place and maintained in accordance with the manufacturer's instructions.

REASON: To protect the amenity of the occupants of neighbouring properties in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

13. Prior to the first use of the development as hereby permitted, a competent person shall have ensured that the rating level of noise emitted from the site shall not have an impact on noise-sensitive premises. The assessment shall have been made in accordance with the current version of British Standard 4142 and the Planning Practice Guidance and confirmation of the findings of the assessment shall have been submitted to, and agreed in writing by, the Local Planning Authority and shall be adhered to thereafter.

REASON: To ensure that the development hereby permitted is not detrimental to the amenity of the surrounding area by reason of undue noise emission and/or unacceptable disturbance in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

14. The landscape buffer located on the western site boundary shall be implemented in the first planting season following occupation or use of the development and shall be maintained thereafter for a period of not less than 5 years to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted.

REASON: To comply with Policy DMG1 of the Ribble Valley Core Strategy.

15. The northern boundary of the car park shall be planted with a Lancashire hedgerow mix and the hedge shall be maintained to a height of between 1-1.5m at all times. Planting shall be carried out during the first planting season (October to March inclusive) following the first occupation of the approved development. Any plants which are found to be dead, damaged or dying during the first five years shall be duly replaced and the hedge thereafter retained.

REASON: In the interests of the amenity of the area and to comply with Policy DMG1 of the Ribble Valley Core Strategy.

(Mr Burns spoke in favour of the above application. Miss Levers spoke against the above application).

2. APPLICATION NO: 3/2016/0226/P (GRID REF: SD 372748 436398)  
APPLICATION TO VARY CONDITION 2 (PLANS), REMOVAL OF CONDITION 5 (SUSTAINABLE HOMES), AND VARIATION OF CONDITION 21 (PRE COMMENCEMENT) OF PLANNING PERMISSION [APP/T2350/A/12/2188887(3/2012/0637)] FOR PROPOSED ERECTION OF 116NO. TWO, THREE, FOUR AND FIVE BEDROOM DWELLINGS AND 21NO. ONE BEDROOM BUNGALOWS, TOGETHER WITH ASSOCIATED LANDSCAPING, OPEN SPACE, DRAINAGE INFRASTRUCTURE, CAR PARKING AND ACCESS ROADS AT LAND OFF MITTON ROAD, WHALLEY

The Head of Planning Services reported three additional letters of objection; one that referred to Section 73.

That the application be DEFERRED AND DELEGATED to the Director of Community Services for approval following the satisfactory completion of a legal agreement (in the terms described within this report and subject to changes in CIL Regulations) within 3 months from the date of this Committee meeting or delegated to the Director of Community Services in conjunction with the Chairperson and Vice Chairperson of Planning and Development Committee should exceptional circumstances exist beyond the period of 3 months and subject to the following conditions:

#### Commencement of Development

1. The development hereby permitted shall begin no later than 27<sup>th</sup> June 2016.

#### Drawings and Plans

2. This permission shall be implemented in accordance with the proposal as detailed on drawings:

Site location plan NW-09-16

Boundary Plan NW-09-17

Proposed Planning Layout - Plan NW-09-06F

House Type Portfolio Plans NW-09-07 Rev E (listed as follows):

House Type CE4 House Ref H421---5 planning 2 of 2

House Type CE4 House Ref H421---5 (Brick) planning 1 of 2

House Type CE4 House Ref H421---5 (Render) planning 1 of 2

House Type CE5 House Ref H431---5 (Render) planning 1 of 2

House Type CE5 House Ref H431---5 planning 2 of 2

House Type CE6 House Ref H431---5 (Brick) planning 1 of 2

House Type CE6 House Ref H431---5 planning 2 of 2

House Type CE7 House Ref H436--X5 planning 2 of 2

House Type CE7 House Ref H436--X5 (Brick) planning 1 of 2

House Type CE7 House Ref H436--X5 (Render) planning 1 of 2

House Type CE8 House Ref H455---5 planning 1 of 2

House Type CE8 House Ref H455---5 planning 2 of 2

House Type CE9 House Ref H469---5 planning 1 of 2

House Type CE9 House Ref H469---5 planning 2 of 2

House Type CE11 House Ref H500---5 planning 1 of 2



House Type CE11 House Ref H500---5 planning 2 of 2  
 House Type CE13 House Ref H536---5 planning (Render) 1 of 2  
 House Type CE13 House Ref H536---5 planning 2 of 2  
 House Type CE15 House Ref H588---5 planning 1 of 2  
 House Type CE15 House Ref H588---5 planning 2 of 2  
 House Type CY1 House Ref P206---5 planning  
 House Type CY2 House Ref SH35---5 Rev A (Brick) planning  
 House Type CY2 House Ref SH35---5 Rev A (Brick) planning  
 House Type CY2 House Ref SH35---5 Rev A (Render) planning  
 House Type CY2 House Ref SH35---5 (Stone) planning  
 House Type CY3 House Ref P231-W-5 (Brick) planning  
 House Type CY4 House Ref P231-V-5 planning  
 House Type CY6 House Ref P331---5 planning  
 House Type CY7 House Ref P382---5 (Brick) planning  
 House Type CY7 House Ref P382---5 (Stone) planning  
 House Type CY8 House Ref H431---5 planning 1 of 2  
 House Type CY8 House Ref H431---5 planning 2 of 2  
 House Type CY8SP House Ref H431---5 (Stone) planning 1 of 2  
 House Type CY8SP House Ref H431---5 planning 2 of 2  
 House Type CY10 House Ref H455---5 (Stone) planning 1 of 2  
 House Type CY10 House Ref H455---5 planning 2 of 2  
 House Type CY11 House Ref H469---5 planning 1 of 2  
 House Type CY11 House Ref H469---5 planning 2 of 2  
 House Type CY12 House Ref SH27---5 (Brick) Rev A planning  
 House Type CY12 House Ref SH27---5 (Stone) planning  
 House Type CY13 House Ref Walsham planning  
 House Type CY14 House Ref SH38---5 Rev A (Brick) planning  
 House Type CY15 House Ref Walsham Splayed planning  
 House Type CY16 House Ref P206-Stone planning  
 House Type CY17 House Ref S341-Stone planning 1 of 2  
 House Type CY17 House Ref S341-Stone planning 2 of 2  
 House Type V1 House Ref Ruby planning  
 House Type V2 House Ref Ruby planning  
 House Type V3 House Ref Ruby planning  
 Plan NW-09-11A Planning Plots 39-48 and 137  
 Plan NW-09-12 Planning Drawing Plots 93-102  
 Country Edge Garages planning drawings  
 Courtyard Garages planning drawings  
 Materials Plan NW-09-13E  
 Colour Street Scenes Plan NW-09-14B

### External Materials

3. No development shall take place until samples of the materials to be used in the construction of the external surfaces of the building hereby permitted have been submitted to and approved in writing by the Local Planning Authority. Development shall be carried out in accordance with the approved details.

### Energy Supply

4. Not less than 10% of the energy supply required for the development (after completion) shall be secured from decentralised and renewable or low carbon energy sources. Details and a timetable of how this is to be achieved shall be submitted to and approved in writing by the Local Planning Authority prior to the commencement of development on site. The approved details shall be implemented in accordance with the approved timetable and retained as operational thereafter.

### Flooding and Drainage

5. The development hereby permitted shall be carried out in accordance with the Flood Risk Assessment submitted by David Wilson Homes/RSK dated July 2012 and letter from RSK dated 30 August 2012 given reference number 880213/CW/L02.
6. No development other than the formation of the site access shall take place until a surface water drainage scheme for the site, based on sustainable drainage principles and an assessment of the hydrological and hydrogeological context of the development, has been submitted to and approved in writing by the Local Planning Authority. The scheme shall be implemented, maintained and managed in accordance with the approved details prior to completion of the first dwelling for that phase of the development and adhered to at all times thereafter.
7. No development other than the formation of the site access shall take place until a strategy outlining the system of drainage for foul and sewage waste arising from the entire site has been submitted to the Local Planning Authority and approved in writing. This strategy shall include details of any necessary infrastructure including the foul water pumping station. The foul water pumping station shall have a maximum foul pumping rate set at no greater than 5 l/s and shall include sufficient foul storage to satisfy the design criteria outlined in SFA 6th edition. Thereafter the detailed schemes for foul and sewage waste disposal for the development shall be submitted for approval in accordance with the strategy for the entire site approved under this condition. No dwellings shall be occupied until the approved foul drainage scheme has been completed in accordance with the approved details.
8. No development shall commence on site until a scheme, hereinafter called the Sewer Approved Method Statement, for working near the sewers on site has been submitted to and approved in writing by the Local Planning Authority. No development or other operations shall take place except in complete accordance with the Sewer Approved Method Statement, unless agreed otherwise in writing with the Local Planning Authority.

### Landscaping, Trees and Nature Conservation

9. In this condition retained tree means an existing tree which is to be retained in accordance with the approved plans and particulars; and paragraphs v) and

vi) below shall have effect until the expiration of 5 years from completion of the final phase of development:

- i) Before the development begins (including any site preparation works and the delivery of materials or any excavations) all trees and hedgerows identified for retention in the Tree Report dated July 2012 by Pinnacle Environment Ltd shall be protected in accordance with British Standard 5837 2012 (Trees in Relation to Demolition, Construction and Design), the details of which shall be agreed in writing by the Local Planning Authority and implemented in full. A Tree Protection Monitoring Schedule shall also be agreed and the tree protection measures shall be inspected by the Local Planning Authority before the site works are begun.
  - ii) During the building works, no excavations or changes in ground levels shall take place and no building materials/spoil/soil/rubble shall be stored or redistributed within tree Root Protection Areas. No impermeable surfacing shall be constructed within the Root Protection Areas.
  - iii) No disturbance, pruning or other arboricultural works to any retained tree identified within Table 3.2 of the Ecological Survey and Assessment dated July 2012 as suitable or with low to moderate potential for bat roosts shall take place until a detailed investigation by a qualified and licensed ecologist has taken place. The results of any investigation including details of any mitigation measures required, along with an implementation plan, shall be submitted to and approved in writing by the Local Planning Authority before any tree works take place.
  - iv) No retained tree shall be cut down, uprooted or destroyed, nor shall any retained tree be topped or lopped without the written approval of the Local Planning Authority. Any topping or lopping approved shall be carried out in accordance with British Standard 3998 (Tree Work).
  - v) If any retained tree is removed, uprooted or destroyed or dies, another tree shall be planted at the same place and that tree shall be planted at such time as may be specified in writing by the Local Planning Authority.
  - vi) The development shall be carried out in full compliance with the Tree Report dated July 2012 unless the Local Planning Authority agrees in writing to any variations to the requirements of the assessment.
10. No development shall take place until a detailed Method Statement for the removal and/or treatment and control of Japanese Knotweed (*Fallopia Japonica*) on site has been submitted to and approved in writing by the Local Planning Authority. The Method Statement shall include details of the proposed working methods to be adopted to prevent the spread of the species during any operation such as mowing, strimming or soil movement. It shall also contain measures to ensure that any soils brought to the site are free of the seeds/root/stem of any invasive plant covered under Schedule 9 of the Wildlife and Countryside Act 1981. Development shall proceed in accordance with the approved Method Statement.

11. Before practical completion of the first dwelling details of an external lighting scheme shall be submitted to and approved in writing by the Local Planning Authority. The lighting scheme shall demonstrate that artificial illumination of wildlife habitats (including the River Calder and its banks, boundary trees and shrubs and hedgerows) is prevented and minimised. The approved lighting scheme shall be carried out and permanently maintained in accordance with the approved details, unless otherwise agreed in writing with the Local Planning Authority.
12. No tree felling/vegetation clearance works, or other works that may affect nesting birds shall take place between 1 March and 31 August inclusive. In the event that works are required to be carried out during the nesting period a comprehensive risk assessment in order to establish the absence/presence of nesting birds should be undertaken. The report of the assessment (together with proposals for mitigation/compensation, if required) shall be submitted to and approved in writing by the Local Planning Authority prior to any works being undertaken. Thereafter, the works shall be carried out in accordance with any necessary and approved measures.
13. No development (including clearance of site vegetation) shall take place until a repeat survey for the presence of badgers has been undertaken. The report of the survey (together with proposals for mitigation/compensation, if required) shall be submitted to and approved in writing by the Local Planning Authority in consultation with specialist advisors. Any necessary and approved measures for the protection of badgers shall thereafter be implemented in full.
14. The removal of any hedgerow, shrub, vegetation or tall grass or other works that may affect brown hares shall be avoided between 1 February and 30 September inclusive. In the event that works are required to be carried out during the breeding season the area shall be surveyed by a suitably experienced ecologist for the presence/absence of brown hares and their young four weeks prior to the commencement of activities. The results of the survey shall be submitted to and approved in writing by the Local Planning Authority prior to any works being carried out. If the survey demonstrates absence of brown hare and their young then development may commence. However, if the survey determines their presence, then the area must be avoided and further surveys conducted at four-week intervals with the results submitted to the Local Planning Authority for approval in writing until their absence can be demonstrated.
15. Prior to occupation of the first dwelling, a landscape management plan including long term design objectives, timing of the works, management responsibilities and maintenance schedules for all landscaped areas (other than within curtilages of buildings) including the play area, shall be submitted to and approved in writing by the Local Planning Authority.

The management plan shall also provide precise details of all play equipment and its maintenance and indicate a timescale when the play space shall be provided and made available for use. The landscape management plan shall be carried out in accordance with the details so approved.

16. Prior to practical completion of the first dwelling details of the landscaping of the site, incorporating the recommendations of paragraphs 5.10.3 to 5.10.13 inclusive of the Ecological Survey and Assessment dated July 2012 (identifying how the biodiversity of the site will be enhanced, and including wherever possible the retention of existing trees) has been submitted to and approved in writing by the Local Planning Authority. The scheme shall indicate, as appropriate, the types and numbers of trees and shrubs, their distribution on site, those areas to be seeded, turfed, paved or hard landscaped, including details of any changes of level or landform, specific details for the creation of the pond including its size, shape, location, planting list, cross section drawing and management plan and the types and details of all fencing and screening throughout the site.

The approved landscaping scheme shall be implemented in the first planting season following occupation or use of the development, whether in whole or part and shall be maintained thereafter for a period of not less than 5 years to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged or diseased, with one of the same species to those originally planted, and of similar size to that removed.

17. Before practical completion of the first dwelling details of all garden boundary fencing shall be submitted to and approved in writing by the Local Planning Authority to identify the measures to be taken to encourage habitat connectivity in accordance with paragraph 5.8.1 of the submitted Ecological Survey and Assessment dated July 2012.

#### Noise Mitigation

18. Prior to first occupation of plots 1-5 the noise mitigation measures as detailed in paragraphs 3.4 and 3.6 of the submitted Noise Assessment dated July 2012 shall be provided and thereafter retained.

#### Construction Management Plan

19. No development shall take place until a Construction Method Statement has been submitted to, and approved in writing, by the Local Planning Authority. The approved Statement shall be adhered to throughout the construction period. The Statement shall provide for:

- i) the parking of vehicles of site operatives and visitors;
- ii) loading and unloading of plant and materials;
- iii) storage of plant and materials used in constructing the development;
- iv) the erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate;

- v) wheel washing facilities;
- vi) a management plan to control the emission of dust and dirt during construction identifying suitable mitigation measures;
- vii) a scheme for recycling/disposing of waste resulting from construction work (there shall be no burning on site);
- viii) a Management Plan to identify potential ground and water contaminants; details for their storage and how the River Calder will be protected against spillage incidents and pollution during the course of construction; and
- ix) a scheme to control noise during the construction phase.

#### Roads, Parking and Travel

20. No part of the development hereby approved shall be occupied until the site access (plan SCP/12036/SCP1/REVB) and a bus stop on the western side of Mitton Road have been constructed in accordance with details first submitted to, and approved in writing by the Local Planning Authority in consultation with the Highway Authority. Prior to first occupation or within six months of work commencing on site, whichever is the sooner, the King Street lay-by (plan SCP/12036/FO2) shall have been constructed in accordance with details first submitted to, and approved in writing by the Local Planning Authority in consultation with the Highway Authority.
21. No part of the development hereby approved shall commence until a scheme for the construction of the emergency access (plan SCP/12036/FO3/REVB) has been first submitted to, and approved in writing by the Local Planning Authority in consultation with the Highway Authority. The scheme shall be constructed in accordance with the approved details prior to the occupation of the 50th dwelling and thereafter retained.
22. No more than 50 dwellings shall be occupied until the Full Travel Plan has been submitted to, and approved in writing by, the Local Planning Authority. The Travel Plan shall include objectives, targets, measures and funding mechanism to achieve targets, monitoring, implementation timescales for delivery (which exceeds the build out period), and the provision of a travel plan co-ordinator. The plan will be carried out, audited and updated in accordance with the approved details.
23. At no time in the future shall the emergency route onto Broad Lane be opened up as a public highway for all vehicular traffic. The link shall remain solely for the use of pedestrians, cyclists, public and emergency services.
24. No heavy goods vehicles shall enter or leave the site between the hours of 0830 and 0930 and 1500 and 1600 hours.

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## APPLICATIONS DETERMINED – 14/1/16 – 14/4/16

<u>Approved with Conditions</u>	<u>Approved with no conditions</u>	<u>Applications Refused</u>	<u>Total Applications</u>
155	30	40	252

(This list does not include prior determinations, split decisions, observations to other Local Planning Authorities and other less frequent application types).

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## SECTION 106 APPLICATIONS

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2015/0495	Land at Worthalls Farm Westfield Avenue, Read	11/2/15	5	With Legal

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Time from First Going to Committee to Decision</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2015/0895	Land at Higher Standen Farm & Part Littlemoor Farm, Clitheroe	17/12/15	N/A	N/A	Decision 12/4/16
3/2015/0266	Primrose Works Primrose Road Clitheroe	20/8/15	36 weeks	18	Decision 26/4/16

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## APPLICATIONS WITHDRAWN

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2015/0794/P	Demolition of existing industrial units and construction of a pay and display car park	Abbey Works King Street, Whalley
3/2015/0882/P	Proposed extension to outbuilding	Lane Ends Cottage Nightfield Gate Lane Balderstone
3/2015/1001/P	Variation of condition 6 of planning application 3/2012/0490 to allow use as a wedding venue for up to 40 days per year	The Outbarn Clough bottom Rabbit Lane, Bashall Eaves
3/2016/0288/P	Fell one Sycamore	Ribble Lane Chatburn (roadside tree 80m south of transmitter mast)
3/2016/0234/P	Fell mature Oak tree and replace with two more appropriately sited trees such as Rowans	17-19 Watt Street Sabden

<u>Application No</u>	<u>Date Received</u>	<u>Applicant Proposal/Site</u>	<u>Type of Appeal</u>	<u>Date of Inquiry/Hearing</u>	<u>Progress</u>
3/2014/0697R	29/06/15	Land adjacent Clitheroe Road West Bradford	WR		Awaiting Decision
3/2014/0846R	12/08/15	Land at 23-25 Old Row Barrow	Hearing	18/11/15 20/01/16	Adjourned until 11/05/16
3/2014/0183R	13/08/15	Land at Malt Kiln Brow Chipping	Hearing	Provisionally 15/03/16	Appeal Allowed 18/04/16
3/2014/0226R	13/08/15	Kirk Mill and Kirk House Chipping	Hearing	Linked with 3/2014/0183	Appeal Allowed 18/04/16
3/2014/1025 R	18/11/15	Rattenclough Farm, Wesley Street, Sabden	WR		Appeal Dismissed 15/04/16
3/2015/0734 U	Awaiting start date from PINS. Agent has deliberately made the appeal invalid to use as a threat (see email from Miss Robinson)	New Hall Barn Blackburn Rd Ribchester			
3/2015/0385 R	29/01/16	Land east of Clitheroe Rd Whalley	WR		Awaiting Decision
3/2015/0886 R	18/03/16	Barraclough Cottage Whalley Rd Pendleton	WR		Statement due 22/04/16
3/2015/0647 R	16/02/16	Pinfold Farm Barn, Preston Rd, Ribchester	WR		Awaiting Decision
3/2015/0910 U	02/03/16	Primrose House Primrose Rd Clitheroe	HH		Awaiting Decision
3/2016/0050 R	22/02/16	Land adj Newton Village Hall, Main St	WR		Awaiting Decision



<u>Application No</u>	<u>Date Received</u>	<u>Applicant Proposal/Site</u>	<u>Type of Appeal</u>	<u>Date of Inquiry/Hearing</u>	<u>Progress</u>
3/2015/0978 R	14/03/16	Newton Hetton House Eastham St Clitheroe	HH		Awaiting Decision
3/2015/0492 R	Awaiting start date from PINS	Longridge CE Primary School Berry Lane Longridge			
3/2015/0873 R	05/04/16	The Paddocks Stoneygate Lane Knowle Green	WR		Statement due 10/05/16
3/2016/0095 R	20/04/16	Mayfield Ribchester Rd Clayton le Dale	WR		Statement due 25/05/16
3/2015/0571 R	16/03/16	Four Acres Pendleton Rd Wiswell	WR		Statement due 20/04/16
3/2015/0159 C	Awaiting start date from PINS	Former Golf Driving Range Upbrooks Lincoln Way Clitheroe			
3/2015/0074 R	Awaiting start date from PINS	Land adj Petre Arms Langho			
3/2016/0172 R	Awaiting start date from PINS	Stydd Garden Centre Ribchester (Shed 2 - education)			
3/2016/0174 R	Awaiting start date from PINS	Stydd Garden Centre Ribchester (Shed 1 – deli)			
3/2016/0022 R	21/04/16	1 & 2 Abbeycroft, The Sands Whalley	HH		Awaiting Decision
3/2016/0086 R	03/05/16	22 Simonstone Lane Simonstone	HH		
3/2016/0091 R	Awaiting start date from PINS	Great Mitton Hall, Mitton Road, Mitton			
3/2015/0605 R	03/05/16	Little Snodworth Fm Snodworth Rd Langho	WR		Statement due 21/06/16

28 REPRESENTATIVES ON OUTSIDE BODIES 2016/2017

The Chief Executive submitted a report informing Members of the Outside Bodies that are under the remit of the Planning and Development Committee and their membership.

Forest Of Bowland (Area of Outstanding Natural Beauty) Advisory Committee – Councillor Rosie Elms.

RESOLVED: That the report be noted.

29 APPEALS

a) 3/2014/1025/P – erection of 1no 20kw wind turbine with 15.43m hub height and a maximum 21.97m blade tip height at Rattenclough Farm, Wesley Street, Sabden – appeal dismissed.

b) 3/2014/0183/P – full planning permission for work and change of use to the Grade II listed Kirk Mill to create hotel (18 bed, Use Class 1) and a bar restaurant (use Class A3), works to the barn building to create 7 holiday cottages (Use Class C1) construction of a hotel and spa (Use Class C1) wedding venue (use Class D1) kids club (Use Class D1) and trailhead centre (use Class D1 and A3) change of use of Malt Kiln House from residential to Use Class C1, construction of a cricket pavilion (sui generis) demolition of the group of derelict factory buildings. Outline planning permission for 60 residential dwellings split over 2 sites with a maximum of 56 and 4 units each with all matters reserved except for access at land at Malt Kiln Brow, Chipping – appeal allowed with conditions.

3/2014/0226/P – change of use of the Grade II listed Kirk Mill to create a hotel (18 bed) and bar/restaurant. Works comprising partial demolition and extension of Kirk Mill including demolition of the later addition to the east of the mill and erection of the new extension built on the same footprint in traditional stone to match the existing mill; removal of further alterations to the façade to restore the historic character of the building at land at Malt Kiln Brow, Chipping – appeal allowed with conditions.

c) 3/2015/0978/P – Demolition of single storey rear wing and garage to create room for a new two storey extension and attached garage with annex above at Hetton House, Eastham Street, Clitheroe – appeal allowed with conditions.

30 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODES

There were no reports from Representatives on Outside Bodies.

The meeting closed at 7.10pm.

If you have any queries on these minutes please contact John Heap (414461).

## Minutes of Personnel Committee

Meeting Date: Wednesday, 25 May 2016 starting at 6.30pm  
Present: Councillor R J Elms (Chairman)

Councillors:

P Ainsworth	A Knox
S Brunskill	D T Smith
P Dowson	D Taylor
S Hore	

In attendance: Chief Executive, Head of HR, HR Officer.

### 31 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of an HR Officer.

### 32 MINUTES

The minutes of the meeting held on 23 March 2016 were approved as a correct record and signed by the Chairman.

### 33 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no pecuniary and non-pecuniary declarations of interest.

### 34 PUBLIC PARTICIPATION

There were no items of public participation.

### 35 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

### 36 HEALTH AND SAFETY CLIMATE SURVEY 2016

Consideration was given to the written report of the Principal Policy and Performance Officer following completion of the Council's Health and Safety Climate Survey 2016. The Head of HR guided Members through the survey results, conclusions and action plan. She confirmed the survey would be undertaken on a regular basis with a similar frequency to that of the normal staff survey.

RESOLVED: That the report be noted.

### 37 ANNUAL HEALTH AND SAFETY UPDATE

The Head of HR presented the Annual Health and Safety update on behalf of the Health and Safety Advisor. The report presented a review of the management of

health and safety during the period April 2015 to March 2016. The report identified key hazards relevant to the Council and a summary of achievements was of particular interest to Members, together with information relating to ongoing targets.

RESOLVED: That the report be noted.

38 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business by exempt information under Category 1 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

39 ANNUAL ABSENCE MANAGEMENT REVIEW

Consideration was given to the Annual Absence Management Review presented by the HR Officer. Members were guided through the statistical analysis of sickness throughout the authority, together with comparisons against local and national figures.

RESOLVED: That the report be noted.

40 STAFF TURNOVER

Consideration was given to the written report of the HR Officer updating Members on staff turnover during the period 1 April 2015 to 31 March 2016. It was noted that the level of staff turnover was virtually unchanged from the previous year as were the reasons for staff leaving.

RESOLVED: That the report be noted.

41 ANNUAL REVIEW OF HOME WORKING

The Head of HR presented her written report updating Members on home working that had been carried out in the last 12 months. She explained the background to the Home Working Scheme and gave examples of the reasons employees may need to work from home. Following discussion Members requested further investigation of figures detailed in the report.

RESOLVED: That the report be noted.

42 UPDATE ON NATIONAL PAY NEGOTIATIONS

Consideration was given to the written report of the Head of HR updating Members on the latest position in respect of national pay negotiations for 2016. The Head of HR advised Members that she had recently received notification that agreement had now been reached between national employers and the trade unions. The nature of the agreement was likely to bring some challenges going forward due to 'bottom loading' of the pay award which would start to erode differentials between pay scales.

RESOLVED: That the report be noted.

43 MEMBER AND STAFF TRAINING

Consideration was given to the written report of the HR Officer updating Members on training courses approved since the last meeting. She drew attention to a number of significant training events within the appendix. It was also noted that a member of the Refuse section had recently completed an HGV Category C licence and Members asked that a letter be sent offering their congratulations.

RESOLVED: That a letter be sent to the member of the refuse team offering congratulations on passing their HGV Category C licence.

44 APPOINTMENTS AND RESIGNATIONS

The HR Officer presented a written report informing Members of appointments and resignations that had taken place since the last meeting. Attention was drawn to changes to the Establishment and other personnel changes.

RESOLVED: That Committee

1. approve the decisions taken by CMT as outlined in the report; and
2. approve the Establishment changes as detailed in section 4 of the report.

The meeting closed at 7.40pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

## Minutes of Health & Housing Committee

Meeting Date: Thursday, 26 May 2016 starting at 6.30pm  
Present: Councillor S Hore (Chairman)

Councillors:

S Bibby	B Hilton
S Brunskill	K Hind
P Dobson	R Newmark
P Elms	M Robinson
M Fenton	R Sherras
L Graves	J White
R Hargreaves	

In attendance: Chief Executive, Head of Environmental Health Services, Senior Housing Officer.

### 45 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor R Elms.

### 46 MINUTES

The minutes of the meeting held on 31 March 2016 were approved as a correct record and signed by the Chairman.

An update was given on Minute 672 with regard to the response to the consultation on affordable homes, with a copy of the response to be circulated to Members of Committee.

### 47 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no pecuniary and non-pecuniary declarations of interest.

### 48 PUBLIC PARTICIPATION

There was no public participation.

### 49 APPOINTMENT OF WORKING GROUPS

Committee considered the appointment of working groups and their arrangements/membership that belong to this Committee:-

- Strategic Housing Working Group 3 Conservatives (Councillors S Hore, K Hind, R Sherras), one Lib Dem (Councillor M Robinson) and the Chair of Planning and Development Committee.
- Health and Wellbeing Partnership – 4 Conservatives (Councillors B Hilton, S Brunskill, P Elms, K Hind), one Lib Dem (Councillor M Robinson) and one Labour (Councillor M Fenton).

RESOLVED: That Committee approve the appointment of the Strategic Housing Working Group and the Health and Wellbeing Partnership.

50 CAPITAL OUTTURN 2015/2016

The Director of Resources submitted a report asking Committee to review the final outturn of the Capital Programme for 2015/2016 and seeking approval of the slippage of some capital scheme budgets from the 2015/2016 financial year to the 2016/2017 financial year. The capital programme for the Health and Housing Committee consisted of three schemes. Overall, 92% of the revised estimate had been spent in 2015/2016. Approval for slippage was sought for the Disabled Facilities Grants scheme and the Landlord/Tenant Grants scheme.

RESOLVED: That Committee approve the slippage of:

Disabled Facilities Grants - £14,090

Landlord/Tenant Grants - £8,330

51 FOOD HYGIENE INTERVENTION PLAN 2016/2017

The Chief Executive submitted a report informing Committee of the responsibilities of local authorities to provide a Food Hygiene Intervention Programme (Plan) relating to food enforcement and how they will meet their statutory obligations, and to implement the guidance in the Food Law Code of Practice (England) released in April 2015. Also submitted was a recently completed Annual Food Hygiene Intervention Plan for Ribble Valley Borough Council, identifying the challenges for the section in the preceding year, and drawing attention to the activity of the section and the improving record of food premises in the borough, with 94% being broadly compliant. There had been issues with staffing levels in the food section in the previous year, when more inspections than usual had been conducted, but it was hoped to achieve full departmental staffing shortly.

RESOLVED: That Committee

1. approve the Ribble Valley Borough Council Food Hygiene Intervention Plan 2016/2017 for implementation in the current financial year;
2. note the satisfactory performance for the year 2015/2016; and
3. reconfirm the continuing priority of food premises inspection for Environmental Health service provision.

52 CHARGING FOR IMMIGRATION INSPECTIONS

The Chief Executive submitted a report on the requirement for inspection of properties on behalf of residents of Ribble Valley who were planning for family members to come from abroad to live with them. The report was an integral and necessary part of application for immigration. The service was discretionary, and there had been four reports compiled in the last year. Currently the Council made no charge for the inspection, but it was recommended that a charge should be imposed to reflect the officer time in inspection and preparation of the report.

RESOLVED: That Committee approve the request for immigration inspections to be charged at £38 per hour with a minimum rate of £114 commencing forthwith.

53 REGULATIONS INTRODUCING FIXED PENALTY NOTICES AS CIVIL SANCTIONS FOR SMALL-SCALE FLY TIPPING OFFENCES

The Chief Executive submitted a report on the introduction of new powers from 9 May 2016 under The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 for local authorities to issue fixed penalty notices of between £150 and £400 for offenders caught in the act of fly tipping. No national guidelines had yet been published, and other authorities who had endorsed charging had considered a range of different initial penalty amounts, in some cases reduced to a lower sum for payment within 10 days of service of the fixed penalty notice. He took the view that £400 for each notice, with no reduction, reflected the officer time involved in dealing with incidents in a large rural area, and would also act as a deterrent.

RESOLVED: That Committee endorse a charge of £400 for each fixed penalty notice served.

54 GENERAL REPORT OF THE CHIEF EXECUTIVE ON THE ENVIRONMENTAL HEALTH SERVICE

Committee considered the report of the Chief Executive which had been submitted to Committee for information to set a baseline on the previous 12 months. It included private water supplies risk assessment progress, air quality, staffing levels, food safety inspection update, pest control update, dog warden update, environmental protection update, Clitheroe market update, emergency planning update and Clitheroe cemetery extension update, and also minutes of meetings of the Hanson Cement Liaison and Tarmac Liaison Committees.

RESOLVED: That the report be noted.

55 REPRESENTATIVES ON OUTSIDE BODIES 2016/2017

The Chief Executive submitted a report for Committee's information on the membership of Outside Bodies that come under the remit of the Health and Housing Committee.

RESOLVED: That the report be noted.

56 HEALTH AND WELLBEING PARTNERSHIP

The notes of the meetings held on 19 October 2015 and 30 March 2016 were noted by Committee. Members were encouraged to attend awareness briefings to be held countywide in early June.

57 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business be an Exempt Information under Categories 1 and 7 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.



58 GENERAL REPORT – GRANTS

The Chief Executive submitted details of three Disabled Facilities Grants and two Boiler Replacement Grants, and reported that 72 household applications had been received for Flood Resilience Grants to date, together with 8 business applications.

RESOLVED: That the report be noted.

59 AFFORDABLE HOUSING UPDATE

The Chief Executive submitted a report for Committee's information on the affordable housing schemes in progress and proposed in the borough. The Minutes of the Strategic Housing Working Group meeting held on 9 May 2016 were included for Committee's information.

RESOLVED: That the report be noted.

The meeting closed at 7.52pm

If you have any queries on these minutes please contact Marshal Scott (414400).

## Minutes of Policy & Finance Committee

Meeting Date: Tuesday, 7 June 2016 starting at 6.30pm  
Present: Councillor S Hirst (Chairman)

Councillors:

J Alcock	A Knox
S Bibby	G Mirfin
P Elms	J Rogerson
M French	I Sayers
R Hargreaves	D T Smith
T Hill	R J Thompson
K Hind	

In attendance: Chief Executive, Director of Resources, Director of Community Services, Head of Legal and Democratic Services, Head of Regeneration and Housing and Principal Policy and Performance Officer.

Apologies for absence from the meeting were submitted on behalf of Councillor S Hore.

### 60 MINUTES

The minutes of the meeting held on 5 April 2016 were approved as a correct record and signed by the Chairman.

Reference was made to Minute 683 – Grants to Voluntary Organisations where Members of Committee felt that the distribution of grant aid across the various voluntary groups should be examined next year.

Reference was also made to Minute 682 with regard to Ribble FM and the fact that this radio station had now been launched.

### 61 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no pecuniary and non-pecuniary declarations of interest.

### 62 PUBLIC PARTICIPATION

There was no public participation.

### 63 APPOINTMENT OF WORKING GROUPS

The appointment of working groups under the remit of this Committee were confirmed and approved.

RESOLVED: That the following working groups be set up:

- Budget Working Group (6 + 1)
- Economic Development Working Group (6 + 1)
- Market Redevelopment Working Group (3 + 1)
- Combined Authority Working Group (6 + 1)

64 LANCASHIRE COUNTY COUNCIL PROPOSED NEIGHBOURHOOD CENTRES CONSULTATION

The Director of Resources submitted a report informing Members of Lancashire County Council's consultation on proposed neighbourhood centres and the proposed closure of other properties along with the cessation of services. The report outlined the definition of the neighbourhood centres, those which were proposed to continue and those proposed for closure along with details regarding the proposals being put forward for consultation. It was felt it would be useful to know the full extent of the services being cut and to establish whether a lower level service in an alternative venue could be considered and whether some of the rented premises could be continued to be used or whether it was a plan to sell the properties. The Lancashire County Council have started a 12 week consultation which runs until Sunday, 14 August 2016.

RESOLVED: That Committee form a working group (5 + 1) to consider the Lancashire County Council's proposals for neighbourhood centres and delegate to the Chief Executive an appropriate response to the County Council's consultation.

65 CAPITAL OUTTURN 2015/2016

The Director of Resources submitted a report to review the final outturn of the 2015/2016 capital programme for the Policy and Finance Committee and to seek Member approval for the slippage of some capital scheme budgets from the 2015/2016 financial year to the 2016/2017 financial year. The capital programme for this Committee consisted of 4 schemes totalling £471,400 of which actual expenditure amounted to £256,237. The Director of Resources highlighted the main reasons for the underspend, which included a retention figure on the Council Offices re-roofing and replacement windows and rooflights contract; no expenditure on the economic development initiatives and minimal expenditure on the Clitheroe Townscape Scheme.

Members were particularly disappointed with regard to the Clitheroe Townscape Scheme and the withdrawal of funding from the Lancashire County Council.

RESOLVED: That Committee

1. approve the slippage of the budget into the 2016/2017 financial year for:
  - Council Offices reroofing and Council Offices replacement windows and rooflights - £17,500
  - Economic Development Initiative - £100,000
  - Clitheroe Townscape Scheme - £55,000; and
2. note the withdrawal of funding of £60,000 from Lancashire County Council for the Clitheroe townscape Scheme and agree a report should be brought to a future meeting of this Committee setting out how the remaining budget could be utilised for this scheme.

66 REFERENCES FROM COMMITTEE

There were no references from Committee.

67 REPRESENTATIVES ON OUTSIDE BODIES 2016/2017

The Chief Executive submitted a report for Committee's information on the Outside Bodies that are under the remit of the Policy and Finance Committee and their membership.

RESOLVED: That the report be noted.

68 REVENUES AND BENEFITS GENERAL REPORT

The Director of Resources submitted a report for Committee's information which covered the following:

- National Non-domestic Rates (NNDR) – the Director of Resources drew Committee's attention to the Discretionary Rate Relief for Rural Businesses. This was following the announcement from the Chancellor of the Exchequer that the temporary doubling of Small Business Rate Relief would become a permanent feature of the business rates system. As a result some rural businesses who qualify for Mandatory Rural Rate Relief are worse off than similar businesses situated in non-rural areas. This occurs due to an anomaly in legislation that prevents rural businesses who qualify for Mandatory Rural Rate Relief from getting Small Business Rate Relief. In order to support our rural communities, it had been decided to grant Discretionary Rate Relief so that rural businesses are no worse off than similar businesses in non-rural areas.
- Council Tax
- Sundry Debtors
- Housing Benefit and Council Tax Support Performance
- Housing Benefit Overpayments

RESOLVED: That the report be noted.

69 OVERALL CAPITAL OUTTURN 2015/2016

The Director of Resources submitted a report providing Members with details of the capital programme outturn for all Committee's for the 2015/2016 financial year. During the year, the Council spent £940,596 on 16 capital schemes and performance reward grants. 12 of the 18 capital schemes were completed in year and were either on budget or within budget. The report outlined the main reasons for the £240,404 underspend.

RESOLVED: That the report be noted.

70 TREASURY MANAGEMENT ACTIVITIES 2015/2016

The Director of Resources submitted a report for Committee's information on the 2015/2016 Treasury Management operations. The report outlined the following topics:

- Borrowing Requirements
- Investments

- Prudential Indicators
- Local Government Bonds Agency

RESOLVED: That the report be noted.

71 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

72 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following item of business be exempt information under Category 3 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

73 LAND AT BARROW BROOK

The Chief Executive submitted a report updating Committee on progress with land at Barrow Brook and to confirm actions for the next steps with regard to acquisition of the site. He updated Members on the issues outstanding with regard to the purchase of this land and the terms offered to the Council for the site.

RESOLVED: That the Council do not proceed with the acquisition of the site at Barrow Brook.

The meeting closed at 7.25pm.

If you have any queries on these minutes please contact Jane Pearson (425111).

## Minutes of Parish Councils' Liaison Committee

Meeting Date: Thursday, 9 June 2016 starting at 6.30pm  
Present: D Peat (from Agenda item 1) (Chairman)

### Councillors:

P Ainsworth	G Scott
A Brown	R Sherras
T Hill	D Smith
M Robinson	D Taylor
I Sayers	N C Walsh

Also in attendance: Councillor G Mirfin.

### Parish Representatives:

T Austin	Billington & Langho
M Walsh	Bolton-by-Bowland, Gisburn Forest & Sawley
R Carr	Bowland Forest (Higher)
H Douglas	Chatburn
A Schofield	Clayton-le-Dale
M Fenton	Clitheroe
P Robinson	Clitheroe
J Hargreaves	Dutton
P Entwistle	Grindleton
R Beacham	Longridge
M Everett	Longridge
S Rosthorn	Newsholme & Paythorne
M Beattie	Newton
P Young	Ramsgreave
S Bridge	Read
R Whittaker	Rimington & Middop
A Haworth	Sabden
J Shorter	Sabden
J Hilton	Waddington
D Parker	Waddington
M Highton	Whalley
J Bremner	Wilpshire

In attendance: Chief Executive, Head of Regeneration and Housing and Partnership Officer.

Also in attendance: Rebecca Demaine – Head of Commissioning East Lancashire Clinical Commissioning Group and Mel Ormesher – Head of Asset Management Lancashire County Council (7pm).

74 APPOINTMENT OF CHAIRMAN

RESOLVED: That Parish Councillor David Peat (Simonstone) be appointed as Chairman of this Committee for 2016/2017.

75 APPOINTMENT OF VICE CHAIRMAN

RESOLVED: That Councillor Doreen Taylor be appointed as Vice Chairman of this Committee for 2016/2017.

76 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Borough Councillor Lesley Graves and from the following Parish Representatives:

H Fortune	Bolton-by-Bowland, Gisburn Forest & Sawley
B Green	Chipping
R Assheton	Downham
I Forrester	Hothersall
A Steer	Osbaldeston
E Law-Riding	Ribchester
A Ormand	Ribchester
G Meloy	Simonstone
K Hodson	Slaidburn
J Brown	Whalley

77 MINUTES

The minutes of the meeting held on 7 April 2016 were approved as a correct record and signed by the Chairman.

78 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no pecuniary and non-pecuniary declarations of interest.

79 NEW MODELS IN PRIMARY CARE

The Chairman introduced Rebecca Demaine, the Head of Commissioning at East Lancashire Clinical Commissioning Group who gave a presentation on proposals to add to primary care provision. A survey and stakeholder event had been conducted, identifying priorities of access to appointments and service in primary care, access to information about services, and support for self-care and self-management. From this a set of guiding principles had been established to inform development and delivery of services.

The proposed model of hubs was explained, together with an indication that general practitioners in the Ribblesdale area perceived lower demand than elsewhere for extra week day hours, but more at weekends, particularly on Saturday morning at Clitheroe Hospital. The hubs would be available to all the East Lancashire population, with full medical records being accessible.

The proposals were currently subject to consultation, expiring on 8 July 2016, with forms being available from surgeries or online from ELCCG.

There were a number of questions, particularly with regard to cross border issues with other CCGs in Lancashire (applicable to Longridge residents and those neighbouring Blackburn with Darwen) and Yorkshire. Rebecca noted the

concerns which are particularly applicable in Ribble Valley, and would check the position with other CCGs.

RESOLVED: That Committee thank Rebecca for her informative presentation.

## 80 LANCASHIRE COUNTY COUNCIL SERVICED PROPERTIES

The Chairman introduced Mel Ormesher, the Head of Asset Management at Lancashire County Council, who gave a presentation on the proposals that had been issued for consultation with regard to delivery of services from public access buildings by Lancashire County Council. The consultation ran from 18 May 2016 to 14 August 2016, with the final decision being made in September 2016 and implementation on 1 October 2016.

Changes to management of the property portfolio were part of the proposed programme of changes at LCC, with an intention to achieve savings by the proposal to reduce the number of public access buildings from 238 to 132. She set out the proposals for dual or multiple use of buildings, and the factors used in determining from where it was proposed to deliver the services. These multi-functional buildings, or neighbourhood centres, would be supplemented by other services including the mobile library, home library visits and the County Council's digital services.

She set out what facilities were proposed to be retained in the Ribble Valley, and identified that some services may be relocated to other locations, including Pendleton Brook Centre services being provided from Enfield in Hyndburn.

Questionnaires to respond to the consultation could be obtained from LCC buildings in the county, and also accessed on line. There was an opportunity for organisations to register an interest in taking on buildings, for which property packs would be issued in June 2016, following which an assessment would be made on the basis of business cases submitted.

Several representatives asked questions or put forward points which were noted. These highlighted difficulties for accessibility for residents in remote areas and for vulnerable and older people to services being provided outside the borough, especially in view of the recent reductions to public transport.

Exacerbation of current issues of rural isolation were emphasised, as well as the absence of provision to the east and north of Clitheroe. A number of speakers referred to the inclusion of Whalley as a key service centre in the Core Strategy, which had been supported by the Planning Inspectorate, and that the removal of services from Whalley would affect the settlements of Wilpshire, Langho, Clayton-le-Dale and Billington, as well as surrounding villages.

The need for digital services and adequate broadband was reiterated, prior to the reduction of public access services, including the requirement for highways to facilitate the laying of fibre connections.

The Head of Regeneration and Housing established that the LCC Equality Impact Assessments were available on the LCC website, and drew attention to



the strong network of village halls in the Ribble Valley. LCC would be open to receive information in this respect.

The Chairman summarised the concerns expressing the view that a loss of vitality in villages has an impact on physical and mental wellbeing of the residents. He expressed a view that this Committee should establish a working group to respond to the consultation with perhaps 6 representatives, each representing a geographical group of parishes.

The Chief Executive supported this view, identifying the range of issues at Parish level and offered the services of the Head of Regeneration and Housing to chair the group, supported by his team.

The Chair asked that Parishes in each geographical area co-ordinate with each other and put forward the name of their proposed representative on the working group to the Head of Regeneration and Housing by Friday, 17 June 2016.

It was stressed that this combined approach should be supplemental to and not replace the opportunity for each individual Parish Council to respond to the consultation.

RESOLVED: That Committee thank Mel for her presentation.

The meeting closed at 8.20pm.

If you have any queries on these minutes please contact Colin Hirst (414503).

## Minutes of Licensing Committee

Meeting Date: Tuesday, 14 June 2016, starting at 6.30pm  
Present: Councillor J Alcock (Chairman)

Councillors:

S Atkinson	R Hargreaves
R Bennett	S Hind
I Brown	A Knox
S Brunskill	G Scott
M Fenton	J White

In attendance: Head of Legal and Democratic Services, Solicitor.

81 NOT IN ATTENDANCE

Councillors P Elms and G Geldard.

82 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors G Mirfin and R Swarbrick.

83 MINUTES

The minutes of the meeting held on 12 April 2016 were approved as a correct record and signed by the Chairman.

Committee received the minutes of the meeting of the Licensing Sub-Committee held on 30 March 2016.

84 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no pecuniary and non-pecuniary declarations of interest.

85 PUBLIC PARTICIPATION

There was no public participation.

86 REVIEW OF CONVICTIONS POLICY FOR PRIVATE HIRE AND HACKNEY CARRIAGE LICENCES

The Chief Executive submitted a report informing Committee of the outcome of consultation and seeking approval for the Statement of Policy and Guidelines on Relevant Convictions. The Solicitor reported that two responses had been received to the consultation, one in opposition but without any reasons being given, and the other supporting the adoption of the policy but suggesting that period free from conviction for certain offences could be extended before an applicant becomes eligible for a licence. The Solicitor explained that the policy sets out guidelines, but can be departed from where appropriate. It was also confirmed that the policy provides for account to be taken of convictions for

similar offences, which provides cover in relation to offences in another jurisdiction.

\*\*\* RESOLVED: That Committee approve the Convictions Policy at Appendix 1 to the report and refer it to Full Council with a recommendation that it be adopted. \*\*\*

#### 87 POLICY AND PROCEDURE FOR FILM CLASSIFICATION

The Chief Executive submitted a report informing Committee of the outcome of consultation and seeking approval for the Policy and Procedure for Film Classification. The proposed Policy and Procedure provided for the Council to meet its responsibilities with regard to classification of films where a request had been made for exhibition of a film which had not been classified by the British Board of Film Classifications. There had been no response to the consultation.

\*\*\* RESOLVED: That Committee approve the Policy for determining film classification at Appendix 1 to the report and refer it to Full Council with a recommendation that it be adopted. \*\*\*

#### 88 RIBBLE VALLEY SAFETY ADVISORY GROUP

Committee received the minutes from the meeting of the Ribble Valley Safety Advisory Group dated 28 April 2016.

#### 89 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business by exempt information under Category 3 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

#### 90 UPDATE ON LICENSING ISSUES AND SUMMER DAYS FESTIVAL

The Chief Executive submitted a report on the Summer Days Festival scheduled for 6, 8 and 9 July 2016, for which a premises licence, with conditions, had been granted by the Licensing Sub-Committee on 22 January 2016.

The Solicitor reported on progress with compliance with the conditions of the Licence and gave an update on the proposed arrangements for the festival, including traffic and noise management, safety arrangements and stewarding. Committee were informed of the Council's powers in the event that complaints were to be received from responsible authorities. Committee were also advised that, if they are approached by individual complainants or concerned parties, that they should refer the complainant to the Contact Centre, or designated contact point out of hours.

RESOLVED: That the report be noted.

The meeting closed at 7.10pm.

If you have any queries on these minutes please contact Diane Rice (414418).

## Minutes of Accounts & Audit Committee

Meeting Date: Wednesday, 29 June 2016, starting at 6.30pm  
Present: Councillor K Hind (Chairman)

Councillors:

P Ainsworth	S Hind
S Atkinson	R Sherras
I Brown	A Knox
P Dowson	R Newmark
G Geldard	N C Walsh

In attendance: Chief Executive, Director of Resources, Head of Financial Services and Karen Murray and Caroline Stead – Grant Thornton.

### 91 APOLOGIES

There were no apologies for absence.

### 92 MINUTES

The minutes of the meeting held on 30 March 2016 were approved as a correct record and signed by the Chairman.

In relation to Minute 666, the Director of Resources reported that confirmation had been received from the Government that the Council would be reimbursed the Bellwin claim for flooding.

### 93 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no pecuniary and non-pecuniary declarations of interest.

### 94 PUBLIC PARTICIPATION

There was no public participation.

### 95 LOCAL CODE OF CORPORATE GOVERNANCE

The Director of Resources asked Committee to consider the revised Local Code of Corporate Governance. The Code is a public statement that sets out the way the Council will meet its commitment demonstrating that it has the necessary Corporate Governance arrangements in place to perform effectively. It represents a key component of the Council's Governance arrangements and applied to all Members, officers, partners and stakeholders in their dealings with the Council. The Council was not required to include the Local Code in the Constitution however it would be published separately on the Council's website. The Council must conduct a review at least once a year of the Code which was attached for Committee's information.

The seven principles of the Code were highlighted.

RESOLVED: That Committee approve the Local Code of Corporate Governance as outlined in the report.

96 ANNUAL GOVERNANCE STATEMENT 2015/16

The Director of Resources sought Committee's approval of the Annual Governance Statement 2015/16. Under the Accounts and Audit (England) Regulations 2015, the Council was required to ensure that its financial management was adequate and effective and that the Council has a sound system of internal control which facilitates the effective exercise of the Council's functions and which includes arrangements for the management of risk.

The Council must conduct a review at least once a year of the effectiveness of its system of internal control; following the review this Committee must approve an Annual Governance Statement which must accompany the Statement of Accounts and be prepared in accordance with proper practice in relation to internal control. The Annual Governance Statement was attached as an Annex to the report and had been developed based upon the requirements and guidance received from CIPFA. There were no significant governance issues to report.

RESOLVED: That Committee approve the attached Annual Governance Statement for 2015/16.

97 STATEMENT OF ACCOUNTS FOR 2015/16

The Director of Resources submitted a report asking Committee to formally acknowledge the Statement of Accounts for 2015/16 subject to audit. Committee were reminded that the Accounts and Audit Regulations 2015 required Members to approve the statutory accounts by 30 September following the financial year end and that it was the Director of Resources responsibility for the preparation of the Statement of Accounts and that she must certify that they are a true and fair view of the financial position of the Council and authorise them for issue.

Members' role in approval of the Statement of Accounts at the meeting in August, after the conclusion of the audit, was to demonstrate their ownership of the Statements, their confidence in the Director of Resources and the process by which accounting records are maintained and the Statements prepared.

The Head of Financial Services highlighted various sections of the Statement of Accounts including the main areas from the Code which had impacted on this Council. These included:

- the introduction of a new narrative report to replace the previous explanatory forward; this provided further contextual information to the Statement of Accounts including non-financial information;
- specific guidance on IFRS 13 Fair Value Measurement and how it applies to local authorities;

- introduction of the concept of current value and implications on the measurement of surplus assets at fair value;
- the Council's review of the classification of its assets which had resulted in a reclassification of assets previously held as investment assets to other land and buildings under property, plant and equipment;

Committee were informed that the level of general fund balances at 31 March 2016 was £2.678m and the level of earmarked reserves was £6.005m.

He informed Committee that the external auditors had now commenced their final accounts audit following the accounts being authorised for issue on 20 June. Notice had been given on the website of the audit informing local electors of their rights to inspect the accounts and ask questions of the auditor and/or make any objections relating to the accounts. Following the completion of the audit, the auditors would report back to Accounts and Audit Committee at its meeting on 17 August 2016, when the final audited Statement of Accounts would be presented for approval by Committee.

RESOLVED: That Committee note that the Statement of Accounts for 2015/16 have been completed subject to audit, ready to be signed off by the Director of Resources.

98 INTERNAL AUDIT ANNUAL REPORT 2015/16

The Director of Resources submitted a report informing Committee of the internal audit annual report for 2015/16. All new audit reports produced during the year had been taken into account in informing the assurance opinion. Details were given, along with the assurance levels of the audit that had taken place and it was found that this Council's systems of internal control were generally sound and effective.

RESOLVED: That the report be noted.

99 INTERNAL AUDIT PROGRESS REPORT 2016/17

The Director of Resources submitted a report for Committee's information on the internal audit work progress to date for 2016/17. The report included a full internal audit plan for 2016/17 for Committee's information.

The first couple of months of the year had been spent completing audits on procurement and car parking as well as assurance work around corporate governance. The annual exercise had also been carried out to verify staff driving licences and insurance certificates. The progress to date with the 2016/17 audit plan was satisfactory.

RESOLVED: That the report be noted.

100 ACCOUNTS AND AUDIT COMMITTEE PROGRESS AND UPDATE REPORT FOR RIBBLE VALLEY BOROUGH COUNCIL

Committee received a comprehensive report from Grant Thornton on progress in delivering their responsibilities as external auditors. The report outlined the

progress as at June 2016 and Karen Murray reported that there were no concerns at this time and nothing to bring to the specific attention of Committee.

RESOLVED: That the report be noted.

101 PLANNED AUDIT FEES FOR 2016/17

Grant Thornton referred to the letter informing the Council of the audit fees for 2016/17 which totalled £40,202 and included an indicative grant certification fee of £6,690.

RESOLVED: That the report be noted.

102 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

103 RISK MANAGEMENT UPDATE ON RED RISKS

The Director of Resources submitted a report for Committee's information on the current areas of high risk for the Council as identified on the Risk Register. At the present time there was only one red risk which continues to be monitored closely relating to waste management. The Chief Executive gave a brief update on the current situation with regard to cost sharing and the Lancashire County Council. Regular monitoring of the risk would continue by the appropriate service Committee and this Committee would be kept informed of any future developments.

RESOLVED: That the report be noted.

The meeting closed at 7.35pm.

If you have any queries on these minutes please contact Jane Pearson (425111).

## Minutes of Planning and Development Committee

Meeting Date: Thursday, 30 June 2016, starting at 6.30pm  
Present: Councillor S Bibby (Chairman)

Councillors:

S Atkinson	J Rogerson
A Brown	I Sayers
I Brown	R Sherras
M French	R Swarbrick
L Graves	D Taylor
B Hilton	R Thompson
S Knox	

In attendance: Director of Community Services, Head of Planning Services, Solicitor and Principal Planning Officer.

Also in attendance: Councillor J Alcock and K Hind.

### 104 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor S Carefoot.

### 105 MINUTES

The minutes of the meeting held on 19 May 2016 were approved as a correct record and signed by the Chairman.

### 106 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor R Swarbrick declared an interest in planning application numbers 3/2015/0136/P and 3/2016/0243/P and Councillor J Rogerson declared an interest in planning application number 3/2016/0192/P.

### 107 PUBLIC PARTICIPATION

There was no public participation.

### 108 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2015/0615/P GRID REF: SD 373549 436514  
ERECTION OF TWO DETACHED DWELLINGS WITH DETACHED GARAGES.  
LAND ADJACENT 17 BROOKES LANE WHALLEY BB7 9RG

GRANTED subject to the imposition of the following condition(s):

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.



REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

- BOLT/02 Dwg 02 Rev B: Proposed Site Plan
- BOLT/02 Dwg 03: Plot 01 Proposed Plans and Elevations
- BOLT/02 Dwg 04: Plot 02 Proposed Plans and Elevations

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

1. Notwithstanding the submitted details, precise specifications or samples of all external surfaces, including surfacing materials and their extents, of the development hereby permitted shall have been submitted to and approved by the Local Planning Authority before their use in the proposed development. The approved materials shall be implemented within the development in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

2. Notwithstanding the submitted details, prior to the commencement of the development, details at a scale of not less than 1:20 including materials and colour/finish of all proposed boundary treatments, walling and gates to be erected within the development shall have been submitted to and approved by the Local Planning Authority prior to their installation. The development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

3. Notwithstanding the submitted details, prior to the commencement of the development, full details of existing and proposed ground levels and proposed building finished floor levels (all relative to ground levels adjoining the site) shall be submitted to and approved in writing by the Local Planning Authority. The development shall be carried out strict in accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

4. Prior to the commencement of any development, details of the foul drainage scheme shall be submitted to and approved in writing by the Local Planning Authority. Foul shall be drained on a separate system. No building shall be occupied until the approved foul drainage scheme has been completed to

serve that building, in accordance with the approved details. The development shall be completed maintained and managed in accordance with the approved details.

REASON: To ensure the development is adequately drained and to prevent the increased risk of flooding, both on and off site in accordance with Policy DME6 Ribble Valley Core Strategy.

5. Prior to the commencement of any development, a surface water drainage scheme and means of disposal, based on sustainable drainage principles with evidence of an assessment of the site conditions (inclusive of how the scheme shall be managed after completion) shall be submitted to and approved in writing by the Local Planning Authority.

The surface water drainage scheme must be restricted to existing runoff rates and unless otherwise agreed in writing by the Local Planning Authority, no surface water shall discharge to the public sewerage system either directly or indirectly. The development shall be completed, maintained and managed in accordance with the approved details.

REASON: To ensure the development is adequately drained and to prevent the increased risk of flooding, both on and off site in accordance with Policy DME6 Ribble Valley Core Strategy.

6. Notwithstanding the submitted details, prior to the commencement of the development, full details of the proposed landscaping shall be submitted to and approved in writing by the Local Planning Authority.

For the avoidance of doubt, the landscaping details shall indicate all trees and hedgerows identified to be retained or how those adjacent to the proposed development and/or application area/boundary will be adequately protected during construction, in accordance with BS5837: 2012 'Trees in relation to design, demolition and construction' or equivalent unless otherwise agreed. The agreed protection measures shall be put in place and maintained during the construction period of the development.

The approved landscaping scheme shall be implemented in the first planting season following first occupation or use of the development and shall be maintained thereafter for a period of not less than 5 years to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those original planted.

REASON: To protect trees and hedges on and adjacent to the site and to ensure the proposal is satisfactorily landscaped and appropriate to the locality in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

7. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 or any Order revoking and re-enacting that Order, the dwellings hereby permitted shall not be altered or extended, no new windows shall be inserted, no alterations to the roof shall be undertaken and no buildings or structures shall be erected within the

curtilage of the dwellings hereby approved unless planning permission has first been granted by the Local Planning Authority.

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the character and visual amenities of the immediate area or be of detriment to nearby residential amenities in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

8. The garage(s) hereby approved shall be kept available for the parking of vehicles ancillary to the enjoyment of the household(s) and shall not be used for any use that would preclude the ability for their use for the parking of private motor vehicles, whether or not permitted by the provisions of the Town and Country Planning (General Permitted Development) Order 2015 or any order amending or revoking and re-enacting that order.

REASON: To ensure to ensure that adequate parking provision is retained on site that limits the visual impact of the parked motor-vehicle in accordance with Policies DMG1 and DMG3 of the Ribble Valley Core Strategy.

(Mr Kinder spoke in favour of the above application.)

(Councillor Rogerson declared an interest in the next item of business and left the meeting.)

2. APPLICATION REF: 3/2016/0192/P                      GRID REF: SD 360198 442927  
THE ERECTION OF A TIMBER FRAMED AGRICULTURAL SHEEP BUILDING  
AT HANDLESTEADS FARM, COLLIN HILL LANE, CHIPPING, PR3 2WQ

GRANTED subject to the imposition of the following condition(s):

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

2. The permission shall relate to the development as shown on drawing ref 'Proposed Elevations, Layout, Block Plan & O.S.Map' dated Feb.2016.

REASON: For the avoidance of doubt and to ensure that the development is carried out in accordance with the submitted plans.

3. The external facing materials, detailed on the approved plans, shall be used and no others substituted.

REASON: To ensure that the materials to be used are appropriate to the locality in accordance with Policies DMG1 and EN2 of the Ribble Valley Core Strategy.

4. The building hereby permitted shall be used for agricultural purposes only (as defined in Section 336(1) of the Town and Country Planning Act 1990); in

conjunction with the remainder of the holding. It shall be removed and the site reinstated to its original condition if at any time it ceases to be used for this purpose.

REASON: To ensure that the building is used solely for agricultural purposes connected with the working of the holding.

#### INFORMATIVE(S)

1. The proposed development must fully comply with the terms of The Water Resources (Control of Pollution) (Silage, Slurry and Agricultural Fuel Oil) (England) Regulations 2010 and The Code of Good Agricultural Practice (COGAP) for the protection of water, soil and air (produced by DEFRA).

The Environment Agency must be informed of a new, reconstructed or enlarged slurry store, silage clamp or fuel stores at least 14 days before the structure is brought into use. Further guidance is available on the Environment Agency website and the applicant will need to complete WQE3: New or improved agricultural structures form which can be obtained from the Environment Agency.

Only clean surface water from roofs and paved areas should be discharged to any surface water soakaway.

(Councillor Rogerson returned to the meeting.)

3. APPLICATION REF: 3/2016/0354/P                      GRID REF: SD 374129 442357  
KITCHEN AND SUN ROOM EXTENSION TO SIDES AT THE BEECHES,  
WADDINGTON ROAD, CLITHEROE

WITHDRAWN FROM THE AGENDA.

4. APPLICATION REF: 3/2016/0367/P                      GRID REF: SD 383077 448731  
ERECTION OF TWO DETACHED DWELLINGS. LAND AT BENTLEA ROAD  
GISBURN

The Head of Planning Services reported on two additional letters of objection.

GRANTED subject to the imposition of the following condition(s):

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:
  - REED/12 Dwg 03 Rev B: Proposed Site Plan
  - REED/12 Dwg 04 Rev B: Proposed Site Sections
  - REED/12 Dwg 05 Rev B: Proposed Site Sections 2
  - REED/12 Dwg 06 Rev A: Plot 01 Plans & Elevations (Plot 02 Mirrored)

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

3. Notwithstanding the submitted details, precise specifications or samples of all external surfaces, including surfacing materials and their extents, of the development hereby permitted shall have been submitted to and approved by the Local Planning Authority before their use in the proposed development. The approved materials shall be implemented within the development in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality in accordance with Policies DMG1 and DMG2 of the Ribble Valley Core Strategy.

4. Notwithstanding the submitted details, prior to the commencement of the development, details at a scale of not less than 1:20 including materials and colour/finish of all proposed boundary treatments, walling, retaining walls, stiles and gates to be erected within the development shall have been submitted to and approved by the Local Planning Authority prior to their installation. For the avoidance of doubt the submitted details shall also provide a methodology for the repair/enhancement and details of any proposed alterations/works to the existing dry stone wall to the northern extents of the site fronting Bentlea Road. The development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality in accordance with Policies DMG1 and DMG2 of the Ribble Valley Core Strategy.

5. Notwithstanding the submitted details, prior to the commencement of the development, full details of existing and proposed ground levels and proposed building finished floor levels (all relative to ground levels adjoining the site) shall be submitted to and approved in writing by the Local Planning Authority. The development shall be carried out strict in accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality in accordance with Policies DMG1 and DMG2 of the Ribble Valley Core Strategy.

6. Notwithstanding the submitted details, the proposed roof lights shall be of the Conservation Type, recessed with a flush fitting, details of which shall be submitted to and approved by the Local Planning Authority prior to

installation. The development shall be carried out in strict accordance with the approved details

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal does not undermine the character and appearance of the area in accordance with Policies DMG1 and DMG2 of the Ribble Valley Core Strategy.

7. Prior to the commencement of any development, a surface water drainage scheme, based on the hierarchy of drainage options in the National Planning Practice Guidance with evidence of an assessment of the site conditions shall be submitted to and approved in writing by the Local Planning Authority.

The surface water drainage scheme must be in accordance with the Non-Statutory Technical Standards for Sustainable Drainage Systems (March 2015) or any subsequent replacement national standards and unless otherwise agreed in writing by the Local Planning Authority, no surface water shall discharge to the public sewerage system either directly or indirectly. The development shall be completed in accordance with the approved details.

REASON: To promote sustainable development, secure proper drainage and to manage the risk of flooding and pollution and to ensure the development is adequately drained in accordance with Policy DME6 Ribble Valley Core Strategy.

8. Foul and surface water shall be drained on separate systems unless otherwise agreed in writing by the Local Planning Authority.

REASON: To secure proper drainage, to manage the risk of flooding and pollution and to ensure the development is adequately drained and to prevent the increased risk of flooding, both on and off site in accordance with Policy DME6 Ribble Valley Core Strategy.

9. Prior to the commencement of the development a sustainable drainage management and maintenance plan for the lifetime of the development shall be submitted to the Local Planning authority and agreed in writing. The sustainable drainage management and maintenance plan shall include as a minimum:
  - A. The arrangements for adoption by an appropriate public body or statutory undertaker, or, management and maintenance by a Resident's Management Company; and
  - B. Arrangements concerning appropriate funding mechanisms for its ongoing maintenance of all elements of the sustainable drainage system (including mechanical components) and will include elements such as ongoing inspections relating to performance and asset condition assessments, operation costs, regular maintenance, remedial works and irregular maintenance caused by less sustainable limited life assets or any other arrangements to secure the operation of the surface water drainage scheme throughout its lifetime.

The development shall subsequently be completed, maintained and managed in accordance with the approved details.

REASON: To manage flooding and pollution and to ensure that a managing body is in place for the sustainable drainage system and there is funding and maintenance mechanism for the lifetime of the development in accordance with Policy DME6 Ribble Valley Core Strategy.

10. Notwithstanding the submitted details, prior to the commencement of the development, full details of the proposed landscaping shall be submitted to and approved in writing by the Local Planning Authority. For the avoidance of doubt, the landscaping details shall indicate all trees and hedgerows identified to be retained or how those adjacent to the proposed development and/or application area/boundary will be adequately protected during construction, in accordance with BS5837: 2012 'Trees in relation to design, demolition and construction' or equivalent unless otherwise agreed. The agreed protection measures shall be put in place and maintained during the construction period of the development.

The approved landscaping scheme shall be implemented in the first planting season following first occupation or use of the development and shall be maintained thereafter for a period of not less than 5 years to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those original planted.

REASON: To protect trees and hedges on and adjacent to the site and to ensure the proposal is satisfactorily landscaped and appropriate to the locality in accordance with Policies DMG1 and DMG2 of the Ribble Valley Core Strategy.

11. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 or any Order revoking and re-enacting that Order, the dwellings hereby permitted shall not be altered or extended, no new windows shall be inserted, no alterations to the roof shall be undertaken and no buildings or structures shall be erected within the curtilage of the dwellings hereby approved unless planning permission has first been granted by the Local Planning Authority.

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the character and visual amenities of the immediate area or be of detriment to nearby residential amenities in accordance with Policies DMG1 and DMG2 of the Ribble Valley Core Strategy.

12. The garage(s) hereby approved shall be kept available for the parking of vehicles ancillary to the enjoyment of the household(s) and shall not be used for any use that would preclude the ability for their use for the parking of private motor vehicles, whether or not permitted by the provisions of the Town and Country Planning (General Permitted Development) Order 2015 or any order amending or revoking and re-enacting that order.

REASON: To ensure to ensure that adequate parking provision is retained on site that limits the visual impact of the parked motor-vehicle in accordance with Policies DMG1, DMG2 and DMG3 of the Ribble Valley Core Strategy.

13. No part of the development shall be used for vehicular purposes before the visibility splays measuring 2.0 metres by 25metres in both directions to be provided, measured along the centre line of the proposed new road from the continuation of the nearer edge of the existing carriageway of Bentlea Road, to the satisfaction of the Local Planning Authority. The land within these splays shall be maintained thereafter, free from obstructions such as walls, fences, trees, hedges, shrubs, ground growth or other structures within the splays in excess of 1.0 metre in height above the height at the centre line of the adjacent carriageway.

REASON: To ensure adequate visibility at the street junction or site access in the interest of highway safety in accordance with Policies DMG1 and DMG3 of the Ribble Valley Core Strategy.

(Mr Kinder spoke in favour of the above application.)

(Councillor Swarbrick declared an interest in the next item of business and left the meeting.)

5. APPLICATION REF: 3/2015/0136 (LBC) GRID REF: SD 369585 443183  
INTERNAL ALTERATIONS TO FORM ADDITIONAL LETTING BEDROOMS  
AND ADMINISTRATION OFFICE AT THE RED PUMP INN, CLITHEROE  
ROAD, BASHALL EAVES, CLITHEROE

The Head of Planning Services reported upon additional information received from the applicant which now meant a recommendation for approval.

GRANTED subject to the imposition of the following condition:

1. This permission shall relate to floor plans received on the 9/04/15. The remaining internal bedroom door shall match the recently erected bedrooms doors.

REASON : For avoidance of doubt and in the interest of visual amenity.

(Mr Hoerty spoke in favour of the above application.)  
(Councillor Swarbrick returned to the meeting.)



(Councillor Swarbrick declared an interest in the next item of business and left the meeting.)

6. APPLICATION REF: 3/2016/0243/P GRID REF: SD 370369 443568  
CHANGE OF USE FROM CLASS D1 TO A MIXED USE WITHIN CLASS D1  
AND D2 TO ALLOW USE AS A WEDDING VENUE FOR UP TO 40 DAYS PER  
YEAR AT THE OUTBARN, CLOUGH BOTTOM, BASHALL EAVES

The Head of Planning Services reported on two additional letters of support, a petition of 25 names and upon the proportionate increase in the number of weddings over the last 2 years.

Committee are MINDED TO APPROVE and the application delegated to officers to agree appropriate conditions.

(Mr Backhouse spoke in favour of the above application.)  
(Councillor Alcock was given permission to speak on the above application.)  
(Councillor Swarbrick returned to the meeting.)

7. APPLICATION REF: 3/2016/0366/P GRID REF: SD 374510 437386  
SINGLE STOREY EXTENSION TO FREEMASONS KITCHEN AND CHANGE  
OF USE OF 4 AND 6 VICARAGE FOLD FROM 2 DWELLINGS TO 4 LETTING  
BEDROOMS AT FREEMASONS ARMS, VICARAGE FOLD, WISWELL

The Head of Planning Services reported upon correspondence from the Parish Council and a letter received with regard to Councillor Robert Thompson.)

REFUSED for the following reason(s):

1. The proposal is harmful to the character and appearance of Wiswell Conservation Area because the extension is incongruous in design and siting, results in the loss of important historic walling and yard enclosure and obscures important architectural elements of the terrace of Buildings of Townscape Merit (2-6 Vicarage Fold). This is contrary to Key Statement EN5 and Policies DME4 and DMG1 of the Ribble Valley Core Strategy and the National Planning Policy Framework Paragraph 17 (conserve heritage assets in a manner appropriate to their significance), Paragraph 60 (reinforce local distinctiveness), Paragraph 131 (development sustaining and enhancing the significance of heritage assets and positively contributing to local character and distinctiveness), Paragraph 132 (great weight to conservation) and Paragraph 137 (new development should enhance or better reveal significance).
2. The proposal would be of detriment to the amenities of surrounding residential properties and would be contrary to Policy DMG 1 of the Ribble Valley Core Strategy.

(Mr Smith spoke in favour of the above application.)

8. APPLICATION REF: 3/2016/0438/P GRID REF: SD 361161 437252  
ERECTION OF 2 NO. DETACHED DWELLINGS. DILWORTH COACH HOUSE  
41 DILWORTH LANE, LONGRIDGE PR3 3ST

The Head of Planning Services reported upon three additional letters of objection and one letter of support.

REFUSED for the following reason(s):

1. The proposals, by virtue of their scale, orientation and proximity to neighbouring boundaries would be of detriment to the residential amenities of neighbouring occupiers in that approval of the development would result in an unsympathetic, over-bearing and over-dominant impact, contrary to Policy DMG1 of the Ribble Valley Core Strategy.
2. The proposal is considered contrary to Policies DMG1, DME1, DME2 and DME3 of the Ribble Valley Core Strategy insofar that the proposed development would be of significant detriment to Trees on site that are protected by Tree Preservation Orders that are considered to be of high landscape visual amenity value. It is further considered that the proposal is contrary to DMG1 of the Ribble Valley Core Strategy insofar that the presence of significant tree canopy coverage, in close proximity to proposed primary habitable room windows, is likely to be of detriment to the residential amenities of future occupiers.

INFORMATIVE(S):

1. For the avoidance of doubt this decision notice relates to and shall be read in conjunction with drawing number(s):

BTC873-TCP: Tree Constraints Plan  
4892-P01 C: Proposed Site Plan, Floorplans & Elevations  
4892-P02: Proposed Sections  
H2119/01: Proposed Access

(Mr Booth spoke in favour of the above application.)  
(Councillor K Hind was given permission to speak on the above application.)

109 PLANNING APPLICATION STATISTIC REPORT

APPLICATIONS DETERMINED – 14/4/16 -14/6/16

<u>Approved with conditions</u>	<u>Approved with no conditions</u>	<u>Applications Refused</u>	<u>Total Applications determined</u>	<u>Applications determined by Committee</u>
116	28	39	214	6

(This list does not include prior determinations, split decisions, observations to other Local Planning Authorities and other less frequent application types).

To assist the Members, below are two links to the Council's web page in relation to

1. Weekly received list –  
[https://www.ribblevalley.gov.uk/downloads/download/7156/planning\\_application\\_weekly\\_lists](https://www.ribblevalley.gov.uk/downloads/download/7156/planning_application_weekly_lists)
2. Weekly determined list –  
[https://www.ribblevalley.gov.uk/downloads/download/7157/weekly\\_lists\\_of\\_planning\\_application\\_decisions](https://www.ribblevalley.gov.uk/downloads/download/7157/weekly_lists_of_planning_application_decisions)

110 SECTION 106 APPLICATIONS

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2015/0495/P	Land at Worthalls Fm Westfield Avenue Read	11/2/15	5	With Planning

111 APPLICATIONS WITHDRAWN

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2016/0247/P	Single storey extension to rear incorporating reception area, additional surgery and WC	89 King Street Whalley
3/2016/0258/P	Extension of curtilage and erection of building incorporating one domestic double garage, garden store, tack room and two private stables	Horrocks Barn Knowles Brow Stonyhurst
3/2016/0233/P	Proposed conversion of a traditional farm building into a private dwelling and the demolition and rebuilding of an existing farmhouse	Fletcher Fold Farm Osbaldeston Lane Osbaldeston
3/2016/0359/P	Prior approval for a proposed change of use of agricultural building to dwelling house and for associated operational development for the conversion of an agricultural building to three, three bed dwellings with access, parking and garages	Horton Grange Farm Horton
3/2016/0320/P	Prior approval for a proposed change of use of agricultural building to a dwelling house (Class 3) and for associated operational development	Low Laithe Barn Gisburn road Newsholme
3/2016/0276/P	Two surface water attenuation balancing ponds pursuant to outline planning permission 3/2013/0137	Land east of Clitheroe Road Whalley
3/2016/0069/P	Demolition of former nursery and erection of new retail and office building with car parking	7 Accrington Road Whalley
3/2016/0411/P	Proposed single storey bedroom/bathroom rear extension and ramped access and handrail to front extension	33 Riverlea Gardens Clitheroe

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2015/0621/P	Extension to existing cattle housing – phase 2 of 2	Bolton Fold Farm Alston Lane, Longridge

112 APPEALS UPDATE

<b>Application No</b>	<b>Date Received/ Appeal Start Date</b>	<b>Site Address</b>	<b>Type of Appeal Procedure</b>	<b>Date of Inquiry/ Hearing if applicable</b>	<b>Progress</b>
3/2014/0697R	29/06/15	Land adj Clitheroe Road West Bradford	WR		Awaiting Decision
3/2014/0846R	12/08/15	Land at 23-25 Old Row Barrow	Hearing	18/11/15 20/01/16 11/05/16 07/09/16	Adjourned until 07/09/16
3/2015/0734 U	Awaiting start date from PINS. Agent has deliberately made the appeal invalid to use as a threat (see email from Miss Robinson)	New Hall Barn Blackburn Road Ribchester			Appeal rejected by PINS – no further action to be taken
3/2015/0385 R	29/01/16	Land east of Clitheroe Road Whalley	WR		Awaiting Decision
3/2015/0886 R	18/03/16	Barraclough Cottage Whalley Road Pendleton	WR		Awaiting Decision
3/2015/0647 R	16/02/16	Pinfold Farm Barn, Preston Rd, Ribchester	WR		Awaiting Decision
3/2015/0910 U	02/03/16	Primrose House Primrose Rd Clitheroe	HH		Awaiting Decision
3/2016/0050 R	22/02/16	Land adj Newton Village Hall, Main St, Newton	WR		Awaiting Decision
3/2015/0978 R	14/03/16	Hetton House, Eastham Street, Clitheroe	HH		Appeal Allowed 03/05/16

<b>Application No</b>	<b>Date Received/ Appeal Start Date</b>	<b>Site Address</b>	<b>Type of Appeal Procedure</b>	<b>Date of Inquiry/ Hearing if applicable</b>	<b>Progress</b>
3/2015/0492 R	Awaiting start date from PINS	Longridge C of E Primary School, Berry Lane Longridge			Rejected by PINS as information not sent by applicant within their time limit.
3/2015/0873 R	05/04/16	The Paddocks Stoneygate Lane Knowle Green	WR		Awaiting Decision
3/2016/0095 R	20/04/16	Mayfield Ribchester Road Clayton le Dale	WR		Awaiting Decision
3/2015/0571 R	16/03/16	Four Acres Pendleton Road Wiswell	WR		Appeal Allowed 13/05/16
3/2015/0159 C	13/05/16	Former Golf Driving Range Upbrooks Lincoln Way Clitheroe	WR		Statement due 17/06/16
3/2015/0074 R	13/05/16	Land adj Petre Arms, Langho	WR		Statement due 17/06/16
3/2016/0172 R	16/05/16	Stydd Garden Centre Ribchester (Shed 2 - education)	WR		Statement due 20/06/16
3/2016/0174 R	16/05/16	Stydd Garden Centre Ribchester (Shed 1 – deli)	WR		Statement due 20/06/16
3/2016/0022 R	21/04/16	1 & 2 Abbeycroft, The Sands Whalley	WR		Statement Due 01/08/16
3/2016/0086 R	03/05/16	22 Simonstone Lane Simonstone	HH		Awaiting Decision
3/2016/0091 R	13/05/16	Great Mitton Hall, Mitton Road, Mitton	WR		Statement due 17/06/16
3/2015/0605 R	03/05/16	Little Snodworth Farm Snodworth Road, Langho	WR		Awaiting Decision

Application No	Date Received/ Appeal Start Date	Site Address	Type of Appeal Procedure	Date of Inquiry/ Hearing if applicable	Progress
3/2016/0114 R	20/05/16	Blue Trees Copster Green BB1 9EP	HH		Awaiting Decision
3/2015/0959 Approved with Conditions 3/2016/0125 R	13/06/16	Lambing Clough Barn, Lambing Clough Lane, Hurst Green BB7 9QN	WR		Statement due 18/07/16
3/2016/0009 R	Awaiting start date from PINS	Salisbury Cottage, Newton in Bowland, BB7 3DZ	WR (to be confirmed)		
3/2016/0019 R	14/06/16	Broadhead Farm, Moorfield Avenue Ramsgreave BB1 9BZ	WR		Statement due 19/07/16
3/2016/0241 R	Awaiting start date from PINS	Field Barn Old Langho Road Langho BB6 8AW	Submitted as HH appeal, but officer feels that it is not householder development. (Stable outside residential curtilage)		

#### 113 HOUSING LAND AVAILABILITY

The Chief Executive submitted a report providing Members with key information on the results of the most recent housing land availability survey April 2016 which had a base date of 31 March 2016. The next survey was scheduled to take place at the end of September 2016.

RESOLVED: That the report be noted.

#### 114 NEW GOVERNMENT POLICY/SECTION 106 AGREEMENTS

The Director of Community Services submitted a report updating Members on the impact of the recent High Court challenge in relation to affordable housing contributions in respect of Section 106 contributions for small-scale development which follows the Order of the Court of Appeal dated 13 May 2016 which gave legal effect to the policy set out in the written Ministerial Statement of 28 November 2014.

It was clear that the change in guidance and the previous restriction on the number of pooled Section 106 Agreements would have an impact on the ability to resource affordable housing within the borough. It will potentially have significant

financial implications and also impact upon the assessment of the planning balance of any planning application if it is no longer possible to insist on an element of affordable housing within a developed proposal or request contributions for infrastructure schemes such as education and recreation improvements.

RESOLVED: Committee noted the report and the impact of the High Court decision in relation to the impact this would have on the deliverability of affordable housing.

115 APPEALS

3/2015/0571/P – extension to existing building to create cattery and stables, construction of a ménage, a midden and access arrangements at Four Acres, Pendleton Road, Wiswell – appeal allowed with conditions.

116 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

The meeting closed at 7.37pm.

If you have any queries on these minutes please contact John Heap (414461).