

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO POLICY & FINANCE COMMITTEE

Agenda Item No.

meeting date: TUESDAY, 27 JANUARY 2015
title: LUNCHEON CLUBS
submitted by: MARSHAL SCOTT – CHIEF EXECUTIVE
principal author: DILYS DAY – PARTNERSHIP OFFICER

1 PURPOSE

1.1 This report provides Committee with an update on the provision of Meals on Wheels Service and other Luncheon Clubs in Ribble Valley, and seeks Members' approval of the approach being taken.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives - The provision of services supports older and more vulnerable people in the community and provides a point of contact for those residents with other partner agencies.
- Corporate Priorities – The service helps make peoples' lives safer and healthier.
- Other Considerations – None.

2 BACKGROUND

2.1 The review of the of Meals on Wheels Service and Luncheon Clubs in Ribble Valley, was last reported to Members at the September 2014 meeting of this Committee.

2.2 The current provision of Meals on Wheels has now ended and alternative arrangements made for the recipients via social services to provide meals through families, Pendle Catering and i-care.

2.3 An up to date survey of luncheon clubs in Ribble Valley, attached as Appendix 1, shows those funded by the current scheme, others not funded and new clubs which, given a funding contribution, would like to start. It would appear from this survey, that current unfunded drop-ins would find a small contribution to their running costs from the Council budget helpful in improving their immediate viability and to establish a sustainable future.

2.4 It remains clear from research that the main requirement from luncheon clubs and village halls is to provide a meeting place for those in the community that cannot readily leave the village and who may consequently suffer from the effects of isolation and loneliness. This has been identified as a priority within the new Community Strategy, with plans to put in measures which will address this situation.

2.5 The council receive a grant from Lancashire County Council under the Health and Social Services and Social Security Adjudications Act 1983 based on 50% of this Council's Meals on Wheels and Luncheon Club costs up to a ceiling calculated using the pensionable population of the borough and a per capita multiplier. For the financial year 2013/14 this grant amounted to £14,299.

2.6 The letter from LCC, attached in Appendix 2, shows that the County will continue the current funding arrangement for the luncheon clubs through to March 2016 when the financial support will cease. This gives a year to develop the clubs and other suitable support initiatives and to work in partnership with them to become sustainable.

3 CURRENT PROGRAMME

3.1 Since the last report, support has been given to five new clubs:

- Rimington;
- Waddington Methodist;
- Grindleton;
- Chipping; and
- Clitheroe – Crossroads.

The money contributed has ensured that the clubs could be maintained and developed during the winter up to the end of this financial year, March 2015.

3.2 Further work is planned to develop new clubs and initiatives in locations where there is currently limited/no provision. The objectives for the provision of the clubs are outlined on the application form in Appendix 3.

3.3 The Council's role in response to the service changes is focusing on ways to support new and existing drop-ins and luncheon clubs through ongoing working with partners in the communities, including the Royal Voluntary Service. This support does not imply any responsibility for the Council in the delivery of the meals or activities. Work is continuing via the 'Good Neighbour Scheme', which is a project being co-ordinated by the newly formed Ribble Valley Village Halls Association (an independent charity) to encourage the development of a range of activities to support and encourage participation by communities, together with volunteer led activities in village halls, funded by money that was made available through the voluntary sector. This will complement the luncheon club schemes.

3.4 The agreement between RVBC and LCC allows for existing luncheon clubs to be supported and new ones introduced. Costs will be match funded by LCC up to March 2016.

3.5 As this funding will cease in 2016/17, continued partnership work must be undertaken to ensure that the clubs are self-sustainable by then.

4 FUNDING

4.1 The draft budget for the 2015/16 financial year has been kept at similar levels to those in previous years, before the RVS Meals on Wheels Service provision ceased. For 2015/16, a budget has been provided at a Net Service Cost of £27,920, before the 50% Contribution from LCC. Within this funding is included £10,290 which was previously granted to the RVS towards their administration costs. The RVS stopped their claim for this grant at the time their provision of Meals on Wheels ceased, in June 2014.

Meals on Wheels and Luncheon Clubs	Draft Original Estimate 2015/16 £
Direct Service Costs and Grants	26,330
Support Services	2,090
Total Cost	28,420
Income from Luncheon Clubs	-500
Net Service Cost	27,920
Lancashire County Council Contribution at 50% of Net Service Cost	-13,960
Net Cost to Ribble Valley Borough Council	13,960

4.2 It is proposed that the funding previously paid to the RVS will remain within this committee's budget and be invested in new luncheon club provisions and the development of existing clubs, but with the objective of them becoming self-sustainable by 2016/17, when the financial support from LCC is withdrawn. The use of this residual funding will be kept under review.

4.3 To ensure fair allocation of money, it is proposed that there is an application process in which organisations may apply for money to start a new group or support an existing one. It is proposed that there is an upper limit on each new bid of £800 (Appendix 3).

5 RISK ASSESSMENT

5.1 The approval of this report may have the following implications

- Resources – Budget provision has been made to support this project and Lancashire County Council have confirmed their position to reimburse 50% of RVBC spend for the 2015/2016 financial year from 2016/2017, 100% of such costs would fall on this Council
- Technical, Environmental and Legal – An application process has been created to manage the allocation of funding and to maximise opportunities to develop coverage of services where clubs are currently lacking.
- Political – The project supports an important area of local concern by supporting services to elderly residents.
- Reputation – The project will enhance the Council's reputation for delivering targeted services and being a well-managed authority.
- Equality & Diversity – No implications identified.

6 RECOMMENDATION

6.1 That Committee note the progress being made and agree to the proposed use of the draft 2015/2016 budget to support existing and new luncheon clubs throughout the borough.

DILYS DAY
PARTNERSHIP OFFICER

MARSHAL SCOTT
CHIEF EXECUTIVE

BACKGROUND PAPERS

None.

For further information please ask for Dilys Day, extension 4549.

REF: DD/P&F/27 JAN 15

APPENDIX 1

No:	Name & location of the activity / club:	Summary of the activity:	Duration & Frequency:	Average number and age group of people attending:	Contribution from attendees:	Summary of volunteer involvement:	Other comments about the service such as the relationship between the activity and the District Council and links to existing LCC services:	Summary of any additional activities that are offered as part of the activity:
1	Chatburn Methodist Church Downham Road, Chatburn, Clitheroe, BB7 4AU 01254 822130 Neil Turpin	A social club for older people aged 50 years plus which provides a 2 course hot meal	1 st & 3 rd Wednesday Noon – 2.30pm	16 people aged from 60 – 80 years	Members pay £4.50 each time	There are currently 3 volunteers who help to run the club.	Age UK Lancs volunteer collects meals from Clitheroe hospital c£400 from RVBC towards room costs	Raffle/bingo/quiz
2	Pendle Club 101-103 Lowergate Clitheroe BB7 1AG Val Cooper 01200425652	A social club for older people aged 50 years plus which provides a 2 course hot meal	weekly Wednesday Noon – 2.30pm	30 people aged from 60 – 80 years	Members pay £3.50 each time	volunteers who help to run the club.	c£1690 from RVBC towards room costs	Raffle/bingo/quiz
3	Mellor Methodist Church Mellor Lane, Mellor, Blackburn, BB2 7EW 01254 57365	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	Friday 12.30 2.30pm	12 people aged from 60 – 80 years	Members pay £4.00 each time	Run by church members & volunteers	c£790 from RVBC towards running costs	Raffle/bingo/quiz
4	Whalley Luncheon Club Whalley Methodist Church Hall 01200 423313	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	weekly Wednesday Noon – 2.30pm	7 people aged from 60 – 80 years	Members pay £4.50 each time	Run by church members & volunteers	Run by RVS £2.25 meal subsidy from RVBC est 458 meals £1030 p.a	Raffle/bingo/quiz
	Whalley Luncheon Club Whalley Methodist Church Hall 01200 423313	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	Weekly Friday				Age UK . Meals via Pendle Catering	
5	League of friends at Longridge Community Hospital DALE HEAD, Dilworth Lane , Longridge, PR3 3SU 01772 782495	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	Weekly, Mondays Noon – 2.30pm	14 people aged from 60 – 80 years	Members pay £4.50 each time	There are currently 3 volunteers who help to run the club.	£2.50 meal subsidy from RVBC est 533 meals £1532 p.a	Raffle/bingo/quiz
6	Waddington Village Luncheon Club The Square, Waddington Lancashire BB7 3HZ Rev. Tony Davies 01254	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	2nd Wednesday Noon – 2.30pm Oct - Apr	20+ people aged from 60 – 80 years (30 on	Members pay £4.00 each time	Run by church members & volunteers	c£125 from RVBC towards running costs More getting involved as there is entertainment (speakers quiz etc)	Speakers/shows

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	822130 John Brocklebank / Margaret Stainforth 01200 422564			books)				
7	Grindleton Pavilion	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	2 nd Thursday Noon – 2.00pm	30-40 people aged from 60 – 80 years	Members pay £5.00 each time	There are currently 6 volunteers who help to run the club.	Meals from Country Kitchen Waddington £172 from RVBC towards room costs	Raffle/bingo/quiz
8	St James Church Luncheon Club St James Street Clitheroe BB7 1HH 01200 423608 Barbara Dennet 01200425580	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	monthly	10+ up to 30 people aged from 60 – 80 years	Members pay £4.00 each time	Run by the church	Sometimes offer free soup and roll	Raffle/bingo/quiz
9	Chipping Lunch Club	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	Twice Monthly - Thursday	Avg 20+ 60 – 80 years	Members pay £3.75 each time	Run by volunteers & Crossroads Care	Meals from Cobbled Corner café Chipping RVBC contribution of £275 towards running costs	Varied activities
10	Rimington Luncheon Club Rimington Memorial Institute/Village Hall Con Nicholson - 01200 445311	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	Last Wednesday Noon – 2.00pm	Avg 20 people aged from 60 – 80 years	Members pay £6.00 each time	There are currently 3 volunteers who help to run the club.	Meals made on site by local cook. RVBC contribute towards room costs. In 2014/15 £100	Raffle/bingo/quiz
11	Hodder Valley Luncheon Club Slaidburn Village Hall Jackie on 01200 446555	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	3 rd Weds in month 11.30	Avg 20 60 – 80 years	£5.50 per meal		Meals from the village cafe	
12	Downham	Coffee club for all members of the community with an emphasis on those 60+	Monthly 10-11.30	Avg 20 60 – 80 years	£1 for coffee & cake	Run by 4 volunteers		Book stall & bric a brac for sale

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13	Gisburn	A social club for older people aged 50 years plus 'The Monday Club'	Weekly on Monday afternoons	Up to 10		Run by a volunteer		Gentle exercise
14	Clitheroe – Crossroads Lunch Club	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	2 nd Thurs every month	16	£4.60	Run by Crossroads Care plus volunteers	This is a club which will bring people from outlying villages via Little Green Bus to a lunch club at Crossroads' office. Supported by RVBC in 2014/15 £315	speakers
15	United Reformed Church East View Read BB12 7PS Mrs. A. Wild, - 01282 772810	A lunch club for older people aged 50 years plus which provides a 2 course hot meal	Monthly, Tuesday	12	£4.00 per meal	Independently run by community Meals cooked by resident	Food supplied by Pendle Catering via Age UK	
16	Luncheon Club White Hart, Sabden Maud Nugent 01282 772089	Social gathering open to all	Third Weds of month		£5.00 per meal		Independently run from the pub by member of the community	
17	Mellor Brook	Social group for 50+ offering afternoon tea and home-made cake	monthly	9		Volunteer organiser		Attendees share the recipes that they use to bake the cakes
18	Tosside lunch Club Village Hall						Awaiting update	
19	Wilpshire						Being developed	
20	Ribchester						Awaiting update	
21	West Bradford						Interested	
22	Pendleton						May develop later in the year	

Last updated 16.1.15

Phone: 01772 536816
Our ref: AS/JW/TB
Date: 06th January 2015

Dear Kay Plant

Re: Notification of investment in relation to the Meals and Recreation Grant

Phase one of the IWS Service, the Well-being Worker Service, is currently out to tender which is planned to be awarded in June 2015 and commence July 2015. Phase two of the IWS, supported health and well-being interventions are to be developed which includes the completion of a health and well-being needs analysis to commence January 2015.

A 12 month commitment to the meals and recreation grant will enable the Authority to undertake a planned health and well-being needs analysis to inform future LCC investment in health, well-being and preventative interventions from 1st April 2016.

Set out below are details of the grant and the terms on which Lancashire County Council are prepared to proceed.

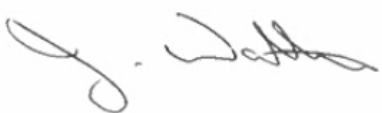
The grant will commence from 1st April 2015 for a maximum period of 12 months, it is expected that Ribble Valley Borough Council will:

- Develop and embed a succession plan for the meals and recreation grant activity from 1st April 2015.
- Engage and develop effective working relationships with the luncheon / social clubs provision.
- Monitor the community based social club / provision that the grant supports.
- Complete a current activity template to clearly show how the LCC meals and recreation grant is supporting community based activity for the current finance year 14/15 (activity undertaken from 1st April 2014 until the 31st March 2015) and send a completed copy prior to any grant investment for 15/16 being paid.
- Where relevant and appropriate, promote and encourage partnership working between the luncheon / social club provision and other LCC funded services such as the Well-being Worker Service and local libraries etc. that may help support the needs of the of the luncheon / social club members.
- Identify a lead contact from your organisation to liaise with LCC regarding the meals and recreation grant and confirm the details by email.

Please confirm your agreement to the content of this letter by signing and returning one copy of this letter along with a completed copy of the attached activity template.

If you have any queries or you need clarification in relation to any aspect then please email your question to publichealthcontracts@lancashire.gov.uk

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J. Walton', is centered on the page. The signature is written in a cursive style with a large initial 'J'.

Janet Walton
Head of Public Health Commissioning, Adults and Well-being.

Ribble Valley Lunch Club/Group - Application for funding

Organisation name & address	
Name of applicant	
Position in the organisation	
Telephone no.	
Email address	
Contact address if different to the address above	
Bank/Building Society Branch & Pay-in Details	
Money payable to:	
What do you want to do? (500 words max)	
Who will benefit?	
How many people will benefit?	
What difference will this project make? (200 words max)	
How does your project contribute to the identified objectives?	
Anticipated start & finish dates	
What will the project cost? – please provide a breakdown	
If providing a lunch service, please confirm that the food handlers have a current Basic Food Safety qualification, and that suitable insurance is in place.	
I confirm the above statement to be true. Please print & sign your name:	

Monitoring

	Planned	Actual
Start date		
Finish date		
How many people benefited?		
What did it cost?		
What difference did it make?		
Will the work continue? Please explain your answer		

Lunch Clubs objectives

The aims of this project are to provide services to support older and more vulnerable people in the community and provide a point of contact for those residents with other partner agencies

The main requirement from luncheon clubs and village halls is to provide a meeting place for those in the community that cannot readily leave the village and consequently suffer from isolation and loneliness. The service will help to make peoples' lives safer and healthier

- Communities may wish to set up or extend a lunch club provision, but may need financial support to do so.
- The project is also able to support the establishment of a regular group that encourages participation by older residents in the locality.
- To keep older people involved in local life, giving them a sense of involvement and belonging.
- Support vulnerable people in their own communities by creating opportunities to identify underlying problems which may contribute to a decline in health, and through early intervention, may prevent the need for medical support.
- Increase the number of opportunities for individuals to get involved in local activities in familiar surroundings with familiar faces to reduce isolation, which in turn will help to reduce the incidence of low level mental health issues, reducing the need to access medical services.
- We would like to see activities that are sustainable.
- Applicants may apply for a maximum of £800