

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO HEALTH AND HOUSING COMMITTEE

Agenda Item No 9

meeting date: 23 OCTOBER 2014
 title: CAPITAL MONITORING 2014/15
 submitted by: DIRECTOR OF RESOURCES
 principal author: ANDREW COOK

1 PURPOSE

1.1 The purpose of this report is to provide Committee with information relating to the progress of the approved capital programme for this year. Slippage from the previous year is also reported.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified
- Corporate Priorities - to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other Considerations – none identified.

2 BACKGROUND

2.1 Members approved the proposals for the 2014/15 capital programme for submission to Policy and Finance Committee as part of the budget setting process at its meeting in January 2014. The programme was set against a background of limited capital resources and reducing revenue budgets.

2.2 In total 3 new schemes were approved by Policy and Finance Committee and Full Council, together with budget on 3 schemes carried over from the previous year. This made a total planned capital spend for this Committee for the current year of £262,560, which is shown at Annex 1.

2.3 In addition, not all planned expenditure for last year was spent. The balance of this, which is known as slippage, has been transferred to this financial year. The schemes affected are also shown within Annex 1 and total £34,680. This includes negative slippage due to an overspend on the Disabled Facilities Grants scheme in 2013/14, following part of that scheme budget having previously been moved from 2013/14 into 2014/15.

3 SCHEMES

3.1 The table below shows a summary of the total approved programme together with actual expenditure and commitments to date. Annex 1 shows the full programme by scheme along with the budget and expenditure to date.

BUDGET			EXPENDITURE		
Original Estimate 2014/15 £	Budget moved from 2013/14 £	Slippage from 2013/14 £	Total Approved Budget 2014/15 £	Actual Expenditure and Commitments as at the end of September 2014 £	Variance as at the end of September 2014 £
205,540	57,020	34,680	297,240	258,872	-38,368

3.2 To date just over 87% of the annual capital programme for this Committee has been spent or committed.

3.3 The main variations to date are:

- **DISCP – Disabled Facilities Grants (DFG):** An increase in DFG recommendations received and approved has meant that the original budget is not sufficient to fund the latest 2014/15 estimated costs. Elsewhere on the agenda Committee has been asked to approve a budget transfer of £63,270 from the landlord tenant grant budget to the DFG budget, which would cover the estimated overspend of £53,683 and make £9,587 available for further DFGs in 2014/15. This transfer will not cover the cost of grant recommendations received but not already approved and any further recommendations that may be received in 2014/15. The Council would have to operate a waiting list for these recommendations.
- **LANGR – Landlord/Tenant Grants (LTG):** Five landlord tenant grants have been approved in 2014/15. These schemes will all be completed in 2014/15. We have also made a final payment on a grant approved in 2013/14. The work in total for these programmed grants will come to a maximum of £72,000 and will deliver six affordable units. Elsewhere on the agenda Committee has been asked to approve a budget transfer of £63,270 from this budget to the DFG budget to help fund the increased number of grants approved on the DFG scheme. There will be no further budget left to provide landlord tenant grants, if the transfer is approved. A waiting list would need to be operated for any further requests received in-year.
- **REPPF – Repossession Prevention Fund:** There is one household we are currently working with that may be eligible for the fund to prevent homelessness. The fund is a useful resource in the prevention of homelessness. It is a tool considered only when appropriate circumstances are presented.

4 CONCLUSION

4.1 The majority of the capital programme for this committee is grant related. Expenditure is driven by the applications that are received for this funding and currently there are a high level of applications and associated costs for DFG grants that need funding. Transfer of funds between the landlord tenant grant budget and the DFG budget would cover the cost of DFG grants already approved in-year.

4.2 The Pest Control Vehicle and Clitheroe Cemetery Extension schemes will be completed in-year and within budget.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

HH12-14/LO/AC
13 October 2014

For further information please ask for Andrew Cook.

BACKGROUND PAPERS – None

Health and Housing Committee – Capital Programme 2014/15

Cost Centre	Schemes	Original	Budget moved	Slippage from	Total Approved	Actual	Variance as at
		Estimate 2014/15	from 2013/14	2013/14	Budget	Expenditure and Commitments as at end of September 2014	end of September 2014
		£	£	£	2014/15	September 2014	£
					£	£	
CMEXT	Clitheroe Cemetery Extension			4,970	4,970	4,100	-870
DISCP	Disabled Facilities Grants	119,540	10,000	-11,340	118,200	171,883	53,683
LANGR	Landlord & Tenant Grants	75,000	20,000	40,270	135,270	72,000	-63,270
PWPBC	Replace Pest Control Vehicle PO07 WPB	11,000			11,000	10,889	-111
REPPF	Repossession Prevention Fund		27,020	780	27,800	0	-27,800
	Total Health and Housing Committee	205,540	57,020	34,680	297,240	258,872	-38,368

Individual Scheme Details and Budget Holder Comments

CMEXT Clitheroe Cemetery – Installation of Infrastructure

Service Area: Environmental Health

Head of Service: James Russell

Brief Description:

Provision of initial infrastructure to Clitheroe Cemetery extension

Start Date, duration and key milestones:

As we obtained the land in 2010/11 it is necessary to commence structural work relatively quickly to enable the ground to recover and planting schemes to be put in place ready for when the current cemetery runs out of space.

Financial Implications – CAPITAL

	£	Actual Expenditure and Commitments as at end of September 2014 £	Variance to end of September 2014 £
Total Approved Budget 2014/15	4,970	4,100	-870
Actual Expenditure 2013/14	114,036		
Actual Expenditure 2012/13	4,532		
Actual Expenditure 2011/12	948		
Actual Expenditure 2010/11	75,914		
Actual Expenditure 2009/10	5,810		
ANTICIPATED TOTAL SCHEME COST	206,210		

Financial Implications - REVENUE

Unknown at present

Useful Economic Life

In excess of 60 years. The purchase of this land will ensure the long term security and provision of this service to Ribble Valley residents.

Progress - Budget Holder Comments

September 2014: The situation is still the same as at July 2014.

July 2014: Only outstanding issue is the installation of initial grave 'beam' for headstones

October 2013: A contractor has been employed to rotovate and level the ground, following which the area will be seeded early next spring. This will complete the scheme.

July 2013: Included within the actual expenditure figure is a commitment of £10,685 for contingencies. To date the infrastructure has been completed within budget without use of the contingency element. It is therefore anticipated that completion of the scheme will be within approved budget.

Detailed discussions are now required with grounds maintenance as to developing a suitable finish and a site maintenance scheme along with associated costs for inclusion in the future revenue budget.

April 2013: *Emergency committee agreed extra resources of £33,540 towards the scheme due to increased costs*

January 2013: *£86,000 of the £90,000 budget moved to the 2013/14 budget as the scheme is not likely to take place until then*

September 2012: *The situation is still the same as at June 2012.*

June 2012: *For this financial year the plans are to finalise the design of the project and prepare a detailed specification for the work to be carried out. There will also be the requirement to divert public footpaths this financial year. The installation of necessary infrastructure works is to be scheduled for implementation during the spring/summer of 2013. A substantial part of the scheme cost will slip to next year.*

October 2011: *There has been no further progress in relation to the CPO since the July report. The landowner has six years to make an application for compensation after which the option lapses.*

July 2011: *The balance of this budget is to be held in Reserves for potential CPO purposes. English Heritage have withdrawn their objection to the Council's planning application.*

August 2010: *Final requisitions are with the vendors solicitors. Completion is expected September 2010.*

March 2010: *Legal section have written to the solicitor acting for the landowner asking for draft documents and evidence of title.*

DISCP Disabled Facilities Grants

Service Area: Regeneration and Housing

Head of Service: Colin Hirst

Brief Description:

The scheme provides mandatory grant aid to adapt homes so that elderly and disabled occupants can remain in their home. The maximum grant is £30,000 and for adults is means tested. The grants can provide for minor adaptation for example the installation of a stair lift up to the provision of bathroom and bedroom extension.

Start Date, duration and key milestones:

The disabled facilities grant budget operates on a financial year basis starting in April each year and concluding in March.

Financial Implications – CAPITAL

	£	Actual Expenditure and Commitments as at end of September 2014 £	Variance to end of September 2014 £
Total Approved Budget 2014/15	118,200	171,883	53,683
Proposed transfer of capital budget	63,270		
ANTICIPATED TOTAL SCHEME COST	181,470		

Financial Implications - REVENUE

None given

Useful Economic Life

Not applicable.

Progress - Budget Holder Comments

September 2014: An increase in Disabled Facilities Grant (DFG) recommendations and grants subsequently approved to date has meant that the original budget is not sufficient to fund the costs of the grants already approved. Committed costs are currently estimated at £171,883, an overspend of £53,683.

Elsewhere on the agenda Committee is asked to approve a proposed budget transfer of £63,270 from the landlord tenant grant budget to the DFG budget. This will provide enough DFG budget to cover the current overspend and will make £9,587 available for further approvals in 2014/15, if the transfer is approved by the Committee.

July 2014: Further applications have been received and have yet to be reviewed. This could lead to a further 6 – 8 applications being approved, depending on the outcome of the review of the applications.

LANGR Landlord/Tenant Grants

Service Area: Regeneration and Housing

Head of Service: Colin Hirst

Brief Description:

To offer grant aid for the renovation of private sector properties with the condition that the units are affordable on completion and the Council has nomination rights. The scheme has operated successfully for over 10 years. The scheme is essential to provide affordable accommodation for move on from temporary accommodation.

Start Date, duration and key milestones:

The grants run in line with the financial year starting in April to March. From approval of the grant the work must be completed within twelve months.

Financial Implications – CAPITAL

	£	Actual Expenditure and Commitments as at end of September 2014 £	Variance to end of September 2014 £
Total Approved Budget 2014/15	135,270	72,000	-63,270
Proposed transfer of capital budget	-63,270		
ANTICIPATED TOTAL SCHEME COST	72,000		

Financial Implications - REVENUE

None

Useful Economic Life

Not applicable.

Progress - Budget Holder Comments

September 2014: To date, five landlord tenant grants have been approved in 2014/15. Of these, two have been completed, one is underway, and work is programmed to start within the next month on the other two schemes. We have also made a final payment on a grant approved in 2013/14. The work in total for these programmed grants so far this year will come to a maximum of £72,000 and will deliver six affordable units.

Elsewhere on the agenda, it is proposed that the remainder of the 2014/15 budget, £63,270, is transferred to the Disabled Facilities Grant budget to help fund the increased number of grants approved on that scheme in 2014/15. There will be no further budget in 2014/15 to provide landlord tenant grants, if the transfer is approved by the Committee.

July 2014: There are no more approved applications currently underway. However, two applications have been received which, subject to review, could lead to the approval of a further £20,000 of grant.

PWPBC Replacement of Pest Control Vehicle PO07 WPB

Service Area: Environmental Health Services

Head of Service: James Russell

Brief Description:

Replace existing dog warden vehicle on a 5 year rolling programme (current vehicle purchased April 2007).

Start Date, duration and key milestones:

April 2014

Financial Implications – CAPITAL

	£	Actual Expenditure and Commitments as at end of September 2014 £	Variance to end of September 2014 £
Total Approved Budget 2014/15	11,000	10,889	-111
Forecast scheme saving	-111		
ANTICIPATED TOTAL SCHEME COST	10,889		

Financial Implications - REVENUE

None

Useful Economic Life

5 years

Progress - Budget Holder Comments

September 2014: The vehicle has been delivered.

July 2014: Currently waiting for delivery of the vehicle, which is anticipated to be September 2014.

REPPF Repossession Prevention Fund

Service Area: Regeneration and Housing

Head of Service: Colin Hirst

Brief Description: Financial assistance through small loans to assist with mortgage/rent arrears in order to prevent repossession and allow the household to remain in their own home

Start Date, duration and key milestones:

The budget is available throughout the year and is used subject to demand

Financial Implications – CAPITAL

	£	Actual Expenditure and Commitments as at end of September 2014 £	Variance to end of September 2014 £
Total Approved Budget 2014/15	27,800	0	-27,800
ANTICIPATED TOTAL SCHEME COST	27,800		

Financial Implications - REVENUE

None identified.

Useful Economic Life

Not applicable

Progress - Budget Holder Comments

September 2014: There is one household we are currently working with that may be eligible for the fund to prevent homelessness. The fund is a useful resource in the prevention of homelessness.

July 2014: There are currently no applications for the fund, and the payment made above has also since been repaid. However, we give advice to between five and eight households a week and this is a tool considered when appropriate circumstances are presented.