

# MINUTES OF THE RV SAFETY ADVISORY GROUP

## WEDNESDAY 9 JULY 2014 @ 2.00pm

<p><u>PRESENT:</u> Terry Longden (Chair)          Diane Rice (2.50pm)          Catherine Moore          PS Dave Simpson          Gary Makin          Ray Bennett          Matt Hargreaves</p>	<p>RVBC          RVBC          RVBC          Police          Police - Traffic          LCC          LCC</p>
<p>Mark Beveridge</p>	<p>Clitheroe Food Festival</p>

	ACTION
<p><b>APOLOGIES</b></p> <p>Apologies for absence were submitted on behalf of Inspector Khan, PS Jarrett, Steve Taylor (NWAS) and Phil Dodd (RVBC).</p>	
<p><b>MEETING WITH CLITHEROE FOOD FESTIVAL</b></p> <p>Mark B referred to the draft plan for the Food Festival that would be held on Saturday 9 August 2014 and outlined the following:-</p>	
<p>1. Road Closures under TPCA – King Street, Castle Street, New Market Street and Market Place. Advance notice signs will be placed at the top of Moor Lane the week before – email plan</p>	OH done
<p>2. TPCA have been previously approved by Pat Douglass (LCC) and will be issued by RVBC</p>	
<p>3. Coning on Chatburn Road and Waddington Road.</p>	
<p>4. Traffic Management being done by Ventbrook – signing schedule – email plan</p>	OH done
<p>5. Breakdown of timings for the set-up on Friday and events on the Saturday – email Sgt Simpson</p>	OH done
<p>6. Clitheroe Auction Mart being used for Park &amp; Ride – AA signage. Approx 500 spaces. 5 x Transdev buses running at 5 – 7 minute intervals from Auction Mart down Chatburn Road, Wellgate and dropping off at Platform Gallery ONLY. Overflow parking will be at Ultraframe – approx 100 spaces but will have pedestrian access only. This will only be signed if required.</p>	
<p>7. Approximately 100 stalls split into operational sectors that each have a radio operator – control at CCTV office.</p>	
<p>8. Litter picking will take place during the day with a mini sweeper at the end of the day.</p>	
<p>9. St John's Ambulance on duty on the day – 6 x first aiders + 2 x advance first aiders and a mobile unit. Space for emergency ambulance access will also be ensured (couldn't fit last year).</p>	
<p>10. Cookery demonstrations in the Council Chambers – same as last year</p>	
<p>11. No extra contingencies made for stopping people coming into Clitheroe if it's 'full'.</p>	
<p>12. Numbers will be assessed after this year's event to see if visitor numbers are still increasing.</p>	
<p>13. RVBC Environmental Health Officers would be doing random checks on the stalls etc.</p>	
<p>14. There is a proposal for a fair (traditional rides) on the Castle Grounds – Fri/Sat/Sun – Mark still needs to agree to this if certain requirements are adhered to. Sgt Simpson needs to know if this is happening for his 'policing plan'.</p>	MB
<p>15. Sgt Simpson would check his staffing levels to ensure adequate cover for the event.</p>	
<p>16. Catherine asked that Mark remind stall-holders that if they need a TEN (Temporary Event Notice) they must apply by Friday 25 July to allow the appropriate notice.</p>	MB
<p>(Mark B left the meeting.)</p>	

EVENTS ON THE HIGHWAY

A Draft Policy had been issued by LCC for consultation – Terry would be responding to this before the end of the week.

TL

LCC are proposing a programme of training to enable persons to become CSAS accredited (Community Safety Accreditation Scheme – empowered with being able to legally direct traffic when a road closure is in place). This would enable volunteers from Lions/Rotary/Scouts etc to be trained to marshal their own events without the need for a Police presence.

RVBC had issued several road closures under TPCA with the agreement of LCC and the Police.

Gary M would be writing to event organisers to inform them of the withdrawal of Police presence at events as of 31 March 2015.

GM

REVIEW OF PAST EVENTS / FEEDBACK (from 3 May 2014 to 9 July 2014)

- Jazz Festival – no issues
- Clitheroe Town Council Mayor Making – Police support
- Chipping Steam Fair – no issues
- Sabden Live – no issues
- Stone the Crows – no issues
- HART Party – road closed signs borrowed from LCC
- Little Treasures Family Fun Day – no issues
- Ribble Valley Ride – no issues
- Whit Walk, Simonstone – cancelled
- Slaidburn Steam Fair – no issues
- Stork Hotel Fun Day – no issues
- Mellor Rose Queen Procession – last minute TPCA
- Longridge Field Day – big police presence but successful event
- Surf & Turf Cycling Event – no issues
- Motocross – no issues
- Ribchester Field Day – no issues
- Procession of Witness – LCC want feedback
- Open Golf, Clitheroe – no issues
- Clitheroe Town Council Civic Sunday – Police support
- Longridge Town Council Civic Sunday – Police support – one side of carriage way left open. An issue for future events.
- Goosnargh & Longridge Show – no issues
- Tour de France – no issues. Road closures appeared to be well marshalled.

GM

EVENT CALENDAR – PROGRAMMED EVENTS

- Ribchester Roman Festival – no issues
- Beatherder – meetings taking place Thursday 17<sup>th</sup> July. A swimming pool has been added this year.
- Dirtbike Trax – no issues
- Cloudspotting – no issues
- Last Night of the Proms – capacity issue
- Clitheroe Food Festival – no issues
- Motocross – still to be confirmed
- Ride with Brad – cancelled
- Chipping Show – no issues
- Witchfinder – cancelled
- Circus Fantasia – cancelled
- Ride of the Roses – no issues
- Clitheroe Churches BBQ and Fun Day – no issues
- Share the Road – organiser will speak to highways about signs
- Hodder Valley Show – needs events form completing
- Crossfit Gorilla Warfare – no issues
- Mod Weekender – no issues
- William’s Way – no issues
- Clitheroe Bonfire – needs events form completing. Need meeting setting up to

TL

RB  
OH

OH/TL

