

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **PERSONNEL COMMITTEE** is at **6.30pm** on **WEDNESDAY, 28 MAY 2014** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)
Directors

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. To approve the minutes of the last meeting held on 19 March 2014 – copy enclosed.
3. Declarations of interest (if any).
4. Public Participation (if any).
5. Reports from Representatives on Outside Bodies (if any).

INFORMATION ITEMS

- ✓ 6. Staff Turnover – report of Director of Resources – copy enclosed.
- ✓ 7. Annual Health and Safety Update – report of Director of Resources – copy enclosed.

Part II – Items of business **not** to be discussed in public

DECISION ITEMS

- ✓ 8. Request for Flexible Retirement – report of Director of Resources – copy enclosed
- ✓ 9. Review of ICT Team Staffing - report of Director of Resources - copy enclosed
- ✓ 10. Appointments and Resignations – report of Director of Resources – copy enclosed.

INFORMATION ITEMS

- ✓ 11. Update on National Pay Negotiations – report of Director of Resources - copy enclosed.
- ✓ 12. Annual Absence Management Update – report of Director of Resources – copy enclosed.
- ✓ 13. Annual Review of Homeworking - report of Director of Resources - copy enclosed.
- ✓ 14. Training Report – report of Director of Resources – copy enclosed.