

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO HEALTH AND HOUSING COMMITTEE

INFORMATION

Agenda Item No 12

meeting date: 4 SEPTEMBER 2014
 title: REVENUE MONITORING 2014/15
 submitted by: DIRECTOR OF RESOURCES
 principal author: LAWSON ODDIE

1 PURPOSE

1.1 To let you know the position for the first four months of this year's revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified
- Corporate Priorities - to continue to be a well managed Council providing efficient services based on identified customer need and meets the objective within this priority, of maintain critical financial management controls, ensuring the authority provides council tax payers with value for money.
- Other Considerations – none identified.

2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period to the end of July. You will see an overall overspend of £14,211 on the net cost of services. After allowing for transfers to and from earmarked reserves the overspend is reduced to £4,389. Please note that underspends are denoted by figures with a minus symbol.

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
CTBEN	Localised Council Tax Support Admin	38,290	-85,799	-93,010	-7,211	
HGBEN	Housing Benefits	138,300	-218,872	-196,183	22,689	
COMNL	Common Land	3,600	214	28	-186	
CLCEM	Clitheroe Cemetery	44,200	2,646	9,325	6,679	
ENVGR	Grants & Subscriptions	2,580	630	720	90	
CLAIR	Clean Air	2,750	924	653	-271	
DOGWD	Dog Warden & Pest Control	93,110	1,565	-2,575	-4,140	
ENVHT	Environmental Health Services	292,660	-5,007	-11,590	-6,583	
CLAND	Contaminated Land	10,210	108	0	-108	

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
HSASS	Housing Associations	13,550	0	0	0	Green
HSADV	Housing Advances	550	220	0	-220	Green
AWARM	Affordable Warmth	0	0	7,866	7,866	Red
SUPPE	Supporting People	20,760	18	0	-18	Amber
WARMH	Warm Homes Healthy People	0	0	1,956	1,956	Amber
CLMKT	Clitheroe Market	-48,910	-91,187	-96,397	-5,210	Red
JARMS	Joiners Arms	16,980	10,400	10,151	-249	Green
HOMEG	Homelessness General	51,900	164	45	-119	Green
HOMES	Homelessness Strategy	35,040	10,995	6,576	-4,419	Amber
IMPGR	Improvement Grants	35,500	-2,672	-201	2,471	Amber
HOMEE	Home Energy Conservation	24,350	250	0	-250	Green
GRAGE	Non-Dwelling Rents	-3,500	-3,500	-3,022	478	Green
HSTRA	Housing Strategy	60,670	5,320	6,286	966	Green
	Total:	832,590	-373,583	-359,372	14,211	
Transfers to/(from) Earmarked Reserves						
HGBAL/H275	DEFRA Clean Air Reserve	-480	-480	-480	0	
HGBAL/H339	Warm Homes/Affordable Warmth Grant Reserve	0	0	-9,822	-9,822	
Total after Transfers to/(from) Earmarked Reserves		832,110	-374,063	-369,674	4,389	

2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of high concern and green variances are areas, which currently do not present any significant concern.

Key to Variance shading	
Variance of more than £5,000 (Red)	R
Variance between £2,000 and £4,999 (Amber)	A
Variance less than £2,000 (Green)	G

2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.

2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.

3 CONCLUSION

3.1 The comparison between actual and budgeted expenditure shows an overspend of £14,211 for the first four months of the financial year 2014/15. After allowing for transfers to and from earmarked reserves the overspend is reduced to £4,389.

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES

BACKGROUND PAPERS: None

For further information please ask for Lawson Oddie, extension 4541

Health and Housing Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
AWARM/4676	Affordable Warmth/Grants to Individuals	0	0	7,523	7,523	A grant was received in 2013/14 to fund this expenditure. The funds are held in reserve.	The budget will be reviewed at revised estimate and the funds held in reserve be brought in to the budget
CTBEN/2809	Localised Council Tax Support Admin/Non Recurring Purchases of Equipment etc.	56,550	14,339	7,788	-6,551	This expenditure relates to items funded under S31 New Burdens grant. Further expenditure will be taking place as the year progresses.	The profile of the budget will be reviewed as the year progresses and firmer spending plans are produced.
HGBEN/2998	Housing Benefits/Software Maintenance	18,640	18,640	40,872	22,232	A commitment of £21,751 is on the system for maintenance fees for the 2015/16 and 2016/17 financial years.	The commitment will be rolled over to the appropriate financial years at year end.
HGBEN/4652	Housing Benefits/Rent Allowance Payments	7,239,080	2,229,638	2,275,774	46,136	Payments to claimants are slightly higher than budgeted. All expenditure is funded by subsidy received.	Payments to claimants will be reviewed for the Housing Benefit mid-year estimate claim (August 2014). The revised budget will be adjusted to reflect this mid-year estimate.

Health and Housing Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
HGBEN/8002z	Housing Benefits/Rent Allowances Grant	-7,273,950	-2,423,682	-2,450,848	-27,166	Income is lower than budgeted due to an adjustment for debtors held on the Northgate benefits system being greater than anticipated when the original estimate budget was prepared.	The budget will be reviewed at revised estimate.
HGBEN/8009z	Housing Benefits/Housing Benefit & CT Benefit Admin Grant	-93,940	-43,588	-54,559	-10,971	Additional admin grant has been received , which was not anticipated at the time of setting the budget.	The budget will be reviewed at the time of setting the revised estimate

Health and Housing Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Reason for Variance
CLCEM/8441u	Clitheroe Cemetery/Interment Fees	-20,120	-6,704	-4,438	2,267	Income from interments is lower than budgeted.
CLCEM/8447u	Clitheroe Cemetery/Exclusive Burial Rights	-18,510	-6,168	-2,473	3,696	Income from the sale of exclusive burial rights is lower than budgeted.
CLMKT/8824n	Clitheroe Market/Cabins	-96,160	-96,160	-99,012	-2,852	The budget allows for periods of non-occupancy, however as at end July 2014 the occupancy levels have been higher than predicted for in the budget.
ENVHT/2998	Environmental Health Services/Software Maintenance	5,920	5,920	3,112	-2,808	Annual maintenance costs for the Civica system are lower than budgeted.
ENVHT/8417u	Environmental Health Services/private water samples	-3,030	-1,012	-4,095	-3,083	Risk assessment work undertaken on private water supplies which is now obligatory and to be undertaken by 31 December. This increased income will be partly offset by lab fees for the analysis of the water samples taken.
HGBEN/2858	Housing Benefits/Microfilming Maintenance	1,010	1,010	3,740	2,730	A DWP New Burdens Grant has been received, as shown below, which will fund this expenditure.

Health and Housing Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Reason for Variance
HGBEN/8026z	Housing Benefits/DWP - LA Data Sharing (LADS) IT Costs	0	0	-2,365	-2,365	A grant has been received which wasn't anticipated when the budget was prepared. This is to fund data sharing costs between the council and the DWP 'Atlas' system
HGBEN/8029z	Housing Benefits/DWP- Housing Benefits New Burden Grant	0	0	-3,453	-3,453	A grant has been received which wasn't anticipated when the budget was prepared. This is towards the assessment of applications for discretionary housing benefit.