

HEALTH & WELLBEING PARTNERSHIP
Meeting Date : Wednesday 16 October 2013 at 5pm

PRESENT:	Cllr B Hilton – Chairman	Marshal Scott
	Cllr Holgate	Colin Hirst
	Cllr Elms	David Ingham
	Phil Mileham	Practice Manager - Clitheroe Health Centre
	Bob Harbin	Local Health Specialist - LCC
	Martin Hodgson	ELHT
	Craig Henderson	ELHT Contracts
	Andy Pratt	NHS Property Services

	AGENDA ITEM	ACTION
1	Wecome and introductions	
2	Apologies – received from Cllr Newmark	
3	Minutes – minutes of meeting held on 14 August were approved as a correct record.	
4	<p>RV Year of Health & - David gave members feedback on how things were progressing with the 3 strands – Dementia Friendly/Healthy Lifestyles/Affordable Warmth;Healthy Homes. There was a lot of interest in dementia awareness that David was continuing to pursue. There is an event on 29 October for 'champions' with the intention of setting up informal 'drop-in' sessions in village halls with volunteers.</p> <p>Phil M had also done some work on dementia and access to memory assessments.</p> <p>Marshal offered some funding from the CSP budget to help with including both the Fire and Police.</p> <p>Martin commented that any help in the community that would alleviate elderly people being admitted at A & E would be helpful.</p>	DI
5	<p>Clitheroe Community Hospital – Andy gave an update on the progress of the development of the new hospital building. Craig talked about the dementia friendly 'working group' that had been established to help create a dementia friendly environment at the new hospital site as well as the improvements that were taking place on wards at the Blackburn/Burnley hospital sites.</p> <p>The Project Board for Clitheroe were considering a dementia 'wish list'. Artist impressions were shown to demonstrate how things could look in the new hospital.</p> <p>A meeting was due to take place soon with Eric Wright regarding the rest of the site development.</p>	CH / AP
6	<p>East Lancs Hospital Trust – Martin gave a brief update regarding the Keogh review and the subsequent report on the Royal Blackburn hospital. He reported that an action plan had been produced that was not just about 'ticking' boxes but about patient experience and the need for better communication</p>	

	between patients, the public and staff. There was also the need for a consistent approach right across the hospital to ensure an acceptable standard of care in all departments/wards.	
7	Revised Terms of Reference – these had been updated to reflect the new roles and membership and were approved. They would now be considered by H & H committee at their next meeting on 31 October 2013.	OH
8	Lancs Health & WellBeing Board Developments – Bridget gave an update on the structural changes including the new Chair and Vice Chairman. The District H & WB Partnerships would be used to feed into the Board. The Strategic Framework for Delivery had been circulated for information. There was some work to do in aligning the RVBC priorities with the Lancs H& WB goals. Reference was made to the CCG assessment that each member had been asked to complete. Bob asked for feedback on this.	
9	LCC Health Scrutiny meeting feedback – Bridget reported on the North, Central, and East CCG presentations that had been given. She had recently met with representatives from the Gtr Preston CCG and was due to meet with East Lancs CCG soon.	BH
10	Information Items included <ul style="list-style-type: none"> • LCC Health Impact Assessment: Housing Developemnts • National & Local Funding Issues 	
11	AOB – Calderstones Hospital – they would like to get involved with the Borough Council. There was a new CE and Chair. An invitation would be issued to them to do a presentation to this group at it's next meeting in January 2014.	OH
12	The next meeting would take place at 5pm on Wednesday 8 January 2014 in Committee Room 1.	

HEALTH & WELLBEING PARTNERSHIP

TERMS OF REFERENCE

1. Purpose

1.1 The purpose of the partnership group is:

- To build strong and effective partnership working with the newly established NHS bodies, the County Council, Voluntary and Community Sector and other public bodies to improve the health & wellbeing of the residents of Ribble Valley.
- To influence, support and implement priorities (as Appropriate) of the Lancashire Health & Wellbeing Board.

2. Key Functions

2.1 The Ribble Valley Health & WellBeing Partnership has the following key functions:

- To determine the priorities for health and wellbeing across the Ribble Valley and to agree actions with partners.
- To provide a governance structure for local planning and accountability of health & wellbeing related services.
- To build strong and meaningful partnership working between the Clinical Commissioning Groups and local public sector organisations.
- To promote integration and partnership working between health and social care including public health through joined up commissioning plans across the organisations.
- To represent the views of the public in the Ribble Valley.
- To influence public health commissioning decisions.

3. Structure and Reporting

3.1 The group will be known as The Health & WellBeing Partnership of the Health and Housing Committee.

3.2 The partnership will be chaired by the Chair of the Health and Housing Committee.

3.3 The minutes of the meetings will be reported to the Health and Housing Committee.

4. Membership

4.1 The Membership is made up of key partners involved in the promotion of public health together with the commissioners of health and wellbeing services in Ribble Valley, including Elected Members and representatives of wider stakeholders.

- Chair of Health & Housing committee
- Vice Chair of Health & Housing committee

- 4 Borough Councillors
- Ribble Valley Chief Executive,
- Ribble Valley Lead officer on Health & WellBeing
- Lancashire County Council Lead officer on Health & WellBeing
- Public Health Specialist (East Lancs)
- Ribble Valley Clinical Commissioning Group Lead representative
- East Lancs CCG (GP)
- Gtr Preston CCG (GP)
- Voluntary Sector representative

4.2 In addition there will be the following co-opted representatives

- East Lancashire Hospital Trust
- Lancashire Care Trust
- Greater Preston Clinical Commissioning Group
- Blackburn with Darwen Clinical Commissioning Group

5. **Governance and Accountability**

5.1 The partnership will be accountable to its individual member organisations and accountable through their own organisations decision-making processes for the decisions they take.

6. **Meeting Arrangements**

6.1 The partnership will meet in advance of every Health & Housing committee (5) in order for the minutes to be reported to each one.

6.2 The partnership will endeavour to hold at least one meeting a year with the Ribble Valley, the and Greater Preston Clinical Commissioning Group, and the Blackburn with Darwen Commissioning Group, where it makes sense to do so, to co-ordinate future planning activities.

7. **Reporting Mechanisms**

7.1 The two-way flow of information between the partnership and Lancashire Health & WellBeing Board will be primarily through the Borough Council representative.