

Minutes of Community Services Committee

Meeting Date: Tuesday, 3 September 2013, starting at 6.30pm
Present: Councillor R J Thompson (Chairman)

Councillors:

J E Alcock	L Rimmer
R Bennett	M Robinson
S Brunskill	I Sayers
S Carefoot	G Scott
A M Knox	R Swarbrick
G Mirfin	J White
R Newmark	

In attendance: Director of Community Services, Head of Engineering Services, Head of Cultural and Leisure Services, Head of Financial Services and Waste Management Officer.

232 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor J Hill.

233 MINUTES

The minutes of the meeting held on 21 May 2013 were approved as a correct record and signed by the Chairman.

234 DECLARATIONS OF INTEREST

There were no declarations of interest at the meeting.

235 PUBLIC PARTICIPATION

The Chairman welcomed members of the Ribchester War Memorial Association and invited the Chairman, Mr Roy Skilbeck, to address the Committee. Mr Skilbeck gave a brief history of the formation of the Ribchester War Memorial Association and their desire to have a unified war memorial in Ribchester village. Following several meetings a preferred location had been chosen which would need the agreement of the Ribble Valley Borough Council. It was their intention to have the war memorial in place by August 2014 in order to commemorate 100 years since World War 1.

236 RIBCHESTER WAR MEMORIAL

The Director of Community Services submitted a report asking Committee to consider a proposal by the Ribchester War Memorial Association to site a war memorial on Council land in Ribchester. Having explored a number of sites across the village the War Memorial Association had identified their preferred site

as land to the rear of Greenside Car Park. This had been chosen because of its peaceful and natural setting, its location being half way between the two village churches and it being in the vicinity of a car park. The construction of the war memorial would require planning permission but this would be a matter for the War Memorial Association to deal with. It was also highlighted that the car park at Greenside was next to an area of public open space owned by the Council and although it had no formal equipment on the site was used by young people and families for recreational purposes.

Committee was positive about supporting the Ribchester War Memorial Association in their endeavours to construct a war memorial in the village of Ribchester and felt that although there would be various issues to contend with that the request should be supported in principle.

RESOLVED: That Committee approve the request in principle by Ribchester War Memorial Association to construct a war memorial on land at Greenside and delegate to the Director of Community Services in consultation with the Chairman of Committee to continue with negotiations regarding a licence for the land and other issues.

237 CLITHEROE FOOD FESTIVAL

The Director of Community Services submitted a report informing Members of the performance of this year's Food Festival and asking for approval in principle to support next year's event. He reminded Committee that whilst recognising that success of the event in 2012 in terms of visitor numbers and town centre trade, there had been concerns regarding the level of subsidy the event required and Committee had asked that the Council have a greater influence over budgeting decisions and any financial issues prior to the festival in 2013. The festival had taken place on Saturday, 10 August 2013 and had been blessed with good weather. The overall footprint of the festival had increased to include King Street and Market Place and this has allowed for an increase in the number of stalls and helped reduce the concentration of people on the market itself. In order to gauge the actual number of people attending the park and ride had collected postcodes and Lancaster University had asked visitors to complete a questionnaire; the results of which would be analysed and report to a future Committee.

In financial terms there had been a significant improvement from last year with a small profit being made. It did however highlight that as the festival grows in size and popularity there would be an increased pressure on the Council to provide "back office" services, in particular for:

- park and ride staff;
- key stewards;
- toilet cleansing;
- street cleansing;
- road closures.

Further works on these aspects would need to be carried out in order to maintain the quality and safety of future festivals.

Committee were very complimentary about the success of the Food Festival this year and acknowledged the help and commitment of the staff of Ribble Valley Borough Council.

RESOLVED: That Committee

1. note the contents of the report and acknowledge the improved financial performance of the festival; and
2. agree in principle the request to support next year's festival subject to a clarification of roles and responsibilities which would be reported to a future Committee meeting.

238 2012/13 YEAR END PERFORMANCE INFORMATION

The Director of Resources submitted a report informing Committee of the details of performance against the local performance indicators. The general comments of the appropriate Head of Service officers on the performance and targets were included in the report.

RESOLVED: That the report be noted.

239 OFF-SITE CHARGE IN RESPECT OF OPEN SPACE PROVISION

The Director of Community Services submitted a report on the progress in identifying a framework for applying developer contributions towards off-site open space/facility provision. The report highlighted the current situation and issues along with a standards of provision table. The next steps of the process in reaching a situation to be able to apply a standard charge per open space and supporting infrastructure were to continue with the internal auditing and assessment of open space in terms of quantity, quality and accessibility; to include Parish Councils in the audit/information finding process; to consider how the standards are to be applied and to produce a Ribble Valley specific process that determines forms of developer contributions towards new or improved open space and recreation facilities.

RESOLVED: That Committee endorse the action identified in the report.

240 CAPITAL MONITORING 2013/14

The Director of Resources submitted a report providing Committee with information relating to the progress of the approved Capital Programme for the period April to July 2013 with regards schemes which fall under the responsibility of this Committee.

RESOLVED: That the report be noted.

241 REVENUE OUTTURN 2012/13

The Director of Resources submitted a report for Committee's information on the outturn of the financial year 2012/13 in respect of the revenue budget for this Committee.

RESOLVED: That the report be noted.

242 REVENUE MONITORING 2013/14

The Director of Resources submitted a report informing Committee of the position for the first four months of this year's revenue budget as far as this Committee was concerned.

RESOLVED: That the report be noted.

243 GENERAL REPORT OF THE DIRECTOR OF COMMUNITY SERVICES

The Director of Community Services submitted a report informing Committee of the progress with regard to the in-house paper and cardboard collection service, larger green bin scheme, Ribble Valley healthy lifestyles and arts development activity.

RESOLVED: That the report be noted.

244 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

(a) Lancashire Waste Partnership

Councillor Ian Sayers gave a detailed résumé of the Lancashire Waste Partnership including its main objectives, present problems, negative and positive factors, and made particular reference to the latest meeting held on 14 July 2013.

RESOLVED: That the report be noted.

245 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following item of business was exempt information under Category 3 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

246 MARKET ARRANGEMENTS FOR THE SALE OF COLLECTED WASTE PAPER AND CARDBOARD

The Director of Community Services submitted a report seeking authority from Committee for the Director of Community Services to determine short-term interim market arrangements for the sale of waste paper and cardboard

recovered for recycling through the kerbside collection service which would allow a full tendering exercise to be undertaken for longer term arrangements.

RESOLVED: That Committee

1. approve the extension of the current paper and cardboard market arrangements for a further 6 months to allow a full tender exercise to be undertaken; and
2. approve the inclusion of future market arrangements within the overall operational service review.

On behalf of the Community Committee the Chairman wished Chris Hughes, Head of Cultural and Leisure Services, every happiness in his future as he was leaving the authority at the end of the week.

The meeting closed at 7.40pm.

If you have any queries on these minutes please contact John Heap (414461).