

RIBBLE VALLEY BOROUGH COUNCIL

please ask for: OLWEN HEAP
direct line: 01200 414408
e-mail: olwen.heap@ribblevalley.gov.uk
my ref: OH/CMS
your ref:
date: 19 August 2013

Council Offices
Church Walk
CLITHEROE
Lancashire BB7 2RA

Switchboard: 01200 425111
Fax: 01200 414488
DX: Clitheroe 15157
www.ribblevalley.gov.uk

Dear Councillor

The next meeting of the **ACCOUNTS AND AUDIT COMMITTEE** is at **6.30PM** on **WEDNESDAY, 28 AUGUST 2013** at the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (copy for information to all other members of the Council)
Directors
Press
Parish Councils (copy for information)
Audit Manager, Grant Thornton

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of meeting held on 26 June 2013 – copy enclosed.
3. Declarations of Interest (if any).
4. Public Participation (if any).

FOR DECISION

- ✓ 5. The Audit Findings – report of Grant Thornton – copy enclosed.

- ✓ 6. Review of the Council's Arrangements for Securing Financial Resilience – report of Grant Thornton – copy enclosed.
- ✓ 7. Letter of Representation – report of Director of Resources – copy enclosed.
- ✓ 8. Approval of Audited Statement of Accounts for 2012/2013 – report of Director of Resources – copy enclosed.

FOR INFORMATION

- ✓ 9. Internal Audit Progress Report 2013/2014 – Report of Director of Resources – copy enclosed.
- 10. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

- ✓ 11. Risk Management – Red Risks – report of Director of Resources – copy enclosed.