

**MINUTES OF THE HEALTH & WELLBEING PARTNERSHIP  
GROUP HELD ON  
WEDNESDAY, 13 MARCH 2013 at 5pm**

PRESENT:	Cllr B Hilton – Chairman	Marshal Scott
	Cllr M Ranson	Chris Hughes
	Cllr S Hirst	Olwen Heap
	Cllr Elms	
	Cllr Newmark	
	Cllr Robinson	
	Sarah McTigue	Locality Commissioning Manager (RV) - LCC
	Catherine Wright	Community Services Commissioning Officer – East Lancs CCG
	Dr W MacKean	GP Dementia Lead

**APOLOGIES**

Apologies for absence were received from County Cllr V Wilson, Jayne Mellor, Colin Hirst and Dr Anthony Sudell (who had now transferred to a new position with Gtr Preston).

**MINUTES**

Minutes of the meeting held on 10 January 2013 were approved as a correct record.

**MATTERS ARISING**

None

**PRESENTATION – DEMENTIA SERVICES – DR WILL MACKEAN**

Dr MacKean explained the process from someone expressing concern about a relative through to the person being diagnosed and treated.

Members asked questions with regard to patient confidentiality, timescale of referrals and where to find information about 'symptoms' of dementia.

Phil Mileham informed the group that dementia is included in the RV commissioning priorities. Marshal commented that it was important that all agencies work together and help each other on this issue.

The Chairman thanked Dr MacKean for attending the meeting.

**DEMENTIA FRIENDLY COMMUNITIES**

Catherine Wright informed the group of a new website where a lot of information is available. She also referred to a number of dementia awareness sessions that had taken place recently.

She referred to the 'Response to the consultation on the recognition process for dementia friendly communities' document that included guidance on steps and standards.

She also asked that the Council considers signing up to the DAA either as an organisation or community.

The Dementia Action Alliance is the coming together of over 230 organisations to deliver the National Dementia Declaration; a common set of seven outcomes informed by people with dementia and their carers. The Declaration provides an ambitious and achievable vision of how people with dementia and their families can be supported by society to live well with the condition. Alliance members work towards delivering this vision through committing to actions within their organisation and undertaking joint programmes of work.

#### PARTNERSHIP ISSUES

Phil Mileham informed the group that East Lancs CCG had now achieved 'authorization' and as of 1 April 2013 would be the responsible organization. Please see attached structure \*

The Locality Steering group was due to meet soon to agree priorities locally that would then be fed into the East Lancs Board. A lot of public engagement events were taking place as well as meetings with stakeholders.

Phil gave a brief update on Clitheroe Hospital and various construction dates with the culmination of the hospital being open for patients in May 2014.

Marshal has a meeting with Mike Leaf and the Hospital Trust soon and asked Phil that if he had any issues he wanted raising to let him know. We want to ensure that the services we needed are included in the new hospital.

Bridget suggested that we invite Jackie Hadwen to attend a future meeting (June/July).

Chris informed the group that Aidan Fitzpatrick was now the RV Lead (and Anthony Sudell for Longridge).

Marshal would write a letter of thanks to Anthony on behalf of the group.

#### UPDATE REPORT

Members were updated on progress on the following:-

- Shadow Health & WellBeing Board – Bridget had attended the last meeting of this group in March. She had also been on a training day on Governance and Constitutional Issues of Health & WellBeing Boards. There would be no single model – it would be a local decision; there would be no political proportionality and all members would be voting members.
- HealthWatch Lancs – a Chair had now been appointed (who would also have a seat on the H & WB Board) and interviews are now taking place to select Directors for the new service.
- Bridget had attended a workshop with other councils of the Gtr Preston CCG
- There was a meeting of the sub-group to discuss the Year of Health & WellBeing on Monday 18 March
- East Lancs Hospital named as one of 11 Hospital Trusts out of 120 that has been identified as having a higher than expected number of deaths. The CE, Leader and Bridget to meet with EL Hospital Trust Chair and CE for further discussions.

#### AOB

- Chris reported that a letter had been received from .....regarding Vascular Services asking us to reconfirm that Royal Blackburn hospital should be one of the vascular centres. Chris suggested that our response should be that 3 centres remain.
- Bridget referred to the following documents that had been circulated
  - Urgent Care Streaming Pilot

- First Chair of HealthWatch Lancashire
- Review of Pharmaceutical Services

#### NEXT MEETING

The date of the next meeting will be Wednesday 1 May 2013 @ 5pm in the Members Room, Level D of the Council Offices.

Meeting finished 6.40pm

# MINUTES OF THE HEALTH & WELLBEING PARTNERSHIP GROUP HELD ON WEDNESDAY, 8 MAY 2013 at 5pm

PRESENT:	Cllr B Hilton – Chairman	Chris Hughes
	Cllr M Ranson	Olwen Heap
	Cllr Elms	
	Cllr Newmark	
	Cllr Robinson	
	Phil Mileham	Ribblesdale Practice Manager - Clitheroe
	Bob Harbin	Local Health Specialist - LCC

## APOLOGIES

Apologies for absence were received from Cllr S Hirst, County Cllr V Wilson, Jayne Mellor, Marshal Scott, and Colin Hirst.

## MINUTES

Minutes of the meeting held on 13 March 2013 were approved as a correct record.

## MATTERS ARISING

None

## PRESENTATION – THE NEW STRUCTURE OF PUBLIC HEALTH – BOB HARBIN

Bob Harbin reported that this was the biggest change in health services for 23 years with Public Health moving into LCC. It was a complicated structure that Bob gave an explanation of how it would work with a combination of matrix teams and locality teams with county based leads.

The main personnel for RV are Aidan Fitzpatrick, Bob Harbin (link to RV for 2 days a week), Sandra Fox (day to day for RV) and Caroline Holtom (RV Locality group / CCG) with Mike Leaf being the East Lancs Lead.

It was envisaged that we should start working together and test how it works – Mike Leaf will be monitoring action plans.

The RV Health & WellBeing group will feed into the East Lancs H & WB group via Bob Harbin. Bob is to join the RV group and attend meetings regularly.

He would fix up for both Sandra and Caroline to meet Chris Hughes.

## MEMBERSHIP OF THE RV H & WB PARTNERSHIP GROUP

This would be decided by Health & Housing committee and chaired by Cllr Hilton.

## TERMS OF REFERENCE

Bridget had done a draft that the group considered. Chris would make a couple of additions.

## DRAFT REPORT TO HEALTH & HOUSING COMMITTEE

Chris talked the group through his draft report that would be presented to Health & Housing committee regarding the plans for the Year of Health and WellBeing and our suggested priorities.

He also highlighted a seminar on Dementia that was taking place in June that might be useful for members to attend.

## UPDATE REPORT

Members were updated on progress on the following:-

- Health & WellBeing Board (LCC) – Bridget had attended the first meeting of the ‘real’ board which had been very interesting. Topics discussed included
  - Joint Strategic Needs Assessment
  - HealthWatch
  - GP engagement
  - National Pledge – Better Health Outcomes for Children and Young People
  - LCC Health & WellBeing Delivery Plan

## AOB

- Ribble Valley Foodbank – this will be based in Trinity Church Hall. The lady will be coming to speak to PCLC.
- Training on Health Impact Assessments – funded workshops 4 – 6 June (copy enclosed) – these are appropriate to attend if anyone wishes.
- Rosie raised an issue with regard to people who need a ‘little’ help eg an elderly person or young mum. The system doesn’t accommodate for ‘community care’. This would be included on the ‘Year of H & WB’ sub-group agenda.
- Clitheroe Hospital – Phil reported that he was due to have a meeting with Dr Whyte to discuss what services were wanted in the hospital. This group also needed to feed their views into this. Phil would report the outcome of the meeting. Olwen would invite Craig Henderson (ELHT/Property Services), Dr Alan Crowther and Katrina Logan to attend our next meeting.
- Information for circulation
  - Home Instead – free educational workshop - enclosed
  - Butterfly scheme - enclosed
  - Falls prevention / rehab scheme - enclosed

## NEXT MEETING

The date of the next meeting will be Wednesday 14 August 2013 at 5.00pm in Committee Room 1, Ribble Valley Civic Suite, 13 Church St, Clitheroe

Meeting finished 6.35pm