

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **ACCOUNTS AND AUDIT COMMITTEE** is at **6.30PM** on **WEDNESDAY, 27 MARCH 2013** at the **TOWN HALL, CHURCH STREET, CLITHEROE.**

PLEASE NOTE TRAINING FOR ALL MEMBERS ON THE NEW STANDARDS REGIME WILL TAKE PLACE AT 5PM, WHICH THE INDEPENDENT PERSONS WILL ALSO ATTEND

Sandwiches will be provided

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (copy for information to all other members of the Council)
Directors
Press
Parish Councils (copy for information)
Audit Manager, Grant Thornton

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of meeting held on 28 November 2012 – copy enclosed.
3. Declarations of Interest (if any).
4. Public Participation (if any).

FOR DECISION

- ✓ 5. Closure of Accounts Timetable 2012/13 – report of Director of Resources – copy enclosed
- ✓ 6. Internal Audit Annual Plan 2013/14 – report of Director of Resources – copy enclosed.

FOR INFORMATION

- ✓ 7. Internal Audit Progress Report 2012/13 – report of Director of Resources – copy enclosed.
- ✓ 8. Audit Plan 2012/13 – report of Grant Thornton – copy enclosed. (tbc)
- ✓ 9. Certification of Work 2011/2012 – report of Grant Thornton – copy enclosed
- ✓ 10. Risk Management – Update on Red Risks – report of Director of Resources – copy enclosed.
- 11. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

NONE