

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **COMMUNITY SERVICES COMMITTEE** is at **6.30pm** on **TUESDAY, 15 JANUARY 2013** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (Copy for information to all other members of the Council)
Directors
Press

AGENDA

Part I - items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meetings held on 6 November 2012 - copy enclosed.
3. Declarations of Interest (if any).
4. Public participation (if any).

DECISION ITEMS

- ✓ 5. Food Festival 2013 – report of Director of Community Services – copy enclosed.
- ✓ 6. Facilities Strategy – report of Director of Community Services – copy enclosed.
- ✓ 7. Lease Arrangements at Langho Football Club – report of Director of Community Services – copy enclosed.

- ✓ 8. Provision of Public Toilets – report of Director of Community Services – copy enclosed.
- ✓ 9. Kerbside Collection of Mixed Food and Garden Waste – Weekly Collection Support Bid – report of Director of Community Services – copy enclosed.
- ✓ 10. Revised Capital Programme 2012/2013 – report of Director of Resources – copy enclosed.
- ✓ 11. Proposed Capital Programme 2013/2016 – report of Director of Resources – copy enclosed.
- ✓ 12. Revised Revenue Budget 2012/2013 – report of Director of Resources – copy enclosed.
- ✓ 13. Original Revenue Budget 2013/2014 – report of Director of Resources – copy enclosed.

INFORMATION ITEMS

- ✓ 14. Healthy Lifestyle Funding 2013/2014 – report of Director of Community Services – copy enclosed.
- 15. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

None

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 15 JANUARY 2013
title: CLITHEROE FOOD FESTIVAL
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES, HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE

- 1.1 To ask members to consider proposals for the provision of the Food Festival for 2013.
- 1.2 Relevance to the Council's ambitions and priorities:
 - To sustain a strong and prosperous Ribble Valley, encompassing our objective to encourage economic development throughout the borough, with a specific emphasis on tourism.

2 BACKGROUND

- 2.1 Members received a report in September 2012, outlining issues associated with the provision of the Food Festival.
- 2.2 Whilst recognising the success of the event, members were concerned about the overall financial performance, as shown in Annex 1, particularly projected income levels.
- 2.3 A similar discussion took place at Policy & Finance Committee, where it was agreed to fund the shortfall from the Performance Renewal Grant.
- 2.4 Both committees agreed, in principle, to support the Food Festival, but recognised that financial controls would have to be more robust in the future.
- 2.5 The key factor to future sustainability lay with a successful RDPE bid that would have enabled the Food Festival Company to take over all future responsibility for its future operation.
- 2.6 The bid, however, was unsuccessful, so proposals need to be considered on how the event can take place whilst, at the same time, minimising the Council's exposure to financial risk.

3 CURRENT SITUATION

- 3.1 Taking on board the comments of both committees, the Council's Corporate Management Team has concluded that:
 - The Council would have to take the lead in organising this year's event, to give the additional capacity required, and to oversee the financial management aspects.
 - The Festival would have to be run in partnership with the Food Festival Company, as they had access to sponsors and volunteers that the Council did not.

- There would still be a requirement for some external event management, but this should be reviewed in association with the capacity of Borough Council officers to take over some event management functions.
- 3.2 As a consequence, officers have met to discuss capacity issues, and, with the Food Festival Company, to discuss the nature of this year's event, determine roles and responsibilities, and draft a realistic budget.

4 ISSUES

- 4.1 The first issue discussed was the structure of the event. It was determined that it was important that the event had to be as good as, if not better than, the previous year, in order to maintain the reputation of the event in the regional food calendar. If the event were to be reduced, it would be difficult to regain any reputation in the future, and other similar events would be likely to take its place.
- 4.2 In achieving this aspiration, officers/Food Festival Company representatives had to consider whether it was affordable, given the demise of the RDPE grant and a lack of financial focus in the previous year. In determining this, budgets have been streamlined, focussing on high spending areas and those that did not perform as expected.
- 4.3 The following conclusions were reached:
- The provision of a chargeable programme should be dropped, as, although it more or less broke even in terms of production costs, it did not generate the expected additional revenue.
 - Park & Ride should be staffed internally, in order to reduce expenditure.
 - The advertising budget will need to be reviewed to determine value for money from the promotional activities, and the budget reduced accordingly.
 - The role of the events co-ordinator has been reviewed to determine which elements should remain, and which could be carried out internally. The key support needed is around the relationship with producers, and identification of exhibitors, promotion of the event to the wider food community, some marketing activities, and some logistics prior to, and on, the day. The Council should take over the administrative functions, event plans, and some marketing.
 - The event co-ordinator would be directly responsible to the Borough Council, as opposed to the Food Festival Company, based on an agreed range of services and fee.
 - The Food Festival Company will be responsible for attracting external sponsorship. Determining the level of sponsorship is difficult, so we have assumed only a moderate increase from the previous event.
- 4.4 Also discussed was the provision of a chargeable area within the festival. The Food Festival Company believes that increasing the level of income paid by customers is the only way to make the festival sustainable in the long term. It is suggested that the market area should become a chargeable area, and this could generate in excess of £5,000 in additional revenue. In practical terms, this would be difficult, as it is a normal market day and likely to be opposed by market traders, and the logistics of closing the area are complex. If the festival remains in its current format, then the market is the only option for a chargeable area, but the pros & cons will have to be carefully considered.

5 RISK ASSESSMENT

Approval of this report may have the following implications:

- **Resources** – The enclosed draft budget has focussed on reducing expenditure, as opposed to increasing income/sponsorship, as this is less certain to predict, as illustrated last year. It has also excluded any proposal for an entry charge until all the options have been explored, as there are likely to be additional costs to be set against any income. The budget also assumes a continued contribution of £5,000 from the Council's Regeneration Budget. The exact cost of event co-ordination is yet to be confirmed, although options have been discussed. As the Council, as opposed to the Food Festival Company, will be procuring event management services, standing orders would normally specify the need to tender for such services. Given that we are at such a late stage, it is recommended that we continue with the services of Lancashire Bites for the forthcoming festival. Members should recognise that the budget is an early draft, and subject to change but, as the Council will be responsible for all financial management, any risks will be minimised. Any significant changes shall be brought to the attention of Committee as early in the process as possible.
- **Technical / Legal** - none
- **Political** - none
- **Reputation** – the Council's support for the Food Festival boosts the area as a visitor destination. Its increased involvement in enhancing the reputation of the festival is also an important factor.

6 RECOMMENDED THAT COMMITTEE

- 6.1 Comments on proposals for the 2013 event;
- 6.2 Agrees to the Council's involvement and associated draft budget;
- 6.3 Asks officers for regular updates, particularly those relating to financial changes.
- 6.4 Agrees to commission Lancashire Bites, subject to agreement on the range of services required, and the associated fee.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

CHRIS HUGHES
HEAD OF CULTURAL & LEISURE SERVICES

For further information, please ask for Chris Hughes 01200 41 4479

Ref: Chris Hughes / IW / Community Services 15.1.13

**Clitheroe Food Festival
Actual Summer 2012 and Estimated Summer 2013**

	Summer 2012 Food Festival ACTUAL £	Summer 2013 Food Festival ESTIMATE £
<u>Expenditure</u>		
Direct Staffing Costs	2,470	3,600
Premises Costs (ie Marquees etc)	7,430	7,280
Transport Costs	950	900
Supplies and Services	27,450	14,220
Event Coordination	15,340	10,000
Event Coordination - Website Redesign	4,010	0
Total Expenditure	57,650	36,000
<u>Income</u>		
Brought Forward from previous Festival	-2,230	0
Launch Event Income (associated costs shown under Supplies and Services)	-1,080	0
Stall Hire	-10,040	-12,000
Chef Demonstrations	-2,930	-3,000
Park and Ride	-2,820	-3,000
Programme Sales and Advertising (associated costs shown under Supplies and Services)	-4,130	0
Sponsorship	-11,480	-13,000
Grant from Ribble Valley BC Regeneration	-5,000	-5,000
	-39,710	-36,000
(Surplus) or Deficit	17,940	0
FUNDED FROM: Use of Performance Reward Grant	-17,940	0

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 15 JANUARY 2013
title: FACILITIES STRATEGY
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES, HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE

- 1.1 To advise members on proposals to develop a facilities strategy, in order to predict and accommodate future demand for sport/recreation facilities.
- 1.2 Relevance to the Council Ambitions and Priorities:
- **Corporate Priorities:**
 - to make people's lives safer and healthier;
 - to be a well-managed Council, providing efficient services based on identified customer needs.
 - **Corporate Objectives:**
 - to finalise the core strategy;
 - to improve the health of people living and working in the area;
 - to improve the opportunity for young people to participate in recreation and sporting activities.

2 BACKGROUND

- 2.1 The purpose of the strategy is to give an overall picture of likely future facility requirements, based on a range of factors. The main factor, however, will be the increased demand through population growth, tied into increased housing provision. Connection to the core strategy will, therefore, be extremely important.
- 2.2 In developing the new plan for the Borough that will eventually replace the current District Wide Local Plan, government expects that all the various new policies within the new plan, including those relating to Open Space, will be underpinned by a robust evidence base that provides measures of objectively assessed future need. This requirement for evidence is a fundamental part of producing all new planning documents, including the current Core Strategy, and will be examined in detail by the Planning Inspectorate through the Examination in Public process that all draft plans are subjected to before they can be adopted. If a significant part of the evidence base of any new plan is found to be deficient, this could lead to the plan being found unsound and being incapable of adoption and, therefore, unable to be used in the determination of planning applications. In more specific terms in relation to Open Space, without adequate evidence to underpin relevant policies in the developing new plan, and also support the Council's approach to the determination of current live applications, the ability of the planning authority to successfully negotiate contributions to local Open Space and recreational provision to address the extra pressures that new developments will create could be weakened.
- 2.3 To provide more detail to the public open space elements of the core strategy, Committee formed a working group to carry out a review of existing provision, and identify any gaps in provisions that may emerge as a result of future population increases and other associated factors.

2.4 The challenge for the group was to recognise that the vast majority of facilities are provided by other agencies:-

- Private Sector
- Voluntary Sports Sector
- Parish Councils
- Independent Trusts
- Schools

Any future plans would, therefore, need to take into account all provision if it were to be a comprehensive strategic approach.

2.5 In order to inform future planning, officers have carried out / commissioned the following research:

- Review of existing plans
 - Ribble Valley Play Strategy
 - SPAA Action Plan
 - Ribble Valley Community Strategy
 - Ribble Valley Corporate Strategy
 - Ribble Valley Cycling Strategy
 - SSNA profiles for Ribble Valley

- Ribble Valley Facilities Review (conducted by Lancashire Sport Partnership)

3 CURRENT SITUATION

3.1 Having collated information from the above, the strategy will assess current provision against existing and future demand, in order to determine gaps in facility provision. This will be based on a number of factors:

- population growth
- geographic distribution of facilities
- condition / capacity of existing facilities
- Relationships with wider agencies eg health & wellbeing
- Key activities / sports
- Future funding issues

3.2 Whilst the strategy will embrace facilities across the Borough, there will need to be a focus of attention on key strategic sites, linked to the main population centres of Clitheroe, Longridge and Whalley.

4 ISSUES

4.1 Population Growth

Current Situation

The existing population profile is identified in Appendix 1.

Provision of Housing across settlements (2008-2028)

The Ribble Valley Core Strategy has identified a residual number of houses required for settlements up to 2028. The planned number of housing units across Ribble Valley is projected to be 4,000. This can be broken down according to the three main settlements (Clitheroe 1,670 units, Longridge 835 units, and Whalley 375 units), and other settlements 1120 units.

In an attempt to identify the likely increase in population, a conversion multiplication of 2.41 is applied to these units, and this equates to an in-migration of 9,600 people, with an estimated 4,008 in Clitheroe, 2004 in Longridge, 900 in Whalley and 2,688 in

other settlements. The prediction of population growth is provided in the Appendix (section 2). Members should note that this information will need to be refreshed, as the latest census release (2011) is taken into account, and can be considered within the proposed strategy.

4.2 Participation Trends

The best indication of participation levels in sports and physical activity is provided by the Active People Survey. There have been 6 waves completed nationally, with the most recent being undertaken in 2011/12. It identifies how participation varies from place to place, and between different groups in population.

The survey measures the proportion of the adult population (age 16 and over) who take part in at least 30 minutes of moderate intensity sport and active recreation, by frequency of participation per week.

The data used in identifying the local area estimate for Ribble Valley, includes specific sporting participation, and recreational walking and recreational cycling. It also includes participation in active recreation of light intensity sports for those aged 65 and over (Bowls, Yoga and Archery, for example).

The Taking Part survey was commissioned by the Department of Culture, Media and Sport, and collects data about engagement in culture, leisure and sport, targeting children aged 11-15 years. The data reveals that 95% of all children surveyed had participated in an active sport during the past four weeks. The most common being; Football (59%), followed by Swimming (39%) and Basketball (30%). Outside school lessons, 75% of children had participated in an active sport. Around a quarter (27%) had participated for at least an hour on 5 or more days. This provides an indication of the general level of activity, though data is not available at local district level as for the over 16s.

Applying the established activity levels across the various age levels of the Ribble Valley population, generates participation as below;

Section 3- Prediction of Participation in Sport Across all Proposed Developments

- * Active People 6 – 23.7% of people in the Ribble Valley participate in sport & active recreation at least three times a week spending at least 30 minutes doing so.

23.7% of 9,600 people living on proposed new developments = 2,275 people
- * 2,275 extra people participating in sport and active recreation for a minimum of 30 minutes three times a week.
- * 2,275 x 3 times a week = 6,826
- * Therefore, an extra throughput in our sports facilities of 6,826 in any given week.

Change in Participation in Sport & Active Recreation by Age Sector as a Result of Proposed Housing Developments in the Ribble Valley (approximations)

Age Range	Population Change (extra people)	Number of People Participating in Sport & Active Recreation (no's)	Throughput - 3x30 mins per week
15-24	1,049	(SE sector 16-25 28.5%) = 299	897 people
25-34	803	(SE sector 26-34 27.9%) = 224	672 people
35-54	2820	(SE sector 35-54 30%) = 846	2538 people
55+	3368	(SE sector 55+ 13.5%) = 455	1365 people

The total population change of 8,040 does not take into account those under 15 years.

KEY ACTIVITIES /SPORTS

The top 5 participation sports in Ribble Valley are included in the table below;-

RIBBLE VALLEY- Participation by Sport

Top 5 sports in local authority with regional and England comparison

Sport	Ribble Valley		North West		England	
	Number	Rate	Number	Rate	Number	Rate
Swimming	5.8	13.0%	647.9	11.7%	4,838.8	11.6%
Gym	4.6	10.2%	622.6	11.2%	4,494.2	10.7%
Cycling	3.8	8.6%	498.8	9.0%	3,875.0	9.3%
Athletics	2.9	6.6%	336.4	6.1%	2,698.5	6.5%
Football	2.7	6.0%	452.0	8.2%	3,103.1	7.4%

Source: Active People Survey 5, Population data: ONS Annual Population Survey 2011

Measure: Participation rate of the top 5 sports and the number of people that participate at least once per month

The most popular sports amongst the adult population of Ribble Valley are Cycling and Swimming

Specific Sport(s) that adults want to do most

Sport	Ribble Valley	
	Number	Rate
Cycling	3.6	8.1%
Swimming	2.7	6.0%

Assuming that 23.7% of the people in each of the settlement areas participate in these top 5 sports once a month then the likely increased participation is identified below:-

SPORT	% Rate APS 5	Total RV Participation (3x30)-5472	Clitheroe 42%	Longridge 21%	Whalley 9%	Other 28%
Swimming	13	711	299	149	64	199
Gym	10.2	558	234	117	50	156
Cycling	8.6	470	197	99	42	132
Athletics	6.6	361	152	76	32	101
Football	6.0	328	138	69	30	92

4.3 Capacity Of Existing Facilities

The Active Places Power tool has been used to provide an overview of the types, location and counts of the key sporting facilities in the Ribble Valley. Where possible, a Sport England modelled indication of the facilities per 1,000 has been utilised to identify what would be required to service the population the size of Ribble Valley.

The provision of sports facilities as identified by Active Places data and local knowledge.

	Ribble Valley (total-000)	Ribble Valley (available to Community)
Population	44.7	
Golf	6	6
Grass Pitches	162*	118
Health and Fitness Suite	12*	10
Indoor Tennis Centre	1	1
Ski Slopes	2	2
Sports Hall	10*	8
Swimming Pool	6*	6
Synthetic Turf Pitch	8*	6
Total	199*	154

It should be noted that the population used for the identification of facility standards is lower than the figure of 58,000 that is believed to be the 2010 estimate.

This information provides a snapshot overview of the facility total count. It should be noted that a considerable proportion are based in educational establishments and facilities are not available to community use.

Gym Facilities - Based on Sport England's national ratio of 5.88 stations per 1,000 population, the Ribble Valley is below this, with 4.73 stations per 1,000. The distribution serves the deprived populations well, but not the rural communities.

Athletics Tracks - The Borough has no Athletics facility, although an Athletics Club exists. The ratio of these facilities per 1,000 population is 0.05 facilities, with Ribble Valley currently having 0.00. If the Borough were to have facilities of this type in line with the national average, then 2.5 facilities would need to be considered against the current level of no facilities.

Grass Pitches - There are no modelled facility numbers of this type by Sport England. However, evidence of use from Lancashire Football Association indicates that there is latent demand and a shortage of access to full sized, high quality grass pitches for youth and adult games.

Sports Hall - The ratio of these facilities modelled by Sport England as 80.71m² of facility per 1,000 population, with the Ribble Valley currently having 111.84m². It must be underlined that these facilities are almost entirely under educational control and access is variable. The apparent over provision masks considerable low levels of provision particularly in rural areas.

Swimming Pool - The Borough has 1 Main Pool to service its population. The ratio of these facilities per 1,000 population is modelled by Sport England as 13.07m², with the Ribble Valley currently having 11.36m². The level of provision falls well short of the national average for the Borough, and what can be considered realistic travel times for rural populations.

Synthetic Turf Pitch - The ratio of these facilities per 1,000 population is modelled by Sport England at 0.03 facilities, with Ribble Valley currently having 0.04, of which under current access arrangements is 0.02. There is currently a slight under-supply of these facilities.

There are much more favourable situations for participation in Golf, Skiing and Indoor Tennis, where provision is sufficient or above the national standard.

4.4 Geographical Distribution of Facilities

Access and Travel Times

According to the Sport England mapping tool, only 28 of the total 199 facilities are located in Village / hamlet and Isolated dwelling areas (in excess of 75% of Ribble Valley geographical area).

Based upon a car journey travel time, which exceeds 15 minutes (Sport England's maximum advisory).

It is important to note that this time is to the nearest facility – a number of which will fall outside the Borough.

Facility type	Super Output areas not able to achieve travel time target (27 Super Output areas in Ribble Valley BC)
Athletics track	14
Golf	6
Health & Fitness suites	9
Sports Halls	6
Swimming pools	19
Synthetic pitches	10

Based upon this study, there are considerable areas of the Borough where swimming pool access is a major concern.

The next major concern is the travel time to the Athletics facility for the Borough's communities.

The provision of sports facilities across the 3 main settlements are identified as follows;

Clitheroe	Edisford and Ribblesdale High School SportsHall, Pool, Synthetic Pitch, Grass Pitches, Gym
Longridge	Longridge High and St Cecilia's, Mardale Road, Civic Hall Sports Halls, Synthetic Pitch, Grass Pitches, Gym
Whalley	Oakhill College, QEII Playing Fields, St Augustine's High School Sports Hall, Grass Pitches, Gym

4.5 **Condition / Capacity of Existing Facility**

In order to ensure that future participation can be accommodated, the following facility types will have to be improved or increased:

- **Swimming** – Ribblesdale Pool is the only pool in the Borough that is available to the public on a non-membership basis. Given that it is extremely unlikely that the Council, or any other organisation, is likely to provide an additional public pool, then it is important to ensure that Ribblesdale Pool operates at maximum efficiency, in terms of both changing and water space.
- **Grass pitches** – although numerically there are a large number of pitches in community use, the condition of these pitches varies greatly. When we carried out a survey of such pitches, grading them between 1-5, depending on quality, only 16 out of the 49 sites surveyed scored 1 or 2 (1 being excellent). This means that many pitches are not fit to be played on, particularly in wet conditions. This applies to the Borough Council's main sites at Edisford and Mardale. The plan will, therefore, need to address which sites are best placed to deliver the greatest participation if improvements were made. These are more likely to be multi-pitch sites, with associated changing facilities.
- **Synthetic pitches** – given the lack of quality grass pitches, and an acceptance that competitive football can be played on synthetic surfaces, consideration needs to be given to the provision of synthetic pitches in key strategic locations. Although there are examples, such as Longridge High School, where this already exists, the picture across the Borough is by no means complete. The location of any new/refurbished pitches would also need to take into consideration existing infrastructure, such as changing, parking.
- **Sports Halls** – although sports halls do not directly contribute to the most popular participation sports identified in the survey, their multi-use nature means they accommodate numerous activities, and are able to be used in any weather conditions. It is, therefore, important that we have a network of high quality, accessible facilities serving our main population centres.
- **Gym Provision** – it is difficult to determine supply and demand of gym facilities, as there is a significant difference between peak and off peak demand. The number of stations has also probably changed since the last survey (Roefield gym) but the key factor will be financial viability, as most provision is within the commercial sector.

Outside key, open access, facilities, there is a range of sports clubs who own their facilities, and they make a significant contribution to overall participation in the Borough. It will be important to support those clubs who have the capability and capacity to increase their memberships through future demand.

Outside these formal sports facilities, there are around 38 play areas spread across the Borough, half of which are owned by the Borough Council, and the other half controlled by town/parish councils or playing field trusts. Geographic distribution is generally very good, but the size and quality of facilities varies significantly. There is also an imbalance of provision across age groups, with most provision aimed at the under 12s. Future provision should, therefore, focus on more provision for teenagers. It is recognised, however, that there would be fewer of these, reflecting older children's ability to travel further to a facility. There should also be a general review of play areas to ensure standards are improved, where possible, moving to a model of a smaller number of strategic sites that have a wider range of equipment/experiences, linked to neighbourhood sites, where there is a clear demand. This will include the provision of new facilities, particularly on new, larger housing developments.

In terms of formal sports facilities, sites would need to reflect the three main population centres of Clitheroe, Longridge and Whalley, and any additional facilities / major refurbishments would need to be located on such existing sites. These 'strategic sites' would need to have, or have the ability to accommodate, a core facility mix – sports hall, synthetic pitch and grass pitches. There would need to be one per population centre, and possibly two for Clitheroe. The only site under the control of the Council, at present, is Edisford, so secondary school sites are the only available option for the others. Some already have the required facilities and community use, whilst others may have the facilities but do not embrace full community use, or have community use but not the required facility mix. As part of preparing the strategy, officers will approach key schools to determine their commitment to any future proposals.

We will also identify a number of 'strategic sports clubs' who are best placed to accommodate future participation demands, and identify what improvements to facilities would be required to achieve this.

The same will apply to strategic play sites that offer a mixed play experience across a wider age range.

5 RISK ASSESSMENT

Approval of this report may have the following implications:

- **Resources** – there are no direct financial implications associated with this report, although it has identified the need for facility investment to meet future demand. Recognising that the Council will not be in a position to provide capital funds, the strategy will need to focus on external funding sources. One key area will be a more co-ordinated use of comuted sums from Section 106 agreements. Currently, this tends to involve the provision and/or contribution of play facilities on, or around, a particular development. It is recognised, however, that the larger, current development proposals will contribute significantly to the Borough's population increase and, as such, have an impact on 'strategic infrastructure' in addition to any local requirements.
- **Legal/Technical** – much of the data used in this report, and that will, in turn, inform the strategy has been taken from the Sport England Active people and Places surveys. In the absence of any specific research, members should recognise that the 'robustness' of the information used to inform the strategy may be subject to challenge, particularly from developers who may be asked to contribute to off-site provision.
- **Political** – as part of the planning process, it is important that the Council ensures that developers contribute to the improvement of infrastructure, where increased use

puts pressure on existing capacity. The strategy will also provide a better platform to attract other external funding sources.

- **Reputation** – although the Council provides some direct provision, most facilities are controlled by schools, private and voluntary sectors. The Council's leadership role will, however, be important in shaping future infrastructure.

6 **RECOMMENDED THAT COMMITTEE**

- 6.1 Considers the information contained in the report.
- 6.2 Asks officers to draft a facilities strategy, in conjunction with the working group, for discussion at the next meeting in March.

JOHN C HEAP

DIRECTOR OF COMMUNITY SERVICES

CHRIS HUGHES

HEAD OF CULTURAL & LEISURE SERVICES

For further information, please ask for Chris Hughes 01200 414479

Chris Hughes / IW / Community Services 15.1.13

COMMUNITY SERVICES COMMITTEE - FACILITIES STRATEGY

Appendix 1 - Population Data - Ribble Valley

Population & Leisure Trends – Ribble Valley

Resident Population by Age Group 2010

Population	0-14 years	15-24 years	25-44 years	45-64 years	65 years +
58,000 (approx)	16.9% - 9802	11% - 6380	22.2% - 12,876	29.8% - 17,284	19.7% - 11,426

Source: Office of National Statistics

Resident Population by Age Group 2012

Age Group	Population
0-4	2881
5-9	3103
10-14	3805
15-19	3558
20-24	2685
25-29	2414
30-34	2361
35-39	3356
40-44	4456
45-49	4750
50-54	4223
55-59	3758
60-64	4251
65-69	3497
70-74	2767
75-79	2216
80-84	1572
85-89	965
90+	514

0-14 – 9859 (17.26%)

15-24 – 6243 (10.93%)

25-34 – 4775 (8.36%)

35-54 – 16,785 (29.38%)

55+ - 20,040 (35.08%)

Source: Office for National Statistics 2012

Population by Ward

Derby and Thornley 3,049, Dilworth 2,395, Alston and Hothersall 2,565 = **8009**

Edisford and Low Moor 2,886, Littlemoor 2,815, Primrose 3,036, St Mary's 2,865, Salthill 3,095 = **14,697**

Whalley 2,892 = **2892**

Source: 2001 Census

Prediction of Population (by new/proposed development)

Clitheroe

1670 extra houses to be provided x 2.4 people = 4008 :

0-14 – 692 people (17.26%)

15-24 – 438 (10.93%)

25-34 – 335 (8.36%)

35-54 – 1178 (29.38%)

55+ - 1406 (35.08%)

Longridge

835 extra houses to be provided x 2.4 people = 2004 :

0-14 – 346 people (17.26%)

15-24 – 219 (10.93%)

25-34 – 168 (8.36%)

35-54 – 589 (29.38%)

55+ - 703 (35.08%)

Whalley

375 extra houses to be provided x 2.4 people = 900

0-14 – 155 people (17.26%)

15-24 – 98 (10.93%)

25-34 – 75 (8.36%)

35-54 – 264 (29.38%)

55+ - 316 (35.08%)

Other Settlements

1120 extra houses to be provided x 2.4 people = 2688

0-14 – 464 people (17.26%)

15-24 – 294 (10.93%)

25-34 – 225 (8.36%)

35-54 – 790 (29.38%)

55+ - 943 (35.08%)

TOTAL

4000 extra houses to be provided x 2.4 people = 9600:

0-14 – 1657 people (17.26%)

15-24 – 1049 (10.93%)

25-34 – 803 (8.36%)

35-54 – 2820 (29.38%)

55+ - 3368 (35.08%)

All figures have been either rounded up or down hence some figures are not entirely accurate

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

Agenda Item No.

meeting date: TUESDAY, 15 JANUARY 2013
title: LEASE ARRANGEMENTS AT LANGHO FOOTBALL CLUB
submitted by: JOHN HEAP – DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES – HEAD OF CULTURAL AND LEISURE SERVICES

1 PURPOSE

- 1.1 To ask Committee to consider extending Leases on the Northcote Road and the Rydings sites to enable the club to apply for external funding.
- 1.2 Relevance to the Council's ambitions and priorities:
 - Community Objectives – To make peoples lives safer and healthier.
 - Corporate Priorities – None identified.
 - Other Considerations – None identified.

2 BACKGROUND

- 2.1 The Club was formed around 30 years ago when it leased land from the Council at the front of the Rydings. Since then the Club have developed the site to include 1 senior and 2 junior pitches, clubhouse and car park. More recently they have been given planning permission to construct a small synthetic pitch on the site.
- 2.2 A second piece of land off Northcote Road, was added to provide 2 further pitches and associated changing.
- 2.3 The Club now has around 280 members and runs 23 teams of various age groups from under 6's to adults.

3 CURRENT SITUATION

- 3.1 The Club have identified the need to carry out extensive drainage works to the pitches as they have been experiencing difficulties in recent years. The state of the pitches has been particularly bad over the last 12 months, resulting in many cancelled fixtures and the additional costs of hiring pitches elsewhere.
- 3.2 In addition their desire to build a synthetic training surface, along with improvements to changing rooms on the Northcote Road site, means that they will need in the region of £250,000 to achieve all the improvements they have identified.
- 3.3 Although they have already begun a series of fund raising activities within the Club they recognise that a significant amount of external funding will be required and the works will need to be phased over a number of years.

4 ISSUES

- 4.1 External funding bodies expect a security of tenure from applicants, particularly for larger grants. In the case of Sport England, the most likely funding source, they would expect applicants to have at least a 25 year lease if the applicant does not own the land.

4.2 The current Langho Leases are as follows:

The Rydings –

Plot 1 – 20 years from 1999

Plot 2 – 17 years from 2002

Northcote Road –

25 years from 2010

4.3 In order to give the Club security at tenure and a reasonable timescale to make external funding application, they would probably need all 3 Leases extending so they had 30 years to run from now. This would therefore mean the following extensions:

The Rydings –

Plot 1 – 23 years

Plot 2 – 23 years

Northcote Road –

7 years

5 RISK ASSESSMENT

5.1 The approval of this report may have the following implications:

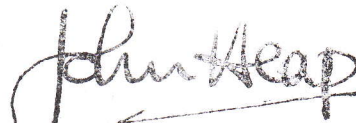
- Resources – There are no direct implications and it is assigned that any rental arrangements would be carried forward into the extended Leases.
- Technical, Environmental and Legal – formal agreement is required to extend the Leases.
- Political – The Club supports the role of the Council in providing sport and recreation opportunities for young people.
- Reputation – the Club provide an important service to the local community.
- Equality and Diversity – None identified.

5 RECOMMENDED THAT COMMITTEE

5.1 Consider granting an extension to the 3 Leases, outlined in 4.3 of the report.



CHRIS HUGHES
HEAD OF CULTURAL & LEISURE SERVICES



JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

BACKGROUND PAPERS

None.

For further information please ask for Chris Hughes, extension 4479.

REF: CH/CMS/COMMUNITY/150112

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 15 JANUARY 2013
title: PROVISION OF PUBLIC TOILETS
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: TERRY LONGDEN, HEAD OF ENGINEERING SERVICES

1 PURPOSE

1.1 To reconsider the proposal for the disposal of selected former public conveniences.

1.2 Relevance to the Council's ambitions and priorities:

- To be a well managed Council providing efficient services based on identified customer needs.
- To sustain a strong and prosperous Ribble Valley, encompassing our objective to encourage economic development throughout the borough with a specific focus on tourism.

2 BACKGROUND

2.1 A report was submitted to the November 2012 meeting of the Community Services Committee that: -

a) outlined progress with the development of the Ribble Valley Community Toilets Scheme, membership of which then totalled 50 separate premises. It was recognised that both the signage to, and identification of the facilities as offered by the Community Toilet scheme should be improved in order to increase the public's awareness of the arrangement.

b) summarised the operational arrangements that have been tailored to suit the particular needs of the remaining 16 set of facilities that continue to be operated by the Council.

c) outlined proposals for the dealing with the sites of the 8 facilities (closed), including the disposal of 5 of these sites.

2.2 It was resolved that Committee approve the recommendations of the working group for the disposal of the closed toilets and that a report on the proposed disposals be submitted to the Policy and Finance committee. That subsequent report to the Policy and Finance Committee meeting of the 20 November outlined the main features of the original report to the Community Services Committee. The sites of the 8 former facilities as listed for disposal or demolition are set out in Table A below.

Table A

Location	Proposal
Berry Lane (Longridge)	Demolish facility & landscape area
Brungerley Clitheroe	Demolish facility & landscape area
Gisburn	Offer site for sale
Market Place (Longridge)	Offer site for sale
Mellor	Offer site for sale
Newton in Bowland	Offer site for sale
Waddington	Offer site for sale
Woone Lane (Clitheroe)	Demolish facility & landscape area

- 2.3 The matter of the closure and disposal of the toilets was discussed in some detail by the Policy and Resources Committee. It was highlighted by members that the loss of the one Council toilet facility in Gisburn and the provision of facilities in Longridge, since 2 of the 3 Ribble Valley Borough Council operated facilities were now closed, were of particular concern. The Policy and Finance committee subsequently resolved that the matter be referred back to the Community Committee for their consideration.

This referral was made to enable the Committee to investigate options for the improvement of the current provision of publically accessible toilet facilities in Gisburn and Longridge.

3 ISSUES

- 3.1 The closure since February 2012 of the 8 of the 24 sets of facilities operated by the Council is contributing to a substantial reduction in the Council's annual expenditure which has been incorporated into the Council's budget provision. The reversal of any closure will lead to unbudgeted expenditure, which because of the travel distance of Longridge and Gisburn from the operations depot at Clitheroe, would be disproportionately large. More innovative arrangements of operating a facility need to be developed if a cost effective expansion of the current provision of public toilets is to be considered.

3.2 Gisburn

The usage of the Council operated toilets in Gisburn was not high. It is recognised however that whilst there are premises in Gisburn that readily make their toilet facilities available to both their customers and visitors, no local premises are currently listed as being a member of the Community Toilets Scheme.

A proposal to address this position is to offer the former Council toilets for sale to a local business that is known to interested in purchasing the facility to make it available to their customers but, with the condition that as long as the facility remains in use as a toilet it is included in the Community Toilet Scheme. It should be noted however that when the facility was operated by the Council it was available for use 24 hours per day. Whilst this was done for operational reasons this availability was no doubt a factor in the abuse that the facility suffered. Hence it is most unlikely that if an arrangement with a local purchaser is eventually agreed the accessibility of the toilets would not match the original continuous opening.

3.3 Longridge

The schedule attached at Appendix A to this report lists the Community Toilet facilities within Longridge and the approximate availability of the facilities. The location of these premises is now included on a plan attached to the former facilities on Berry Lane and Market Place, and the identification of the premises has also been refreshed with the issue of new signage. The alternative facilities, some of which are of a far higher standard than those that were originally provided by the Council and are available over a wide range of hours. The availability of toilets within the Community Toilet Scheme should be viewed against the availability of the Council's original facilities in the town which, whilst open on 7 days per week from 7:00AM, all closed no later than 17:00 each night in winter and 18:00 in summer. The opening hours of the Council retained toilets at Stonebridge (Kestor Lane) has also been extended to 21:00 each evening.

At its meeting of the 12 December the Longridge Town Council further discussed the provision of public conveniences within the town centre and as a result confirmed that they did not seek to operate them. The Town Council did however perceive that, the closure of the public toilets in Longridge had created problems to which that the 'Community Toilet Scheme' had so far been unable to respond.

The Town Council resolved to propose to the Borough Council that a working group be set up comprising officers of the Borough and Town Councillors. It was agreed that the group should inspect the facilities at an early point, and input from the Police should also be invited. It was agreed that the Town Council's representatives on the proposed working group would be Councillors Adamson, Moon, Rogerson and Swarbrick

It should be noted that at the meeting of the Full Council on 18 December 2012, the Mayor received a petition requesting the reinstatement of public toilets in Longridge.

3.4 The issues as raised by the Policy Finance Committee centred on the provision of facilities at Gisburn and in Longridge town centre. Above are measures that, if pursued, may satisfy concerns over the provision of facilities at these locations.

If the 3 sets of closed facilities in Gisburn and Longridge are removed from the schedule for disposal or removal, a further 5 sets of closed facilities as listed in the Table B below remain listed for action.

Table B

Location	Proposal
Brungerley (Clitheroe)	Demolish facility & landscape area
Mellor	Offer site for sale
Newton in Bowland	Offer site for sale
Waddington	Offer site for sale
Woone Lane (Clitheroe)	Demolish facility & landscape area

Whilst it is recognised that the loss of a Council facilities is rarely universally welcomed, the disposal or removal of the 5 sets of facilities as listed above should be pursued so that the residual property based charges and the inherent risks of having boarded up building and facilities is removed.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources

The disposal of the 3 sites may generate a one off capital receipt of up to £60,000. The costs of the demolition and resulting landscaping of the 2 sites (Woone lane and Brungerley) is estimated to be £10,000. This one off expenditure can be accommodated within existing revenue budgets. The completion of these works will bring the provision of public toilet convenience in the borough to a more sustainable position.

- Technical, Environmental and Legal –

No particular implications arise out of this report although there may be legal implications or matters attached to the disposal of the individual sites that need further consideration.

- Political - No such implications arise out of this report

- Reputation –

The closure of the toilets has generated adverse responses to the detriment of the Council, but the disposal or treatment of the now redundant sites will open opportunities for alternative uses of the sites to be introduced which should improve the overall amenity of the areas.

- Equality & Diversity – No such implications arise out of this report

5 RECOMMENDATION

5.1 That the measures described to investigate options for the improvement of the current provision of publically accessible toilet facilities in Gisburn and Longridge be pursued and that the outcome is reported to the next meeting of the Community Services Committee.

5.2 That a report on the proposed disposals of the 3 listed sets of former toilets be submitted to the next meeting of the Policy and Finance committee

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

TERRY LONGDEN
HEAD OF ENGINEERING SERVICES

List of Background papers:-

Policy & Finance Committee 20 November 2012(min 463)
Community Services Committee 6 November 2012 (min 406)
District Valuer's Sites Appraisal 13 June 2012
Community Services Committee 12 January 2012 (Min No. 612)
Policy & Finance Committee 22 November 2011 (Min No.526)
Community Services Committee 8 November 2011 (Min No. 438)
Community Services Committee 13 September 2011 (Min No. 327)

For further information please ask for Terry Longden, extension 4523

REF: TL/CS/15:01:13

Shedule of Commumity Toilet Scheme participation - Longridge

Name	Location	Facilities	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Sainsbury's	Inglewhite Road	M F D BC	07:00 - 22:00	07:00 - 22:00	7:00 - 22:00	07:00 - 22:00	07:00 - 22:00	07:00 - 21:00	10:30 - 16:30
Old Station Cafe	Berry Lane (mid)	M F D BC	09:00 - 17:00	09:00 - 17:00	09:00 - 17:00	09:00 - 17:00	09:00 - 17:00	09:00 - 17:00	Closed
Jay Z Bar	Berry Lane (mid)	M F	11:00 till late	11:00 till late	11:00 till late	11:00 till late	11:00 till late	11:00 till late	12:00 till late
No.65 (café & deli)	Berry Lane (mid)	one toilet	09:00 - 18:00	09:00 - 18:00	09:00 - 18:00	09:00 - 18:00	09:00 - 18:00	09:00 - 17:00	10:00 - 13:00
Bite 2 Eat (café)	Berry Lane (mid)	one toilet	09:00 - 14:00	09:00 - 14:00	09:00 - 14:00	09:00 - 14:00	09:00 - 14:00	09:00 - 14:00	Closed
LCC Library	Berry Lane (Top)	M F D BC	09:30 - 17:00	09:30 - 19:00	Closed	09:30 - 19:00	09:30 - 15:00	09:30 - 13:00	Closed
Durham Ox	Berry Lane (Top)	M & F	16:00 - 00:00	16:00 - 00:00	16:00 - 00:00	16:00 - 00:00	15:00 - 01:00	12:00 - 24:00	12:00 - 24:00
White Bull	Market Place	M & F	16:00 - 24:00	16:00 - 24:00	16:00 - 24:00	16:00 - 24:00	16:00 - 24:00	11:00 - 24:00	11:00 - 24:00
Bull & Royal	Inglewhite Road	M & F	12:00 - 24:00	12:00 - 24:00	12:00 - 24:00	12:00 - 24:00	12:00 - 24:00	12:00 - 24:00	12:00 - 24:00
RVBC Facilities									
Stonebridge	Kestor lane (Btm)	M & F	07:00 21:00	07:00 21:00	07:00 21:00	07:00 21:00	07:00 21:00	08:00 - 21:00	8:30 - 21:00

Key

- M** Male
- F** Female
- D** Disabled
- BC** Baby Changing

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda
Item No.

meeting date: 15 JANUARY 2013
title: KERBSIDE COLLECTION OF MIXED FOOD AND GARDEN WASTE
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: PETER McGEORGE, WASTE MANAGEMENT OFFICER

1 PURPOSE

- 1.1 To advise Members that £750k funding has been secured through the Weekly Collection Support Scheme to introduce the kerbside collection of mixed food and garden waste, and;
- 1.2 To seek guidance from Members on the policies needed to support the new service.
- 1.3 Relevance to the Council's ambitions and priorities:
 - **Community Objectives** – To protect and enhance the existing environmental quality of our area.
 - **Corporate Priorities** – To increase the recycling of waste material.
 - **Other Considerations** – To be a well-managed Council, providing efficient services based on identified customer needs.

2 BACKGROUND

- 2.1 Earlier last year (2012) the Department for Communities and Local Government (DCLG) launched the prospectus for its £250 million Weekly Collection Support Scheme.
- 2.2 The aim of the scheme is to support local authorities to:
 - introduce, retain or reinstate a weekly collection of residual household waste, supplemented by a separate recyclables collection at least once a fortnight, or;
 - propose improvements to an existing waste service that is already centred around a weekly residual collection, or;
 - add a weekly food waste (or organic waste) service to an existing fortnightly collection of residual household waste, where an authority can credibly demonstrate this represents the preference of local people.
- 2.3 The application for funding began in May 2012 and was completed in 3 stages, from the submission of an expression of interest, then a detailed outline bid, and finally by the submission of a final bid in August 2012.
- 2.4 To meet the conditions for funding, we needed to offer improvements to the kerbside recycling services we currently provide to our residents (additionality) whilst committing to the retention of weekly collection of residual / general waste for at least the next five years.

- 2.5 The grant sought totalled £750k to provide capital finance for the purchase a delivery of approx 15,000 x 240 litre wheeled bins, 2 split bodied collection vehicles, and all appropriate publicity and promotional costs.
- 2.6 It is proposed that we replace the 140 litre wheeled bins provided to gardened properties for the recovery of garden waste with a larger 240 litre wheeled bin. This will allow householders to include certain types of compostable food waste with their garden waste. To ensure that this service is provided to all domestic properties within the Ribble Valley and to keep costs to a minimum, the recovered 140 litre wheeled bins will be then re-distributed to non-gardened properties to recover their food waste for composting. We will thereby meet the conditions for funding by extending the range of recycling collection services we offer to our residents.
- 2.7 The inclusion within the application for 2 replacement split bodied collection vehicles was due to the accelerated wear and tear on the current vehicles due to the abrasive nature of the glass recyclate collected within the co-mingled waste stream. The wear and tear is such that the current vehicles need to be replaced earlier than the budgeted replacement programme and, without funding, places some risk on whether weekly collections and the extensive recycling kerbside recycling service could be sustained. It should be reported that, following discussions with manufacturers, our vehicle specifications now include a more resilient body that will successfully accommodate the abrasive glass over a longer, more acceptable, period.
- 2.8 I am pleased to report that on 22 November 2012, officers received formal confirmation from the DCLG that our application had been successful, and that we had been offered the full amount bid of £750k. We have since officially accepted the offer.

3 ISSUES

- 3.1 It is not anticipated that the provision of a larger wheeled bin will have an adverse effect on the efficiency of the collection service, or require any additional resources. Positively, the additional material recovered for composting will improve this Council's overall waste management performance.
- 3.2 Officers are planning to introduce the larger wheeled bins and the redistribution of the recovered wheeled bins in June 2013.
- 3.3 Members are asked to consider whether or not:
- the provision of larger green wheeled bins to gardened properties should be compulsory or whether householders can opt out but retain their smaller wheeled bin, and;
 - the provision of the recovered 140 litre green wheeled bins should be delivered to non gardened properties currently using the wheeled bin service or whether householders can opt out of receiving the additional wheeled bin for their food waste.
- 3.4 Extensive publicity and promotion will be undertaken ensuring that householders receive sufficient information on the improvements and benefits of the changes to the collection service.

4 RISK ASSESSMENT

The approval of this report may have the following implications:

- **Resources** – The capital costs for the purchase of the larger 240 litre wheeled bins, and for the purchase of the replacement split bodied collection vehicles, are all covered by the grant funding. Additionally, the associated costs for delivery of the wheeled bins, both for exchange and redistribution and related promotional costs, are also covered by the grant funding.
- **Technical, Environmental and Legal** – As explained earlier in the report, it is not anticipated that the provision of a larger wheeled bin will have an adverse effect on the efficiency of the collection service, or require any additional resources. Positively, the additional material recovered for composting will improve this Council's overall waste management performance.
- **Political** – No implications identified
- **Reputation** – Householders have been requesting larger green wheeled bins since the onset of the 3 stream collection system and, therefore, for the majority, we do expect them to be largely welcomed.
- **Equality & Diversity** – The kerbside collection of food waste is to be offered to all residents of the Ribble Valley.

5 RECOMMENDATION

That Members agree to a Council policy that will allow householders with gardens to 'opt out' of the provision of a larger green wheeled bin, or for non-gardened properties to 'opt out' of the provision of a 140 litre wheeled bin for their food waste.

PETER McGEORGE
WASTE MANAGEMENT OFFICER

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

BACKGROUND PAPERS - Waste Management Files
For further information please ask for Peter McGeorge 01200 414467

REF: Peter McGeorge/IW/Community Services 15.1.13

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 10

meeting date: 15 JANUARY 2013
 title: REVISED CAPITAL PROGRAMME 2012/13
 submitted by: DIRECTOR OF RESOURCES
 principal author: LAWSON ODDIE

1 PURPOSE

1.1 To approve the revised capital programme for the current financial year for this committee.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified
- Corporate Priorities – to continue to be a well-managed Council, providing efficient services based on identified customer needs
- Other Considerations – none identified

2 BACKGROUND

2.1 The original capital programme for 2012/13 was approved by Full Council in March 2012.

2.2 Regular reports have been presented quarterly to this committee on progress with the capital programme.

3 ORIGINAL PROGRAMME 2012/13 – CURRENT FINANCIAL YEAR

3.1 The original capital programme for the current year included schemes at a total estimated cost of £221,000. Additionally £185,080 of the budget from 2011/12 was moved to the 2012/13 financial year at the time of setting the revised estimate for 2011/12.

3.2 In addition, not all planned expenditure for last year was spent by the end of the financial year and the balance of this, totalling £51,290 (which is known as slippage) has been transferred into this financial year.

3.3 Further approvals to the capital programme have also been made in year of £68,220.

4 REVISING THE CURRENT YEAR'S PROGRAMME

4.1 We have now discussed in some detail each scheme in the programme with budget holders and revised the programme to reflect likely expenditure this year. This is shown in Annex 1, alongside the original estimate.

4.2 Updated capital evaluation forms completed by the responsible officers, for all these schemes were reported to committees in the previous cycle.

4.3 In summary, the revised programme is:

Total Approved Budget £	Revised Estimate for Current Year £	Expenditure to Date £
525,590	523,850	434,160

5 RISK ASSESSMENT

5.1 The approval of this report may have the following implications

- Resources – approval of the revised capital programme would see a slight decrease in the level of financing resources needed.
- Technical, Environmental and Legal – None
- Political – None
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the council
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

6 CONCLUSION

6.1 There has been a slight decrease to the revised estimate from the previously approved capital budget for this committee. It is anticipated at this time that all of the capital schemes will be completed by the end of the financial year.

7 RECOMMENDED THAT COMMITTEE

7.1 Approve the revised capital programme for 2012/13 as set out in Annex 1.

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES

CM3-13/LO/AC
2 January 2013

For further background information please ask for Lawson Oddie extension 4541.

BACKGROUND PAPERS – None

COMMUNITY SERVICES COMMITTEE – REVISED CAPITAL PROGRAMME 2012-13

Cost Centre	Schemes	Original Estimate 2012/13 £	Budget Moved from 2011/12 £	Slippage from 2011/12 £	Additional Approvals £	Total Approved Budget £	Revised Estimate £	Actual Expenditure to date including commitments £
BADWC	Badger Wells Culvert Collapse			1,500		1,500	1,500	346
CALVG	Calderstones Village Green				41,930	41,930	41,930	1,398
CARPK	Car Parks Rolling Programme			31,020		31,020	31,020	29,212
CCCTV	CCTV System Data Transmission Pack	14,000				14,000	14,000	12,080
CPLAY	Castle Field Play Area				26,290	26,290	26,290	7,441
EDFCR	Football Changing Rooms Refurbishment			450		450	0	0
GGMOW	Gang Mower	22,000				22,000	22,000	21,995
LADVE	Longridge Adventure Play Area			3,040		3,040	3,040	2,241
PLAYM	Improvements to Children's Play Area			6,700		6,700	6,700	4,655
RFPWL	Refurbishment of Body on PN05 PWL	15,000				15,000	15,000	13,207
RFXVV	Replacement of Refuse Vehicle VX04 FXV	170,000				170,000	170,000	163,702
RVFXV	Replace Refuse Collection Vehicle		165,000			165,000	163,710	160,413
WMOOR	Whalley Moor Trees and Footpaths		20,080	8,580		28,660	28,660	17,470
	Total Community Committee	221,000	185,080	51,290	68,220	525,590	523,850	434,160

RIBBLE VALLEY BOROUGH COUNCIL DECISION
REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 11

meeting date: 15 JANUARY 2013
 title: PROPOSED CAPITAL PROGRAMME 2013/16
 submitted by: DIRECTOR OF RESOURCES
 principal author: LAWSON ODDIE

1 PURPOSE

1.1 To approve the proposed future three-year capital programme (2013/14-2015/16) for this committee.

2 BACKGROUND

2.1 This report will review the draft programme of schemes to be carried out in the following three years (2013/14 to 2015/16) based on the bids that have been received from Heads of Service.

2.2 Schemes were previously requested at this time last year for the 2013/14 and 2014/15 financial years. However, no bids have previously been requested for the 2015/16 financial year.

2.3 In the same manner as last financial year, all Heads of Service were asked to submit capital bids, bearing in mind the limited financial resources that are available to finance the capital programme. Heads of Service were asked to put forward schemes which were the absolute basic requirement to keep the council's services running.

3 DRAFT PROGRAMME 2013/14 TO 2015/16

3.1 Heads of Service were asked to review the current programme and submit any new scheme bids for consideration. Annex 1 shows the scheme bids for this Committee in detail and how each particular scheme links to the Council's ambitions. Annex 2 shows a summary table of the financial impact for each financial year.

3.2 It should be noted that at this stage these are only potential bids that will also require further consideration by the Budget Working Group and by Policy and Finance Committee who will want to make sure that it is affordable, both in capital and revenue terms.

3.3 Members should therefore consider the forward programme as attached and put forward any amendments you may wish to make at this stage.

3.4 A summary of the three-year programme for Community Services Committee is shown below:

Schemes	2013/14 £	2014/15 £	2015/16 £	TOTAL £
Previously Approved	13,000	0	200,000	213,000
New Bids	580,000	250,000	189,000	1,019,000
Total of all Bids	593,000	250,000	389,000	1,232,000

3.5 Funding has been confirmed from the Government for the bid for the Retention of Weekly Collection of Residual Waste (Bid 7 at Annex 1). The balance of the funding for the schemes at paragraph 3.4 would need to be funded internally, as shown in the table below.

Funding	2013/14 £	2014/15 £	2015/16 £	TOTAL £
Total of all Bids	593,000	250,000	389,000	1,232,000
External Funding Confirmed from the Government	-540,000	-210,000	0	-750,000
Balance to be Internally Funded	53,000	40,000	389,000	482,000

3.6 As can be seen at Annex 2, it is proposed to move one of the previously approved schemes from the 2014/15 financial year to 2015/16 (£200,000). The scheme is for a replacement refuse vehicle, and has been enabled following the successful grant application for BID 7, detailed above, which has allowed the reprogramming of the remainder of the refuse collection vehicle fleet replacement.

3.7 The level of the council's capital resources available to fund those bids that are not supported by external funding is currently low.

3.8 It must also be noted that the bids shown here represent only those that have been submitted with regard to this committee's services. Other committees will be receiving similar reports, and all bids will finally be considered alongside each other by the Budget Working Group and Policy and Finance Committee in relation to the limited internal funding available.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications

- Resources – The proposals as submitted in the bid forms would require a substantial level of funding from council resources (£482,000). It is very pleasing to have a substantial portion (£528,000) of the proposed programme fully funded from external Government grant.
- Technical, Environmental and Legal – None
- Political – None
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the council
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

5 CONCLUSION

5.1 Bids were initially invited for the 2015/16 financial year, however additional bids have also been submitted for the 2013/14 and 2014/15 financial years. This is particularly for the scheme behind the successful grant application to the Government for the retention of the weekly collection of residual waste which will purchase new green waste bins and two new replacement refuse collection vehicles.

5.2 There are a number of additional schemes submitted that have no associated external funding, yet the Council's existing capital resources to fund such schemes are currently low.

6 RECOMMENDED THAT COMMITTEE

6.1 Consider the future three-year programme for 2013/14 to 2015/16 as attached and agree any amendments you wish to make.

6.2 Recommend to Policy and Finance Committee a future three-year capital programme for this committee's services.

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES

CM4-13/LO/AC
2 January 2013

For further background information please ask for Lawson Oddie extension 4541.

BACKGROUND PAPERS – None

**Community Services Committee
New Capital Bid Submissions**

BID 1: *Replacement of 4x4 Tractor/Mower(PN04 NPZ)*

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Replacement of tractor which will be 11 years old in 2015 and past its useful life.

Overriding aim/ambition that the scheme meets:

To protect and enhance the existing environmental quality of our area.

Government or other imperatives to the undertaking of this scheme:

It is the only 4x4 mower and so is used for more challenging terrain. It is also used for snow clearance in winter.

Improving service performance, efficiency and value for money:

Replacement would enable the service to maintain current standards in both Council and contracted work.

Consultation:

None

Start Date, duration and key milestones:

April 2015

Financial Implications – CAPITAL:

Breakdown	2013/14 £	2014/15 £	2015/16 £
Equipment and Materials	-	-	17,000

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

**Community Services Committee
New Capital Bid Submissions**

Useful economic life:

The mower is used on a daily basis, although not intensively, therefore the projected life would be 10 years.

Additional supporting information:

The current tractor mower was bought at the end of its lease in order to relieve the burden on the capital programme. It is now so old that a full replacement is required.

Impact on the environment:

Fuel efficiency and emissions will be taken into consideration.

Risk:

- **Political:** *Not replacing may result in a reduction in service and an inability to fulfil external contract work.*
- **Economic:** *None*
- **Sociological:** *None*
- **Technological:** *The replacement will embrace the latest technological advances.*
- **Legal:** *None*
- **Environmental:** *None*

**Community Services Committee
New Capital Bid Submissions**

BID 2: *Play Area Improvements*

Service Area: Play Areas

Head of Service: Chris Hughes

Brief Description:

Provide a fund for maintaining and improving the Council's seventeen play areas.

Overriding aim/ambition that the scheme meets:

To help make people's lives safer and healthier.

Government or other imperatives to the undertaking of this scheme:

The scheme will address emerging health and safety concerns over the condition of equipment within play areas.

Improving service performance, efficiency and value for money:

The scheme is vital to maintaining and improving current standards. In some instances equipment can be repaired, extending its life and therefore reducing expensive replacement costs.

Consultation:

The scheme is as a result of an independent assessment of current play areas and an increase in the number of complaints relating to the removal and non-replacement of equipment and the general appearance/condition of facilities.

Start Date, duration and key milestones:

April 2013 and would need to be an annual rolling programme in future years.

Financial Implications – CAPITAL:

Breakdown	2013/14 £	2014/15 £	2015/16 £
Contractors	10,000	10,000	10,000
Equipment and Materials	20,000	20,000	20,000
Internal Staff	10,000	10,000	10,000
TOTAL	40,000	40,000	40,000

**Community Services Committee
New Capital Bid Submissions**

Financial Implications – ANNUAL REVENUE:

Breakdown		£
Existing Service – no change		-

Useful economic life:

The life expectancy varies, depending on the type of equipment purchased. Location and intensity of use is also a factor.

Additional supporting information:

The bid assumes there will be no external funding to support it at this time. However, there may be Section 106 contributions from housing developments to reduce the overall net impact of the scheme in future years.

Impact on the environment:

No comments made.

Risk:

- **Political:** *A deterioration in the standard of facilities will have a detrimental effect on the reputation of the Council.*
- **Economic:** *None*
- **Sociological:** *None*
- **Technological:** *None*
- **Legal:** *None*
- **Environmental:** *None*

**Community Services Committee
New Capital Bid Submissions**

BID 3: Replacement of Kubota Mower PN05 PLO

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Replacement of existing mowing machine, which will be 10 years old in 2015 and past its useful life.

Overriding aim/ambition that the scheme meets:

To protect and enhance the existing environmental quality of our area.

Government or other imperatives to the undertaking of this scheme:

The machine is used intensively on a daily basis during the growing season and so non replacement would mean essential work not being carried out.

Improving service performance, efficiency and value for money:

It would enable the service to maintain its current standards for both Council and contracted work (Parishes, LCC, private contracts).

Consultation:

None.

Start Date, duration and key milestones:

April 2015

Financial Implications – CAPITAL:

Breakdown	2013/14 £	2014/15 £	2015/16 £
Equipment and Materials	-	-	19,000

Financial Implications – ANNUAL REVENUE

Breakdown	£
Existing Service – no change	-

Useful economic life:

This machine is used intensively on a daily basis during the growing season and the recommended replacement period is 5 years, after which revenue costs increase due to more frequent repairs/maintenance. Increased breakdowns also mean a disruption to the service.

**Community Services Committee
New Capital Bid Submissions**

Additional supporting information:

No comment made.

Impact on the environment:

By purchasing the most fuel efficient/low emissions model available.

Risk:

- **Political:** *Not replacing may result in a reduction in service and an inability to fulfil external contract work.*
- **Economic:** *None.*
- **Sociological:** *None.*
- **Technological:** *The replacement will embrace the latest technological advances.*
- **Legal:** *None.*
- **Environmental:** *Growing seasons appear to be extending due to recent weather patterns, increasing demand/use of equipment.*

**Community Services Committee
New Capital Bid Submissions**

BID 4: *Replace Scag Mower*

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Scag mowers are large pedestrian mowers used in areas where ride on mowers cannot access (they are larger and less manoeuvrable than Tri Star Mowers). They are predominately used on play areas, verges and Parish work.

Overriding aim/ambition that the scheme meets:

To protect and enhance the existing environmental quality of our area.

Government or other imperatives to the undertaking of this scheme:

We could not maintain the current level of service in both Council and contracted work.

Improving service performance, efficiency and value for money:

Mowers will be eight years old at the time of proposed replacement. Average life expectancy of this type of mower is 6 years, after which repair and maintenance costs increase, along with downtime.

Consultation:

None.

Start Date, duration and key milestones:

April 2015

Financial Implications – CAPITAL:

Breakdown	2013/14 £	2014/15 £	2015/16 £
Equipment and Materials	-	-	9,000

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

Useful economic life:

Standard life expectancy for this type of mower is 5-7 years, depending on frequency/intensity of use.

**Community Services Committee
New Capital Bid Submissions**

Additional supporting information:

No comments made.

Impact on the environment:

They are vital to maintaining standards within public open space.

Risk:

- **Political:** *Not replacing may result in a reduction in service and an inability to fulfill external contract obligations.*
- **Economic:** *None.*
- **Sociological:** *None.*
- **Technological:** *None.*
- **Legal:** *None.*
- **Environmental:** *Recent weather patterns suggest an extended growing season in future.*

**Community Services Committee
New Capital Bid Submissions**

BID 5: Two Heavy Goods Trailers

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Replace existing trailers with two heavy goods trailers used to transport equipment around village/Parish locations. Current trailers are 5 years old and so will be 8 years old at proposed replacement, resulting in increased revenue costs for repair/maintenance.

Overriding aim/ambition that the scheme meets:

To be a well-managed council.

Government or other imperatives to the undertaking of this scheme:

In 2 years trailers will be subject to MOT's. This will mean additional costs to upgrade existing models.

Improving service performance, efficiency and value for money:

Current trailers are not wide enough to accommodate new mowers which have wider cutting decks, resulting in inefficiencies in transporting equipment to site. New trailers will enable each round to carry all the equipment to fulfil its daily workload.

Consultation:

No comment made.

Start date, duration and key milestones:

April 2015

Financial Implications – CAPITAL:

Breakdown	2013/14 £	2014/15 £	2015/16 £
Equipment and Materials	-	-	6,000

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

Useful economic life:

Depending on use, each trailer will have a life expectancy of 5-8 years.

**Community Services Committee
New Capital Bid Submissions**

Additional supporting information:

No comment made.

Impact on the environment:

No comment made.

Risk:

- **Political:** *Not replacing may result in a reduction in service and an inability to fulfil external contract work.*
- **Economic:** *None.*
- **Sociological:** *None.*
- **Technological:** *None.*
- **Legal:** *None.*
- **Environmental:** *None*

**Community Services Committee
New Capital Bid Submissions**

BID 6: Replacement of 2 Tri Star Mowers

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Tri Star mowers are used for smaller areas where ride on mowers cannot access. They are used heavily on a daily basis.

Overriding aim/ambition that the scheme meets:

To protect and enhance the existing environmental quality of our area

Government or other imperatives to the undertaking of this scheme:

We could not maintain current standards or fulfil contractual obligations.

Improving service performance, efficiency and value for money:

As above.

Consultation:

None.

Start Date, duration and key milestones:

April 2015

Financial Implications – CAPITAL:

Breakdown	2013/14 £	2014/15 £	2015/16 £
Equipment and Materials	-	-	16,000

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

Useful economic life:

Life expectancy is around 6 years, depending on frequency/intensity of use.

Additional supporting information:

No comment made.

**Community Services Committee
New Capital Bid Submissions**

Impact on the environment:

No comment made.

Risk:

- **Political:** *Not replacing may result in a reduction in service and an inability to fulfil external contract work.*
- **Economic:** *None.*
- **Sociological:** *None.*
- **Technological:** *None.*
- **Legal:** *None.*
- **Environmental:** *Growing seasons appear to be extending, due to recent weather patterns, increasing use of machinery.*

**Community Services Committee
New Capital Bid Submissions**

BID 7: Retention of Weekly Collection of Residual Waste – Purchase of Vehicles and Bins

Service Area: Refuse Collection

Head of Service: Terry Longden

Brief Description:

The Council has received a £750,000 grant from the Government for the retention of Weekly Residual Waste Collection. It was one of 85 local authorities who are to receive a share of £250million for recycling and refuse collection, including weekly collections of non-recyclable waste, food waste collections, reward schemes and incentive schemes.

Over 130 projects from across the UK bid for the cash, with 90 being selected to go forward.

This fully grant funded scheme seeks to purchase and deliver 15,000 x 240 litre wheeled bins, 2 specialised split bodied collection vehicles and all appropriate publicity and promotions.

Initially, as a waste minimisation initiative, RVBC restricted the capacity of wheeled bins provided to its residents for each of the waste streams collected 'in house' to a 140 litre wheeled bin. It will now replace the 140 litre wheeled bin provided to garden properties for the recovery of garden waste with a larger 240 litre wheeled bin. This will allow householders to include certain types of compostable food waste with their garden waste.

To ensure that this service is provided to all domestic properties within the Ribble Valley and to keep costs to a minimum, the recovered 140 litre wheeled bins will be then re-distributed to non-gardened properties to recover their food waste for composting, thereby diverting this material from the residual/general waste stream.

The provision of larger / additional wheeled bins for mixed food and garden waste will be phased during 2013/14 and 2014/15.

The Council is not just seeking to retain the weekly collection of residual/general waste, but to extend the range of recycling collection services it offers to its residents, even through the current budgetary constraints and operation difficulties.

Recovery of segregated materials has created operational difficulties leading to a point that without the necessary additional capital investment it may be difficult to sustain a weekly collection service to some of its residents. The current vehicle replacement programme looks to renew the 8 split bodied refuse collection vehicles (RCVs) on a cyclical basis. However, the recycle side of the RCV compaction body is showing accelerated wear due to the highly abrasive nature of the glass recycle. The wear is so severe that 4 of the 8 RCVs will be uneconomic to repair in advance of the programmed renewal date.

Two of these vehicles will require replacement no later than March 2015. Following discussions with manufacturers we have now included within our vehicle specifications a more resilient body that will successfully accommodate the abrasive glass over a longer, more acceptable period. The replacement cost is £210k per vehicle.

Overriding aim/ambition that the scheme meets:

To be a well-managed council.

Community Services Committee New Capital Bid Submissions

Government or other imperatives to the undertaking of this scheme:

The Council as a "Waste Collection Authority" is required to collect the residual waste and recycle from all domestic properties. Failure to replace the front line vehicles will lead to an increase in maintenance costs and delays in the delivery of the service, which has consistently generated high satisfaction levels amongst residents. Defined LPI's cover this service.

Improving service performance, efficiency and value for money:

The use of such a specialised fleet to provide the service enables the costs per household to be the lowest of any district in Lancashire, this is despite the relatively high mileage travelled in operating the service. The project supports and continues this approach.

Consultation:

The Workshop Manager who maintains the vehicles and holds the Council's "Operators" License has been involved in the compilation of this project.

Start Date, duration and key milestones:

Start 1 April 2014 - continuing over 2015/16 - including post tender stand-still period and vehicle commissioning.

Financial Implications – CAPITAL:

Breakdown	2013/14 £	2014/15 £	2015/16 £
Purchase and Distribution of 15,000 Wheeled Bins	330,000	0	0
Purchase of Two Slip Body Refuse Vehicles	210,000	210,000	0
TOTAL	540,000	210,000	0

Community Services Committee New Capital Bid Submissions

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Transport Related costs (reduced fuel consumptions p.a)	-2,000
Total Estimated <u>Annual</u> SAVINGS	-2,000
Estimated Lifespan	8 Years
Total Estimated <u>Lifetime</u> SAVINGS	-16,000
Estimated disposal/wind down costs/income	-1,000
NET Estimated <u>Lifetime</u> Revenue SAVING	-17,000

Useful economic life:

This scheme is partly for the replacing existing vehicles. The life of the new vehicles is anticipated to be 7 years as a front line vehicle with a further year as a cover vehicle, overall 8 years.

Additional supporting information:

The new vehicles will be more fuel efficient and have lower carbon emissions than the existing vehicle that it replaces (monitored through Carbon emissions PI). Fuel saving estimated to be 15% = 1800 litres/ year/vehicle (approx £2,000 p.a).

Impact on the environment:

Project has positive environmental benefits – see above.

Risk:

- **Political:** *The refuse and recycle collection service is a high profile service that touches every domestic property within the borough every week. Standards of performance are regularly and routinely monitored. Any variation in such standards are rapidly identified (Service monitored through LPIs).*
- **Economic:** *The twin pack specialist vehicles are the most efficient vehicle for the delivery of the service. Their use contributes to the Council continuing to have the lowest average collection costs per property of any district in Lancashire. Specify RCV constructed in EU.*
- **Sociological:** *The residents of Ribble Valley have become accustomed to having the high standard of service delivered by using these twin pack vehicles. The vehicles support the increased recycling that the community expects. The collection rounds using these vehicles can be adjusted to accommodate new properties.*
- **Technological:** *The new vehicle will be more fuel efficient than the exiting vehicles Estimated 15% reductions in consumption (1800 litres per vehicle per annum) through a revised engine mapping and electric (OmniDel system) wheeled bin lifters.*
- **Legal:** *The chosen method for the waste and recycle collection ensures that the Council is better positioned than others to adapt to local and national changes in legislation or imposed conditions.*
- **Environmental:** *Targets for reduced residual waste and an increase in recycling are expected. Having a reliable fleet contributes towards the achievement of such targets.*

**Community Services Committee
New Capital Bid Submissions**

BID 8: Replacement of Waste Transfer Station Loader Shovel

Service Area: Refuse Collection

Head of Service: Terry Longden

Brief Description:

Background

Materials delivered into the Salthill Waste Transfer station by the refuse collection fleet and street cleansing vehicles are all, except for scrap metals, loaded into the bulk haulage vehicles for transport to the LCC waste treatment parks at either Farington or Thornton.

This project is for the replacement of the loading shovel that lifts the tipped materials from the floor of the transfer buildings into the bulk haulage vehicles.

The loader, when purchased in 2006, was a relatively low cost option, but careful use and continued good and regular maintenance will extend its working life to 9 years, at which time it is estimated that it will need to be replaced in order to ensure that the reliability of this part of the service is protected.

Note that such a specialised machine cannot be readily hired in at short notice.

Overriding aim/ambition that the scheme meets:

To be a well-managed council.

Government or other imperatives to the undertaking of this scheme:

The Council operates the waste transfer station and as agreed with LCC, loads the bulk haulage vehicles with the collected waste and recycle. It is a condition of the Licence for the site, which is issued and regularly policed by the Environment Agency that no residual waste can be left on the transfer station floor overnight. Hence it is important to have a reliable machine to ensure that we are able to clear the floor of any residual waste at the end of the every working day. Without the ability to clear the floor, the collected waste should be left on the Refuse collection vehicles, which could delay the following day's collections. A breakdown of the loading shovel could also delay the loading of a bulk haulage vehicle, and time delay charges could as a result be levied against the Council by LCC.

Improving service performance, efficiency and value for money:

Although the shovel is a highly manoeuvrable telescopic boom loader with a clamshell bucket, it is not a particularly high specification vehicle; and hence purchase costs are relatively low when compared with machines operating in other waste transfer stations. This contributes towards the continued value for money feature of the service.

Consultation:

The Engineering Services Workshop Manager and the Waste Management Officer, who is the current Licence holder for the operation of the waste transfer station, have been consulted on the timing and costing of this project.

Community Services Committee New Capital Bid Submissions

Start Date, duration and key milestones:

Start April for a 20 week procurement period (dependent upon the degree of activity in the construction industry as a buoyant industry may extend the machine build period).

Financial Implications – CAPITAL:

Breakdown	2013/14 £	2014/15 £	2015/16 £
Equipment and Materials	-	-	70,000

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

Useful economic life:

This is replacing an existing item. The life of the new machine is anticipated to be 9 years.

Additional supporting information:

The new vehicle will be more fuel efficient and have lower carbon emissions than the existing vehicle that it replaces (monitored through carbon emissions PI).

Impact on the environment:

Project has positive environmental benefits – see above.

Risk:

- **Political:** *The refuse and recycle collection service is a high profile service that touches every domestic property within the borough every week. The system is a simple and effective process. It's simplicity leads to a high degree of customer support and participation. Standards of performance are regularly and routinely monitored. Any variation in such standards are rapidly identified (Service monitored through LPs). Delays or failures in the service will adversely affect the reputation of the Council.*
- **Economic:** *The JCB teleloader used in the operation of the waste transfer station is the appropriate relatively low cost machine for the delivery of this element of the service. Its use contributes to the Council continuing to have the lowest average collection costs per property of any district in Lancashire.*
- **Sociological:** *The residents of Ribble Valley have become accustomed to the high standard of the refuse collection. Any delay or suspension of the service through a failure in the waste transfer station will adversely affect the wider reputation of the Council.*
- **Technological:** *The new machine will be more fuel efficient than the exiting machines. Additional safety features can also be accommodated.*
- **Legal:** *The chosen method for the waste and recycle collection ensures that the Council is better positioned than others to adapt to local and national changes in legislation or imposed conditions.*
- **Environmental:** *Targets for reduced residual waste and an increase in recycling are expected. Having reliable machinery contributes towards the achievement of such targets.*

**Community Services Committee
New Capital Bid Submissions**

BID 9: Replacement of multi-use panel van (currently Vauxhall Vivaro)

Service Area: Works Department

Head of Service: Terry Longden

Brief Description:

This project is for the replacement of the current works panel van, purchased 2006. It is primarily used by the Council's electrician but is also used by other works sections and Leisure and Amenities' sections.

The "shared use" of vehicles is increasing as divisions seek to reduce the size of the vehicle fleet. This panel van is specifically marked as a "shared use vehicle". It's replacement is required as by 2015 it will be 9 years old and will be beyond its reliable and economic working life.

Overriding aim/ambition that the scheme meets:

To be a well-managed council.

Government or other imperatives to the undertaking of this scheme:

Elements of the services that use this vehicle will suffer.

Improving service performance, efficiency and value for money:

This vehicle is designated a "shared use" vehicle.

Consultation:

The Engineering Services Workshop Manager and the Head of Leisure and Amenities Services have been consulted on the timing and costing of this project, particularly the shared use of vehicles.

Start Date, duration and key milestones:

Start April for an 8 week procurement period (dependent upon the degree of activity in the construction industry. A buoyant industry may extend the machine build period.

Financial Implications – CAPITAL:

Breakdown	2013/14 £	2014/15 £	2015/16 £
Equipment/Materials	-	-	12,000

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

**Community Services Committee
New Capital Bid Submissions****Useful economic life:**

This is replacing an existing item. The life of the new vehicle is anticipated to be 7 years, reduced from the current 9 years through increased usage (shared vehicle).

Additional supporting information:

The new vehicle will be more fuel efficient and have lower carbon emissions than the existing vehicle that it replaces (monitored through Carbon emissions PI).

Impact on the environment:

Project has positive environmental benefits – see above.

Risk:

- **Political:** *The greater use of shared vehicles reduces the risk of adverse publicity from having vehicle parked in the depot.*
- **Economic:** *Specify vehicle constructed in EU.*
- **Sociological:** *See "Political" above.*
- **Technological:** *Tracking systems monitor enable better monitoring of vehicle usage and driving styles.*
- **Legal:** *None.*
- **Environmental:** *Benefits through reduce fuel consumption.*

**Community Services Committee
Financial Impact of the Proposed Three-Year Capital Programme**

Scheme Title	2013/14	2014/15	2015/16	TOTAL
	£	£	£	£
Previously Approved Bids				
Replacement Vehicle PK06 WY - Vauxhall Vivaro 2900 DT I LWB Panel Van	13,000			13,000
Replacement of Geesink 26t RP HGV Refuse Collection Vehicle		200,000		200,000
Proposed reprogramming of above Geesink scheme following award of DCLG grant funding for BID 7		-200,000	200,000	0
Subtotal of Previously Approved Bids	13,000	0	200,000	213,000
New Bids Received (As at Annex 1)				
Replacement of 4 x 4 T ractor/Mower (PNO4 NPZ)			17,000	17,000
Play Area Improvements	40,000	40,000	40,000	120,000
Replacement of Kubota Mower PN05 PLO			19,000	19,000
Replace Scag Mower			9,000	9,000
Two Heavy Goods Trailers			6,000	6,000
Replacement of 2 Tri Star Mowers			16,000	16,000
Retention of Weekly Collection of Residual Waste - Purchase of Vehicles and Bins	540,000	210,000		750,000
Replacement of Waste Transfer Station Loader Shovel			70,000	70,000
Replacement of multi use panel van (currently Vauxhall Vivaro)			12,000	12,000
Subtotal of New Bids Received (As at Annex 1)	580,000	250,000	189,000	1,019,000
TOTAL	593,000	250,000	389,000	1,232,000
Confirmed External Funding Due	2013/14	2014/15	2015/16	TOTAL
	£	£	£	£
Retention of Weekly Collection of Residual waste - Department for Communities and Local Government	-540,000	-210,000		-750,000
Balance to be Internally Funded	53,000	40,000	389,000	482,000

RIBBLE VALLEY BOROUGH COUNCIL
REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

Agenda Item No 12

meeting date: 15 JANUARY 2013
title: REVISED REVENUE BUDGET 2012/13
submitted by: DIRECTOR OF RESOURCES
principal author: ROBIN BRAMHALL

1 PURPOSE

- 1.1 To agree a revised revenue budget for 2012/13 for consideration at Special Policy and Finance Committee.

2 BACKGROUND

- 2.1 The original estimate for this current financial year was approved in March 2012. As members will be aware, there can be numerous variations to the budget that come to our attention as the year progresses, particularly through the budget monitoring process.
- 2.2 At this time of year we take the opportunity to revise the estimates for the current financial year in order to better assess the level of movement anticipated within our earmarked reserves and balances, and to allow us to better forecast for the coming financial year.
- 2.3 At the time of setting the current year's budget, the Government had announced substantial reductions in the level of funding that it would provide to local authorities from 2011/12 and in to 2012/13, with no indication of what level of funding would be provided in the longer term.
- 2.4 Based on the information known at the time, a full service review was undertaken in 2011 in order to identify areas of potential saving. All of those put forward were considered and approved by Policy and Finance Committee on 22 November 2011.
- 2.5 Following the grant settlement in December 2011, the revised budget forecast estimated the amount of savings needed for 2012/13 as £635,000, which was fully achieved from the service review savings identified.
- 2.6 The budget was prepared for the current financial year after allowing for the service review savings package. The 2012/13 budget included provision for price increases of 2.5%. No allowance was made for pay increases. Where possible budgets were cash limited.

3 RESTATING OF ORIGINAL ESTIMATE

- 3.1 The original estimate that was approved in March 2012, and which is shown in the budget book, does not show the movements that were needed in the budget following the service reviews. One of the main areas of impact for this has been the movement of staffing into the Contact Centre service, from other departmental cost centres.
- 3.2 To allow a better comparison of the budget to the revised estimate within this report, the original budget has now been restated.
- 3.3 Overall the total net budget for the council has not changed, but at a committee level this has the impact of increasing or decreasing the budget levels on a number of service cost centres, which for this committee results in a net decrease in budget.

3.4 The impact of this restatement has been summarised in the table below:

Service Area	Original Estimate £	Restated Original Estimate £
Administration	0	-13,790
Highway Services	124,050	124,050
Environmental Services	1,769,980	1,769,980
Community Safety	78,520	78,520
Tourism and Arts	454,610	454,610
Transportation	-102,530	-102,530
Crime Prevention	106,420	106,420
Depots and Transport	0	300
Sports and Recreation	814,760	814,760
Grants and Subscriptions	76,290	76,290
NET COST OF SERVICES	3,322,100	3,308,610
Transfers to/from earmarked reserves	-26,680	-26,680
NET EXPENDITURE	3,295,420	3,281,930

4 REVISED REVENUE BUDGET 2012/13

4.1 The revised budget is **£34,690** lower than the original estimate. This is decreased to **£2,090** lower than the original estimate after allowing for transfers to and from earmarked reserves. A comparison between the original and revised budgets for each cost centre is shown below:

Cost Centre	Cost Centre Name	Original Estimate 2012/13 £	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Revised Estimate 2012/13 £
COMMD	Community Services Department	-13,790	15,380	-35,530	33,940	0	0
HWAGY	Highways Agency	11,480	0	0	3,470	0	14,950
HWREP	Highways Repairs	3,130	490	0	50	0	3,670
NHWAG	Non-Agency Highways Work	25,200	0	0	850	0	26,050
CULVT	Culverts & Watercourses	20,480	2,010	0	-1,350	0	21,140
DRAIN	Private Drains	11,910	-550	660	-140	0	11,880
RIVBK	Riverbank Protection	3,120	0	0	20	0	3,140
BUSSH	Bus Shelters	18,340	0	0	-1,850	0	16,490
SEATS	Roadside Seats	6,710	270	-270	-1,180	0	5,530
SIGNS	Street Nameplates & Signs	21,430	2,480	350	10,200	0	34,460
RIGHT	Public Rights of Way	2,250	7,050	-7,050	1,200	0	3,450
STCLE	Street Cleansing	317,610	-3,350	330	-10,340	0	304,250
VARIOUS	Public Conveniences	233,950	-30,720	-3,070	4,260	0	204,420
LITTR	Litter Bins	16,850	980	0	-880	0	16,950
RCOLL	Refuse Collection	1,075,870	-20,980	2,960	20,440	-21,250	1,057,040
RECYC	Recycling	76,550	25,790	-380	8,270	0	110,230
TFRST	Waste Transfer Station	77,280	2,580	0	500	0	80,360

Cost Centre	Cost Centre Name	Original Estimate 2012/13 £	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Revised Estimate 2012/13 £
TRREF	Trade Refuse	-28,130	13,570	-8,110	8,000	0	-14,670
CRIME	Crime and Disorder	64,260	-280	0	-670	0	63,310
CRIMP	RV Community Safety Partnership	14,260	-8,470	-3,300	0	0	2,490
LDAAT	Lancashire Drugs and Alcohol Action Team	0	39880	-39880	0	0	0
LNGCH	Longridge Civic Hall	9,180	0	0	0	0	9,180
ARTDV	Art Development	31,620	4,440	-280	-9,150	0	26,630
PLATG	Platform Gallery	130,360	-19,390	6,850	7,400	40	125,260
MCAFE	Museum Café	1,660	1,490	-100	-990	0	2,060
MUSEM	Castle Museum	214,900	370	3,120	-17,780	-4,320	196,290
SOUND	Sound Archives	0	0	2,930	-2930	0	0
TURSM	Tourism	66,890	-13,230	14,440	22,320	0	90,420
VARIOUS	Car Parks	-102,530	-15,480	5,040	590	-240	-112,620
CCTEL	Closed Circuit Television	106,420	-320	-180	1,410	0	107,330
LDEPO	Longridge Depot	0	3,410	-3,710	300	0	0
SDEPO	Salthill Depot	0	2,360	-5,940	3,580	0	0
VARIOUS	Refuse Collection Vehicles	0	-18760	18760	0	0	0
VARIOUS	Grounds Maintenance Vehicles	0	-2910	2910	0	0	0
VARIOUS	Works Administration Vehicles	0	-10150	10,150	0	0	0
VARIOUS	Plant	0	-200	200	0	0	0
TWOWR	Two Way Radio	300	-50	-250	0	0	0
VEHCL	Vehicle Workshop	0	1,120	-650	-470	0	0
WKSAD	Works Administration	0	-33,420	39,550	-4,260	-1,870	0
CARVN	Caravan Site	-7,040	30	150	440	0	-6,420
EDPIC	Edisford Picnic Area	-6,750	-10	470	-1,030	0	-7,320
PKADM	Grounds Maintenance	0	-8,400	21,490	-13,090	0	0
ROEBN	Roefield Barn	1,170	0	0	0	-1,120	50
RVPRK	Ribble Valley Parks	409,150	1,360	-1,210	-10,670	1,110	399,740
RPOOL	Ribblesdale Pool	284,850	9,660	-15,740	-1,110	0	277,660
EALLW	Edisford All Weather Pitch	-8,170	-750	-1,330	-350	0	-10,600
LNGYM	Longridge Gym	7,820	-490	0	0	0	7,330
CYCLS	Cycling	5,590	0	0	130	0	5,720
EXREF	Exercise Referral Scheme	36,530	-8,180	-140	3,590	0	31,800
SPODV	Sports Development	91,610	5,690	-6,650	-1,410	0	89,240
GRSRC	Grants and Subscriptions	28,070	-2,940	0	550	0	25,680
CULTG	Culture Grants	4,810	-1,990	0	1,490	0	4,310
RECUL	Recreation & Culture Grants	34,430	0	0	1,620	0	36,050
SPOGR	Sports Grants	5,870	0	0	1,040	0	6,910
WBHEQ	Well Being and Health Equality	0	0	0	0	0	0
XMASL	Christmas Lights & RV in Bloom	3,110	950	0	20	0	4,080
NET COST OF SERVICES		3,308,610	-59,660	-3,410	56,030	-27,650	3,273,920

Cost Centre	Cost Centre Name	Original Estimate 2012/13 £	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Revised Estimate 2012/13 £
ITEMS ADDED TO/ (TAKEN FROM) BALANCES AND RESERVES							
	LESS Contribution from Community Safety Partnership Reserve	-14,260	0	11,770	0	0	-2,490
	LESS Financed from Xmas Lights Reserve	0	0	-950	0	0	-950
	ADD Contribution from Wellbeing and Health Equality Reserve	-12,420	0	12,420	0	0	0
	ADD Contribution to Exercise Referral Reserve	0	9,360	0	0	0	9,360
	NET EXPENDITURE	3,281,930	-50,300	19,830	56,030	-27,650	3,279,840

4.2 The difference between the revised and original estimate is an estimated decrease in net spending of **£34,690**. The main reasons for this are shown at Annex 1. However, a summary of the **significant variances** is given below:

Description	Variances from original estimate to revised estimate £
Public Conveniences - reduction in charge for cleaning following considerable reduction in the number of overtime hours worked. This is as a result of the introduction of the savings measures approved and is in addition to the £40,000 of savings previously identified in the savings package agreed last year, which is already incorporated in the 2012/13 Original Estimate.	-23,550
Support Services – additional recharges – especially in relation to the Contact Centre, which has been fully recharged in line with CIPFA guidance.	40,780
Increase in payments to contractors for paper collection as the rate per tonne collected was restored to its previous level at the start of the year following a temporary reduction in the previous financial year.	25,750
Children's Trust – additional grant income to fulfil the Borough Council's work on the Children's Trust. At the time of the original estimate it was anticipated that this funding would cease.	-15,000
Depreciation - reduced charges for depreciation, especially in relation to Refuse Collection following the disposal of some vehicles.	-24,970
Refuse Collection - reduced costs due to reduction in fuel consumption, as a result of various changes in operations and the price of derv not being as high as expected	-23,980
Ribblesdale Pool – there has been a greater take up of courses and contracts	-16,440

5 CONCLUSION

5.1 The Community Services Committee Budget for the year has been closely monitored and adhered to, and a modest reduction of £34,690 has been forecast for the revised estimate.

6 RISK ASSESSMENT

6.1 The approval of this report may have the following implications

- Resources – approval of the revised estimate would see a reduction in net expenditure of £34,690, or £2,090 after allowing for transfers to and from earmarked reserves.
- Technical, Environmental and Legal – none identified
- Political – none identified
- Reputation – sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

7 RECOMMENDED THAT COMMITTEE

7.1 Approve the revised budget for 2012/13 and submit this to the Special Policy and Finance Committee subject to any further consideration by the Budget Working Group.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM1-13/RB/AC
17 December 2012

For further background information please ask for Robin Bramhall extension 4433.

BACKGROUND PAPERS – None

Community Services Committee – Main Movements between Original and Revised Estimates 2012/13

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Community Services Department					
Employee related insurance - additional premium in the light of past claims experience	2,050				
Car Allowances – lower staff mileage than anticipated done during the year	-2,870				
Net decrease in recharge from support services following reassessment of time spent on different activities			-11,740		
Support Services recharge from Contact Centre – the costs of the Contact Centre have been recharged in line with CIPFA guidance			49,100		
Increase in income from recharges - reflecting additions in expenditure outlined above			-31,380		
Children's Trust- increased grant income to fund the Borough Council's work on the Children's Trust. It was originally thought that this funding would cease.		-15,000			
Total Community Services Department					-9,840
Highways Agency					
Increase in Recharge from Community Services following reassessment of time spent on different activities			3,440		
Total Highways Agency					3,440
Street Nameplates and Signs					
Increase in Recharge from Community Services following reassessment of time spent on different activities.			10,140		
Total Street Nameplates and Signs					10,140
Public Rights of Way					
Additional expenditure on statutory notices for public path diversion orders this will be financed from additional income, which is shown below	4,650				
Expenditure on additional works for public path diversion orders which will be financed from additional income, as shown below	2,400				
Contributions from persons seeking a public path diversion order. This is used to finance expenditure on works, statutory notices and management expenses, as shown above.		-7,050			
Total Public Rights of Way					0
Amenity Cleansing					
Diesel - Reduction in costs as the price of diesel has not been as high as originally anticipated.	-2,400				
Reduction in recharge from Community Services following reassessment of time spent on different activities			-10,930		
Total Amenity Cleansing					-13,330

Community Services Committee – Main Movements between Original and Revised Estimates 2012/13

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Public Conveniences					
Reduction in charge for General Cleaning following reduction in staff hours, delays in recruitment of seasonal employees, closure of some conveniences and considerable reduction in the number of hours of overtime worked	-23,550				
Reduction in recharge from Community Services following reassessment of time spent on different activities			-3,420		
Additional income from Clitheroe Town Council towards the costs of cleaning and maintaining conveniences in Clitheroe		-3,000			
Total Public Conveniences					-29,970
Refuse Collection					
Drivers and loaders wages – lower costs due to vacancies and allocation of some costs to Transfer Station to cover staff sickness absence there	-9,470				
Use of transport - reduced costs due to reduction in fuel consumption following the introduction of various operational changes, and the price of diesel not being as high as expected	-23,980				
Light tools and equipment – increased expenditure as the demand for bins is higher but this is more than offset by the sale of these bins as shown below	3,890				
Increase in recharge from Community Services following a reassessment of time spent on different activities			19,710		
Reduction in Depreciation charges, following the disposal of some vehicles following the slippage of a capital scheme for the purchase of a vehicles form 2011/12 into 2012/13. This charge will now not be effective until the 2013/14 financial year				-21,250	
Sale of equipment and materials – additional income, particularly from the sale of bins which offsets the additional expenditure outlined above		-6,080			
Reduced Recycling Credits as it is no longer possible to attract credits for the recycling of leaves removed from highways and footpaths.		9,570			
Total Refuse Collection					-27,610
Recycling					
Promotional Activities – Reduced expenditure, in order to allow the cost of consultants to be met	-3,650				
Consultants – cost of obtaining legal advice on recycling matters	3,650				
Increase in payments to contractors for paper collection as the rate per tonne collected was restored to its previous level at the start of the year	25,750				
Increase in recharges from Financial Services and Legal Services Departments following a reassessment of different activities within those Departments			6,990		
Total Recycling					32,740

Community Services Committee – Main Movements between Original and Revised Estimates 2012/13

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Transfer Station					
Additional Employee costs following absence of member of staff and the need for cover	3,370				
Total Transfer Station					3,370
Trade Refuse					
Additional tipping charges as the number of trade bins and hence the weight collected has risen	9,280				
Additional cost of equipment and sacks, as more bins required this year	3,390				
Increase in Recharge from Financial Services and Legal Services Departments following reassessment of time spent within those Departments on different activities			7,630		
Additional income as the number of trade bins collected has increased during the year. This is partly offset though as the number of sacks sold has decreased		-7,990			
Total Trade Refuse					12,310
Community Safety Partnership					
Promotional Activities – reduced expenditure as not all resources available currently need to be committed, underspend here will be set aside in an earmarked reserve to be used to support spending in the 2013/14 financial year	-8,470				
Local Strategic Partnership - increase in precept level and additional grant from Police		-3,300			
Total Community Safety Partnership					-11,770
Lancashire Drugs and Alcohol Action Team					
Sundry Purchases and Promotions – expenditure has been incurred in relation to the grant funding that has been brought forward from 2011/12. A budget has now been brought in for this.	39,880				
Contribution from Drugs and Alcohol Action Team – this funding was received late in 2011/12 but it was not possible to spend it by 31 March 2012 so it was carried forward to 2012/13. No budget was originally allowed for this.		-39,880			
Total Lancashire Drugs and Alcohol Action Team					0
Art Development					
Increase in allocation of employee costs following restructuring and reassessment of time spent on different activities – but see savings below on Platform Gallery & Visitor Information Centre	4,500				
Decrease in Recharge from Community Services following reassessment of time spent on			-9,320		

Community Services Committee – Main Movements between Original and Revised Estimates 2012/13

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
different activities					
Total Art Development					-4,820
<i>Platform Gallery and Visitor Information Centre</i>					
Reduced employee costs particularly in relation to temporary staff following the implementation of the new joint gallery and information centre. Savings are largely on casual staffing	-13,390				
Increase in Recharge from Community Services following reassessment of time spent on different activities.			9,980		
Reduction in commission income from sales – particularly as the Gallery was closed for several weeks at the start of the year as part of the redevelopment as a joint gallery and information centre		4,180			
Total Platform Gallery					770
<i>Clitheroe Castle Museum</i>					
Decrease in Recharge from Community Services and Organisation and Member Development Services following a reassessment of time spent on different activities within those Departments			-17,230		
Reduction in charge for depreciation as the asset this relates to has now been reclassified as a heritage asset, which does not attract a depreciation charge				-3,720	
Reduced charge to the Sound Archives and the Café, reflecting the reduced costs outlined above. This charge is based on a share of the operational costs of the site.		3,850			
Total Castle Museum					-17,100
<i>Sound Archives</i>					
Reduction in recharge from Castle Museum as a result of reduced operational costs at the museum site.			-2,930		
Reduced charge as a consequence of the lower costs. This charge is grant funded by the Council		2,930			
Total Sound Archives					0
<i>Tourism</i>					
Increase in Recharge from Community Services following reassessment of time spent on different activities			22,060		
Total Tourism					22,060
<i>Salthill Depot</i>					
Net Increase in Recharges from several Departments following reassessment of time spent on different activities.			3,580		
Increase in recharge to service users to reflect increased operational costs of the site			-5,940		

Community Services Committee – Main Movements between Original and Revised Estimates 2012/13

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Total Salthill Depot					-2,360

Community Services Committee – Main Movements between Original and Revised Estimates 2012/13

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Car Parks					
Following successful appeals against rateable values at a number of car park sites, the overall business rates charged has reduced greatly.	-10,330				
Car Park charges – reduced income following fall in usage, particularly as a result of the poor weather in the Spring and Summer		8,570			
Total Car Parks					-1,760
Longridge Depot					
Increase in repairs to Buildings – part reroofing of Depot – met by virement from savings elsewhere	3,500				
Total Longridge Depot					3,500
Works Administration					
Further reduced employee costs due to staff vacancy and lower hours of working. This is following the public conveniences service provision changes which were part of the approved savings for 2012/13	-22,800				
Overtime – considerable reduction in hours worked, again as part of the public conveniences service provision changes	-9,600				
Transport costs - reduced costs following transfer of vehicle to Car Parks	-2,270				
Decrease in Recharge from Financial Services following a reassessment of time spent on different activities.			-2,430		
Reduction in recharge of overtime, as much less overtime to be worked.		22,730			
Recharge in respect of capital works. There has been an increase in time charged to the capital programme largely in relation to the reception and gallery capital schemes		-5,830			
Reduced general recharge for works to reflect overall reduced costs		22,410			
Total Works Administration					2,210
Grounds Maintenance					
Reduced employee costs due to staff vacancies within the year	-9,880				
Employee related insurance - additional premium in the light of recent claims experience	2,180				
Increased recharge from Longridge Depot following an increase in repairs costs			5,740		
Decrease in Recharge from Community Services following a reassessment of time spent on different activities			-14,220		
Decrease in Recharges to Users to reflect reduced expenditure			21,490		
Total Grounds Maintenance					5,310

Community Services Committee – Main Movements between Original and Revised Estimates 2012/13

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Ribble Valley Parks					
Increased expenditure on emergency tree works	5,000				
Reduction in provision for gas expenditure following the experience of the first 12 months of operation at Edisford Changing Rooms	-2,910				
Decrease in recharge from Legal Services and Grounds Maintenance following reassessment of time spent on different activities, and as a result of savings made during the year			-9,540		
Total Ribble Valley Parks					-7,450
Ribblesdale Pool					
Income from School swimming lessons – likely to be lower following withdrawal of some schools, and other schools reducing the number of lessons.		5,660			
Income from Courses – greater take up of courses, particularly in relation to parent/toddler classes		-7,780			
Income from Contracts – greater take up of contracts than in previous years- possible “Olympic effect”		-8,900			
Income from children’s admission charges- higher attendances than in previous years		-5,420			
Total Ribblesdale Pool					-16,440
Exercise Referral					
Reduced employee costs due to staff vacancies and reduction in hours worked	-9,360				
Increase in recharge from Community Services following reassessment of time spent on different activities		6,500			
Total Exercise Referral					-2,860
Sports Development					
Additional expenditure on purchase of equipment, printing and stationery and promotions which will be met from the additional grant shown below	6,570				
Additional grant from Lancashire County Council – production of a Ribble Valley Cycle Map		-3,500			
Additional grant from Schools Sports Partnership – walking and cycling initiatives		-3,000			
Total Sports Development					70
Annual Grants and Subscriptions					
Reduced grant to Sound Archives as a result of the lower level of charge from the Museum site. This is as a result of lower operational costs at the museum.	-2,930				
Total Annual Grants and Subscriptions					-2,930
SUB –TOTAL	-37,800	-22,340	27,870	-17,340	-49,610

Community Services Committee – Main Movements between Original and Revised Estimates 2012/13

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Reserve Funds					
Wellbeing and Health Equality – contribution for the year not needed as intended expenditure financed from elsewhere		12,420			12,420
Exercise Referral Reserve – Staff savings for the year to be set aside to fund 2013/14 expenditure	9,360				9,360
Christmas Lights and Ribble Valley in Bloom		-950			-950
Community Safety Partnership – savings for the year set aside to aid 2013/14 expenditure		11,770			11,770
Total Reserve Funds	9,360	23,240	0	0	32,600
TOTAL	-28,440	900	27,870	-17,340	-17,010

RIBBLE VALLEY BOROUGH COUNCIL
REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

Agenda Item No13

meeting date: 15 JANUARY 2013
title: ORIGINAL REVENUE BUDGET 2013/14
submitted by: DIRECTOR OF RESOURCE
principal author: ROBIN BRAMHALL

1 PURPOSE

- 1.1 To agree the draft revenue budget for 2013/14, for consideration at Special Policy and Finance Committee.

2 BACKGROUND

- 2.1 The three year forecast to Policy and Finance Committee in September highlighted the uncertainty surrounding the level of Government funding that will be received by local authorities in 2013/14 and onwards, under the Business Rates Retention Scheme.
- 2.2 In July the Government began consultation on the detail of how the Business Rates Retention Scheme will work, including consultation on the baseline funding for each local authority. This on-going consultation made it extremely difficult to calculate future Government funding with any degree of accuracy.
- 2.3 The Government announced its Provisional Grant Settlement for 2013/14 and 2014/15 on December 19th. This was much later than in previous years and (at 3 Jan 2013) much of the detail is still not available.
- 2.4 The headline changes to our funding shows a reduction in our spending power of 1.3% with a further reduction of 3.2% the year after.
- 2.5 The Government's definition of spending power includes other income in addition to our Formula Grant e.g. New Homes Bonus, Council Tax Freeze Grant and shows the total funding being given to local authorities.
- 2.6 If however, we compare the 2012/13 Grant Settlement with the announcement of 2013/14 and 2014/15 on a like for like basis the cash reduction in our grant is £288,000 and a further £377,000. This is particularly disappointing when it had looked a few months ago as if rural authorities such as ourselves would have been treated more favourably in this settlement.
- 2.7 The Rural Services Network is campaigning vigorously to get the settlement changed. As far as the Council is concerned the position for 2013/14 is more manageable than the one for 2014/15 and whilst it is too early to give Committees any savings targets I would ask you to look closely at your estimates.
- 2.8 The Budget Working Group will be meeting over the coming weeks to examine our overall Budget position and will ultimately make recommendations to Special Policy and Finance on 12 February 2013.

3 RESTATING OF ORIGINAL ESTIMATE

- 3.1 The original estimate that was approved in February 2012, and which is shown in the budget book, does not show the movements that were needed in the budget following the service reviews. One of the main changes has been the movement of staffing into the Customer Services section, from other departmental cost centres.

- 3.2 To allow a better comparison of the budget to the original estimate within this report, the budget that was originally approved in February has been restated.
- 3.3 Overall the total net budget for the council has not changed, but at a committee level this has the impact of increasing or decreasing the budget levels on a number of service cost centres, which for this committee results in a net decrease in budget.
- 3.4 The impact of this restatement has been summarised in the table below:

Service Area	Original Estimate £	Restated Original Estimate £
Administration	0	-13,790
Highway Services	124,050	124,050
Environmental Services	1,769,980	1,769,980
Community Safety	78,520	78,520
Tourism and Arts	454,610	454,610
Transportation	-102,530	-102,530
Crime Prevention	106,420	106,420
Depots and Transport	0	300
Sports and Recreation	814,760	814,760
Grants and Subscriptions	76,290	76,290
NET COST OF SERVICES	3,322,100	3,308,610
Transfers to/from earmarked reserves	-26,680	-26,680
NET EXPENDITURE	3,295,420	3,281,930

4 2012/13 DRAFT REVENUE BUDGET

- 4.1 As far as your budget is concerned, the estimates have been prepared on the current levels of service, and they allow for a pay and prices increase of 2.5%. Any pay award for local government will be agreed nationally, and whilst this is still being negotiated indications are that any settlement will be nearer to 1%.
- 4.2 Detailed in the following section of the report are the individual budget areas under this committee. Shown are the movements from the 2012/13 Original Estimate, to the proposed Original Estimate for 2013/14. Comments are also provided on the main variances.

5 COMMITTEE SERVICE ESTIMATES

5.1 COMMUNITY SERVICES DEPARTMENT

Service Description							COMMD
<i>All costs are recharged to services based upon records of time spent on those services by individual members of staff. The following is an analysis of the department's budget.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	1,164,070	29,100		7,550			1,200,720
Premises Related	7,340	180		610			8,130
Transport Related	44,240	700	-10	-3,490			41,440
Supplies and Services	31,000	750	1,870	-210			33,410
Support Services	290,570				52,060		342,630
Total Expenditure	1,537,220	30,730	1,860	4,460	52,060	0	1,626,330
Other Grants and Contributions	-5,000			-15,000			-20,000
Customer and Client Receipts	-570	10		-620			-1,180
Departmental Recharges	-1,545,440				-59,710		-1,605,150
Total Income	-1,551,010	10	0	-15,620	-59,710	0	-1,626,330
NET	-13,790	30,740	1,860	-11,160	-7,650	0	0
Comments							
<p>The increase in employee costs relates to the provision for a pay increase with effect from 1st April 2013. However, the budget also allows for a reduction of 2% to reflect potential staff turnover. Savings are anticipated in transport costs, mainly due to a fall in car allowance claims. Support Services costs are set to rise by £52,060 as the costs of the Contact Centre are now being fully recharged in line with CIPFA guidance. As far as income is concerned, a grant of £20,000 is anticipated for 2013/14 in relation to the Childrens Trust. The increased net costs therefore give rise to an increase in recharges of £59,710.</p>							

5.2 HIGHWAYS AGENCY

Service Description							HWAGY
<i>This relates mainly to staffing costs involved in liaising with the County Highways and Traffic Section, and dealing with numerous enquiries from the public concerning this.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Supplies and Services	1,000	30					1,030
Support Services	10,480				3960		14,440
Total Expenditure	11,480	30	0	0	3,960	0	15,470
NET	11,480	30	0	0	3,960	0	15,470
Comments							
An increase in support service costs is forecast as a result of changes in cost allocation for the Community Services Department following a reassessment of time spent on different activities.							

5.3 HIGHWAY REPAIRS

Service Description							HWREP
<i>From time to time, depending on circumstances and where it is in the public interest, minor emergency repair works are carried out on unadopted streets and footpaths.</i>							
Link to Ambitions							
To help make peoples' lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	500	10					510
Support Services	1,730				120		1,850
Depreciation and Impairment	900						900
Total Expenditure	3,130	10	0	0	120	0	3,260
NET	3,130	10	0	0	120	0	3,260
Comments							
An increase in support services costs is forecast as a result of changes in cost allocation for the Community Services Department following a reassessment of time spent on different activities.							

5.4 NON-AGENCY HIGHWAYS WORK

Service Description							NHWAG
<p>The Council are involved with attendance at a wide range of meetings on highways issues. We give advice to town/parish councils and the public on highway matters in general.</p>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Support Services	25,170				1,630		26,800
Depreciation and Impairment	30						30
Total Expenditure	25,200	0	0	0	1,630	0	26,830
NET	25,200	0	0	0	1,630	0	26,830
Comments							
An increase in support service costs is forecast as a result of changes in cost allocations for the Community Services Department following a reassessment of time spent on different activities.							

5.5 CULVERTS AND WATER COURSES

Service Description							CULVT
<p>Responsibility arising out of the Floods and Water Management Act 2010 to 'liaise and cooperate' with the lead Local Flood Authority (Lancashire County Council) for the area.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	2,710	70					2,780
Supplies and Services	5,050	120					5,170
Support Services	12,720				-990		11,730
Total Expenditure	20,480	190	0	0	-990	0	19,680
NET	20,480	190	0	0	-990	0	19,680
Comments							
Reduction in support service costs following a reassessment of time spent on different activities.							

5.6 PRIVATE DRAINS

Service Description							DRAIN
<p>The Council provides a service to clear private blocked drains and a charge is made for this service. The charges contribute towards the direct costs of staff carrying out the clearance and the management and administration of the process.</p>							
Link to Ambitions							
To make peoples' lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	1,000	30					1,030
Supplies and Services	170						170
Support Services	12,100				-220		11,880
Total Expenditure	13,270	30	0	0	-220	0	13,080
Customer and Client Receipts	-1,360	-40					-1,400
Total Income	-1,360	-40	0	0	0	0	-1,400
NET	11,910	-10	0	0	-220	0	11,680
Comments							
<p>The main variation is a reduction in support service charges following a reassessment of time spent on activities within Support Services</p>							

5.7 RIVERBANK PROTECTION

Service Description							RIVBK
<p>The Council has land adjacent to main rivers where there is a riparian owner responsibility to safely maintain the banking.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	1,150	30					1,180
Support Services	730				60		790
Depreciation and Impairment	1,240						1,240
Total Expenditure	3,120	30	0	0	60	0	3,210
NET	3,120	30	0	0	60	0	3,210
Comments							
<p>The only significant variation is a small increase in support service charges from Community Services department following a reassessment of time spent on different activities.</p>							

5.8 BUS SHELTERS

Service Description							BUSSH
<p>The Council maintains 85 bus shelters throughout the borough with a view to encouraging the use of the public transport system. The budget does not allow for new or replacement shelters, only basic maintenance of the existing stock.</p>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	6,880	170					7,050
Supplies and Services	4,910	120					5,030
Support Services	6,550				-1,690		4,860
Total Expenditure	18,340	290	0	0	-1,690	0	16,940
NET	18,340	290	0	0	-1,690	0	16,940
Comments							
<p>The only significant variation is a reduction in support service costs following a reassessment of time spent on different activities.</p>							

5.9 ROADSIDE SEATS

Service Description							SEATS
<p>This budget pays for the maintenance of 151 seats situated in areas of public open spaces (except parks and recreation grounds) throughout the borough. There is no provision in this budget for new or replacement seats.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	1,770	40					1,810
Supplies and Services	510	10					520
Support Services	4,430				-1,090		3,340
Total Expenditure	6,710	50	0	0	-1,090	0	5,670
NET	6,710	50	0	0	-1,090	0	5,670
Comments							
<p>The only significant variation is a reduction in the recharge from Community Services department, following a reassessment of time spent on different activities.</p>							

5.10 STREET NAMEPLATES AND SIGNS

Service Description							SIGNS
<p><i>The Council has the power to allocate names to streets and to provide appropriate street nameplates.</i></p>							
Link to Ambitions							
<p>To be a well managed council providing efficient services based on identified customer needs</p>							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	2,720	70					2,790
Supplies and Services	1,600	40					1,640
Support Services	17,590				10,720		28,310
Total Expenditure	21,910	110	0	0	10,720	0	32,740
Customer and Client Receipts	-480						-480
Total Income	-480	0	0	0	0	0	-480
NET	21,430	110	0	0	10,720	0	32,260
Comments							
<p>The significant change is an increase in support service costs following a reassessment of time within the community services department and particularly in relation to the additional work required in connection with the National Land and Property Gazetteer.</p>							

5.11 PUBLIC RIGHTS OF WAY

Service Description							RIGHT
<p>The Council has a formalised agreement with Lancashire County Council to maintain a certain proportion of the public rights of way network in the borough. The service level agreement relates to the maintenance and repair of footpaths.</p> <p>The objective is to prevent and remove obstructions, ensure furniture such as gates, stiles, steps etc are in good condition, ensure the way marking is adequate and carryout stopping up and diversion procedures. This responsibility applies to the countryside footpaths only and does not include the footways adjacent to roads; these remain the responsibility of Lancashire County Council.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	13,100	330					13,430
Supplies and Services	5,390	140					5,530
Support Services	28,060				2,050		30,110
Total Expenditure	46,550	470	0	0	2,050	0	49,070
Other Grants and Contributions	-44,300						-44,300
Total Income	-44,300	0	0	0	0	0	-44,300
NET	2,250	470	0	0	2,050	0	4,770
Comments							
<p>The only significant variation is an increase in the support services costs following a reassessment of time spent on Public Rights of Way within the Community Services Department. Provision has been included for the contributions from Lancashire County Council under the service level agreement, but its continued receipt in 2013/14 is not yet clear.</p>							

5.12 STREET CLEANSING

Service Description							STCLE
<p>The street cleansing service undertakes a borough wide operation for the cleansing of public adopted highways within the borough. A fly tipping service is also provided for the removal of dumped waste items on adopted areas within the borough. The service undertakes the clearance of leaves in autumn and winter and is also available for emergency call outs via Lancashire County Council with 24 hour/7 day cover.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	142,250	3,580	500	-230			146,100
Premises Related	22,230	290	-290	-430			21,800
Transport Related	123,080	3,070	-300	-4,180			121,670
Supplies and Services	11,280	230	-10	-90			11,410
Support Services	49,310				3,290		52,600
Total Expenditure	348,150	7,170	-100	-4,930	3,290	0	353,580
Customer and Client Receipts	-30,540	-30	-10	-360			-30,940
Total Income	-30,540	-30	-10	-360	0	0	-30,940
NET	317,610	7,140	-110	-5,290	3,290	0	322,640
Comments							
<p>The net increase in inflation costs of £7,140 relates mainly to anticipated increases in employee costs and the costs of plant hire. This is partly offset by savings in fuel consumption and costs, and savings in vehicle hire. There is an anticipated increase of £3,290 in support service costs, following a reassessment of time allocations from various departments.</p>							

5.13 PUBLIC CONVENIENCES

Service Description VARIOUS CODES

Provision and support of the Public Toilets is provided by RVBC

Link to Ambitions

To be a well managed council providing efficient services based on identified customer needs

Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	420	10	0	200			630
Premises Related	163,230	3,520	30	-41,280			125,500
Supplies and Services	15,380	350	-10	-2,560			13,160
Support Services	24,810				-2,990		21,820
Depreciation and Impairment	30,310						30,310
Total Expenditure	234,150	3,880	20	-43,640	-2,990	0	191,420
Customer and Client Receipts	-200	-10		-3,000			-3,210
Total Income	-200	-10	0	-3,000	0	0	-3,210
NET	233,950	3,870	20	-46,640	-2,990	0	188,210

Comments

The main variation is a saving of £41,280 following significant changes in working hours and overtime working for the staff who open, clean and close the conveniences. There is a reduction in support service charges from community services following a reassessment of time spent on different activities. Finally, there will be an increase in income of £3,000 from Clitheroe Town Council towards the costs of cleaning and maintaining the various public conveniences in Clitheroe.

5.14 LITTER BINS

Service Description							LITTR
<p><i>Litter bins are provided throughout the area and are emptied by the refuse collection service and the street cleansing operatives. The Council has a duty to keep the streets and land open to the public free of litter and refuse, and the provision of litter bins aids that process. The budget allows the existing stock to be maintained but with little scope for expansion.</i></p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	3,100	80					3,180
Supplies and Services	5,340	130					5,470
Support Services	8,410				-670		7,740
Total Expenditure	16,850	210	0	0	-670	0	16,390
NET	16,850	210	0	0	-670	0	16,390
Comments							
Reduction in support service charges following a reassessment of time spent on different activities within the Community Services Department							

5.15 REFUSE COLLECTION

Service Description							RCOLL
<p>The collection of household waste is a statutory requirement placed on the Council. The overall service provided includes the collection of green waste for recycling into compost, a commercial waste collection service for shops, offices and other businesses in the borough and the emptying of litter bins, as well as the collection of domestic refuse from all properties in the borough and also the collection of dry mixed recyclables.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	628,730	15,630	-200	-3,040			641,120
Premises Related	39,400	980		-2,320			38,060
Transport Related	363,760	8,410		-26,690			345,480
Supplies and Services	24,240	610		6,650			31,500
Support Services	92,930				40		92,970
Depreciation and Impairment	292,420					14,470	306,890
Total Expenditure	1,441,480	25,630	-200	-25,400	40	14,470	1,456,020
Other Grants and Contributions	-288,640	-7,220		9,810			-286,050
Customer and Client Receipts	-23,100	-570		-6,720			-30,390
Miscellaneous Recharges	-53,870	-1,340					-55,210
Total Income	-365,610	-9,130	0	3,090	0	0	-371,650
NET	1,075,870	16,500	-200	-22,310	40	14,470	1,084,370
Comments							
<p>The increase in employee costs reflects the inclusion of 2.5% for increase in pay costs. This is partly offset by a reduction in employees' insurance costs. Transport costs are set to fall by over £18,000 as the increase in diesel prices is not as great as anticipated, but particularly because there has been a fall in diesel consumption following the introduction of various fuel efficiency measures. The increase in depreciation reflects the costs of new vehicles. The income from Recycling Credits is set to fall as it will no longer be possible to attract credits for the recycling of leaves removed from the highways and footpaths.</p> <p>Income from customer and client receipts is set to increase due to sale of equipment and materials, but supplies and services will rise by a similar amount in connection with the purchase of these items.</p>							

5.16 RECYCLING AND WASTE AWARENESS

Service Description							RECYC
<p>The Council is committed to providing all households within the Ribble Valley with a three-stream refuse and recycling collection service using wheeled bins as the standard container. Additionally the waste paper collection service provides households with the collection of all clean paper and cardboard. A number of recycling centres are also located throughout the borough.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	1,360						1,360
Supplies and Services	11,680	290					11,970
Third Party Payments	79,970	2,640		25,750			108,360
Support Services	67,640				8,660		76,300
Total Expenditure	160,650	2,930	0	25,750	8,660	0	197,990
Other Grants and Contributions	-84,100	-2,120		-380			-86,600
Total Income	-84,100	-2,120	0	-380	0	0	-86,600
NET	76,550	810	0	25,370	8,660	0	111,390
Comments							
<p>The amount we receive per ton for recycling paper has fallen significantly for the last 2 years. The cost of collecting this was reduced in 2011/12 to match this fall, but it has not been possible to maintain this reduction for 2012/13 and future years. Support Service costs are set to rise following a reassessment of time spent on different activities in Community Services, Financial Services and Legal Services Departments</p> <p>These estimates assume that the current arrangements for the collection of paper and card continues on the same basis.</p>							

5.17 WASTE TRANSFER STATION

Service Description							TFRST
<p>The operation of the waste transfer station in the depot at Salthill Industrial Estate is part of both the Council's commitment to supporting the Lancashire Municipal Waste Management Strategy and providing an efficient and effective refuse collection and recycling service to our residents.</p>							
Link to Ambitions							
<p>To protect and enhance the existing environmental quality of our area</p>							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	23,000	670					23,670
Premises Related	23,550	630					24,180
Transport Related	20,800	330		-810			20,320
Supplies and Services	1,480	30	-30				1,480
Support Services	8,450				1,630		10,080
Total Expenditure	77,280	1,660	-30	-810	1,630	0	79,730
NET	77,280	1,660	-30	-810	1,630	0	79,730
Comments							
<p>The amount included for inflation, £1,660, covers anticipated increases in pay and prices of 2.5%. Transport costs should be slightly lower than expected as diesel prices haven't risen as much as anticipated. An increase in support service costs is estimated following a reassessment of time spent on different activities within the Community Services Department.</p>							

5.18 TRADE REFUSE

Service Description							TRREF
<i>The Council provides a commercial waste collection service to business premises in the borough at competitive charges</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	37,310				930		38,240
Supplies and Services	60,100	110	1,350	8,320			69,880
Support Services	26,300				8,400		34,700
Total Expenditure	123,710	110	1,350	8,320	9,330	0	142,820
Customer and Client Receipts	-151,840	-3,800		-8,310			-163,950
Total Income	-151,840	-3,800	0	-8,310	0	0	-163,950
NET	-28,130	-3,690	1,350	10	9,330	0	-21,130
Comments							
The rate per tonne the Council has to pay for disposal of trade refuse, and the volume of refuse being collected is increasing significantly, but the amount we charge for its collection and disposal is being increased too, and offsets this. The increase in support service costs is due particularly to recharges for the first time from Financial Services and Legal Services, following a reassessment of time spent on different activities within those Departments							

5.19 CRIME AND DISORDER

Service Description							CRIME
<i>This covers the Borough Councils contribution to the work of the Ribble Valley Community Safety Partnership.</i>							
Link to Ambitions							
To help make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Supplies and Services	5,260	140					5,400
Transfer Payments	11,280	280	-280	-280			11,000
Support Services	47,720				300		48,020
Total Expenditure	64,260	420	-280	-280	300	0	64,420
NET	64,260	420	-280	-280	300	0	64,420
Comments							
Overall, there are no significant variations between the 2 years							

5.20 RIBBLE VALLEY COMMUNITY SAFETY PARTNERSHIP

Service Description							CRIMP
<i>This covers the work of the Ribble Valley Crime Reduction Partnership and covers activities such as the Mentoring Scheme.</i>							
Link to Ambitions							
To help make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Supplies and Services	36,470	910	-910	-7,340			29,130
Total Expenditure	36,470	910	-910	-7,340	0	0	29,130
Government Grants							0
Other Grants and Contributions	-22,210	-560	430	17,210			-5,130
Total Income	-22,210	-560	430	17,210	0	0	-5,130
NET	14,260	350	-480	9,870	0	0	24,000
Comments							
In 2012/13 the Partnership's income has come from the Local Strategic Partnership and the Borough Council. In 2013/14 this is just from the Borough Council.							
The net cost of this service will be met from the reserve set aside at 31 March 2012, and from the underspend anticipated in the 2012/13 Revised Budget.							

5.21 LONGRIDGE CIVIC HALL

Service Description							LANGCH
<i>The Longridge Civic Hall was transferred to Longridge Action Group on a long-term lease. The depreciation shown here reflects the Councils ownership of the asset.</i>							
Link to Ambitions							
To help make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Depreciation and Impairment	17,000						17,000
Total Expenditure	17,000	0	0	0	0	0	17,000
NET	17,000	0	0	0	0	0	17,000
Comments							
The only costs relate to depreciation and impairment and the charges are the same for 2012/13 and 2013/14							

5.22 ART DEVELOPMENT

Service Description							ARTDV
<p><i>The arts development budget is used to develop cultural activity across the borough and is used to match fund larger projects in partnerships. This budget enables Ribble Valley to participate in county and regional schemes.</i></p>							
Link to Ambitions							
<p>To be a well managed council providing efficient services based on identified customer needs</p>							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	7,860	200		5,330			13,390
Transport Related	160						160
Supplies and Services	8,940	220					9,160
Support Services	14,660				-8,730		5,930
Total Expenditure	31,620	420	0	5,330	-8,730	0	28,640
NET	31,620	420	0	5,330	-8,730	0	28,640
Comments							
<p>Staff savings of £7,500 were incorporated into the Original Estimate for 2012/13. However, following the restructuring of the staffing for the Platform Gallery and Tourist Information Centre, more time has been allocated to Arts Development. This is more than offset by a reduction in support service charges following a reassessment of time spent on different activities within the community services department.</p>							

5.23 PLATFORM GALLERY AND VISITOR INFORMATION CENTRE

Service Description							PLATG
<p><i>The Platform Gallery specialises in contemporary craft exhibitions and has gained a reputation within the region for its excellence in this field. There is a retail space that provides an outlet for a range of local artists and makers. There is also an education space that is used for workshops and arts activities, and in the recently refurbished visitor information centre all the latest information is available about local events, while visitors can book tickets and accommodation, and buy maps, books and souvenirs</i></p>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	83,550	2,090	150	-19,250			66,540
Premises Related	16,410	440	-10	-2,000			14,840
Transport Related	420	10		-360			70
Supplies and Services	26,460	600	80	-2,270	60		24,930
Support Services	43,990				-790		43,200
Depreciation and Impairment	2,950					740	3,690
Total Expenditure	173,780	3,140	220	-23,880	-730	740	153,270
Customer and Client Receipts	-43,420	-1,040		4,990			-39,470
Total Income	-43,420	-1,040	0	4,990	0	0	-39,470
NET	130,360	2,100	220	-18,890	-730	740	113,800
Comments							
<p>Staff savings of nearly £14,000 in respect of the Platform Gallery were incorporated in the Original Estimate for 2012/13. Further staff savings of £19,250 are projected following the bringing together of the staff for the Platform Gallery and the Visitor Information Centre the transfer of some staffing costs to the Platform Gallery, following reductions in casual staffing and the allocation of some additional staff time to Art Development. Savings of £1,750 will arise on premises insurance. The cost of supplies and services is set to fall, but so is income as the volume of stock for sale is reduced, and based on this years' income the level of commission on sales is projected to fall.</p>							

5.24 MUSEUM CAFE

Service Description							MCAFE
<p><i>The Museum Café is operated by a contractor, who pays the Council an annual fee and a share of the turnover. The café forms part of the overall heritage offer at Clitheroe Castle Museum</i></p>							
Link to Ambitions							
Sustain a strong and prosperous Ribble Valley							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	8,990	10		-620			8,380
Supplies and Services	200	10		-50			160
Total Expenditure	9,190	20	0	-670	0	0	8,540
Customer and Client Receipts	-7,530			-100			-7,630
Total Income	-7,530	0	0	-100	0	0	-7,630
NET	1,660	20	0	-770	0	0	910
Comments							
<p>The museum café meets a share of some of the costs at the castle museum and the reduction in support service reflects savings identified at the museum. The income shown relates to the receipts of rent and turnover share from the café proprietor.</p>							

5.25 CASTLE MUSEUM

Service Description							MUSEM
<i>The Castle Museum is operated on behalf of the Council by Lancashire Museums Service, and is the Borough's prime heritage attraction.</i>							
Link to Ambitions							
Sustain a strong and prosperous Ribble Valley							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	58,690	1,420	210	510	-50		60,780
Supplies and Services	2,370	60					2,430
Third Party Payments	156,270	3,910					160,180
Support Services	36,440				-12,440		24,000
Depreciation and Impairment	34,190					-4,320	29,870
Total Expenditure	287,960	5,390	210	510	-12,490	-4,320	277,260
Customer and Client Receipts	-39,440	-960		-760			-41,160
Miscellaneous Recharges	-33,620			2,250			-31,370
Total Income	-73,060	-960	0	1,490	0	0	-72,530
NET	214,900	4,430	210	2,000	-12,490	-4,320	204,730
Comments							
Premises costs are set to increase, mainly because of inflation and insurance costs. The curation fee charged by Lancashire Museums is net of the savings agreed for the 2012/13 budget, and should rise by the rate of inflation. Support Service costs will fall considerably, following a reassessment of time spent on different activities within the Community Services Department. Depreciation costs are estimated to fall by £4,320. Part of the costs of the museum is recharged to the cafe, and to the Sound Archives. As there are savings in the cost of the Museum, some of these feed through to a reduction in the recharges.							

5.26 SOUND ARCHIVES

Service Description							SOUND
<p><i>The North West Sound Archives are situated on the second floor of the Museum building, and certain costs have been recharged to here from the Museum. A grant from Recreation and Culture Grants covers this cost.</i></p>							
Link to Ambitions							
Sustain a strong and prosperous Ribble Valley							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	25,430	640			-2,340		23,730
Total Expenditure	25,430	640	0	0	-2,340	0	23,730
Customer and Client Receipts	-25,430	-640		2,340			-23,730
Total Income	-25,430	-640	0	2,340	0	0	-23,730
NET	0	0	0	2,340	-2,340	0	0
Comments							
<p>Some of the savings at the castle museum will be passed on to the sound archives, and this will then mean a lower charge. This charge is met by a grant from Grants and Subscriptions (Para 5.50)</p>							

5.27 TOURISM

Service Description							TURSM
<p><i>The budget covers marketing the Ribble Valley as a visitor destination and the production of key publications such as the Visitors Guide. It no longer includes any costs in relation to the Visitor Information Centre which is included above with Platform Gallery.</i></p>							
Link to Ambitions							
Sustain a strong and prosperous Ribble Valley							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	1,990	50		-30			2,010
Transport Related	300	10		-190			120
Supplies and Services	39,760	660		-13,330			27,090
Support Services	43,780				31,460		75,240
Total Expenditure	85,830	720	0	-13,550	31,460	0	104,460
Customer and Client Receipts	-18,940	-470		14,800			-4,610
Total Income	-18,940	-470	0	14,800	0	0	-4,610
NET	66,890	250	0	1,250	31,460	0	99,850
Comments							
<p>The significant variation here is a substantial increase in support service charges from Community Services Department and smaller increases in the charges from Chief Executives, Finance and Organisation and Member Development Departments, following a reassessment of time spent on different activities within those departments. The other change of note shows variances on supplies and services and customer and client receipts, reflecting the change in the arrangements for paying for the production of the visitor guide.</p>							

5.28 CAR PARKS

Service Description VARIOUS CODES

The Council maintains numerous public car parks throughout the borough of which 16 are chargeable. Car parking charges are operated in Longridge, Clitheroe, Slaidburn, Ribchester, Sabden and Chipping

Link to Ambitions

To protect and enhance the existing environmental quality of our area

Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	47,130	1,130	180	-1,020			47,420
Premises Related	99,350	4,830	-2,610	-6,380	-2,170		93,020
Transport Related	7,840	160	-50	-1,180			6,770
Supplies and Services	20,680	460		-1,720			19,420
Third Party Payments	4,420	100		500			5,020
Support Services	56,490				6,150		62,640
Depreciation and Impairment	12,060					-240	11,820
Total Expenditure	247,970	6,680	-2,480	-9,800	3,980	-240	246,110
Customer and Client Receipts	-350,500	-8,760	8,760	5,100			-345,400
Total Income	-350,500	-8,760	8,760	5,100	0	0	-345,400
NET	-102,530	-2,080	6,280	-4,700	3,980	-240	-99,290

Comments

Following successful appeals there have been reductions in rateable value in respect of a number of car parks hence savings will arise on business rates. The increase in support services is mainly due to an increase in the recharge from Community Services following a reassessment of time spent on different activities within that department. Income from customers is set to fall as there will be no increase in charges, and based on the experience of 2012/13, a slight reduction in usage is anticipated.

5.29 CLOSED CIRCUIT TELEVISION

Service Description							CCTEL
<i>The Council manages and maintains the Clitheroe and Whalley Town Centre CCTV system.</i>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	9,920	250		-380			9,790
Supplies and Services	13,540	330					13,870
Third Party Payments	79,190	1,980					81,170
Support Services	19,990				2,060		22,050
Depreciation and Impairment	4,310					4,660	8,970
Total Expenditure	126,950	2,560	0	-380	2,060	4,660	135,850
Departmental Recharges	-20,530				-1,440		-21,970
Total Income	-20,530	0	0	0	-1,440	0	-21,970
NET	106,420	2,560	0	-380	620	4,660	113,880
Comments							
The provision for inflation, £2,560, is included mainly to cover the contracted increase in payments to the CCTV monitoring provider. Other increases will arise under Support Services, following a reassessment of time spent on different activities within the Community Services Department, and an increase in Depreciation costs following additional capital expenditure on the System Data Transmission Pack during 2012/13.							

5.30 LONGRIDGE DEPOT

Service Description							LDEPO
<p>The council retains a small operational base at a depot in Longridge, primarily in relation to our grounds maintenance services carried out in the western fringe of the borough.</p>							
Link to Ambitions							
<p>To protect and enhance the environmental quality of the area</p>							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	8,050	180	-40	-80			8,110
Supplies and Services	130						130
Support Services	3,880				220		4,100
Depreciation and Impairment	1,000						1,000
Total Expenditure	13,060	180	-40	-80	220	0	13,340
Miscellaneous Recharges	-13,060				-280		-13,340
Total Income	-13,060	0	0	0	-280	0	-13,340
NET	0	180	-40	-80	-60	0	0
Comments							
<p>The only significant variation is an increase in support services following the introduction of a charge from organisation and member development.</p>							

5.31 SALTHILL DEPOT

Service Description							SDEPO
<p><i>This is the council's main operational base for the staff who carry out directly delivered services in the borough, such as refuse collection and recycling, street cleansing, grounds maintenance, vehicle repair and maintenance and general works. In addition the Council's main stores are located here.</i></p>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	21,060	470		-2,460			19,070
Premises Related	44,850	1,440	220	-1,990			44,520
Transport Related	400						400
Supplies and Services	4,080	90	50	-10			4,210
Support Services	64,150				-290		63,860
Depreciation and Impairment	20,790						20,790
Total Expenditure	155,330	2,000	270	-4,460	-290	0	152,850
Oncosts Recovered	-41,880				-1,300		-43,180
Miscellaneous Recharges	-113,450				3,780		-109,670
Total Income	-155,330	0	0	0	2,480	0	-152,850
NET	0	2,000	270	-4,460	2,190	0	0
Comments							
<p>Savings in employee costs relate to provision for the relief storekeeper cover which will no longer be required. In addition, even after allowing for inflation there should be a saving in premises costs as water usage at the Depot has fallen.</p>							

5.32 REFUSE COLLECTION VEHICLES

Service Description							VARIOUS CODES
<i>We have a fleet of split bodied refuse collection and recycling vehicles in order to carry out the statutory service. The cost of these vehicles is recharged to Refuse Collection Budget 5.15.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Transport Related	363,670	7,680	-2,470	-23,400			345,480
Total Expenditure	363,670	7,680	-2,470	-23,400	0	0	345,480
Miscellaneous Recharges	-363,670	-7,680	2,470	23,400			-345,480
Total Income	-363,670	-7,680	2,470	23,400	0	0	-345,480
NET	0	0	0	0	0	0	0
Comments							
The price of diesel is lower than anticipated (saving £9,000) and fuel consumption has fallen as a result of various fuel economy measures (saving £8,000). In addition the cost of repairs and tyres should be contained with the introduction of 2 new vehicles.							

5.33 GROUNDS MAINTENANCE VEHICLES-

Service Description							VARIOUS CODES
<i>We have a range of vehicles, mowers and plant in order to help staff maintain the council's parks, play areas, sports pitches and other public open spaces. The cost of these vehicles is recharged to the Grounds Maintenance Budget 5.41.</i>							
Link to Ambitions							
To protect and enhance the environmental quality of the area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Transport Related	81,240	1,940		-2,900			80,280
Total Expenditure	81,240	1,940	0	-2,900	0	0	80,280
Miscellaneous Recharges	-81,240	-1,940		2,900			-80,280
Total Income	-81,240	-1,940	0	2,900	0	0	-80,280
NET	0	0	0	0	0	0	0
Comments							
The provision for inflation is more than offset by savings, mainly due to fuel economies							

5.34 WORKS ADMINISTRATION VEHICLES

Service Description							VARIOUS CODES
<i>We have a range of vehicles in order to help staff carry out a range of maintenance and repair works for the council. The cost of these vehicles is mainly recharged to 5.38.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Transport Related	37,510	830	-60	-6,420			31,860
Total Expenditure	37,510	830	-60	-6,420	0	0	31,860
Miscellaneous Recharges	-37,510	-830	60	6,420			-31,860
Total Income	-37,510	-830	60	6,420	0	0	-31,860
NET	0	0	0	0	0	0	0
Comments							
Some savings have been made as the cost of diesel isn't as high as expected, but the main variation is a saving following the reassignment of one vehicle to Car Parks.							

5.35 PLANT

Service Description							VARIOUS CODES
<i>We have a number of items of plant and equipment to help staff provide essential council services.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Transport Related	15,540	390	-810	140			15,260
Depreciation and Impairment	7,520						7,520
Total Expenditure	23,060	390	-810	140	0	0	22,780
Miscellaneous Recharges	-23,060	-390	810	-140			-22,780
Total Income	-23,060	-390	810	-140	0	0	-22,780
NET	0	0	0	0	0	0	0
Comments							
The cost of diesel hasn't risen as much as expected, and this gives rise to a small saving in transport costs.							

5.36 TWO WAY RADIO

Service Description							TWOWR
<i>We have a radio system linking between staff based at Salthill depot and vehicles and staff working out in the borough</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	2,510	60	-30				2,540
Supplies and Services	1,260	10	-80	-290			900
Total Expenditure	3,770	70	-110	-290	0	0	3,440
Miscellaneous Recharges	-3,470				30		-3,440
Total Income	-3,470	0	0	0	30	0	-3,440
NET	300	70	-110	-290	30	0	0
Comments							
No significant variations							

5.37 VEHICLE WORKSHOP

Service Description							VEHCL
<i>The garage at the depot maintains the Council's fleet of commercial vehicles and charges all of these costs to the relevant service area. The main services charged by the garage are the refuse collection service, works administration and grounds maintenance.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	60,670	1,510		240			62,420
Premises Related	5,370	130		310			5,810
Transport Related	3,280	80		450			3,810
Supplies and Services	3,600	90		50			3,740
Support Services	9,550				470		10,020
Depreciation and Impairment	1,870						1,870
Total Expenditure	84,340	1,810	0	1,050	470	0	87,670
Oncosts Recovered	-84,340				-3,330		-87,670
Total Income	-84,340	0	0	0	-3,330	0	-87,670
NET	0	1,810	0	1,050	-2,860	0	0
Comments							
Additional costs are anticipated on pay and price increases, and in the use of transport and fuel oil. The recharge from Community Services Department is set to rise following a reassessment of time spent on different activities within that Department. These additional costs are passed on to user services.							

5.38 WORKS ADMINISTRATION

Service Description							WKSAD
<p>The works administration service carries out a wide range of maintenance services across most of the council services, notably engineering services. The cost of all work carried out by works administration is charged out to the relevant service area.</p>							
Link to Ambitions							
<p>To be a well managed council providing efficient services based on identified customer needs</p>							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	148,920	3,110	0	-27,820	0		124,210
Premises Related	17,690	440	0	-1,090	0	0	17,040
Transport Related	28,160	710	0	1,490	0	0	30,360
Supplies and Services	7,470	190	0	-120	0	0	7,540
Support Services	24,060	0	0	0	-3,970	0	20,090
Depreciation and Impairment	20,680	0	0	0	0	-5,320	15,360
Total Expenditure	246,980	4,450	0	-27,540	-3,970	-5,320	214,600
Oncosts Recovered	-246,980				32,380		-214,600
Total Income	-246,980	0	0	0	32,380	0	-214,600
NET	0	4,450	0	-27,540	28,410	-5,320	0
Comments							
<p>Staff savings of over £20,000 were incorporated into the Original Estimate for 2012/13, following the Budget review carried out in 2011/12. Further considerable savings in employee costs are now projected due to a large reduction in overtime payments, and a reduction in staff working time particularly due to the public conveniences savings. The support services charge will fall by £3,950 mainly due to the reduction in the recharge from the financial services, following the reassessment of time spent on different activities within that section. Finally, depreciation should fall by £5,320 as one of the vehicles has been reassigned to car parks.</p>							

5.39 CARAVAN SITE

Service Description							CARVN
<p><i>The Caravan and Camping Club manage the caravan site on a 25-year fully repairing lease. The Council receives a guaranteed minimum income from the operator annually and has a consultative role to play in its overall running.</i></p>							
Link to Ambitions							
To sustain a strong and prosperous Ribble Valley							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Support Services	770				470		1,240
Total Expenditure	770	0	0	0	470	0	1,240
Customer and Client Receipts	-7,810			50			-7,760
Total Income	-7,810	0	0	50	0	0	-7,760
NET	-7,040	0	0	50	470	0	-6,520
Comments							
<p>The only significant variation is an increase in Support Service charges following a reassessment of time spent on different activities within the Community Services Department.</p>							

5.40 EDISFORD PICNIC AREA

Service Description							EDPIC
<p><i>This budget head relates to the maintenance of the Edisford picnic area, income from the mobile catering units and also fees received from our share of the model railway income.</i></p>							
Link to Ambitions							
To protect and enhance the environmental quality of the area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	5,630				-980		4,650
Total Expenditure	5,630	0	0	0	-980	0	4,650
Customer and Client Receipts	-12,380						-12,380
Total Income	-12,380	0	0	0	0	0	-12,380
NET	-6,750	0	0	0	-980	0	-7,730
Comments							
<p>Following a reassessment of time spent on different activities, the recharge from Grounds Maintenance is expected to fall.</p>							

5.41 GROUNDS MAINTENANCE

Service Description							PKADM
<p><i>The grounds maintenance service encompasses a wide range of operations on parks and open spaces, including trees and woodlands, play areas, sports pitches, cemeteries, hard and soft landscaping and the provision of floral decorations in public council buildings.</i></p>							
Link to Ambitions							
<p>To protect and enhance the existing environmental quality of our area</p>							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	231,140	5,780	-50	-5,620			231,250
Premises Related	54,410	80	-60	-3,410			51,020
Transport Related	81,240	2,040	-90	-2,910			80,280
Supplies and Services	18,460	460	-30	-990			17,900
Support Services	63,950				30		63,980
Depreciation and Impairment	32,590					-17,210	15,380
Total Expenditure	481,790	8,360	-230	-12,930	30	-17,210	459,810
Oncosts Recovered	-477,890	-11,960	11,960	22,080			-455,810
Miscellaneous Recharges	-3,900	-100					-4,000
Total Income	-481,790	-12,060	11,960	22,080	0	0	-459,810
NET	0	-3,700	11,730	9,150	30	-17,210	0
Comments							
<p>The main variation is a reduction of £17,210 in depreciation. Net inflation, including provision for a 2.5% pay rise, is more than offset by reductions in expenditure due to unavoidable changes. The overall net reduction in costs of £21,980 is passed on in lower recharges to user Departments.</p>							

5.42 ROEFIELD BARN

Service Description							ROEBN
<p><i>The building is occupied by Roefield Leisure Centre who pay a quarterly rent to the Council. The Council are not responsible for running costs or repairs and consequently there are few costs here.</i></p>							
Link to Ambitions							
To make peoples' lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Support Services	100						100
Depreciation and Impairment	1,120					-1,120	0
Total Expenditure	1,220	0	0	0	0	-1,120	100
Customer and Client Receipts	-50						-50
Total Income	-50	0	0	0	0	0	-50
NET	1,170	0	0	0	0	-1,120	50
Comments							
Capital expenditure at Roefield has now been fully depreciated, so there will be no charge for depreciation and impairment in 2013/14							

5.43 RIBBLE VALLEY PARKS

Service Description							RVPRK
<p>Maintenance of the Council's parks and recreation grounds to a high standard is in support of the Council's commitment to ensuring the protection and enhancement of the environmental quality of the area.</p>							
Link to Ambitions							
<p>To protect and enhance the existing environmental quality of our area</p>							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	10						10
Premises Related	368,520	640	-10	1,490	-1,320		369,320
Supplies and Services	4,340	110		-140			4,310
Support Services	32,110				-4,470		27,640
Depreciation and Impairment	27,380					5,950	33,330
Total Expenditure	432,360	750	-10	1,350	-5,790	5,950	434,610
Customer and Client Receipts	-23,210	-560		-4,270			-28,040
Total Income	-23,210	-560	0	-4,270	0	0	-28,040
NET	409,150	190	-10	-2,920	-5,790	5,950	406,570
Comments							
<p>The usage of gas at the Roefield Changing Rooms is £2,940 lower than anticipated, but this saving is offset by additional provision for tree works (£4,990). The recharge from legal services is set to fall by £4,850 following a reassessment of time spent on different activities within that Department. Finally the charge for depreciation will rise by £5,950 following capital works on Parks</p>							

5.44 RIBBLESDALE POOL

Service Description							RPOOL
<i>Ribblesdale pool provides a varied programme of use for casual public swimming, swimming instruction and hire by clubs and groups. The facility is well attended in comparison to other pools of its size.</i>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	302,650	7,540	890	-1,660			309,420
Premises Related	115,990	2,860	1,210	4,920	-690		124,290
Transport Related	310						310
Supplies and Services	53,640	1,330		530			55,500
Third Party Payments	450	10	-10	1,520			1,970
Support Services	79,760				1,200		80,960
Depreciation and Impairment	73,330					-5,830	67,500
Total Expenditure	626,130	11,740	2,090	5,310	510	-5,830	639,950
Customer and Client Receipts	-332,130	-8,330		-17,500			-357,960
Departmental Recharges	-9,150				1,440		-7,710
Total Income	-341,280	-8,330	0	-17,500	1,440	0	-365,670
NET	284,850	3,410	2,090	-12,190	1,950	-5,830	274,280
Comments							
<p>The increase in employee costs reflects the inclusion of a provision for a pay increase with effect from 1 April 2013. However, the budget also allows for a reduction of 2% to reflect staff turnover. The rise in premises is as a result of inflation and an increase in gas consumption. Customer and client receipts are set to rise as a result of the increase of 2.5% in fees and charges, but more particularly because of the increased take up of courses and contracts, and increased general admissions. This is offset, however, by the fall in income from school swimming lessons.</p>							

5.45 EDISFORD ALL WEATHER PITCH

Service Description							EALLW
<i>This is a high quality facility for which there is great demand in terms of tennis and football training during the evenings. The introduction of netball to the programme is evidence of its multi-use potential.</i>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Premises Related	6,210	130	30	-850			5,520
Supplies and Services	630	20		100			750
Support Services	9,990				-80		9,910
Total Expenditure	16,830	150	30	-750	-80	0	16,180
Customer and Client Receipts	-25,000	-640		-1,360			-27,000
Total Income	-25,000	-640	0	-1,360	0	0	-27,000
NET	-8,170	-490	30	-2,110	-80	0	-10,820
Comments							
An increase in income is anticipated as usage increases and in addition there will be savings in premises costs as the bill for business rates is lower, and energy consumption is lower than expected.							

5.46 CYCLING

Service Description							CYCLS
<i>Costs shown here are in relation to the development of a borough wide cycling strategy and the identification, improvement and promotion of cycle routes and events.</i>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Support Services	5,590				290		5,880
Total Expenditure	5,590	0	0	0	290	0	5,880
NET	5,590	0	0	0	290	0	5,880
Comments							
No significant variations between years							

5.47 EXERCISE REFERRAL SCHEME

Service Description							EXREF
<p>There are a number of schemes under the umbrella of healthy lifestyles including exercise referral, cardiac rehabilitation, weight management and healthy walks.</p> <p>Funding for the healthy lifestyles programmes has previously come from NHS East Lancashire. With effect from 1 April 2013 this will be taken over by East Lancashire Clinical Commissioning Group.</p>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	102,340	2,550	-40	-1,550			103,300
Premises Related	5,560	140		1,030			6,730
Transport Related	4,810	120					4,930
Supplies and Services	3,400	90	-80				3,410
Support Services	14,760				3,340		18,100
Total Expenditure	130,870	2,900	-120	-520	3,340	0	136,470
Other Grants and Contributions	-91,170						-91,170
Customer and Client Receipts	-3,170	-80		-110			-3,360
Total Income	-94,340	-80	0	-110	0	0	-94,530
NET	36,530	2,820	-120	-630	3,340	0	41,940
Comments							
<p>Funding has just been announced for 2013/14, and the Council has been advised that the contract for delivering healthy lifestyles is being extended for a further 12 months until 31 March 2014.</p> <p>The main increase in net costs is in relation to support service charges from Community Services following a reassessment of time spent on different activities.</p>							

5.48 SPORTS DEVELOPMENT

Service Description							SPODV
<p><i>Contributing to the Council's ambition to create safer and healthier lifestyles. The role of the sports development unit is to create and extend sporting opportunities throughout the Ribble Valley, particularly within identified low participation groups. This is done through the provision of specific activity programmes, supporting voluntary sector providers and working in partnership with others to achieve cross cutting outcomes.</i></p>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Employee Related	26,790		40	-26,690			140
Supplies and Services	9,990	260		-90			10,160
Transfer Payments	7,010	180	-180				7,010
Support Services	68,020				-10		68,010
Total Expenditure	111,810	440	-140	-26,780	-10	0	85,320
Other Grants and Contributions	-20,000			20,000			0
Customer and Client Receipts	-200						-200
Total Income	-20,200	0	0	20,000	0	0	-200
NET	91,610	440	-140	-6,780	-10	0	85,120
Comments							
<p>The reduction in employee costs relates to the post of Community Sports Facilitator as no funding has been identified to support that post after 31st March 2013.</p>							

5.49 GRANTS AND SUBSCRIPTIONS – COMMUNITY SERVICES

Service Description							GRSRC
<i>This committee supports a number of organisations that demonstrate the furtherance of committee's objectives by way of direct grant aid or by subscribing to such organisations.</i>							
Link to Ambitions							
To protect and enhance the existing environmental quality of the area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Supplies and Services	280	10	-10				280
Transfer Payments	25,430	640		-2,340			23,730
Support Services	2,360				610		2,970
Total Expenditure	28,070	650	-10	-2,340	610	0	26,980
NET	28,070	650	-10	-2,340	610	0	26,980
Comments							
The grant for the cost of the Sound Archives will fall by £1,700, as the cost of that activity comes down. The increase in support services relates mainly to Financial Services.							

5.50 CULTURE GRANTS

Service Description							CULTG
<i>Grant aid is given to assist talented young persons with the costs associated with their particular cultural activity.</i>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Transfer Payments	3,840	100					3,940
Support Services	970				1,560		2,530
Total Expenditure	4,810	100	0	0	1,560	0	6,470
NET	4,810	100	0	0	1,560	0	6,470
Comments							
The only significant change between the two years is an increase in support service costs following a reassessment of time spent on different activities within the Chief Executives Department.							

5.51 RECREATION GRANTS

Service Description							RECU
<p><i>The Recreation Grants Scheme provides valuable support for the voluntary sports and arts sectors with an aim to increase participation in voluntary community activities. Grants are normally awarded on an annual basis. However, applications can be considered outside the annual timetable.</i></p>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Transfer Payments	28,000	700					28,700
Support Services	6,430				1,810		8,240
Total Expenditure	34,430	700	0	0	1,810	0	36,940
NET	34,430	700	0	0	1,810	0	36,940
Comments							
<p>The significant change is an increase in support service charges following a reassessment of time spent on different activities within the Chief Executives Department.</p>							

5.52 SPORTS GRANTS

Service Description							SPOGR
<p><i>Grant aid is given to assist talented young sports persons with the costs associated with their sport.</i></p>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Transfer Payments	3,360	80					3,440
Support Services	2,510				1,640		4,150
Total Expenditure	5,870	80	0	0	1,640	0	7,590
NET	5,870	80	0	0	1,640	0	7,590
Comments							
<p>The only significant change between the two years is an increase in support service charges following a reassessment of time spent on different activities within the Chief Executives Department.</p>							

5.53 CHRISTMAS LIGHTS AND RIBBLE VALLEY IN BLOOM

Service Description							RVINB
<p>Grants are available to organised groups looking to provide Christmas light displays within the borough's parishes and towns, provided that match funding by the organisation is available.</p> <p>Also incorporated here is the Ribble Valley in Bloom budget, which is a small budget, used by local groups and parishes to enhance the borough as a place to visit. This creates one combined budget specifically for lights and flowers.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
	£	£	£	£	£	£	£
Transfer Payments	1,850	50					1,900
Support Services	1,260				60		1,320
Total Expenditure	3,110	50	0	0	60	0	3,220
NET	3,110	50	0	0	60	0	3,220
Comments							
No significant changes							

6 SUMMARIES

6.1 The draft budget is summarised in two ways. One over the cost of the service (objective) provided by the committee. The other is over the type of expenditure and income (subjective).

a) *Cost of Services Provided (Objective)*

Cost Centre	Service Name	BUDGET ANALYSIS						
		Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
COMMD	Community Services Department	-13,790	30,740	1,860	-11,160	-7,650	0	0
HWAGY	Highways Agency	11,480	30	0	0	3,960	0	15,470
HWREP	Highways Repairs	3,130	10	0	0	120	0	3,260
NHWAG	Non-Agency Highways Work	25,200	0	0	0	1,630	0	26,830
CULVT	Culverts & Watercourses	20,480	190	0	0	-990	0	19,680
DRAIN	Private Drains	11,910	-10	0	0	-220	0	11,680
RIVBK	Riverbank Protection	3,120	30	0	0	60	0	3,210
BUSSE	Bus Shelters	18,340	290	0	0	-1,690	0	16,940
SEATS	Roadside Seats	6,710	50	0	0	-1,090	0	5,670
SIGNS	Street Nameplates & Signs	21,430	110	0	0	10,720	0	32,260
RIGHT	Public Rights of Way	2,250	470	0	0	2,050	0	4,770
STCLE	Street Cleansing	317,610	7,140	-110	-5,290	3,290	0	322,640
VARIOUS	Public Conveniences	233,950	3,870	20	-46,640	-2,990	0	188,210
LITTR	Litter Bins	16,850	210	0	0	-670	0	16,390
RCOLL	Refuse Collection	1,075,870	16,500	-200	-22,310	40	14470	1,084,370
RECYC	Recycling	76,550	810	0	25,370	8,660	0	111,390
TFRST	Waste Transfer Station	77,280	1,660	-30	-810	1,630	0	79,730
TRREF	Trade Refuse	-28,130	-3,690	1,350	10	9,330	0	-21,130
CRIME	Crime and Disorder	64,260	420	-280	-280	300	0	64,420
CRIMP	RV Community Safety Partnership	14,260	350	-480	9,870	0	0	24,000
LNGCH	Longridge Civic Hall	17,000	0	0	0	0	0	17,000
ARTDV	Art Development	31,620	420	0	5,330	-8,730	0	28,640
PLATG	Platform Gallery	130,360	2,100	220	-18,890	-730	740	113,800
MCAFE	Museum Café	1,660	20	0	-150	-620	0	910
MUSEM	Castle Museum	214,900	4,430	210	2,000	-12,490	-4320	204,730
SOUND	Sound Archives	0	0	0	2,340	-2,340	0	0
TURSM	Tourism	66,890	250	0	1,250	31,460	0	99,850
VARIOUS	Car Parks	-102,530	-2,080	6,280	-4,700	3,980	-240	-99,290
CCTEL	Closed Circuit Television	106,420	2,560	0	-380	620	4660	113,880

Cost Centre	Service Name	BUDGET ANALYSIS						
		Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2013/14
LDEPO	Longridge Depot	0	180	-40	-80	-60	0	0
SDEPO	Salthill Depot	0	2,000	270	-4,460	2,190	0	0
VARIOUS	Refuse Collection Vehicles	0	0	0	0	0	0	0
VARIOUS	Grounds Maintenance Vehicles	0	0	0	0	0	0	0
VARIOUS	Works Administration Vehicles	0	0	0	0	0	0	0
VARIOUS	Plant	0	0	0	0	0	0	0
TWOWR	Two Way Radio	300	70	-110	-290	30	0	0
VEHCL	Vehicle Workshop	0	1,810	0	1,050	-2,860	0	0
WKSAD	Works Administration	0	4,450	0	-27,540	28,410	-5,320	0
CARVN	Caravan Site	-7,040	0	0	50	470	0	-6,520
EDPIC	Edisford Picnic Area	-6,750	0	0	0	-980	0	-7,730
PKADM	Grounds Maintenance	0	-3,700	11,730	9,150	30	-17,210	0
ROEBN	Roefield Barn	1,170	0	0	0	0	-1,120	50
RVPRK	Ribble Valley Parks	409,150	190	-10	-2,920	-5,790	5,950	406,570
RPOOL	Ribblesdale Pool	284,850	3,410	2,090	-12,190	1,950	-5,830	274,280
EALLW	Edisford All Weather Pitch	-8,170	-490	30	-2,110	-80	0	-10,820
CYCLS	Cycling	5,590	0	0	0	290	0	5,880
EXREF	Exercise Referral Scheme	36,530	2,820	-120	-630	3,340	0	41,940
SPODV	Sports Development	91,610	440	-140	-6,780	-10	0	85,120
GRSRC	Grants and Subscriptions	28,070	650	-10	-2,340	610	0	26,980
CULTG	Culture Grants	4,810	100	0	0	1,560	0	6,470
RECU	Recreation & Culture Grants	34,430	700	0	0	1,810	0	36,940
SPOGR	Sports Grants	5,870	80	0	0	1,640	0	7,590
XMASL	Christmas Lights & RV in Bloom	3,110	50	0	0	60	0	3,220
NET COST OF SERVICES		3,308,610	79,640	22,530	-113,530	70,250	-8,220	3,359,280
LESS	Financed from Crime Reduction Partnership Reserve	-14,260			-9,740			-24,000
LESS	Financed from Wellbeing and Health Equality Reserve	-12,420			12,420			0
LESS	Exercise Referral	0			-5,260			-5,260
		3,281,930	79,640	22,530	-116,110	70,250	-8,220	3,330,020

b) **Type of Expenditure/Income (Subjective)**

	Original Estimate 2012/13	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2013/14
Employee Costs	2,990,590	73,370	1,470	-76,020	0	2,989,410
Premises Costs	1,093,570	19,560	-1,350	-51,370	-3,490	1,056,920
Transport Costs	1,176,760	26,480	-3,790	-70,450	0	1,129,000
Supplies and Services	448,970	9,230	1,910	-14,160	60	446,010
Third Party	320,300	8,640	-10	27,770	0	356,700
Transfer Payments	69,490	1,750	-180	-2,340	0	68,720
Support Services	1,433,020	670	0	320	102,110	1,536,120
Depreciation & Impairment	581,690	0	0	0	-8,220	573,470
TOTAL EXPENDITURE	8,114,390	139,700	-1,950	-186,250	90,460	8,156,350
Other Grants and Reimbursements	-551,250	-9,340	0	14,430	0	-546,160
Customer & Client Receipts	-1,101,470	-26,480	9,180	1,380	0	-1,117,390
Recharges outside General Fund	-7,000	0	0	0	0	-7,000
Recharges to other General Fund Services	-2,174,150	-12,180	3,340	34,830	-59,990	-2,208,150
Oncosts Recovered	-968,010	-11,960	11,960	22,080	31,560	-914,370
Miscellaneous Recharges	-3,900	-100	0	0	0	-4,000
TOTAL INCOME	-4,805,780	-60,060	24,480	72,720	-28,430	-4,797,070
NET COST OF SERVICES	3,308,610	79,640	22,530	-113,530	62,030	3,359,280
LESS Financed from Community Safety Partnership Reserve	-14,260			-9,740		-24,000
LESS Financed from Wellbeing and Health and Equality Reserve	-12,420			12,420		0
LESS Exercise Referral	0			-5,260		-5,260
	3,281,930	79,640	22,530	-116,110	62,030	3,330,020

6.2. Net costs for this committee will increase by £50,670. The main reasons for this are summarised below:

Description	Additional costs 2012/13 to 2013/14 £
Inflation – pay and price increases of 2.5%	79,640
Inflation – pay and price increases above or below 2.5%	22,650
Increase in payments to contractors for paper and glass etc collection as the rate per tonne collected was restored to its previous level at the start of 2012/13	25,750
Support Services – introduction of full recharge for the Contact Centre in line with CIPFA guidance	56,850

Description	Additional costs 2012/13 to 2013/14 £
Children's Trust Grant – anticipated continued receipt of grant income	-15,000
Public Conveniences – savings due reductions in staff time and overtime working	-41,280
Platform Gallery and Visitor Information Centre – saving in casual staffing and other costs following the implementation of the approved service review savings measures	-23,880
Refuse Collection - reduced costs due to reduction in fuel consumption due to efficiency measures and the price of diesel not being as high as anticipated	-23,980
Ribblesdale Pool – greater take up of courses (£10,100) and contracts (£9,500) offset by a fall in income from swimming lessons (-£5,200)	-14,400

7 RISK ASSESSMENT

7.1 The approval of this report may have the following implications

- Resources – approval of the original budget for 2013/14 would see an increase in net expenditure of £50,670, compared with the original budget for 2012/13 or £48,090 after allowing for transfers to and from earmarked reserves.
- Technical, Environmental and Legal – none identified
- Political – none identified
- Reputation – sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

8 FEES AND CHARGES

8.1 Fees and charges for this Committee were agreed in November 2012, and have been increased by 2½% or more if the increase could be sustained. Detailed rates will be contained in the Council's fees and charges book and the new rates will be applicable from 1 April 2013.

9 RECOMMENDED THAT COMMITTEE

9.1 Agree the revenue budget for 2013/14 and to submit this to the Special Policy and Finance Committee subject to any further consideration by the Budget Working Group.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM2-13/RB/AC
17 December 2012

For further background information please ask for Robin Bramhall extension 4433.
BACKGROUND PAPERS – None

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 15 JANUARY 2013
title: HEALTHY LIFESTYLE FUNDING 2013/14
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES, HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE

1.1 To advise members that Healthy Lifestyle funding for the financial year 2012-14 has been confirmed.

1.2 Relevance to the Council Ambitions and Priorities:

- **Corporate Priorities:**

- to make people's lives safer and healthier;
- to be a well-managed Council, providing efficient services based on identified customer needs.

- **Corporate Objectives:**

- to improve the health of people living and working in the area;

2 TRANSITION AND CONTINUATION OF CONTRACTS

2.1 Ribble Valley Borough Council has been providing Healthy Lifestyle services for 15 years. Services have been commissioned through NHS East Lancashire (PCT) on a contractual basis, renewed annually. Implementation of the new Health and Social Care Act requires PCTs to transfer clinical service contracts to future commissioning organisations, which will take place from April 2013.

There are two elements to our current contract:

- **Healthy Lifestyle service provision**
- including Exercise Referral, Weight Management and Health Walks
- **Cardiac Rehabilitation**

2.2 We have just received notification that our service will continue to be commissioned on the following basis:

- From April 2013, Lancashire County Council will commission the Healthy Lifestyle element of our contract based on our current terms and conditions.
- East Lancashire Clinical Commissioning Group (CCG) will commission the Cardiac Rehabilitation element under the same terms and conditions. The contracts will be re-issued for twelve months from April 2013 and, during this time, both LCC and East Lancashire CCG will be undertaking a detailed review of all contracts.

2.3 This is good news, as RVBC will receive £91,168 for services over the twelve month period. However, we will have to rise to the challenge and prove that we can deliver a quality and efficient service within this budget, if funding is to continue past April 2014.

4 RISK ASSESSMENT

The approval of this report may have the following implication:

- Resources – none
- Technical, Environmental & Legal – none
- Political – none identified
- Reputation - The continued funding will maintain the reputation of the Council
- Equality & Diversity – none identified

5 CONCLUSION

The Healthy Lifestyle Team is able to continue providing this valued service for the next financial year.

Chris Hughes
HEAD OF CULTURAL & LEISURE SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information, please ask for Tracy Balko 01200 414484

Ref: Chris Hughes/ IW /Community Services 15.1.13