

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **ACCOUNTS AND AUDIT COMMITTEE** is at **6.30PM** on **WEDNESDAY, 28 NOVEMBER 2012** at the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (copy for information to all other members of the Council)
Directors
Press
Parish Councils (copy for information)
Audit Manager, Audit Commission

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of meeting held on 22 August 2012 – copy enclosed.
3. Declarations of Interest (if any).
4. Public Participation (if any).

FOR DECISION

- ✓ 5. Annual Audit Letter – report of Director of Resources – copy enclosed.

FOR INFORMATION

- ✓ 6. Internal Audit Progress Report 2012/13 – report of Director of Resources – copy enclosed.
- ✓ 7. Grant Thornton Audit Fee Letter 2012/13 – report of Director of Resources – copy enclosed.
- ✓ 8. Review of Risks – report of Director of Resources – copy enclosed.
- 9. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

- 10. Report on Audit Investigation – report of Director of Resources – to be circulated.