

# RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **ACCOUNTS AND AUDIT COMMITTEE** is at **6.30PM** on **WEDNESDAY, 22 AUGUST 2012** at the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (copy for information to all other members of the Council)  
Directors  
Press  
Parish Councils (copy for information)  
Audit Manager, Audit Commission

## AGENDA

### Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of meeting held on 27 June 2012 – copy enclosed.
3. Declarations of Interest (if any).
4. Public Participation (if any).

### FOR DECISION

- ✓ 5. Annual Governance Statement – report of Audit Commission – copy enclosed.
- ✓ 6. Letter of Representation – report of Director of Resources – copy enclosed.

- ✓ 7. Approval of Audited Statement of Accounts 2011-2012 – report of Director of Resources – copy enclosed.
- ✓ 8. Implementation of the Code of Conduct – Council Procedures – report of Chief Executive – copy enclosed.

FOR INFORMATION

- ✓ 9. 2012 Procurement Update – report of Director of Resources – copy enclosed.
- ✓ 10. Confirmation of Auditor Appointment – report of Director of Resources – copy enclosed.
- ✓ 11. Review of Risks – report of Director of Resources – copy enclosed.
- ✓ 12. Internal Audit Progress Report 2011-2012 – report of Director of Resources – copy enclosed.
- 13. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

- 14. Outcome of Audit Investigation – Verbal update of Director of Resources – copy enclosed.