

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY & FINANCE COMMITTEE

Agenda Item No 10

meeting date: 7 AUGUST 2012
 title: CAPITAL OUTTURN 2011/12
 submitted by: DIRECTOR OF RESOURCES
 principal author: NEIL SANDIFORD

1 PURPOSE

- 1.1 The purpose of this report is to seek member approval for the slippage of capital schemes from the 2011/12 financial year, to the 2012/13 financial year, and to review the final outturn on the capital programme for 2011/12 for this committee
- 1.2 Relevance to the Council's ambitions and priorities:
- Community Objectives – none identified
 - Corporate Priorities – to continue to be a well managed Council, providing efficient services based on identified customer need.
 - Other considerations – none identified

2 BACKGROUND

- 2.1 The Capital Programme for the Policy and Finance Committee consisted of 6 schemes. These were a combination of:
- New schemes approved as part of the capital programme in March 2011
 - Additional approvals
- 2.2 During the financial year all committees have received reports monitoring the progress of schemes within the programme.
- 2.3 As part of the closure of our accounts process, scheme expenditure has been capitalised and added to our balance sheet or charged to revenue where appropriate.

3 CAPITAL SCHEMES PERFORMANCE

- 3.1 Summary of budget approvals, actual and approved slippage.

BUDGET ANALYSIS				EXPENDITURE	REQUESTED SLIPPAGE
Original Estimate £	Additional Approvals £	Total Approved Budget £	Revised Estimate £	Actual Expenditure £	Slippage to 12/13 £
55,000	126,650	181,650	154,810	119,886	96,280

3.2 Overall 77% of the revised estimate has been spent. However, this includes the capitalisation of performance reward grant expenditure at the end of the financial year, which is not included in the estimates. When this spend is excluded, the comparison to revised estimate is reduced to 38%.

3.3 This variance is due almost entirely to the slippage for the Gallery and Tourist Information Remodelling scheme and also the Customer Facing Service Remodelling scheme.

3.4 Annex 1 to this report compares the budget for each scheme with actual expenditure and highlights the requested slippage.

4 SLIPPAGE

4.1 Where capital schemes are unfinished at the end of the financial year and there is a corresponding remaining unspent budget this is known as slippage. The amount of slippage requested to be carried forward into the next financial year is shown below.

4.2 For this Committee there are three schemes with identified slippage into 2012/13. These are:

Cost Centre	Schemes	Slippage into 2012/13 £
CSTSR	Customer Facing Service Remodelling	68,100
CCCRM	Contact Centre Customer Relationship	3,900
GALTI	Platform Gallery/Tourist Information Remodelling	24,280
Total Slippage for Policy and Finance Committee		96,280

4.3 Attached at Annex 2 are the individual requests for slippage forms. Committee is asked to consider these.

5 RISK ASSESSMENT

5.1 The approval of this report may have the following implications:

- Resources – A sum of £96,280 has been set aside in the Council's capital resources to fund the schemes which are requested to be carried forward as slippage.
- Technical, Environmental and Legal – None
- Political – None
- Reputation – Improving the interface with customers adds to the quality of service offered. This can only enhance the reputation of the Council.
- Equality & Diversity – Enhancing the interface with customers increases the level of access to services by all.

6 CONCLUSION

- 6.1 Overall 77% of the revised estimate was spent in year. However, after excluding the capitalisation of performance reward grants which was not included in the revised estimate, this percentage is reduced to just 38%, due to two large schemes with slippage.
- 6.2 Total slippage for this committee amounts to £96,280. The majority of this relates to the Gallery and Tourist Information remodelling scheme and also the Customer Facing Service Remodelling scheme.

6 RECOMMENDED THAT COMMITTEE

- 6.1 Consider the requests for slippage shown at Annex 1 and approved the slippage of £96,280 into the 2012/13 financial year.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF44 -12/NS/AC
27 July 2012

BACKGROUND PAPERS:

For further information please ask for Neil Sandiford extension 4498

Policy and Finance Committee – Capital Outturn Report 2011/12

Cost Centre	Schemes	Original Estimate 2011/12 £	Additional Approvals £	Total Approved Budget £	Revised Estimate £	Actual Expenditure £	Slippage into 2012/13 £
CCCRM	Contact Centre CRM Replacement	25,000		25,000	28,160	24,259	3,900
CMRED	Clitheroe Market Redevelopment	30,000		30,000	0	0	0
CSTSR	Customer Facing Service Remodelling		74,130	74,130	74,130	6,026	68,100
GALTI	Platform Gallery/Tourist Information Remodelling		25,870	25,870	25,870	1,592	24,280
LCSYS	Land Charges System		26,650	26,650	26,650	26,650	0
PRGCP	Performance Reward Grant (Capital Element)			0	0	61,359	0
	Total Policy and Finance Committee	55,000	126,650	181,650	154,810	119,886	96,280

Request for slippage into 2012/13

Cost Centre and Scheme Title	CCCRM
Scheme Description	<i>Replacement of telephony and Customer Relationship Management (CRM) systems in the Contact Centre.</i>
Head of Service	Mark Edmondson
Year Originally Approved	2011/12

Revised Estimate 2011/12 for the Scheme	£28,160
Actual Expenditure in the Year 2011/12	£24,259
Variance - (Underspend) or Overspend	(£3,901)
Please provide full reasons for the (under) or over spend variance shown above?	<i>The quote for the replacement of the CRM system includes an allowance for training to enable RVBC staff to build and manage our own processes going forward. It was not possible or practical to complete all this training before the end of 2011/12.</i>

Slippage Request

Please grant the amount of Budget Slippage from 2011/12 to 2012/13 requested.	£3,900
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered. Attach any information that you feel may be relevant.	As above.
By what date would the work or services related to any requested slippage be completed, if it were to be approved.	March 2013

Request for slippage into 2012/13

Cost Centre and Scheme Title	<i>CSTSR: Customer Facing Service Remodelling</i>
Scheme Description	<i>Refurbishment of the Level b reception Area at the Council Offices</i>
Head of Service	<i>Tim Lynas</i>
Year Originally Approved	<i>2011/12</i>

Revised Estimate 2011/12 for the Scheme	<i>£74,130</i>
Actual Expenditure in the Year 2011/12	<i>£6,026</i>
Variance - (Underspend) or Overspend	<i>(£68,104)</i>
Please provide full reasons for the (under) or over spend variance shown above?	<i>Approval of the scheme was achieved at a later stage in the financial year. Due to the process involved ie drawing up plans, tendering, appointing a contractor and managing the project, it was always anticipated that completion of this project would fall into the 2012/13 financial year.</i>

Slippage Request

Please grant the amount of Budget Slippage from 2011/12 to 2012/13 requested.	<i>£68,100</i>
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered. Attach any information that you feel may be relevant.	<i>The scheme is under construction. Slippage is requested to enable the scheme to be completed.</i>
By what date would the work or services related to any requested slippage be completed, if it were to be approved.	<i>Estimated completion date of July 2012.</i>

Request for slippage into 2012/13

Cost Centre and Scheme Title	<i>GALTI: Platform Gallery/Tourist Information Remodelling</i>
Scheme Description	<i>Refurbishment of the Platform Gallery to incorporate the Visitor Information Centre.</i>
Head of Service	<i>Tim Lynas</i>
Year Originally Approved	<i>2011/12</i>

Revised Estimate 2011/12 for the Scheme	<i>£25,870</i>
Actual Expenditure in the Year 2011/12	<i>£1,592</i>
Variance - (Underspend) or Overspend	<i>(£24,278)</i>
Please provide full reasons for the (under) or over spend variance shown above?	<i>Approval of the scheme was achieved at a later stage in the financial year. Due to the process involved ie drawing up plans, tendering, appointing a contractor and managing the project, it was always anticipated that completion of this project would fall into the 2012/13 financial year.</i>

Slippage Request

Please grant the amount of Budget Slippage from 2011/12 to 2012/13 requested.	<i>£24,280</i>
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered. Attach any information that you feel may be relevant.	<i>Approval of the scheme was achieved at a later stage in the financial year. Due to the process involved ie drawing up plans, tendering, appointing a contractor and managing the project, it was always anticipated that completion of this project would fall into the 2012/13 financial year.</i>
By what date would the work or services related to any requested slippage be completed, if it were to be approved.	<i>May 2012</i>