

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO HEALTH AND HOUSING COMMITTEE

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| INFORMATION |
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Agenda Item No 14

meeting date: 2 AUGUST 2012
 title: REVENUE MONITORING 2012/13
 submitted by: DIRECTOR OF RESOURCES
 principal author: NEIL SANDIFORD

1 PURPOSE

1.1 To let you know the position for the first three months of this year's revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified
- Corporate Priorities - to continue to be a well managed Council providing efficient services based on identified customer need and meets the objective within this priority, of maintain critical financial management controls, ensuring the authority provides council tax payers with value for money.
- Other Considerations – none identified.

2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period to the end of June. You will see an overall underspend of £20,723 on the net cost of services. Please note that under spends are denoted by figures with a minus symbol.

| Cost Centre | Cost Centre Name | Net Budget for the Full Year £ | Net Budget to the end of period £ | Actual including Commitments to the end of the period £ | Variance £ | |
|-------------|------------------------------------|-----------------------------------|--------------------------------------|------------------------------------------------------------|---------------|---|
| CTBEN | Council Tax Benefit Administration | 38,560 | -21,675 | -33,403 | -11,728 | R |
| HGBEN | Housing Benefits | 62,250 | -73248 | -77,239 | -3,991 | A |
| COMNL | Common Land | 6,820 | 292 | 26 | -266 | G |
| CLCEM | Clitheroe Cemetery | 45,250 | 4,788 | 1,815 | -2,973 | A |
| ENVGR | Grants and Subscriptions | 2,470 | 162 | 685 | 523 | G |
| CLAIR | Clean Air | 1,580 | 393 | 1,008 | 615 | G |
| DOGWD | Dog Warden & Pest Control | 86,170 | 3,099 | 790 | -2,309 | A |
| ENVHT | Environmental Health Services | 285,610 | -6,572 | -3,539 | 3,033 | A |
| CLAND | Contaminated Land | 10,720 | 75 | 0 | -75 | G |
| HSASS | Housing Associations | 13,440 | 0 | -6,000 | -6,000 | R |

| Cost Centre | Cost Centre Name | Net Budget for the Full Year £ | Net Budget to the end of period £ | Actual including Commitments to the end of the period £ | Variance £ | |
|-------------|--------------------------|--------------------------------|-----------------------------------|---------------------------------------------------------|------------|---|
| HSADV | Housing Advances | 910 | 200 | 0 | -200 | G |
| SUPPE | Supporting People | 4,360 | 14 | 0 | -14 | G |
| CLMKT | Clitheroe Market | -45,730 | -82,411 | -91,289 | -8,878 | R |
| JARMS | Joiners Arms | 14,390 | 3,252 | 619 | -2,633 | A |
| HOMEG | Homelessness General | 48,960 | 122 | 190 | 68 | G |
| HOMES | Homelessness Strategy | -16,310 | -7,698 | -10,582 | -2,884 | A |
| IMPGR | Improvement Grants | 32,040 | -2,004 | -716 | 1,288 | G |
| HOMEE | Home Energy Conservation | 21,690 | 183 | 0 | -183 | G |
| GRAGE | Non-Dwelling Rents | -8,620 | -11,496 | -11,545 | -49 | G |
| HSTRA | Housing Strategy | 63,510 | 1,263 | 17,196 | 15,933 | R |

| | | | | | | |
|--|---------------|----------------|-----------------|-----------------|----------------|--|
| | Total: | 671,070 | -191,261 | -211,984 | -20,723 | |
|--|---------------|----------------|-----------------|-----------------|----------------|--|

2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of high concern and green variances are areas, which currently do not present any significant concern.

| Key to Variance shading | |
|--------------------------------------------|---|
| Variance of more than £5,000 (Red) | R |
| Variance between £2,000 and £4,999 (Amber) | A |
| Variance less than £2,000 (Green) | G |

2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.

2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.

3 CONCLUSION

- 3.1 The comparison between actual and budgeted expenditure shows an underspend of £20,723 for the first three months of the financial year 2012/13.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

HH6-12/NS/AC
16 July 2012

BACKGROUND PAPERS: None

For further information please ask for Neil Sandiford, extension 4498

Health and Housing Committee Budget Monitoring – Red Variances

| Ledger Code | Ledger Code Name | Original Budget for the Full Year | Original Budget to the end of the period | Actual including Commitments to the end of the period | Variance | Reason for Variance | Action Plan as agreed between the Budget Holder and Accountant |
|-------------|-----------------------------------------|-----------------------------------|------------------------------------------|-------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| CLMKT/2451 | Clitheroe Market/NNDR | 11,340 | 11,340 | 4,275 | -7,065 | There has been a reduction to the Councils NNDR costs as these are now mainly charged direct to tenants. | The budget will be amended at revised estimate to reflect the change. |
| HSTRA/4672 | Warm Homes Grant | 0 | 0 | 14,565 | 14,565 | These costs are in respect of payments to vulnerable people in relation to warm homes grant. This is a carry over from 2011/12. | Grant has been received and is held in reserve to fund these costs. |
| HGBEN/4652 | Housing Benefit/Rent Allowance Payments | 6,794,000 | 1,528,650 | 1,661,341 | 132,691 | Payments to claimants are ahead of expectations. | The budget will be amended at revised estimate to take account of the increased cost. |
| HGBEN/8002z | Housing Benefit Subsidy | -6,828,800 | -1,577,454 | -1,705,008 | -127,554 | The budget prepared in November 2011 anticipated some clawback of grant due to changes made to benefits to claimants. This has not happened. The initial estimate submitted to DWP in February 2012 reflected the continuing upward trend and grant is being received at a higher rate. | The budget will be amended at revised estimate. |

Health and Housing Committee Budget Monitoring – Red Variances

| Ledger Code | Ledger Code Name | Original Budget for the Full Year | Original Budget to the end of the period | Actual including Commitments to the end of the period | Variance | Reason for Variance | Action Plan as agreed between the Budget Holder and Accountant |
|-------------|---------------------------------------|-----------------------------------|------------------------------------------|-------------------------------------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| HGBEN/8009z | Housing Benefit/ Administration Grant | -166,370 | -41625 | -50,663 | -9,038 | An additional payment has been made by DWP this year, to help with the transitional administrative costs. | The budget will be adjusted at revised estimate. |
| CTBEN/4653 | Council Tax Rebates | 2,290,000 | 572,958 | 566,731 | -6,227 | Payments of council tax are below expectations to end June. | Any variation to expected outturn costs will be adjusted at revised estimate. |
| CTBEN/8004z | Council Tax Benefit | -2,310,000 | -577,962 | -584,475 | -6,513 | It was anticipated that there would be a slight increase in the number of council tax claimants in the claim submitted to DWP. | Any variation to expected outturn costs will be adjusted at revised estimate |
| HSASS/8627z | Housing Assocations/Deposits | 0 | 0 | -6,000 | -6,000 | A deposit has been received from Ribble Valley Homes in respect of the sale of land at Henthorn Road | This sum will be transferred to capital when the sale is complete. |

Health and Housing Committee Budget Monitoring – Amber Variances

| Ledger Code | Ledger Code Name | Original Budget for the Full Year | Original Budget to the end of the period | Actual including Commitments to the end of the period | Variance | Reason for Variance |
|-------------|-----------------------------------------------|-----------------------------------|------------------------------------------|-------------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ENVHT/8415u | Environmental Health/Environmental Protection | -8,710 | -7,840 | -5,311 | 2,529 | Three inspections have been lost. One of these is now inspected by the Environment Agency due to tonnage and one company has reduced their processes from three to one. |
| HGBEN/2809 | Housing Benefits/Non Recurring Purchases | 0 | 0 | 3,150 | 3,150 | Expenditure is in relation to an additional module purchased for the benefits system. Funding is held in reserve to cover this cost. |
| DOGWD/8416n | Dog Warden/Pest Control Fees and Charges | -10,950 | -2,739 | -4,766 | -2,027 | An invoice to United Utilities has been sent earlier than anticipated increasing income for this period. |
| JARMS/3079 | Joiners Arms/Other contracted services | 8,240 | 2,061 | -687 | -2,748 | There are a number of outstanding payments to Ribble Valley Homes in relation to the SLA for managing the Homelessness Unit. Awaiting invoices. |
| CLCEM/5056 | Clitheroe Cemetery/ Grounds Maintenance | 44,220 | 11,061 | 8,451 | -2,610 | There are some internal recharges yet to be made for work done in June. When these are made the variance will reduce. |
| CLCEM/8441z | Clitheroe Cemetery/ Internment Fees | -19,100 | -4,275 | -2,244 | 2,031 | The number of internments to date is less than anticipated. |