

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **OVERVIEW AND SCRUTINY COMMITTEE** is at **6.30pm** on **TUESDAY, 3 APRIL 2012** in the **COUNCIL CHAMBER, TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (Copy for information to all other members of the Council)
Directors
Press

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meeting of held on 31 January 2012 – copy enclosed.
3. Matters arising (if any).
4. Declarations of Interest (if any).
5. Public Participation (if any).
6. Reports from Representatives on Outside Bodies - Councillor Hilton.
- ✓ 7. Report from Working Group:
 - (a) Functioning of Overview and Scrutiny Committee – final report of Working Group – copy enclosed.
 - (b) Safeguarding – copy of Safeguarding Policy submitted to Policy and Finance Committee – please bring copy already circulated.
 - (c) Energy Efficiency in Council owned Buildings – verbal report.
 - (d) Ribble Valley Council Website – verbal report.

- ✓ 8. Annual Report 2011/12 – report of Chairman – copy enclosed.

Part II – items of business **not** to be discussed in public

- ✓ 9. Annual Complaints Report – report from Complaints Co-ordinator – copy enclosed.