

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **PERSONNEL COMMITTEE** is at **6.30pm** on **WEDNESDAY, 21 MARCH 2012** in **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (Copy for information to all other members of the Council)
Directors

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. To approve the minutes of the last meeting – copy enclosed.
3. Declarations of interest (if any).
4. Public Participation (if any).
5. References from other Committees – recommendation from Overview and Scrutiny Committee (min 705 Minute book March 2012) - presented by Cllr S Bibby.
- ✓ 6. Annual Training Report – report of Personnel Officer (JS) – copy enclosed.
- ✓ 7. Annual Staff Profile – report of Personnel Officer (LR) – copy enclosed.

Part II – Items of business **not** to be discussed in public

- ✓ 8. Flexible retirement – report of Personnel Officer (LR) – copy enclosed
- ✓ 9. Training Report – report of Personnel Officer (JS) – copy enclosed.
- ✓ 10. Appointments and Resignations – report of Personnel Officer (LR) – copy enclosed.

