

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **COMMUNITY SERVICES COMMITTEE** is at **6.30pm** on **TUESDAY, 8 NOVEMBER 2011** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)
Directors
Press

AGENDA

Part I - items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meetings held on 13 September 2011 - copy enclosed.
3. Declarations of Interest (if any).
4. Public participation (if any).

DECISION ITEMS

5. References from Overview & Scrutiny Committee:
- ✓ 6. Review of Fees and charges – report of Director of Resources – copy enclosed.
- ✓ 7. Review of the Provision and Operation of Public Conveniences – Update – report of Director of Community Services – copy enclosed.

- ✓ 8. Dunsop Bridge Car Park – Renewal of Lease – report of Director of Community Services – copy enclosed.
- ✓ 9. Memorandum of Understanding for Friends Groups – report of Director of Community Services – copy enclosed.
- ✓ 10. Calderstones Open Space Development – report of Director of Community Services – copy enclosed.
- ✓ 11. Young People’s Positive Activities Project – report of Director of Community Services – copy enclosed.
- ✓ 12. Clitheroe Food Festival – report of Director of Community Services – copy enclosed.

INFORMATION ITEMS

- ✓ 13. Capital Monitoring 2011-2012 – report of Director of Resources – copy enclosed.
- ✓ 14. Revenue Monitoring 2011-2012 – report of Director of Resources – copy enclosed.
- ✓ 15. STAN Annual Report – report of Director of Community Services – copy enclosed.
- ✓ 16. General Report of Director of Community Services – copy enclosed.
- 17. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not to be discussed in public**

None.

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 6

meeting date: 8 NOVEMBER 2011
title: REVIEW OF FEES AND CHARGES
submitted by: DIRECTOR OF RESOURCES
principal author: LAWSON ODDIE

1 PURPOSE

- 1.1 To seek member approval on proposals to increase this committee's fees and charges with effect from 1 April 2012.
- 1.2 These proposals are the first stage in the review of this committee's budget for the forthcoming 2012/13 financial year.

2 BACKGROUND

- 2.1 The Council's fees and charges are reviewed on an annual basis as part of the budget setting process.
- 2.2 This report requests that members consider proposals for the increase in fees and charges for this committee's services. Such charges would be implemented with effect from the 1 April 2012 and would operate for the duration of the 2012/13 financial year.
- 2.3 The council's latest budget forecast allows for a 2.5% increase in the level of income raised from fees and charges. The review aims to increase budgeted income for 2012/13 by this amount as a minimum. Proposed charges are rounded up to the nearest 5p to minimise any problems with small change. This inevitably impacts on the individual percentage rise for each separate charge, particularly when the current charge is low.
- 2.4 As members will be aware, for 2012/13 the council must identify savings in the region of £600,000. In addressing the savings needed through the service reviews that have recently taken place, some proposals will have an impact on the fees and charges proposals within this report. As the service review proposals are currently under consultation, they have been disregarded for the purposes of this report

3 REVIEW OF THE FEES AND CHARGES

- 3.1 Each year as part of the budget process a review of our Fees and Charges is undertaken with a view to implementing increases from 1 April. This review is coordinated by financial services, working together with heads of service and budget holders.

3.2 Following discussions a proposed set of fees and charges for implementation from 1 April 2012 has been produced for this committee and is shown at Annex 1. This annex provides details of:

- the current charge for 2011/12
- an estimate of the level of 2011/12 income attributable to each charge (Net of VAT)
- the proposed charges for implementation from 1 April 2012
- an indication of the potential income that may be achieved in 2012, should the proposals be agreed (Net of VAT)
- the proposed percentage increase from 2011/12 to 2012/13

3.3 With particular reference to the car parking charges, some items at Annex 1 were not increased in the last review that was carried out. As such, it has been noted against the car parking charges when they were last changed.

3.4 The indication of potential income which is shown throughout Annex 1 is provided for guidance purposes only and is based on past and current activity levels. No account is taken of any change in service use which may be influenced by a change in charge levels.

3.5 Work is still underway on forecasting income budget levels for 2012/13 and such budget proposals will be reported back to this committee in January 2012 for approval.

4 CONCLUSION

4.1 Substantial work has been undertaken by financial services, heads of service and budget holders in reviewing the fees and charges operated by this committee. This review has now been completed as part of the budget process, for implementation from 1 April, should the proposals be approved.

5 RECOMMENDATION THAT COMMITTEE

5.1 Consider the charges at Annex 1 and approve them for implementation with effect from the 1 April 2012, for the 2012/13 financial year.

HEAD OF FINANCIAL SERVICES

CM8-11/LO/AC
31 October 2011

COMMUNITY SERVICES COMMITTEE – PROPOSED FEES AND CHARGES FOR IMPLEMENTATION FROM 1 APRIL 2012

RIBBLESDALE POOL (RPOOL)		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Leisure Card</i>	Standard Adult. (proposed to have leisure card for concessions only)	RPOOL/8454n	VAT Inclusive	5.60	190	Delete	0	Not Applicable
	Concession Adult	RPOOL/8454n	VAT Inclusive	2.80	120	2.80	120	0.00%
	Standard Junior (proposed to have leisure card for concessions only)	RPOOL/8454n	VAT Inclusive	2.80	30	Delete	0	Not Applicable
	Concession Junior	RPOOL/8454n	VAT Inclusive	1.80	0	1.80	0	0.00%
	Concession Senior Citizen	RPOOL/8454n	VAT Inclusive	2.80	30	2.80	30	0.00%
	Concession Family	RPOOL/8454n	VAT Inclusive	6.00	110	6.00	110	0.00%
	Lost/Replacement Cards	RPOOL/8454n	VAT Inclusive	2.00	290	2.00	290	0.00%
<i>Peak Admissions</i>	Adult (17 - 59 years)	RPOOL/8571n	VAT Inclusive	3.50	50,800	3.60	52,210	2.78%
	Adult Standard Leisure Card	RPOOL/8571n	VAT Inclusive	3.10	70	Delete	0	Not Applicable
	Adult Concession Leisure Card	RPOOL/8571n	VAT Inclusive	2.20	710	2.30	740	4.35%
	Senior Citizen (60 years plus)	RPOOL/8571n	VAT Inclusive	2.20	3,530	2.30	3,680	4.35%
	Babies (3 years and less)	RPOOL/8571n	VAT Inclusive	1.00	1,900	1.05	1,990	4.76%
	Junior (3 - 16 years)	RPOOL/8571n	VAT Inclusive	2.20	15,640	2.30	16,320	4.35%
	Junior Standard Leisure Card	RPOOL/8571n	VAT Inclusive	2.00	0	Delete	0	Not Applicable
	Junior Concession Leisure Card	RPOOL/8571n	VAT Inclusive	1.40	110	1.45	110	3.45%
	Family Ticket (2 Adults and 2 Juniors)	RPOOL/8571n	VAT Inclusive	10.50	5,310	10.80	5,460	2.78%
	Family Ticket Standard Leisure Card	RPOOL/8571n	VAT Inclusive	10.00	0	Delete	0	Not Applicable
	Disabled person	RPOOL/8571n	VAT Inclusive	2.20	310	2.30	320	4.35%
	Disco Swim	RPOOL/8571n	VAT Inclusive	3.70	0	Delete	0	Not Applicable
	Disco Swim Standard Leisure Card	RPOOL/8571n	VAT Inclusive	3.20	0	Delete	0	Not Applicable
	Disco Swim Concession Leisure Card	RPOOL/8571n	VAT Inclusive	2.20	0	Delete	0	Not Applicable
Fitness for Life Swim	RPOOL/8571n	VAT Inclusive	2.30	120	2.40	130	4.17%	

RIBBLESDALE POOL (RPOOL)		Ledger Code	VAT Liability	Current Charge 2011/12 £	Budgeted Income Net of VAT for 2011/12 £	Proposed Charges for 2012/13 £	Indication of Potential Income Net of VAT for 2012/13 £	Percentage Increase in Charge %
<i>Off Peak Admissions</i>	Adult	RPOOL/8571n	VAT Inclusive	3.40			The proposal is to delete all off peak charges and to charge a standard rate as shown above under peak admissions	
	Adult Standard Leisure Card	RPOOL/8571n	VAT Inclusive	3.10				
	Adult Concession Leisure Card	RPOOL/8571n	VAT Inclusive	2.00				
	Adult Pre Lesson Swim	RPOOL/8571n	VAT Inclusive	2.00				
	Early Bird	RPOOL/8571n	VAT Inclusive	3.40				
	Early Bird Standard Leisure Card	RPOOL/8571n	VAT Inclusive	3.10				
	Early Bird Concession Leisure Card	RPOOL/8571n	VAT Inclusive	2.00				
	Senior Citizen	RPOOL/8571n	VAT Inclusive	2.00				
	Babies	RPOOL/8571n	VAT Inclusive	1.00				
	Junior	RPOOL/8571n	VAT Inclusive	2.00				
	Junior Standard Leisure Card	RPOOL/8571n	VAT Inclusive	1.80				
	Junior Concession Leisure Card	RPOOL/8571n	VAT Inclusive	1.30				
	Family Ticket	RPOOL/8571n	VAT Inclusive	10.00				
	Family Ticket Standard Leisure Card	RPOOL/8571n	VAT Inclusive	9.50				
	Disabled Person	RPOOL/8571n	VAT Inclusive	2.00				
Fitness for Life	RPOOL/8571n	VAT Inclusive	2.25					

RIBBLESDALE POOL – RPOOL		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Peak Admissions</i>	Aquatone/Aquarobics	RPOOL/8544I	Non Vatable	4.00	6,330	4.10	6,480	2.44%
	Aquatone/Aquarobics with Leisure Card	RPOOL/8544I	Non Vatable	3.70	0	Delete	0	Not Applicable
	Fitness for Life - Aquarobics	RPOOL/8544I	Non Vatable	2.30	700	3.00	860	23.33%
<i>Freedom Card Contracts</i>	Adult (12 for 10 Off Peak)	RPOOL/8543n	VAT Inclusive	34.00	7,150	36.00	7,550	5.56%
	Senior Citizen	RPOOL/8543n	VAT Inclusive	20.00	4,100	23.00	4,630	13.04%
	Junior	RPOOL/8543n	VAT Inclusive	20.00	300	23.00	340	13.04%
	Disabled Person	RPOOL/8543n	VAT Inclusive	20.00	60	23.00	70	13.04%
	Fitness for Life	RPOOL/8543n	VAT Inclusive	22.50	20	24.00	20	6.25%
	Aquatone/Aerobics	RPOOL/8543n	VAT Inclusive	40.00	0	41.00	0	2.44%
<i>Freedom Swimmer Saver Annual</i>	Adult	RPOOL/8543n	VAT Inclusive	308.00	460	280.00	410	-10.00%
	Junior	RPOOL/8543n	VAT Inclusive	209.00	0	190.00	0	-10.00%
	Senior Citizen	RPOOL/8543n	VAT Inclusive	209.00	0	190.00	0	-10.00%
<i>Freedom Swimmer Saver Monthly</i>	Adult	RPOOL/8543n	VAT Inclusive	28.00	590	28.00	590	0.00%
	Junior	RPOOL/8543n	VAT Inclusive	19.00	0	19.00	0	0.00%
	Senior Citizen	RPOOL/8543n	VAT Inclusive	19.00	0	19.00	0	0.00%
	Swim & Gym (Roefield Members) Admissions	RPOOL/8543n	VAT Inclusive	0.00	0	2.50	New Charge	Not Applicable
<i>Spectator</i>		RPOOL/8573n	VAT Inclusive	0.60	1,000	0.60	1,000	0.00%

RIBBLESDALE POOL – RPOOL		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Swimming Lessons</i>	Half hour - Junior Concession	RPOOL/8542I	Non Vatable	2.60	1,680	2.70	1,740	3.70%
	Half hour – Junior	RPOOL/8542I	Non Vatable	4.20	81,180	4.40	84,870	4.55%
	Half hour – Adult	RPOOL/8542I	Non Vatable	5.20	0	5.40	0	3.70%
	Half hour – Adult Concession Leisure Card	RPOOL/8542I	Non Vatable	3.20	0	3.40	0	5.88%
	Half hour - Senior Citizen	RPOOL/8542I	Non Vatable	5.20	0	4.40	0	-18.18%
	Half hour – Senior Citizen Concession Leisure Card	RPOOL/8542I	Non Vatable	3.20	20	3.40	20	5.88%
	Half Hour - One to One	RPOOL/8542I	Non Vatable	12.00	4,520	12.30	4,630	2.44%
	Half Hour - One to One Adult/Senior Junior Concession	RPOOL/8542I	Non Vatable	7.20	710	7.40	730	2.70%
<i>Hire of Main Pool - (Includes lifeguard)</i>	Galas – 3 hours	RPOOL/8534n	VAT Inclusive	180.00	160	185.00	160	2.70%
	Gala – extra hour	RPOOL/8534n	VAT Inclusive	60.00	0	61.50	0	2.44%
	Club gala - 3 hours	RPOOL/8534n	VAT Inclusive	146.00	240	150.00	250	2.67%
	Club gala - extra hour	RPOOL/8534n	VAT Inclusive	48.00	0	48.00	0	0.00%

RIBBLESDALE POOL – RPOOL		Ledger Code	VAT Liability	Current Charge	Budgeted	Proposed	Indication of	Percentage
				2011/12	Income Net of	Charges for	Potential	Increase in
				£	£	£	Income Net of	Charge
							VAT for 2012/13	%
							£	
<i>Hire of Pools (Including lifeguard)</i>	Main Pool per hour - Club	RPOOL/8532I	Non Vatable	47.00	28,440	48.00	29,030	2.08%
	Small Pool per hour - Club	RPOOL/8532I	Non Vatable	22.00	490	23.00	510	4.35%
	Both Pools per hour - Club	RPOOL/8532I	Non Vatable	68.95	0	71.00	0	2.89%
	Lane Hire per hour - Club	RPOOL/8532I	Non Vatable	20.00	0	20.50	0	2.44%
<i>Hire of Main Pool (Includes lifeguard)</i>	Per hour – Casual	RPOOL/8533n	VAT Inclusive	60.00	3,960	61.50	4,060	2.44%
	Per hour - Commercial	RPOOL/8533n	VAT Inclusive	88.00	0	92.25	0	4.61%
<i>Hire of Small Pool - (Includes lifeguard)</i>	Per hour - Casual	RPOOL/8533n	VAT Inclusive	46.00	150	47.00	150	2.13%
	Per hour - Commercial	RPOOL/8533n	VAT Inclusive	70.00	0	70.50	0	0.71%
<i>Hire of Both Pools - (Includes lifeguard)</i>	Per hour - Casual	RPOOL/8533n	VAT Inclusive	105.00	0	108.50	0	3.23%
	Per hour - Commercial	RPOOL/8533n	VAT Inclusive	158.00	0	217.00	0	27.19%
<i>Hire of Lane</i>	Per hour - Casual	RPOOL/8533n	VAT Inclusive	25.00	490	25.00	490	0.00%
	Per hour - Commercial	RPOOL/8533n	VAT Inclusive	30.00	0	37.50	0	20.00%
<i>Hire of Both Pools - (Includes lifeguard)</i>	Per hour - Special Event	RPOOL/8533n	VAT Inclusive	0.00	0	108.50	New Charge	Not Applicable
<i>School Use</i>	Per 35 min - with 2 Instructors	RPOOL/8531I	Non Vatable	51.00	29,210	52.00	29,770	1.92%
	Per 35 min - with 1 Instructor	RPOOL/8531I	Non Vatable	43.00	650	50.00	740	14.00%
	Extra Lifeguard	RPOOL/8531I	Non Vatable	15.00	0	15.00	0	0.00%
	Per 45 min - with 2 Instructors	RPOOL/8531I	Non Vatable	0.00	0	58.00	New Charge	Not Applicable
	Per 45 min - with 1 Instructor	RPOOL/8531I	Non Vatable	0.00	0	54.00	New Charge	Not Applicable

LONGRIDGE GYM – LNGYM		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Leisure Card</i>	Standard Adult.	LNGYM/8454n	VAT Inclusive	5.60	0	Delete	0	Not Applicable
	Concession Adult	LNGYM/8454n	VAT Inclusive	2.85	220	2.80	220	-1.79%
	Standard Junior	LNGYM/8454n	VAT Inclusive	2.80	0	Delete	0	Not Applicable
	Concession Junior	LNGYM/8454n	VAT Inclusive	1.80	0	1.80	0	0.00%
	Concession Senior Citizen	LNGYM/8454n	VAT Inclusive	2.85	0	2.80	0	-1.79%
	Concession Family	LNGYM/8454n	VAT Inclusive	6.00	0	6.00	0	0.00%
<i>Spectator</i>		LNGYM/8573n	VAT Inclusive	0.60	0	0.50	0	-20.00%
<i>Fitness Peak</i>	Adult Session	LNGYM/8525n	VAT Inclusive	4.00	6,030	4.00	6,030	0.00%
	Adult Standard Leisure Card	LNGYM/8525n	VAT Inclusive	3.60	10	Delete	0	Not Applicable
	Adult Concession Leisure Card	LNGYM/8525n	VAT Inclusive	2.50	750	2.60	780	3.85%
	Junior Fitness (14-16 years)	LNGYM/8525n	VAT Inclusive	2.50	220	2.60	230	3.85%
	Junior Standard Leisure Card	LNGYM/8525n	VAT Inclusive	2.50	0	Delete	0	Not Applicable
	Junior Concession Leisure Card	LNGYM/8525n	VAT Inclusive	1.80	600	1.90	630	5.26%
	Senior Citizen	LNGYM/8525n	VAT Inclusive	2.50	150	2.60	160	3.85%
	Fitness for Life	LNGYM/8525n	VAT Inclusive	2.30	680	2.40	710	4.17%
<i>Fitness Off Peak</i>	Adult Session	LNGYM/8525n	VAT Inclusive	3.90	The proposal is to delete all off peak charges and to charge a standard rate as shown above under peak			
	Adult Standard Leisure Card	LNGYM/8525n	VAT Inclusive	3.50				
	Adult Concession Leisure Card	LNGYM/8525n	VAT Inclusive	2.40				
	Junior Fitness (14-16 years)	LNGYM/8525n	VAT Inclusive	2.40				
	Junior Standard Leisure Card	LNGYM/8525n	VAT Inclusive	2.40				
	Junior Concession Leisure Card	LNGYM/8525n	VAT Inclusive	1.80				
	Senior Citizen	LNGYM/8525n	VAT Inclusive	2.40				
	Fitness for Life (12 for 10)	LNGYM/8525n	VAT Inclusive	22.50				
	Fitness for Life	LNGYM/8525n	VAT Inclusive	2.25				

LONGRIDGE GYM – LNGYM		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
Fitness Peak	Induction (including programme) Adult	LNGYM/8525l	Non Vatable	13.50	60	14.00	60	3.57%
	Induction and course - Junior	LNGYM/8525l	Non Vatable	18.00	30	16.00	30	-12.50%
	Induction (including programme) Senior	LNGYM/8525l	Non Vatable	13.50	0	14.00	0	3.57%
	Induction Fit for Life	LNGYM/8525l	Non Vatable	5.50	310	6.00	340	8.33%
	Group Induction - up to 4 persons	LNGYM/8525l	Non Vatable	7.00	1,520	7.00	1,520	0.00%
<i>Freedom Fitness Fanatic Annual Pass</i>	Adult	LNGYM/8524n	VAT Inclusive	308.00	0	290.00	0	-6.21%
	Junior	LNGYM/8524n	VAT Inclusive	209.00	0	200.00	0	-4.50%
	Senior Citizen	LNGYM/8524n	VAT Inclusive	209.00	0	200.00	0	-4.50%
<i>Freedom Fitness Fanatic Monthly Standing Order</i>	Adult	LNGYM/8524n	VAT Inclusive	28.00	1,280	29.00	1,320	3.45%
	Junior	LNGYM/8524n	VAT Inclusive	19.00	100	20.00	110	5.00%
	Senior Citizen	LNGYM/8524n	VAT Inclusive	19.00	460	20.00	480	5.00%
	Corporate	LNGYM/8524n	VAT Inclusive	20.00	0	20.00	0	0.00%
	Dual (Couples)	LNGYM/8524n	VAT Inclusive	50.00	1,690	51.00	1,720	1.96%
<i>Pay on Door Monthly</i>	Adult	LNGYM/8524n	VAT Inclusive	30.00	3,630	31.00	3,750	3.23%
	Junior	LNGYM/8524n	VAT Inclusive	20.00	280	20.50	290	2.44%
	Senior Citizen	LNGYM/8524n	VAT Inclusive	20.00	420	20.50	430	2.44%
	Dual (Couples)	LNGYM/8524n	VAT Inclusive	55.00	530	56.00	540	1.79%

SPORTS DEVELOPMENT – SPODV		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Equipment Hire</i> (All charges are per day and a deposit is required)	Marquee - 6m	SPODV/8521n	VAT Inclusive	25.00	250	26.00	260	3.85%
	Marquee - 4.5 m	SPODV/8521n	VAT Inclusive	18.00	70	18.50	70	2.70%
	Chairs	SPODV/8521n	VAT Inclusive	0.80	0	0.90	0	11.11%
	Tables	SPODV/8521n	VAT Inclusive	2.50	20	2.60	20	3.85%
	Water Boiler	SPODV/8521n	VAT Inclusive	7.50	0	7.70	0	2.60%
	PA System - Indoor	SPODV/8521n	VAT Inclusive	18.00	0	18.50	0	2.70%
	PA System - Outdoor	SPODV/8521n	VAT Inclusive	18.00	0	18.50	0	2.70%
	Football Goals per pair	SPODV/8521n	VAT Inclusive	12.00	10	12.50	10	4.00%
	Indoor Bowls	SPODV/8521n	VAT Inclusive	8.00	0	8.20	0	2.44%
	French Boules	SPODV/8521n	VAT Inclusive	6.00	0	6.20	0	3.23%
	Curling	SPODV/8521n	VAT Inclusive	4.00	0	4.10	0	2.44%
	Sports Equipment Coaching Bag	SPODV/8521n	VAT Inclusive	3.50	0	3.60	0	2.78%
	Crowd Control Barriers	SPODV/8521n	VAT Inclusive	Free	Free	Free	Free	Not Applicable
	Children's Sports Day Pack	SPODV/8521n	VAT Inclusive	7.00	0	7.20	0	2.78%

EXERCISE REFERRAL – EXREF		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Exercise Classes</i>	Gym Induction - West Bradford	EXREF/8525n	VAT Inclusive	4.20	50	4.50	50	6.67%
	Fitness for Life - Session	EXREF/8525n	VAT Inclusive	1.95	1,960	2.00	2,010	2.50%
	- Ten Classes Pass	EXREF/8525n	VAT Inclusive	16.50	1,920	17.00	1,980	2.94%
	Non Fitness for Life - Session	EXREF/8525n	VAT Inclusive	2.60	470	2.70	490	3.70%

PLATFORM GALLERY – PLATG		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Room Hire - Non Profit and Amateur Organisations</i>	- Full Day (up to 6 hours)	PLATG/8807I	Non Vatable	17.80	0	Delete	0	Not Applicable
	- Half Day (up to 3 hours)	PLATG/8807I	Non Vatable	9.20	0	Delete	0	Not Applicable
	- Under 2 hours	PLATG/8807I	Non Vatable	7.55	0	Delete	0	Not Applicable
	- 5 days	PLATG/8807I	Non Vatable	65.00	0	Delete	0	Not Applicable
<i>Room Hire - Commercial Organisations</i>	- Full Day (up to 6 hours)	PLATG/8807I	Non Vatable	59.25	0	Delete	0	Not Applicable
	- Half Day (up to 3 hours)	PLATG/8807I	Non Vatable	29.70	0	Delete	0	Not Applicable
	- Under 2 hours	PLATG/8807I	Non Vatable	24.30	0	Delete	0	Not Applicable
	- 5 days	PLATG/8807I	Non Vatable	217.00	0	Delete	0	Not Applicable

CASTLE MUSEM - MUSEM		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Room Hire - Commercial Organisations</i>	- Half Day	MUSEM/8807I	Non Vatable	82.40	300	84.50	310	2.49%
<i>Room Hire - Non Commercial Organisations</i>	- Half Day	MUSEM/8807I	Non Vatable	41.20	1,400	42.25	1,430	2.49%
<i>Entry Fee</i>	- Adult	MUSEM/8571n	VAT Inclusive	3.65	20,870	3.75	21,430	2.67%
	- Junior	MUSEM/8571n	VAT Inclusive	Free	Free	Free	0	Not Applicable
	- Concessions	MUSEM/8571n	VAT Inclusive	2.75	9,300	3.00	10,080	8.33%

EDISFORD ALL WEATHER PITCH (EALLW) - <i>Commercial lettings plus 50%</i>		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Tennis Courts: Peak - Pay & Play (casual)</i>	- Adult	EALLW/8553n	VAT Inclusive	8.00	1,770	8.00	1,770	0.00%
	- Adult Standard Leisure Card	EALLW/8553n	VAT Inclusive	7.00	0	Delete	0	Not Applicable
	- Adult Concession Leisure Card	EALLW/8553n	VAT Inclusive	5.00	0	5.00	0	0.00%
	- Junior	EALLW/8553n	VAT Inclusive	5.00	0	5.00	0	0.00%
	- Junior Standard Leisure Card	EALLW/8553n	VAT Inclusive	4.00	0	Delete	0	Not Applicable
	- Junior Concession Leisure Card	EALLW/8553n	VAT Inclusive	3.00	0	3.00	0	0.00%
	- Senior Citizen	EALLW/8553n	VAT Inclusive	5.00	0	5.00	0	0.00%
	- Tennis Coach Fee - Court per hour	EALLW/8553n	VAT Inclusive	4.00	990	4.00	990	0.00%
<i>Tennis Courts: Off Peak - Pay & Play (casual)</i>	- Adult	EALLW/8553n	VAT Inclusive	6.00	The proposal is to delete all off peak charges and to charge a standard rate as shown above under peak admission			
	- Adult Standard Leisure Card	EALLW/8553n	VAT Inclusive	5.70				
	- Adult Concession Leisure Card	EALLW/8553n	VAT Inclusive	3.70				
	- Junior	EALLW/8553n	VAT Inclusive	3.70				
	- Junior Standard Leisure Card	EALLW/8553n	VAT Inclusive	3.40				
	- Junior Concession Leisure Card	EALLW/8553n	VAT Inclusive	2.50				
	- Senior Citizen	EALLW/8553n	VAT Inclusive	3.70				
	- Junior Organised Match Play	EALLW/8553n	VAT Inclusive	3.70				
	- Match Play Box Leagues	EALLW/8553n	VAT Inclusive	5.00				
<i>Netball Court</i>	Per Hour	EALLW/8505n	VAT Inclusive	15.80	2,920	Delete	0	Not Applicable

EDISFORD ALL WEATHER PITCH (EALLW) - <i>Commercial lettings plus 50%</i>		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Artificial Pitch</i> <i>Proposal to charge single peak rate from 2012/13</i>	Peak - Adult without Changing Rooms	EALLW/8505n	VAT Inclusive	20.00	9,070	20.50	9,290	2.44%
	Peak - Junior without Changing Rooms	EALLW/8505n	VAT Inclusive	15.00	1,820	15.50	1,880	3.23%
	Peak - Adult with Changing Rooms	EALLW/8505n	VAT Inclusive	0.00	0	25.50	0	100.00%
	Peak - Junior with Changing Rooms	EALLW/8505n	VAT Inclusive	0.00	0	20.50	0	100.00%
	Peak - School	EALLW/8505n	VAT Inclusive	10.50	0	Delete	0	Not Applicable
	Off Peak - Adult	EALLW/8505n	VAT Inclusive	16.00	The proposal is to delete all off peak charges and to charge a standard rate as shown above under peak admissions			
	Off Peak - Junior	EALLW/8505n	VAT Inclusive	11.00				
	Off Peak - School	EALLW/8505n	VAT Inclusive	10.50				

RIBBLE VALLEY PARKS – RVPRK		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>CASTLE GROUNDS</i>								
<i>Bandstand Hire</i>	Per day	RVPRK/8805I	Non Vatable	85.30	0	87.45	0	2.46%
FAIRS (AMUSEMENTS)	Site Fee - Standard Charge	RVPRK/8805I	Non Vatable	325.00	0	335.00	0	2.99%
	Plus Fee per Day Open	RVPRK/8805I	Non Vatable	123.90	0	127.00	0	2.44%
<i>Bowls</i>	Per hour - Senior Citizen	RVPRK/8551n	VAT Inclusive	0.50	0	0.55	0	9.09%
	- Adult	RVPRK/8551n	VAT Inclusive	2.50	0	2.60	0	3.85%
	Contract Ticket	RVPRK/8551n	VAT Inclusive	18.20	0	18.70	0	2.67%

RIBBLE VALLEY PARKS – RVPRK		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
CASTLE GROUNDS								
Refundable Deposit	Bandstand Hire (as determined)	RVPRK/8627z	Non Vatable	105.00	0	107.65	0	2.46%
	Hire of Bowls	RVPRK/8627z	Non Vatable	1.50	0	1.55	0	3.23%
	Fair - Amusements (as determined)	RVPRK/8627z	Non Vatable	200.00	0	205.00	0	2.44%
Reservations	Per hour - Visiting Organisations	RVPRK/8551n	VAT Inclusive	20.90	0	21.45	0	2.56%
	- Local Organisations	RVPRK/8551n	VAT Inclusive	13.30	0	13.65	0	2.56%
	- Senior Citizen Organisations	RVPRK/8551n	VAT Inclusive	7.20	0	7.40	0	2.70%
Cricket Wicket	Per Team per Season (up to 10 Matches)	RVPRK/8560n	VAT Inclusive	230.90	190	236.70	190	2.45%
	Casual Booking per Match	RVPRK/8560n	VAT Inclusive	38.60	0	39.60	0	2.53%
FISHING PERMITS								
Season Permit	Ribble Valley Residents - Adult	RVPRK/8558n	VAT Inclusive	44.00	1,430	45.10	1,460	2.44%
	- Senior Citizen	RVPRK/8558n	VAT Inclusive	18.20	160	18.70	160	2.67%
	- Junior (under 16)	RVPRK/8558n	VAT Inclusive	14.40	110	14.80	110	2.70%
	Lost Season Permits	RVPRK/8558n	VAT Inclusive	2.80	0	2.90	0	3.45%
	Non Resident - Adult	RVPRK/8558n	VAT Inclusive	55.00	420	56.40	430	2.48%
	- Senior Citizen	RVPRK/8558n	VAT Inclusive	27.60	30	28.30	30	2.47%
	- Junior (under 16)	RVPRK/8558n	VAT Inclusive	21.00	90	21.55	90	2.55%
	Lost Season Permits	RVPRK/8558n	VAT Inclusive	2.80	0	2.90	0	3.45%

RIBBLE VALLEY PARKS – RVPRK		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
FISHING PERMITS								
<i>Day Permit</i>	Adult	RVPRK/8558n	VAT Inclusive	13.30	310	13.65	320	2.56%
	Senior Citizen/Junior (under 16)	RVPRK/8558n	VAT Inclusive	6.10	100	6.25	100	2.44%
	Non Resident - Adult	RVPRK/8558n	VAT Inclusive	16.60	0	17.05	0	2.64%
	Senior Citizen/Junior (under 16)	RVPRK/8558n	VAT Inclusive	7.60	0	7.80	0	2.56%
<i>Weekly Permit</i>	Adult	RVPRK/8558n	VAT Inclusive	27.60	180	28.30	180	2.47%
	Senior Citizen/Junior (under 16)	RVPRK/8558n	VAT Inclusive	13.80	40	14.15	40	2.44%
	Non Resident - Adult	RVPRK/8558n	VAT Inclusive	34.40	0	35.30	0	2.55%
	Senior Citizen/Junior (under 16)	RVPRK/8558n	VAT Inclusive	17.20	0	17.65	0	2.55%

FOOTBALL PITCHES	Late Booking Fee per Match	RVPRK/8559n	VAT Inclusive	24.30	0	25.00	0	2.80%
	Annual Charge (per team/per pitch/per season): Senior Teams	RVPRK/8559n	VAT Inclusive	352.00	400	360.00	410	2.22%
	Annual Charge (per team/per pitch/per season): Junior Teams	RVPRK/8559n	VAT Inclusive	176.00	1,760	185.00	1,850	4.86%
	Annual Charge (per team/per pitch/per season): Pitches Without Changing Facilities - Kestor Lane - Senior Teams	RVPRK/8559n	VAT Inclusive	176.00	460	185.00	480	4.86%
	Annual Charge (per team/per pitch/per season): Pitches Without Changing Facilities - Kestor Lane - Junior Teams	RVPRK/8559n	VAT Inclusive	88.00	1,830	95.00	1,960	7.37%
<i>Cancellation</i>	Due to inclement weather, one-off booking only - return of 50% booking fee or carry forward booking						0	Not Applicable

PRIVATE DRAINS – DRAIN		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
PRIVATE DRAINS	Standard Charge	DRAIN/8612n	VAT Inclusive	45.15	1,380	55.00	1,630	17.91%
	Normal Working Hours - per half hour	DRAIN/8613n	VAT Inclusive	31.05	1,240	35.00	1,380	11.29%
	Outside Normal Working Hours	DRAIN/8613n	VAT Inclusive	47.30	0	52.50	0	9.90%
	Bank Holidays	DRAIN/8613n	VAT Inclusive	63.30	0	70.00	0	9.57%
	Materials	DRAIN/8613n	VAT Inclusive	Cost	0	Cost	0	Not Applicable

**The charges for Private Drains have been reviewed to better reflect the costs incurred in the provision of the service*

TRADE REFUSE – TRREF		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge	
				£	£	£	£	%	
Per Pack of 50 Sacks or Stickers – Commercial Waste		TRREF/8410z	Non Vatable	47.48	27,900	53.65	31,110	11.50%	
Commercial Waste Charges based on one bin collected once a week. The full charge will be payable for each additional bin and for each additional collection per week.	Annual charge for 140 litre wheeled bin	TRREF/8411z	Non Vatable	98.28	200	111.28	220	11.68%	
	Annual charge for 240 litre wheeled bin	TRREF/8411z	Non Vatable	170.04	6,120	192.40	6,830	11.62%	
	Annual charge for 360 litre wheeled bin	TRREF/8411z	Non Vatable	253.76	14,240	286.52	15,870	11.43%	
	Annual charge for 660 litre wheeled bin	TRREF/8411z	Non Vatable	465.92	2,330	526.24	2,600	11.46%	
	Annual charge for 1100 litre wheeled bin	TRREF/8411z	Non Vatable	601.12	34,580	679.12	38,550	11.49%	
	Weekly charge for 140 litre wheeled bin	TRREF/8411z	Non Vatable	1.89	70	2.14	80	11.68%	
	Weekly charge for 240 litre wheeled bin	TRREF/8411z	Non Vatable	3.27	530	3.70	590	11.62%	
	Weekly charge for 360 litre wheeled bin	TRREF/8411z	Non Vatable	4.88	2,060	5.51	2,300	11.43%	
	Weekly charge for 660 litre wheeled bin	TRREF/8411z	Non Vatable	8.96	510	10.12	570	11.46%	
Weekly charge for 1100 litre wheeled bin	TRREF/8411z	Non Vatable	11.56	3,540	13.06	3,950	11.49%		

**The charges for Trade Refuse have been reviewed to reflect the increased passed to the council by LCC in the provision of the service*

TRADE REFUSE – TRREF		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
Charitable Enterprises Charges based on one bin collected once a week. The full charge will be payable for each additional bin and for each additional collection per week.	Annual charge for 140 litre wheeled bin	TRREF/8411z	Non Vatable	66.56	70	75.40	80	11.72%
	Annual charge for 240 litre wheeled bin	TRREF/8411z	Non Vatable	115.44	0	130.52	0	11.55%
	Annual charge for 360 litre wheeled bin	TRREF/8411z	Non Vatable	149.24	940	168.48	1,050	11.42%
	Annual charge for 660 litre wheeled bin	TRREF/8411z	Non Vatable	274.56	260	310.44	290	11.56%
	Annual charge for 820 litre wheeled bin	TRREF/8411z	Non Vatable	306.80	990	346.84	1,100	11.54%
	Annual charge for 1100 litre wheeled bin	TRREF/8411z	Non Vatable	453.44	7,310	512.20	8,150	11.47%
	Weekly charge for 140 litre wheeled bin	TRREF/8411z	Non Vatable	1.28	20	1.45	20	11.72%
	Weekly charge for 240 litre wheeled bin	TRREF/8411z	Non Vatable	2.22	50	2.51	60	11.55%
	Weekly charge for 360 litre wheeled bin	TRREF/8411z	Non Vatable	2.87	260	3.24	290	11.42%
	Weekly charge for 660 litre wheeled bin	TRREF/8411z	Non Vatable	5.28	240	5.97	270	11.56%
	Weekly charge for 820 litre wheeled bin	TRREF/8411z	Non Vatable	5.90	0	6.67	0	11.54%
	Weekly charge for 1100 litre wheeled bin	TRREF/8411z	Non Vatable	8.72	5,530	9.85	6,160	11.47%
Per Pack of 50 Sacks or Stickers – Charitable Enterprises		TRREF/8550z	Non Vatable	36.28	20,220	41.00	22,550	11.51%

**The charges for Trade Refuse have been reviewed to reflect the increased passed to the council by LCC in the provision of the service*

REFUSE COLLECTION - RCOLL		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
Removal of Bulky Waste	- Household (over 4 items and builders waste)	RCOLL/8547u	Non Vatable	40.40	3,400	41.45	3,490	2.53%
	- Business	RCOLL/8546z	Non Vatable	41.00	0	42.05	0	2.50%
Provision of Domestic Wheeled Bins	Administration and Delivery Charge per bin	RCOLL/8297n	VAT Inclusive	36.00	500	36.90	510	2.44%

CAR PARKING		Date of Last Change	Ledger Code	VAT Liability	Current Charge	Budgeted	Proposed	Indication of	Percentage
					2011/12	Income Net of	Charges for	Potential	Increase in
					£	VAT for 2011/12	2012/13	Income Net of	Charge
					£	£	£	£	%
SHORT STAY CAR PARKS									
<i>Railway View</i>	Up to 1 hour	1 April 2008	CHUCP/8420n	VAT Inclusive	0.50	23,140	0.60	27,000	16.67%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 2 hours	1 April 2008	CHUCP/8420n	VAT Inclusive	1.00	30,060	1.10	32,790	9.09%
	Up to 3 hours	4 January 2011	CHUCP/8420n	VAT Inclusive	2.20	18,720	2.30	19,530	4.35%
	Up to 10 hours	4 January 2011	CHUCP/8420n	VAT Inclusive	7.40	1,210	7.60	1,240	2.63%
<i>Lowergate</i>	Up to 1 hour	1 April 2008	LOWCP/8420n	VAT Inclusive	0.50	12,170	0.60	14,200	16.67%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 2 hours	1 April 2008	LOWCP/8420n	VAT Inclusive	1.00	20,260	1.10	22,100	9.09%
	Up to 3 hours	4 January 2011	LOWCP/8420n	VAT Inclusive	2.20	14,980	2.30	15,630	4.35%
	Up to 10 hours	4 January 2011	LOWCP/8420n	VAT Inclusive	7.40	1,840	7.60	1,890	2.63%
<i>Market</i>	Up to 1 hour	1 April 2008	AUMCP/8420n	VAT Inclusive	0.50	1,680	0.60	1,960	16.67%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 2 hours	1 April 2008	AUMCP/8420n	VAT Inclusive	1.00	13,090	1.10	14,280	9.09%
	Up to 3 hours	4 January 2011	AUMCP/8420n	VAT Inclusive	2.20	8,600	2.30	8,970	4.35%
	Up to 10 hours	4 January 2011	AUMCP/8420n	VAT Inclusive	7.40	460	7.60	470	2.63%
<i>Edisford</i>	Up to 30 mins	1 April 2008	EDFCP/8420n	VAT Inclusive	0.10	1,060	0.10	1,060	0.00%
<i>(08.00 to 18.00 Mon to Sun)</i>	Up to 1 hour	1 April 2008	EDFCP/8420n	VAT Inclusive	0.40	9,810	0.50	11,770	20.00%
	Up to 2 hours	1 April 2008	EDFCP/8420n	VAT Inclusive	0.80	26,580	0.90	29,530	11.11%
	Up to 3 hours	4 January 2011	EDFCP/8420n	VAT Inclusive	1.70	6,240	1.80	6,590	5.56%
	Up to 5 hours	4 January 2011	EDFCP/8420n	VAT Inclusive	2.40	3,630	2.50	3,780	4.00%
	Over 5 hours	4 January 2011	EDFCP/8420n	VAT Inclusive	3.20	3,370	3.30	3,470	3.03%

CAR PARKING		Date of Last Change	Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
					£	£	£	£	%
SHORT STAY CAR PARKS									
Barclay Road, Longridge	Up to 1 hour	1 April 2008	BARCP/8420n	VAT Inclusive	0.40	1,550	0.50	1,860	20.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 2 hours	1 April 2008	BARCP/8420n	VAT Inclusive	0.80	680	0.90	760	11.11%
	Up to 3 hours	4 January 2011	BARCP/8420n	VAT Inclusive	1.60	360	1.70	380	5.88%
	Up to 10 hours	4 January 2011	BARCP/8420n	VAT Inclusive	6.90	90	7.10	90	2.82%

CAR PARKING		Date of Last Change	Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
					£	£	£	£	%
LONG STAY CAR PARKS									
Chester Avenue	Up to 4 hours	4 January 2011	CHSCP/8420n	VAT Inclusive	1.10	15,980	1.20	17,310	8.33%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	CHSCP/8420n	VAT Inclusive	2.20	9,380	2.30	9,790	4.35%
<i>Holden Street</i>	Up to 4 hours	4 January 2011	HOLCP/8420n	VAT Inclusive	1.00	2,160	1.10	2,360	9.09%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	HOLCP/8420n	VAT Inclusive	2.00	1,180	2.10	1,240	4.76%
North Street	Up to 4 hours	4 January 2011	NORCP/8420n	VAT Inclusive	1.00	2,770	1.10	3,020	9.09%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	NORCP/8420n	VAT Inclusive	2.00	550	2.10	580	4.76%
<i>Whalley Road</i>	Up to 4 hours	4 January 2011	WHLCP/8420n	VAT Inclusive	1.00	4,590	1.10	5,010	9.09%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	WHLCP/8420n	VAT Inclusive	2.00	1,330	2.10	1,390	4.76%

CAR PARKING		Date of Last Change	Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
					£	£	£	£	%
LONG STAY CAR PARKS									
Mitchell Street	Up to 4 hours	4 January 2011	MITCP/8420n	VAT Inclusive	1.00	760	1.10	830	9.09%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	MITCP/8420n	VAT Inclusive	2.00	120	2.10	130	4.76%
Peel Street	Up to 1 hour	4 January 2011	PESCP/8420n	VAT Inclusive	0.50	130	0.60	150	16.67%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 4 hours	4 January 2011	PESCP/8420n	VAT Inclusive	1.00	640	1.10	700	9.09%
	Up to 10 hours	4 January 2011	PESCP/8420n	VAT Inclusive	2.00	480	2.10	500	4.76%
Mardale Road, Longridge	Up to 4 hours	4 January 2011	MARCP/8420n	VAT Inclusive	0.90	490	1.00	540	10.00%
<i>(08.00 to 18.00 Mon to Sun)</i>	Up to 10 hours	4 January 2011	MARCP/8420n	VAT Inclusive	1.80	0	1.80	0	0.00%
Sabden	Up to 1 hour	4 January 2011	SABCP/8420n	VAT Inclusive	0.50	220	0.60	260	16.67%
<i>(09.00 to 17.00 Mon to Sun)</i>	Up to 4 hours	4 January 2011	SABCP/8420n	VAT Inclusive	0.90	660	1.00	730	10.00%
	Up to 8 hours	4 January 2011	SABCP/8420n	VAT Inclusive	1.70	430	1.80	450	5.56%

CAR PARKING	Date of Last Change	Ledger Code	VAT Liability	Current Charge	Budgeted	Proposed	Indication of	Percentage	
				2011/12	Income Net of VAT for 2011/12	Charges for 2012/13	Potential Income Net of VAT for 2012/13	Increase in Charge	
				£	£	£	£	%	
LONG STAY CAR PARKS									
Chipping	Up to 1 hour	4 January 2011	CHPCP/8420n	VAT Inclusive	0.50	1,120	0.60	1,310	16.67%
<i>(09.00 to 17.00 Mon to Sun)</i>	Up to 4 hours	4 January 2011	CHPCP/8420n	VAT Inclusive	0.90	3,090	1.00	3,400	10.00%
	Up to 8 hours	4 January 2011	CHPCP/8420n	VAT Inclusive	1.70	2,100	1.80	2,220	5.56%
Ribchester	Up to 1 hour	4 January 2011	RIBCP/8420n	VAT Inclusive	0.50	2,590	0.60	3,020	16.67%
<i>(09.00 to 17.00 Mon to Sun)</i>	Up to 4 hours	4 January 2011	RIBCP/8420n	VAT Inclusive	0.90	7,520	1.00	8,270	10.00%
	Up to 8 hours	4 January 2011	RIBCP/8420n	VAT Inclusive	1.70	1,560	1.80	1,650	5.56%
Coaches - Ribchester	Up to 4 hours	4 January 2011	RIBCP/8420n	VAT Inclusive	4.20	240	5.00	280	16.00%
<i>(09.00 to 17.00 Mon to Sun)</i>	Up to 8 hours	4 January 2011	RIBCP/8420n	VAT Inclusive	8.50	30	9.00	30	5.56%
Slaidburn	Up to 1 hour	4 January 2011	SLDCP/8420n	VAT Inclusive	0.50	1,600	0.60	1,870	16.67%
<i>(07.00 to 18.00 Mon to Sun)</i>	Up to 4 hours	4 January 2011	SLDCP/8420n	VAT Inclusive	0.90	2,680	1.00	2,950	10.00%
	Up to 8 hours	4 January 2011	SLDCP/8420n	VAT Inclusive	1.70	2,170	1.80	2,290	5.56%
Coaches - Slaidburn	Up to 4 hours	4 January 2011	SLDCP/8420n	VAT Inclusive	4.20	40	5.00	50	16.00%
<i>(07.00 to 18.00 Mon to Sun)</i>	Up to 11 hours	4 January 2011	SLDCP/8420n	VAT Inclusive	8.50	50	9.00	50	5.56%

CAR PARKING		Date of Last Change	Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
					£	£	£	£	%
PENALTY CHARGE NOTICE <u>Set by Department of Transport</u>	Standard Charge		CPADM/8603z	Non Vatable	70.00	32,000	70.00	32,000	0.00%
	If paid within 14 Days – Reduced to:		CPADM/8603z	Non Vatable	35.00		35.00		
	Charge depending on contravention		CPADM/8603z	Non Vatable	50.00		50.00		
	If paid within 14 Days – Reduced to:		CPADM/8603z	Non Vatable	25.00		25.00		
LONG STAY PERMITS									
Permit	Per annum	4 January 2011	CPADM/8422n	VAT Inclusive	59.20	15,090	65.00	16,440	8.92%
Staff Permit – Council Offices	Per annum	4 January 2011	CPADM/8421n	VAT Inclusive	155.90	6,390	171.00	6,950	8.83%
Staff Permit – Salthill Depot	Per annum	4 January 2011	CPADM/8421n	VAT Inclusive	86.00	780	94.80	850	9.28%

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 8 NOVEMBER 2011
title: UPDATE:- REVIEW OF THE PROVISION AND OPERATION OF PUBLIC TOILETS
submitted by: JOHN C HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: TERRY LONGDEN

1. PURPOSE

1.1 To update members on progress on the Review of the Public Conveniences Working Group and to seek approvals to proceed with the launch of a Community Toilets Scheme.

1.2 Relevance to the Council's ambitions and priorities:

- Council Ambitions – To be a well-managed Council providing efficient services based on identified customer needs.
- Corporate Priorities:

With respect to PEOPLE:

- Promote community cohesion.
- Encourage more involvement in community participation.
- Maintain the sustainability of the rural community across Ribble Valley.

With respect to PLACES:

- Maintain the sustainability of our towns and villages as service centres.

With respect to PROSPERITY:

- Develop the tourism offer in the area.
- Encourage and support social enterprises.
- Other Considerations – Economic – encouraging greater levels of spend through tourism by attracting visitors into the retail premises.

2. BACKGROUND

2.1 The last meeting of this Committee (13 September 2011) agreed that a member working group comprising of three Conservatives and one Liberal Democrat be formed to consider officer proposals for the development of an acceptable and sustainable solution for the provision of the conveniences across the borough that are accessible to the public.

2.3 Two meetings of the working group have been held.

3. ISSUES

3.1 Further investigations into the development of tailored solutions for each set or group of toilet faculties operated by the Council need to be completed before a full report on the matter is presented to this committee.

3.2 It is evident however that certain measures could be introduced at an early stage, without compromising the overall outcome or recommendations of the working group that are to be presented to this committee.

3.3 These initial measures are as listed below

3.3.1 Introduction of a Borough Wide Community Toilet Scheme (CTS).

It is evident that there will be support from businesses, both in the town centres and in outlying areas for the introduction of community Toilets Scheme (CTS). Business on their part may benefit from increased customer footfall and customer loyalty. Members of the public would have the benefit of an increased number or choice of toilet facilities, particularly in areas that are not served by a set of Council operated toilets. It is proposed to launch this initiative on the 1st December 2011 with an initial core of CTS participants so that some extra toilet facilities will be made available on the busy retail period before Christmas. Additional businesses will be encouraged to join the scheme in the coming months.

3.3.2 Trial of Automatic Unlocking and Locking Systems

It would be beneficial to develop reliable customer friendly systems for the automated unlocking and locking of selected toilets in readiness for implementation as part of an overall review. The systems would initially be introduced alongside the existing security arrangements until their reliability has been proven. The long term goal would be to remove the need for operational staff to make separate visits at the start and end of each day to isolated toilets in order to secure the facilities.

4. RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – None. The cost of the signage for the CTS and the provision and implementation of the trial of the locking systems can be met from existing revenue budgets.
- Technical, Environmental and Legal – None.
- Political – There are no specific political issues arising out of this report.
- Reputation – There is a risk to the reputation of the Council that any variance of the service may be perceived as a reduction in the level of this valued service. Careful introduction of any variation to the service and extensive communications would reduce this risk.

5. **RECOMMENDED THAT COMMITTEE**

5.1 Note that a full report on the matter is to be presented to the January meeting of this Committee.

5.2 Agree to the early launch of a Borough wide Community Toilet Scheme and the development and trial of automated locking systems

DIRECTOR OF COMMUNITY SERVICES

Background Papers

Community Services Committee 13 September 2011 (Min No. 327)

For further information please contact Terry Longden on 01200 414523.

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 8 NOVEMBER 2011
title: DUNSOP BRIDGE CAR PARK – RENEWAL OF LEASE
submitted by: JOHN C HEAP, DIRECTOR OF COMMUNITY SERVICES
Principal author: TERRY LONGDEN

1. PURPOSE

- 1.1 To consider the provision of a public car park at Dunsop Bridge in light of a revised offer of a lease for the necessary land, the availability of finance and the views of the Public Conveniences Working Group.
- 1.2 Relevance to the Council's ambitions and priorities:
- Mission Statement & Vision shared by the local Strategic Partnership
 - An area with an exceptional environment and quality of life for all sustained by vital and vibrant market towns and villages acting as thriving service centres meeting the needs of residents, businesses and visitors.
 - Council Ambitions
 - To be a well managed Council providing efficient services based on identified customer needs.
 - To protect and enhance the existing environmental quality of our area
 - Council Objectives.
 - To conserve our countryside, the natural beauty of the area and enhance our built environment.
 - Citizens Charter
 - We will carry out the enforcement of our pay and display car parks
 - Council Priorities 2011/12
 - None

2. BACKGROUND

- 2.1 A detailed report on the history of providing a public car park in the village of Dunsop Bridge was presented to this Committee at its meeting held on the 18 May 2010. As a result of that report the Committee resolved (Min 22) to: -
1. Enter into a new 20 year lease for the car park at Dunsop Bridge based on terms set out in the report, except for the rent increase; and
 2. Introduce charging for parking by way of pay and display at a date to be approved following the completion of the lease agreement.
- 2.2 A further report was presented to this Committee at its meeting of the 7 September 2010 and as a result the Committee resolved (Min 256) to:

Defer the decision to enter into a new lease for the car park at Dunsop Bridge until after the spending review has been received and the financial position of the Council is known.

2.3 In respect of the latter resolution, the Council after consideration of its financial position has included £40,000 in the current year's capital programme for the improvements of the car parks. It would be appropriate to use this funding for improvement works to this car park if the Council decides to enter into a new lease for the occupation of the land for this use. Financially at least, the Council is now therefore in a position to proceed with a new lease for the car park which will involve it in resurfacing the car park and introducing a pay and display charging system.

3.0 ISSUES

3.1 Current Operation of the Car Park

3.1.1 When the previous lease for the land on which the car park is located expired all responsibilities for the management of that land reverted to the landowner, i.e. the Duchy of Lancaster. The Duchy continues to make the land available for use to the public as a free car park. Note however that the Council has an outstanding responsibility to undertake certain repairs identified in the dilapidation survey undertaken when the last lease expired. Whilst the landowner's Agents estimate that the cost of these works is £23,000, their actual worth is estimated by Council officers as approximately £7,500. If however the Council were to enter into a new lease that would enable the land to be utilised as a Council managed car park, these outstanding works would be included in the overall resurfacing programme without additional cost.

3.2 Public Conveniences

3.2.1 Public conveniences that are provided by this Council are located immediately adjacent to the car park on land that, unlike the car park, is actually owned by the Council. It can be argued that the provision of the conveniences and the car park go "hand in hand" i.e. the car park will generate demand for the conveniences, and vice versa and that there are synergistic benefits from running the two facilities in this outlying, but at times busy location.

3.2.2 The provision of the Council operated public conveniences across the borough is currently being considered by a member and officer "Public Conveniences Working Group". In order to assist this meeting of the Community Services Committee in its consideration of the future direction of the provision of the Dunsop Bridge car park, it can be said that the Conveniences Working Group are of the opinion that these toilet facilities should continue to be provided in this frequently visited and naturally beautiful setting. How these particular toilet facilities should continue to be provided is being considered by the working group as part of the overall review. A separate but brief report on this review appears on the agenda for this meeting of the Community Services Committee.

3.2.3 The condition of the existing toilet block is "fair", as opposed to the "good" condition of some other Council provided public conveniences. Previous requests for finance to upgrade these facilities have been unsuccessful.

3.3 Lease Terms

3.3.1 The Agents acting for the Duchy of Lancaster have varied the heads of terms of the offered 20-year lease for the car park from those previously reported to this committee. The offered terms now propose that the rent for the site is set at £100 plus VAT per annum (reviewed against RPI every 5 years) and that any NET profit from the site is split 50/50 between the Council and the Duchy. Previous reported terms gave the rent at simply the £100 + VAT (reviewed against RPI every 5 years).

3.3.2 It is important to note that these revised terms do recognise that whilst the Council would not seek to create a profit from the proposed introduction of charges, the terms do recognise that the Council would however seek to recoup any capital investment it expends in the improvements to the car park.

3.3.3 The offered terms therefore allow for the annualisation of the capital funds expended by the Council in the improvement of the car park and that these monies, along with the annual operating and management costs, can be offset against the gross profit to determine the net profit from the site. It is most likely that once all allowable costs have been offset against the gross profit, no net profit will be realised. Hence, in practice, the terms remain unchanged to those previously reported and the revised annual rental payment is more in line with the expectations expressed by members at an earlier meeting of this committee.

3.4 Summary & Options

3.4.1 Progress with the upgrading and improvement of this car park has not previously been implemented because not all of the requisite conditions have been in place. It is now the case however that:

- a) post spending review finance is now available via the approved capital programme.
- b) a potential agreement for lease on more suitable terms is on offer
- c) a positive view on the continuation of the toilets is available.

3.4.2 Even with the above conditions in place, the Council's option not to enter into a lease for the land for use as a car park remains. Whilst the Duchy currently continues to offer the land as a free car park there is certainly no guarantee that arrangement will continue.

4. RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources
 - Should parking charges be introduced there is an estimated potential income to the Council of £4,000 per annum. Enforcement of the pay and display system would be by way of existing staff and although the car park is in an isolated location it can be included in the patrol route of the Civil Enforcement Officers as they already patrol the pay and display car park at the neighbouring village of Slaidburn. The initial cost of installing the necessary equipment to support pay and display charging and the commitment to the resurfacing and landscape improvements would be funded from the existing approved capital programme.
- Technical, Environmental and Legal
 - The technical work involved in introducing pay and display charging for parking would be dealt with by existing staff as would any enforcement matters. The new lease agreement would be a matter for the Council's Solicitor as would be the necessary amendment to the Parking Order to introduce charging by pay and display.
- Political
 - There are no specific political issues arising out of this report.
- Reputation
 - The Council's reputation may be affected if it doesn't enter into a new lease and the car park is eventually closed by its owners.

5. RECOMMENDED THAT COMMITTEE

- 5.1 Decide that having in place an offer of appropriate lease terms, finance and a positive direction for the public conveniences, the Committee re-affirms the previous decision to enter into a new lease for the car park at Dunsop Bridge.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

Background Papers

- Lease dated 23rd March 1989
- File ref 7/24/3 – Dunsop Bridge Car Park
- Report to Community Services Committee 18 May 2010, & resultant Minute No.22
- Report to Community Services Committee 7 September 2010 & resultant Minute No. 256

For further information please contact Terry Longden on 01200 414523.

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 8 NOVEMBER 2011
title: MEMORANDUM OF UNDERSTANDING FOR FRIENDS GROUPS
submitted by: DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES, HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE

- 1.1 To ask members to accept the proposed Memorandum of Understanding for future work with Friends Groups.
- 1.2 Relevance to the Council's ambitions and priorities:
 - Council Ambitions – to protect and enhance the environmental quality of the area.

2 BACKGROUND

At your meeting in July, it was agreed that a common memorandum of understanding (MOU) be developed to establish ground rules for the role of friends groups operating on Council land.

3 CURRENT SITUATION

- 3.1 The enclosed MOU sets out the respective roles of the Council and friends groups, and identifies how the two parties can work together to enhance the quality of parks and open spaces.
- 3.2 The document attempts to provide a balance between the Council's responsibilities as landowner, and the enthusiasm of friends groups. It aims to provide a framework for safe working practice without stifling other aspirations.
- 3.3 Members should note that the purpose of the report is to agree the basic principles contained within the agreement, and recognise that there may be additions / changes to reflect the Council's legal obligations.

4 RISK ASSESSMENT

Approval of this report may have the following implications:

- **Resources** – there are no direct financial issues associated with this report.
- **Technical, Environmental and Legal** – the MOU is intended to provide guidance, rather than become a legally binding contract.
- **Political** – the document sets out the Council's responsibilities, but also demonstrates the added value of volunteers.
- **Reputation** – the report demonstrates that local people can be involved in working to improve their local communities, albeit in a controlled and planned manner.

- 5 **RECOMMENDED THAT COMMITTEE** notes the contents of the report and agrees to adopt the Memorandum of Understanding, subject to any additional legal/statutory requirements.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for Chris Hughes 01200 414479

MEMORANDUM OF UNDERSTANDING FOR FRIENDS GROUPS

1. INTRODUCTION

It is important that everyone living in the Ribble valley has the opportunity to have access to public open space. The Council is committed to local people who wish to participate in the maintenance of those spaces. As a corporate ambition the Council is working to engage with friends groups to foster a joint sense of custodianship for areas they have both affection and concern for. It is also working to ensure that friends groups are made aware of health and safety issues surrounding the use of volunteers on Council owned land. This will ensure the level of expectations and aspirations are properly managed and realised in a way that does not compromise both the safety of volunteers and other grounds maintenance/biodiversity issues.

It should be recognised that, in signing the memorandum of understanding, Friends Groups are not entering into any form of contractual obligation, merely a statement of commitment to supporting environmental improvements within an agreed area.

2. DEFINING FRIENDS GROUPS

The term 'Friends Group' embraces all forms of volunteering. For the purpose of this document this relates to formal/informal groups who have the desire to support/improve the physical appearance of parks and open space in the ownership of the Council. The Council has the right to determine which groups it will recognise; based on the view of what added value they would bring to a given area.

3. INDIVIDUAL AGREEMENT

Memorandum of Understanding between Ribble Valley Borough Council and the Friends of _____

The purpose of this memorandum of understanding (MOU) is to defined the roles and responsibilities of the Borough Council and Friends Group in respect of the maintenance and improvement of _____

1. The Borough Council

As landowner the Borough Council has ultimate responsibility for all works carried out at _____. This includes routine repair and maintenance of all areas, based on planned programmes, subject to change, depending on the availability of resources. The Council is also responsible for carrying any works that arise as a result of health and safety concerns. The Council shall also, from time to time, carry out more intensive works, aimed at improving the location. Where possible, the Council shall give notice to the friends of any such works.

2. The Friends Group

The friends have the option to deliver functions such as, bulb planting, bedding out, weeding, litter picking and painting, subject to the prior approval of the Borough Council. As volunteers working on Council land individuals shall be afforded the same insurance cover of paid employees, subject to prior approval of the work carried out and adherence to any risk assessments/safe working practices issued by the Council.

3. Joint Working

An annual work programme shall be jointly agreed between the Council and Friends at the start of each year. This will detail work to be carried out by the Friends and any tasks, over and above routine repair and maintenance, carried out by the Council. It will also identify, as appropriate, any projects that may be jointly delivered. In these cases it will be up to the Council to determine the scope of works volunteers will be allowed to carry out.

4. Special Projects

These are projects where the scope of works requires more than existing resources can support. Examples of such work may include providing/enhancing children's play areas, installation of new structures or the construction of new footpaths. If the Friends are generating such projects then they must get prior approval from the Council to ensure that –

- a. they are appropriate to the setting
- b. that there is sufficient external funding to cover the cost
- c. that any ongoing maintenance costs can be contained within existing budgets.

4. Declaration

The Friends of _____ accept the principles contained within this memorandum of understanding and, more specifically, will only carry out works at _____ with the prior approval of the Council.

Signed	
Position	

ANNUAL WORK PROGRAMME TEMPLATE

1. Details of any work to be carried out by the Council, over and above routine repair and maintenance
2. Details of work to be carried out by the Friends
3. Details of Joint Working
4. Details of any health and Safety Requirements – risk assessments, guidance notes, training needs (all documents must be attached)
5. Review Meeting Dates (quarterly)
6. Any Other Issues

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 8 NOVEMBER 2011
title: CALDERSTONES OPEN SPACE DEVELOPMENT
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES, HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE

- 1.1 To inform members of proposals by the 'Friends of Whalley Moor Woodland' to carry out a second phase of work to the woodland area to the rear of the Calderstones estate in Whalley.
- 1.2 Relevance to the Council's ambitions:
 - to make people's lives safer and healthier
 - to protect and enhance the environmental quality of the area

2 BACKGROUND

- 2.1 In March 2010, Committee was given an update on play projects delivered through funding secured from The Big Lottery. One of these schemes was the provision of a woodland play facility at Calderstones.
- 2.2 At the same time, a Friends Group was established to help design the facility, and to act as consultees in any future developments on the estate.
- 2.3 The play facility was one element in a range of work to create better use of the woodland. Not all elements were able to be funded, so it was agreed that the Friends should explore further avenues of external funding.
- 2.4 The play area opened in September 2010, and the Friends Group continued to seek grant aid to deliver elements that could not be funded as part of the first phase.

3 CURRENT SITUATION

- 3.1 The Friends recently heard that they had been successful in securing £40,000 for further works on the site. Such work included an additional footpath and some interpretation / public art elements.
- 3.2 As the Friends have no security of tenure for the woodland, the Borough Council, as landowner, has to act as accountable body for the funds, ensuring they are spent as agreed in the grant offer. As such, the scheme would be brought into the Council's capital programme as a scheme fully funded by external resources. The scheme is reflected in the capital programme report shown elsewhere on the agenda.
- 3.3 The scheme has two distinct elements:
 - Footpath works
 - Interpretation and Public Art

The Friends have asked that we project-manage the footpath works, and they will find someone to help with the other elements.

3.4 Work on the paths is due to start shortly, followed by the other elements, with a view to having everything complete by Spring 2012.

4 **RISK ASSESSMENT**

Approval of this report may have the following implications:

- **Resources** – there are no direct financial implications to the report, apart from some in-kind costs associated with acting as accountable body. We will be able to charge fees to elements of the work that we will directly supervise. As we will be directly managing the funds on behalf of the Group, the scheme will be brought into our capital programme.
- **Technical, Environmental and Legal** – it is our responsibility to ensure that the grant is spent in accordance with the terms laid down by the Big Lottery.
- **Political** – the project demonstrates the Council's commitment to providing recreational opportunities.
- **Reputation** – the project has a clear commitment to supporting and empowering communities.

5 **RECOMMENDED THAT COMMITTEE**

5.1 Notes the contents of the report and endorses the Friends of Whalley Moor Woodland's project.

5.2 Agrees to act as accountable body and includes the project in the current capital programme.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information, please ask for Chris Hughes 01200 414479

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 8 NOVEMBER 2011
title: YOUNG PEOPLE'S POSITIVE ACTIVITIES PROJECT
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES, HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE

- 1.1 To inform members of a project aimed to provide diversionary activities and support to young people involved in, or on the fringes of, drug and alcohol misuse.
- 1.2 Relevance to Council Priorities / Ambitions:
 - Council Ambitions: to make people's lives safer and healthier

2 BACKGROUND

- 2.1 Although there is little evidence of drugs and alcohol misuse by young people across the Ribble Valley, there are hotspots where the problem is more apparent.
- 2.2 One such area is Clitheroe Castle Grounds, where evidence of such activity, particularly at weekends, is very apparent.
- 2.3 In recent years, the Borough Council, in conjunction with the Crime Reduction Partnership, has delivered a series of diversionary activities to encourage young people to adopt more positive lifestyles, and to show that the castle grounds is an area where people can feel safe in the evenings.
- 2.4 Similar activities in Longridge at the Civic Hall and Sports Centre have also had a positive effect.
- 2.5 A reduction in funding to Community Safety Partnership, however, will mean that such good work is in danger of ending.

3 CURRENT SITUATION

- 3.1 The introduction of a number of external funding sources has presented an opportunity to extend the level of activities. These are:
 - £10,000 from the Performance Reward Grant;
 - £40,000 from Lancashire Drugs and Alcohol Team (£30,000 via the Children's Trust and £10,000 via the Crime Reduction Partnership);
 - £15,000 through Lancashire Partnership Against Crime (LANPAC)
 - Sport England Inspired Facilities programme
- 3.2 So far, both the Performance Reward Grant, and Lancashire Drugs and Alcohol Team funds have been secured. We are likely to hear from the LANPAC application within the next three or four weeks.
- 3.3 After consulting with the Crime Reduction Partnership and Children's Trust, the Council's Head of Cultural & Leisure Services agreed to co-ordinate a working group to agree the priorities of the project going forward, based on the principle

that the main emphasis should be on the Castle Grounds, but also take into consideration other areas across the Borough.

3.4 The first meeting of the steering group was attended by representatives from:

- Police
- The Grand
- Young People's Service
- Children's Trust
- Ribble Valley Homes
- Borough Council

Apologies were received from Early Break.

3.5 The group agreed the following:

- The main emphasis of the project should be positive activities, focussed on areas that present concerns.
- The location and activities should be based on the views of young people and agencies working in related activities.
- A counselling/mentoring element should be included to support individuals with specific needs.
- The project should seek to improve facilities in agreed location, where funding allows.
- A performance management framework is to be developed to measure the impact of the project.

3.6 The Council's Community Sports Facilitator agreed to develop a template to be used by partners to gather information from young people about current lifestyle choices and suggestions for future activity programmes.

4 ISSUES

4.1 The funding secured so far can be used for either revenue or capital elements, but have fairly tight timescales, particularly Lancashire Drugs and Alcohol Team funding, which needs to be committed within the next twelve months. It is important, therefore, that proposals are confirmed as soon as possible. To this end, reports will be submitted to the next Children's Trust, and Community Safety Partnership meetings for final approval.

4.2 If the Council is to co-ordinate the project, then it would need to extend the employment of the Community Sports Facilitator beyond the remaining six month contract. This could be achieved through using a proportion of the secured funding, leaving the remainder to commission/deliver other elements of the project. The Council would need to continue its 'in-kind support' through the provision of office accommodation and line management.

4.3 By acting as project co-ordinator, the Council will be expected to manage each element of the project and report performance to Children's Trust, Crime Reduction Partnership, and funding bodies.

5 RISK ASSESSMENT

The approval of this report may have the following implications:

- **Resources** – Apart from any in-kind hosting costs, the Council will need to act as accountable body to the various elements of external funding.
- **Technical, Environmental and Legal** - none
- **Political** – Our involvement demonstrates a commitment to supporting partner agencies.

- **Reputation** – the future health & well-being of young people is extremely important and something we should be actively encouraging.

6 **RECOMMENDED THAT COMMITTEE**

- 6.1 Notes the contents of the report and endorses the Council's support to the project.
- 6.2 Agrees to offer the services of the Council to co-ordinate the project provided that sufficient funds can be secured to support the employment of the Community Sports Facilitator for the duration of the project.
- 6.3 Agrees to the provision of in-kind support to enable the project to progress.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for Chris Hughes 01200 414479

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 12

meeting date: 8 NOVEMBER 2011
title: CLITHEROE FOOD FESTIVAL
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES, HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE

1.1 To ask members to consider a request from the Clitheroe Festival of Food Company Limited for support in organising the August 2012 Food Festival event.

1.2 Relevance to the Council's ambitions and priorities:

- To sustain a strong and prosperous Ribble Valley, encompassing our objective to '*encourage economic development throughout the borough with a specific focus on tourism*'

2 BACKGROUND

2.1 In March this year, this Committee agreed to support the provision of the 2011 Clitheroe Food Festival through the provision of a range of items 'in kind', namely:

- Providing the market site, car parks, council chamber and castle field
- Officer time on event management and health and safety before and after the event
- Financial management before and after the event
- Office accommodation with IT support and general administration

2.2 The running of the event was funded from a mixture of income from stall hire, wristband and programme sales and also park and ride income. However, the majority of funding was from grants and sponsorship, notably through the Performance Reward Grant and also other funding from the council's Regeneration and Housing Service.

2.3 As reported to you in September, there is no doubt that the event was a resounding success, and Clitheroe Festival of Food Limited is keen to take this forward to next year.

3 CLITHEROE FOOD FESTIVAL 2011 – REVIEW OF COUNCIL SUPPORT

3.1 Much of the council's support for the 2011 event was through 'in kind' support. This was through the provision of officer time and also through the provision of the council's infrastructure at no charge and also with the surrender of any income that would have been generated, for example, from the normal use of the council's car parks.

Officer Support

3.2 Whilst most staff time on the day was charged to the Clitheroe Food Festival, the largest provision of officer support was through officer time redirected to assisting in the successful planning, preparation, and running of the festival. Indeed some officer time on the Clitheroe Food Festival has continued past the event.

3.3 Bearing in mind that the Council does not have an event management team, supporting events such as this relies on the goodwill of a small number of staff before and during the period of the festival in preparing work fitted around their normal duties. Therefore, our capacity to support large-scale events in the future may need some consideration.

Use of Infrastructure

3.4 Shown below are the council sites that were utilised by the Food Festival in 2011, without charge from the council. Use of the car park sites also resulted in an estimated loss of parking income for the council of approximately £400

- the car parks at the Market and at Chester Avenue
- use of the Castle Field
- use of the Council Chambers, including Committee Rooms 1 and 2
- Office accommodation

Financial Support

3.5 Having limited capacity to raise funds through sponsorship, the festival company were challenged in meeting the cost of what was a much more ambitious event to the previous year.

3.6 Therefore, a heavy reliance was placed on grant funding. Much of this support was sourced through the council, such as Performance Reward Grant and support from the Regeneration and Housing Section. It is likely that some level of grant support would be required for the Clitheroe Food Festival 2012, but it is uncertain as to whether the sources used this year will continue to be available.

Reputation

3.7 It should be noted that the event has potential, in conjunction with the Ribble Valley Food Trail, to give the Borough a regional and even national reputation as a food destination and so help support the Council's regeneration and tourism aspirations. However, this is unlikely to be achieved in the short term without the continued support of the Council. This may be through the direct provision of grant, the provision of officer support, the provision of infrastructure, or a combination of all.

4 CLITHEROE FOOD FESTIVAL 2012

4.1 Whilst the festival provision grows and becomes more independent, a request has been made for the continued support of the council for the 2012 festival.

4.2 The functions that Clitheroe Festival of Food Company Limited have asked for support with for the 2012 event are summarised in the table below. Also shown are proposals for how the council may choose to help in the provision of these items.

Request	Financial Implications if provided 'in kind'
Use of the market and market car park for Friday 3 and Saturday 4 August 2012	Lost car parking income of approximately £230
Provision of event safety planning	Proposed provision within existing council resources
Food hygiene advice and inspections	Proposed provision within existing council resources

Request	Financial Implications if provided 'in kind'
Site management for the market	Proposed provision within existing council resources
Staff time in implementing road closure for Castle Street	Proposed provision within existing council resources
Use of Chester Avenue car park on 4 August for exhibitor parking	Lost car parking income of approximately £160
Use of half of Edisford Road car park for Park and Ride	Lost car parking income of approximately £100
Use of 25% of Railway View Car Park for VIP parking	This would be spaces beneath and behind the council offices, which would not normally be in use, therefore no loss of income.
Staff time in implementing possible road closure of Moor Lane	Proposed provision within existing council resources
Use of Castle Field	Use of the Castle Field for events is not always chargeable. A charge is normally made if there is likely to be damage to the field surface.
Use of Council Chamber	Charge would normally be made of £150
Financial Management	Proposed provision within existing council resources
General administration assistance	Proposed provision within existing council resources
Office accommodation and IT support	Proposed provision within existing council resources

- 4.3 Should members not wish to assist in all of the requests, members may choose to offer assistance through a combination of selected areas.
- 4.4 As previously mentioned, members should be mindful of the limited officer capacity of the council in the provision of assistance in the planning, management and running of the event.
- 4.5 As financial support for the 2011 event was largely through the Performance Reward Grant and grant from the Regeneration and Housing Section, the Clitheroe Festival of Food Company Limited are keen to maximise support from sponsorship, in addition to exploring other income generating opportunities.
- 4.6 Whilst Clitheroe Festival of Food Company Limited are seeking other funding mechanisms, Committee may also need to consider how it would deal with an application for grant funding, should Clitheroe Festival of Food Company Limited make such an application in the future.

5 RISK ASSESSMENT

5.1 Approval of this report may have the following implications:

Resources – Members should be aware that, if Committee wishes to support the development of the festival, it will require the continuation of in-kind officer support. It should also be noted that the request for next year's event includes a greater donation of car parking resources. This will have an effect on both car parking income and displacement of car park users. Committee may also need to consider how it would deal with any potential future application for financial support.

Technical / Legal – there will be a number of technical matters to deal with, such as road closures, and a clearer understanding of the relationship between the Council and Food Festival company.

Political – it must be made clear that this is an independent event supported, rather than led, by the Council.

Reputation - the support of the Council is key in supporting the growth of the event into one of regional / national significance.

6 RECOMMENDED THAT COMMITTEE

6.1 Confirms the council's support for the 2012 food festival in principle.

6.2 Considers the level of officer, infrastructure and financial support the Council should offer in facilitating next year's event.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for Chris Hughes 01200 414479

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 13

meeting date: 8 NOVEMBER 2011
 title: CAPITAL MONITORING 2011/12
 submitted by: DIRECTOR OF RESOURCES
 principal author: NEIL SANDIFORD

1 PURPOSE

1.1 To inform members of progress to the end of October on the capital programme for this committee for the current financial year.

2 BACKGROUND

2.1 The original schemes put forward for the Council's five-year capital programme exceeded the finance that was available. As a result a capital programme was approved for 2011/12, with the remaining schemes for the 2012/16 period being set aside.

2.2 In line with recommendations of Budget Working Group and Policy and Finance Committee a Capital Working Group has been set up to review the forward capital programme, ensuring that it is affordable, achievable and ties in with the service review outcomes.

3 SCHEMES

3.1 There were 4 capital schemes originally approved for this Committee at a total of £270,000 and at its meeting in July this committee approved the slippage of unspent budget from 2010/11 in to the 2011/12 financial year. This slippage related to 7 capital schemes and amounted to £38,290.

3.2 Two further schemes, which are reported elsewhere on this agenda, have been included in the capital programme summary as shown below. These relate to the Longridge Adventure Play Area and the Whalley Moor Woodland Paths and Nature Trail. These schemes total £118,580 and are both fully financed by external funding.

3.3 The table below shows a summary of the total approved programme together with actual expenditure to date. Annex 1 shows the full programme by scheme along with the budget and expenditure to date.

BUDGET			EXPENDITURE		
Original Estimate 2011/12	Slippage from 2010/11	Additional Approvals	Total Approved Budget	Actual Expenditure as at the end October 2011	Variance as at the end October 2011
270,000	38,290	118,580	426,870	91,874	-334,996

3.4 Overall only 22% of the annual capital programme has been spent to date. However, a large proportion of this (£200,000) is accounted for by the capital scheme for a replacement refuse vehicle where tendering is currently underway.

3.5 Other schemes where expenditure is particularly low to date are:

- **Badger Well Water Culvert Collapse:** *The Council is responsible for site investigation and design work and Lancashire County Council are responsible for funding the construction work. Drawings have now been passed to LCC to seek Environment Agency approval for the works. The anticipated start date is February 2012, with works to be completed in 2012/13.*
- **Car Parks Rolling Programme:** *Currently awaiting confirmation of a new lease for the Dunsop Bridge Car Park site before work can commence. This is the subject of a separate report on the agenda.*
- **Football Pitch Drainage and Improvement Works:** *Attempts have been made to attract external funding for this project, which have proved unsuccessful. Site investigations have now begun to determine the scope of the works*
- **Whalley Moor Woodland Paths and Nature Trail:** *This scheme, which will be achieved in conjunction with the friends of Whalley moor Woodlands, is due to start in October this year.*

3.6 Details of the individual schemes, together with budget holder comments on progress, are available at Annex 2.

4 CONCLUSION

4.1 Whilst only a low proportion of the approved budget for this committee has been expended to date, there is a large amount of work being undertaken on some of the schemes, particularly with regard to the tender for the replacement refuse collection vehicle.

NEIL SANDIFORD
TECHNICAL ACCOUNTANT

CM10-11/NS/AC
1 November 2011

Community Services Capital Programme 2011/12

Cost Centre	Description	Original Estimate	Slippage from 2010/11	Additional Approvals	Total Approved Budget	Actual Expenditure as at October 2011	Variance as at October 2011
BADWC	Badger Well Water Culvert Collapse		8,070		8,070	1,118	-6,952
CALOP	Calderstones Open Space		4,520		4,520	2,595	-1,925
CARPK	Car Parks Rolling Programme	40,000			40,000	610	-39,390
CPKMS	Replace Car Parking Machines and Software		6,860		6,860	13	-6,847
EDFCR	Football Changing Rooms Refurbishment		5,590		5,590	-160	-5,750
GRFLG	Castle Grounds Green Flag Scheme		6,330		6,330	1,749	-4,581
LADVE	Longridge Adventure Play Facility			78,500	78,500	75,459	-3,041
PBRNG	Repairs to Riverside Path Brungerly		5,490		5,490	5,346	-144
PITCH	Football Pitch Drainage and Improvement Works	10,000			10,000	485	-9,515
PLAYM	Improvements to Children's Play Areas	20,000			20,000	3,230	-16,770
RVFXV	Replace Refuse Collection Vehicle VX04 FXV	200,000			200,000	0	-200,000
SPARK	Salthill Play Area		1,430		1,430	1,429	-1
WMOOR	Whalley Moor - Woodland paths and nature trails			40,080	40,080	0	-40,080
	TOTALS	270,000	38,290	118,580	426,870	91,874	-334,996

Individual Scheme Details and Budget Holder Comments

BADWC Badger Wells Water Culvert Collapse

Service Area: Engineering Services

Head of Service: Terry Longden

Brief Description:

To carry out necessary remedial works at Badger Well Water Culvert, Sabden, due to Culvert Collapse.

Start Date, duration and key milestones:

Start Date - January 2008

Anticipated Completion Date – October 2008

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	8,070	1,118	-6,952
Actual Expenditure 2010/11	506		
Actual Expenditure 2009/10	246		
Actual Expenditure 2008/09	0		
Actual Expenditure 2007/08	1170		
ANTICIPATED TOTAL SCHEME COST	9,992		

Financial Implications - REVENUE

None Expected

Useful Economic Life

Not Applicable

Progress - Budget Holder Comments

October 2011: Design drawings have been presented to Lancashire County Council, who as contractor anticipate a start on site in February 2012.

July 2011: The slippage has been caused by insufficient staff time being available to complete the project alongside other work priorities. This situation has now eased which will enable the work to progress.

October 2010: Once more unfortunately no further progress has been made due to limitations on staff resources.

August 2010: Unfortunately no further progress has been made on this scheme due to limitations on staff resources and other commitments. It is anticipated that the work will be completed this calendar year.

June 2009: Due to other work of higher priority it has not been possible to allocate time to progress this scheme.

September 2008: No further progress. Anticipated completion date is now December 2008

June 2008: No progress since January 2008 due to other commitments but anticipated completion is October 2008

September 2007: As reported to Community Committee. Property flooding has occurred in Sabden. This scheme is necessary to carry out identified works and reduce the risk of further flooding from Badger Well Water.

CALOP Calderstones Open Spaces

Service Area: Grounds Maintenance
Head of Service: Chris Hughes

Brief Description:

The development of open space and woodland area for recreation purposes.

Start Date, duration and key milestones:

Start Date - June 2008

Anticipated Completion Date – March 2010

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	4,520	2,595	-1,925
Actual Expenditure 2010/11	69,252		
Actual Expenditure 2009/10	29,050		
Actual Expenditure 2008/09	5,448		
ANTICIPATED TOTAL SCHEME COST	108,270		

Financial Implications - REVENUE

There will be new facilities and equipment that will need to be maintained in the future.

Useful Economic Life

Not Applicable

Progress - Budget Holder Comments

October 2011: Final payments of retention now outstanding.

July 2011: A sum of £1,524 is included for contractor retentions, which is due for payment in September 2011. The balance includes outstanding landscape work which has now been completed.

October 2010: The capital scheme has now been completed and the play area is now open and in use.

August 2010: Site clearance work to remove rubbish and improve appearance – complete. Tree survey and subsequent arboricultural work to prepare site for main part of project are completed. Groundwork provided assistance on developing scheme following consultation with residents – complete. Main part of project to install footpath network and play equipment is now complete with formal opening event arranged for Saturday 4 September 2010.

June 2009: See report to Community Services Committee 14 July 2009. Design of new scheme has been done in draft form. Tenders received for general tidy up works to improve appearance and safety of site.

September 2008: Consultation with residents is underway following preparation of a draft scheme by Groundwork based on previous household survey results.

June 2008: Groundwork appointed to prepare Woodland Management Plan, carry out consultation with residents our scheme details and bring in additional funding.

CARPK Car Parks Rolling Programme

Service Area: Car Parks

Head of Service: Terry Longden

Brief Description:

To continue to improve the Councils off-street car parks so as to ensure the sites are safe, clean and fit for purpose.

Start Date, duration and key milestones:

Complete within 2011/12

Financial Implications - CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	40,000	610	-39,390
ANTICIPATED TOTAL SCHEME COST	40,000		

Financial Implications - REVENUE

None Given

Useful Economic Life

Twenty Years

Progress - Budget Holder Comments

October 2011: Completion of this work is conditional upon the confirmation of a new twenty year lease with the landowner. A report on this is included on the agenda for this committee.

July 2011: The original agreement with the land owner for a lease to facilitate the continued use of area of the Dunsop Bridge car park is no longer valid. New negotiations are ongoing. No work can commence until the new lease is confirmed.

CPKMS Replace Car Parking Machines and Software

Service Area: Car Parks

Head of Service: Terry Longden

Brief Description:

To replace all the old original pay and display machines with the latest version of the equipment and the parking management software system/hardware.

Start Date, duration and key milestones:

Start Date - April 2009

Anticipated Completion Date – October 2009

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	6,860	13	-6,847
Actual Expenditure 2010/11	53,486		
Actual Expenditure 2009/10	1,649		
ANTICIPATED TOTAL SCHEME COST	61,995		

Financial Implications - REVENUE

None Given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: Evaluation of the supporting software for the new ticket machines is ongoing

July 2011: The installation of the new ticket machines has been completed. The various levels of supporting software to enable the system to be appropriately managed are being evaluated. An appropriate system will be procured once a full 12 months of evaluation has been completed.

October 2010: The software trials are continuing

August 2010: Replacement of 13 pay and display machines is now complete. Software installed and being trialed and further developed to meet our specific needs.

June 2009: No Progress to Date

EDFCR Edisford Football Changing Rooms Refurbishment

Service Area: Sports and Recreation

Head of Service: Chris Hughes (Delivered by Engineering Services - Terry Longden)

Brief Description:

Strip out and removal of historic fixtures and fittings. Full internal refurbishment scheme, including structural stabilization works, new entrance and lobby area along with the reconfiguration of walls to provide more evenly sized changing rooms. Provision of central heating (previously no heating at all), gas supply for high efficiency shower boilers (previously electric). Inclusion of accessible changing room, ramps and handrails.

Start Date, duration and key milestones:

Start Date - July 2009

Anticipated Completion Date – Autumn 2010

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	5,590	-160	-5,750
Actual Expenditure 2010/11	266,787		
Actual Expenditure 2009/10	1,465		
ANTICIPATED TOTAL SCHEME COST	273,842		

Financial Implications - REVENUE

None Given

Useful Economic Life

Assuming that preventative planned maintenance is undertaken, the useful economic life will be over 30 years.

Progress - Budget Holder Comments

October 2011: Payment of final retentions is due in January 2012

July 2011: Slippage needed for retention from JCT minor works contract.

October 2010: We have five weeks remaining on site with an expected completion date at the end of November. The external walls have been insulated and new double glazed windows installed throughout. The walls have been plastered and decorations have now started. The contractor has made best use of the recent dry weather by completing the external works including the installation of new rain water goods and the construction of the ramp. The new gas supply and meter are due to be installed late October. Overall the scheme is coming together well with a target date of 26 November for practical completion.

August 2010: Scheme is currently in week 10 of a 22 week programme. Progress is good with targets being met in terms of time, cost and quality.

GRFLG Castle Grounds Green Flag Scheme

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

To achieve green flag award status for Clitheroe Castle grounds.

Start Date, duration and key milestones:

Start Date – April 2010

Anticipated Completion Date – March 2011

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	6,330	1,749	-4,581
Actual Expenditure 2010/11	28,750		
Actual Expenditure 2009/10	19,917		
ANTICIPATED TOTAL SCHEME COST	54,997		

Financial Implications - REVENUE

None Given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: Tree works will be programmed over the next two months that will spend the balance

July 2011: Tendered work at the latter end of the financial year came in under estimate, leaving an underspend with insufficient time to arrange additional work. Further work is still required to bring the park up to the physical standards for the Green Flag award.

October 2010: Landscaping improvements are continuing. Resurfacing works have been contracted with more works due. Refurbishment of the summerhouse area has been undertaken and the retainer wall of the Rose Garden has been repointed.

September 2010: Work will be carried out to repair and improve the main pathways through the Castle grounds and prices have been obtained from contractors regarding various surface treatments. Some preparation work has already been carried out. Landscape improvements are underway in various key parts of the park. Some money will be retained as possible contribution to support a grant funding application for further works. It is unlikely that the extent of the work would be enough to achieve Green Flag Award status.

March 2010: The reduction in the sum available for this scheme from the estimated £80,000 to £30,000 will be insufficient to carry out all the necessary works to achieve the Green Flag Award. Work however will be concentrated on repairs to paths and some limited landscaping work.

LADVE Longridge Adventure Play Facility

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Provision of an adventure play area at Kestor Lane, Longridge. This scheme is fully supported by external grant funding.

Start Date, duration and key milestones:

Start Date – October 2010

Anticipated Completion Date – April 2011

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	78,500	75,459	-3,041
ANTICIPATED TOTAL SCHEME COST	78,500		

Financial Implications - REVENUE

None given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: The play area was open to the public in April this year. There will be some main contractor retention to be paid. The facility was developed in consultation with Longridge Town Council with funds provided by the Big Lottery.

PBRNG Repairs to Riverside Path Brungerley

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Repairs to collapsed section of footpath along Riverside at Brungerley Park, Clitheroe and associated tree management work.

Start Date, duration and key milestones:

Start Date – June 2009

Anticipated Completion Date – September 2011

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	5,490	5,346	-144
Actual Expenditure 2010/11	41,051		
Actual Expenditure 2009/10	3,458		
ANTICIPATED TOTAL SCHEME COST	49,999		

Financial Implications - REVENUE

None Given

Useful Economic Life

25 Years

Progress - Budget Holder Comments

October 2011: Work completed

July 2011: Due to the harsh winter specialist surfacing work could not be undertaken, the programme was delayed as a result of this, leaving outstanding work.

October 2010: The scheme is now about a third completed and should be completed by February. Currently work includes footway repairs, work to the entrance and the fishing area. Further footway works are expected.

September 2010: Following decision of Committee it was agreed not to repair and reopen the section of footpath that had collapsed but to spend the money on improvements to the park. All first phase of work is now complete and £25k of funding has been awarded from LCC Aggregates Levy Fund to the Friends of Brungerley Park for the remaining work. Legal agreement with friends Group has now been entered into and work to get underway at the end of August for completion by February 2011.

June 2009: See report to Community Services Committee on 14 July 2009

PITCH Football Pitch Drainage and Improvement Works

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Football pitch improvement works

Start Date, duration and key milestones:

Start Date – May 2011, for a period of 3 months

Anticipated Completion Date – August 2011

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	10,000	485	-9,515
ANTICIPATED TOTAL SCHEME COST	10,000		

Financial Implications - REVENUE

None Given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: The scheme will not be eligible for external funding, so site investigation works have begun to determine the scope of works

July 2011: Officers are exploring external funding sources to match fund the allocation in the capital programme that will increase the amount of work carried out. Work on other strategic documents is required however to be eligible under the funding programme.

PLAYM Improvements to Children's Play Area

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

The primary purpose of this budget is to fund the routine maintenance of the existing children's play areas to be used on new and replacement play equipment and associated works in parks and open spaces

Start Date, duration and key milestones:

Complete within 2011/12

Financial Implications - CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	20,000	3,230	-16,770
ANTICIPATED TOTAL SCHEME COST	20,000		

Financial Implications - REVENUE

None Given

Useful Economic Life

Six Years

Progress - Budget Holder Comments

October 2011: Work continues on a planned and reactive programme

July 2011: Work continues on a planned and reactive programme.

RVFXV Replacement Refuse Collection Vehicle VX04 FXV

Service Area: Refuse Collection
Head of Service: Terry Longden

Brief Description:

To replace refuse collection and recycling vehicle.

Start Date, duration and key milestones:

Order in April 2011 for delivery six months later

Financial Implications - CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	200,000	0	-200,000
ANTICIPATED TOTAL SCHEME COST	200,000		

Financial Implications - REVENUE

None Given

Useful Economic Life

Seven Years

Progress - Budget Holder Comments

October 2011: An options appraisal has delayed the submission of an order for the replacement vehicle. Tenders have now been received and are being evaluated. An order will be placed soon. Delivery is anticipated in March/April 2012.

July 2011: The type, size and capabilities of the required replacement vehicle are clearly defined. However, various options on the build configuration which affect the "cost / risk" ratio are being closely considered. An appropriate order will be placed in the near future.

SPARK Salthill Play Area

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Provision of new play equipment and landscaping works in partnership with Tower Hill Youth Action Group. This scheme is fully supported by external grant funding.

Start Date, duration and key milestones:

Start Date – March 2010

Anticipated Completion Date – July 2010

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	1,430	1,429	-1
Actual Expenditure 2010/11	37,110		
Actual Expenditure 2009/10	19,583		
ANTICIPATED TOTAL SCHEME COST	58,123		

Financial Implications - REVENUE

None Given

Useful Economic Life

Equipment will require replacing in 5-7 years

Progress - Budget Holder Comments

October 2011: Scheme now completed and retention monies have been paid

July 2011: Retention Monies only are outstanding for payment on this scheme. All work is completed.

October 2010: The scheme is now completed and the facility is in use

September 2010: Work complete and new equipment in use. Small amount of funding received from playbuilders fund. Aggregate levy funding received. New equipment and changes to landscaping will increase cost of maintenance in the future.

WMOOR Whalley Moor – Woodland Paths and Nature Trails

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

The provision of paths, signage and public art in Whalley Moor Woodland. This scheme is fully supported by external grant funding.

Start Date, duration and key milestones:

Start Date – October 2011

Anticipated Completion Date – May 2012

Financial Implications – CAPITAL

	£	Actual to end October £	Variance to end October £
Total Approved Budget 2011/12	40,080	0	-40,080
ANTICIPATED TOTAL SCHEME COST	40,080		

Financial Implications - REVENUE

None given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: This project is being achieved in conjunction with the Friends of Whalley Moor Woodland, who have secured funding through community spaces grant.

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 14

meeting date: 8 NOVEMBER 2011
 title: REVENUE MONITORING 2011-2012
 submitted by: DIRECTOR OF RESOURCES
 principal author: ROBIN BRAMHALL

1 PURPOSE

1.1 To let you know the position for the first six months of this year's revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

- ❖ In accordance with the overarching corporate priority of the council where one of our objectives is *'to maintain critical financial management and controls, and ensure the authority provides council tax payers with value for money'*. This report provides members with information to ensure that budget allocation and expenditure is in line with corporate priorities.

2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period. You will see an overall underspend of £121,532 on the net cost of services.

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
COMMD	Community Services Department	-1,600	672,593	645,937	-26,656	R
HWAGY	Highways Agency	11,810	502	83	-419	G
HWREP	Highway Repairs	4,130	252	0	-252	G
NHWAG	Non-Agency Highways Work	27,080	0	0	0	G
CULVT	Culverts & Water Courses	17,080	1,608	1,304	-304	G
DRAIN	Private Drains	19,250	-264	12	276	G
RIVBK	Riverbank Protection	2,910	576	0	-576	G
BUSSH	Bus Shelters	19,360	3,442	3,357	-85	G
SEATS	Roadside Seats	7,840	1,144	1,186	42	G
SIGNS	Street Nameplates & Signs	24,520	1,662	4,389	2,727	A
RIGHT	Public Rights of Way	2,700	-15,043	-10,000	5,043	R
STCLE	Street Cleansing	322,570	90,299	79,217	-11,082	R

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
VARIOUS	Public Conveniences	273,660	133,824	132,885	-939	G
LITTR	Litter Bins	16,740	2,036	3,747	1,711	G
RCOLL	Refuse Collection	1,108,980	243,216	212,902	-30,314	R
RECYC	Recycling & Waste Awareness	78,470	-203	-860	-657	G
TFRST	Waste Transfer Station	77,360	35,378	35,843	465	G
TRREF	Trade Refuse	-21,970	-102,806	-106,678	-3,872	A
CRIME	Crime and Disorder	72,370	3,653	3,000	-653	G
CRIMP	RV Crime Reduction Partnership	9,040	1,141	5,844	4,703	A
CCTEL	CCTV Equipment	164,680	51,048	50,626	-422	G
LNGCH	Longridge Civic Hall	9,180	0	0	0	G
ARTDV	Art Development	40,810	11,267	2,491	-8,776	R
PLATG	Platform Gallery	76,840	33,204	29,357	-3,847	A
MUSEM	Castle Museum	239,980	116,946	105,300	-11,646	R
MCAFE	Museum Café	1,470	-2,883	-3,302	-419	G
TURSM	Tourism	135,640	47,369	43,552	-3,817	A
VARIOUS	Car Parking	-86,180	-62,328	-79,212	-16,884	R
LDEPO	Longridge Depot	0	6,852	7,681	829	G
SDEPO	Salthill Depot	-6,230	34,774	37,086	2,312	A
VARIOUS	Refuse Collection Vehicles	0	158,897	152,708	-6,189	R
VARIOUS	Grounds Maintenance Vehicles	0	36,807	38,403	1,596	G
VARIOUS	Works Administration Vehicles	0	18,502	13,638	-4,864	A
VARIOUS	Plant	0	2,647	3,505	858	G
TWOWR	Two Way Radio	0	656	876	220	G
VEHCL	Vehicle Workshop	240	-3,501	-4,196	-695	G
WKSAD	Works Administration	520	-82,021	-91,899	-9,878	R
CARVN	Caravan Site	-6,690	0	73	73	G
EDPIC	Edisford Picnic Area	2,200	-6,562	-5,489	1,073	G
PKADM	Grounds Maintenance	750	-130,486	-126,474	4,012	A

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
ROEBN	Roefield Barn	1,160	-26	-25	1	G
RVPRK	Ribble Valley Parks	428,400	184,506	200,329	15,823	R
RPOOL	Ribblesdale Pool	310,000	86,335	75,167	-11,168	R
EALLW	Edisford All Weather Pitch	-4,470	-6,322	-5,115	1,207	G
LNGYM	Longridge Gym	86,410	19,251	18,081	-1,170	G
CYCLS	Cycling	6,870	0	0	0	G
EXREF	Exercise Referral Scheme	30,780	28,250	23,632	-4,618	A
SPODV	Sports Development	100,830	21,369	16,948	-4,421	A
GRSRC	Grants & Subscriptions - Community	47,840	19,030	18,760	-270	G
XMASL	Xmas Lights & RV in Bloom	3,060	900	700	-200	G
RECUK	Recreation and Culture Grants	34,770	7,833	8,776	943	G
SPOGR	Sports Grants	4,750	0	-700	-700	G
CULTG	Culture Grants	3,750	1,878	2,225	347	G
Total net cost of services		3,699,660	1,667,202	1,545,670	-121,532	

Items added to/(taken from) balances and reserves						
COBAL/ H239	Community Safety	-9,040	0	0	0	
Net Balances and Reserves		-9,040	0	0	0	

Net Expenditure	3,690,620	1,667,202	1,545,670	-121,532
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2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan.

2.3 Amber variances are potential areas of high concern and green variances are areas that currently do not present any significant concern.

Key to Variance shading	
Variance of more than £5,000 (Red)	R
Variance between £2,000 and £4,999 (Amber)	A
Variance less than £2,000 (Green)	G

2.4 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.

2.5 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.

3 CONCLUSION

3.1 The comparison between actual and budgeted expenditure shows an underspend of £121,532 for the first six months of the financial year 2011/12.

3.2 In summary, the main reason for the net variance shown is staffing savings due to the review of post vacancies by CMT. Additional income on recycling credits and trade waste contracts has also had a positive effect on the half year position for this committee.

3.3 For this Committee the great majority of 'Red' and "Green" variances are favourable to the Council.

ROBIN BRAMHALL
SENIOR ACCOUNTANT

CM9-11/RB/AC
1 November 2011

Community Services Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
COMMD/0100	Community Services Department/Salaries	941,920	471,148	455,132	-16,016	R	Savings due to vacancies over and above the level anticipated in the Budget	Continue to monitor all expenditure to ensure that these savings are maintained during the year
COMMD/1040	Community Services Department/Employee Insurances	27,060	27,060	32,105	5,045	R	Additional premium due to claims history	Try and ensure that the minimum number of claims arises in the coming year.
COMMD/8099z	Community Services Department/Capital Projects	-25,550	-8,519	-1,613	6,906	R	Much less time being spent on capital schemes, due to the nature of the schemes in the capital programme. Likely to be a substantial shortfall by the end of the year.	Monitor allocation of staff time very closely.
MUSEM/2433	Castle Museum/Gas	13,300	13,300	6,176	-7,124	R	<p>The Original Budget was based on the first 12 months opening of the Museum, when there was a high level of gas consumption as the building was new, and all of the energy saving measures had not been realised.</p> <p>The projection for the current year is based on bills paid to date, with the estimated level of consumption for the remainder of this year being the same as 2010/11.</p>	Monitor consumption for the remainder of the financial year

Community Services Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RCOLL/0150 and 0160	Refuse Collection/ Loaders and Drivers Wages	506,320	253,258	248,123	-5,135	R	Redesignation of a driver as a loader and the recharge of some time to the Waste Transfer Station. Also no pay rise for the year.	Continue to monitor staffing costs
RCOLL/8431z	Refuse Collection/Recycling Credits	-268,640	-95,341	-113,513	-18,172	R	Additional income as a result of a higher level of recycling each month	Continue to monitor levels of recycling
RECYC/3074	Recycling/Private Contract Payments	106,210	44,267	31,301	-12,966	R	Lower rate of payment to contractor agreed, as lower recycling credit received - see below	Continue to monitor reductions in expenditure and income to ensure that they broadly offset each other
RECYC/8431z	Recycling/Recycling Credits	-109,060	-45,455	-33,170	12,285	R	Lower recycling credit received, but lower rate of payment to contractor agreed to offset this - see above	Continue to monitor reductions in expenditure and income to ensure that they broadly offset each other
RIGHT/2401	Rights of Way/Oncosted Wages	13,100	8,412	14,201	5,789	R	Annual Budget already overspent. Work now being rescheduled to make sure that overspendings for the remainder of the year are minimised	Monitor expenditure to ensure only essential items are now charged against this Budget.
RPOOL/2458	Ribblesdale Pool/ Sewerage and Environmental Supplies	11,040	11,040	2,631	-8,409	R	Reduction in expenditure following successful challenge to sewerage charge banding	Monitor expenditure to ensure nothing else is charged against this Budget.

Community Services Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RPOOL/8571n	Ribblesdale Pool/Adult Admissions	-78,500	-43,499	-38,030	5,469	R	The Original Budget was set against a background of Free Swimming for part of 2010/11, and projected on admissions when charges were previously made for senior citizens. Income is down on the expected level for the first six months.	Monitor income for the remainder of the year to ensure that any further shortfall in income is identified quickly
RVPRK/2402	Ribble Valley Parks/ Repairs and Maintenance of Buildings	19,140	8,610	25,877	17,267	R	Considerable time spent on Castle bowling green cafe, bandstand and grounds	Areas of savings need to be urgently identified to offset this, and proposals for virement put forward to meet this overspending
RVPRK/5056	Ribble Valley Parks/ Grounds Maintenance	345,170	181,801	170,102	-11,699	R	Less time spent on grounds maintenance for the first 6 months of the year than anticipated.	Monitor expenditure for the rest of the year to ensure the correct time is charged to grounds maintenance
SPODV/0100	Sports Development/ Salaries	8,750	8,415	19,175	10,760	R	The Budget included provision for the Activity Co-Ordinator post the first 6 months. Additionally the post of Community Sports facilitator was subsequently extended for a further 6 months to 30 September 2011. The funding will come from Safer Lancashire Board	Monitor income to ensure that this post is fully funded

Community Services Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
SPODV/8084z	Sports Development/ Crime and Disorder Funding	0	0	-13,776	-13,776	R	Additional funding to meet the cost of extending the post of Community Sports facilitator	Monitor income to ensure that this post is fully funded
TRREF/8411n	Trade Refuse/ Contracts	-79,850	-79,850	-86,978	-7,128	R	Invoices raised for the provision of the service over the full year. Income has exceeded the original estimate. However, should any of these contracts be cancelled before the end of the year, then the income shown here would reduce.	Monitor income to see how much the annual Budget will be exceeded by
WKSAD/0110	Works Administration/Wages	127,700	69,289	57,472	-11,817	R	Savings arising from non-filling of vacant posts	Continue to monitor expenditure to ensure that this saving is not lost
WKSAD/8910z	Works Administration/Oncost Capital	-20,000	-8,336	-2,367	5,969	R	Much less time being spent on capital schemes, due to the nature of the schemes in the capital programme. More time is inevitably being spent on revenue activities, which impacts on the revenue budget.	Continue to monitor expenditure to identify savings to offset this

Community Services Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
ARTDV/0100	Art Development/ Salaries	12,710	6,358	3,926	-2,432	A	Savings due to non-filling of vacancies
ARTDV/3277	Art Development/ Promotional Activities	10,940	3,373	1,198	-2,175	A	Art Development Officer delayed in commissioning items, but confident that the Budget will be fully spent by the end of the year
ARTDV/8576z	Art Development/Contributions and Donations	0	0	-3,000	-3,000	A	Income for L.E.T Project (Liberating Empty Terrain). This should be spent later this year.
COMMD/0109	Community Services Department/ Superannuation	149,670	74,864	71,402	-3,462	A	Savings due to vacancies over and above the level anticipated in the Budget
COMMD/2651	Community Services Department/ Vehicle Insurance	5,440	5,440	2,889	-2,551	A	Lower level of claims during the year.
COMMD/3103	Community Services Department/ Agricultural Consultants	8,130	2,033	0	-2,033	A	LCC invoice us on a quarterly basis for work they undertake on our behalf. They had no requests from us during the first two quarters, resulting in the variance shown.
COMMD/4360	Community Services Department/ Ordnance Survey Licence	7,270	3,635	0	-3,635	A	Licencing arrangements changed. Some virement from this Budget has already been approved to meet other requirements

Community Services Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
CRIMP/3277	Community Safety Partnership/ Promotional Activities	31,260	13,029	17,241	4,212	A	Additional activity, particularly in relation to financing posts. Equivalent income will be received to offset this variance.
dsko/2602	Refuse Collection Vehicles/ Repairs and maintenance	124,940	56,268	51,272	-4,996	A	Fewer large repairs needed in the first half of the year. It is understood that this saving will be offset by a large repair scheduled for the next few weeks
dsko/2612	Refuse Collection Vehicles/ Diesel	124,940	65,837	69,030	3,193	A	Increased price of diesel - up by an average of over 11 pence per litre compared with the Original Estimate
dsko/2614	Refuse Collection Vehicles/ Tyres	27,840	13,934	11,472	-2,462	A	Improvement in tyre usage compared with the same period last year, but could soon be offset if there is damage to just a few tyres
dsoj/2612	Grounds Maintenance Vehicles/ Diesel	21,530	9,546	11,741	2,195	A	Increased price of diesel - up by an average of over 11 pence per litre compared with the Original Estimate
dtrn/8420n	Car Parks/ Income from Charges	-272,240	-143,310	-147,440	-4,130	A	Higher overall level of usage, particularly at Edisford Car Park during the first 3 months of the year.
dtrn/2401&2	Car Parks/ Repairs and Maintenance of grounds	13,500	6,750	4,506	-2,244	A	Less time spent on repairs for the first 6 months. Possibility of some savings on this budget by the end of the year.

Community Services Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
dtrn/2882	Car Parks/ Repairs and Maintenance of equipment	7,160	3,849	634	-3,215	A	Fewer repairs needed in the first half of the year
LNGYM/8038z	Longridge Gym/Preston East Childrens Centre	-12,860	-3,215	-1,040	2,175	A	This income is a contribution towards the cost of receptionists. Terminated from 1 May 2011, therefore shortfall of £10,695 will accrue by the 31 March 2012
MUSEM/2432	Castle Museum/Electricity	11,800	11,800	8,145	-3,655	A	The Original Budget was based on the first 12 months opening of the Museum, when there was a high level of electricity consumption as the building was new, and all of the energy saving measures had not been realised. The projection for the current year is based on bills paid to date, with the estimated level of consumption for the remainder of this year being the same as 2010/11
MUSEM/4359	Castle Museum/Curatorial Services	171,270	85,635	82,940	-2,695	A	Lower increase in charge from Lancashire Museums Service than anticipated, particularly as no pay award for Museum staff
PCADM/2401	Public Conveniences/ Oncosted Wages	101,350	60,494	63,837	3,343	A	Savings due to posts not being filled
PCADM/5056	Public Conveniences/ Ground Maintenance	10,120	5,062	99	-4,963	A	Low level of grounds maintenance activity charged to this service to date.

Community Services Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
PKADM/0110	Grounds Maintenance/Wages	151,890	74,612	69,814	-4,798	A	Vacant post and some sickness absence.
PKADM/1040	Grounds Maintenance/Employee Insurances	840	840	5,569	4,729	A	Increased premium due to 2 claims in respect of the same employee
PKADM/8903z	Grounds Maintenance/ Oncost	-471,930	-254,889	-250,522	4,367	A	Slightly lower level of recharge, as net expenditure is also slightly lower.
PLATG/0100	Platform Gallery/Salaries	34,770	17,382	14,205	-3,177	A	Savings due to non-filling of vacancies
RCOLL/1013	Refuse Collection/ Tuition Fees	4,790	2,396	-1,215	-3,611	A	Relatively little spent so far this year. In addition there is a credit in respect of a purchase order placed in 2010/11.
RCOLL/1040	Refuse Collection/Employees Insurance	4,440	4,440	2,385	-2,055	A	Reduced premium due to claims history
RIGHT/8586n	Rights of Way/Footpath Diversion Orders	0	0	-3,146	-3,146	A	Additional income - will meet some of the additional expenditure shown on the red variances under Annex 1.

Community Services Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
RPOOL/0180	Ribblesdale Pool/Attendants Wages	44,050	22,032	18,317	-3,715	A	Savings mainly due to one member of staff taking leave without pay
RPOOL/2431	Ribblesdale Pool/Gas	28,510	28,510	24,472	-4,038	A	Savings include refund of £2,150 on gas distribution costs
RPOOL/2432	Ribblesdale Pool/Electricity	25,020	25,020	27,649	2,629	A	This is the likely total bill for the year. This could change if consumption for the year changes
RPOOL/2501	Ribblesdale Pool/Premises Insurance	5,510	5,510	3,491	-2,019	A	Lower bill for this year due to improved claims experience
RPOOL/8531I	Ribblesdale Pool/School Swimming Lessons	-29,860	-16,175	-12,963	3,212	A	Two schools have discontinued swimming lessons, and a further two have combined lesson sessions.
RPOOL/8542I	Ribblesdale Pool/Courses	-88,110	-58,424	-54,314	4,110	A	The significant increase in take up over the past few years has come to a halt. There are now fewer people taking up swimming courses. This could be down to the economic climate.
RPOOL/8543n	Ribblesdale Pool/Contracts	-12,680	-6,342	-8,528	-2,186	A	Improved level of income compared with previous years. Some adult and senior swimmers may have taken up contracts rather than pay separately on each visit.

Community Services Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
RPOOL/8572n	Ribblesdale Pool/Junior Admissions	-41,960	-22,574	-24,677	-2,103	A	The Original Budget was set against a background of Free Swimming for part of 2010/11, and projected on admissions when charges were previously made for juniors. Income is up on the expected level for the first six months. Need to monitor the remainder of the year very carefully
RVPRK/2433	Ribble Valley Parks/Gas	0	0	4,245	4,245	A	This is in respect of Roefield changing rooms and is the likely bill for the full year. This was not allowed for in the original estimate.
SIGNS/2401	Street Nameplates and Signs/ Oncosted Wages	2,720	1,362	4,053	2,691	A	Budget for the year already overspent. Needs to be very carefully monitored for the rest of the year, and a virement identified to meet this overspending
STCLE/Various	Street Cleansing/ Employee Costs	140,630	70,468	65,521	-4,947	A	Saving due to vacant post and limitation of overtime working
SPODV/3012	Sports Development/Grants to Other Bodies	10,290	9,721	6,120	-3,601	A	Reduced insurance premium in respect of Skate Park
STCLE/2636	Street Cleansing/ Hire of Transport	17,220	7,179	4,050	-3,129	A	Fewer vehicles being hired so far this year

Community Services Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year	Original Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
WKSAD/0119	Works Administration/Superannuation	16,760	9,255	7,216	-2,039	A	Savings arising from non-filling of vacant posts
WKSAD/2881	Works Administration/Purchase of equipment and materials	7,000	2,800	473	-2,327	A	Very little spending so far this year. Possibility of savings by the end of the financial year
WKSAD/8900z	Works Administration/Oncost 100%	-241,240	-156,490	-151,644	4,846	A	Recharge to other services is lower as works administration expenditure is lower

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 8 NOVEMBER 2011
title: STAN (SERVICES TO A NEIGHBOURHOOD)
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES, HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE

- 1.1 To give members an update after the first twelve months of operation.
- 1.2 Relevance to the Council's ambitions and priorities:
 - Council Ambitions – to make people's lives safer and healthier

2 BACKGROUND

- 2.1 STAN is a joint venture between ourselves, Rossendale and Pendle. The vehicle was provided through a grant from the North West Improvement and Efficiency Partnership (NWIEP), with each Borough paying towards the running costs, including a full time driver / advisor. The project is twelve months into a 3-year arrangement.
- 2.2 The Council's contribution is paid for by the Performance Reward Grant.

3 CURRENT SITUATION

- 3.1 For the last twelve months, STAN has visited 20 separate venues across the Ribble Valley, attracting 572 visits (including 2 weekend events).
- 3.2 There has been a wide range of enquiries with the top five being:
 - Council Tax Benefit
 - Attendance / Carers Allowance
 - Age Concern referrals
 - Healthy Lifestyle enquiries
 - Handyman Services

4 ISSUES

- 4.1 After taking out the weekend events, the number of enquiries is low, usually single figures per venue. There are also seasonal variations (fewer in winter) and they are weather-dependent.
- 4.2 Numbers tend to increase if there is a specific campaign or agency wishing to deliver specific services / messages eg home fire safety checks.
- 4.3 STAN is promoted through the Council's website, and each venue has posters put up and leaflets distributed prior to a visit. The more successful venues, however, are those where someone in the locality, usually a parish councillor, helps with promotional activity.

4.4 Despite low numbers, the outcome of such enquires is often positive, resulting in a high satisfaction rating by customers. The following case studies illustrate this:

- **Longridge - 19 year old man**

The customer had recently moved in with his grandparents, and wanted to know if there was any financial help with travel costs, as he was a student.

He was advised that the grandparents could claim child benefit and child tax credits for him until he was 20, as he is in full-time education. Information about help with travel costs for students was also supplied.

- **Slaidburn - 74 year old gentleman**

This gentleman had recently broken both his shoulders, and enquired about financial assistance for obtaining a specially adapted car.

He was given advice about claiming Attendance Allowance and, if eligible for this, a Blue Badge. He was also advised about home help through St Vincent's and LCC well-being directory, and home adaptations through LCC Occupational Health.

4.5 Officers will continue to assess each venue on its merits, trying to increase footfall wherever possible. It should be noted, however, that our specific emphasis is on services to more rural locations and, as a result, will limit its patronage.

5 RISK ASSESSMENT

The contents of this report may have the following implications:

- Resources - none
- Technical, Environmental and Legal - none
- Political – the project demonstrates strong partnership working with neighbouring Boroughs.
- Reputation – although there may be some concerns over value for money, the people who have received a positive outcome would view the service in a very favourable way.

5 RECOMMENDED THAT COMMITTEE

Notes the contents of the report

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information, please ask for Chris Hughes 01200 414479

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 8 NOVEMBER 2011
title: GENERAL REPORT
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: COLIN WINTERBOTTOM, LEISURE & SPORTS DEVELOPMENT MANAGER
TOM BAMBER, SPORTS DEVELOPMENT OFFICER

1 PURPOSE

To inform members of plans for the coming months within the Leisure and Sports Development Section, and to give a summary of activities organised over the summer.

2 LEISURE & SPORTS DEVELOPMENT PLANS

2.1 Ribblesdale Pool

Over six months into the financial year and the Pool is operating within the original budget estimates. Staff are striving hard to introduce efficiencies and increase income opportunities, where possible.

Despite the absence of a full-time Lifeguard, due to Maternity leave, and the need for additional temporary staffing cover, this overspend is being compensated by an underspend on Pool Attendants.

Income generation is showing reductions in school swimming lessons and adult admissions. Junior admissions have not fallen this year, so far, as might have been expected by the national trend since the removal of free swimming lessons. Attempts to introduce new motivational sessions to encourage increased adult participation include Aqua Zumba and the Big Splash activity programme.

The purchase of Aqua play equipment has been necessary to ensure Junior attendances at fun sessions are maintained, and over £600 raised by the staff through voluntarily attending a Bank Holiday fund raising event has bolstered the Pools equipment budget.

Plans are underway to effect an emptying of the Main Pool this Christmas closure period, and it is proposed to close from Sunday 11 December to 3 January 2012. This will allow some re-tiling work to the Pool floor and sides in response to an increasing number of people incurring cuts and similar injuries. The maintenance will also include relighting of the Main Hall and cleaning of the Pool surrounds to remove the build up of calcium deposits.

2.2 Artificial Pitch

The Football area has become potentially dangerous to players due to contamination within the carpet pile at one end of the playing surface. Maintenance work is believed essential to returning the pitch back to safe use, and a contractor is in the process of being determined. The problem has been exacerbated by rainwater failing to drain away from the surrounding grass pitches seeping onto the artificial pitch surface. The silt/mud has collected on this section of pitch nearest Edisford Road, and is a hazard to players, particularly during wet conditions. Funding for the improvement work is being sourced from Engineers Capital programme for 2011/12.

2.3 Training Courses

The training necessary to maintain Lifeguards and First Aiders with the respective up-to-date qualifications, is being delivered in-house by a Duty Officer at the Pool, Neil Newsham. A planned schedule for these courses, that primarily is to meet existing staff requirements though will also be available to external candidates, is being produced for the remainder of this year and 2012/13. The training rooms, both in the upstairs of Edisford Pavilion and at the Council Offices, are to be utilised.

2.4 Co-ordination of events 2012

A website has been set up across Lancashire which serves to advertise planned events during the Olympic year. The events that Sports Development are staging, by way of encouraging mass participation, are essentially those which have been delivered to some effect over past years, and do not include any organisational cost:

- A 'Big Splash' event in April encouraging distance swims to be completed by individuals/groups over a weekend at their local Pool;
- The Clitheroe Triathlon in conjunction with organisers Epic Events in August;
- The Sport Relief Mile event is a run around the Castle Fields during March;
- An Open Weekend of Sport (20-22 July) comprises of clubs showcasing activities with the aim of captivating interest and then generating future active membership.

2.5 Cycling Development

There is now a Lancashire Cycling Action Plan (2012-14), which has been produced to offer leadership and direction to the coordinated development of Cycling in all forms across Lancashire. It is expected that this will present a useful framework for local cycling priorities. These are currently centred around; Mountain Biking at Gisburn Forest and increasing road biking participation through organised led rides.

An application has been submitted to the Sport England Inspire Funding Programme for a grant to assist with the installation of a training loop for Mountain Bikers catering for beginners and new visitors to the venue.

3 SPORTING EVENTS OVER SUMMER 2011 AND PLANS 2012

3.1 **Cycling Training** - several cycling training courses were set-up in and around the Ribble Valley but, owing to a lack of interest, only two out of the four weeks took place. The training consisted of eight hours of both on- and off-road training for children aged 8 and above, in order to prepare them for riding their bicycle on the road.

3.2 **Cycle Rides** – four separate lead cycle rides were organised in partnership with Clitheroe Bike Club and Ribble Valley Juniors during July and August. Rides were pre-planned and took various routes through our borough. Two rides began from Longridge Civic Hall, and two started from Clitheroe's Platform Gallery. Take-up for the rides was disappointingly low.

3.3 **Athletics** - run in conjunction with Ribble Valley Athletics Club, a Startrack Athletics course took place at Edisford Road Sports Complex between 16-18 August 2011. Numbers for the course were 19 across each day, and this was the first time we had ever marked out a grass track at Edisford!

- 3.4 **'20 Activities in 12 Days'** – During July, the '20/12' event took place that was an initiative to commemorate 1 year to go until the start of the 2012 London Olympics. Through working with our local community clubs and organisations, a programme was put together to offer 20 different sporting activities over 12 days, which included such sports as skiing at Pendle Ski Club, and Archery at The Bowmen of Pendle & Samlesbury. More than three hundred people attended the different sessions, all free of charge, over the two weeks. One of the main aims of the project was to encourage people to try new sports and to join clubs as a result of this.
- 3.5 **School Sports Partnership** – our official involvement with the Hyndburn & Ribble Valley SSP ended at the end of 2010/2011 academic year, as SSCOs were being scaled back. Tom Bamber no longer performs his 1-day SSCO role on behalf of Bowland High School. A new School Games Manager will take over in September, who will have responsibility to continue the work the partnership achieved over the course of the past six years. Ribble Valley Sports Development will meet with the School Games Manager in due course, to establish how we can support and enhance the continued work within schools in terms of school sport.
- 3.6 **Ribble Valley Talent Day** – this was held on 25 June, and brought both community sport clubs and talented athletes within secondary schools together. Nearly fifty talented athletes attended the day, which was held at Edisford Sports Complex, Clitheroe. Sessions were taken by Clitheroe Rugby Club, Ribble Valley Netball Club and Clitheroe Ladies Hockey Club. Athletes were then signposted to these clubs to increase participation here.
- 3.7 **Sportivate** - Sport England's 'Sportivate' scheme Year 2 plans were recently announced by Lancashire Sport. There will be nearly £5000 to spend on sport and leisure provision for 14-25 year olds in the Ribble Valley. Sports Development is currently consulting with local clubs, providers and schools, via the SPAA, as the best way to spend this money in order to raise participation in this age group.

Year 1 - Projects that ran, or are running, include Youth Gym at the Freedom Fitness Room Longridge, 'No Strings' Badminton at Roefield, Youth Basketball at Roefield, and a Youth Football scheme run in conjunction with the Community Safety Partnership and local clubs.

Year 2 begins in April 2012 and ends in March 2013. Year 2 plans are to be submitted to Lancashire Sport by 14 December.

- 5 RECOMMENDED THAT COMMITTEE
Notes the contents of the report.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for:

Colin Winterbottom 01200 414588
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RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 6

meeting date: 8 NOVEMBER 2011
title: REVIEW OF FEES AND CHARGES
submitted by: DIRECTOR OF RESOURCES
principal author: LAWSON ODDIE

1 PURPOSE

- 1.1 To seek member approval on proposals to increase this committee's fees and charges with effect from 1 April 2012.
- 1.2 These proposals are the first stage in the review of this committee's budget for the forthcoming 2012/13 financial year.

2 BACKGROUND

- 2.1 The Council's fees and charges are reviewed on an annual basis as part of the budget setting process.
- 2.2 This report requests that members consider proposals for the increase in fees and charges for this committee's services. Such charges would be implemented with effect from the 1 April 2012 and would operate for the duration of the 2012/13 financial year.
- 2.3 The council's latest budget forecast allows for a 2.5% increase in the level of income raised from fees and charges. The review aims to increase budgeted income for 2012/13 by this amount as a minimum. Proposed charges are rounded up to the nearest 5p to minimise any problems with small change. This inevitably impacts on the individual percentage rise for each separate charge, particularly when the current charge is low.
- 2.4 As members will be aware, for 2012/13 the council must identify savings in the region of £600,000. In addressing the savings needed through the service reviews that have recently taken place, some proposals will have an impact on the fees and charges proposals within this report. As the service review proposals are currently under consultation, they have been disregarded for the purposes of this report

3 REVIEW OF THE FEES AND CHARGES

- 3.1 Each year as part of the budget process a review of our Fees and Charges is undertaken with a view to implementing increases from 1 April. This review is coordinated by financial services, working together with heads of service and budget holders.

3.2 Following discussions a proposed set of fees and charges for implementation from 1 April 2012 has been produced for this committee and is shown at Annex 1. This annex provides details of:

- the current charge for 2011/12
- an estimate of the level of 2011/12 income attributable to each charge (Net of VAT)
- the proposed charges for implementation from 1 April 2012
- an indication of the potential income that may be achieved in 2012, should the proposals be agreed (Net of VAT)
- the proposed percentage increase from 2011/12 to 2012/13

3.3 With particular reference to the car parking charges, some items at Annex 1 were not increased in the last review that was carried out. As such, it has been noted against the car parking charges when they were last changed.

3.4 The indication of potential income which is shown throughout Annex 1 is provided for guidance purposes only and is based on past and current activity levels. No account is taken of any change in service use which may be influenced by a change in charge levels.

3.5 Work is still underway on forecasting income budget levels for 2012/13 and such budget proposals will be reported back to this committee in January 2012 for approval.

4 CONCLUSION

4.1 Substantial work has been undertaken by financial services, heads of service and budget holders in reviewing the fees and charges operated by this committee. This review has now been completed as part of the budget process, for implementation from 1 April, should the proposals be approved.

5 RECOMMENDATION THAT COMMITTEE

5.1 Consider the charges at Annex 1 and approve them for implementation with effect from the 1 April 2012, for the 2012/13 financial year.

HEAD OF FINANCIAL SERVICES

CM8-11/LO/AC

7 March 2012

COMMUNITY SERVICES COMMITTEE – PROPOSED FEES AND CHARGES FOR IMPLEMENTATION FROM 1 APRIL 2012

RIBBLESDALE POOL (RPOOL)		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Leisure Card</i>	Standard Adult. (proposed to have leisure card for concessions only)	RPOOL/8454n	VAT Inclusive	5.60	190	Delete	0	Not Applicable
	Concession Adult	RPOOL/8454n	VAT Inclusive	2.80	120	2.80	120	0.00%
	Standard Junior (proposed to have leisure card for concessions only)	RPOOL/8454n	VAT Inclusive	2.80	30	Delete	0	Not Applicable
	Concession Junior	RPOOL/8454n	VAT Inclusive	1.80	0	1.80	0	0.00%
	Concession Senior Citizen	RPOOL/8454n	VAT Inclusive	2.80	30	2.80	30	0.00%
	Concession Family	RPOOL/8454n	VAT Inclusive	6.00	110	6.00	110	0.00%
	Lost/Replacement Cards	RPOOL/8454n	VAT Inclusive	2.00	290	2.00	290	0.00%
<i>Peak Admissions</i>	Adult (17 - 59 years)	RPOOL/8571n	VAT Inclusive	3.50	50,800	3.60	52,250	2.86%
	Adult Standard Leisure Card	RPOOL/8571n	VAT Inclusive	3.10	70	Delete	0	Not Applicable
	Adult Concession Leisure Card	RPOOL/8571n	VAT Inclusive	2.20	710	2.30	740	4.55%
	Senior Citizen (60 years plus)	RPOOL/8571n	VAT Inclusive	2.20	3,530	2.30	3,690	4.55%
	Babies (3 years and less)	RPOOL/8571n	VAT Inclusive	1.00	1,900	1.05	2,000	5.00%
	Junior (3 - 16 years)	RPOOL/8571n	VAT Inclusive	2.20	15,640	2.30	16,350	4.55%
	Junior Standard Leisure Card	RPOOL/8571n	VAT Inclusive	2.00	0	Delete	0	Not Applicable
	Junior Concession Leisure Card	RPOOL/8571n	VAT Inclusive	1.40	110	1.45	110	3.57%
	Family Ticket (2 Adults and 2 Juniors)	RPOOL/8571n	VAT Inclusive	10.50	5,310	10.80	5,460	2.86%
	Family Ticket Standard Leisure Card	RPOOL/8571n	VAT Inclusive	10.00	0	Delete	0	Not Applicable
	Disabled person	RPOOL/8571n	VAT Inclusive	2.20	310	2.30	320	4.55%
	Disco Swim	RPOOL/8571n	VAT Inclusive	3.70	0	Delete	0	Not Applicable
	Disco Swim Standard Leisure Card	RPOOL/8571n	VAT Inclusive	3.20	0	Delete	0	Not Applicable
	Disco Swim Concession Leisure Card	RPOOL/8571n	VAT Inclusive	2.20	0	Delete	0	Not Applicable
Fitness for Life Swim	RPOOL/8571n	VAT Inclusive	2.30	120	2.40	130	4.35%	

RIBBLESDALE POOL (RPOOL)		Ledger Code	VAT Liability	Current Charge 2011/12 £	Budgeted Income Net of VAT for 2011/12 £	Proposed Charges for 2012/13 £	Indication of Potential Income Net of VAT for 2012/13 £	Percentage Increase in Charge %
<i>Off Peak Admissions</i>	Adult	RPOOL/8571n	VAT Inclusive	3.40			The proposal is to delete all off peak charges and to charge a standard rate as shown above under peak admissions	
	Adult Standard Leisure Card	RPOOL/8571n	VAT Inclusive	3.10				
	Adult Concession Leisure Card	RPOOL/8571n	VAT Inclusive	2.00				
	Adult Pre Lesson Swim	RPOOL/8571n	VAT Inclusive	2.00				
	Early Bird	RPOOL/8571n	VAT Inclusive	3.40				
	Early Bird Standard Leisure Card	RPOOL/8571n	VAT Inclusive	3.10				
	Early Bird Concession Leisure Card	RPOOL/8571n	VAT Inclusive	2.00				
	Senior Citizen	RPOOL/8571n	VAT Inclusive	2.00				
	Babies	RPOOL/8571n	VAT Inclusive	1.00				
	Junior	RPOOL/8571n	VAT Inclusive	2.00				
	Junior Standard Leisure Card	RPOOL/8571n	VAT Inclusive	1.80				
	Junior Concession Leisure Card	RPOOL/8571n	VAT Inclusive	1.30				
	Family Ticket	RPOOL/8571n	VAT Inclusive	10.00				
	Family Ticket Standard Leisure Card	RPOOL/8571n	VAT Inclusive	9.50				
	Disabled Person	RPOOL/8571n	VAT Inclusive	2.00				
Fitness for Life	RPOOL/8571n	VAT Inclusive	2.25					

RIBBLESDALE POOL – RPOOL		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Peak Admissions</i>	Aquatone/Aquarobics	RPOOL/8544I	Non Vatable	4.00	6,330	4.10	6,490	2.50%
	Aquatone/Aquarobics with Leisure Card	RPOOL/8544I	Non Vatable	3.70	0	Delete	0	Not Applicable
	Fitness for Life - Aquarobics	RPOOL/8544I	Non Vatable	2.30	700	3.00	910	30.43%
<i>Freedom Card Contracts</i>	Adult (12 for 10 Off Peak)	RPOOL/8543n	VAT Inclusive	34.00	7,150	36.00	7,570	5.88%
	Senior Citizen	RPOOL/8543n	VAT Inclusive	20.00	4,100	23.00	4,720	15.00%
	Junior	RPOOL/8543n	VAT Inclusive	20.00	300	23.00	350	15.00%
	Disabled Person	RPOOL/8543n	VAT Inclusive	20.00	60	23.00	70	15.00%
	Fitness for Life	RPOOL/8543n	VAT Inclusive	22.50	20	24.00	20	6.67%
	Aquatone/Aerobics	RPOOL/8543n	VAT Inclusive	40.00	0	41.00	0	2.50%
<i>Freedom Swimmer Saver Annual</i>	Adult	RPOOL/8543n	VAT Inclusive	308.00	460	280.00	420	-9.09%
	Junior	RPOOL/8543n	VAT Inclusive	209.00	0	190.00	0	-9.09%
	Senior Citizen	RPOOL/8543n	VAT Inclusive	209.00	0	190.00	0	-9.09%
<i>Freedom Swimmer Saver Monthly</i>	Adult	RPOOL/8543n	VAT Inclusive	28.00	590	28.00	590	0.00%
	Junior	RPOOL/8543n	VAT Inclusive	19.00	0	19.00	0	0.00%
	Senior Citizen	RPOOL/8543n	VAT Inclusive	19.00	0	19.00	0	0.00%
	Swim & Gym (Roefield Members) Admissions	RPOOL/8543n	VAT Inclusive	0.00	0	2.50	New Charge	Not Applicable
<i>Spectator</i>		RPOOL/8573n	VAT Inclusive	0.60	1,000	0.60	1,000	0.00%

RIBBLESDALE POOL – RPOOL		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Swimming Lessons</i>	Half hour - Junior Concession	RPOOL/8542I	Non Vatable	2.60	1,680	2.70	1,740	3.85%
	Half hour – Junior	RPOOL/8542I	Non Vatable	4.20	81,180	4.40	85,050	4.76%
	Half hour – Adult	RPOOL/8542I	Non Vatable	5.20	0	5.40	0	3.85%
	Half hour – Adult Concession Leisure Card	RPOOL/8542I	Non Vatable	3.20	0	3.40	0	6.25%
	Half hour - Senior Citizen	RPOOL/8542I	Non Vatable	5.20	0	4.40	0	-15.38%
	Half hour – Senior Citizen Concession Leisure Card	RPOOL/8542I	Non Vatable	3.20	20	3.40	20	6.25%
	Half Hour - One to One	RPOOL/8542I	Non Vatable	12.00	4,520	12.30	4,630	2.50%
	Half Hour - One to One Adult/Senior Junior Concession	RPOOL/8542I	Non Vatable	7.20	710	7.40	730	2.78%
<i>Hire of Main Pool - (Includes lifeguard)</i>	Galas – 3 hours	RPOOL/8534n	VAT Inclusive	180.00	160	185.00	160	2.78%
	Gala – extra hour	RPOOL/8534n	VAT Inclusive	60.00	0	61.50	0	2.50%
	Club gala - 3 hours	RPOOL/8534n	VAT Inclusive	146.00	240	150.00	250	2.74%
	Club gala - extra hour	RPOOL/8534n	VAT Inclusive	48.00	0	48.00	0	0.00%

RIBBLESDALE POOL – RPOOL		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Hire of Pools (Including lifeguard)</i>	Main Pool per hour - Club	RPOOL/8532I	Non Vatable	47.00	28,440	48.00	29,050	2.13%
	Small Pool per hour - Club	RPOOL/8532I	Non Vatable	22.00	490	23.00	510	4.55%
	Both Pools per hour - Club	RPOOL/8532I	Non Vatable	68.95	0	71.00	0	2.97%
	Lane Hire per hour - Club	RPOOL/8532I	Non Vatable	20.00	0	20.50	0	2.50%
<i>Hire of Main Pool (Includes lifeguard)</i>	Per hour – Casual	RPOOL/8533n	VAT Inclusive	60.00	3,960	61.50	4,060	2.50%
	Per hour - Commercial	RPOOL/8533n	VAT Inclusive	88.00	0	92.25	0	4.83%
<i>Hire of Small Pool - (Includes lifeguard)</i>	Per hour - Casual	RPOOL/8533n	VAT Inclusive	46.00	150	47.00	150	2.17%
	Per hour - Commercial	RPOOL/8533n	VAT Inclusive	70.00	0	70.50	0	0.71%
<i>Hire of Both Pools - (Includes lifeguard)</i>	Per hour - Casual	RPOOL/8533n	VAT Inclusive	105.00	0	108.50	0	3.33%
	Per hour - Commercial	RPOOL/8533n	VAT Inclusive	158.00	0	217.00	0	37.34%
<i>Hire of Lane</i>	Per hour - Casual	RPOOL/8533n	VAT Inclusive	25.00	490	25.00	490	0.00%
	Per hour - Commercial	RPOOL/8533n	VAT Inclusive	30.00	0	37.50	0	25.00%
<i>Hire of Both Pools - (Includes lifeguard)</i>	Per hour - Special Event	RPOOL/8533n	VAT Inclusive	0.00	0	108.50	New Charge	Not Applicable
<i>School Use</i>	Per 35 min - with 2 Instructors	RPOOL/8531I	Non Vatable	51.00	29,210	52.00	29,780	1.96%
	Per 35 min - with 1 Instructor	RPOOL/8531I	Non Vatable	43.00	650	50.00	760	16.28%
	Extra Lifeguard	RPOOL/8531I	Non Vatable	15.00	0	15.00	0	0.00%
	Per 45 min - with 2 Instructors	RPOOL/8531I	Non Vatable	0.00	0	58.00	New Charge	Not Applicable
	Per 45 min - with 1 Instructor	RPOOL/8531I	Non Vatable	0.00	0	54.00	New Charge	Not Applicable

LONGRIDGE GYM – LNGYM		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Leisure Card</i>	Standard Adult.	LNGYM/8454n	VAT Inclusive	5.60	0	Delete	0	Not Applicable
	Concession Adult	LNGYM/8454n	VAT Inclusive	2.85	220	2.80	220	-1.75%
	Standard Junior	LNGYM/8454n	VAT Inclusive	2.80	0	Delete	0	Not Applicable
	Concession Junior	LNGYM/8454n	VAT Inclusive	1.80	0	1.80	0	0.00%
	Concession Senior Citizen	LNGYM/8454n	VAT Inclusive	2.85	0	2.80	0	-1.75%
	Concession Family	LNGYM/8454n	VAT Inclusive	6.00	0	6.00	0	0.00%
<i>Spectator</i>		LNGYM/8573n	VAT Inclusive	0.60	0	0.50	0	-16.67%
<i>Fitness Peak</i>	Adult Session	LNGYM/8525n	VAT Inclusive	4.00	6,030	4.00	6,030	0.00%
	Adult Standard Leisure Card	LNGYM/8525n	VAT Inclusive	3.60	10	Delete	0	Not Applicable
	Adult Concession Leisure Card	LNGYM/8525n	VAT Inclusive	2.50	750	2.60	780	4.00%
	Junior Fitness (14-16 years)	LNGYM/8525n	VAT Inclusive	2.50	220	2.60	230	4.00%
	Junior Standard Leisure Card	LNGYM/8525n	VAT Inclusive	2.50	0	Delete	0	Not Applicable
	Junior Concession Leisure Card	LNGYM/8525n	VAT Inclusive	1.80	600	1.90	630	5.56%
	Senior Citizen	LNGYM/8525n	VAT Inclusive	2.50	150	2.60	160	4.00%
Fitness for Life	LNGYM/8525n	VAT Inclusive	2.30	680	2.40	710	4.35%	
<i>Fitness Off Peak</i>	Adult Session	LNGYM/8525n	VAT Inclusive	3.90	The proposal is to delete all off peak charges and to charge a standard rate as shown above under peak			
	Adult Standard Leisure Card	LNGYM/8525n	VAT Inclusive	3.50				
	Adult Concession Leisure Card	LNGYM/8525n	VAT Inclusive	2.40				
	Junior Fitness (14-16 years)	LNGYM/8525n	VAT Inclusive	2.40				
	Junior Standard Leisure Card	LNGYM/8525n	VAT Inclusive	2.40				
	Junior Concession Leisure Card	LNGYM/8525n	VAT Inclusive	1.80				
	Senior Citizen	LNGYM/8525n	VAT Inclusive	2.40				
	Fitness for Life (12 for 10)	LNGYM/8525n	VAT Inclusive	22.50				
Fitness for Life	LNGYM/8525n	VAT Inclusive	2.25					

LONGRIDGE GYM – LNGYM		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
Fitness Peak	Induction (including programme) Adult	LNGYM/8525I	Non Vatable	13.50	60	14.00	60	3.70%
	Induction and course - Junior	LNGYM/8525I	Non Vatable	18.00	30	16.00	30	-11.11%
	Induction (including programme) Senior	LNGYM/8525I	Non Vatable	13.50	0	14.00	0	3.70%
	Induction Fit for Life	LNGYM/8525I	Non Vatable	5.50	310	6.00	340	9.09%
	Group Induction - up to 4 persons	LNGYM/8525I	Non Vatable	7.00	1,520	7.00	1,520	0.00%
<i>Freedom Fitness Fanatic Annual Pass</i>	Adult	LNGYM/8524n	VAT Inclusive	308.00	0	290.00	0	-5.84%
	Junior	LNGYM/8524n	VAT Inclusive	209.00	0	200.00	0	-4.31%
	Senior Citizen	LNGYM/8524n	VAT Inclusive	209.00	0	200.00	0	-4.31%
<i>Freedom Fitness Fanatic Monthly Standing Order</i>	Adult	LNGYM/8524n	VAT Inclusive	28.00	1,280	29.00	1,330	3.57%
	Junior	LNGYM/8524n	VAT Inclusive	19.00	100	20.00	110	5.26%
	Senior Citizen	LNGYM/8524n	VAT Inclusive	19.00	460	20.00	480	5.26%
	Corporate	LNGYM/8524n	VAT Inclusive	20.00	0	20.00	0	0.00%
	Dual (Couples)	LNGYM/8524n	VAT Inclusive	50.00	1,690	51.00	1,720	2.00%
<i>Pay on Door Monthly</i>	Adult	LNGYM/8524n	VAT Inclusive	30.00	3,630	31.00	3,750	3.33%
	Junior	LNGYM/8524n	VAT Inclusive	20.00	280	20.50	290	2.50%
	Senior Citizen	LNGYM/8524n	VAT Inclusive	20.00	420	20.50	430	2.50%
	Dual (Couples)	LNGYM/8524n	VAT Inclusive	55.00	530	56.00	540	1.82%

SPORTS DEVELOPMENT – SPODV		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Equipment Hire</i> (All charges are per day and a deposit is required)	Marquee - 6m	SPODV/8521n	VAT Inclusive	25.00	250	26.00	260	4.00%
	Marquee - 4.5 m	SPODV/8521n	VAT Inclusive	18.00	70	18.50	70	2.78%
	Chairs	SPODV/8521n	VAT Inclusive	0.80	0	0.90	0	12.50%
	Tables	SPODV/8521n	VAT Inclusive	2.50	20	2.60	20	4.00%
	Water Boiler	SPODV/8521n	VAT Inclusive	7.50	0	7.70	0	2.67%
	PA System - Indoor	SPODV/8521n	VAT Inclusive	18.00	0	18.50	0	2.78%
	PA System - Outdoor	SPODV/8521n	VAT Inclusive	18.00	0	18.50	0	2.78%
	Football Goals per pair	SPODV/8521n	VAT Inclusive	12.00	10	12.50	10	4.17%
	Indoor Bowls	SPODV/8521n	VAT Inclusive	8.00	0	8.20	0	2.50%
	French Boules	SPODV/8521n	VAT Inclusive	6.00	0	6.20	0	3.33%
	Curling	SPODV/8521n	VAT Inclusive	4.00	0	4.10	0	2.50%
	Sports Equipment Coaching Bag	SPODV/8521n	VAT Inclusive	3.50	0	3.60	0	2.86%
	Crowd Control Barriers	SPODV/8521n	VAT Inclusive	Free	Free	Free	Free	Not Applicable
	Children's Sports Day Pack	SPODV/8521n	VAT Inclusive	7.00	0	7.20	0	2.86%

EXERCISE REFERRAL – EXREF		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Exercise Classes</i>	Gym Induction - West Bradford	EXREF/8525n	VAT Inclusive	4.20	50	4.50	50	7.14%
	Fitness for Life - Session	EXREF/8525n	VAT Inclusive	1.95	1,960	2.00	2,010	2.56%
	- Ten Classes Pass	EXREF/8525n	VAT Inclusive	16.50	1,920	17.00	1,980	3.03%
	Non Fitness for Life - Session	EXREF/8525n	VAT Inclusive	2.60	470	2.70	490	3.85%

PLATFORM GALLERY – PLATG		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Room Hire - Non Profit and Amateur Organisations</i>	- Full Day (up to 6 hours)	PLATG/8807I	Non Vatable	17.80	0	Delete	0	Not Applicable
	- Half Day (up to 3 hours)	PLATG/8807I	Non Vatable	9.20	0	Delete	0	Not Applicable
	- Under 2 hours	PLATG/8807I	Non Vatable	7.55	0	Delete	0	Not Applicable
	- 5 days	PLATG/8807I	Non Vatable	65.00	0	Delete	0	Not Applicable
<i>Room Hire - Commercial Organisations</i>	- Full Day (up to 6 hours)	PLATG/8807I	Non Vatable	59.25	0	Delete	0	Not Applicable
	- Half Day (up to 3 hours)	PLATG/8807I	Non Vatable	29.70	0	Delete	0	Not Applicable
	- Under 2 hours	PLATG/8807I	Non Vatable	24.30	0	Delete	0	Not Applicable
	- 5 days	PLATG/8807I	Non Vatable	217.00	0	Delete	0	Not Applicable

CASTLE MUSEM - MUSEM		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Room Hire - Commercial Organisations</i>	- Half Day	MUSEM/8807I	Non Vatable	82.40	300	84.50	310	2.55%
<i>Room Hire - Non Commercial Organisations</i>	- Half Day	MUSEM/8807I	Non Vatable	41.20	1,400	42.25	1,440	2.55%
<i>Entry Fee</i>	- Adult	MUSEM/8571n	VAT Inclusive	3.65	20,870	3.75	21,440	2.74%
	- Junior	MUSEM/8571n	VAT Inclusive	Free	Free	Free	0	Not Applicable
	- Concessions	MUSEM/8571n	VAT Inclusive	2.75	9,300	3.00	10,150	9.09%

EDISFORD ALL WEATHER PITCH (EALLW) - <i>Commercial lettings plus 50%</i>		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Tennis Courts: Peak - Pay & Play (casual)</i>	- Adult	EALLW/8553n	VAT Inclusive	8.00	1,770	8.00	1,770	0.00%
	- Adult Standard Leisure Card	EALLW/8553n	VAT Inclusive	7.00	0	Delete	0	Not Applicable
	- Adult Concession Leisure Card	EALLW/8553n	VAT Inclusive	5.00	0	5.00	0	0.00%
	- Junior	EALLW/8553n	VAT Inclusive	5.00	0	5.00	0	0.00%
	- Junior Standard Leisure Card	EALLW/8553n	VAT Inclusive	4.00	0	Delete	0	Not Applicable
	- Junior Concession Leisure Card	EALLW/8553n	VAT Inclusive	3.00	0	3.00	0	0.00%
	- Senior Citizen	EALLW/8553n	VAT Inclusive	5.00	0	5.00	0	0.00%
	- Tennis Coach Fee - Court per hour	EALLW/8553n	VAT Inclusive	4.00	990	4.00	990	0.00%
<i>Tennis Courts: Off Peak - Pay & Play (casual)</i>	- Adult	EALLW/8553n	VAT Inclusive	6.00	The proposal is to delete all off peak charges and to charge a standard rate as shown above under peak admission			
	- Adult Standard Leisure Card	EALLW/8553n	VAT Inclusive	5.70				
	- Adult Concession Leisure Card	EALLW/8553n	VAT Inclusive	3.70				
	- Junior	EALLW/8553n	VAT Inclusive	3.70				
	- Junior Standard Leisure Card	EALLW/8553n	VAT Inclusive	3.40				
	- Junior Concession Leisure Card	EALLW/8553n	VAT Inclusive	2.50				
	- Senior Citizen	EALLW/8553n	VAT Inclusive	3.70				
	- Junior Organised Match Play	EALLW/8553n	VAT Inclusive	3.70				
	- Match Play Box Leagues	EALLW/8553n	VAT Inclusive	5.00				
<i>Netball Court</i>	Per Hour	EALLW/8505n	VAT Inclusive	15.80	2,920	Delete	0	Not Applicable

EDISFORD ALL WEATHER PITCH (EALLW) - <i>Commercial lettings plus 50%</i>		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>Artificial Pitch</i> <i>Proposal to charge single peak rate from 2012/13</i>	Peak - Adult without Changing Rooms	EALLW/8505n	VAT Inclusive	20.00	9,070	20.50	9,300	2.50%
	Peak - Junior without Changing Rooms	EALLW/8505n	VAT Inclusive	15.00	1,820	15.50	1,880	3.33%
	Peak - Adult with Changing Rooms	EALLW/8505n	VAT Inclusive	0.00	0	25.50	New Charge	Not Applicable
	Peak - Junior with Changing Rooms	EALLW/8505n	VAT Inclusive	0.00	0	20.50	New Charge	Not Applicable
	Peak - School	EALLW/8505n	VAT Inclusive	10.50	0	Delete	0	Not Applicable
	Off Peak - Adult	EALLW/8505n	VAT Inclusive	16.00	The proposal is to delete all off peak charges and to charge a standard rate as shown above under peak admissions			
	Off Peak - Junior	EALLW/8505n	VAT Inclusive	11.00				
	Off Peak - School	EALLW/8505n	VAT Inclusive	10.50				

RIBBLE VALLEY PARKS – RVPRK		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
<i>CASTLE GROUNDS</i>								
<i>Bandstand Hire</i>	Per day	RVPRK/8805I	Non Vatable	85.30	0	87.45	0	2.52%
FAIRS (AMUSEMENTS)	Site Fee - Standard Charge	RVPRK/8805I	Non Vatable	325.00	0	335.00	0	3.08%
	Plus Fee per Day Open	RVPRK/8805I	Non Vatable	123.90	0	127.00	0	2.50%
<i>Bowls</i>	Per hour - Senior Citizen	RVPRK/8551n	VAT Inclusive	0.50	0	0.55	0	10.00%
	- Adult	RVPRK/8551n	VAT Inclusive	2.50	0	2.60	0	4.00%
	Contract Ticket	RVPRK/8551n	VAT Inclusive	18.20	0	18.70	0	2.75%

RIBBLE VALLEY PARKS – RVPRK		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
CASTLE GROUNDS								
Refundable Deposit	Bandstand Hire (as determined)	RVPRK/8627z	Non Vatable	105.00	0	107.65	0	2.52%
	Hire of Bowls	RVPRK/8627z	Non Vatable	1.50	0	1.55	0	3.33%
	Fair - Amusements (as determined)	RVPRK/8627z	Non Vatable	200.00	0	205.00	0	2.50%
Reservations	Per hour - Visiting Organisations	RVPRK/8551n	VAT Inclusive	20.90	0	21.45	0	2.63%
	- Local Organisations	RVPRK/8551n	VAT Inclusive	13.30	0	13.65	0	2.63%
	- Senior Citizen Organisations	RVPRK/8551n	VAT Inclusive	7.20	0	7.40	0	2.78%
Cricket Wicket	Per Team per Season (up to 10 Matches)	RVPRK/8560n	VAT Inclusive	230.90	190	236.70	190	2.51%
	Casual Booking per Match	RVPRK/8560n	VAT Inclusive	38.60	0	39.60	0	2.59%
FISHING PERMITS								
Season Permit	Ribble Valley Residents - Adult	RVPRK/8558n	VAT Inclusive	44.00	1,430	45.10	1,470	2.50%
	- Senior Citizen	RVPRK/8558n	VAT Inclusive	18.20	160	18.70	160	2.75%
	- Junior (under 16)	RVPRK/8558n	VAT Inclusive	14.40	110	14.80	110	2.78%
	Lost Season Permits	RVPRK/8558n	VAT Inclusive	2.80	0	2.90	0	3.57%
	Non Resident - Adult	RVPRK/8558n	VAT Inclusive	55.00	420	56.40	430	2.55%
	- Senior Citizen	RVPRK/8558n	VAT Inclusive	27.60	30	28.30	30	2.54%
	- Junior (under 16)	RVPRK/8558n	VAT Inclusive	21.00	90	21.55	90	2.62%
	Lost Season Permits	RVPRK/8558n	VAT Inclusive	2.80	0	2.90	0	3.57%

RIBBLE VALLEY PARKS – RVPRK		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
FISHING PERMITS								
<i>Day Permit</i>	Adult	RVPRK/8558n	VAT Inclusive	13.30	310	13.65	320	2.63%
	Senior Citizen/Junior (under 16)	RVPRK/8558n	VAT Inclusive	6.10	100	6.25	100	2.50%
	Non Resident - Adult	RVPRK/8558n	VAT Inclusive	16.60	0	17.05	0	2.71%
	Senior Citizen/Junior (under 16)	RVPRK/8558n	VAT Inclusive	7.60	0	7.80	0	2.63%
<i>Weekly Permit</i>	Adult	RVPRK/8558n	VAT Inclusive	27.60	180	28.30	180	2.54%
	Senior Citizen/Junior (under 16)	RVPRK/8558n	VAT Inclusive	13.80	40	14.15	40	2.50%
	Non Resident - Adult	RVPRK/8558n	VAT Inclusive	34.40	0	35.30	0	2.62%
	Senior Citizen/Junior (under 16)	RVPRK/8558n	VAT Inclusive	17.20	0	17.65	0	2.62%

FOOTBALL PITCHES	Late Booking Fee per Match	RVPRK/8559n	VAT Inclusive	24.30	0	25.00	0	2.88%
	Annual Charge (per team/per pitch/per season): Senior Teams	RVPRK/8559n	VAT Inclusive	352.00	400	360.00	410	2.27%
	Annual Charge (per team/per pitch/per season): Junior Teams	RVPRK/8559n	VAT Inclusive	176.00	1,760	185.00	1,850	5.11%
	Annual Charge (per team/per pitch/per season): Pitches Without Changing Facilities - Kestor Lane - Senior Teams	RVPRK/8559n	VAT Inclusive	176.00	460	185.00	480	5.11%
	Annual Charge (per team/per pitch/per season): Pitches Without Changing Facilities - Kestor Lane - Junior Teams	RVPRK/8559n	VAT Inclusive	88.00	1,830	95.00	1,980	7.95%
<i>Cancellation</i>	Due to inclement weather, one-off booking only - return of 50% booking fee or carry forward booking						0	Not Applicable

PRIVATE DRAINS – DRAIN		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
PRIVATE DRAINS	Standard Charge	DRAIN/8612n	VAT Inclusive	45.15	1,380	55.00	1,680	21.82%
	Normal Working Hours - per half hour	DRAIN/8613n	VAT Inclusive	31.05	1,240	35.00	1,400	12.72%
	Outside Normal Working Hours	DRAIN/8613n	VAT Inclusive	47.30	0	52.50	0	10.99%
	Bank Holidays	DRAIN/8613n	VAT Inclusive	63.30	0	70.00	0	10.58%
	Materials	DRAIN/8613n	VAT Inclusive	Cost	0	Cost	0	Not Applicable

**The charges for Private Drains have been reviewed to better reflect the costs incurred in the provision of the service*

TRADE REFUSE – TRREF		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
Per Pack of 50 Sacks or Stickers – Commercial Waste		TRREF/8410z	Non Vatable	47.48	27,900	53.65	31,530	12.99%
Commercial Waste Charges based on one bin collected once a week. The full charge will be payable for each additional bin and for each additional collection per week.	Annual charge for 140 litre wheeled bin	TRREF/8411z	Non Vatable	98.28	200	111.28	230	13.23%
	Annual charge for 240 litre wheeled bin	TRREF/8411z	Non Vatable	170.04	6,120	192.40	6,920	13.15%
	Annual charge for 360 litre wheeled bin	TRREF/8411z	Non Vatable	253.76	14,240	286.52	16,080	12.91%
	Annual charge for 660 litre wheeled bin	TRREF/8411z	Non Vatable	465.92	2,330	526.24	2,630	12.95%
	Annual charge for 1100 litre wheeled bin	TRREF/8411z	Non Vatable	601.12	34,580	679.12	39,070	12.98%
	Weekly charge for 140 litre wheeled bin	TRREF/8411z	Non Vatable	1.89	70	2.14	80	13.23%
	Weekly charge for 240 litre wheeled bin	TRREF/8411z	Non Vatable	3.27	530	3.70	600	13.15%
	Weekly charge for 360 litre wheeled bin	TRREF/8411z	Non Vatable	4.88	2,060	5.51	2,330	12.91%
	Weekly charge for 660 litre wheeled bin	TRREF/8411z	Non Vatable	8.96	510	10.12	580	12.95%
Weekly charge for 1100 litre wheeled bin	TRREF/8411z	Non Vatable	11.56	3,540	13.06	4,000	12.98%	

**The charges for Trade Refuse have been reviewed to reflect the increased passed to the council by LCC in the provision of the service*

TRADE REFUSE – TRREF		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
Charitable Enterprises Charges based on one bin collected once a week. The full charge will be payable for each additional bin and for each additional collection per week.	Annual charge for 140 litre wheeled bin	TRREF/8411z	Non Vatable	66.56	70	75.40	80	13.28%
	Annual charge for 240 litre wheeled bin	TRREF/8411z	Non Vatable	115.44	0	130.52	0	13.06%
	Annual charge for 360 litre wheeled bin	TRREF/8411z	Non Vatable	149.24	940	168.48	1,060	12.89%
	Annual charge for 660 litre wheeled bin	TRREF/8411z	Non Vatable	274.56	260	310.44	290	13.07%
	Annual charge for 820 litre wheeled bin	TRREF/8411z	Non Vatable	306.80	990	346.84	1,120	13.05%
	Annual charge for 1100 litre wheeled bin	TRREF/8411z	Non Vatable	453.44	7,310	512.20	8,260	12.96%
	Weekly charge for 140 litre wheeled bin	TRREF/8411z	Non Vatable	1.28	20	1.45	20	13.28%
	Weekly charge for 240 litre wheeled bin	TRREF/8411z	Non Vatable	2.22	50	2.51	60	13.06%
	Weekly charge for 360 litre wheeled bin	TRREF/8411z	Non Vatable	2.87	260	3.24	290	12.89%
	Weekly charge for 660 litre wheeled bin	TRREF/8411z	Non Vatable	5.28	240	5.97	270	13.07%
	Weekly charge for 820 litre wheeled bin	TRREF/8411z	Non Vatable	5.90	0	6.67	0	13.05%
	Weekly charge for 1100 litre wheeled bin	TRREF/8411z	Non Vatable	8.72	5,530	9.85	6,250	12.96%
Per Pack of 50 Sacks or Stickers – Charitable Enterprises	TRREF/8550z	Non Vatable	36.28	20,220	41.00	22,850	13.01%	

**The charges for Trade Refuse have been reviewed to reflect the increased passed to the council by LCC in the provision of the service*

REFUSE COLLECTION - RCOLL		Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
				£	£	£	£	%
Removal of Bulky Waste	- Household (over 4 items and builders waste)	RCOLL/8547u	Non Vatable	40.40	3,400	41.45	3,490	2.60%
	- Business	RCOLL/8546z	Non Vatable	41.00	0	42.05	0	2.56%
Provision of Domestic Wheeled Bins	Administration and Delivery Charge per bin	RCOLL/8297n	VAT Inclusive	36.00	500	36.90	510	2.50%

CAR PARKING	Date of Last Change	Ledger Code	VAT Liability	Current Charge	Budgeted	Proposed	Indication of	Percentage	
				2011/12	Income Net of	Charges for	Potential	Increase in	
				£	£	£	Income Net of	Charge	
							VAT for 2012/13	%	
							£		
SHORT STAY CAR PARKS									
<i>Railway View</i>	Up to 1 hour	1 April 2008	CHUCP/8420n	VAT Inclusive	0.50	23,140	0.60	27,770	20.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 2 hours	1 April 2008	CHUCP/8420n	VAT Inclusive	1.00	30,060	1.10	33,070	10.00%
	Up to 3 hours	4 January 2011	CHUCP/8420n	VAT Inclusive	2.20	18,720	2.30	19,570	4.55%
	Up to 10 hours	4 January 2011	CHUCP/8420n	VAT Inclusive	7.40	1,210	7.60	1,240	2.70%
<i>Lowergate</i>	Up to 1 hour	1 April 2008	LOWCP/8420n	VAT Inclusive	0.50	12,170	0.60	14,600	20.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 2 hours	1 April 2008	LOWCP/8420n	VAT Inclusive	1.00	20,260	1.10	22,290	10.00%
	Up to 3 hours	4 January 2011	LOWCP/8420n	VAT Inclusive	2.20	14,980	2.30	15,660	4.55%
	Up to 10 hours	4 January 2011	LOWCP/8420n	VAT Inclusive	7.40	1,840	7.60	1,890	2.70%
<i>Market</i>	Up to 1 hour	1 April 2008	AUMCP/8420n	VAT Inclusive	0.50	1,680	0.60	2,020	20.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 2 hours	1 April 2008	AUMCP/8420n	VAT Inclusive	1.00	13,090	1.10	14,400	10.00%
	Up to 3 hours	4 January 2011	AUMCP/8420n	VAT Inclusive	2.20	8,600	2.30	8,990	4.55%
	Up to 10 hours	4 January 2011	AUMCP/8420n	VAT Inclusive	7.40	460	7.60	470	2.70%
<i>Edisford</i>	Up to 30 mins	1 April 2008	EDFCP/8420n	VAT Inclusive	0.10	1,060	0.10	1,060	0.00%
<i>(08.00 to 18.00 Mon to Sun)</i>	Up to 1 hour	1 April 2008	EDFCP/8420n	VAT Inclusive	0.40	9,810	0.50	12,260	25.00%
	Up to 2 hours	1 April 2008	EDFCP/8420n	VAT Inclusive	0.80	26,580	0.90	29,900	12.50%
	Up to 3 hours	4 January 2011	EDFCP/8420n	VAT Inclusive	1.70	6,240	1.80	6,610	5.88%
	Up to 5 hours	4 January 2011	EDFCP/8420n	VAT Inclusive	2.40	3,630	2.50	3,780	4.17%
	Over 5 hours	4 January 2011	EDFCP/8420n	VAT Inclusive	3.20	3,370	3.30	3,480	3.12%

CAR PARKING		Date of Last Change	Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
					£	£	£	£	%
SHORT STAY CAR PARKS									
Barclay Road, Longridge	Up to 1 hour	1 April 2008	BARCP/8420n	VAT Inclusive	0.40	1,550	0.50	1,940	25.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 2 hours	1 April 2008	BARCP/8420n	VAT Inclusive	0.80	680	0.90	770	12.50%
	Up to 3 hours	4 January 2011	BARCP/8420n	VAT Inclusive	1.60	360	1.70	380	6.25%
	Up to 10 hours	4 January 2011	BARCP/8420n	VAT Inclusive	6.90	90	7.10	90	2.90%

CAR PARKING		Date of Last Change	Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
					£	£	£	£	%
LONG STAY CAR PARKS									
Chester Avenue	Up to 4 hours	4 January 2011	CHSCP/8420n	VAT Inclusive	1.10	15,980	1.20	17,430	9.09%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	CHSCP/8420n	VAT Inclusive	2.20	9,380	2.30	9,810	4.55%
<i>Holden Street</i>	Up to 4 hours	4 January 2011	HOLCP/8420n	VAT Inclusive	1.00	2,160	1.10	2,380	10.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	HOLCP/8420n	VAT Inclusive	2.00	1,180	2.10	1,240	5.00%
North Street	Up to 4 hours	4 January 2011	NORCP/8420n	VAT Inclusive	1.00	2,770	1.10	3,050	10.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	NORCP/8420n	VAT Inclusive	2.00	550	2.10	580	5.00%
<i>Whalley Road</i>	Up to 4 hours	4 January 2011	WHLCP/8420n	VAT Inclusive	1.00	4,590	1.10	5,050	10.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	WHLCP/8420n	VAT Inclusive	2.00	1,330	2.10	1,400	5.00%

CAR PARKING		Date of Last Change	Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
					£	£	£	£	%
LONG STAY CAR PARKS									
Mitchell Street	Up to 4 hours	4 January 2011	MITCP/8420n	VAT Inclusive	1.00	760	1.10	840	10.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 10 hours	4 January 2011	MITCP/8420n	VAT Inclusive	2.00	120	2.10	130	5.00%
Peel Street	Up to 1 hour	4 January 2011	PESCP/8420n	VAT Inclusive	0.50	130	0.60	160	20.00%
<i>(08.00 to 18.00 Mon to Sat)</i>	Up to 4 hours	4 January 2011	PESCP/8420n	VAT Inclusive	1.00	640	1.10	700	10.00%
	Up to 10 hours	4 January 2011	PESCP/8420n	VAT Inclusive	2.00	480	2.10	500	5.00%
Mardale Road, Longridge	Up to 4 hours	4 January 2011	MARCP/8420n	VAT Inclusive	0.90	490	1.00	540	11.11%
<i>(08.00 to 18.00 Mon to Sun)</i>	Up to 10 hours	4 January 2011	MARCP/8420n	VAT Inclusive	1.80	0	1.80	0	0.00%
Sabden	Up to 1 hour	4 January 2011	SABCP/8420n	VAT Inclusive	0.50	220	0.60	260	20.00%
<i>(09.00 to 17.00 Mon to Sun)</i>	Up to 4 hours	4 January 2011	SABCP/8420n	VAT Inclusive	0.90	660	1.00	730	11.11%
	Up to 8 hours	4 January 2011	SABCP/8420n	VAT Inclusive	1.70	430	1.80	460	5.88%

CAR PARKING	Date of Last Change	Ledger Code	VAT Liability	Current Charge	Budgeted	Proposed	Indication of	Percentage	
				2011/12	Income Net of VAT for 2011/12	Charges for 2012/13	Potential Income Net of VAT for 2012/13	Increase in Charge	
				£	£	£	£	%	
LONG STAY CAR PARKS									
Chipping	Up to 1 hour	4 January 2011	CHPCP/8420n	VAT Inclusive	0.50	1,120	0.60	1,340	20.00%
<i>(09.00 to 17.00 Mon to Sun)</i>	Up to 4 hours	4 January 2011	CHPCP/8420n	VAT Inclusive	0.90	3,090	1.00	3,430	11.11%
	Up to 8 hours	4 January 2011	CHPCP/8420n	VAT Inclusive	1.70	2,100	1.80	2,220	5.88%
Ribchester	Up to 1 hour	4 January 2011	RIBCP/8420n	VAT Inclusive	0.50	2,590	0.60	3,110	20.00%
<i>(09.00 to 17.00 Mon to Sun)</i>	Up to 4 hours	4 January 2011	RIBCP/8420n	VAT Inclusive	0.90	7,520	1.00	8,360	11.11%
	Up to 8 hours	4 January 2011	RIBCP/8420n	VAT Inclusive	1.70	1,560	1.80	1,650	5.88%
Coaches - Ribchester	Up to 4 hours	4 January 2011	RIBCP/8420n	VAT Inclusive	4.20	240	5.00	290	19.05%
<i>(09.00 to 17.00 Mon to Sun)</i>	Up to 8 hours	4 January 2011	RIBCP/8420n	VAT Inclusive	8.50	30	9.00	30	5.88%
Slaidburn	Up to 1 hour	4 January 2011	SLDCP/8420n	VAT Inclusive	0.50	1,600	0.60	1,920	20.00%
<i>(07.00 to 18.00 Mon to Sun)</i>	Up to 4 hours	4 January 2011	SLDCP/8420n	VAT Inclusive	0.90	2,680	1.00	2,980	11.11%
	Up to 8 hours	4 January 2011	SLDCP/8420n	VAT Inclusive	1.70	2,170	1.80	2,300	5.88%
Coaches - Slaidburn	Up to 4 hours	4 January 2011	SLDCP/8420n	VAT Inclusive	4.20	40	5.00	50	19.05%
<i>(07.00 to 18.00 Mon to Sun)</i>	Up to 11 hours	4 January 2011	SLDCP/8420n	VAT Inclusive	8.50	50	9.00	50	5.88%

CAR PARKING		Date of Last Change	Ledger Code	VAT Liability	Current Charge 2011/12	Budgeted Income Net of VAT for 2011/12	Proposed Charges for 2012/13	Indication of Potential Income Net of VAT for 2012/13	Percentage Increase in Charge
					£	£	£	£	%
PENALTY CHARGE NOTICE <u>Set by Department of Transport</u>	Standard Charge		CPADM/8603z	Non Vatable	70.00	32,000	70.00	32,000	0.00%
	If paid within 14 Days – Reduced to:		CPADM/8603z	Non Vatable	35.00		35.00		
	Charge depending on contravention		CPADM/8603z	Non Vatable	50.00		50.00		
	If paid within 14 Days – Reduced to:		CPADM/8603z	Non Vatable	25.00		25.00		
LONG STAY PERMITS									
Permit	Per annum	4 January 2011	CPADM/8422n	VAT Inclusive	59.20	15,090	65.00	16,570	9.80%
Staff Permit – Council Offices	Per annum	4 January 2011	CPADM/8421n	VAT Inclusive	155.90	6,390	171.00	7,010	9.69%
Staff Permit – Salthill Depot	Per annum	4 January 2011	CPADM/8421n	VAT Inclusive	86.00	780	94.80	860	10.23%