

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **COMMUNITY SERVICES COMMITTEE** is at **6.30pm** on **TUESDAY, 10 JANUARY 2012** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)
Directors
Press

AGENDA

Part I - items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meetings held on 8 November 2011 - copy enclosed.
3. Declarations of Interest (if any).
4. Public participation (if any).

DECISION ITEMS

5. References from Overview & Scrutiny Committee:
- ✓ 6. Revised Capital Programme 2011/12 and Proposed Capital Programme 2012/15 – report of Director of Resources – copy enclosed.
- ✓ 7. Future Open Space Provision – report of Director of Community Services – copy enclosed.

- ✓ 8. Alterations to Free Fishing Arrangements – report of Director of Community Services – copy enclosed.
- ✓ 9. Review of the Provision and Operation of Public Toilets – report of Director of Community Services – copy enclosed.

INFORMATION ITEMS

- ✓ 10. General Report of Director of Community Services – copy enclosed.
- 11. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

None.

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No

meeting date: 10 JANUARY 2012
 title: REVISED CAPITAL PROGRAMME 2011/12 AND PROPOSED PROGRAMME 2012/15
 submitted by: DIRECTOR OF RESOURCES
 principal author: NEIL SANDIFORD

1 PURPOSE

- 1.1 To approve the revised programme for the current year and also the future three-year capital programme for this Committee.

2 BACKGROUND

- 2.1 This report will review the following:

- i) The current year's programme.
- ii) Draft programme of schemes to be carried out in the following three years (2012/13 to 2014/15).

3 ORIGINAL PROGRAMME 2011/12 – CURRENT FINANCIAL YEAR

- 3.1 The original capital programme for the current year included schemes at a total estimated cost of £270,000.

- 3.2 At its meeting in July 2011 this committee approved the slippage of unspent budget from 2010/11 in to the 2011/12 financial year. This slippage related to 7 capital schemes and amounted to £38,290.

- 3.3 There has been additional approval to the programme of £118,580, which is shown in Annex 1. This relates to Longridge Adventure Play Facility and Whalley Moor Woodland Paths and Nature Trail. Both of these schemes are fully funded from external grant, with this Council acting as the accountable body.

4 REVISING THE CURRENT YEAR'S PROGRAMME

- 4.1 We have now discussed in some detail the schemes in the programme with the budget holders and revised the programme to reflect likely expenditure this year. This is shown in Annex 1, alongside the original estimate.

- 4.2 Updated capital evaluation forms completed by the responsible officers for these schemes have been reported to committee in previous cycles.

- 4.3 In summary, the revised programme together with the original programme and expenditure to date is shown below:

Budget Analysis						Expenditure Analysis
Original Estimate 2011/12 £	Slippage from 2010/11 £	Additional Approvals 2011/12 £	Total approved Budget 2011/12	Revised Estimate 2011/12 £	Budget Moved to 2012/13 £	Actual to date 2011/12 £
270,000	38,290	118,580	426,870	206,790	185,080	100,684

4.4 As can be seen in the table above, a sizeable amount of the current year's budget is recommended for transfer to the 2012/13 financial year. This relates to 2 schemes that are unlikely to be completed before the end of March 2012. The transferred 2012/13 budget shown above would then be in addition to the bid proposals listed further in this report.

4.5 As can be seen at Annex 1, the budget for the purchase of a replacement refuse collection vehicle has been reduced from £200,000 to £165,000. This reduction is due to savings achieved by utilising the lifting gear from the old vehicle that is being replaced. Also the vehicle specification has been reduced from a 26 tonne vehicle to a 23 tonne vehicle, which will be more suitable for purpose.

4.6 The above table shows that only approximately 49% of the revised programme for this committee has been expended to date, even after transferring £185,080 of the budget to the 2012/13 financial year.

5 DRAFT PROGRAMME 2012/13 TO 2014/15

5.1 In August 2011, the Budget Working Group agreed a focus for the future capital programme, based on three years and split into categories of capital spend. At this time Heads of service were invited to submit scheme bids for the 2012/13 to 2014/15 programme.

5.2 Five new bids have been submitted for this Committee. Details of the bids have been attached at Annex 2 and include how each scheme links to the Council's ambitions.

5.3 The table below provides a summary of the new proposals that have been put forward.

Scheme Title	2012/13 £	2013/14 £	2014/15 £	Total £
CCTV System Data Transmission Pack	14,000			14,000
Replacement vehicle PK06VWY- Vauxhall Vivaro 2900DTILWB Panel Van		13,000		13,000
Gang mower replacement - Major TDR16000 roller mower	22,000			22,000
Replacement of VD04 FXV - Dennis 23tRPHGV Refuse Collection Vehicle	170,000			170,000
Refurbishment of body on PN05 PWL -DAF 7t HGV Refuse Collection Vehicle	15,000			15,000
Replacement of VA57 BBF - Dennis (Geesink) 26t RPHGV Refuse Collection Vehicle			200,000	200,000
Total	221,000	13,000	200,000	434,000

5.4 It should be noted that this is a potential programme that will require further consideration by the Budget Working Group and by Policy and Finance Committee, who will want to ensure that it is affordable and achievable in both capital and revenue terms.

5.5 To this end, Corporate Management Team are due to meet to discuss the proposals within this report at the beginning of January 2012. Any feedback from this meeting will be provided to members verbally at the time of the Committee meeting.

- 5.6 Members should therefore consider the forward programme as attached and put forward any amendments they may wish to make at this stage, whilst being mindful of the limited capital resources that the council has available.
- 6 RECOMMENDED THAT COMMITTEE
- 6.1 Approve the revised capital programme for 2011/12 as set out in Annex 1.
- 6.2 Consider the future three-year programme for 2012/13 to 2014/15 as shown at paragraph 5.3 and attached at Annex 2, with any suggested amendments.



TECHNICAL ACCOUNTANT
15 DECEMBER 2011

**Community Services Committee
Revised Capital Programme 2011/12**

Cost Centre	Scheme Description	BUDGET ANALYSIS						EXPENDITURE ANALYSIS
		Original Estimate 2011/12 £	Slippage £	Additional Approvals £	Total Approved Budget £	Revised Estimate £	Budget Moved to 2012/13 £	Expenditure to Date £
BADWC	Badger Well Water Culvert Collapse		8,070		8,070	8,070		2,597
CALOP	Calderstones Open Space		4,520		4,520	4,520		3,279
CARPK	Car Parks Rolling Programme	40,000			40,000	40,000		1,039
CPKMS	Replace Car Parking Machines and Software		6,860		6,860	6,860		61
EDFCR	Football Changing Rooms Refurbishment		5,590		5,590	5,590		0
GRFLG	Castle Grounds Green Flag Award Scheme		6,330		6,330	6,330		1,844
LADVE	Longridge Adventure Play Facility			78,500	78,500	78,500		75,459
PBRNG	Repairs to Riverside Path Brungerly		5,490		5,490	5,490		5,441
PITCH	Football Pitch Drainage and Improvement works	10,000			10,000	10,000		578
PLAYM	Improvements to Children's Play Areas	20,000			20,000	20,000		8,957
RVFXV	Replace Refuse Vehicle VX04FXV	200,000			200,000		165,000	0
SPARK	Salthill Play Area		1,430		1,430	1,430		1,429
WMOOR	Woodland Paths and Nature Trails			40,080	40,080	20,000	20,080	0
	Total Community Services Committee	270,000	38,290	118,580	426,870	206,790	185,080	100,684

**Community Services Committee
Proposed Three Year Capital Programme Bids**

RIBBLE VALLEY BOROUGH COUNCIL
Capital Programme Bids - 2012/13 to 2014/15

BID 1: *CCTV System Data Transmission Pack*

Service Area: CCTV

Head of Service: Terry Longden

Brief Description:

Installation of the current hardware of the Clitheroe CCTV system commenced in the year 2000 and it has, until recently, been largely reliable. Problems are now occurring however with the data transmission system that converts the signal from the cameras so that it can be transmitted via the fibre-optic cables to the CCTV station, and then converting the signal back for monitoring.

The result is that full control of 3 of the 28 cameras on the system is intermittently lost. The frequency of such events is increasing and it is reasonable to predict that the loss of control of other cameras will follow.

The limited supply or stock of replacement components that was retained in order to repair the system has been exhausted. Attempts to repair the faulty components have proved unsuccessful. Direct replacements of the components or assemblies are not obtainable (the original supplier was taken over by another company several years ago and this new company has now folded).

The proposal to ensure that the system remains operable is to replace the data transmission pack for all 28 cameras at a cost of £14,000.

The Council is engaged in an exercise with neighbouring authorities to develop a joint contract for the staffing of the CCTV monitoring operations at each of the authority's control rooms. It is anticipated that this contract will commence October / November this year. The monitoring hours of the RVBC system will be fixed for the first 12 months of the contract, with options for variations thereafter.

If the monitoring of the system is to continue, it follows that the system should be operational and the investment is hence required. Earlier extensive efforts to secure a contribution towards the funding of the system from the police and town centre partners proved unsuccessful.

It should be noted that the cameras themselves are approaching the end of their life and will fail. The replacement cost will be £1,900 per camera. Their replacement will be the subject of a further bid.

A full review of the continuation of the CCTV system should be undertaken over the course of the next year.

Overriding aim/ambition that the scheme meets:

To help make people's' lives safer and healthier

Government or other imperatives to the undertaking of this scheme:

None

Improving service performance, efficiency and value for money:

As it is the system is failing, but the Council still has to fund the monitoring of the system.

Consultation:

None

Start Date, duration and key milestones:

Summer 2012

Financial Implications – CAPITAL:

Breakdown		2012/13 £	2013/14 £	2014/15 £
Equipment	and	14,000	-	-
Materials				

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

Useful economic life:

Life of the replaced assemble will at least match the original i.e. 10 years.

Additional supporting information:

None

Impact on the environment:

This proposal has a positive effect on the environment by maintaining the impression of safety and reducing the fear of crime.

Risk:

- **Political:** *The reputation of the Council is currently at risk through having a CCTV system that is not fully reliable. This proposal would improve the reliability of the system.*
- **Economic:** *The financial burden for the provision of the system falls on the Council. Further expenditure will be required for the eventual replacement of the cameras.*
- **Sociological:** *A fear of crime may increase pressure to maintain the CCTV system.*
- **Technological:** *Development in technology, the internet streaming of CCTV images in particular, may in the long term present affordable opportunities for the collective remote monitoring of CCTV systems. i.e steaming to the Blackburn with Darwen BC monitoring facility at Daisyfield Road.*
- **Legal:** *None*
- **Environmental:** *None*

RIBBLE VALLEY BOROUGH COUNCIL

Capital Programme Bids - 2012/13 to 2014/15

BID 2: Replacement Vehicle PK06 VWY – Vauxhall Vivaro 2900 DTI LWB Panel Van

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

The replacement of a panel van, registration PK06 VWY. Following the heavy level of usage of the vehicle, the normal replacement period is every 5 years (that having been said, with some refurbishment the life of the asset could be extended for a further 2 years).

This particular van fulfils two functions – as a grounds maintenance vehicle for small pedestrian mowers and a waste/dog bin collection vehicle. Previously two vehicles were used for these functions but, as part of an efficiency drive, the lease of a street cleaning vehicle was stopped.

Overriding aim/ambition that the scheme meets:

To protect and enhance the existing environmental quality of our area.

Government or other imperatives to the undertaking of this scheme:

It would restrict our ability to collect certain waste types and maintain small areas of open space.

Improving service performance, efficiency and value for money:

The scheme maintains current performance.

Consultation:

None

Start Date, duration and key milestones:

Beginning of the 2013/14 financial year

Financial Implications – CAPITAL:

Breakdown	2012/13 £	2013/14 £	2014/15 £
Equipment and Materials	-	13,000	-

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

Useful economic life:

No comment made.

Additional supporting information:

The vehicle has already been subject to an efficiency drive and is now carrying duties previous done by 2 vehicles.

Impact on the environment:

Currently using 1 vehicle instead of the 2 previously used.

Risk:

- **Political:** *The vehicle is used to carry out functions that are deemed to be a corporate priority*
- **Economic:** *None*
- **Sociological:** *None*
- **Technological:** *None*
- **Legal:** *None*
- **Environmental:** *The provision of dog bin services is a high profile area*

RIBBLE VALLEY BOROUGH COUNCIL

Capital Programme Bids - 2012/13 to 2014/15

BID 3: *Gang Mower Replacement – Major TDR 16000 Roller Mower*

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

The Council only has one Gang Mower. This was due to be replaced last year as part of the capital programme but was deferred, due to financial pressures on the programme. The gang mower is used on a daily basis and is used to cut larger areas of grass owned by the council (playing fields, castle grounds, Edisford etc.) and other elements such as land owned by parishes and areas we cut as part of external contracts (schools).

Overriding aim/ambition that the scheme meets:

To protect and enhance the existing environmental quality of our area.

Government or other imperatives to the undertaking of this scheme:

If grass is not cut to a reasonable standard then playing pitches could not be used by local football teams. Public open space is an extremely high profile area for the council and a drop in standards would have a negative public reaction.

Improving service performance, efficiency and value for money:

The particular machinery in question is the most efficient on the market which means that we are able to cut the grass to a high standard and accommodate external work that brings important revenue into the council to reduce the overall cost of the grounds maintenance service.

Consultation:

Consultation takes place with external clients on the standards they expect for the fees they pay.

Start Date, duration and key milestones:

The gang mower would need to be available for the start of the grass cutting season in April next year.

Financial Implications – CAPITAL:

Breakdown	2012/13 £	2013/14 £	2014/15 £
Equipment and Materials	22,000	-	-

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

Useful economic life:

This is replacing an existing item of equipment. Given the level of use its lifespan is estimated at 5 years.

Additional supporting information:

Without a reliable gang mower the grounds maintenance section cannot fulfill its duties, both internally and to external clients. The current machine was due to be replaced within this financial year but was deferred due to pressure on the capital programme. The older the machine, the greater the servicing/repair costs are. This year it has cost around £3,000 to keep it functioning and this is likely to rise each year if not replaced. The other problem is that, because it is used daily, any time spent being repaired adversely affects the cutting programme which, in the peak growing season, is difficult to make up.

Impact on the environment:

None

Risk:

- **Political:** *If standards are reduced by having unreliable equipment then the level of complaints to the Council will increase. Because parks and open spaces are a very visible element of the Council's assets then reduced standards are noticed very quickly.*
- **Economic:** *The proposed equipment is the most economic and efficient way of maintaining the Council's larger areas of public open space.*
- **Sociological:** *The public expect high standards when it come to local parks*
- **Technological:** *As economic assessment (see above)*
- **Legal:** *The council has a range of contractual obligations that expect a reliable, quality service.*
- **Environmental:** *The national media have criticised a number of Council's for lowering the maintenance standards of their parks and open spaces. If there was a suggestion that this was happening locally then other media could show an interest.*

BID 4: *Replacement of VX04 FXV – Dennis 23t RP HGV Refuse Collection Vehicle*

Service Area: Refuse Collection

Head of Service: Terry Longden

Brief Description:

The Council uses a fleet of eight 23 or 26 tonne, Dennis Eagle or Geesink split bodies refuse collections vehicles (RCVs) for the weekly emptying and collection of the contents of up to 47,800 wheeled bins and a further 865 refuse sacks. The economic life of an RCV as a front-line vehicle is between 6 and 8 years dependant upon the vehicle type and the local conditions and usage. The Council has 7 main collection rounds. The 8th vehicle, which will always be the oldest in the fleet, is used as the cover vehicle for breakdowns, the essential periodic servicing and the required legal safety inspections, loler inspections and of course MOTs of the front-line vehicles. This avoids the need to hire in specialist split bodied vehicles.

As more authorities adopt similar operational practices to the Council the availability of such hire vehicles will eventually improve. As it is however, such specialist vehicles are not readily available for hire. If the Council must resort to hiring in the front line RCVs the option is to hire in two conventional vehicles, one for the residual waste and one for the recycle. This would therefore also need an additional driver.

This appraisal form follows a revised vehicle and plant replacement programme that supports the 7 front line RCVs and the 1 cover RCV.

The project is for the replacement of a front-line RCV to allow its relegation to the position of cover vehicle, and for the existing cover vehicle, a 9 year old (2003) 23 tonne RCV to be disposed of. Past experience shows that once any potential spare parts and wheeled bin lifters have been removed the residual value of the disposal vehicle is limited to the scrap metal value only.

The new vehicle is to be of equivalent specification i.e. Dennis Eagle Twin Pack. The project is to include the removal of the Terberg bin lifter from the old vehicle, the refurbishment of this lifter and the fitting of it to the new vehicle. The re-use of this lifter, which is in good condition, is £30,000 less than the cost of a new provision. Note that this lifter was a retro fit to the existing vehicle as part of the first phase of the introduction of the wheeled bins and hence has not seen the same use as the vehicle chassis and body. This vehicle is one of the last of the fleet that was used on the Henthorn and Whinney Hill waste disposal sites.

Overriding aim/ambition that the scheme meets:

To protect and enhance the existing environmental quality of our area.

Government or other imperatives to the undertaking of this scheme:

The Council as a "Waste Collection Authority" is required to collect the residual waste and recycle from all domestic properties. Failure to replace the front line vehicle will lead to an increase in maintenance costs and delays in the delivery of the service, which has consistently generated high satisfaction levels amongst residents. Defined LPI's cover this service.

Improving service performance, efficiency and value for money:

The use of such a specialised fleet to provide the service enables the costs per household to be the lowest of any district in Lancashire, this is despite the relatively high mileage travelled in operating the service. The project supports and continues this approach.

Consultation:

The Cleansing Manager who delivers the service and the Workshop Manager, who maintains the vehicles and holds the Council's "Operators" Licence, have been involved in the compilation of this project.

Start Date, duration and key milestones:

April 2012

Financial Implications – CAPITAL:

Breakdown		2012/13 £	2013/14 £	2014/15 £
Equipment Materials	and	170,000	-	-

Financial Implications – ANNUAL REVENUE:

Breakdown	£
Existing Service – no change	-

Useful economic life:

This is replacing an existing item. The life of the new vehicle is anticipated to be 7 years as a front line vehicle with a further year as a cover vehicle.

Additional supporting information:

The new vehicle will be more fuel efficient and have lower carbon emissions than the existing vehicle that it replaces (monitored through Carbon emissions PI).

Impact on the environment:

Project has positive environmental benefits – see the additional supporting information as above.

Risk:

- **Political:** *The refuse and recycle collection service is a high profile service that touches every domestic property within the borough every week. Standards of performance are regularly and routinely monitored. Any variation in such standards are rapidly identified (Service monitored through LPIs)*
- **Economic:** *The twin pack specialist vehicles are the most efficient vehicle for the delivery of the service. Their use contributes to the Council continuing to have the lowest average collection costs per property of any district in Lancashire.*
- **Sociological:** *The residents of Ribble Valley have become accustomed to having the high standard of service delivered by using these twin pack vehicles. The vehicles support the increased recycling that the community expects. The collection rounds using these vehicles can be adjusted to accommodate new properties.*
- **Technological:** *The new vehicle will be more fuel efficient. Fuel usage is regularly monitored.*
- **Legal:** *The chosen method for the waste and recycle collection ensures that the Council is better positioned than others to adapt to local and national changes in legislation or imposed conditions.*
- **Environmental:** *Targets for reduced residual waste and an increase in recycling are expected. Having a reliable fleet contributes towards the achievement of such targets.*

RIBBLE VALLEY BOROUGH COUNCIL
Capital Programme Bids - 2012/13 to 2014/15

**BID 5: Refurbishment of body on PN05 PWL – DAF 7t
HGV Refuse Collection Vehicle**

Service Area: Refuse Collection

Head of Service: Terry Longden

Brief Description:

This Appraisal form follows a revised vehicle and plant replacement programme.

In addition to the fleet of front-line refuse collection vehicles the Council also operates one 7 tonne single bodied compaction vehicle. The vehicle is used for the trade or commercial collections in locations where the 23 or 26 tonne vehicles cannot gain access and also for providing trade collections that are additional to weekly collection by the main fleet. For example the trade & commercial waste collection service currently operates 4 days per week in Clitheroe town centre. It is also used for some of the special or bulky collections.

The body is in need of an extensive refurbishment but the chassis is still in reasonable condition. It is reasonable to refurbish the body, which will extend its life to a maximum of 10 years.

The intention is to subsequently undertake a detailed review of the service to evaluate alternative methods of delivery. This will be undertaken with better knowledge of the conditions imposed by the Waste Disposal Authority (LCC) on how the service may be integrated (or otherwise) with the domestic collection rounds.

Overriding aim/ambition that the scheme meets:

To protect and enhance the existing environmental quality of our area

Government or other imperatives to the undertaking of this scheme:

Without this scheme, trade waste collections in restricted areas of the town centre would need to cease. Flexibility in the provision of the trade waste service would also be lost. Note that the Waste Disposal Authority (LCC) may in the future force the Council to undertake a separate trade waste round, in which case the role of this vehicle, (or a larger vehicle) would be of key importance.

Improving service performance, efficiency and value for money:

Maintain reliability and help control maintenance costs. Confirmation in the refurbishment of the vehicle (i.e. that it will run for another 3 years) would aid business development in that period

Consultation:

The Cleansing Manager who delivers the service and the Workshop Manager who maintains the vehicles and holds the Council's "Operators" Licence have been involved in the compilation of this project. Council staff involved in the trade waste service are aware of the capabilities of the Council's trade waste service.

Start Date, duration and key milestones:

Summer 2012

Financial Implications – CAPITAL:

Breakdown		2012/13	2013/14	2014/15
		£	£	£
Equipment	and	15,000	-	-
Materials				

Financial Implications – ANNUAL REVENUE:

Breakdown		£
Existing Service – no change		-

Useful economic life:

This investment in the vehicle will extend its life from the current 6 years (2011) to 10 years (2015). At which time the need for it will be reassessed (See 3 above)

Additional supporting information:

An estimated 45% of the gross income (£132,320) and direct costs (£50,660) of the trade waste collection service can be attributed to operations of this vehicle. Based on these figures this vehicle makes a contribution of £36,740 towards the indirect costs of the trade waste collection service

Impact on the environment:

The small Garwood vehicle has less effect on the surrounding than the larger 23 or 26 tonne RCVs.

Risk:

- **Political:** *The Council's trade waste service is seen by the users as a reliable and trustworthy service. Companies pay directly for the services received and any failure of the services is promptly reported so that remedial action can be taken, protecting the image and reputation of the Council.*
- **Economic:** *The flexibility and capabilities of the service make the Council the preferred contractor. Non economic factors such as flexibility and reliability are important.*
- **Sociological:** *The demand for recycling the differing fractions of waste are increasing. The Council cannot at this stage accommodate these demands.*
- **Technological:** *The vehicle cannot be reconfigured to support weighing equipment should a collection charge based on the weight of refuse collected be introduced.*
- **Legal:** *Legislation will require businesses to recycle a proportion of their waste. Because of the restrictions of the Waste Disposal Authority (LCC) the Council has difficulty in accommodating this.*
- **Environmental:** *None*

**BID 6: Replacement of VA57 BBF – Dennis (Geesink)
26t RP HGV Refuse Collection Vehicle**

Service Area: Refuse Collection

Head of Service: Terry Longden

Brief Description:

This Appraisal form follows a revised RCV replacement programme.

This project is for the replacement of a front-line Geesink RCV to allow its relegation to the position of cover vehicle and the existing cover vehicle is to be disposed of.

The Geesink bodies on 4 of the existing fleet have been found to have a shorter service life than the Dennis Twin Pack vehicles. The Geesink bodies are requiring new panels after 3 years of use (£4,000 per vehicle)). It is most unlikely that the vehicles will last more than 6 years as a front line vehicle. The specification for the new vehicle is therefore to be based on the Dennis Eagle Twin Pack, rather than the Geesink that is to be disposed of. The cost of the new vehicle at £200,000 is to include the provision of a new Terberg Wheeled bin lifter.

Overriding aim/ambition that the scheme meets:

To protect and enhance the existing environmental quality of our area

Government or other imperatives to the undertaking of this scheme:

The Council as a "Waste Collection Authority" is required to collect the residual waste and recycle from all domestic properties. Failure to replace the front line vehicle will lead to an increase in maintenance costs and delays in the delivery of the service, which has consistently generated high satisfaction levels amongst residents. Defined Local Performance Indicators cover this service.

Improving service performance, efficiency and value for money:

The use of such a specialised fleet to provide the service enables the costs per household to be the lowest of any district in Lancashire, this is despite the relatively high mileage travelled in operating the service. The project supports and continues this approach.

Consultation:

The Cleansing Manager who delivers the service and the Workshop Manager who maintains the vehicles and holds the Council's "Operators" Licence have been involved in the compilation of this project.

Start Date, duration and key milestones:

April 2014

Financial Implications – CAPITAL:

Breakdown	2012/13	2013/14	2014/15
	£	£	£
Equipment and Materials	-	-	200,000

Financial Implications – ANNUAL REVENUE:

Breakdown		£
Existing Service – no change		-

Useful economic life:

This is replacing an existing item . The life of the new vehicle is anticipated to be 7 years as a front line vehicle with a further year as a cover vehicle. This is an improvement on the Geesink vehicle that is to be disposed of.

Additional supporting information:

The new vehicle will be more fuel efficient and have lower carbon emissions than the existing vehicle that it replaces.

Impact on the environment:

This project has positive environmental benefits – see additional supporting information above.

Risk:

- **Political:** *The refuse and recycle collection service is a high profile service that touches every domestic property within the borough every week. Standards of performance are regularly and routinely monitored. Any variation in such standards are rapidly identified (monitored by LPIs).*
- **Economic:** *The twin pack specialist vehicles are the most efficient vehicle for the delivery of the service. Their use contributes to the Council continuing to have the lowest average collection costs per property of any district in Lancashire.*
- **Sociological:** *The residents of Ribble Valley have become accustomed to having the high standard of service delivered by using these twin pack vehicles. The vehicles support the increased recycling that the community expects. The collection rounds using these vehicles can be adjusted to accommodate new properties.*
- **Technological:** *The new vehicle will be more fuel efficient. Fuel usage is regularly monitored.*
- **Legal:** *The Council's chosen method for the waste and recycle collection ensures that the Council is better positioned than others to adapt to local and national changes in legislation or imposed conditions.*
- **Environmental:** *Targets for reduced residual waste and an increase in recycling are expected. Having a relievable fleet contributes towards the achievement of such targets.*

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

Agenda Item No

meeting date: 10 JANUARY 2012
title: REVISED REVENUE BUDGET 2011/12 AND ORIGINAL ESTIMATE 2012/13
submitted by: DIRECTOR OF RESOURCES
principal author: ROBIN BRAMHALL

1 PURPOSE

- 1.1 To agree a revised revenue budget for 2011/12, together with a draft revenue budget for 2012/13, for submission to Policy and Finance Committee.

2 BACKGROUND

- 2.1 The grant settlement for the next financial year was published on the 8 December 2011. This **confirmed** our formula grant for 2012/13 will be £2.902m which includes the second year of council tax freeze grant of £78,660. This is a reduction of 12.8% from that received for the 2011/12 financial year.
- 2.2 The two year settlement announcement last year was notably worse than had been anticipated for this council. The Government awarded 'transitional grant' to those authorities previously in receipt of Area Based Grant and other funding including Working Neighbourhoods Fund monies. However, as we did not receive such funding we are not entitled to this transition grant
- 2.3 This confirmed the need for the Council to identify substantial savings in its base budget. The management structure review in 2010/11 resulted in substantial savings, which greatly eased the financial position in which the council found itself for 2011/12 onwards.
- 2.4 Further substantial savings of over £600,000 were needed in order to achieve an affordable budget for 2012/13 onwards. A detailed review was been completed of all council services and on 22 November 2011 Policy and Finance Committee considered and approved a package of savings totalling around £645,000..
- 2.5 The proposed budget **within this report** for the next financial year 2012/13 represents the base budget for this committee **taking into account** the service review savings proposals that were approved at Policy and Finance Committee.

3 REVIEW OF 2011/12 REVENUE BUDGET

- 3.1 When the budget was prepared for the current year provision was made for increases in prices of 3%. A small allowance was included for a pay award for those earning below £21,000. However, no pay increase was awarded for 2011/12.
- 3.2 The revised budget is **£270,300** lower than the original estimate. This is reduced to **£227,810** lower than the original estimate after allowing for transfers to and from earmarked reserves. A comparison between the original and revised budgets for each cost centre is shown below.

Cost Centre	Cost Centre Name	Original Estimate 2011/12 £	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Revised Estimate 2011/12 £
COMMD	Community Services Department	-1,600	-119,730	4,960	116,370		0
HWAGY	Highways Agency	11,810	0	0	2,740		14,550
HWREP	Highways Repairs	4,130	0	0	-930		3,200
NHWAG	Non-Agency Highways Work	27,080	0	0	-1,540		25,540
CULVT	Culverts & Watercourses	17,080	0	0	1,900		18,980
DRAIN	Private Drains	19,250	0	690	-7,110		12,830
RIVBK	Riverbank Protection	2,910	0	0	250		3,160
BUSSH	Bus Shelters	19,360	0	0	-2,810		16,550
SEATS	Roadside Seats	7,840	0	-800	-2,200		4,840
SIGNS	Street Nameplates & Signs	24,520	0	20	-3,120		21,420
RIGHT	Public Rights of Way	2,700	3,140	-3,140	-770		1,930
STCLE	Street Cleansing	322,570	-10,820	710	-1,770		310,690
VARIOUS	Public Conveniences	273,660	-9,360	140	-5,580	-710	258,150
LITTR	Litter Bins	16,740	0	0	-270		16,470
RCOLL	Refuse Collection	1,108,980	-330	-40,530	-630		1,067,490
RECYC	Recycling	78,470	-28,190	27,010	-1,460		75,830
TFRST	Waste Transfer Station	77,360	1,170	0	-1,820		76,710
TRREF	Trade Refuse	-21,970	3,300	-5,830	4,290		-20,210
CRIME	Crime and Disorder	72,370	-340	0	-8,640		63,390
CRIMP	RV Community Safety Partnership	9,040	18,590	-25,830	0		1,800
LNGCH	Longridge Civic Hall	9,180	0	0	0		9,180
ARTDV	Art Development	40,810	-1,090	-3,470	-6,810		29,440
PLATG	Platform Gallery	76,840	-5,960	-1,120	-2,850		66,910
MCAFE	Museum Café	1,470	930	0	-600		1,800
MUSEM	Castle Museum	239,980	-16,820	3,660	-11,500	-3,720	211,600
SOUND	Sound Archives	0	0	2,770	-2,770		0
TURSM	Tourism	135,640	-2,540	3,720	-7,720		129,100
VARIOUS	Car Parks	-86,180	-4,910	330	1,410	1,330	-88,020
CCTEL	Closed Circuit Television	164,680	-2,550	-170	3,550		165,510
LDEPO	Longridge Depot	0	660	-3,600	3,190	-250	0
SDEPO	Salthill Depot	-6,230	4,410	1,760	-2,560	2,620	0
VARIOUS	Refuse Collection Vehicles	0	11,350	-11,350	0		0
VARIOUS	Grounds Maintenance Vehicles	0	-3,210	3,210	0		0
VARIOUS	Works Administration Vehicles	0	-8,690	8,690	0		0
VARIOUS	Plant	0	370	-370	0		0
TWOWR	Two Way Radio	0	0	0	0		0
VEHCL	Vehicle Workshop	240	-2,150	7,490	-2,250	-3,330	0
WKSAD	Works Administration	520	-31,440	45,860	-14,940		0
CARVN	Caravan Site	-6,690	440	-730	350		-6,630
EDPIC	Edisford Picnic Area	2,200	-70	0	-8,780		-6,650

Cost Centre	Cost Centre Name	Original Estimate 2011/12 £	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Revised Estimate 2011/12 £
PKADM	Grounds Maintenance	750	-7,900	6,320	870	-40	0
ROEBN	Roefield Barn	1,160	10	0	0		1,170
RVPRK	Ribble Valley Parks	428,400	3,700	-1,200	-18,210	-80	412,610
RPOOL	Ribblesdale Pool	310,000	-30,770	11,480	-7,610	-6,760	276,340
EALLW	Edisford All Weather Pitch	-4,470	-480	-2,470	-460		-7,880
LNGYM	Longridge Gym	86,410	-5,760	14,260	-10,820	-10	84,080
CYCLS	Cycling	6,870	0	0	-1,430		5,440
EXREF	Exercise Referral Scheme	30,780	-2,700	6,260	-1,030		33,310
SPODV	Sports Development	100,830	24,580	-25,730	-5,980		93,700
GRSRC	Grants and Subscriptions	47,840	-2,320	0	10		45,530
CULTG	Culture Grants	3,750	0	0	0		3,750
RECUK	Recreation & Culture Grants	34,770	16,830	0	-2,170		49,430
SPOGR	Sports Grants	4,750	0	0	10		4,760
WBHEQ	Well Being and Health Equality	0	0	-63,920	0		-63,920
XMASL	Christmas Lights & RV in Bloom	3,060	2,720	0	-300		5,480
NET COST OF SERVICES		3,699,660	-205,930	-40,920	-12,500	-10,950	3,429,360
ITEMS ADDED TO/(TAKEN FROM) BALANCES AND RESERVES							
	LESS Contribution from Community Safety Partnership Reserve	-9,040	0	7,240	0	0	-1,800
	LESS Financed from Recreation Grants Reserve	0	0	-16,830	0	0	-16,830
	LESS Financed from Xmas Lights Reserve	0	0	-3,420	0	0	-3,420
	LESS Tourism promotions reserve	0	0	-6,810	0	0	-6,810
	ADD Contribution from Wellbeing and Health Equality Reserve	0	63,920	-6,920	0	0	-57,000
	ADD Contribution to Exercise Referral Reserve	0	5,310	0	0	0	5,310
NET EXPENDITURE		3,690,620	-136,700	-67,660	-12,500	-10,950	3,462,810

3.3 The difference between the revised and original estimate is an estimated decrease in net spending of **£270,300**. The main reasons for this are identified below:

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Community Services Department					
Reduction in employee costs due to structure review and no pay rise for the year.	-55,210				
Employee related insurance - additional premium in the light of recent claims experience	5,040				
Transport insurance - reduced premium as a result of renegotiated insurance contract	-2,550				
Supplies and Services - various items transferred to Planning Budget as a direct cost	-52,890				
Ordnance Survey Licence maps - transferred to Planning Budget as a direct cost	-10,270				
Decrease in Recharge from Council Offices following savings occurring during the year mainly on capital charges			-3,070		
Decrease in Recharge from I T Services and as a result of savings within the year			-8,930		
Decrease in Recharge from Organisation and Member Services following reassessment of time spent on different activities and savings made during the year			-4,260		
Income from Planning lists - transferred to Planning Budget		5,470			
Decrease in income from recharges - reflecting reductions in expenditure outlined above			135,870		
Total Community Services Department					9,200
Highways Agency					
Increase in Recharge from Community Services following reassessment of time spent on different activities			2,800		
Total Highways Agency					2,800
Private Drains					
Decrease in Recharge from Chief Executives and Community Services following reassessment of time spent on different activities and as a result of savings made during the year			-7,190		
Total Private Drains					-7,190

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Bus Shelters					
Decrease in Recharge from Community Services following reassessment of time spent on different activities, and as a result of savings made during the year			-2,810		
Total Bus Shelters					-2,810
Roadside Seats					
Decrease in Recharge from Community Services following reassessment of time spent on different activities, and as a result of savings made during the year			-2,200		
Total Roadside Seats					-2,200
Street Nameplates and Signs					
Decrease in Recharge from Community Services following reassessment of time spent on different activities, and as a result of savings made during the year			-3,120		
Total Street Nameplates and Signs					-3,120
Public Rights of Way					
Expenditure on statutory notices - to be financed from additional income	3,160				
Contribution from persons seeking a public path diversion order to finance expenditure on statutory notices		-3,160			
Total Public Rights of Way					0
Amenity Cleansing					
Reduction in employee costs due to staff vacancies and no pay rise for the year.	-8,660				
Total Amenity Cleansing					-8,660
Public Conveniences					
Decrease in recharge from Grounds Maintenance for locking and unlocking toilets and maintenance of shrubs following reassessment of time spent on different activities and as a result of savings made during the year			-8,180		
Total Public Conveniences					-8,180
Refuse Collection					
Drivers wages - redesignation of driver as loader for part of the year and no pay rise for the year	-6,390				
Employee related insurance – as a result of renegotiated insurance contract	-2,050				
Use of transport - additional costs due to increase in the price of derv	13,700				
Purchase of equipment and materials - additional expenditure on new bins - to be met from additional income from sales	2,630				
Contribution towards costs of new bins		-2,440			

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Additional Recycling Credits as nearly 10% more waste is expected to be recycled during the year, especially green waste		-39,740			
Total Refuse Collection					-34,290
Recycling					
Reduction in payments to contractors for paper and glass etc collection as the rate per tonne collected was reduced at the start of the year	-28,190				
Reduction in recycling credit rate per tonne		26,990			
Total Recycling					-1,200
Trade Refuse					
Additional tipping charges as the weight collected has risen	3,300				
Increase in Recharge from Community Services following reassessment of time spent on different activities			3,400		
Additional income as the number of trade bins collected has increased during the year		-8,470			
Total Trade Refuse					-1,770
Crime and Disorder					
Decrease in Recharge from Community Services following reassessment of time spent on different activities and as a result of savings made during the year			-9,860		
Total Crime and Disorder					-9,860
Community Safety Partnership					
Promotional Activities - increased expenditure mainly as a result of a successful bid for additional resources from Safer Lancashire Board	18,590				
Local Strategic Partnership - additional income mainly from Lancashire Policy Authority to fund wasted lives scheme		-3,830			
Lancashire LAA - additional grant following a successful bid for additional resources from Safer Lancashire Board		-17,000			
Lancashire Drug Action Team - additional income to fund stay safe scheme		-5,000			
Total Community Safety Partnership					-7,240

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Art Development					
Reduction in employee costs due to 2 part time posts being vacant for the whole year and there being no pay rise for the year	-5,810				
Promotional Activities - virement from tourism publicity to finance expenditure on the Ribble Valley Arts Trail	2,000				
Promotional Activities - Liberating Empty Terrain (L.E.T) (see grant income)	3,000				
Decrease in Recharge from Community Services following reassessment of time spent on different activities			-6,890		
Grant received - Liberating Empty Terrain (L.E.T)		-3,000			
					-10,700
Platform Gallery					
Reduced employee costs due to staff vacancies and no pay rise for the year	-5,060				
Decrease in Recharge from Community Services following reassessment of time spent on different activities, and a result of savings made during the year			-5,060		
Total Platform Gallery					-10,120
Clitheroe Castle Museum					
Repairs and Maintenance of buildings - additional expenditure	2,500				
Electricity – the original budget was based on the first 12 months opening of the museum, when there was a high level of consumption, and a number of energy saving measures hadn't then been realised. The revised budget takes account of expenditure to the end of November, with the last 4 months based on the consumption for the same period in 2010/11	-4,620				
Gas – the original budget was based on the first 12 months opening of the museum when there was a high level of consumption, and a number of energy saving measures hadn't then been realised. The revised budget takes account of expenditure to the end of November, with the last 4 months based on the consumption for the same period in 2010/11	-7,190				
Curatorial Services - charge lower from Lancashire Museums Service mainly due to there being no pay award for the year	-5,390				
Decrease in Recharge from Community Services following reassessment of time spent on different activities, and as a result of savings made during the year			-9,590		
Reduction in charge for depreciation				-3,720	
Reduced recharge to Sound Archives and Café reflecting savings outlined above		3,660			
Total Castle Museum					-24,350

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Sound Archives					
Reduction in recharge from Castle Museum as a result of savings			-2,770		
Reduced grant as a consequence of the above		2,770			
Total Sound Archives					0
Tourism					
Decrease in Recharge from Community Services following reassessment of time spent on different activities, and as a result of savings made during the year			-8,570		
Total Tourism					-8,570
CCTV Equipment					
Increase in Recharge from Community Services following reassessment of time spent on different activities			3,540		
Total CCTV Equipment					3,540
Salthill Depot					
Reduced employee costs due to staff vacancies and no pay rise for the year	-3,080				
Repairs and Maintenance of buildings - additional expenditure due to health and safety requirements - met from virement	4,000				
Decrease in Recharge from Community Services following reassessment of time spent on different activities and as a result of the freeze on recruitment			-3,660		
Increase in charge for depreciation				2,620	
Total Salthill Depot					-120
Vehicle Workshop					
Decrease in Recharge from Community Services following reassessment of time spent on different activities, and as a result of savings made during the year			-2,430		
Reduction in charge for depreciation				-3,330	
Reduced income from recharge to vehicles - following reductions in expenditure outlined above		7,490			
Total Vehicle Workshop					1,730

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Works Administration					
Reduced employee costs due to staff vacancies, lower overtime payments and no pay rise for the year	-22,800				
Transport costs - reduced level of repairs and expenditure on tyres	-8,690				
Decrease in Recharge from Community Services and Financial Services following reassessment of time spent on different activities, and as a result of savings made during the year			-15,130		
Recharge to capital schemes - much lower level of recharge as very few capital schemes during the year		17,630			
Reduction in recharge of overtime, as less overtime likely to be worked.		3,000			
Reduced recharge for works to reflect savings in expenditure		24,230			
Total Works Administration					-1,760
Edisford Picnic Area					
Decrease in Recharge from Grounds Maintenance following reassessment of time spent on different activities and as a result of the freeze on recruitment			-8,780		
Total Edisford Picnic Area					-8,780
Grounds Maintenance					
Reduced employee costs due to staff vacancies and no pay rise for the year	-13,360				
Employee related insurance - additional premium in the light of recent claims experience	4,730				
Increased recharge from Longridge Depot following an increase in support services recharge		3,600			
Purchase of tractor which was previously leased	2,950				
Total Grounds Maintenance					-2,080
Ribble Valley Parks					
Increased expenditure on emergency tree works	4,900				
Decrease in recharge from Community Services following reassessment of time spent on different activities, and as a result of savings made during the year			-18,700		
Total Ribble Valley Parks					-13,800

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
<i>Ribblesdale Pool</i>					
Reduced employee costs due to staff vacancies and no pay rise for the year	-7,000				
Sewerage and Environmental Services - reduction following successful appeal for change of banding	-8,410				
Premises Insurance - reduced premium in the light of recent claims experience, and as a result of negotiated insurance contract	-2,020				
Gas and Electricity charges – reduction due to reduced consumption, and as a result of the introduction of energy saving measures	-5,640				
Decrease in recharge from Community Services following reassessment of time spent on different activities, and as a result of savings made during the year			-3,650		
Decrease in recharge from Grounds Maintenance following reassessment of time spent on different activities, and as a result of savings made during the year			-3,840		
Reduction in charge for depreciation				-6,760	
Swimming courses reduction in income following fall in numbers attending courses		5,190			
Total Ribblesdale Pool					-32,130
<i>Longridge Gym</i>					
Reduced employee costs due to staff vacancies and no pay rise for the year	-3,900				
Decrease in recharge from Community Services and Organisation and Member Devt following reassessment of time spent on different activities and as a result of the freeze on recruitment			-8,960		
Grant re Children's Centre - reduction in income following termination in agreement from 1 May 2010		11,820			
Total Longridge Gym					-1,040
<i>Exercise Referral</i>					
Lower level of grant funding, but contributions to be made from and to reserves below the line		6,500			
Total Exercise Referral					6,500
<i>Sports Development</i>					
Increased employee costs for post which wasn't provided for in the Original Budget	27,530				
Decrease in Recharge from Community Services and Financial Services following reassessment of time spent on different activities, and as a result of savings made during the year			-6,160		
Additional income to cover the financing of the above post		-27,550			
Total Sports Development					-6,180

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Annual Grants and Subscriptions					
Reduced grant re Sound Archives	-2,770				
Total Annual Grants and Subscriptions					-2,770
Xmas Lighting and Ribble Valley in Bloom					
Increased grants - to be financed from Reserve brought forward	2,720				
Total Xmas Lighting and Ribble Valley in Bloom					2,720
Recreation and Culture Grants					
Increased grants - to be financed from Reserve brought forward	16,830				
Decrease in Recharge from Community Services following reassessment of time spent on different activities, and as a result of savings made during the year			-2,190		
Total Recreation and Culture Grants					14,640
Wellbeing and Health Equality					
Balance of grant income form Hyndburn and Ribble Valley PCT		-63,920			-63,920
OTHER	-51,560	14,840	-2,110	240	-38,590
Reserve Funds					
Wellbeing and Health Equality – funding added to earmarked reserve	63,920	-6,920			
Exercise Referral Reserve	5,310				
Local Recreation Grants		-16,830			
Christmas Lights and Ribble Valley in Bloom		-3,420			
Partnership against Crime		7,240			
Tourism Promotions		-6,810			
Total Reserve Funds					42,490
TOTAL	-136,700	-67,660	-12,500	-10,950	-227,810

4 2012/13 DRAFT REVENUE BUDGET

- 4.1 The three year forecast to Policy and Finance Committee in September highlighted the need for savings in the region of £600,000 in the 2012/13 financial year. There is continuing uncertainty surrounding the level of financial support the council will receive from the Government in future financial years, particularly following consultation papers on proposals to replace the current formula grant funding with an alternative based on the retention of business rates.
- 4.2 Due to this uncertainty, the three year forecast assumed a freeze on Government funding. Following the grant settlement in December, an updated budget forecast estimated the amount of savings needed for 2012/13 as £635,000. These figures will be updated further as detailed estimates are agreed by committees.
- 4.3 In addition, as always, there are a number of potential problems that will have a significant impact on the budget for 2012/13 and beyond. The immediate ones are:
- ❖ Future public sector funding
 - ❖ The continuing effect of the economic downturn on service income levels
 - ❖ The level of investment income received
- 4.4 As far as your budget is concerned, as stated earlier, the estimates have been prepared after allowing for savings from the service review savings package agreed at Policy and Finance Committee on 22 November 2011 and include provision for price increases of 2.5%. No allowance has been made for pay increases. Where possible budgets have been cash limited.
- 4.5 Whilst savings have been identified and incorporated into the base budget members are asked to consider any further potential areas for savings which they may be able to identify. These will be put forward for consideration by the Budget Working Group, be they for the 2012/13 budget or as proposals for any future years.

5 COMMITTEE SERVICE ESTIMATES

5.1 COMMUNITY SERVICES DEPARTMENT

Service Description	COMMD
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All costs are recharged to services based upon records of time spent on those services by individual members of staff. The following is an analysis of the department's budget.

Link to Ambitions

To be a well managed council providing efficient services based on identified customer needs

Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	1,204,560	30,070	-24,650	18,980		-51,100	1,177,860
Premises Related	7,700	190				-380	7,510
Transport Related	47,470	760		-1,300		-2,690	44,240
Supplies and Services	87,450	850	-140	-53,740		-3,590	30,830
Third Party Payments	10,490			-10,490			0
Support Services	291,300				-730		290,570
Total Expenditure	1,648,970	31,870	-24,790	-46,550	-730	-57,760	1,551,010
Other Grants and Contributions	-5,530				530		-5,000
Customer and Client Receipts	-5,640			5,070			-570
Departmental Recharges	-1,639,400				93,960		-1,545,440
Total Income	-1,650,570	0	0	5,070	94,490	0	-1,551,010
NET	-1,600	31,870	-24,790	-41,480	93,760	-57,760	0

Comments

The main items of saving relate to the deletion of 1 full time and 3 part time posts and the addition of 1 full time and 1 part time post (the costs of which will be met from additional planning income). Further savings have been identified in relation to insurance and telephones. A net amount of £7,080 has been included for inflation, mainly in respect of the increase in the superannuation rate. Unavoidable additional costs mainly relate to staff increments. A total of £64,230 under supplies and services and third party payments, and in respect of planning specific items has been taken out of community services department and included in the planning budget. As a result of the reduction in expenditure of nearly £98,000, the Departmental recharges are reduced considerably.

5.2 HIGHWAYS AGENCY

Service Description							HWAGY
<i>Under the Highways Partnership Agreement the Council has carried out a small number of functions on behalf of Lancashire County Council.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Supplies and Services	1,000	30	-30				1,000
Support Services	10,810				-330		10,480
Total Expenditure	11,810	30	-30	0	-330	0	11,480
NET	11,810	30	-30	0	-330	0	11,480
Comments							
A small reduction in support service costs is forecast as a result of savings in Community Services Department							

5.3 HIGHWAY REPAIRS

Service Description							HWREP
<i>From time to time, depending on circumstances and where it is in the public interest, minor emergency repair works are carried out on unadopted streets and footpaths.</i>							
Link to Ambitions							
To help make peoples' lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	500	10	-10				500
Support Services	2,730				-1,000		1,730
Depreciation and Impairment	900						900
Total Expenditure	4,130	10	-10	0	-1,000	0	3,130
NET	4,130	10	-10	0	-1,000	0	3,130
Comments							
A reduction in support services costs is forecast as a result of savings in Community Services Department and a reassessment of time spent on different activities							

5.4 NON-AGENCY HIGHWAYS WORK

Service Description							NHWAG
<p>The Council are involved with attendance at a wide range of meetings on highways issues that are not covered by the Highways Partnership Agreement. We give advice to town/parish councils and the public on highway matters in general.</p>							
Link to Ambitions							
<p>To be a well managed council providing efficient services based on identified customer needs</p>							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Support Services	27,050				-1,880		25,170
Depreciation and Impairment	30						30
Total Expenditure	27,080	0	0	0	-1,880	0	25,200
NET	27,080	0	0	0	-1,880	0	25,200
Comments							
<p>A reduction in support service costs is forecast as a result of savings in Community Services Department and a reassessment of time spent on different activities</p>							

5.5 CULVERTS AND WATER COURSES

Service Description							CULVT
<i>Responsibility arising out of the Floods and Water Management Act 2010 to 'liase and cooperate' with the lead Local Flood Authority (Lancashire County Council) for the area.</i>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	2,710	70	-70				2,710
Supplies and Services	5,050	120	-120				5,050
Support Services	9,320				3,400		12,720
Total Expenditure	17,080	190	-190	0	3,400	0	20,480
NET	17,080	190	-190	0	3,400	0	20,480
Comments							
Increase in support service costs following a reassessment of time spent on different activities.							

5.6 PRIVATE DRAINS

Service Description							DRAIN
<i>The Council provides a service to clear private blocked drains and a charge is made for this service. The charges contribute towards the direct costs of staff carrying out the clearance and the management and administration of the process.</i>							
Link to Ambitions							
To make peoples' lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	1,920			-920			1,000
Supplies and Services	170						170
Support Services	19,780				-7,680		12,100
Total Expenditure	21,870	0	0	-920	-7,680	0	13,270
Customer and Client Receipts	-2,620	-40		1,300			-1,360
Total Income	-2,620	-40	0	1,300	0	0	-1,360
NET	19,250	-40	0	380	-7,680	0	11,910
Comments							
The main variation is a reduction in support service charges following a reassessment of time spent on activities with Community Services and Chief Executive's department. In addition it is anticipated that the demands on this service will reduce in 2012/13 - giving rise to a fall both in direct expenditure and income.							

5.7 RIVERBANK PROTECTION

Service Description							RIVBK
<i>The Council has land adjacent to main rivers where there is a riparian owner responsibility to safely maintain the banking.</i>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	1,150	30	-30				1,150
Support Services	520				210		730
Depreciation and Impairment	1,240						1,240
Total Expenditure	2,910	30	-30	0	210	0	3,120
NET	2,910	30	-30	0	210	0	3,120
Comments							
The only variation is a small increase in support service charges from community services department following a reassessment of time spent on different activities.							

5.8 BUS SHELTERS

Service Description							BUSSH
<i>The Council maintains 85 bus shelters throughout the borough with a view to encouraging the use of the public transport system. The budget does not allow for new or replacement shelters, only basic maintenance of the existing stock.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	6,880	170	-170				6,880
Supplies and Services	4,910	120	-120				4,910
Support Services	7,570				-1,020		6,550
Total Expenditure	19,360	290	-290	0	-1,020	0	18,340
NET	19,360	290	-290	0	-1,020	0	18,340
Comments							
The only variation is a reduction in support service costs following a reassessment of time spent on different activities.							

5.9 ROADSIDE SEATS

Service Description							SEATS
<i>This budget pays for the maintenance of 151 seats situated in areas of public open spaces (except parks and recreation grounds) throughout the borough. There is no provision in this budget for new or replacement seats.</i>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	1,770						1,770
Supplies and Services	510						510
Support Services	5,560				-1,130		4,430
Total Expenditure	7,840	0	0	0	-1,130	0	6,710
NET	7,840	0	0	0	-1,130	0	6,710
Comments							
The only variation is a reduction in the recharge from community services, following a reassessment of time spent on different activities, and as a result of savings made.							

5.10 STREET NAMEPLATES AND SIGNS

Service Description							SIGNS
<i>The Council has the power to allocate names to streets and to provide appropriate street nameplates.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	2,720	70	-70				2,720
Supplies and Services	1,560	40					1,600
Support Services	20,720				-3,130		17,590
Total Expenditure	25,000	110	-70	0	-3,130	0	21,910
Customer and Client Receipts	-480						-480
Total Income	-480	0	0	0	0	0	-480
NET	24,520	110	-70	0	-3,130	0	21,430
Comments							
The only significant change is a reduction in support service costs following a reassessment of time within the community services department, and as a result of savings made.							

5.11 PUBLIC RIGHTS OF WAY

Service Description							RIGHT
<p>The Council has formalised an agreement with Lancashire County Council to take over the maintenance of a certain proportion of the public rights of way network in the borough. The service level agreement relates to the maintenance and repair of footpaths.</p> <p>The objective is to prevent and remove obstructions, ensure furniture such as gates, stiles, steps etc are in good condition, ensure the way marking is adequate and carryout stopping up and diversion procedures. This responsibility applies to the countryside footpaths only and does not include the footways adjacent to roads; these remain the responsibility of Lancashire County Council.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	13,100	330	-330				13,100
Supplies and Services	5,390	130	-130				5,390
Support Services	28,510				-450		28,060
Total Expenditure	47,000	460	-460	0	-450	0	46,550
Other Grants and Contributions	-44,300						-44,300
Total Income	-44,300	0	0	0	0	0	-44,300
NET	2,700	460	-460	0	-450	0	2,250
Comments							
Similar level of expenditure in both years.							

5.12 STREET CLEANSING

Service Description							STCLE
<p>The street cleansing service undertakes a borough wide operation for the cleansing of public adopted highways within the borough. A fly tipping service is also provided for the removal of dumped waste items on adopted areas within the borough. The service undertakes the clearance of leaves in autumn and winter and is also available for emergency call outs via Lancashire County Council with 24 hour/7 day cover.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	142,630	3,570	-3,570	-380			142,250
Premises Related	22,800	600	-600	-570			22,230
Transport Related	125,290	4,310	-1,680	840		-5,680	123,080
Supplies and Services	11,380	280	-280	30		-130	11,280
Support Services	51,030				-1,720		49,310
Total Expenditure	353,130	8,760	-6,130	-80	-1,720	-5,810	348,150
Customer and Client Receipts	-30,560	-760	760	20			-30,540
Total Income	-30,560	-760	760	20	0	0	-30,540
NET	322,570	8,000	-5,370	-60	-1,720	-5,810	317,610
Comments							
<p>The net increase in inflation costs of £2,630 relates mainly to anticipated increases in diesel, but this is partly offset by savings following the reduction in the number of vans being hired and following the retendering exercise of the roadsweeping contract. There is an anticipated reduction of £1,720 in support service costs, mainly in relation to the recharge from organisation and member development.</p>							

5.13 PUBLIC CONVENIENCES

Service Description							VARIOUS CODES
<p><i>A scheme to encourage business proprietors to make the facilities within their premises available for use by the public is being promoted. Any additional facilities subsequently made available will reduce the demand on the Council operated facilities. The provision of the Council operated facilities is being reviewed.</i></p>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	1,720	30	-30	-30		-240	1,450
Premises Related	214,360	4,350	-4,130	-3,050		-40,000	171,530
Supplies and Services	5,620	130	-130	430			6,050
Support Services	21,470				3,340		24,810
Depreciation and Impairment	31,020				-710		30,310
Total Expenditure	274,190	4,510	-4,290	-2,650	2,630	-40,240	234,150
Customer and Client Receipts	-530	-10	10	330			-200
Total Income	-530	-10	10	330	0	0	-200
NET	273,660	4,500	-4,280	-2,320	2,630	-40,240	233,950
Comments							
<p>The main variation is a saving of £40,000 in respect of the rationalisation of opening and closing hours. A separate report on this will be submitted to the Committee. Following a reassessment of time spent on different activities, there is an increase in support service charges from community services and financial services departments.</p>							

5.14 LITTER BINS

Service Description							LITTR
<p><i>Litter bins are provided throughout the area and are emptied by the refuse collection service and the street cleansing operatives. The Council has a duty to keep the streets and land open to the public free of litter and refuse, and the provision of litter bins aids that process. The budget allows the existing stock to be maintained but with little scope for expansion.</i></p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	3,100	80	-80				3,100
Supplies and Services	5,210	130					5,340
Support Services	8,430				-20		8,410
Total Expenditure	16,740	210	-80	0	-20	0	16,850
NET	16,740	210	-80	0	-20	0	16,850
Comments							
Minimal change between years							

5.15 REFUSE COLLECTION

Service Description							RCOLL
<p>The collection of household waste is a statutory requirement placed on the Council. The overall service provided includes the collection of green waste for recycling into compost, a commercial waste collection service for shops, offices and other businesses in the borough and the emptying of litter bins, as well as the collection of domestic refuse from all properties in the borough and also the collection of dry mixed recyclables.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	647,380	15,940	-13,530	-8,900		-12,160	628,730
Premises Related	41,260	40	-40		-1,860		39,400
Transport Related	331,690	9,360	23,960			-1,250	363,760
Supplies and Services	21,400	530	-320	2,630			24,240
Support Services	92,410				520		92,930
Depreciation and Impairment	303,310				-10,890		292,420
Total Expenditure	1,437,450	25,870	10,070	-6,270	-12,230	-13,410	1,441,480
Other Grants and Contributions	-268,640					-20,000	-288,640
Customer and Client Receipts	-5,780	-130	90	-1,360		-15,920	-23,100
Miscellaneous Recharges	-54,050				180		-53,870
Total Income	-328,470	-130	90	-1,360	180	-35,920	-365,610
NET	1,108,980	25,740	10,160	-7,630	-12,050	-49,330	1,075,870
Comments							
<p>There is a net provision of £35,900 for inflation. This is almost entirely in relation to the increase in the price of diesel between the two years. Savings in employee related insurance and a small saving of £1,250 is also identified in relation to vehicle insurance. Additional income of £20,000 is anticipated from recycling credits, while the introduction of additional special collections should raise an extra £15,920. Finally, depreciation should fall by £10,890.</p>							

5.16 RECYCLING AND WASTE AWARENESS

Service Description							RECYC
<p>The Council is committed to providing all households within the Ribble Valley with a three-stream refuse and recycling collection service using wheeled bins as the standard container. Additionally the waste paper collection service provides households with the collection of all clean paper and cardboard. A number of recycling centres are also located throughout the borough.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	1,360						1,360
Supplies and Services	11,680						11,680
Third Party Payments	106,210		-26,240				79,970
Support Services	68,280				-640		67,640
Total Expenditure	187,530	0	-26,240	0	-640	0	160,650
Other Grants and Contributions	-109,060		24,960				-84,100
Total Income	-109,060	0	24,960	0	0	0	-84,100
NET	78,470	0	-1,280	0	-640	0	76,550
Comments							
<p>The amount we receive per ton for recycling paper has fallen significantly, but this is offset by a similar reduction in the payment we make for transporting and processing this paper.</p>							

5.17 WASTE TRANSFER STATION

Service Description							TFRST
<p>The operation of the waste transfer station in the depot at Salthill Industrial Estate is part of both the Council's commitment to supporting the Lancashire Municipal Waste Management Strategy and providing an efficient and effective refuse collection and recycling service to our residents.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	23,250	590	-590	-250			23,000
Premises Related	22,300	560	690				23,550
Transport Related	18,870	470	1,460				20,800
Supplies and Services	1,480	30	-30				1,480
Support Services	11,460				-3,010		8,450
Total Expenditure	77,360	1,650	1,530	-250	-3,010	0	77,280
NET	77,360	1,650	1,530	-250	-3,010	0	77,280
Comments							
<p>Additional costs in relation to business rates and transport costs will be offset by a reduction in the support services charge following savings in community services department, and a reassessment of time spent on the Transfer Station.</p>							

5.18 TRADE REFUSE

Service Description							TRREF
<i>The Council provides a commercial waste collection service to business premises in the borough at competitive charges</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	37,250				60		37,310
Supplies and Services	50,660	1,280	8,160				60,100
Support Services	22,440				3,860		26,300
Total Expenditure	110,350	1,280	8,160	0	3,920	0	123,710
Customer and Client Receipts	-132,320	-3,320	-12,120			-4,080	-151,840
Total Income	-132,320	-3,320	-12,120	0	0	-4,080	-151,840
NET	-21,970	-2,040	-3,960	0	3,920	-4,080	-28,130
Comments							
The rate per tonne the Council has to pay for disposal of trade refuse is increasing significantly, but the amount we charge for its collection and disposal is being increased too, and offsets this. It's also anticipated that there will be additional collections between the two years, leading to an extra increase of £4,080 in income. The increase in support service costs is due to an uplift in the recharge from Community Services Department, following a reassessment of time spent on different activities.							

5.19 CRIME AND DISORDER

Service Description							CRIME
<i>This covers the Borough Councils contribution to the work of the Ribble Valley Community Safety Partnership.</i>							
Link to Ambitions							
To help make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Supplies and Services	5,260	130	-130				5,260
Transfer Payments	11,330	280		-330			11,280
Support Services	55,780				-8,060		47,720
Total Expenditure	72,370	410	-130	-330	-8,060	0	64,260
NET	72,370	410	-130	-330	-8,060	0	64,260
Comments							
The only significant variation is a reduction in the support services charge following savings in community services department and a reassessment of time spent on Crime and Disorder.							

5.20 RIBBLE VALLEY COMMUNITY SAFETY PARTNERSHIP

Service Description							CRIMP
<i>This covers the work of the Ribble Valley Crime Reduction Partnership and covers activities such as the Mentoring Scheme. It is primarily funded through the County Council's Area based Grant</i>							
Link to Ambitions							
To help make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Supplies and Services	31,260	780	-780	5,210			36,470
Total Expenditure	31,260	780	-780	5,210	0	0	36,470
Government Grants							0
Other Grants and Contributions	-22,220	-560	560	10			-22,210
Total Income	-22,220	-560	560	10	0	0	-22,210
NET	9,040	220	-220	5,220	0	0	14,260
Comments							
The full cost of this service will be met from the reserve originally created in 2010/11.							

5.21 LONGRIDGE CIVIC HALL

Service Description							LNGCH
<i>The Longridge Civic Hall was transferred to Longridge Action Group on a long-term lease. The depreciation shown here reflects the Councils ownership of the asset.</i>							
Link to Ambitions							
To help make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Depreciation and Impairment	9,180						9,180
Total Expenditure	9,180	0	0	0	0	0	9,180
NET	9,180	0	0	0	0	0	9,180
Comments							
The only costs relate to depreciation and impairment and the charges are the same for 2011/12 and 2012/13							

5.22 ART DEVELOPMENT

Service Description							ARTDV
<p>The arts development budget is used to develop cultural activity across the borough and is used to match fund larger projects in partnerships. This budget enables Ribbles Valley to participate in county and regional schemes.</p>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	15,340	200	-170			-7,510	7,860
Transport Related	430	10		-280			160
Supplies and Services	8,940	220	-220				8,940
Support Services	16,100				-1,440		14,660
Total Expenditure	40,810	430	-390	-280	-1,440	-7,510	31,620
NET	40,810	430	-390	-280	-1,440	-7,510	31,620
Comments							
<p>Staff savings of £7,510 have been identified following a service review and the deletion of a part time post. The other significant variation is a reduction on £1,440 in support service charges following savings in community services department, and a reassessment of time spent on different activities.</p>							

5.23 PLATFORM GALLERY

Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	46,560	150	-150			-13,830	32,730
Premises Related	15,610	390	500	540		-1,040	16,000
Transport Related	410	10					420
Supplies and Services	16,370	380	-210	-190			16,350
Support Services	26,290				930		27,220
Depreciation and Impairment	2,950						2,950
Total Expenditure	108,190	930	140	350	930	-14,870	95,670
Customer and Client Receipts	-31,350	-740	80	-90			-32,100
Total Income	-31,350	-740	80	-90	0	0	-32,100
NET	76,840	190	220	260	930	-14,870	63,570
Comments							
<p>Staff savings of £13,830 (deletion of 2 part time posts) and savings in building insurance have been identified following the service review. The projected increase in premises costs relates to gas, electricity and business rates. Support service costs are set to rise following a reassessment of time spent on activities in community services department.</p>							

5.24 MUSEUM CAFE

Service Description							MCAFE
<p><i>The Museum Café is operated by a contractor, who pays the Council an annual fee and a share of the turnover. The café forms part of the overall heritage offer at Clitheroe Castle Museum</i></p>							
Link to Ambitions							
Sustain a strong and prosperous Ribble Valley							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related				500			500
Supplies and Services				200			200
Support Services	9,000				-510		8,490
Total Expenditure	9,000	0	0	700	-510	0	9,190
Customer and Client Receipts	-7,530						-7,530
Total Income	-7,530	0	0	0	0	0	-7,530
NET	1,470	0	0	700	-510	0	1,660
Comments							
<p>The museum café meets a share of some of the costs at the castle museum and the reduction in support service reflects savings identified at the museum. The income shown relates to the receipts of rent and turnover share from the café proprietor.</p>							

5.25 CASTLE MUSEUM

Service Description							MUSEUM
<i>The Castle Museum reopened in May 2009 following major refurbishment and rates as the districts prime wet weather visitor attraction</i>							
Link to Ambitions							
Sustain a strong and prosperous Ribble Valley							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	66,530	1,630	3,940	-13,600	-760	950	58,690
Supplies and Services	2,940	50	-50	-570	0	0	2,370
Third Party Payments	171,270	4,280	-4,280			-15,000	156,270
Support Services	36,750				-310		36,440
Depreciation and Impairment	37,910				-3,720		34,190
Total Expenditure	315,400	5,960	-390	-14,170	-4,790	-14,050	287,960
Customer and Client Receipts	-38,480	-960					-39,440
Departmental Recharges	-36,940				3,320		-33,620
Total Income	-75,420	-960	0	0	3,320	0	-73,060
NET	239,980	5,000	-390	-14,170	-1,470	-14,050	214,900
Comments							
<p>While gas and electricity prices are expected to rise there has been a significant fall in consumption, which, despite an increase in buildings insurance will show a saving of nearly £8,000 on premises costs. A saving of £15,000 is projected on the curation fee charged by Lancashire Museums. Depreciation costs are estimated to fall by £3,720. Part of the costs of the museum is recharged to the cafe, and to the Sound Archives. As there are savings in the cost of the Museum, some of these feed through to a reduction in the recharges.</p>							

5.26 SOUND ARCHIVES

Service Description							SOUND
<p><i>The North West Sound Archives are situated on the second floor of the Museum building, and certain costs have been recharged to here from the Museum. A grant from Recreation and Culture Grants covers this cost. It contributes to the overall cultural offer at the Clitheroe Castle Museum.</i></p>							
Link to Ambitions							
Sustain a strong and prosperous Ribble Valley							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Support Services	27,940	700	-700		-2,510		25,430
Total Expenditure	27,940	700	-700	0	-2,510	0	25,430
Departmental Recharges	-27,940				2,510		-25,430
Total Income	-27,940	0	0	0	2,510	0	-25,430
NET	0	700	-700	0	0	0	0
Comments							
<p>Some of the savings at the castle museum will be passed on to the sound archives, and this will then mean a lower grant from grants and subscriptions.</p>							

5.27 TOURISM

Service Description							TURSM
<p><i>This budget covers the operational costs for the Tourist Information Centre, which is located in the Council Offices. The budget also covers marketing the Ribble Valley as a visitor destination and the production of key publications such as the Visitors Guide</i></p>							
Link to Ambitions							
Sustain a strong and prosperous Ribble Valley							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	52,050	1,440	-1,420	-1,250			50,820
Premises Related	2,430	60	60			-150	2,400
Transport Related	340	10		-50			300
Supplies and Services	54,630	520	-50	-3,230		-2,000	49,870
Support Services	59,340			1,210			60,550
Total Expenditure	168,790	2,030	-1,410	-3,320	0	-2,150	163,940
Customer and Client Receipts	-33,150	-830		3,720			-30,260
Total Income	-33,150	-830	0	3,720	0	0	-30,260
NET	135,640	1,200	-1,410	400	0	-2,150	133,680
Comments							
<p>The only significant variation is a reduction of £2,000 in publicity costs, identified following the service review.</p>							

5.28 CAR PARKS

Service Description							VARIOUS CODES
<p>The Council maintains numerous public car parks throughout the borough of which 16 are chargeable. Car parking charges are operated in Longridge, Clitheroe, Slaidburn, Ribchester, Sabden and Chipping</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	48,590	1,210	-1,210	-1,460			47,130
Premises Related	94,040	2,350	2,910	750			100,050
Transport Related	8,670	80	110	-1,890		870	7,840
Supplies and Services	19,360	480				120	19,960
Third Party Payments	3,750	90		580			4,420
Support Services	66,080				-9,590		56,490
Depreciation and Impairment	9,880				2,200		12,080
Total Expenditure	250,370	4,210	1,810	-2,020	-7,390	990	247,970
Customer and Client Receipts	-336,550	-7,430	-23,460	2,430			-365,010
Total Income	-336,550	-7,430	-23,460	2,430	0	0	-365,010
NET	-86,180	-3,220	-21,650	410	-7,390	990	-117,040
Comments							
<p>There is a net increase in inflation on expenditure of £6,020. The main reason for this is the provision for an increase in business rates of 5.6%. The reduction in support services is almost entirely due to the lower recharge from CCTV. Income is set to rise by over £28,000 due to an increase in charges. Although the overall figure for supplies and services rises just by inflation, an amount of £3,600 is included as an additional item for a new maintenance contract for the car park machines. This is offset by other savings, also totalling £3,600.</p>							

5.29 CLOSED CIRCUIT TELEVISION

Service Description							CCTEL
<i>The Council manages and maintains the Clitheroe and Whalley Town Centre CCTV system.</i>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	9,410	60	450				9,920
Supplies and Services	13,260	330	-30	-20			13,540
Third Party Payments	85,440	2,140	-1,480			-6,910	79,190
Support Services	17,210				2,780		19,990
Depreciation and Impairment	71,120				-66,810		4,310
Total Expenditure	196,440	2,530	-1,060	-20	-64,030	-6,910	126,950
Departmental Recharges	-31,760				11,230		-20,530
Total Income	-31,760	0	0	0	11,230	0	-20,530
NET	164,680	2,530	-1,060	-20	-52,800	-6,910	106,420
Comments							
Following a service review the contract for monitoring the CCTV system has been retendered, giving a saving of £8,390 in the first year. The other significant saving (£66,810) is in relation to depreciation and impairment, as the great bulk of the CCTV system has now been fully depreciated. An element of the total net costs of CCTV is recharged to carparks, and as the costs are falling, the recharge is reduced too.							

5.30 LONGRIDGE DEPOT

Service Description							LDEPO
<p>The council retains a small operational base at a depot in Longridge, primarily in relation to our grounds maintenance services carried out in the western fringe of the borough.</p>							
Link to Ambitions							
<p>To protect and enhance the environmental quality of the area</p>							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	7,880	120	130	-80			8,050
Supplies and Services	140			-10			130
Support Services	720				3,160		3,880
Depreciation and Impairment	1,250				-250		1,000
Total Expenditure	9,990	120	130	-90	2,910	0	13,060
Miscellaneous Recharges	-9,990				-3,070		-13,060
Total Income	-9,990	0	0	0	-3,070	0	-13,060
NET	0	120	130	-90	-160	0	0
Comments							
<p>The only significant variation is an increase in support services following the introduction of a charge from organisation and member development.</p>							

5.31 SALTHILL DEPOT

Service Description	SDEPO
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This is the council's main operational base for the staff who carry out directly delivered services in the borough, such as refuse collection and recycling, street cleansing, grounds maintenance, vehicle repair and maintenance and general works. In addition the Council's main stores are located here.

Link to Ambitions

To be a well managed council providing efficient services based on identified customer needs

Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	30,280	570	-570	-9,220			21,060
Premises Related	42,610	1,070	770	110		290	44,850
Transport Related	350	10		40			400
Supplies and Services	4,000	100	-50	30			4,080
Support Services	59,560				4,590		64,150
Depreciation and Impairment	18,160				2,630		20,790
Total Expenditure	154,960	1,750	150	-9,040	7,220	290	155,330
Oncosts Recovered	-41,740				-140		-41,880
Miscellaneous Recharges	-119,450				6,000		-113,450
Total Income	-161,190	0	0	0	5,860	0	-155,330
NET	-6,230	1,750	150	-9,040	13,080	290	0

Comments

Savings in employee costs relate to the modern apprentice post, which will not be filled. This is offset by additional support service recharge from organisation and member development, and an increase in the depreciation charge.

5.32 REFUSE COLLECTION VEHICLES

Service Description								VARIOUS CODES
<i>We have a fleet of split bodied refuse collection and recycling vehicles in order to carry out the statutory service</i>								
Link to Ambitions								
To be a well managed council providing efficient services based on identified customer needs								
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13	
	£	£	£	£	£	£	£	
Transport Related	331,600	8,290	23,780				363,670	
Total Expenditure	331,600	8,290	23,780	0	0	0	363,670	
Miscellaneous Recharges	-331,600	-8,290	-23,780				-363,670	
Total Income	-331,600	-8,290	-23,780	0	0	0	-363,670	
NET	0	0	0	0	0	0	0	
Comments								
The price of diesel has risen significantly, and is expected to rise further next year. In addition, the cost of tyres is expected to increase well above inflation.								

5.33 GROUNDS MAINTENANCE VEHICLES

Service Description								VARIOUS CODES
<i>We have a range of vehicles, mowers and plant in order to help staff maintain the council's parks, play areas, sports pitches and other public open spaces.</i>								
Link to Ambitions								
To protect and enhance the environmental quality of the area								
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13	
	£	£	£	£	£	£	£	
Transport Related	79,430	1,990	470			-650	81,240	
Total Expenditure	79,430	1,990	470	0	0	-650	81,240	
Miscellaneous Recharges	-79,430	-1,990	-470			650	-81,240	
Total Income	-79,430	-1,990	-470	0	0	650	-81,240	
NET	0	0	0	0	0	0	0	
Comments								
The main increases are in relation to diesel, which is again expected to rise considerably in price.								

5.34 WORKS ADMINISTRATION VEHICLES

Service Description							VARIOUS CODES
<i>We have a range of vehicles in order to help staff carry out a range of maintenance and repair works for the council</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Transport Related	35,700	890	1,280	-4,430		-1,150	32,290
Total Expenditure	35,700	890	1,280	-4,430	0	-1,150	32,290
Miscellaneous Recharges	-35,700	-890	-1,280	4,430		1,150	-32,290
Total Income	-35,700	-890	-1,280	4,430	0	1,150	-32,290
NET	0	0	0	0	0	0	0
Comments							
The inflation provision should cover expected increases in the price of diesel and tyres. However, savings should be made on repairs.							

5.35 PLANT

Service Description							VARIOUS CODES
<i>We have a number of items of plant and equipment to help staff provide essential council services.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Transport Related	13,570	470	1,650	-150			15,540
Depreciation and Impairment	7,520						7,520
Total Expenditure	21,090	470	1,650	-150	0	0	23,060
Miscellaneous Recharges	-21,090	-470	-1,650	150			-23,060
Total Income	-21,090	-470	-1,650	150	0	0	-23,060
NET	0	0	0	0	0	0	0
Comments							
The additional costs relate almost entirely to the increase in the cost of diesel.							

5.36 TWO WAY RADIO

Service Description							TWOWR
<i>We have a radio system linking between staff based at Salthill depot and vehicles and staff working out in the borough</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	2,450	60					2,510
Supplies and Services	720	10	230				960
Total Expenditure	3,170	70	230	0	0	0	3,470
Miscellaneous Recharges	-3,170				-300		-3,470
Total Income	-3,170	0	0	0	-300	0	-3,470
NET	0	70	230	0	-300	0	0
Comments							
No significant variations							

5.37 VEHICLE WORKSHOP

Service Description							VEHCL
<p>The garage at the depot maintains the Council's fleet of commercial vehicles and charges all of these costs to the relevant service area. The main services charged by the garage are the refuse collection service, works administration and grounds maintenance.</p>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	60,420	1,510	-1,260				60,670
Premises Related	5,400	80			-110		5,370
Transport Related	4,700	100		-1,520			3,280
Supplies and Services	3,440	80	-70			150	3,600
Support Services	11,830				-2,280		9,550
Depreciation and Impairment	5,200				-3,330		1,870
Total Expenditure	90,990	1,770	-1,330	-1,520	-5,720	150	84,340
Oncosts Recovered	-90,750				6,410		-84,340
Total Income	-90,750	0	0	0	6,410	0	-84,340
NET	240	1,770	-1,330	-1,520	690	150	0
Comments							
Savings are anticipated on transport costs, as an older vehicle is now being used, in the recharge from Community Services following savings in that department and a reassessment of time spent, and in the charge for depreciation. These savings are passed on to user services.							

5.38 WORKS ADMINISTRATION

Service Description	WKSAD
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The works administration service carries out a wide range of maintenance services across most of the council services, notably engineering services. The cost of all work carried out by works administration is charged out to the relevant service area.

Link to Ambitions

To be a well managed council providing efficient services based on identified customer needs

Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	168,980	4,220	-3,700	-1,760	0	-8,720	159,020
Premises Related	18,560	0	0	-870	0	0	17,690
Transport Related	36,950	920	0	-4,430	0	-1,150	32,290
Supplies and Services	9,050	230	-210	50	0	120	9,240
Support Services	36,130	0	0	0	-12,070	0	24,060
Depreciation and Impairment	23,090	0	0	0	-2,410	0	20,680
Total Expenditure	292,760	5,370	-3,910	-7,010	-14,480	-9,750	262,980
Oncosts Recovered	-291,240			28,260			-262,980
Miscellaneous Recharges	-1,000			1,000			0
Total Income	-292,240	0	0	29,260	0	0	-262,980
NET	520	5,370	-3,910	22,250	-14,480	-9,750	0

Comments

The service review has yielded savings of £8,490 with the deletion of a seasonal post and £1,260 on employees and vehicle insurance. Further savings will be made on transport with the rationalisation of vehicles. The support services charge will fall by £12,070 due to the reduction in the charge from the community services department following the deletion of the post of general works manager. Finally, depreciation should fall by £2,140.

5.39 CARAVAN SITE

The Caravan and Camping Club now manage the caravan site on a 25-year fully repairing lease. The Council receives a guaranteed minimum income from the operator annually and has a consultative role to play in its overall running.

Link to Ambitions

To sustain a strong and prosperous Ribble Valley

Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Support Services	750				20		770
Total Expenditure	750	0	0	0	20	0	770
Customer and Client Receipts	-7,440			-370			-7,810
Total Income	-7,440	0	0	-370	0	0	-7,810
NET	-6,690	0	0	-370	20	0	-7,040

Comments

Income is expected to increase moderately as the caravan site is attracting slightly more visitors

5.40 EDISFORD PICNIC AREA

This budget head relates mainly to the maintenance of the Edisford picnic area, income from the mobile catering units and also fees received from our share of the model railway income.

Link to Ambitions

To protect and enhance the environmental quality of the area

Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	14,530			-20	-8,880		5,630
Supplies and Services	50			-50			0
Total Expenditure	14,580	0	0	-70	-8,880	0	5,630
Customer and Client Receipts	-12,380						-12,380
Total Income	-12,380	0	0	0	0	0	-12,380
NET	2,200	0	0	-70	-8,880	0	-6,750

Comments

Following a reassessment of time spent on different activities, the recharge from Grounds Maintenance is expected to fall.

5.41 GROUNDS MAINTENANCE

Service Description							PKADM
<p><i>The grounds maintenance service encompasses a wide range of operations on parks and open spaces, including trees and woodlands, play areas, sports pitches, cemeteries, hard and soft landscaping and the provision of floral decorations in public council buildings.</i></p>							
Link to Ambitions							
<p>To protect and enhance the existing environmental quality of our area</p>							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	237,290	5,930	-5,160	-2,600		-4,320	231,140
Premises Related	54,120	10	-10		1,250	-960	54,410
Transport Related	79,430	1,990	470	0	0	-650	81,240
Supplies and Services	18,830	460	-430	-70	0	-330	18,460
Support Services	60,990				2,960		63,950
Depreciation and Impairment	46,130				-13,540		32,590
Total Expenditure	496,790	8,390	-5,130	-2,670	-9,330	-6,260	481,790
Oncosts Recovered	-493,660				15,770		-477,890
Miscellaneous Recharges	-2,380			-1,520			-3,900
Total Income	-496,040	0	0	-1,520	15,770	0	-481,790
NET	750	8,390	-5,130	-4,190	6,440	-6,260	0
Comments							
<p>Net inflation is offset by reductions in expenditure due to unavoidable changes. The staffing review has produced savings of £9,030, but these are offset by increases in insurance. The recharge from community services is set to rise, following a reassessment of time spent on different activities but this is more than offset by a reduction of £13,450 in depreciation.</p>							

5.42 ROEFIELD BARN

Service Description							ROEBN
<p>The building is occupied by Roefield Leisure Centre who pay a quarterly rent to the Council. The Council are not responsible for running costs or repairs and consequently there are few costs here.</p>							
Link to Ambitions							
To make peoples' lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Support Services	90				10		100
Depreciation and Impairment	1,120						1,120
Total Expenditure	1,210	0	0	0	10	0	1,220
Customer and Client Receipts	-50						-50
Total Income	-50	0	0	0	0	0	-50
NET	1,160	0	0	0	10	0	1,170
Comments							
No significant changes between the 2 years							

5.43 RIBBLE VALLEY PARKS

To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	10						10
Premises Related	369,310	600	210	4,040	-5,640		368,520
Supplies and Services	4,530	110	-90	-210			4,340
Support Services	47,340				-15,230		32,110
Depreciation and Impairment	28,470				-1,090		27,380
Total Expenditure	449,660	710	120	3,830	-21,960	0	432,360
Customer and Client Receipts	-21,260	-520	-110	-1,320			-23,210
Total Income	-21,260	-520	-110	-1,320	0	0	-23,210
NET	428,400	190	10	2,510	-21,960	0	409,150
Comments							
<p>Additional provision has been made for the cost of the gas supply at the Roefield changing rooms which wasn't included in the original estimate for 2011/12. The other significant variations are the fall (£5,640) in the charge from grounds maintenance, the recharge from community services - down £15,790 following savings in that department, and a reassessment of time spent on different activities, and the reduced charge for depreciation.</p>							

5.44 RIBBLESDALE POOL

Service Description							RPOOL
<p><i>Ribblesdale pool provides a varied programme of use for casual public swimming, swimming instruction and hire by clubs and groups. The facility is well attended in comparison to other pools of its size.</i></p>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	303,130	7,570	-6,310	-1,320	0	-420	302,650
Premises Related	128,680	3,080	5,360	-15,110	-3,860	-2,160	115,990
Transport Related	310	10	-10				310
Supplies and Services	58,960	1,470	-260	-4,850	0	-1,680	53,640
Third Party Payments	450	10	-10				450
Support Services	87,380				-7,620		79,760
Depreciation and Impairment	80,080				-6,750		73,330
Total Expenditure	658,990	12,140	-1,230	-21,280	-18,230	-4,260	626,130
Customer and Client Receipts	-339,820	-8,450	-1,820	17,960	0	0	-332,130
Departmental Recharges	-9,170				20		-9,150
Total Income	-348,990	-8,450	-1,820	17,960	20	0	-341,280
NET	310,000	3,690	-3,050	-3,320	-18,210	-4,260	284,850
Comments							
<p>Net inflation on expenditure of £10,910 relates mainly to projected increases in gas, electricity and business rates. There should be a saving of over £8,000 as the banding used for the sewerage charge has been reduced. Savings are projected on support services in respect of recharges from community services and grounds maintenance following savings, and a reassessment of time spent on different activities. These are offset by an increased charge from organisation and member development. The charge for depreciation should fall and service review savings totalling £4,260 have been identified in relation to employee and premises insurance, maintenance, and security telephones. Increases in charges for customer and client services will be more than offset by reductions due to a decrease in the use of some services.</p>							

5.45 EDISFORD ALL WEATHER PITCH

Service Description							EALLW
<p><i>This is a high quality facility for which there is great demand in terms of tennis and football training during the evenings. The introduction of netball to the programme is evidence of its multi-use potential.</i></p>							
Link to Ambitions							
<p>To make people's lives safer and healthier</p>							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Premises Related	5,960	140	110				6,210
Supplies and Services	600	20	-20	30			630
Support Services	11,250				-1,260		9,990
Total Expenditure	17,810	160	90	30	-1,260	0	16,830
Customer and Client Receipts	-22,280	-560		-2,160			-25,000
Total Income	-22,280	-560	0	-2,160	0	0	-25,000
NET	-4,470	-400	90	-2,130	-1,260	0	-8,170
Comments							
<p>An increase in income is anticipated as usage increases and in addition there will be a saving in support service costs as the recharge from community services is set to fall, following savings and a reassessment of time spent on different activities.</p>							

5.46 LONGRIDGE GYM

Service Description							LNGYM
<p><i>The gym was relocated from the Longridge Sports Centre to a new extension at the Longridge Civic Hall, containing modern fitness equipment and providing comfortable showering and changing facilities.</i></p>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	50,450	30				-50,480	0
Premises Related	8,820	170	250		-310	-8,930	0
Transport Related	320	10				-330	0
Supplies and Services	7,460	150				-7,610	0
Support Services	46,470				-46,470		0
Depreciation and Impairment	7,830				-10		7,820
Total Expenditure	121,350	360	250	0	-46,790	-67,350	7,820
Other Grants and Contributions	-12,860					12,860	0
Customer and Client Receipts	-22,080	-540				22,620	0
Total Income	-34,940	-540	0	0	0	35,480	0
NET	86,410	-180	250	0	-46,790	-31,870	7,820
Comments							
<p>As part of the savings exercise, Longridge Gym is scheduled to close with effect from 1 April 2012.</p>							

5.47 CYCLING

Service Description							CYCLS
<p><i>Costs shown here are in relation to the development of a borough wide cycling strategy and the identification, improvement and promotion of cycle routes and events.</i></p>							
Link to Ambitions							
<p>To make people's lives safer and healthier</p>							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Support Services	6,870				-1,280		5,590
Total Expenditure	6,870	0	0	0	-1,280	0	5,590
NET	6,870	0	0	0	-1,280	0	5,590
Comments							
<p>Projected reduction in time allocation for 2012/13 follows a reassessment of time spent on cycling activities within the community services department.</p>							

5.48 EXERCISE REFERRAL SCHEME

Service Description							EXREF
<p>There are a number of schemes under the umbrella of healthy lifestyles including exercise referral, cardiac rehabilitation, weight management and healthy walks.</p> <p>The main source of funding for the healthy lifestyles programmes is NHS East Lancashire, who either fully or part fund the programmes.</p>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	102,160	2,560	-2,270	-110			102,340
Premises Related	6,790	170		-1,400			5,560
Transport Related	5,180	130		-500			4,810
Supplies and Services	5,950	140		-2,690			3,400
Support Services	16,660				-1,900		14,760
Total Expenditure	136,740	3,000	-2,270	-4,700	-1,900	0	130,870
Other Grants and Contributions	-101,560			10,390			-91,170
Customer and Client Receipts	-4,400	110		1,120			-3,170
Total Income	-105,960	110	0	11,510	0	0	-94,340
NET	30,780	3,110	-2,270	6,810	-1,900	0	36,530
Comments							
<p>Provision is included for four and a half posts, and three and a half are proposed to be funded from grants and from earmarked reserves. Subject to approval of this, expenditure has been limited so that no extra costs will fall on the council in 2012/13.</p>							

5.49 SPORTS DEVELOPMENT

Service Description							SPODV
<p><i>Contributing to the Council's ambition to create safer and healthier lifestyles. The role of the sports development unit is to create and extend sporting opportunities throughout the Ribble Valley, particularly within identified low participation groups. This is done through the provision of specific activity programmes, supporting voluntary sector providers and working in partnership with others to achieve cross cutting outcomes.</i></p>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Employee Related	11,560			-680		-10,770	110
Supplies and Services	12,330	300	-100	260		-2,800	9,990
Transfer Payments	10,290	180		-3,460			7,010
Support Services	79,440				-11,420		68,020
Total Expenditure	113,620	480	-100	-3,880	-11,420	-13,570	85,130
Other Grants and Contributions	-10,770					10,770	0
Customer and Client Receipts	-2,020			1,820			-200
Total Income	-12,790	0	0	1,820	0	10,770	-200
NET	100,830	480	-100	-2,060	-11,420	-2,800	84,930
Comments							
<p>The reduction in employee costs relates to the post of Activity Coordinator which became vacant in October 2011, when funding for the post ran out (see reduction in grant income). There will be a saving of £2,450 under supplies and services, as future provision for software maintenance will be discontinued. A saving of £3,280 should be made on the insurance of the skatepark. The reduction in support service costs relates mainly to falls in the charge from Community Services and Financial Services, following savings and a reassessment of time spent on different activities.</p>							

5.50 GRANTS AND SUBSCRIPTIONS – COMMUNITY SERVICE COMMITTEE

Service Description							GRSRC
<i>This committee supports a number of organisations that demonstrate the furtherance of committee's objectives by way of direct grant aid or by subscribing to such organisations.</i>							
Link to Ambitions							
To protect and enhance the existing environmental quality of the area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Supplies and Services	270	10					280
Transfer Payments	46,250			-20,820			25,430
Support Services	1,320				1,040		2,360
Total Expenditure	47,840	10	0	-20,820	1,040	0	28,070
NET	47,840	10	0	-20,820	1,040	0	28,070
Comments							
There will be no grant to the Roefield Leisure Centre from 2012/13 onwards, as previously approved, (current grant £18,700) and the grant for the cost of the Sound Archives will fall by £2,060, as the cost of that activity comes down. The increase in support services relates to Financial Services.							

5.51 CULTURE GRANTS

Service Description							CULTG
<i>Grant aid is given to assist talented young persons with the costs associated with their particular cultural activity.</i>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Transfer Payments	3,750	90					3,840
Support Services					970		970
Total Expenditure	3,750	90	0	0	970	0	4,810
NET	3,750	90	0	0	970	0	4,810
Comments							
There are no significant changes between the two years.							

5.52 RECREATION GRANTS

Service Description							RECU
<p><i>The Recreation Grants Scheme provides valuable support for the voluntary sports and arts sectors with an aim to increase participation in voluntary community activities. Grants are normally awarded on an annual basis. However, applications can be considered outside the annual timetable.</i></p>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Transfer Payments	27,320	680					28,000
Support Services	7,450				-1,020		6,430
Total Expenditure	34,770	680	0	0	-1,020	0	34,430
NET	34,770	680	0	0	-1,020	0	34,430
Comments							
No significant changes							

5.53 SPORTS GRANTS

Service Description							SPOGR
<i>Grant aid is given to assist talented young sports persons with the costs associated with their sport.</i>							
Link to Ambitions							
To make people's lives safer and healthier							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Transfer Payments	3,280	80					3,360
Support Services	1,470				1,040		2,510
Total Expenditure	4,750	80	0	0	1,040	0	5,870
NET	4,750	80	0	0	1,040	0	5,870
Comments							
There are no significant changes between the two years.							

5.54 CHRISTMAS LIGHTS AND RIBBLE VALLEY IN BLOOM

Service Description							RVINB
<i>Grants are available to organised groups looking to provide Christmas light displays within the borough's parishes and towns, provided that match funding by the organisation is available.</i>							
<i>Also incorporated here is the Ribble Valley in Bloom budget, which is a small budget, used by local groups and parishes to enhance the borough as a place to visit. This creates one combined budget specifically for lights and flowers.</i>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
	£	£	£	£	£	£	£
Transfer Payments	1,800	50					1,850
Support Services	1,260						1,260
Total Expenditure	3,060	50	0	0	0	0	3,110
NET	3,060	50	0	0	0	0	3,110
Comments							
No significant changes							

6 SUMMARIES

6.1 The draft budget is summarised in two ways. One over the cost of the service (objective) provided by the committee. The other is over the type of expenditure and income (subjective).

a) *Cost of Services Provided (Objective)*

Cost Centre	Service Name	BUDGET ANALYSIS						
		Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
COMMD	Community Services Department	-1,600	31,870	-24,790	-41,480	93,760	-57,760	0
HWAGY	Highways Agency	11,810	30	-30	0	-330	0	11,480
HWREP	Highways Repairs	4,130	10	-10	0	-1,000	0	3,130
NHWAG	Non-Agency Highways Work	27,080	0	0	0	-1,880	0	25,200
CULVT	Culverts & Watercourses	17,080	190	-190	0	3,400	0	20,480
DRAIN	Private Drains	19,250	-40	0	380	-7,680	0	11,910
RIVBK	Riverbank Protection	2,910	30	-30	0	210	0	3,120
BUSSH	Bus Shelters	19,360	290	-290	0	-1,020	0	18,340
SEATS	Roadside Seats	7,840	0	0	0	-1,130	0	6,710
SIGNS	Street Nameplates & Signs	24,520	110	-70	0	-3,130	0	21,430
RIGHT	Public Rights of Way	2,700	460	-460	0	-450	0	2,250
STCLE	Street Cleansing	322,570	8,000	-5,370	-60	-1,720	-5,810	317,610
VARIOUS	Public Conveniences	273,660	4,500	-4,280	-2,320	2,630	-40,240	233,950
LITTR	Litter Bins	16,740	210	-80	0	-20	0	16,850
RCOLL	Refuse Collection	1,108,980	25,740	10,160	-7,630	-12,050	-49,330	1,075,870

Cost Centre	Service Name	BUDGET ANALYSIS						
		Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
RECYC	Recycling	78,470	0	-1,280	0	-640	0	76,550
TFRST	Waste Transfer Station	77,360	1,650	1,530	-250	-3,010	0	77,280
TRREF	Trade Refuse	-21,970	-2,040	-3,960	0	3,920	-4,080	-28,130
CRIME	Crime and Disorder	72,370	410	-130	-330	-8,060	0	64,260
CRIMP	RV Community Safety Partnership	9,040	220	-220	5,220	0	0	14,260
LNGCH	Longridge Civic Hall	9,180	0	0	0	0	0	9,180
ARTDV	Art Development	40,810	430	-390	-280	-1,440	-7,510	31,620
PLATG	Platform Gallery	76,840	190	220	260	930	-14,870	63,570
MCAFE	Museum Café	1,470	0	0	700	-510	0	1,660
MUSEM	Castle Museum	239,980	5,000	-390	-14,170	-1,470	-14,050	214,900
SOUND	Sound Archives	0	700	-700	0	0	0	0
TURSM	Tourism	135,640	1,200	-1,410	400	0	-2,150	133,680
VARIOUS	Car Parks	-86,180	-3,220	-21,650	410	-7,390	990	-117,040
CCTEL	Closed Circuit Television	164,680	2,530	-1,060	-20	-52,800	-6,910	106,420
LDEPO	Longridge Depot	0	120	130	-90	-160	0	0
SDEPO	Salthill Depot	-6,230	1,750	150	-9,040	13,080	290	0

Cost Centre	Service Name	BUDGET ANALYSIS						
		Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
VARIOUS	Refuse Collection Vehicles	0	0	0	0	0	0	0
VARIOUS	Grounds Maintenance Vehicles	0	0	0	0	0	0	0
VARIOUS	Works Administration Vehicles	0	0	0	0	0	0	0
VARIOUS	Plant	0	0	0	0	0	0	0
TWOWR	Two Way Radio	0	70	230	0	-300	0	0
VEHCL	Vehicle Workshop	240	1,770	-1,330	-1,520	690	150	0
WKSAD	Works Administration	520	5,370	-3,910	22,250	-14,480	-9,750	0
CARVN	Caravan Site	-6,690	0	0	-370	20	0	-7,040
EDPIC	Edisford Picnic Area	2,200	0	0	-70	-8,880	0	-6,750
PKADM	Grounds Maintenance	750	8,390	-5,130	-4,190	6,440	-6,260	0
ROEBN	Roefield Barn	1,160	0	0	0	10	0	1,170
RVPRK	Ribble Valley Parks	428,400	190	10	2,510	-21,960	0	409,150
RPOOL	Ribblesdale Pool	310,000	3,690	-3,050	-3,320	-18,210	-4,260	284,850
EALLW	Edisford All Weather Pitch	-4,470	-400	90	-2,130	-1,260	0	-8,170
LNGYM	Longridge Gym	86,410	-180	250	0	-46,790	-31,870	7,820
CYCLS	Cycling	6,870	0	0	0	-1,280	0	5,590
EXREF	Exercise Referral Scheme	30,780	3,110	-2,270	6,810	-1,900	0	36,530
SPODV	Sports Development	100,830	480	-100	-2,060	-11,420	-2,800	84,930
GRSRC	Grants and Subscriptions	47,840	10	0	-20,820	1,040	0	28,070
CULTG	Culture Grants	3,750	90	0	0	970	0	4,810
RECU	Recreation & Culture Grants	34,770	680	0	0	-1,020	0	34,430

Cost Centre	Service Name	BUDGET ANALYSIS						
		Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
SPOGR	Sports Grants	4,750	80	0	0	1,040	0	5,870
XMASL	Christmas Lights & RV in Bloom	3,060	50	0	0	0	0	3,110
NET COST OF SERVICES		3,699,660	103,740	-69,810	-71,210	-105,250	-256,220	3,300,910
<i>LESS Financed from Crime Reduction Partnership Reserve</i>		<i>-9,040</i>			<i>-5,220</i>			<i>-14,260</i>
<i>LESS Financed from Wellbeing and Health Equality Reserve</i>		<i>0</i>			<i>-5,740</i>			<i>-5,740</i>
		3,690,620	103,740	-69,810	-82,170	-105,250	-256,220	3,280,910

b) *Type of Expenditure/Income (Subjective)*

	Original Estimate 2011/12	Inflation at 2.5%	Inflation above or below 2.5%	Unavoidable Changes to Service Cost	Support Services & Capital	Service Review Savings	Original Estimate 2012/13
Employee Costs	3,146,360	75,590	-64,590	-8,980	0	-159,550	2,988,830
Premises Costs	1,181,120	16,490	9,840	-29,680	-10,960	-52,380	1,114,430
Transport Costs	660,410	18,180	24,310	-9,090	0	-10,880	682,930
Supplies and Services	519,640	10,330	3,690	-59,270	0	-17,450	456,940
Third Party	377,610	6,520	-32,010	-9,910	0	-21,910	320,300
Transfer Payments	104,020	1,360	0	-24,610	0	0	80,770
Support Services	1,515,930	10	0	1,210	-123,520	-300	1,393,330
Depreciation & Impairment	678,870	0	0	0	-104,680	0	574,190
TOTAL EXPENDITURE	8,183,960	128,480	-58,760	-140,330	-239,160	-262,470	7,611,720
Other Grants and Reimbursements	-425,270	0	0	10,390	0	-9,230	-424,110
Customer & Client Receipts	-1,228,800	-24,740	-11,050	30,990	0	15,480	-1,218,120
Recharges outside General Fund	-25,550	0	0	0	10,550	0	-15,000
Recharges to other General Fund Services	-1,761,290	0	0	0	95,620	0	-1,665,670
Oncosts Recovered	-1,040,010	0	0	28,260	27,740	0	-984,010
Miscellaneous Recharges	-3,380	0	0	-520	0	0	-3,900
TOTAL INCOME	-4,484,300	-24,740	-11,050	69,120	133,910	6,250	-4,310,810
NET COST OF SERVICES	3,699,660	103,740	-69,810	-71,210	-105,250	-256,220	3,300,910
LESS Financed from Community Safety Partnership Reserve	-9,040			-5,220			-14,260
LESS Financed from Wellbeing and Health and Equality Reserve	0			-5,740			-5,740
	3,690,620	103,740	-69,810	-82,170	-105,220	-256,220	3,280,910

6.2 Net costs to this Committee are projected to fall by £398,750 between financial years, which are increased to £409,710 after allowing for transfers from earmarked reserves.

6.3 Following a comprehensive service review, savings totalling £256,220 have been identified for this Committee, and these are reflected in the 2012/13 Budget. In summary, the main areas of saving for this Committee are:

- Net saving of £57,760 in the Community Services Department Budget, particularly in respect of the deletion of posts
- Rationalisation of public conveniences opening and opening hours, saving £40,000
- Additional income for refuse collection on recycling credits (£20,000) and additional collections (£15,920), together with savings in expenditure of £13,410.
- Closure of Longridge Gym – saving £31,870
- Savings totalling £22,380 at the Platform Gallery/Art Development, mainly following staff reductions
- Proposed reduction (£15,000) in the curatorial fee from Lancashire Museums in respect of Clitheroe Castle Museum

- 6.4 Further reductions of £104,680 have been made as a result of reduced depreciation charges, particularly on the CCTV service.
- 6.5 The net increase in the inflation provision (£33,930) will be more than offset by various savings and reductions in costs - (£71,210) including the effects of some savings identified when the 2011/12 Budget was agreed, such as the discontinuation of the Roefield Grant.
- 7 FEES AND CHARGES
- 7.1 Fees and charges for this Committee were agreed in November 2011, and have been increased by 2½%, or more if the increase could be sustained. Detailed rates are contained in the Council's fees and charges book and the new rates are applicable from 1 April 2012.
- 8 RECOMMENDED THAT COMMITTEE
- 8.1 Approve the revised budget for 2011/12.
- 8.2 Agree the revenue budget for 2012/13 and to submit this to the Special Policy and Finance Committee subject to any further consideration by the Budget Working Group.

ROBIN BRAMHALL
SENIOR ACCOUNTANT

CM1-12/RB/AC
14 December 2011

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 10 JANUARY 2012
title: FUTURE OPEN SPACE PROVISION
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES, HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE OF REPORT

- 1.1 To inform members on the proposals from the working group.
- 1.2 Relevance to the Council's priorities:
 - This report contributes to – Making People's Lives safer and healthier

2 BACKGROUND

- 2.1 In July, members agreed to the formation of an officer/member working group to explore the development of CPM space policies in the new Core Strategy.
- 2.2 As current guidance was limited, there was also a need, given the number of current and potential planning applications, to have evidence to strengthen the council's negotiations around Section 106 agreements and associated commuted sums.
- 2.3 Equally important for committee was any ongoing revenue implications of adopting facilities such as play areas, after developments had been completed.

3 ISSUES

The working group has met twice and explored the following areas:

- 3.1 An analysis of current open space provision
 - 3.2 Developing an evidence base for future developments
 - 3.3 Determining future priorities
 - 3.4 Minimising financial impact to the Council
- 3.1 **Analysis of Current Open Space Provision** – Generally speaking, most of the Ribble Valley, including its most urban areas, has good access to some form of open space, whether that be formal or informal. An analysis, carried out by Sports Development staff, has identified 130 locations that are easily recognisable as open space. These include schools, parks, football pitches, play areas, sports clubs and village greens. The key issue identified as part of the analysis was the standard or condition of some facilities (play areas, in particular), and whether the right facilities were available in the right areas (geographic spread and appropriate age ranges). The overall conclusion was that facilities, particularly play areas, tended to focus on younger children rather than teenagers, did not provide exciting or innovative play opportunities, and were beginning to show signs of a lack of investment.
 - 3.2 **Developing an Evidence Base for Future Developments** – It is clear from the audit that investment in current facilities needs to be given priority, and that the range of opportunities needs to include teenage provision. Apart from a physical

analysis, further evidence exists through consultation with young people themselves, particularly through the work of the Ribble Valley Children's Trust and Community Safety Partnership. Historically, there has been a requirement for developers to provide some form of open space on sites greater than one hectare. More often than not, this has resulted in a small play area for younger children with a limited range of equipment in an isolated corner of a development that could not fit on a housing plot. There was rarely an analysis on whether the open space provision matched the likely age profile of the development, and meant there was no flexibility for any future changes to the profile. As a result, we have a number of facilities that are no longer fit for purpose.

3.3 Determining Future Priorities – the overall view of the working group was that the Council's future strategy should be to improve existing provision where developments were within a reasonable distance, unless developments were of such a scale that existing provision could not cater for additional demand. There should also be a more creative approach to the type of provision. The key recommendations are, therefore:

- (a) within large-scale developments, it will be the responsibility of the developer to propose the most appropriate open space provision, based on the likely demographics. This could include on-site provision for all age groups, or a combination of on- and off-site provision, depending on location.
- (b) Within small-scale developments, there would be an expectation that a contribution would be made for improvements to the nearest local provision. Such provision may not be in the control of the Borough Council, but it is important that we manage any negotiations to ensure that facilities are matched against identified needs.
- (c) The development of facilities for teenagers should be given priority, identifying a number of key sites that could accommodate future development.

3.4 Minimising Financial Impact to the Council – previous arrangements have resulted in short-term support to the Council via commuted sums for new facilities, but left long-term revenue implications for their future maintenance and improvements. The recommendation of the working group is, therefore:

- (a) that any ongoing revenue costs associated with new facilities be the responsibility of the developer, but the Council ensures that such facilities are appropriate for the given development.
- (b) That any commuted sums relating to smaller developments be used to improve existing infrastructure in line with identified priorities. If such a facility is owned by a town or parish council, then the Borough Council will be the first point of contact to ensure we keep a strategic overview. There also may be cases where funding is split between a variety of deliverers.

4 RISK ASSESSMENT

Approval of this report may have the following implications:

- **Resources** – the proposals maintain a commitment by developers to contribute to the future provision of public open space and supports improvements to existing sites.

- **Technical, Environmental and Legal** – it is important that such proposals have a strong evidence-base in order to minimise challenges by potential developers.
- **Political** – Robust policies/guidance will help the Council achieve contributions from developers.
- **Reputation** – as many developments will have some controversy attached to them, securing additional or improved open space provision for local communities will be a positive factor.

5 RECOMMENDED THAT COMMITTEE

- 5.1 Notes the contents of the report and endorses the proposals of the working group.
- 5.2 Asks officers to incorporate the proposals in the future Core Strategy, backed up by additional evidence, where needed.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for Chris Hughes 01200 414479

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 10 JANUARY 2012
title: ALTERATIONS TO THE FREE FISHING ARRANGEMENTS
submitted by: JOHN C HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: CHRIS HUGHES

1. PURPOSE

1.1 To propose amendments to the free fishing arrangements currently made available to young persons who are resident in Clitheroe.

1.2 Relevance to the Council's ambitions and priorities:

Council Priorities:

- To be a well-managed Council providing efficient services based on identified customer needs.
- To help make peoples lives safer and healthier

2. BACKGROUND

2.1 A long established arrangement, assumed to be approved by the former Recreation & Leisure Committee, enables young people, between the ages of 8 and 18 years of age who are resident in Clitheroe, to fish without charge on the Council owned stretch of the River Ribble on the south east side of the river, specifically between Ribblesdale pool and the start of Low Moor, an embankment length of 167m . This particular length is as shown by Appendix A to this report and the conditions of use attached to this offer are included on Appendix B

3. ISSUES

3.1 The characteristics of this stretch of river are typically, a steep embankment running down to a river channel with near vertical sides which themselves can be over 1.2m (4 foot) in depth. The river is generally fast flowing in all times except for when water levels are low.

3.2 The embankment becomes extremely slippery when wet, and can only be negotiated with care. Should a person slip down the embankment they could easily continue into the river channel. If that person were small and the river was in any other state than the "dry weather flow", that person could have difficulty in climbing out of the river.

3.3 Whilst the conditions of use of the free fishing required persons under the age of 11 to be accompanied by a responsible adult, the offer of free fishing will attract unaccompanied children to fish in this area.

3.4 To reduce the risk of the drowning or distress of a young person it is proposed to transfer the "free fishing" scheme to a more suitable stretch of river where the Council owns the fishing rights. This proposed length (as marked on the attached Appendix C) is a stretch downstream of the Edisford caravan site, towards Siddows Wood. The embankment of this stretch is not as steep as that on the existing "free use" stretch and the banks of the river channel are not as steep or as well defined as on the original length. The potential for drowning or distress is very much reduced.

3.5 The current conditions limit the "free fishing" to young persons who are resident in Clitheroe. A more equitable position would be to revise this condition so that young persons resident within

the borough are potentially able to benefit from this facility. No other variations to the conditions are proposed.

3.6 This matter has arisen following the enquires raised by a local volunteer community group who are offering free fishing tuition to local children. This tuition could eventually increase the number of adults people who participate in this activity.

4. RISK ASSESSMENT

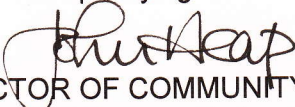
4.1 The approval of this report may have the following implications:

- Resources – Implications are minimal. The transfer of the designated “free fishing length” to the new site will not impinge upon the issue of fishing permits to other individuals.
- Technical, Environmental and Legal – No implications.
- Political –. No implications
- Reputation – The proposals assist in the protection of the Council’s reputation.

5. RECOMMENDED THAT COMMITTEE

5.1 Approve the transferred of the free fishing from the current location upstream of Edisiford bridge to the length of embankment (227m) marked on the attached Appendix C down stream of Edisford caravan park, between grid references 372688/440940 and 372677/440716

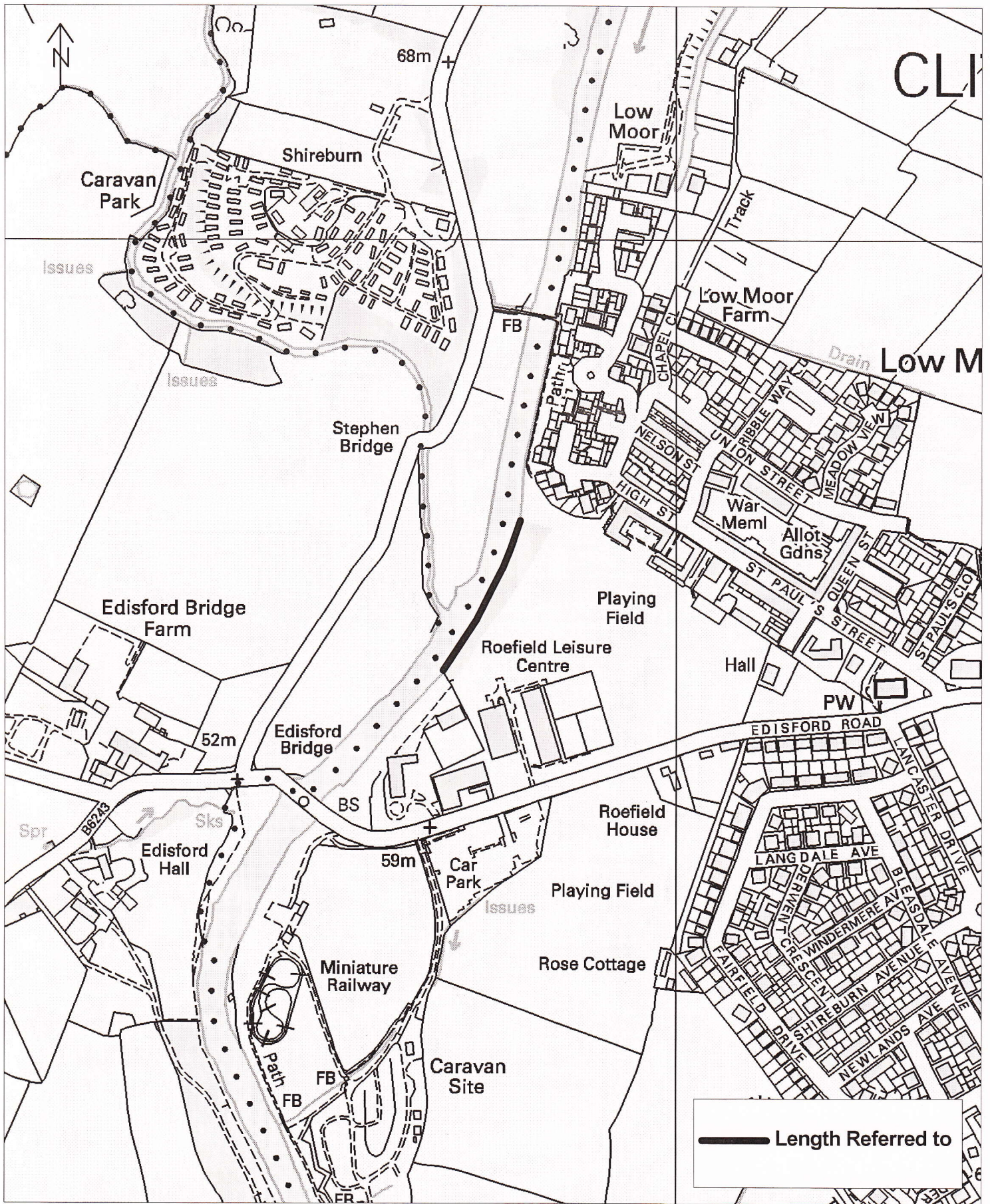
5.2 The qualifying residential criteria of “Clitheroe” is replace with the “borough”.



DIRECTOR OF COMMUNITY SERVICES

Background Papers:-No background papers are available.

For further information please contact Chris Hughes on 01200 414479.



Appendix A
Existing length of Free Young Persons Fishing

Scale 1:5000

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FISHING PERMITS

2011-2012

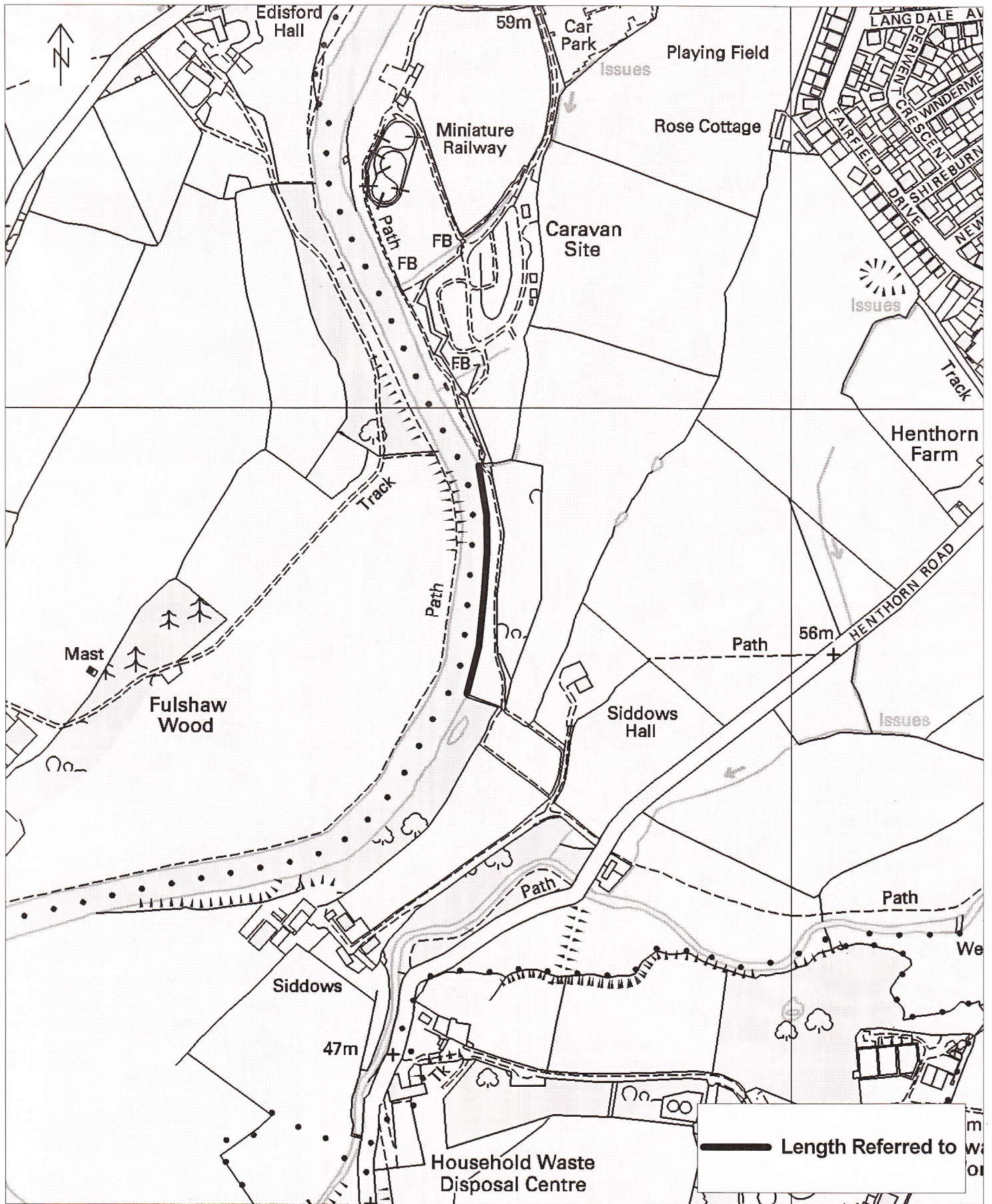
All Permits available from the Tourist Information Centre

		RIBBLE VALLEY RESIDENTS			NON-RESIDENTS		
	SEASON	WEEKLY	DAILY	SEASON	WEEKLY	DAILY	
ADULT	£44.00	£27.60	£13.30	£55.00	£34.40	£16.60	
OAP	£18.20	£13.80	£6.10	£27.60	£17.20	£7.60	
JUNIOR (U16)	£14.40	£13.80	£6.10	£21.00	£17.20	£7.60	
LOST PERMIT	£2.80			£2.80			
Freedom Concessionary Card Holder	£18.20			Children must be accompanied by an adult and hold their own Environment Agency Rod Licence.			

*Weekly permits are issued **free of charge to young persons between the ages of 8 and 18 years who are resident in Clitheroe**, for the use **only** on the stretch of the River Ribble *between Ribblesdale Pool and the start of Low Moor* as shown on the plan over overleaf. Young persons aged 12 years and over must hold a rod licence to be issued with one of these permits. Young persons between 8 and 11 years of age do not need a rod licence but must be accompanied by their parent or a responsible adult to get a fishing permit. If the parent or responsible adult is to assist the young person when fishing they themselves should hold a valid rod licence.

RULES OF CONDUCT

- All young persons aged 12 years or over must be in possession of a current Environment Agency Rod Licence in order to purchase a fishing permit for use only on the stretch of water shown on the map above.
- Children under the age of 11 must be accompanied by their parent or a responsible adult at all times. If the parent or responsible adult is to assist the young person when fishing they themselves should hold a rod licence.
- Fishing shall only take place during daylight hours.
- No-one shall fish whilst the river is in flood.
- Access to the fishery shall be along the paths from Low Moor and the swimming baths only.
- There shall be no camping or lighting fires on the riverbank and no swimming in the river.
- Maximum catch limited to two brace per day. Fish less than 10" (25.4cm) in length must be returned to the river.
- The Environment Agency Fishery Bye-Laws relating to rod and line shall apply.
- Adults accompanying children must not fish themselves.
- Permission to fish may be withdrawn at any time.
- A permit to fish must be carried at all times when fishing and shown to the Bailiff on request.
- The requirement of the Bailiff must be observed.



Appendix C
Proposed length of Free Young Persons Fishing

Scale 1:5000

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RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 10 JANUARY 2012
title: REVIEW OF THE PROVISION AND OPERATION OF PUBLIC TOILETS
submitted by: JOHN C HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: TERRY LONGDEN

1. PURPOSE

1.1 To update the committee on the findings of the Public Conveniences Working Group and to seek approvals to implement the resultant recommendations in respect of the operation of the Council's public conveniences.

1.2 Relevance to the Council's ambitions and priorities:

- Council Ambitions – To be a well-managed Council providing efficient services based on identified customer needs.
- Corporate Priorities:

With respect to PEOPLE:

- Promote community cohesion.
- Encourage more involvement in community participation.
- Maintain the sustainability of the rural community across Ribble Valley.

With respect to PLACES:

- Maintain the sustainability of our towns and villages as service centres.

With respect to PROSPERITY:

- Develop the tourism offer in the area.
- Encourage and support social enterprises.
- Other Considerations – Economic – encouraging greater levels of spend through tourism by attracting visitors into the retail premises.

2. BACKGROUND

2.1 The September 2011 meeting of this committee agreed that a working group of Members be formed to consider officers' proposals in the development of an acceptable and sustainable solution for the provision of the conveniences across the borough that are accessible to the public. It was noted that in order to maintain and to even, in places, enhance the provision of publically accessible toilets, there would need to be tailored solutions for each locality. These local solutions would draw or take benefit from the local circumstances.

2.2. The last meeting of this Committee (8 November 2011) agreed to the early launch of a Borough wide Community Toilet Scheme (CTS) and the development and trial of automated locking systems. The committee also noted the views of the working group which were that the set of conveniences at Dunsop Bridge should continue to be provided.

2.3 Three meetings of the working group have been held.

3. ISSUES

3.1 Introduction of a Borough Wide Community Toilet Scheme (CTS).

3.1.1 The borough wide Community Toilet Scheme was launched in both the Clitheroe and Longridge town centres in the first week of December. The number of businesses that have agreed to support the initiative is currently 35 (14/12/11). These premises are detailed in Appendix A but the current position is given on the Ribble Valley Borough Council web site where a map showing the positions of both the CTS and the Council facilities is available.

3.1.2 It is anticipated that membership of the initiative, which is supported by the Clitheroe Chamber of Trade and Commerce, will increase. Once membership has stabilised the locations of the additional facilities will be promoted.

3.1.3 The locations of some of the CTS facilities are such that the additional toilets are alternatives for the RVBC public conveniences. These facilities are particularly useful to people who, for whatever reason, prefer not to use "public conveniences". In some cases, the use of these additional facilities is already established and their inclusion in the CTS therefore merely recognises their usage. In any event these facilities will undoubtedly share the load of providing publically accessible facilities and hence their presence is relevant when considering the provision of a sustainable toilets service.

3.1.4 Some of the CTS facilities however, are in locations where no council facilities exist and can hence be seen as an addition to the overall amenity of the areas concerned. The CTS facilities identified in Read and in Tosside are examples of this.

3.2 Automatic Unlocking and Locking Systems

3.2.1 Automatic time controlled locks were installed in a number of facilities, the immediate aim of which was to test the systems to ensure that the locks are user friendly and reliable. Problems were initially experienced in one location, but the retention of a local person as a "Toilet Guardian" has overcome the difficulties and their presence has contributed to the overall delivery of the service. The successful operation of these locking systems, which have now been installed in six locations, means that separate trips by Council staff to merely lock or unlock the particular facilities are no longer required and an ongoing financial saving can therefore be realised.

3.2.2 The installation of automatic locking systems in a further facilities in order to support or assist with the functioning of local management or cleaning arrangements will be required.

3.3 Sustainability of RVBC conveniences

3.3.1 The ratio of the number of sets of Council operated public conveniences to residents of the borough is approximately 1 set to every 2,500 residents. In a neighbouring authority the ratio is much lower at 1 set per 70,000 residents. Ribble Valley Borough Council provides and operates 24 sets of public conveniences. This high number reflects the combination of the predominately rural nature of the borough and its attraction to visitors as a tourism and leisure orientated area.

3.3.2 The continued operation of all of the 24 sets of conveniences is not however financially sustainable. Whilst alternative and innovative ways to support and maintain the toilets at reduced costs are being introduced, some facilities will still need to be closed. This unfortunate but necessary measure should be considered against the long term change in the usage of public conveniences that have occurred as a result in the variations of both travel patterns and leisure activities. The use of some toilet facilities has reduced whilst the use of others, driven primarily by the increase in outdoor leisure pursuits, has increased.

3.3.2 It should be noted that residents are unlikely to use a set of public toilets near to, or for example, in the same village as their home. These same residents however, will have an interest in any alternative use for a facility that may now be proposed for closure. Alternative uses for such facilities may be considered by the Council's Asset Management Group.

- 3.3.3 The aim is to minimise the effect the closure of any facilities on the public by retaining those facilities where usage remains considerable and where no suitable alternative facilities exist. A full range of factors, as listed below, have been considered for each of the toilets sites.

Selection criteria considered in order to arrive at the initial proposals.

Provision of facilities

1. Degree to which the facility is used –

- usage (high / medium / low)
- type of customer (walker / driver/ shopper/ visitor)
- single user or groups of customers (coach parties)

2. Availability of alternative facilities .

- Alternatives located near to the source of the demand. (village centre / car park / retail outlets / transport hub etc)
- Opening hours of the alternative (days / hours)

3. Consider match between demand and provision of facilities

- How well can any potential alternative satisfy demand
- Are the Council facilities warranted

Servicing & Support Issues

- Premises susceptible to vandalism?
- Security or potential misuse issues
- Availability of local key holders
- Suitability for automatic locking
- Travel distance for RVBC toilet cleaner
- Potential for Local Management / Local Guardian / Local cleaner
- Frequency of cleaning routines
- Direct maintenance costs of the toilet building
- Condition of existing RVBC facility – (rebuild or refurb required)

- 3.3.4 The consideration of the criteria when applied to the individual toilets is a complex analysis based on a detailed knowledge of the individual circumstances, usage patterns and customer types using each facility. The conclusions of the of the working group are given in Appendix B to this report but salient features worthy of note are:

- Toilets that are located on or adjacent to the Council car parks in rural areas that can specifically accommodate coaches should be retained as the coaches are primarily used by visitors to the area, and any the alternative toilet facilities are unlikely to be able to cater for the potential peaks of demand created by a coach party.
- Other car parks that cannot accommodate coaches can still attract large numbers of visitors and hence should still be retained.
- Whilst two relatively lightly used toilets are in need of refurbishment no funding for this work is available.

3.4 Consultations

- 3.4.1 The Clitheroe and the Longridge Town Councils have been consulted on the initiative. The Longridge TC remains positive and recognises that the potential negative effects of the recommended closure of the Berry Lane and the “mothballing” of the Market Place facilities can be mitigated by further local membership and promotion of the CTS. Clitheroe TC have offered an annual contribution of £3,000 to the Council to support the continued operation of the facilities in the town centre as shown by Appendix B.

- 3.4.2 None of the Parish Council's consulted as part of the on going review have welcomed or supported the potential closure of any on the conveniences within their parishes. These councils have been invited to submit proposals that may reduce the servicing costs of the facilities within their areas.

4. RISK ASSESSMENT

4.1 The approval of this report will have the following implications:

- Resources – Adoption of the recommendations will support the delivery of the cost savings from the Public Conveniences service as outlined in the report to the Policy & Finance Committee 22 November 2011 (Min No.526).
- Technical, Environmental and Legal – None.
- Political – There are no specific political issues arising out of this report.
- Reputation –Whilst there is a risk that the closure of any toilets will damage the reputation of the Council, the proposals and the methods of implication seek to minimise any effect of any closures on the public.

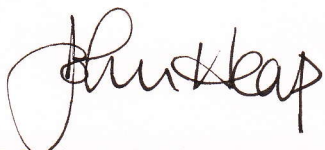
5. RECOMMENDED THAT COMMITTEE

5.1 That the Committee:

a) approve the recommendations as given by Appendix B to this report, the measures to be implemented prior to April 2012

b) accept the proposed funding from Clitheroe Town Council as a contribution for the continued operation of the town centre facilities as outlined by Appendix B.

5.2 That the operation of the revised service be reviewed by the Conveniences Working Group and the outcome reported back to the 3rd meeting of the Community Services Committee in the 2012/13 cycle.



DIRECTOR OF COMMUNITY SERVICES

Background Papers:-

Community Services Committee 13 September 2011 (Min No. 327)

Community Services Committee 8 November 2011 (Min No. 438)

Policy & Finance Committee 22 November 2011 (Min No.526)

For further information please contact Terry Longden on 01200 414523.

APPENDIX A
RIBBLE VALLEY COMMUNITY TOILET SCHEME - MEMBERSHIP DETAILS
 correct as of 14/12/11

Establishment Name	Location	M F Dis, B/C
Lower Buck PH	Edisford Road, Waddington	M, F
Higher Buck PH	The Square, Waddington	M, F
Waddington Arms PH	Clitheroe Road, Waddington	M, F, D
Country Kitchen	Clitheroe Road, Waddington	M, F
Café Nero	Clitheroe TC	M, F, D
Tesco's	Clitheroe TC	M, F, D, BC
Sainsbury's	Clitheroe TC	M, F, D, BC
Atrium Café	Clitheroe Castle	M, F, D, BC
Maxwell's	Clitheroe (King Street)	M, F, D
Swan and Royale	Clitheroe (Castle Street)	M, F, D
LCC Library	Clitheroe (Church Brow)	M, F
Callooh Callay	Clitheroe (Moor Lane)	M, F
Brown Cow	Chatburn	M, F
The Black Bull Inn	Chatburn	M, F
Sainsbury's	Inglewhite Road Longridge	M, F, D, BC
Hemmingways wine bar	Berry Lane (mid) Longridge	M, F
No.65 (café & deli)	Berry Lane (mid) Longridge	M, F
Old Station Cafe	Berry Lane (mid) Longridge	M, F, D, BC
Bite 2 Eat (café)	Berry Lane (mid) Longridge	M, F
LCC Library	Berry Lane (Top) Longridge	M, F, D
White Bull	Market Place (Longridge)	M, F
LCC Library	41 Whalley Road, Read	M, F
Texaco Garage	A59 Gisburn	M, F
Blackbull Ribchester	Church St, Ribchester	M, F
Ribchester Arms	Blackburn Road, Ribchester	M, F
The White Bull Hotel	Ribchester	M, F
New Drop Inn	Old Clitheroe Road, Dutton	M, F
Tosside Community Centre	Tosside	M, F, D
Calves Head PH	Worston	M, F, D
Bashall Barn	Twitter lane	M, F, D, BC
The Plate Backridge Farm	Twitter Lane	M, F, D, BC
MacDonald's	Barrow Brook	M, F, D, BC
Cooperative Service Station	Barrow Brook	M, F, D
Primrose Service Station	Little Moor Clitheroe (South)	M, F, D
Black bull Old Langho	Old Langho	M, F

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RIBBLE VALLEY BOROUGH COUNCIL TOILETS

Area	Location	Opening times (winter)
Bolton-by- Bowland	Bolton-by-Bowland Car park	Continuous
Chatburn	Sawley Road - by Library	8 :00AM till 5:00PM
Chipping	Chipping Pay & Display car park	8 :00AM till 5:00PM
Clitheroe	Brungerley Park (Waddington Road)	Continuous
Clitheroe	Castlefields playing fields	8 :00AM till 4:00PM
Clitheroe	Cemetery	8 :00AM till 4:30PM
Clitheroe	Church Walk Pay & Display car park	8 :00AM till 5:30PM
Clitheroe	Clitheroe Market	8 :00AM till 4:00PM
Clitheroe	Edisford Bridge along riverside	8 :00AM till 5:00PM
Clitheroe	Woone Lane opposite Emporium	Continuous
Downham	Downham free car park	8 :00AM till 5:00PM
Dunsop	Dunsop car park	Continuous
Gisburn	Mill Lane	Continuous
Hurst Green	Avenue Road (by working mens club)	8 :00AM till 5:00PM
Longridge	Berry Lane - by Townley Arms	8 :00AM till 4:30PM
Longridge	Market Place	8 :00AM till 4:30PM
Longridge	Stonebridge by Bond's garage	8 :00AM till 4:30PM
Mellor	Mellor Lane (by Butchers)	8 :00AM till 5:00PM
Newton	Newton - village centre	Continuous
Ribchester	Ribchester Pay & Display car park	8 :00AM till 5:00PM
Sabden	Sabden Pay & Display car park	8 :00AM till 5:00PM
Slaiburn	Slaiburn Pay & Display car park	Continuous
Waddington	Slaiburn Road (on fell road)	Continuous
Whalley	King Street (by bus station)	6 :00AM till 5:00PM

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See www.ribblevalley.gov.uk for latest membership

APPENDIX B – “Overall Proposals”

Toilets	Area	Potential Peak Usage	Comments	Retain / Close	Servicing Arrangements
Bolton-b-Bowland	Bolton-b-B	High	Located on car park / potential for coach parties	Retain	Pursue local servicing arrangements
Sawley Road	Chatburn	High	Supports recreational area & local business.	Retain	Guardian & RVBC Mobile Cleaner
Chipping	Chipping	High	Located on car park / potential for coach parties	Retain	Guardian & RVBC Mobile Cleaner
Brungerley	Clitheroe	Low	Poor standard. Cemetery Toilets as alternative	Close	Not applicable
Castle Field	Clitheroe	Medium	High incidence of parent and children users. Very high summer use.	Retain	Auto locks & RVBC mobile cleaner
Cemetery	Clitheroe	Low	Facility integral to the cemetery facility	Retain	Site staff & RVBC mobile cleaner
Church Walk	Clitheroe	High	High usage (ex Sundays) Suitable CTS available	Retain	Auto Locks & RVBC mobile cleaner
Clitheroe Mkt	Clitheroe	Medium	Public facility Market days only. Alternative CTS facilities available	Retain	Site staff & RVBC mobile cleaner
Edisford Bridge	Clitheroe	High	Very high summer recreational use, particularly children	Retain	Auto Locks & RVBC mobile cleaner
Woone Lane	Clitheroe	Low	Poor standard. Rebuild required. Low use. Adequate CTS available	Close	Not applicable
Downham	Downham	High	Located on car park / potential for coach parties	Retain	Guardian & RVBC mobile cleaner
Dunsop	Dunsop	High	Located on car park / potential for coach parties	Retain	Pursue local servicing arrangements
Mill Lane	Gisburn	Low	Alternative CTS facilities available	Close	Not applicable
Avenue Road	Hurst Green	High	Occasional coach parties / No suitable CTS alternatives	Retain	Guardian & RVBC mobile cleaner
Berry Lane	Longridge	Low	Poor condition / Alternative CTS facilities available	Close	Not applicable
Market Place	Longridge	Low	Alternative CTS facilities available / “Mothball” for community events	Close	RVBC mobile cleaner
Stonebridge	Longridge	Low	Integral to local business use.	Retain	Pursue local servicing arrangements
Mellor Lane	Mellor	Low	Low usage / limited CTS facilities available	Close	Not applicable
Newton	Newton	Low	Very Low usage	Close	Not applicable
Ribchester	Ribchester	High	Located on car park / potential for coach parties	Retain	Guardian & RVBC mobile cleaner
Sabden	Sabden	High	Located on car park / potential for coach parties	Retain	Guardian Auto Locks - RVBC mobile cleaner
Slaidburn	Slaidburn	High	Located on car park / potential for coach parties	Retain	Pursue Local servicing arrangements
Slaidburn Rd	Waddington	Low	Low usage – adequate local CTS as alternatives.	Close	Not applicable
King Street	Whalley	High	Essential for bus station & town centre- provide enhanced servicing	Retain	Guardian -Auto Locks – RVBC mobile cleaner

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 10 January 2011
title: GENERAL REPORT
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: TERRY LONGDEN, HEAD OF ENGINEERING SERVICES
PETER McGEORGE, WASTE MANAGEMENT OFFICER
KATHERINE RODGERS, ARTS DEVELOPMENT OFFICER

1 PURPOSE

To inform members of a change in CCTV arrangements, of developments in Waste Management, and the latest project of the Arts Development Service.

2 CCTV MONITORING

Ribble Valley Borough Council has joined with Blackburn with Darwen BC and Burnley BC to procure the services of a single contractor for the monitoring of the CCTV equipment in each of the councils' own monitoring suites.

The contract, which commenced on 1 December 2011, will continue the current individual monitoring arrangements of each authority for a minimum period of twelve months. The anticipated annual cost saving achieved through the introduction of the new arrangements, when compared with continuation of the original arrangements, is approximately £12,000.

3 WASTE MANAGEMENT

3.1 Recycling Performance

Ribble Valley waste management performance figures are continuing to improve with our half yearly recycling rate at 44.55% and the rate for April – Nov at 45.99%.

The tonnage of green waste collected has increased by 15.66% on this period last year with tonnage of co-mingled also increasing by 3.6%.

We can confidently predict that the recycling credit income from these materials will bring in an additional £30,000 on budget estimates for 2011/2012 (subject to adverse weather conditions).

Growth in housing developments year on year will invariably increase recycling tonnages and accordingly recycling credit income.

3.2 Co-mingled waste reject rates at Farington Waste Technology Park

Global Renewables Lancashire Operations Ltd, (Lancashire PFI contractor) employ a team of internal waste auditors to assess materials within the facilities with waste audits within each facility undertaken on a quarterly basis. At Thornton, the residual and green waste streams are audited, whilst at Farington, co-mingled dry recyclables in the Material Recycling Facility (MRF) are also included.

We have been advised that the current contamination level of material processed through the MRF is 11.2%, and Lancashire County Council are advising that we

should report this as the standard reject rate when submitting our waste management data to governments through the Waste Data Flow system.

As Ribble Valley has taken effective action to address contamination within the blue wheeled bins for co-mingled glass, cans and plastics, officers have objected to the imposition of a standard reject rate.

It was reported to Community Services Committee in March 2011 that, in an effort to improve public awareness on the types of materials that can and cannot be placed into the blue recycling wheeled bin, a programme of initiatives had been planned to include:

- A sticker to put on each blue wheeled bin, explaining the material types in more detail.
- New signage for the recycling and refuse collection vehicles displaying what containers can and cannot be placed into the blue bin.
- Promotional articles within the Ribble Valley News.

All these initiatives are supported through random inspections by the collection crews, and inspections of the loads when deposited in the Waste Transfer Station building.

Since starting the collection of co-mingled recyclables, we have never had a load rejected by any of the markets and, as such, have never reported any reject rate within our submissions to Waste Data Flow.

Your officers, working in partnership with officers from other Lancashire districts, have challenged Lancashire County Council on the validity of the reject rate, and also raised a series of questions ranging from the inspection process at the MRF to the classification of contamination.

Accepting a standard reject rate would result in a reduction in our performance figures, and incur a reduction in recycling credit payments of approximately £13,000, and Members will be kept up to date with any future changes.

3.3 Rationalisation of Household Waste Recycling Centres (HWRCs)

Members are advised that the consultation period for Lancashire County Council's rationalisation of Household Waste Recycling Centres ended on 30 September 2011.

County received more than 22,000 responses to the consultation document and it will come as no surprise to Members that almost all opposed the proposed closures.

Following the report submitted to this Committee on 19 July 2011, officers produced a detailed response to the consultation document raising our concerns on the impact the continued closure of HWRCs and objected in the strongest possible terms as resolved by this Committee.

On 15 December 2011 following a review of the responses received, Lancashire County Council approved the closure of the four HWRCs at Garstang, Great Harwood, Bacup and Colne effective from 19 March 2012. At the time of writing this report Lancashire County Council's Overview and Scrutiny Committee were to meet to decide whether to 'Call In' this decision.

4 ARTS DEVELOPMENT SERVICE

The Arts Development service is supporting **Creativity Works** in funding bids submitted to Heritage and National Lottery. The bids are to produce high quality engaging artistic experiences for Pennine Lancashire's creative communities, interjected with inspirational contemporary art programming. In Pennine Lancashire, we have been developing a working model that enables us to add value to the Local Authorities' current arts delivery, and helps address the challenges we face. We do this by working collectively on strategic projects. This way of working, enables us to increase our commissioning ambition, develop good practice, innovation and creativity across the region, filtering down to grass routes, attracting new audiences through providing a collective offer, and realise economies of scale. This collective endeavour is called Creativity Works.

Creativity Works was set up in 2002 as a consortium of Arts Development Officers and arts organisations based in Pennine Lancashire. Creativity Works has been leading a change in the approach to arts and heritage work in Pennine Lancashire, putting the audience and community at the centre of delivery, reinterpreting collections through contemporary art, and fostering partnerships and collaboration. These funding bids will aim to grow from that foundation, and continue to develop a strong cultural offer and infrastructure through a programme of work, including artist residencies within the community, and local artist support and development, all of which will culminate in a large celebratory commission in 2013.

We want to:

- Bring inspiring artists to work in Pennine Lancashire, adding to the cultural and creative life of Pennine Lancashire and raising the profile and aspiration of art in Pennine Lancashire.
- Create opportunities for participation in arts-based activities for our creative communities.
- Work with, and support, existing and emerging artists and organisations in Pennine Lancashire.
- Improve and develop the Arts Development infrastructure in Pennine Lancashire.
- Secure new partnerships and sustain current relationships, both within and externally to Pennine Lancashire.
- Continue to improve and spread the word about the cultural offer in Pennine Lancashire.

We intend to deliver and develop a high quality arts programme for residents and visitors across the sub region, linking in with other initiatives and areas, providing strategic arts development provision in areas where there are gaps in delivery, addressing big society and the Localism bill agendas and ambitions, acting locally but thinking globally to expand the cultural ambition for the region.

This will include:

- High quality art experiences for participants and audiences.
- Building opportunities for research, learning and relationship-building between national artists, emerging artists and local artists.
- Facilitating and continually developing www.artsmap.co.uk an online resource to collectively promote visual arts and heritage opportunities for engagement in the region, both to local participants and cultural tourists. This will also operate as a platform to develop and deliver new digital work.
- Engaging audiences in visual arts activity in unexpected spaces in Pennine Lancashire
- Opportunities for artists and subsequently participants to interact, engage and respond with Pennine Lancashire's dynamic landscape and heritage
- Opportunities for communities to work with artists through socially engaged practice.
- Programming devised through partnerships and collaboration that will include additional opportunities for local artists, through supportive artist roles, artist talks and CPD.

How

This project will deliver in three thematic areas:

- 1) The Big Wow!
- 2) Arts residencies
- 3) Arts and cultural Infrastructure

This project has been developed in line with Creativity Works strategic aims. This cross-district strategic work has proved to be a successful development model in our past projects and will be continued into this programme. Leading by example and supporting people to gain the skills, experience, contacts and confidence as part to the process of working in partnership with us. Subsequently they are then in a position to continue work beyond the lifetime of the project.

5 RECOMMENDED THAT COMMITTEE

Notes the contents of the report.

JOHN C HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information on CCTV, please ask for Terry Longden 01200 414523
Waste Management: Peter McGeorge 01200 414467
Arts Development: To see more detail of the 3 thematic areas to be delivered through this project; please contact Arts Development Officer, Katherine Rodgers
arts.development@ribblevalley.gov.uk