

# RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **OVERVIEW AND SCRUTINY COMMITTEE** is at **6.30pm** on **TUESDAY, 6 DECEMBER 2011** in the **COUNCIL CHAMBER, TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)  
Directors  
Press

## AGENDA

### Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meeting of held on 25 August 2011 – copy enclosed.
3. Matters arising (if any).
4. Declarations of Interest (if any).
5. Public Participation (if any).
6. Reports from Representatives on Outside Bodies (if any).
- ✓ 7. Quarter 2 Performance Indicators – report of Principal Policy and Performance Officer – copy enclosed.
- ✓ 8. Report from Working Group:
  - (a) Energy Efficiency in Council-Owned Buildings – update report
  - (b) Representatives on Outside Bodies – report enclosed.
  - (c) Safeguarding – Chris Hughes to provide update.
  - (d) Functioning of this Committee – verbal report.
  - (e) Member Training – verbal report.
  - (f) Ribble Valley Borough Council Website – verbal report.

9. Report of Visit to Richmondshire by Chairman and Councillor Sayers – verbal report.

Part II – items of business **not** to be discussed in public

None.