

# RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **ACCOUNTS AND AUDIT COMMITTEE** is at **6.30PM** on **WEDNESDAY, 30 NOVEMBER 2011** at the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (copy for information to all other members of the Council)  
Directors  
Press  
Parish Councils (copy for information)  
Audit Manager, Audit Commission

## AGENDA

### Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of meeting held on 24 August 2011 – copy enclosed.
3. Declarations of Interest (if any).
4. Public Participation (if any).

### FOR DECISION

5. References from Overview and Scrutiny (if any).
- ✓ 6. Annual Audit Letter 2010/11 – report of Director of Resources – copy enclosed.

FOR INFORMATION

- ✓ 7. Internal Audit Progress Report 2011/12 – report of Director of Resources – copy enclosed.
- ✓ 8. Update on Procurement of Audit Services – report of Director of Resources – copy enclosed.
- ✓ 9. Change of Appointed Auditors for 2011/12 – report of Director of Resources – copy enclosed.
- 10. Reports from Representatives on Outside Bodies (if any).

Part II - items of business **not** to be discussed in public

None.